



## School Board of Clay County

District Multi-Purpose Center, Corner of Walnut St. and Gratio Pl., Green Cove Springs, FL

### December 5, 2022 - School Board Workshop

**Date:** Dec 05 2022 (9:00 a.m.)

**Invocation** (Ashley Gilhousen)

**Call to Order** (Present: Erin Skipper, District 1; Beth Clark, District 2; Michele Hanson, District 3; Mary Bolla, District 4; Ashley Gilhousen, District 5; and Superintendent David Broskie)

#### Workshop Items

[1. Review Draft Agenda for Regular School Board Meeting on December 8, 2022](#)

[December-8-2022-regular-school-board-meeting\\_agenda\\_packet\(1\).pdf](#)

#### Minutes:

#### Recognitions and Presentations:

- Recognize Winners of the Len Mattiace Foundation Anti-Bullying Contest - no discussion;
- Recognize 2022 Founders' Week Art Contest Winners - no discussion;
- Recognition of 2022-2023 School Related Employee of the Year and Teacher of the Year Semi-finalists - no discussion;
- Recognition of Clay County Student Athletes of the Month - no discussion;
- Recognition of Clay County Coaches of the Month - no discussion;
- Check Presentation to The American Cancer Society from Clay County Athletics in Partnership with the Jacksonville Jaguars - no discussion;

#### Consent Agenda:

- C1 Minutes of School Board Workshop on October 25, 2022; Student Discipline Hearings and Regular Meeting on November 3, 2022 - no discussion;
- C2 Proposed Student Calendar for 2024-2025 School Year - discussion included the factors considered when recommending student calendars including required instructional minutes, the impact of potential hurricane days, ending the second semester prior to the winter break so semester credits are not jeopardized, and the challenges posed to parents who have court-ordered shared custody of children; Superintendent Broskie noted that the only slight adjustment needed to accommodate this year's days missed due to hurricanes was revising three high school days to full days to ensure the sufficient statutorily required instructional minutes;
- C3 Personnel Consent Agenda - no discussion;
- C4 K-12 Academic Services Out of State and Overnight Student Travel - brief discussion of travel submitted in a tight turnaround window due to students qualifying in various competitions;
- C5 Approve Penda Learning Amendment to Add Third Grade - discussion included the benefits of having this science instruction incorporated in 3rd grade as well because the 5th-grade exam incorporates learning from grades 3 - 5; the curriculum is not in lieu of or replacing hands-on science and exploration but is supplementing existing curriculum; Penda curriculum is aligned to Florida standards and this agreement is an amendment to the original contract;
- C6 Lexia LETRS (Language Essentials for Teachers of Reading and Spelling) - discussion included the program's focus on building teacher capacity so the teacher can take on the role of a coach; state statute now requires continuous coaching

support and that support is embedded throughout this 1-year rigorous process; the increase in cost is due to more participants and additional grant funding that has been secured;

- C7 Proposed Allocation Changes for 2022-2023 - no discussion;
- C8 Monthly Financial Reports for October, 2022 - no discussion;
- C90 Budget Amendment Report for October 31, 2022 - no discussion;
- C10 Deletion of Certain Items Report November, 2022 - routine surplus of items;
- C11 BID to be Awarded - no discussion;
- C12 Change Order #3 for Orange Park High School Stadium Repair/Replacement - discussion included the additional cost often involved in completing work on older buildings due to the requirements and regulations that must be met to be in compliance with SREF (School Requirements for Educational Facilities);
- C13 School Concurrency Proportionate Share Mitigation (PSM) Development Agreement for DR Horton, Inc. Jacksonville, a Delaware Corporation (Branan Field Park) - discussion included the need to provide for additional student stations based on housing growth and the proportionate share mitigation agreement being an option to secure some of the needed additional funds from developers; Lance Addison is on the planning commission panel and is one of seven votes and the only vote representing education;
- C14 Approve the 2022/2023 - 2026/2027 Educational Facilities Work Plan - no discussion;
- C15 Orange Park Junior High School HVAC Repair/Replacement Buildings 1, 2, 3 & 4 Contract Award - no discussion;
- C16 Pre-Qualification of Contractors - no discussion;
- C17 Schematic/Preliminary/Final (Phase I, II, and III) Plans and Specifications for Wilkinson Elementary School - no discussion;
- C18 Schematic/Preliminary/Final (Phase I, II, and III) Plans and Specifications for Ridgeview Elementary School Roof Repair/Replacement Buildings 1, 2 & 3 - Shingles and Kitchen/Cafeteria Renovations - no discussion;
- C19 Change Order #3 for Orange Park High School Front Entrance Security Enhancement - no discussion;
- C20 Change Order #4 for Orange Park High School Stadium Repair/Replacement - no discussion;
- C21 Interlocal Agreement to Sell Low-Priced Fuel to the Clay County Sheriff's Office for Use by CCSO Vehicles in the Middleburg Area - no discussion;

### **Discussion Agenda:**

- D1 Attorney Client Session pursuant to Florida Statute 286.011(8) - Bruce Bickner, School Board Attorney, shared copies of Florida Statute 286.011(8) and made a formal request, as required by statute, to hold a shade meeting to discuss pending litigation and potential settlement authority on pending case(s); discussion of public record and public record requests was also briefly entertained;
- D2 Human Resources Special Action A - no discussion;
- D3 Human Resources Special Action B - no discussion;

## **[2. Impact Fee Study](#)**

**[Impact Fee Ordinance Resolution Study Update.pdf](#)**

### **Minutes:**

Lance Addison, Coordinator of Facilities Planning, introduced Carson Bise, President of Tischler Bice, the firm retained to conduct the impact fee ordinance study. Mr. Addison shared the attached visual presentation and proposed that a resolution would need to be drafted based on the board's decision re the information provided. Presentation objectives covered by Mr. Addison and Mr. Bise were:

- Present Impact Fee Resolution/Ordinance Implementation Timeline
- Introduce Legal and Methodology
- Outline Legislative Changes
- Summarize Impact Fee Components
- Brief Clay County Educational Impact Fee History
- Discuss Impact Fee Recommendations

Discussion of the objectives and timelines yielded consensus to place a resolution on the January agenda for approval and submission to the Board of County Commissioners for consideration. This item will impact new home purchases only.

Projected growth to the district, the allowable uses of impact fees, history and rationale of prior actions taken re impact fees, the allowable amounts of impact fees (capped statutorily at 50%), increased construction costs, and the need to maximize and

leverage every opportunity to provide for students was discussed.

Mrs. Gilhousen requested that impact fees information of surrounding counties be shared with the board.

### [3. Spring Park Elementary Boundary Options](#)

[Spring Park Zoning Options - Dec. 5, 2022.pdf](#)

#### **Minutes:**

Lance Addison, Coordinator of Facilities Planning, shared the attached visual presentation.

Spring Park Elementary School will open for the 2023/2024 school year and four options for rezoning were presented to the board for consideration.

The objectives of the presentation included:

- Present Spring Park Elementary Zoning Timeline and Options
- Create Balanced Zones
- Relieve Near or Over-Capacity Schools
- Simplify Transportation Routes
- Strive for Portable Reduction
- Address Growth

The methodology utilized in the rezoning process was explained and included consideration of natural boundaries, the desire to refrain from splitting up neighborhoods, new development, student population, transportation efficiency, and geographical proximity. Board consensus was that Option B was the most conducive to meeting all desired objectives. Option B will be submitted for approval to advertise at a special meeting to be held on December 20, 2022, with a public hearing and adoption to be set for February 2, 2023. Informational community meetings will also be held in January.

#### **Questions from the Audience** (None)

#### **Superintendent Comments**

##### [4. Superintendent Comments](#)

#### **Minutes:**

Superintendent Broskie noted that copies of proposed previous Legislative Priorities were distributed as examples and will be discussed at the Board Workshop on December 20, 2022. Mrs. Gilhousen inquired into the appropriateness of discussing the possible option of retaining a lobbyist at that same meeting, and Mr. Broskie indicated he will share some information on that option as well. Mrs. Gilhousen expressed interest in hearing the recommendations of the local delegation.

#### **School Board Attorney Comments**

##### [5. School Board Attorney Comments](#)

#### **Minutes:**

Bruce Bickner, School Board Attorney, updated the board re an employee who had petitioned to have a hearing but has now taken a dismissal, so this matter is now resolved.

#### **School Board Comments**

##### [6. School Board Member Comments](#)

#### **Minutes:**

Mrs. Bolla provided reminders re student discipline hearings and appreciated the awesome conference recently attended by Florida School Boards Association, recommending the finance forum to board members when that option becomes available. She will be participating in Teacher of the Year classroom visits this week and is anticipating upcoming spelling bees.

Mrs. Hanson expressed gratitude for the support and transparency of the district staff and is grateful to the board for their support.

Mrs. Clark appreciated today's insightful discussion.

Mrs. Skipper extended thanks for the openness of the district staff and their willingness to answer questions and educate on matters concerning students and taxpayers' dollars.

Mrs. Gilhousen welcomed the new board members, has obtained their input and preferences on committee assignments and will provide a recommendation on those assignments soon. She noted the past higher success of Legislative Priorities when the district's priorities are unique from those of other districts.

**Adjournment** (12:04 p.m.)

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**Superintendent of Schools**

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**School Board Chair**