

**2021-2022 Clay County District Schools
Phase II: Smart Restart School Reopening Plan**



**David S. Broskie
Superintendent of Schools**

CLAY COUNTY SCHOOL BOARD

District 1: Janice Kerekes
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Clay County District Schools

Letter from the Superintendent

Clay County,

Last August was fraught with a lot of uncertainty as we reopened our school buildings to simultaneously teach in-person and virtually during a global pandemic. I know this past school year was challenging and I want to share my sincere gratitude for the support and patience from our students, parents, teachers, staff, and community as we navigated through the unprecedented 2020-2021 school year. I continue to be amazed by this wonderful community and how we work together during difficult times to continue to provide the best education and experiences through a safe and nurturing learning environment for our students in Clay County.



Over the past year, many changes, guidance, and opinions regarding COVID-19 have existed. As a school district, our number one priority will always be the safety and well-being of our students and staff. With the success of our 2020-2021 school year, and the roll-out of COVID-19 vaccines, the district has revised the Smart Restart Plan to include some best practices learned from this past year, coupled with practical measures, to move forward into a phase II health and safety approach to the 2021-2022 school year.

In this updated policy, you will continue to see our continued and revised efforts, measures, and protocols to promote a safe and healthy learning environment. As a school community, we cannot do this work without the support of our students and our parents. Your partnership in supporting the health of our students and staff is paramount as we return to a more normal school setting for the 2021-2022 school year. Should you have any specific questions regarding school operations for the upcoming school year, I encourage you to reach out to your child's principal.

Again, I thank you for your continued support and dedication to the well-being of our students and staff. We truly are #OneClay and I look forward to working with you for another successful school year.

Respectfully,

David Broskie

Superintendent of Schools

Phase II: Health and Safety Protocols and Guidelines

The goal of the plan is to share with all stakeholders the actions and protocols that the district and schools are continuing to keep in place with the intention of lessening the risk of spreading the COVID-19 virus to our students and staff during the 2021-2022 school year.

Individual School Plans

Each school is different, therefore each school leadership team will be working to create plans for the arrival/dismissal of students and faculty, lunch in the cafeteria, hallway movement, safety and security, and classroom layout and routines. Each individual school will submit their plans to the district office for approval prior to the start of school on August 10th. Each individual school plan will address the following topics in detail:

- Cafeteria
 - Maximize Table Spacing
 - Assign Seating
 - Staggered Arrival/Dismissal Times
 - Lunch Line Procedures
- Classrooms/Learning Spaces
 - Desk Spacing
 - Assigned Seating
 - Removal of Excess/Unused Furniture
- Health Rooms (Clinics) and Isolation Rooms
 - Identify Location(s) for Isolation Room
 - Identify and Train Staff
 - Identify Procedures
- Large Learning Environments
 - Continue arrival/dismissal, scheduling, spacing, cleaning, and protocols for:
 - Band
 - Chorus
 - Music
 - Media Center
 - PE/Gym/Locker Rooms
 - Computer Labs/STEM Spaces
- Shared School Spaces/Transitions
 - Continue staggered arrival/dismissal, updated scheduling, cleaning procedures, and protocols for:
 - Bus Loop
 - Parent Pick-Up
 - Bike Rack
 - Before/After School Care
 - Athletic Fields/Playgrounds
 - Recess/TDPE
 - Hallways (stairs, elevators)
 - Transitions to Classes
 - Athletics/Extra-Curricular Activities

CCDS Health and Safety Protocols

Clay County District Schools will have the following health and safety protocols in place for the 2021-2022 school year.

Continued Prescreening

- Prior to sending children to school via the bus, walking, or parent drop-off, it is highly recommended that families and staff take temperatures daily prior to coming to school or work. Any person with a fever of 100.4 degrees or higher should not go to a school site or office. [CCDS Prescreening Checklist](#)
- Students and adults should also screen themselves for respiratory symptoms such as cough and shortness of breath prior to coming to school each day. Students and adults experiencing those symptoms should not attend school and/or office.

Recommended Use of Face Coverings

For the 2021-2022 school year, the use of face coverings by students and staff will be recommended and highly encouraged, but not mandated, when social distancing cannot be maintained or in mixed groups of vaccinated and unvaccinated individuals. The use of face coverings, while objectionable to some, continues to be recommended by the Department of Health and the CDC as a primary means to prevent the spread of COVID-19.

General Facilities/Campuses

- Schools will create plans to stagger the arrival and dismissal of students to maintain social distancing as close to three feet as possible.
- Schools will run a “Monitored Campus” model where students, staff, and limited number of volunteers and visitors are permitted on campus. Appointments will be made for parents for IEP, 504, parent/teacher conference meetings, etc. No deliveries for lunch for students or parents eating lunch with students. The “Monitored Campus” model will be reviewed each nine weeks utilizing COVID-19 community data to determine the level of visitors to campus during school operational hours.
- Hallways and stairwells should be one way where possible and/or utilize signage with “keep right” on the floor to keep traffic moving in one direction. The district has purchased signage for reminding students and staff about social distancing, hygiene, and directions for movement on campus.
- All facilities and schools will have hand sanitizing stations in common areas and will have hand sanitizing pumps in each classroom.

Cafeteria

- Schools will have social distancing signage floor stickers in the cafeteria lines to promote distancing.
- School staff will sanitize high-touch areas to include serving lines, silverware containers, and door handles. High-touch areas, such as serving lines, will be cleaned and sanitized by FNS staff throughout the meal service and at the end of the meal service.
- Student identification cards will be used to allow minimal contact at the point of sale.
- Schools will utilize a variety of strategies including staggering procedures to limit the amount of contact between students in the cafeteria.
- Students will be encouraged to utilize outdoor areas to eat lunch per allowable space per individual school. Students eating indoors will be spaced as close to three feet apart as possible as allowed per

individual school. School will increase spacing by implementing strategies such as utilizing the stage with tables, the bleachers in the gym for some secondary students, etc. Elementary students sit in cohorts at lunch with seating charts to assist with contact tracing as needed. Secondary schools will implement increased spacing between tables and social distance as close to three feet apart as possible.

- Schools will schedule the use of the intercom system to remind students and staff of social distancing and the importance of hygiene practices.

Classrooms

- All unnecessary/unused furniture will be removed from classrooms to allow for social distancing as close to three feet apart as possible. Unnecessary furniture includes couches, bean bags, reading nooks, half-empty book shelves, etc.
- Desks/tables will be arranged in a fashion to allow for social distancing as close to three feet apart as possible.
- Each teacher will review procedures for classroom procedures and hygiene including the following:
 - Limit the sharing of materials.
 - Limit access to pencil sharpeners and other commonly touched items
 - Increased time for handwashing, hand sanitizer

Health Rooms

- Send out [“When to Visit Health Room”](#) guidance to teachers and staff to minimize the number of students in the health room at one time.
- School health staff will use standard precautions (mask, face shield, gloves, and gowns) and frequent hand washing with soap and water.
- Use of an isolation room for students who exhibit COVID-19 symptoms or students who came to school who should be home completing quarantine due to an exposure.
- Students and staff that present with signs and/or symptoms of illness related to COVID-19 (fever, cough, shortness of breath, abdominal pain, nausea, vomiting, loss of taste or smell) shall not be allowed to remain on school campus as determined by the [Symptomatic Student Algorithm](#) and [Symptomatic Staff Algorithm](#). Students exhibiting COVID-19 symptoms will be sent to the isolation room and will need to be picked up within one hour.

Transportation

- Students and drivers will be highly encouraged to wear a face covering while utilizing bus transportation since social distancing of three feet cannot always be maintained.
- All buses will have sanitizer on the bus and the protocol for riders will be to sanitize their hands while entering and exiting the bus.
- Students will be in assigned seats to assist with contact tracing if needed.
- Drivers will clean the bus after each route and at the end of the day.
- Transportation will continue to utilize Electrostatic Sprayers to disinfect school buses at all three bus compounds after morning and afternoon routes. Buses that come in later from a field trip will get sprayed the following morning before the driver starts their route.

Hygiene and Cleaning

- Each school and facility will continue to utilize Electrostatic Sprayers to disinfect in a thorough and efficient manner.
- Throughout the school day, custodial staff will move through common travel spaces and spray/disinfect high touch items such as door handles, push plates, door jambs, railings, etc.
- Hand sanitizer stands and desktop pumps will be provided for the following locations: main office, classrooms, health room, media center, gymnasiums, cafeteria entrances, and extra that can be moved to high traffic areas.
- Common restrooms will be restocked, cleaned and disinfected throughout the school day.
- At the end of the instructional day, routine cleaning procedures will be followed, including disinfecting surfaces and objects that are frequently touched and vacuuming all permanent carpeting.

Student Learning Options for the 2021-2022 school year

For the 2021-2022 school year, the District will offer two learning options for students and families.

Option 1: Brick and Mortar School (All Grades)

This model represents a return to the school campus and the classroom where students will interact directly with their teacher(s) and classmates. The school day will follow the standard bell times and standard schedule that includes all the core classes and other subject areas. In short, it represents a return to the traditional school environment. Our goal is to create an environment that provides an opportunity for students to return to the traditional school experience, while providing safeguards to protect the health and safety of students and staff.

Option 2: Clay Virtual Academy (K-12)

CCDS students who choose to attend Clay Virtual Academy full-time are withdrawn from their zoned school and enrolled into CVA. Enrollment requires a year-long commitment, as well as an adult who can partner with CVA teachers to ensure student academic success, especially at the elementary school level. In this fully virtual learning model, students often work on assignments during non-traditional hours. Students and parents are supported by teachers who offer office hours.

Because Clay Virtual Academy is a public school of choice, students must participate in all required state assessments, and may take part in extracurricular clubs and activities with their zoned school. Information about CVA and enrollment can be found on the [Clay Virtual Academy website](#). Students must commit to this option for the full 2021-2022 school year. Clay Virtual Academy has had years of experience working with students and parents in this fully virtual and self-paced learning environment. In order to help parents and students ensure their success in this model of learning, CVA will be returning to their previous practice of having families new to CVA complete a pre-registration process for the 2021-22 school year in order to ensure that they are aware of the differences between in-person and virtual learning and talk about some things that families can proactively do to ensure the success of their student(s). The pre-registration consists of completing an online form and meeting with a representative from CVA to review the student's academic

performance history and take a deep dive into how CVA works and answer any questions that families may have. We are excited that CVA is providing this service to proactively work with our OneClay families to ensure a best fit for student academic and personal success. CVA staff does a fantastic job of progress monitoring students in their online learning modules. Staff will schedule meetings with the families of students who are not making adequate progress to discuss returning to the brick and mortar learning environment or other options to find a learning environment where the student can be successful.

COVID-19 Cases & Quarantine

If a student tests positive for COVID-19 or has been exposed to COVID-19 and directed to quarantine, please contact your child's school principal to share this information to ensure instructional continuity. Please see the guidance below regarding COVID-19 and quarantine policies.

Please do not send your child to school or extracurricular activities if your student falls into one of the scenarios below:

- 1) Your child is awaiting COVID-19 test results (regardless if asymptomatic).
- 2) Your child is confirmed positive with COVID-19, and is now feeling better, but is still within the recommended self-isolation timeframe.
- 3) Someone in the home is exhibiting COVID-19 symptoms and is awaiting test results.
- 4) Someone in the home is positive with COVID-19.
- 5) Your child has been contact traced and directed to quarantine from the Department of Health or medical provider.

The Department of Health - Clay County will continue to conduct all contact tracing and will advise parents/guardians by phone call and letter if their student had prolonged contact with a positive case. Quarantine orders will always remain under the authority of the local public health entity. Local public health authorities make the final decisions about how long quarantine should last in the communities they serve, based on local conditions, resources, and needs. As a school district, we do not override the Department of Health's investigation or quarantine timeframes. If you have a question regarding COVID-19 exposure and quarantine, please contact the Department of Health-Clay County at 904-529-2900.

Superintendent's Authority

Due to the ever-changing conditions resulting from the COVID 19 pandemic and the effects that unforeseen changes may have on the implementation of this Phase II Plan, the Superintendent of Schools is authorized to make any adjustments necessary, consistent with the structure and intent of this Plan, to protect the health, safety and welfare of Clay County District Schools' students and staff and the citizens of Clay County. The 2021-2022 Clay County District Schools Smart Restart School Reopening Plan will sunset on June 30, 2022 unless amended, extended, or renewed by the School Board prior to the sunset date.