



**CLAY COUNTY  
FLORIDA**

**Department of Economic  
and Development Services**

Post Office Box 1366  
Green Cove Springs, FL  
32043-1365

Phone (904) 541-3814  
(904) 529-3814  
Fax (904) 278-3639

**County Manager**  
S.C. Kopelousos

**Commissioners**  
Wendell D. Davis  
District 1

Wayne Bolla  
District 2

Diane Hutchings  
District 3

Buck Burney  
District 4

Ronnie E. Robinson  
District 5

**Switchboard**  
GCS (904) 284-6300  
KH (352) 473-3711  
KL (904) 533-2111  
OP/MBG (904) 269-6300

[www.claycountygov.com](http://www.claycountygov.com)

August 26, 2016

Ms. Johnna McKinnon, Chairman  
Clay County School Board  
900 Walnut Street  
Green Cove Springs, FL 32043

Re: Comprehensive Plan Amendment Application – Two Creeks Site

Dear Chairman McKinnon:

The purpose of this letter is to inform you of a Comprehensive Plan Amendment Application submitted for two parcels along Tynes Boulevard. These parcels, totaling 22.23 acres, are designated as a potential school site on the County's Branan Field Master Plan Map and shown as Priority 3 for acquisition in Years 6-10 by the School District in the School District's Educational Facilities Plan 2016-17. The applicant, Drees Homes, representing United Assets Holdings Commercial, LLC, is requesting a change from Branan Field Rural Suburbs to Branan Field Master Planned Community. The application also includes a request to remove the school site designation from the Master Plan Map. The Clay County Land Development Code for the Branan Field Master Plan states that school sites are designated on the Master Plan Map, which may be amended as needed by the County Commission with the concurrence of the Clay County School Board. By this letter, we are requesting School Board input on whether the School Board concurs with the amendment to remove the school site designation from the Master Plan Map.

The transmittal of the proposed land use amendment will be addressed by the Clay County Planning Commission at its October 4 meeting, and by the Board of County Commissioners at the October 25 meeting. If the Board votes to transmit the amendment, we anticipate adoption of the amendment at the December County Commission meeting. Please submit any School Board comments to me or, if you have any questions, please contact me at [ed.lehman@claycountygov.com](mailto:ed.lehman@claycountygov.com) or 904-541-3830. Thank you for your consideration in this matter.

Sincerely,

Edward Lehman, Director  
Division of Planning and Zoning

Cc: Mr. Duncan Ross  
Mr. Sam Garrison  
Mr. John Merrill  
Mr. Dan Sikes