



School Board of Clay County

Teacher Inservice Center - Fleming Island High School, 2233 Village Square Parkway

Student Artwork on Boardroom Bulletin Boards is from Keystone Heights Elementary School (Marlena Conrad, Art Teacher)

March 7, 2019 - Regular School Board Meeting

Date: Mar 07 2019 (6:00 p.m.)

Invocation (The Reverend Tommie Darm - Visitation Pastor, Advent Lutheran Church, Orange Park)

Pledge of Allegiance

Call to Order (Present: Janice Kerekes, District 1; Carol Studdard, District 2; Tina Bullock, District 3; Mary Bolla, District 4; Ashley Gilhousen, District 5; and Superintendent Addison Davis.)

Student Showcase (Montclair Elementary School Chorus - Kacey Cuda, Music Teacher)

Recognitions and Awards

1. 2019 Northeast Florida Scholastic Art Awards Ceremony and Exhibitions

📎 [2019 NE Florida Scholastic Art Award Winners.pdf](#)

Minutes:

Kim Bays, Chief of Elementary Schools, recognized students placing at the 2019 Northeast Florida Scholastic Art Awards. See attached list for student winners and their award categories. Cynthia Royce Smith, the art instructor at Lake Asbury Junior High, spoke briefly about the art program.

Presenters

2. Check Presentation to Clay County Education Foundation

School Showcase (Montclair Elementary School - Bill Miller, Principal)

Presentations from the Audience (Public Comment)

3. Public Comments

Minutes:

Eva Matt addressed the Board with concerns about an ESE program relocation.

The following citizens voiced concerns about school safety and spoke in opposition to the implementation of a school district police force:

1. Laura Wheeley
2. Mary Anne Culbreth
3. Misty Mason
4. Kimberly Castell
5. Joshua Hargis
6. Charles Hodges

7. Patricia Shaffer - representing Clay County Business Association
8. Tina Stewart
9. Craig Wells
10. Amanda Shaw

Consent Agenda

Superintendent

4. C1 - Minutes of Workshop and Special Meeting on January 29, 2019; and Student Hearings and Regular Meeting on February 7, 2019;

 [Jan 29, 2019 Workshop.pdf](#)

 [Jan 29, 2019 Special Mtg.pdf](#)

 [Feb 7, 2019 Minutes.pdf](#)

 Feb 7, 2019 Student Hearings.pdf (Confidential)

5. C2 - Proclamation #19-11, Clay County Agricultural Fair

 [19-11 Clay County Agricultural Fair Proclamation.pdf](#)

6. C3 - 2019-2020 Employee Calendar

 [Calendar - Employee Work - 2019-2020.pdf](#)

Human Resources

7. C6 - Proclamation 19-09 to Establish May 6 - 10, 2019, as Teacher Appreciation Week in Clay County, and Tuesday, May 7, 2019, as Teacher Appreciation Day.

 [18 19 Proclamation Teacher Appreciation Week.pdf](#)

8. C7 - Proclamation 19-10 to Establish April 22 - 26, 2019, as Administrative Professionals' Week and Wednesday, April 24, 2019, as Administrative Professionals' Day in Clay County.

 [18 19 Proclamation Admin Prof Week day.pdf](#)

Instruction-K-12 Academic

9. C8 - Approval of Out of County Student Travel - K-12 Academic

 [March 2019 - Student Travel.pdf](#)

10. C9 - 2019-20 Bradford County Agreement

 [March 2019 - 2019-20 Bradford Co Agreement.pdf](#)

 [2019 Mar 7 - Executed Bradford Co Agreement.pdf](#)

11. C10 - Approve advertisement of proposed revisions to School Board Policy 4.29 VISITS IN THE SCHOOLS, and schedule the Public Hearing for April 4, 2019.

 [4.29 Revision re Visits in Schools.pdf](#)

 [4.29 NOTICE OF INTENT TO ADVERTISE SB Policy - Google Docs.pdf](#)

Instruction-Professional Development

12. C11 - English Language Learners (ELL) Plan

 [District ELL Plan in WORD.DOCX.pdf](#)

Business Affairs

13. C12 - Proposed Allocation Changes for 2018 -2019

🔗 [Allocation Summary - March 7, 2019.pdf](#)

Business Affairs-Accounting

14. C14 - Monthly Financial Report for January, 2019

🔗 [January 2019 Board Monthly Financial Report.pdf](#)

🔗 [January 2019 Monthly Property Report.pdf](#)

15. C15 - Budget Amendment for the Months of October 2018 through January 2019

🔗 [January 19 Budget Resolutions.pdf](#)

🔗 [December 18 Budget Resolutions.pdf](#)

🔗 [November 18 Budget Resolutions.pdf](#)

🔗 [October 18 Budget Resolutions.pdf](#)

Business Affairs-Internal Accounts

16. C16 - NSF WRITE OFF PERMISSION

Business Affairs-Payroll

17. C17 - Approval of the 2019-2020 Payroll Calendars and Revision to the 2018-2019 Payroll Calendar for 9-Month Employees

🔗 [2019-2020 9 Month Payroll Calendar - NEW REVISED 9 MO \(1\).pdf](#)

🔗 [2019-2020 10 Month Payroll Calendar - NEW REVISED 10 MO \(1\).pdf](#)

🔗 [2019-2020 11 Month Payroll Calendar - NEW REVISED 11 MO \(1\).pdf](#)

🔗 [2019-2020 12 Month Payroll Calendar - NEW REVISED 12 MO \(2\).pdf](#)

🔗 [2019-2020 Substitute Temporary Month Payroll Calendar - NEW REVISED 12 MO.pdf](#)

🔗 [2018-2019 9 Month Calendar correction - 18 -19 Correction to 9 mo.pdf](#)

Business Affairs-Property

18. C18 - Deletion of Certain Items Report - February, 2019

🔗 [Deletion Report-February, 2019.pdf](#)

Business Affairs-Purchasing

19. C19 - BID Renewal

Operations-Facilities

20. C20 - Pre-qualification of Contractors

🔗 [Table for Board Backup Contractor Prequal, 3.7.19.pdf](#)

21. C21 - Substantial Completion of Fleming Island High School AICE Testing Facility

🔗 [Substantial Completion FIHS AICE Testing Facility.pdf](#)

22. C22 - Substantial Completion of Keystone Heights High School Renovation of Science Labs

🔗 [Substantial Completion KHS Renovation of Science Labs.pdf](#)

23. C23 - Keystone Heights Elementary School Parent Pickup Contract Award

🔗 [KHE Parent Pickup Parking Improvements Bid Tabulation Sheet.pdf](#)

24. C24 - Annual Florida Inventory of School Houses (FISH) Certification

🔗 [FISH Certification 2019.pdf](#)

Adoption of Consent Agenda25. Adoption of Consent Agenda**Minutes:**

Chair Studdard mentioned the following proclamations that were approved on the Consent Agenda:

- Item C2 Clay County Agricultural Fair which is April 4-13, 2019.
- Item C6 Teacher Appreciation Week is May 6-10, 2019, and Teacher Appreciation Day will be observed on May 7.
- Item C7 Administrative Professionals Week is April 22-26, 2019, and Administrative Professionals Day will be observed on April 24.

Motion

Motion to approve the Consent Agenda with the exception of Items C4, C5 and C13 which were moved to the Discussion Agenda

Vote Results (Approved)

Motion: Janice Kerekes

Second: Mary Bolla

Janice Kerekes - Aye

Carol Studdard - Aye

Ashley Gilhousen - Aye

Mary Bolla - Aye

Tina Bullock - Aye

CCEA Update (Renna Lee Paiva)**CESPA Update** (Teresa Dixon)**Superintendent's Update and Presentations**26. Superintendent's Update

 [2019 March 7 - Superintendent's PowerPoint.pdf](#)

Minutes:

Superintendent Davis' presentation included results from the Insight Culture Survey, his plans to launch Community Listen and Learns beginning March 25th around the county at the seven high schools, and the introduction of the Champions of Change to schools listed below for having an outstanding Instructional Culture Index.

- Shadowlawn Elementary School - Crowder
- Keystone Heights Elementary School - Sanders
- Paterson Elementary Schools - O-Brian
- Lake Asbury Junior High School - Murphy
- Doctors Inlet Elementary School - Ayers
- Orange Park Elementary - McCullough
- Plantation Oaks Elementary School - Chastity Lee
- W.E. Cherry Elementary School - Whiddon
- Argyle Elementary School - Angela Ward
- Lake Asbury Elementary School - Tiffany Outman
- McRae Elementary School - Tammy Winkler

Discussion Agenda**Human Resources**27. D1 - Human Resources Special Action

Minutes:

There were no Special Actions.

[28. C4 - Personnel Consent Agenda \(Item pulled by Mrs. Gilhousen\)](#)

 [Personnel Consent Agenda 3 7 2019.pdf](#)

Minutes:

Mrs. Gilhousen pulled the Personnel Consent Agenda due to her concerns about moving forward with the Police Force. She proposed approval of the Personnel Consent Agenda with the removal of the job descriptions for the new positions included for the Police Force. Mrs. Kerekes pointed out that the Board had already approved an option to move ahead with the Police Force at its February meeting. Board discussion ensued, followed by a vote.

Motion

Motion to approve

Vote Results (Approved)

Motion: Janice Kerekes

Second: Mary Bolla

Janice Kerekes - Aye

Carol Studdard - Aye

Ashley Gilhousen - Nay

Mary Bolla - Aye

Tina Bullock - Aye

[29. C5 - 2018-2019 - Salary Schedule - Revisions of Section I, Administrative and Section IV, Miscellaneous - \(Police Department\) \(Item pulled by Mrs. Gilhousen\)](#)

 [Salary Schedule Revision.pdf](#)

Minutes:

Mrs. Gilhousen's reasons for pulling this item were associated with her concerns about the creation of the Police Force.

Motion

Motion to approve

Vote Results (Approved)

Motion: Janice Kerekes

Second: Tina Bullock

Janice Kerekes - Aye

Carol Studdard - Aye

Ashley Gilhousen - Nay

Mary Bolla - Aye

Tina Bullock - Aye

Business Affairs

[30. C13 - Proposed Allocations for the 2019-2020 School Year \(Item pulled by Mrs. Gilhousen\)](#)

 [19 20 Allocations Pending Board Approval 3 7 19.pdf](#)

 [WES-RHS Corrections.pdf](#)

Minutes:

Mrs. Gilhousen expressed her concerns about potential funding for the Police Force until the millage revenues begin to come in. She also asked how this would affect the district's fund balance. Superintendent Davis responded that he would put together the projected costs and what funds could be used pending the millage revenues which are expected to begin in December 2019.

Prior to the vote, Chair Studdard noted the following changes to the proposed allocations for 2019-2020 which were scrivener errors and had no impact on the actual positions proposed:

- Page 42, Wilkinson Elementary School typographical error in Section 6100-Student Services; Current total is 4.5, the corrected total should be 5.0.
- Page 70, Ridgeview High School typographical error in Section 6200-Media; Current total is 1.0, the corrected total should be 2.0.

Motion

Motion to approve

Vote Results (Approved)

Motion: Janice Kerekes

Second: Tina Bullock

Janice Kerekes	- Aye
----------------	-------

Carol Studdard	- Aye
----------------	-------

Ashley Gilhousen	- Nay
------------------	-------

Mary Bolla	- Aye
------------	-------

Tina Bullock	- Aye
--------------	-------

School Board Attorney Remarks (None)**School Board Member Remarks**[31. Comments](#)**Minutes:**

Board Members made comments about the various events they attended over the last month. Mrs. Gilhousen asked that staff look at making the district's budget more visible on the district website and that once the millage revenues start to come in that a monthly update is included for transparency purposes showing how the money is being spent.

Adjournment (8:55 p.m.)

Superintendent of Schools

School Board Chairman