

APPROVED

See Comments Below
+ meet w/ Dagata

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CONTRACT REVIEW FORM ("CRF")

BOARD MEETING DATE:
10-4-18
WHEN BOARD APPROVAL IS REQUIRED DO NOT PLACE
ITEM ON AGENDA UNTIL REVIEW IS COMPLETED

Date Submitted: 8/30/18
 Contract Initiator (Name of Person Overseeing the Contract): Michael Wingate Telephone Number: x166918
 School/Department Submitting Contract: K-12 Academic Services
 Vendor/Contractor Name: Orange Park Medical Center
 Contract Title: CSS - 2 OPMC PARTNERSHIP 2015-2019 MOU

Contract Type: New Renewal Amendment Extension Date Original Contract Approved:
 Contract Term: 1 year Renewal Option(s):

Contract Cost: Payment Schedule (Monthly? Upon delivery? When finished?):
 OPMC gives the District \$126,000

Funding Source: Purchase Requisition No.:

Strategic Plan Tie-In Explanation:

Pre-Approved by Superintendent or Designee? Yes _____ No _____

Additional Information:

RECEIVED

SEP - 4 2018

PURCHASING

CONTRACT REQUIRED DOCUMENTS ("CRD") PACKAGE ATTACHED?

- Completed Contract Review Form
- SBAO Template Contract or other Contract (with all basic and mandatory terms)
- SIGNED 2018 Addendum A (if not an SBAO Template Contract)*

*This Statement MUST BE included in the body of the Contract: "The terms and conditions of Addendum A are hereby incorporated into this agreement and the same shall govern and prevail over any conflicting terms and/or conditions herein stated."

Certificate of Insurance (COI) for General Liability & Workers' Compensation that meet these requirements:

COI must list the School Board of Clay County, Florida as an Additional Insured and Certificate Holder. Insurer must be rated A- or better.
 General Liability = \$1,000,000 Each Occurrence & \$2,000,000 General Aggregate.
 Auto Liability = \$1,000,000 Combined Single Limit (\$5,000,000 for Charter Buses).
 Workers' Compensation = \$100,000 Minimum

If exempt from Workers' Compensation Insurance, vendor/contractor must sign a Release and Hold Harmless Form. If not, vendor/contractor must provide Workers' Compensation coverage.

RECEIVED
SEP 10 2018
CLAY COUNTY SCHOOL BOARD ATTORNEY'S OFFICE

Approvals

Comments

Department	Approved	Denied	Comments
Purchasing Department	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Cost/Purchasing Required
Review Date: 9-4-2018	BTS		
Risk Management Department	<input checked="" type="checkbox"/>	<input type="checkbox"/>	NO RISK OR COI TO APPROVE OR DENY
Review Date: 9/7/18			
School Board Attorney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	MW needs to call me or stop by to discuss. I will need a copy of the original agreement/MOU as well.
Review Date: 9/12/18			
Information & Technology Dept.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Review Date:			
Other:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Approved with DTD's noted revisions
Review Date:			9/14/18

CCSB and OPMC Partnership

2018-2019

Memorandum of Understanding

Statement:

This Memorandum of Understanding, created by the Clay County School Board (CCSB) and Orange Park Medical Center (OPMC), renews the Partnership Program between our two organizations for the purpose of promoting and supporting community partnerships at school and district-based events during the 2018-19 school year.

Abstract:

The Clay County School Board and Orange Park Medical Center have partnered to support the school district for the purpose of creating quality events and promoting community partnerships. The CCSB and OPMC financial partnership addresses the following:

Sponsorship Events:

- Clay County Math Field Day
- Clay Rotary Science and Engineering Fair
- All-County Elementary Chorus Concert
- Clay County Elementary Track Meet

- Clay County Art Show
- Clay County Athletic Physicals and High School Athletic Programs
- Clay County Summer School
- Clay county TOY/SREY
- Clay County VPK
- Clay County STEM Programs and Robotics
- Transportation for the 5 schools participating in the hospital field trips
- Prom Promise
- Facilitate a Concussion Seminar

Project Goal:

To support community partnerships within the Clay County School Board district and improve community awareness.

OPMC Commitment:

- Financial support in the sum of \$26,000.00
- OPMC agrees to organize hospital field trips (i.e. Teddy Bear Clinics) and shall provide transportation for the following five schools:
 - Charles E. Bennett Elementary
 - Clay Hill Elementary
 - Doctor's Inlet Elementary
 - Montclair Elementary
 - W.E. Cherry Elementary
- OPMC shall provide, when feasible, pediatric giveaways as an in-kind donation to CCSB when requested by the Superintendent's office. Pediatric giveaways shall be used at school district events.

Financial Agreement:

Partnership Agreement with Orange Park Medical Center for the 2018-2019 school year for \$26,000, payable in 4 monthly installments of \$5,000.00 and 1 monthly installment of \$6000.00 beginning no later than December 1, 2018.

District Commitment:

The District is devoted to supporting the development of community partnerships to promote school and school-related event capacity.

- Each event, as much as possible, will include "Orange Park Medical Center", name in any advertisement (newspapers) and logo on fliers/handouts that are distributed. Public relations at CCSB will provide this information to local media.
- OPMC may set up a table/tent at the event and distribute information/materials to attendees.
- CCSB will be responsible for creating a banner to be displayed at sponsored events.

Estimated Amounts	Event	Deliverables	Timeline
\$1000	Hospital Field Trips	<ul style="list-style-type: none"> OPMC will provide funds for transporting the 5 schools that are participating in the Hospital Field Trips. 	2018-19
\$1000	Clay County TOY/SREY	<ul style="list-style-type: none"> OPMC, although not a sponsor, will be allowed to distribute information at the Clay County TOY/SREY and have their organization listed with other organizations in the event program. 	Winter 2018-19
\$1500	V-Pre-K	<ul style="list-style-type: none"> Provide funds for supplies for Summer V-Pre-K programs. 	Summer 2019
\$1000	STEM Programs and Robotics	<ul style="list-style-type: none"> Provide funding to be used for purchase of supplies for STEM programs. OPMC shall be included as a sponsor for the Clay County Robotics Competition. 	Ongoing 2018-19

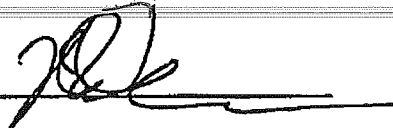
\$2500	Clay County Math Field Day	<ul style="list-style-type: none"> ● Advertisement for OPMC in newspaper/schools 	Spring 2019
\$7000	Clay Rotary Science and Engineering Fair	<ul style="list-style-type: none"> ● Advertisement for OPMC in newspaper/schools ● Banner with name displayed at event (approx. 1250-1500 in attendance) ● Distribution of appropriate items to students at event with name/log ● Availability of Booth at event for various tests/screening, etc. 	November 2018- May 2019
\$5000	All-County Elementary Chorus Concert/All-County Band/ All-County Chorus (high school)	<ul style="list-style-type: none"> ● Advertisement for OPMC through newspaper/schools ● Banner with name displayed at County Concert (Thrasher-Horne) (approx. 750-1000 in attendance) ● Name/logo on event flier ● Availability of Booth at event for distribution of materials 	November 2018- May 2019
\$2500	Clay County Elementary Track Meet	<ul style="list-style-type: none"> ● Advertisement for OPMC through newspaper/schools ● Banner with name displayed at event (approx. 1250-1500 in attendance) ● Distribution of appropriate items to students at event with name/logo ● Availability of Booth at event for various tests/screenings, etc. 	Spring 2019
\$2000	Clay County Art Show	<ul style="list-style-type: none"> ● Advertisement for OPMC in newspaper/schools ● Banner with name displayed at event (approx. 300 students/mall traffic) 	Spring 2019

\$1000	Clay County Athletic Physicals and High School Athletic Programs	<ul style="list-style-type: none"> • Coordinate free athletic physicals • Distribute health information to students • 500 athletes participate each year • Can also be used to purchase safety equipment or training programs for high school athletic programs. 	Ongoing 2018-19
\$1500	Clay County Summer School	<ul style="list-style-type: none"> • Provide healthy snacks to Summer School students • Distribute health information to students 	Summer 2019

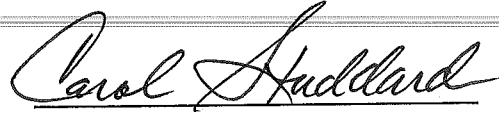
Remaining funds will be designated based on District's assignment.

Witness my hand this 4 day of Oct, 2018

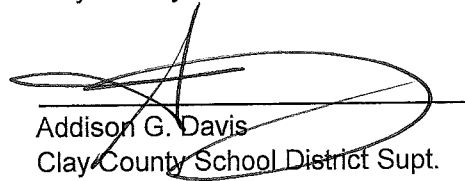
Orange Park Medical Center


 Chad Patrick
 Chief Executive Officer

School Board of Clay County, Florida


 Carol Studdard
 Clay County School Board Chair

Attest:


 Addison G. Davis
 Clay County School District Supt.