



School Board of Clay County

Teacher Inservice Center, 2233 Village Square Parkway, Fleming Island, FL 32043

March 2, 2023 - Regular School Board Meeting

Date: Mar 02 2023 (6:00 p.m.)

Student Showcase (S. Bryan Jennings Piano Solo, Daniel Johns, Music Teacher)

Invocation (Pastor Matt Owen, Community Bible Church of Orange Park)

Pledge of Allegiance

Call to Order (Present: Erin Skipper, District 1; Mary Bolla, District 2, Beth Clark, District 3; Michele Hanson, District 4; Ashley Gilhousen, District 5; Superintendent David Broskie)

Recognitions and Awards

1. Recognize Spelling Bee Winner(s)

Minutes:

Dana Savoie, Elementary Literacy Specialist, recognized the 2023 Clay County District Spelling Bee Winners -

- First Place - Rena Reddish, Keystone Heights Junior/Senior High
- Second Place - Andreas Alvarez, Orange Park Junior High
- Third Place - Max Rivera, St. Johns Country Day School

2. Recognize State and International Science Fair Nominees

Minutes:

Kathryn Ruelas, Science Curriculum Specialist, recognized the 2023 Science Fair Nominees -

State Fair Nominees

- Dylan Barclay - Orange Park High
- Joshua Chun & Antonio Estrada - Orange Park Junior High
- Aliyah Davis - Clay High
- Angelo De La Rosa - Ridgeview High
- Emma Duong - Ridgeview High
- Michael Gilkey - Clay High
- Alexander Gordon - Ridgeview High
- Austin Hallett - Clay High
- Merrick Rapoza - Clay High
- Phoenix Ricketts - Ridgeview High

International Fair Nominees

- Emma Duong - Ridgeview High

- Alexander Gordon - Ridgeview High

3. Recognize Clay High School Girls Weightlifting Team State Champions and Clay High and Fleming Island High Individual State Champions

Minutes:

John Sgromolo, Coordinator of District Athletics, recognized the following student athlete state champions -

Clay High Schools Girls Weightlifting Team

- Emma Heck
- Anna Shepard
- Janiyah Stevens
- Annalee Harbison
- Ansley Lyda
- Kenya Tinajero
- Kyleigh Lafary
- Kethnie Gedeon

Individual State Champions

- Kyleigh LaFary - Clay High
- Emma Heck - Clay High
- Autumn Lewiston - Fleming Island High

Presenters

School Showcase (S. Bryan Jennings, Elise Taylor, Principal)

Presentations from the Audience (Public Comment)

4. Public Comment

Minutes:

Public speakers:

- Angele Reed
- Heather Kastelz
- Jackie Cetnar
- Rebecca Crawford
- Kathie Graham
- Sandra Goldman
- James Gay
- Luanne Eckert
- Tara Richardson
- Jenifer Burghart
- Charles Walsh
- Hailley Hutchens
- Dr Cornelius Jones
- Dorothy Muilenburg
- Dr. Evelyn (Dolly) Hillman
- Gargi Chipalkatti
- Frederick Peton
- Constance Higginbotham
- Helena Cormier
- Jeffrey Dove
- Bruce Friedman
- B.A. Jackson MD
- Judith Chapple

Consent Agenda

Superintendent

[5. C1 - Minutes of School Board Workshop on January 24, 2023; Student Discipline Hearings and Regular Meeting on February 2, 2023](#)

[2023 Jan 24 Workshop.pdf](#)

2023 Feb 2 - Student Hearings.pdf (Confidential)

[2022 Feb 2 Regular Mtg.pdf](#)

[6. C2 - Approval of the Revised 9 Month Employee Work Calendar](#)

[Calendar - Employee Work - 2023-2024 \(2\).pdf](#)

[7. C3 - Proclamation #23-09, Clay County Agricultural Fair](#)

[Proclamation 23-09 2023 Clay County Fair.pdf](#)

Information Technology Services

[8. C4 - ENA WAN Contract Amendment to add Spring Park Elementary](#)

[Amendment to ENA Unified Master Services Agreement.pdf](#)

Human Resources

[9. C5 - Personnel Consent Agenda](#)

[Personnel Consent Agenda 3 2 2023.pdf](#)

Instruction-Academic Services

[10. C6 - Summer Programs Manual](#)

[March 2023 - 2023 Clay County Summer Programs Manual.pdf](#)

[11. C7 - K-12 Academic Services Out of State and Overnight Student Travel](#)

[March 2023 Student Travel.pdf](#)

Instruction-Adult Education

[12. C9 - Approve Amendment to Exhibits A and B which are attached to the "Clinical Affiliation Agreement" which is an Agreement between the School Board and Pavilion for Healthcare, which is a part of Penney Community, Inc.](#)

[Exhibits A & B Addendums.pdf](#)

Instruction-Instructional Resources

[13. C9A Proclamation #23-16 to Establish Read Across America Day](#)

[Proclamation 23-16 Read Across America Day.pdf](#)

Instruction-Climate and Culture

[14. C10 - Proclamation #23-10 to Establish School Social Work Week](#)

[Proclamation #23-10 School Social Work Week.pdf](#)

Business Affairs

[15. C11 - Proposed Allocation Changes for 2022-2023](#)

[22 23 Allocation Summary - Mar 2, 2023.pdf](#)

Business Affairs-Accounting

[16. C12 - Monthly Financial Reports for January, 2023](#)

[January 2023 Monthly Board Financial Report.pdf](#)

[January 2023 Monthly Board Property Report.pdf](#)

[Contracts \\$50,000-\\$100,000 Signed by Superintendent.pdf](#)

[17. C13 - Budget Amendment Report for January 31, 2023](#)

[Budget Amendment January 2022.pdf](#)

Business Affairs-Payroll

[18. C14 - Approval of the 2023-2024 Payroll Calendars](#)

[23-24 Calendar - 9 Month Employees ALL.pdf](#)

[23-24 Calendar - 10 Mo 196 & 197 Day Employees.pdf](#)

[23-24 Calendar - 11 Month 216 Day Employees.pdf](#)

[23-24 Calendar - 12 month 260 Day Employees.pdf](#)

[23-24 Payroll Master Calendar Dates.pdf](#)

[23-24 Payroll Employee Work Days.pdf](#)

[2023 Summer Payroll Calendar.pdf](#)

Business Affairs-Property

[19. C15 - DELETION OF CERTAIN ITEMS REPORT FEBRUARY, 2023](#)

[DELETION OF CERTAIN ITEMS REPORT FEBRUARY, 2023.pdf](#)

Business Affairs-Purchasing

[20. C16 - BID to be Awarded](#)

Operations-Facilities

[21. C17 - Schematic/Preliminary/Final \(Phase I, II, and III\) Plans and Specifications for Lakeside Junior High School Restroom Renovations Buildings 1, 2, & 3](#)

[22. C18 - Pre-Qualification of Contractors](#)

[Table for Board Backup Contractor Prequal, 3.2.23.pdf](#)

[23. C19 - Change Order #2 \(Direct Purchasing\) for Spring Park Elementary School](#)

[Change Order #2 \(Direct Purchasing\) for Spring Park Elementary School.pdf](#)

[24. C20 - Schematic/Preliminary/Final \(Phase I, II, & III\) Plans and Specifications for Montclair Elementary School Electrical Panel Replacement](#)

[25. C21 - Annual Florida Inventory of School Houses \(FISH\) Certification](#)

[FISH Certification 2023 \(2\).pdf](#)

[26. C22 - Substantial and Final Completion of Orange Park High School Front Entrance Security Enhancements](#)

[OPH Front Entrance Security Substantial & Final Completion.pdf](#)

[27. C23 - Middleburg High School Safety & Security Single Key Access Initiative Contract Award](#)

[MHS Single Key Access Bid Tab.pdf](#)

[MHS Safety & Security Single Key Access Contract.pdf](#)

[28. C24 - Change Order #5 for Orange Park High School Front Entrance Security Enhancement](#)

[OPH Front Entrance Security CO #5.pdf](#)

[29. C25 - Keystone Heights High School Safety & Security Single Key Access Initiative Contract Award](#)

[KHH Single Key Access Contract Award.pdf](#)

[30. C26 - Orange Park Junior High School Restroom Renovations \(Building 1\) Contract Award](#)

[OPJ Restroom Renovation Contract.pdf](#)

[31. C27 - Change Order #2 for Clay High School Restroom Renovations](#)

[CHS Restroom Renovation CO #2.pdf](#)

Adoption of Consent Agenda

[32. Adoption of Consent Agenda](#)

Motion

Motion to Approve Adoption of Consent Agenda

Vote Results (*Approved*)

Motion: Mary Bolla

Second: Michele Hanson

Ashley Gilhousen

- Aye

Mary Bolla

- Aye

Beth Clark

- Aye

Michele Hanson

- Aye

Erin Skipper

- Aye

CCEA Update (Victoria Kidwell)

CESPA Update (None)

Superintendent's Update and Presentations

[33. Superintendent's Update](#)

Minutes:

Superintendent Broskie shared the attached visual presentation highlighting the following:

- Schools of the Month
- Read Across America Day
- State of the Schools Address
- District Competitions
- Florida Prepaid Scholarship
- Upcoming Events

Discussion Agenda

Human Resources

[34. D1 - Human Resources Special Action A](#)

Special Action A - 3.2.2023 (Confidential).pdf (Confidential)

Motion

Motion to Approve Human Resources Special Action A

Vote Results (*Approved*)

Motion: Mary Bolla

Second: Beth Clark

Ashley Gilhousen - Aye

Mary Bolla - Aye

Beth Clark - Aye

Michele Hanson - Aye

Erin Skipper - Aye

35. D2 - Human Resources Special Action B

Special Action B 3.2.2023.pdf (Confidential)

Motion

Motion to Approve Human Resources Special Action B

Vote Results (*Approved*)

Motion:

Second:

Ashley Gilhousen - Aye

Mary Bolla - Aye

Beth Clark - Aye

Michele Hanson - Aye

Erin Skipper - Aye

36. D3 - Human Resources Special Action C

Minutes:

There was no Human Resources Special Action C.

Instruction-Academic Services

37. C8 - Approval to Advertise and Notice of Public Hearing to Approve amendment to School Board Procedures Manual for Library Media Services (Media Services) and Procedures Manual for Instructional Resources (Instructional Materials),(pulled to Discussion by Mrs. Hanson)

[INSTRUCTIONAL MANUAL PAGE 19,paragraph 21 FINAL \(1\).docx REDLINE.pdf](#)

[INSTRUCTIONAL MANUAL PAGE 19,paragraph 21 FINAL \(1\).pdf](#)

[CHALLENGED MATERIALS PROCEDURE.INSTRUCTIONAL.docx FINAL WITH REDLINE AND STRIKETHROUGH \(3\).pdf](#)

[CHALLENGED MATERIALS PROCEDURE.INSTRUCTIONAL.docx FINAL WITH ALL MARKUP REMOVED \(1\).pdf](#)

[LIBRARY MEDA SERVICES MANUAL CHANGE TO PAGE 18-23 \(1\).\(4\). REDLINE and strikethrough \(2\).\(1\).pdf](#)

[LIBRARY MEDA SERVICES MANUAL CHANGE TO PAGE 18-23 \(1\).\(4\). ALL MARKUP REMOVED \(2\).pdf](#)

Minutes:

Mrs. Bolla made a motion to approve, seconded by Mrs. Skipper. Following lengthy discussion, the motion was withdrawn and a revised motion was made and a vote taken.

Mrs. Hanson pulled this item to Discussion in order for the board to have an opportunity to exchange in discourse on the policy language, the challenge form, and the specific rubric or guidelines for challenged materials so that the type of materials that can be challenged is clearly communicated.

Roger Dailey, Chief Academic Officer, discussed the current process for book challenges and how the proposed policy would serve to fulfill statutory requirements while refining and bringing greater efficiency to the process. Procedural changes may still be implemented without altering the currently proposed language. Trained curriculum committee members are limited, thus slowing the current process. The proposed policy changes would result in fewer challenges being taken to the committee.

Bruce Bickner, School Board Attorney, confirmed that the types of individuals serving on the curriculum committees are statutorily compliant. Mr. Bickner requested approval from the board to make a change in the "Challenged Materials Procedure Instructional" and "Library Media Services Manual" proposed policy to bring greater clarity. Mrs. Gilhousen confirmed the requested change to ensure board members were in agreement. Board members engaged in additional discussion prior to a revised motion being made and voted upon. The motion to approve with revision will require the revised policy to be attached and the agenda re-published to the district website to comply with proper advertising requirements.

Motion

Motion to Approve Advertisement and Notice of Public Hearing to Approve as amended Proposed Amendment to School Board Procedures Manual for Library Media Services (Media Services) and Procedures Manual for Instructional Resources (Instructional Materials) (pulled to Discussion by Mrs. Hanson)

Vote Results (*Approved*)

Motion: Mary Bolla

Second: Beth Clark

Ashley Gilhousen - Aye

Mary Bolla - Aye

Beth Clark - Aye

Michele Hanson - Aye

Erin Skipper - Aye

Business Affairs

[38. D5 - Proposed Allocations for 2023-2024](#)

[2023-24 Allocation Package Pending Board Approval.pdf](#)

Motion

Motion to Approve Proposed Allocations for 2023-2024

Vote Results (*Approved*)

Motion: Michele Hanson

Second: Mary Bolla

Ashley Gilhousen - Aye

Mary Bolla - Aye

Beth Clark - Aye

Michele Hanson - Aye

Erin Skipper - Aye

School Board Attorney Remarks

[39. School Board Attorney Comments](#)

Minutes:

Bruce Bickner, School Board Attorney, expressed appreciation for the comments made by community members.

School Board Member Remarks

[40. School Board Member Comments](#)

Minutes:

Mrs. Hanson expressed appreciation for the Middleburg Elementary vocabulary parade. She thanked the board for their discussion and thanked Mr. Bickner, Mr. Dailey, and Mr. Broskie for their extensive work.

Mrs. Clark regretted the amount of time taken up by book discussions when many books are acceptable, and there are numerous other issues needing to be addressed.

Mrs. Skipper thanked Mr. Dailey for his high level of responsiveness. She indicated a need to get back to the basics, while amending and creating policy as needed. She appreciated a Career and Technical Education event that gave her the opportunity to explore heavy machinery.

Mrs. Bolla appreciated the CTE Career Fair and the numerous opportunities afforded to students there to find jobs through businesses as well as have discussions with representatives of both colleges and specialty programs. She attended a jazz evening sponsored by Oakleaf High and Oakleaf Junior High, an Oakleaf High pass and review, an Oakleaf High girls' basketball game, a tour through the newly renovated Keystone Heights Elementary wing, and she continues to encourage participation in and donations for the Dolly Parton Imagination Library.

Mrs. Gilhousen commented that the level of interest and discussion at this meeting shows that books matter and challenged every part to read with and to their children, making literacy a high point in families.

Adjournment (9:10 a.m.)

Superintendent of Schools

School Board Chair