



School Board of Clay County

Teacher Inservice Center, 2233 Village Square Parkway, Fleming Island, FL

August 4, 2022 - Regular School Board Meeting

Date: Aug 04 2022 (6:00 p.m.)

Student Showcase (None)

Invocation (Pastor Matt Swain, Lake Asbury Baptist Church)

Pledge of Allegiance

Call to Order (Present: Janice Kerekes, District 1; Mary Bolla, District 2, Beth Clark, District 3; Tina Bullock, District 4; Ashley Gilhousen, District 5; Superintendent David Broskie)

Recognitions and Awards

[1. Recognition of Wilkinson Junior High - UCF-Certified Community Partnership School](#)

Minutes:

Superintendent Broskie introduced Dr. Justina Jackson, Certification Program Manager, who recognized Wilkinson Junior High's accomplishment of receiving certification with the University of Central Florida. This accomplishment was reached through the combined efforts of four (4) Core Partners -

- Children's Home Society of Florida
- St. Johns River State College
- Baptist Health/Wolfson Children's Hospital
- Clay County District Schools

This partnership has allowed Wilkinson Junior High to serve the local community through tutoring, academic enrichment, assistance with food insecurities, access to medical care, and a clothes closet/laundry access.

[2. Recognition of Florida State 2023 Teacher of the Year](#)

Minutes:

Superintendent Broskie recognized Melissa Matz, Lakeside Junior High, for being selected as the 2023 Florida Teacher of the Year.

Ms. Matz shared some of the highlights of her teaching career, crediting her students as being her inspiration, and looks forward to the incredible opportunity this honor has bestowed upon her.

[3. Recognition of Coaches of the Year](#)

Minutes:

John Sgromolo, Coordinator of District Athletics, recognized Rodney Keller (Clay High School) for being named the 2022 Clay County Male Coach of the Year and Carrie Prewitt (Middleburg High School) for being named the 2022 Clay County Female Coach of the Year.

Presenters

[4. Superintendent Presentation - Celebration of Achievements](#)

[Superintendent's August Celebrations 8-4-2022.pdf](#)

Minutes:

Superintendent Broskie recognized Clay County District Schools as being named as a "Top 10" district in the State of Florida. This level of student achievement was achieved through outstanding teaching and leadership. Mr. Broskie recognized specific schools for tremendous growth and achievement:

- Clay Hill Elementary
- Doctors Inlet Elementary
- Lake Asbury Elementary
- Lakeside Elementary
- Paterson Elementary
- Plantation Oaks Elementary
- S.B. Jennings Elementary
- Lakeside Junior High
- Orange Park High

District Leadership Events were also recognized as follows:

- ESE Summer Summit - Dr. Melanie Sanders, Director of Exceptional Student Education
- One Clay Teacher Leadership Academy - Jenie Shepard, Director of Professional Learning

School Showcase (None)

Presentations from the Audience (Public Comment)

[5. Public Comment](#)

Minutes:

Public Speakers:

- Doug Conkey - Blue School Grant Program, St. Johns River Water Management District
- Brandye Mackey - school zoning, academy requirements
- Robert Carabina - curriculum, civics
- Bruce Friedman - general
- Leigh Ann Lunsford - general
- David Coughlin - school board meeting content

Consent Agenda

Superintendent

[6. C1 - Minutes of School Board Workshop on June 21, 2022; Student Discipline Hearings and Regular Meeting on June 30, 2022](#)

[2022 Jun 21 Workshop.pdf](#)

2022 Jun 30 Student Hearings.pdf (Confidential)

[2022 Jun 30 Regular Meeting.pdf](#)

[7. C2 - Revised Student Calendar for 2023-2024 School Year](#)

[FINAL Calendar - Student 2023- 2024 \(1\).pdf](#)

ITS-Data & Accountability

[8. C3 - 2022-2023 Uniform Statewide Assessment Calendar](#)

[ClayK12UniformAssessmentCalendar2223.pdf](#)

Human Resources

[9. C4 - Personnel Consent Agenda](#)

[Personnel Consent Agenda 8.4.2022 \(1\).pdf](#)

Instruction-Academic Services

[10. C5 - K-12 Academic Services Out of State and Overnight Student Travel](#)

[August 2022 - Student Travel.pdf](#)

[11. C6 - 2022-2023 Dual Enrollment Articulation Agreement Between School Board of Clay County and Florida State College of Jacksonville](#)

[August 2022 - FSCJ Dual Enrollment Agreement.pdf](#)

[12. C7 - Approval for the Purchase of i-Ready Mathematics K-8 for the 2022-2023 School Year](#)

[220159 i-Ready Contract for Board Agenda.pdf](#)

[Executed 220159 iReady Contract.pdf](#)

[13. C8 - Approve First Renewal to Lease Agreement Between Clay County, Florida and the School Board of Clay County, Florida Re: Lease of Neptune Park.](#)

[Lease Agreement Neptune Park Clay County and CCSB.pdf](#)

Instruction-Exceptional Student Education

[14. C9 - Safe Crisis Management Training for Exceptional Student Education Employees 2022-2023](#)

[SCM and Restraint Info.pdf](#)

[15. C10 - Mileage Paid to Parents and Group Homes](#)

[Pareng mileage.pdf](#)

[16. C11 - EBS Healthcare Services](#)

[2223 EBS.pdf](#)

[Executed 230002 EBS Healthcare Services.pdf](#)

[17. C12 - INVO Healthcare Associates](#)

[2223 INVO.pdf](#)

[Executed 230007 INVO Healthcare Assoc.pdf](#)

[18. C13 - Sunbelt Staffing](#)

[2223 Sunbelt.pdf](#)

[Executed 230000 Sunbelt Staffing.pdf](#)

[19. C14 - AMN Healthcare](#)

[2223 AMN.pdf](#)

[Executed 230008 AMN Healthcare.pdf](#)

Instruction-Professional Development

[20. C15 - 2022-2023 Professional Development Advisory Council Membership](#)

[PDAC Committee Board Approval.pdf](#)

21. C16--Resident Clinical Faculty Memorandum of Understanding between Clay County District Schools and the University of North Florida

22. C17 - Affiliation Agreement between Clay County District Schools and St. Leo University.

230004 St Leo University.pdf

Executed 230004 St. Leo University.pdf

23. C18 - Affiliation Agreement between Clay County District Schools and Flagler College.

220168 Flagler College.pdf

Business Affairs

24. C19 - Proposed Allocation Changes for 2022-23

22 23 Allocation Summary - August 4, 2022.pdf

Business Affairs-Property

25. C20 - Deletion of Certain Items Report - July, 2022

Deletion Report July 2022.pdf

Business Affairs-Purchasing

26. C21 - Contract Renewal - County-Wide Professional Mechanical/Electrical Engineering Services Architect/Engineer Agreement

27. C22 - BID to be Awarded

28. C23 - Contract Services for Stop Loss Insurance

220725 CCDS Stop Loss Analysis.pdf

Operations

29. C24 - Interlocal Agreement between Clay County, Florida and the School Board of Clay County, Florida for the Use of Clay County's Radio System

Interlocal - CCSB Radio System Use 7.28.22.pdf

Operations-Facilities

30. C25 - Change Order #1 for Orange Park High School Front Entrance Security Enhancement

OPH FRONT OFFICE CO 1.pdf

31. C26 - Change Order #1 for Middleburg High School Roof Repair/Replacement (Building 1)

MHS Roof Repair.Replacement CO 1.pdf

32. C27 - Change Order #3 for Middleburg Transportation Fuel System Repair/Replacement

MB Transportation Fuel System CO 3.pdf

33. C28 - Change Order #1 for Ridgeview High School Restroom Renovation

RVH Restroom Renovations CO 1.pdf

34. C29 - Schematic/Preliminary/Final (Phase I, II, and III) Plans and Specifications for Keystone High School Restroom Renovations.

35. C30 - Guaranteed Maximum Price (GMP) Bid Package #2 (Building Construction) for Keystone Heights Elementary School New Cafeteria/Classrooms

KHE GMP #2.pdf

[KHE New Cafeteria.Classrooms GMP #2 Contract.pdf](#)

[36. C31 - Pre-Qualification of Contractors](#)

[Table for Board Backup Contractor Prequal, 8.4.22.pdf](#)

Adoption of Consent Agenda

[37. Adoption of Consent Agenda](#)

Motion

Motion to Adopt Consent Agenda

Vote Results (*Approved*)

Motion: Janice Kerekes

Second: Tina Bullock

Janice Kerekes

- Aye

Ashley Gilhousen

- Aye

Mary Bolla

- Aye

Tina Bullock

- Aye

Beth Clark

- Aye

CCEA Update (Victoria Kidwell)

CESPA Update (None)

Superintendent's Update and Presentations

[38. Superintendent's Update](#)

[Superintendent's Update 8-4-2022 \(1\).pdf](#)

Minutes:

Superintendent Broskie shared the attached presentation highlighting the following:

- Student Achievements
- New School Year
- Student Transportation
- Food and Nutrition Services
- Entry Requirements for Kindergarten and 7th Graders

Discussion Agenda

School Board Attorney

[39. D1 - Public Hearing to Approve as Advertised Amendment to School Board Human Resources Policy 2.02 \(Application and Recruitment\) to add 2.02E. \(Unlawful Employment Practices\) and the creation of School Board Policy 4.66 \(Prohibition Against Discrimination; Required Instruction\)](#)

[Policy 2.02E \(H.B.7 F.S. 760.10 as amended\)\(3\).pdf](#)

[Proposed Policy 4.66 \(H.B. 7 F.S. \(4\)\(3\).pdf](#)

[Legal Adv PH Notice for Media Library Manual and Instructional Materials Manual.pdf](#)

Minutes:

Chair Bolla opened the public hearing. With no one coming forward to speak to the item, the public hearing was closed.

Motion

Motion to Approve as Advertised Amendment to School Board Human Resources Policy 2.02 (Application and Recruitment) to add 2.02E (Unlawful Employment Practices) and the creation of School Board Policy 4.66 (Prohibition Against Discrimination; Required Instruction)

Vote Results (*Approved*)

Motion: Ashley Gilhousen

Second: Janice Kerekes

Janice Kerekes - Aye

Ashley Gilhousen - Aye

Mary Bolla - Aye

Tina Bullock - Aye

Beth Clark - Aye

[40. D2 - Public Hearing to Approve as Advertised the Creation and Implementation of School Board Policy 1.15 \(Parental Rights and Student Welfare\)](#)

[Policy for H.B. 1557 \(2022\) and H.B 241 \(2021\) and docx \(1\).docxFINAL.pdf](#)

[Legal Adv. PH Notice for SB Policy 1.15.pdf](#)

Minutes:

Public Speakers addressing this item:

- Zane Goodman - parental rights
- Jacob Daul - parental rights/SB Policy 1.15
- Nicholas Rossi - parental rights/SB Policy 1.15
- Andrew Perez - parental rights/SB Policy 1.15

Mrs. Gilhousen asked Bruce Bickner, School Board Attorney, for clarification on proposed SB Policy 1.15. Mr. Bickner indicated that the language for this policy was directly quoted from HB 1557 and is compliant with Statute.

Motion

Motion to Approve as Advertised the Creation and Implementation of School Board Policy 1.15 (Parental Rights and Student Welfare)

Vote Results (*Approved*)

Motion: Janice Kerekes

Second: Tina Bullock

Janice Kerekes - Aye

Ashley Gilhousen - Aye

Mary Bolla - Aye

Tina Bullock - Aye

Beth Clark - Aye

Human Resources

[41. D3 - Human Resources Special Action A](#)

Minutes:

There was no Human Resources Special Action A.

Instruction-Academic Services

[42. D4 - Approval to Advertise and Notice of Public Hearing to Approve amendment to School Board Manual of Procedures for](#)

[Media Services and The Handbook of Instructional Materials Procedures as contained in School Board Policies 4.44C and 4.45F respectively](#)

[Legal Adv. PH Notice for SB Policies 4.44C and 4.45F.pdf](#)

[Instructional Resources Procedures Manual.pdf](#)

[Redlined Instructional Resources Procedures Manual.pdf](#)

[Relined Library and Media Procedures Manual.pdf](#)

[Library and Media Procedures Manual.pdf](#)

Minutes:

Superintendent Broskie provided an update re this item, advising the Board has engaged in collaborative discussion and outlining the four (4) affirmative steps currently in place:

1. Book Challenge Form - a simple and transparent form available on CCDS website to provide information sufficient to have the committee review any questionable book brought forth;
2. Media Specialists are currently reviewing their library collections;
3. The purchase of all new library materials has been halted so the process of purchasing may be reviewed and awaited direction from the state may be received;
4. System of Notification to parents - parents may complete a form that allows them to opt-out of their student accessing any library materials, can restrict specific titles, or can receive an email notification, identifying the book, each time their student checks out a book.

Roger Dailey, Chief Academic Officer, shared that this process began in November 2021 and that there have been immediate responses to calls, addressing concerns, ensuring transparency and collaboration with parents. The district has currently received 462 challenge forms, only 111 of which are complete, referencing page numbers and specific content. Not all challenges will require committee review. Books that obviously violate appropriate standards may come out from the de-selection process and be immediately removed.

Mrs. Gilhousen provided context re a recent news interview she gave and stated she has been greatly encouraged by the work that has been done and the steps that have been taken. She seeks to include accountability and wants to work collaboratively to remove inappropriate materials.

Public speakers on this item:

- Jennifer Burghart - book challenges

Motion

Motion to Approve the Advertisement and Notice of Public Hearing to Approve amendment to School Board Manual of Procedures for Media Services and the Handbook of Instructional Materials as contained in School Board Policies 4.44C and 4.45F respectively

Vote Results (Approved)

Motion: Ashley Gilhousen

Second: Janice Kerekes

Janice Kerekes - Aye

Ashley Gilhousen - Aye

Mary Bolla - Aye

Tina Bullock - Aye

Beth Clark - Aye

[43. D5 - Public Hearing to Approve as Advertised Modifications to the 2021-2022 Student Progression Plan](#)

[Student Progression Plan 2022 - 2023 redlined DRAFT.pdf](#)

[Student Progression Plan 2022 - 2023 Un-redlined DRAFT.pdf](#)

[Rationale for 22-23 SPP Changes.pdf](#)

[Legal Adv PH Notice 2022-2023 Student Progression Plan.pdf](#)

Minutes:

Chair Bolla opened the public hearing. With no one coming forward to speak to the item, the public hearing was closed.

Motion

Motion to Approve as Advertised Modifications to the 2021-2022 Student Progression Plan

Vote Results (*Approved*)

Motion: Janice Kerekes

Second: Ashley Gilhousen

Janice Kerekes	- Aye
Ashley Gilhousen	- Aye
Mary Bolla	- Aye
Tina Bullock	- Aye
Beth Clark	- Aye

[44. D6 - Approve Contract for a Charter School replication by St. Johns Classical Academy, Inc, which replication is to be the Lake Asbury Campus](#)

[Contract St. Johns Classical Academy-Lake Asbury.pdf](#)

[St. Johns Classical Academy, Inc Lake Asbury Revised Application.pdf](#)

Minutes:

Mrs. Gilhousen recused herself from this vote based on a voting conflict and provided Form 8B Memorandum of Voting Conflict for County, Municipal, and Other Local Public Officers.

Motion

Motion to Approve Contract for a Charter School replication by St. Johns Classical Academy, Inc, which replication is to be the Lake Asbury Campus

Vote Results (*Approved*)

Motion: Janice Kerekes

Second: Beth Clark

Janice Kerekes	- Aye
Ashley Gilhousen	- Abstain
Mary Bolla	- Aye
Tina Bullock	- Aye
Beth Clark	- Aye

Instruction-Climate and Culture

[45. D7 - Public Hearing to Approve as Advertised 2022-2023 Student & Family Handbook and Code of Student Conduct](#)

[_DRAFT - 2022-2023 - CCDS Student and Family Handbook and Code of Student Conduct.pdf](#)

[Rationale for 22-23 Code of Conduct Changes - Sheet1.pdf](#)

[Legal Adv PH Notice 2022-2023 Student and Family Handbook and Code of Student Conduct.pdf](#)

Minutes:

Chair Bolla opened the public hearing. With no one coming forward to speak to the item, the public hearing was closed.

Motion

Public Hearing to Approve as Advertised 2022-2023 Student & Family Handbook and Code of Student Conduct

Vote Results (*Approved*)

Motion: Janice Kerekes

Second: Tina Bullock

Janice Kerekes	- Aye
Ashley Gilhousen	- Aye
Mary Bolla	- Aye
Tina Bullock	- Aye
Beth Clark	- Aye

School Board Attorney Remarks (None)

School Board Member Remarks

[46. School Board Member Comments](#)

Minutes:

Mrs. Gilhousen extended a warm welcome to students and families as the new school year begins.

Mrs. Bullock thanked Clay Education Foundation for a recent Tools4Schools event held in the Keystone area. She looks forward to the Wilkinson Jr. High community partnership school celebration.

Mrs. Kerekes thanked the superintendent for highlighting the exciting accomplishments of the district.

Mrs. Clark noted recent and upcoming backpack giveaways as well as free haircuts available for students. She also noted the work remaining re library books and commended Mr. Dailey on his efforts.

Mrs. Bolla attended recent AMI Kids and PACE Center for Girls graduations and noted an upcoming ribbon-cutting ceremony at PACE. She thanked Garber Automall for hosting the next Clay Education Foundation giveaway for teachers on August 8th. The next board workshop is scheduled for August 23rd, which is primary election day. By board consensus, that meeting will be now held on August 22nd at 11:00 a.m.

Adjournment (7:59 p.m.)

Superintendent of Schools

School Board Chair