



## School Board of Clay County

Teacher Inservice Center, 2233 Village Square Parkway, Fleming Island, FL

### June 30, 2022 - Regular School Board Meeting

**Date:** Jun 30 2022 (6:00 p.m.)

**Student Showcase** (None)

**Invocation** (Rev. Christopher Klukas, Good Samaritan Anglican Church)

**Pledge of Allegiance**

**Call to Order** (Present: Janice Kerekes, District 1; Mary Bolla (present via telephonic conferencing), District 2, Beth Clark, District 3; Tina Bullock, District 4; Ashley Gilhousen, District 5; Chief Academic Officer Roger Dailey (substituting for Superintendent David Broskie))

**Recognitions and Awards**

[1. Recognize 2021-2022 Retirees](#)

**Minutes:**

Brenda Troutman, Assistant Superintendent of Human Resources, shared a presentation to recognize the 2021-2022 Clay County District Schools' retirees. This past year's retirees are 126 in number and have a combined total of 2,779 years of service with Clay County District Schools.

[2. Cenergistic Recognition of Clay County School Board Cost Savings](#)

**Minutes:**

Dr, Michael Kemp, Director of Facility Planning and Construction, introduced Roseann Jolley and Mark Jolley, Cenergistic Client Managers, who recognized Clay County District Schools for earning EnergyStar certification demonstrating a commitment to high standards in the conservation of energy.

**Presenters**

[3. Chemours Check Presentation to Clay Education Foundation](#)

**Minutes:**

Makayla Buchanan, Executive Director, Clay Education Foundation introduced representatives of Chemours, Hilary Peal, Jody Sciance, and Jason Geiger. Chemours presented a check in the amount of \$25,000 to provide funds to support the initiatives of the Clay Education Foundation.

**School Showcase** (None)

**Presentations from the Audience (Public Comment)**

[4. Public Comment](#)

## Minutes:

Public speakers:

- Stephanie Race - adoption of Manual of Procedures for Media Services
- Bruce Friedman - sexual content
- Ruth Bannon - inappropriate books in school library
- Julia Mason - communal approach to screening and removing inappropriate library books
- Nicki Celso - sexually explicit library books
- Julie Miller - Library Media Services Manual

In response to public speakers, board members inquired and received confirmation that books that are challenged will be removed pending the committee evaluation. Bruce Bickner, School Board Attorney, discussed the 90-day emergency policy adoption procedures and how adopted policy may continue to be revised as needed. Roger Dailey, Chief Academic Officer, discussed how policies may be amended, how efficacy is evaluated and provided assurances that statutory law would be followed as the district and stakeholders work together to implement new procedures and identify inappropriate material.

## Consent Agenda

### Superintendent

[5. C1 - Minutes of School Board Special Meeting and Workshop on May 24, 2022; Student Discipline Hearings and Regular Meeting on June 2, 2022](#)

[2022 May 24 Special Mtg.pdf](#)

[2022 May 24 Workshop.pdf](#)

2022 Jun 2\_Student Hearings.pdf (Confidential)

[2022 Jun 2 Regular Mtg.pdf](#)

[6. C2 - Payment of Annual Membership Dues for 2022-2023 to Florida Association of District School Superintendents](#)

[FADSS Invoice 2022.pdf](#)

[7. C3 - Clay Education Foundation Board of Directors 2022-2023 Appointments](#)

### School Board Member

[8. C4 - Payment of Annual Membership Dues for 2022-2023 to Florida School Boards Association](#)

[Florida School Boards Assoc Inv #12451.pdf](#)

### Human Resources

[9. C5 - Personnel Consent Agenda](#)

[Personnel Consent Agenda 6.30.2022 \(3\).pdf](#)

[10. C6 - Kelly Services Amendments - Substitutes](#)

[Proposed Clay County Exhibit A – Current pay with the \\$2.00 additional for non instructional at 1.30 MU.docx.pdf](#)

### Instruction-Academic Services

[11. C7 - K-12 Academic Services Out of State and Overnight Student Travel](#)

[June 30 \(July 2022\) Student Travel.pdf](#)

[12. C8 - 2022-2023 UNF Dual Enrollment Articulation Agreement](#)

[220151 UNF Dual Enrollment Articulation Agreement.pdf](#)

[Executed 220151 UNF Dual Enrollment Articulation Agreement.pdf](#)

[13. C9 - Addendum A to 2022-2023 UNF Dual Enrollment Articulation Agreement](#)

[220152 Addendum A to UNF Dual Enrollment Articulation Agreement.pdf](#)

[Executed 220152 Addendum A to UNF Dual Enrollment Articulation Agreement.pdf](#)

[14. C10 - 2022-23 Interagency Agreement Between the School Board of Clay County, Florida and the Department of Military Affairs, State of Florida](#)

[220155 FLYCA Interagency Agreement Between SBCC & Dept Military Affairs.pdf](#)

[Executed 220155 FLYCA Interagency Agreement Between SBCC & Dept of Military Affairs.pdf](#)

[15. C11 - 2022-23 Dual Enrollment Articulation Agreement Between the School Board of Clay County and District Board of Trustees St. Johns River State College](#)

[220145 St Johns River State College Dual Enrollment Articulation Agreement.pdf](#)

[16. C12 - 2022-23 Early College Program \(formally Collegiate High School\) Contract Between the School Board of Clay County and District Board of Trustees of St. Johns River State College](#)

[220146 St. Johns River State College Early College Program.pdf](#)

[17. C13 - Approve Interlocal Agreement Between The School Board of Clay County, Florida, and South Village Community Development District Regarding Usage of District Recreational Facilities](#)

[Middleburg High School Swim Team Pool Use Agreement \(2022\) - South Village.pdf](#)

#### **Instruction-Career and Technical Education**

[18. C14 - CTE Out of State and Overnight Field Trips](#)

[CTE Out-of-State and Overnight Field Trips \(1\).pdf](#)

#### **Instruction-Exceptional Student Education**

[19. C15 - Behavior Management Consultants](#)

[220147 Behavior Management Consultants.pdf](#)

[Executed 220147 Behavior Management Consultants.pdf](#)

[20. C16 - Alonzo Sign Language Interpreting](#)

[220149 Alonzo Sign Language.pdf](#)

[Executed 220149 Alonzo Sign Language.pdf](#)

#### **Instruction-Professional Development**

[21. C17 - Affiliation Agreement between Clay County District Schools and Florida Gateway College.](#)

[220113 Florida Gateway College \(2\).pdf](#)

[Executed 220133 Florida Gateway College.pdf](#)

[22. C18 - Affiliation Agreement between Clay County District Schools and St. Johns River State College.](#)

[220134 St Johns River Student Affiliation.pdf](#)

[Executed 220134 St. Johns River Student Affiliation.pdf](#)

[23. C19 - Affiliation Agreement between Clay County District Schools and Liberty University.](#)

[220150 Liberty University.pdf](#)

[Executed 220150 Liberty University.pdf](#)

#### **Instruction-Climate and Culture**

[24. C20 - 2022-2023 Clay County School Board Agreement with Flagler Health for BRAVE Program](#)

[22-23 Flagler Hospital BRAVE Agenda Submission.pdf](#)

## **Business Affairs**

[25. C21 - Approve the 2022-2023 District's Property/Casualty/Active Assailant Insurance renewal submitted by Arthur J. Gallagher & Co.\(broker\)](#)

[Gallagher Insurance Renewal Summary 2022-2023.pdf](#)

[26. C22 - Proposed Allocation Changes for 2022-23](#)

[22 23 Allocation Summary - June 30, 2022.pdf](#)

## **Business Affairs-Accounting**

[27. C23 - Monthly Financial Reports for May, 2022](#)

[May 2022 Monthly Board Financial Report.pdf](#)

[May 2022 Monthly Board Property Report.pdf](#)

[CONTRACTS 50 Thousand and Greater.xlsx.pdf](#)

[28. C24 - Budget Amendment Report for May 31, 2022](#)

[Budget Amendment May 2022.pdf](#)

## **Business Affairs-Property**

[29. C25 - Deletion of Certain Items Report - June, 2022](#)

[Deletion Report June 2022.pdf](#)

## **Business Affairs-Purchasing**

[30. C26 - BID to be Awarded](#)

[31. C27 - BID Renewal](#)

## **Operations**

[32. C28 - 2022-2023 School Safety Interlocal Agreement among the School Board of Clay County, Florida; and Town of Orange Park and the Town of Orange Park Police Department.](#)

[220142 Town of Orange Park PD MOU - 6.30.22 Board Agenda \(1\).pdf](#)

[33. C29 - 2022-2023 School Safety Interlocal Agreement among the School Board of Clay County, Florida; City of Green Cove Springs Florida; and Green Cove Springs Police Department.](#)

[220141 City Of Green Cove Springs PD MOU - 6.30.22 Board Agenda.pdf](#)

## **Operations-Facilities**

[34. C30 - Pre-Qualification of Contractors](#)

[Table for Board Backup Contractor Prequal, 6.30.22.pdf](#)

[35. C31 - Schematic/Preliminary/Final \(Phase I, II, and III\) Plans and Specifications for Keystone Heights Elementary School New Cafeteria/Classrooms](#)

## **Adoption of Consent Agenda**

[36. Adoption of Consent Agenda](#)

### **Minutes:**

Prior to voting, Mrs. Gillhousen noted that item C5 Personnel Consent Agenda contained a scrivener's error in the requirements of the administrative job description for Coordinator of Workforce Development. The correction to the document was made

and hard copies were distributed to board members prior to voting.

**Motion**

Motion to Adopt Consent Agenda with Correction to C5 as stated

**Vote Results** ( *Approved* )

Motion: Tina Bullock

Second: Janice Kerekes

Janice Kerekes - Aye

Ashley Gilhousen - Aye

Mary Bolla - Aye

Tina Bullock - Aye

Beth Clark - Aye

**CCEA Update** (Victoria Kidwell)

**CESPA Update** (None)

**Superintendent's Update and Presentations** (None)

**Discussion Agenda**

**School Board Attorney**

[37. D1 - Adopt Superintendent's Memorandum in Support of Declaration of Emergency and Approve the emergency adoption and implementation of amendments to the Manual of Procedures for Media Services and The Handbook of Instructional Materials Procedures as contained in School Board Policies 4.44C and 4.45F respectively](#)

[Redlined Procedures Manual.pdf](#)

[Library Media Services Manual 22-23.pdf](#)

[Redlined 07 2022 CCDS Instructional Resources Procedures Manual.pdf](#)

[07 2022 CCDS Instructional Resources Procedures Manual.pdf](#)

[Executed Memorandum of Declaration of Emergency Policies 2022 \(1\)\(1\).pdf](#)

**Minutes:**

Mrs. Clark stressed the need to follow legislation. Bruce Bickner confirmed the proposed policy aligns with legislation. Mrs. Gilhousen advised this policy would meet the requirement to comply with the July 1st deadline. Mrs. Bolla commented on the ability to modify policy as needed.

**Motion**

Motion to Adopt Superintendent's Memorandum in Support of Declaration of Emergency and Approve the Emergency Adoption and Implementation of Amendments to the Manual of Procedures for Media Services and The Handbook of Instructional Materials Procedures as Contained in School Board Policies 4,44C and 4.45F Respectively

**Vote Results** ( *Approved* )

Motion: Mary Bolla

Second: Janice Kerekes

Janice Kerekes - Aye

Ashley Gilhousen - Aye

Mary Bolla - Aye

Tina Bullock - Aye

38. D2 - Approval to Advertise and Notice of Public Hearing to Approve amendment to School Board Manual of Procedures for Media Services and The Handbook of Instructional Materials Procedures as contained in School Board Policies 4.44C and 4.45F respectively

[Legal Adv Notice of PH SB Policies 4.44C & 4.45F.pdf](#)

[Library Media Services Manual 22-23.pdf](#)

[Redlined Procedures Manual.pdf](#)

[07\\_2022 CCDS Instructional Resources Procedures Manual.pdf](#)

[Redlined 07\\_2022 CCDS Instructional Resources Procedures Manual.pdf](#)

**Motion**

Motion to Approve Advertisement and Notice of Public Hearing to Approve Amendments to School Board Manual of Procedures for Media Services and The Handbook of Instructional Materials Procedures as Contained in School Board Policies 4.44C and 4.45F respectively

**Vote Results** ( *Approved* )

Motion: Janice Kerekes

Second: Beth Clark

Janice Kerekes	- Aye
Ashley Gilhousen	- Aye
Mary Bolla	- Aye
Tina Bullock	- Aye
Beth Clark	- Aye

39. D3 - Adopt Superintendent's Memorandum in Support of Declaration of Emergency and Approve the emergency adoption and implementation of School Board Policy Human Resources Policy 2.02 (Application and Recruitment) to add 2.02E. (Unlawful Employment Practices) and the creation of School Board Policy 4.66 (Prohibition Against Discrimination; Required Instruction)

[Policy 2.02E \(H.B.7 F.S. 760.10 as amended\)\(3\).pdf](#)

[Proposed Policy 4.66 \(H.B. 7 F.S. \(4\)\(3\)\).pdf](#)

[Executed Memorandum of Declaration of Emergency Policies 2022 H.B.7 \(1\).pdf](#)

**Motion**

Motion to Adopt Superintendent's Memorandum in Support of Declaration of Emergency and Approve the Emergency Adoption and Implementation of School Board Policy Human Resources Policy 2.02 (Application and Recruitment) to add 2.02E (Unlawful Employment Practices) and the Creation of School Board Policy 4.66 (Prohibition Against Discrimination: Required Instruction)

**Vote Results** ( *Approved* )

Motion: Janice Kerekes

Second: Tina Bullock

Janice Kerekes	- Aye
Ashley Gilhousen	- Aye
Mary Bolla	- Aye
Tina Bullock	- Aye
Beth Clark	- Aye

40. D4 - Approval to Advertise and Notice of Public Hearing to Approve amendment to School Board Human Resources Policy

[2.02 \(Application and Recruitment\) to add 2.02E. \(Unlawful Employment Practices\) and the creation of School Board Policy 4.66 \(Prohibition Against Discrimination; Required Instruction\)](#)

[Policy 2.02E \(H.B.7 F.S. 760.10 as amended\)\(3\).pdf](#)

[Proposed Policy 4.66 \(H.B. 7 F.S. \(4\)\(3\).pdf](#)

[Legal Adv Notice of PH SB Policies 2.02E and 4.66.pdf](#)

**Motion**

Motion to Approve Advertisement and Notice of Public Hearing to Approve Amendment to School Board Human Resources Policy 2.02 (Application and Recruitment) to add 2.02E (Unlawful Employment Practices) and the creation of School Board Policy 4.66 (Prohibition Against Discrimination; Required Instruction)

**Vote Results** ( *Approved* )

Motion: Beth Clark

Second: Janice Kerekes

Janice Kerekes	- Aye
Ashley Gilhousen	- Aye
Mary Bolla	- Aye
Tina Bullock	- Aye
Beth Clark	- Aye

[41. D5 - Adopt Superintendent's Memorandum in Support of Declaration of Emergency and Approve the emergency adoption and implementation of School Board Policy 1.15 \(Parental Rights and Student Welfare\)](#)

[Policy for H.B. 1557 \(2022\)and H.B 241 \(2021\) and docx \(1\).docxFINAL.pdf](#)

[Executed Memorandum of Declaration of Emergency Policies 2022 \(1\).pdf](#)

**Motion**

Motion to Adopt Superintendent's Memorandum in Support of Declaration of Emergency and Approve the Emergency Adoption and Implementation of School Board Policy 1.15 (Parental Rights and Student Welfare)

**Vote Results** ( *Approved* )

Motion: Janice Kerekes

Second: Beth Clark

Janice Kerekes	- Aye
Ashley Gilhousen	- Aye
Mary Bolla	- Aye
Tina Bullock	- Aye
Beth Clark	- Aye

[42. D6 - Approval to Advertise and Notice of Public Hearing to Approve the creation and implementation of School Board Policy 1.15 \(Parental Rights and Student Welfare\)](#)

[Policy for H.B. 1557 \(2022\)and H.B 241 \(2021\) and docx \(1\).docxFINAL.pdf](#)

[Legal Adv Notice of PH SB Policy 1.15.pdf](#)

**Motion**

Motion to Approve Advertisement and Notice of Public Hearing to Approve the Creation and Implementation of School Board Policy 1.15 (Parental Rights and Student Welfare)

**Vote Results** ( *Approved* )

Motion: Janice Kerekes

Second: Tina Bullock

Janice Kerekes

- Aye

Ashley Gilhousen

- Aye

Mary Bolla

- Aye

Tina Bullock

- Aye

Beth Clark

- Aye

## Human Resources

### [43. D7 - Human Resources Special Action A](#)

#### Minutes:

There was no Human Resources Special Action A.

### [44. D8 - Human Resources Special Action B](#)

#### Minutes:

There was no Human Resources Special Action B.

## School Board Attorney Remarks (None)

## School Board Member Remarks

### [45. School Board Member Comments](#)

#### Minutes:

Mrs. Bolla extended gratitude to all personnel who have served the district, recognizing the service of the retirees.

Mrs. Bullock thanked the public speakers and advised the board does not want to have inappropriate books in school libraries, confirming the board will work to do better and commenting on the thousands of excellent books in our schools. She also recognized Keystone Heights High graduate Sherri Anthony who was recently named Florida High School Activities Association's National Coach of the Year. She appreciated a recent presentation by the Operations Department outlining improvements to Keystone Heights Elementary and other schools throughout the county.

Mrs. Kerekes extended congratulations to the retirees, thanks to the public speakers, and stressed the need and desire to work together to provide what is best for children.

Mrs. Clark commended the work that has been done by Mr. Dailey and is grateful for the lists available from Citizens Alliance and other organizations, encouraging all to work together as a team.

Mrs. Gilhousen believes immediate action has been taken to correct inappropriate materials and echoed appreciation for the collaboration in this effort, advising that, as a community, collaboration, input, and vigilance about reading materials placed in front of students is necessary.

## Adjournment (7:32 p.m.)

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Superintendent of Schools

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School Board Chair