



School Board of Clay County

Teacher Inservice Center - Fleming Island High School, 2233 Village Square Parkway

September 15, 2016 - Regular School Board Meeting

Date: Sep 15 2016 (7:00 PM)

Invocation (Johnna McKinnon)

Pledge of Allegiance

Call to Order (7:17 p.m. - Present: Janice Kerekes, District 1; Carol Studdard, District 2; Betsy Condon, District 3; Johnna McKinnon, District 4; Ashley Gilhousen, District 5; and Superintendent Charlie Van Zant.)

1. Founders Week Kickoff with student performances (Approx. 20 minutes)

Minutes:

The student performance for Founders Week kickoff took place prior to the Call to Order.

Founders Week, which is a local celebration of our country's founding documents, individuals and values, will be celebrated in the Clay County schools during the last week of September. Student presentations included the Orange Park High School band, Oakleaf High School women's ensemble, and Middleburg High School American Sign Language students. Fleming Island High School ROTC cadets presented colors and led the Pledge of Allegiance.

Consent Agenda

Superintendent

2. C1 - Minutes of Special Meeting on August 2, 2016, and Regular Meeting on August 18, 2016.

[2016 Sept 15 - Minutes Aug 2 Special Meeting.pdf](#)

[2016 Sept 15 - Minutes Aug 18 Regular Meeting \(2\).pdf](#)

School Board Member

3. C2 - Payment of Annual Dues for 2016-2017 to Florida School Boards Association

[2016 Sept 15 FSBA Invoice.pdf](#)

Deputy Superintendent

4. C4 - 2016-2017 Employee Work Year Calendar

[Calendar - Employee Work 2016-2017 with dates updated 8-30-16.pdf](#)

Human Resources

5. C5 - Personnel Consent Agenda

[2016 Sept 15 Personnel Consent Agenda.pdf](#)

Instruction-Career and Technical Education

6. C6 - Pragmatic Works Memorandum of Understanding

[MOU SJRSC PW SDCC 16-17.pdf](#)

Instruction-Exceptional Student Education

[7. C7 - Resolution #17-07 designating the first two weeks of October 2016 as Disability History Awareness weeks.](#)

[Disability History and Awareness Week 2016.pdf](#)

[8. C8 - Keystone Behavioral Pediatrics Contract 2016-17.](#)

[Keystone Behavioral Pediatrics 16 17 no names.pdf](#)

Instruction-K-12 Academic

[9. C9 - K-12 Academic Support Services - Student Travel](#)

[2016 Sept 15 Student Travel Requests.pdf](#)

[10. C10 - Safety and Education Articulation Agreement between the School Board of Clay County and the Green Cove Springs Police Department](#)

[Sept 2016 - Safety and Education Articulation Agreement GCSPD.pdf](#)

[11. C11 - Safety and Education Articulation Agreement between the School Board of Clay County and the Orange Park Police Department](#)

[Sept 2016 - Safety and Education Articulation Agreement OPPD.pdf](#)

[12. C12 - Laying the Foundation Biology Professional Development](#)

Instruction-Professional Development

[13. C16 - Approve Proclamation Number 17-06 establishing Founders Week, September 26-30, 2016.](#)

[Founders Week Resolution 2016.pdf](#)

Instruction-Reading/Library Media

[14. C17 - 2016-2019 Clay County School District English Language Learners \(ELL\) Plan](#)

[DistrictELLPlan-updated06 30 16.docx.pdf](#)

Instruction-Student Services

[15. C18 - Health and Military Support Services - Youth Crisis Center, Inc. Agreement](#)

[YCC Agreement2016.pdf](#)

[16. C19 - Health and Military Support Services - Clay Behavioral Health Center Agreement](#)

[CBHC Cost Sharing2016.pdf](#)

[17. C20 - Clay Action Coalition, Inc.](#)

[2016 Sept 15 Clay Action Coalition Agreement.pdf](#)

Business Affairs

[18. C21 - Write Off Uncollectible Checks at Schools](#)

[19. C22 - Internal Account Audits FY15](#)

[INTERNAL ACCT AUDITS & RESPONSES FY15.pdf](#)

[20. C23 - Warrants and Vouchers for August 2016](#)

[WARRANTS AND VOUCHERS AUG 2016.pdf](#)

[21. C24 - Budget Amendments for the Month of June 2016](#)

[June 2016 Board BA.pdf](#)

Business Affairs-Accounting22. C25 - 2015-2016 Fiscal Year Program Cost Report2016 Sept 15 Cost Report.pdf23. C26 - Superintendent's Annual Financial Report for the FYE 6-30-20166-30-16ESE348.pdf**Business Affairs-Property**24. C27 - Monthly Property Report - August, 2016 - Furniture/EquipmentFurniture-Equipment Report-August, 2016.pdf25. C28 - Monthly Property Report - August, 2016 - AV MaterialsAudiovisual Report-August, 2016.pdf26. C29 - Monthly Property Report - August, 2016 - SoftwareSoftware Report-August, 2016.pdf27. C30 - Monthly Property Report - August, 2016 - VehiclesVehicles Report-August, 2016.pdf28. C31 - Deletion of Certain Items Report - September, 2016Deletion Report-September, 2016.pdfDeletion Report (Attachments)-September, 2016.pdf**Business Affairs-Purchasing**29. C32 - Bid Renewal September 2016**Support Services-Facilities**30. C33 - Pre-Qualification of ContractorsContractor List 9,18,16.pdf31. C34 - Change Order #2 for Keystone Heights High School Roof Replacement Building 20CO 2, KHH Roof Replacement.pdf32. C35 - Deductive Change Order #3 (Direct Purchasing) for OakLeaf Junior High School Locker Room RenovationCO 3 OJL Locker Rm Reno.pdf33. C36 - Substantial Completion of OakLeaf Junior High School Locker Room RenovationCertsubcomp, OJL Locker Rm Reno.pdf34. C37 - Substantial Completion of Keystone Heights High School Roof Replacement Building 20Certsubcomp, KHH Roof Replacement.pdf35. C38 - Final Completion of Orange Park High School Smoke Corridor Building 1, Phase IIFinal completion, OPH Smoke Corridor PhII.pdf36. C39 - Project Priority List (P.P.L.) to Identify Eligible Projects for C.O. & D.S. ExpendituresPPL 2016.pdf37. C40 - Final Completion of Middleburg High School Flooring Replacement (Phase II)MBHS Flooring Replacement Ph II Final Completion.pdf

[38. C41 - Substantial Completion of Keystone Heights Elementary School Window Replacement Buildings 3, 4, 5, 6, 7, & 8](#)[KHHS Window Replacement Substantial Completion.pdf](#)**Adoption of Consent Agenda**[39. Adoption of Consent Agenda](#)**Minutes:**

Prior to adoption of the Consent agenda, Mrs. Kerkes spoke to Item C-5 Personnel Consent Agenda and asked about crediting experience for teachers and administrators for pay purposes. Specifically, she questioned the years of experience credited to the supervisor of student services being brought back from retirement and made the comparison with teachers returning after DROP who were only allowed to bring in 1, 2, or 3 years of experience. Discussion continued with the Board asking staff for more information and examples of salaries for other administrators that have come back after retiring.

After adoption of the Consent agenda, Mrs. Gilhousen read Resolution 17-07 proclaiming October 3-14, 2016, Disability History Awareness Weeks and Mrs. McKinnon read Resolution 17-06, declaring September 26-30, 2016, as Founders Week in Clay County.

Motion

Motion to approve the Consent agenda with the exception of items C3, C13, C14 and C15 that were moved to the Discussion agenda.

Vote Results (Approved)

Motion: Ashley Gilhousen

Second: Carol Studdard

Janice Kerekes	- Aye
Carol Studdard	- Aye
Betsy Condon	- Aye
Johnna McKinnon	- Aye
Ashley Gilhousen	- Aye

Recognitions and Awards (None)**Presenters (None)****Scheduled Citizen Requests (None)****Discussion Agenda****Superintendent**[40. D1 - Superintendent's Update](#)**Minutes:**

Superintendent Van Zant thanked the student groups and their sponsors for the Founders Day presentations.

Deputy Superintendent[41. C3 - Proposed Allocation Changes for 2016-2017 \(Pulled by Mrs. Gilhousen\)](#)[2016 Sept 15 Allocation Summary Revised.pdf](#)**Minutes:**

Mrs. Gilhousen pulled this item to have discussion about the significant dollars tied to these allocations. At her request, Mike Wingate, Director of K-12 Curriculum, explained how the allocation process works and how we determine what positions, and how many, are needed. He talked about a timeline that starts in November in which the Instructional Division works directly with principals to evaluate each subject and class. The process is very meticulous and considers many factors.

Dr. Susan Legutko, Assistant Superintendent for Business Affairs, confirmed that the requested allocation changes will reduce the proposed fund balance at June 30, 2017 from 3.96 to 3.34.

Board discussion continued. Diane Kornegay, Deputy Superintendent clarified the positions listed for Charles E. Bennett

Elementary which is on the lowest 300 list. The allocations at CEB are needed to support additional Reading instruction and classroom management.

Motion

Motion to approve the allocation changes.

Vote Results (*Approved*)

Motion: Betsy Condon

Second: Ashley Gilhousen

Janice Kerekes	- Aye
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Carol Studdard	- Aye
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Betsy Condon	- Aye
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Johnna McKinnon	- Aye
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Ashley Gilhousen	- Aye
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42. D2 - 2017 Legislative Priorities

Human Resources

[43. D3 - Human Resources - Special Actions](#)

Minutes:

There were none.

Instruction-Exceptional Student Education

[44. D4 - Public Hearing to approve as advertised amendments to the 2016-2017 ESE Admissions and Placement Manual.](#)

[AP manual REVISED Table of Contents 2016-17.pdf](#)

Minutes:

Chairman McKinnon opened the public hearing. No one came forward to speak to the item, and so the public hearing was closed.

Motion

Motion to approve as advertised amendments to the 2016-2017 ESE Admissions and Placement Manual.

Vote Results (*Approved*)

Motion: Carol Studdard

Second: Janice Kerekes

Janice Kerekes	- Aye
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Carol Studdard	- Aye
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Betsy Condon	- Aye
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Johnna McKinnon	- Aye
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Ashley Gilhousen	- Aye
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Instruction-Professional Development

[45. C13 - Approve Testing Calendar 2016-17 \(Pulled by Mrs. McKinnon\)](#)

[Uniform Statewide Assessment Calendar Clay 2016-17 final Sept 1 2016.pdf](#)

Minutes:

Speaker: Laura Mayberry - testing overload

Mrs. McKinnon pulled this item for discussion of the district's testing schedule. There was discussion in which the Board was in agreement that student testing is getting out of hand. Mrs. Condon felt we need more flexibility for struggling students.

Motion

Motion to approve the 2016-2017 Testing Calendar

Vote Results (*Approved*)

Motion: Betsy Condon

Second: Ashley Gilhousen

Janice Kerekes - Aye

Carol Studdard - Aye

Betsy Condon - Aye

Johnna McKinnon - Aye

Ashley Gilhousen - Aye

[46. C14 - Approve of District Local Assessment Policy \(Pulled by Mrs. McKinnon\)](#)

[Board Policy 4.65 Local Assessments.pdf](#)

Minutes:

Speaker: Tracy Butler - no union input

There was discussion about the language in the new proposed policy and concern about whether the policy was even needed since language governing the requirements is already in place in Florida Statutes. After a motion to withdraw, no action was taken on the Local Assessment policy.

Motion

Motion to withdrawn the item

Vote Results (*Approved*)

Motion: Janice Kerekes

Second: Betsy Condon

Janice Kerekes - Aye

Carol Studdard - Aye

Betsy Condon - Aye

Johnna McKinnon - Aye

Ashley Gilhousen - Aye

[47. C15 - Approve 2016-17 Master Inservice Plan \(Pulled by Mrs. Gilhousen\)](#)

[MIP 2016-17.pdf](#)

Minutes:

Mrs. Gilhousen relayed frustration from teachers for not being awarded full points for completion of training activities and she questioned the "rounding down" for partial hours. Following discussion, Mrs. Kerekes withdrew her second to approve, and the motion died. No action was taken on the Master Inservice Plan.

Motion

Motion to approve the 2016-2017 Master Inservice Plan.

Vote Results (*Not Started*)

Motion: Ashley Gilhousen

Second: Janice Kerekes

Instruction-Secondary[48. D5 - Public Hearing to approve as advertised revisions to the Elementary section of the 2016-2017 Student Progression Plan](#)

[ELEMENTARY EDUCATION SPP 16-17 Final.pdf](#)**Minutes:**

Chairman McKinnon opened the public hearing. With no one coming forward to speak about the item, the public hearing was closed.

Motion

Motion to approve as advertised revisions to the Elementary section of the 2016-2017 Student Progression Plan.

Vote Results (Approved)

Motion: Carol Studdard

Second: Betsy Condon

Janice Kerekes	- Aye
Carol Studdard	- Aye
Betsy Condon	- Aye
Johnna McKinnon	- Aye
Ashley Gilhousen	- Aye

[49. D6 - Charter School Review Committee recommendation on the Clay Classical Academy application](#)

[ExecutiveSummaryforClayClassicalAcademy.pdf](#)

[2016 Sept 15 Docs submitted during mtg-Korach.pdf](#)

Minutes:

Speakers:

The following individuals spoke in opposition of the charter schools and urged the Board to vote "no" on the applications:

- Christopher Trahan
- Victoria Kidwell
- Smitty Huffman
- Laura Mayberry

Another speaker, Tim Kitts, spoke in favor of charter schools. He relayed his experiences with other successful charters and pledged to work with Clay Classical to be high performing.

Bill Korach represented the Governing Board of the Clay Classical Academy and objected to the recommendation of the Charter Review Committee.. He felt the application was rejected unfairly and that they have satisfied all the requirements of the state for approval. Mr. Korach submitted into the record three supporting documents (attached). There was Board discussion in which Superintendent Van Zant expressed some concerns about the application and stated his recommendation to deny the application.

Motion

Motion to reject the Clay Classical Academy application.

Vote Results (Approved)

Motion: Betsy Condon

Second: Ashley Gilhousen

Janice Kerekes	- Aye
Carol Studdard	- Aye
Betsy Condon	- Aye
Johnna McKinnon	- Nay
Ashley Gilhousen	- Aye

[50. D7 - Charter School Review Committee recommendation on the St. Johns Classical Academy application](#)[2016 Sept 15 ExecutiveSummaryforSt.JohnsClassicalAcademy.pdf](#)[2016 Sept 15 St Johns Classical Ppt.pdf](#)**Minutes:**

Ms. Amy Miller represented the Governing Board for the St. Johns Classical Academy and presented information using the attached PowerPoint. This charter school is a true non-profit, tuition-free school and she explained their desire to offer quality instruction. The school hopes to open in August, 2017.

Following the Superintendent's recommendation to approve, which included some additional requirements as specified in the motion, Board discussion ensued with varying opinions.

Motion

Motion to approve the St. Johns Classical Academy application with the caveat that the St. Johns Classical Academy Charter needs to provide a revised educational plan which encompasses all aspects of the 9th-12th grade operations by January 15, 2017.

Vote Results (Approved)

Motion: Betsy Condon

Second: Ashley Gilhousen

Janice Kerekes	- Nay
Carol Studdard	- Nay
Betsy Condon	- Aye
Johnna McKinnon	- Aye
Ashley Gilhousen	- Aye

~~51. D8 - Florida Cyber Charter at Clay Contract Amendment~~

Business Affairs-Food & Nutrition

[52. D9 - Public hearing to approve, as advertised, amendments to School Board Policy 5.08 C.6, General Program Policies, Additional Food Service.](#)

[20160906114006687.pdf](#)**Minutes:**

Chairman McKinnon opened the public hearing. No one came forward to speak to the item, and so the public hearing was closed.

Motion

Motion to approve as advertised amendments to School Board Policy 5.08 C.6., General Program Policies, Additional Food Service.

Vote Results (Approved)

Motion: Janice Kerekes

Second: Ashley Gilhousen

Janice Kerekes	- Aye
Carol Studdard	- Aye
Betsy Condon	- Aye
Johnna McKinnon	- Aye
Ashley Gilhousen	- Aye

Presentations from the Audience (Public Comment)[53. Public Comments](#)

Minutes:**Speakers:**

- Teresa Dixon - air conditioning problems
- Christopher Trahan - negativity and morale in the district
- Tracy Butler - experience credit for pay purposes
- Rick Butler - why he is leaving the teaching profession
- Julie Robson - bus issue
- Keith Nichols - violations on transportation timesheets
- Rebecca Smith - student testing and employee morale

Following public comments, there was Board discussion about Cenergistics and the new guidelines. Staff was asked to send the Board a report on the program thus far. Superintendent Van Zant suggested Board members meet with Mr. Merrill and Mr. Harvin to discuss and get all their questions answered.

Superintendent Comments[54. Comments](#)**Minutes:**

No comments

School Board Comments[55. Comments](#)**Minutes:**

Board comments included vacant District Advisory Committee appointments, an update on the Education Foundation and questions about the investigations of the alleged fraud in ESE and the allegation of plagiarism by the Superintendent. Dan Sikes, Board Attorney, confirmed that both allegations have been referred to the Florida Association of District School Superintendents (FADSS). FADSS declined to investigate the ESE issue and recommended three professionals to conduct the investigation. Pamela Lannon, Esq., was selected and will begin the investigation next week (September 19, 2016). When asked by Mrs. Kerekes who authorized referring the complaints, Mr. Sikes referenced School Board Policy 2.35 D, Anti-Fraud, which states *"If the observed or suspected fraud or fraudulent activity involved a school board member or the Superintendent, the report should be made to the School Board's attorney or the State of Florida's Chief Inspector General."*

On another topic and in response to comments from Mrs. Gilhousen about reviewing the Board attorney renewal, Mr. Sikes announced that he will be tendering his resignation at the October meeting to be effective in November.

Attorney Comments[56. Comments](#)**Minutes:**

Mr. Sikes stated the need for an Executive Session to discuss pending litigation. The Board secretary will help facilitate calendars to schedule the meeting.

Adjournment (10:15 p.m.)

Superintendent of Schools

School Board Chairman