



School Board of Clay County

District Multi-Purpose Center, Corner of Walnut Street and Gratio Place, Green Cove Springs, FL 32043

April 25, 2023 - School Board Special Meeting

Date: Apr 25 2023 (10:30 a.m.)

Invocation (Given at prior meeting)

Call to Order (Present: Erin Skipper, District 1; Mary Bolla, District 2; Beth Clark, District 3, Michele Hanson, District 4; Ashley Gilhousen, District 5; and Superintendent David S. Broskie)

Agenda Items

- [1. Conduct Interviews with Attorney Candidates for Clay County School Board Attorney position](#)
[School Board Attorney Interview Questions.pdf](#)

Minutes:

Brenda Troutman, Assistant Superintendent of Human Resources, distributed interview packets with questions and a suggested rubric and provided a brief explanation of the scoring document. Chair Gilhousen opened the meeting and explained the process to each candidate(s). The order of proceedings is as follows:

- Board members will introduce themselves to the candidate
- Board members will alternately ask the FSBA candidates questions and questions may be repeated to the candidates
- Answers to questions should be approximately three (3) minutes
- Board members may ask additional or clarifying questions
- Board members will score candidates and Ms. Troutman will keep a tally of scores to provide information on total scores to board members
- Conversations between board members during the lunch break will not involve any component or discussion of this process
- The board may, at this meeting, make a motion to direct the superintendent and board chair to enter into employment contract negotiations with the candidate of choice
- Employment contract negotiations do not subscribe to an established timeline
- A mutually agreed upon/finalized contract will be submitted onto the agenda of a regular board meeting to be voted on/approved by the board.

First Candidate: Richard Thibault

Second Candidate: Douglas Law Firm (Carol Simpson, Charlie Douglas, J.P. Steinmetz)

A recess was taken at 12:16 p.m., following the conclusion of the interview of the second candidate, and the meeting was reconvened at 1:02 p.m.

Third Candidate: Elizabeth Dusinberre

Fourth Candidate: Richard DeVall

- [2. Select Candidate for School Board Attorney Position and Direct Superintendent, in Collaboration with Board Chair, to Enter into](#)

[Employment Contract Negotiations](#)

Minutes:

Following the conclusion of the interviews, board members tallied their scores of each candidate using the rubric supplied and submitted those scores to Mrs. Troutman for an overall tabulation based on scoring. At Mrs. Troutman's suggestion, board members discussed the candidates' attributes and proceeded to motion and vote.

Motion

Motion to Direct Superintendent, in Collaboration with Board Chair, to Enter into Contract Negotiations for Employment with Elizabeth Dusinberre

Vote Results (*Approved*)

Motion: Mary Bolla

Second: Michele Hanson

Ashley Gilhousen - Aye

Mary Bolla - Aye

Beth Clark - Aye

Michele Hanson - Aye

Erin Skipper - Aye

Presentations from the Audience (None)

Superintendent Comments (None)

School Board Attorney Comments (None)

School Board Comments (None)

Adjournment (3:41 p.m.)

Superintendent of Schools

School Board Chair