



School Board of Clay County

District Multi-Purpose Center, Corner of Walnut Street and Gratio Place, Green Cove Springs, FL

March 28, 2023 - School Board Workshop

Date: Mar 28 2023 (9:00 a.m.)

Invocation (Beth Clark)

Call to Order (Present: Erin Skipper, District 1; Beth Clark, District 3, Michele Hanson, District 4; Ashley Gilhousen, District 5; and Superintendent David S. Broskie. Not Present: Mary Bolla, District 2)

Workshop Items

[1. Review Draft Agenda for Regular School Board Meeting on April 6, 2023](#)

[April-6-2023-regular-school-board-meeting_agenda_packet\(3\).pdf](#)

Minutes:

Recognitions and Presentations:

- Recognize Winner of Florida Juvenile Justice Association's Service Excellence Award - no discussion;
- Recognize Winners of Black History Month Essays - no discussion;
- Recognize President's Volunteer Service Award Recipients - no discussion;
- Recognition of FHSAA State Wrestling Champions - no discussion;
- School Library Month in Clay County - no discussion;

Consent Agenda:

- C1 Minutes of School Board Workshop on February 21, 2023; Student Discipline Hearings and Regular Meeting on March 2, 2023 - no discussion;
- C2 2023 Legislative Priorities - no discussion;
- C3 Personnel Consent Agenda - Superintendent Broskie noted that the job description for Director of Network Security will be revised and included on this agenda ;
- C4 Kelly Services Amendments - Substitutes - item will address the particular challenges of 10 schools, providing incentives for substitutes to work at these schools;
- C5 Proposed Supplement Allocations for 2023-24 - discussion included the calculation methods for academic and athletic supplements which are negotiated through contract and the FHSAA rules that deem students must participate in athletics at their zoned schools;
- C6 Reappointments of Instructional and Support Personnel 2023-2024 School Year - no discussion;
- C7 Ratification of the 2022-2025 Master Contract between the Florida State Lodge, Fraternal Order of Police, Inc. and the Clay County School Board - no discussion;
- C8 Appointment of Clay County School Board's CCEA and CESPBA Bargaining Team Members for 2023-2024 - no discussion;
- C9 Proclamation #23-11 to Establish May 8 - 12, 2023 as Teacher Appreciation Week in Clay County, and Tuesday, May 9, 2023 as Teacher Appreciation Day - no discussion;
- C10 Proclamation #23-12 to Establish April 23 - 29, 2023, as Administrative Professionals' Week and Wednesday, April 26, 2023, as Administrative Professionals' Day in Clay County - no discussion;
- C11 Elementary Student Out of State Travel - no discussion;

- C12 K-12 Academic Services Out of State and Overnight Student Travel - no discussion;
- C13 Proposed PACE Employee and Student Calendar for 2023-2024 School Year - no discussion;
- C14 2023-24 Florida Youth Challenge Academy Calendar - no discussion;
- C15 Affiliation Agreement between Clay County District Schools and Florida State College of Jacksonville (FSCJ) - no discussion;
- C16 Proclamation #23-13 to Establish April, 2023 as School Library Month in Clay County - no discussion;
- C17 Proclamation #23-14 National School Nurse Week - no discussion;
- C18 Proclamation #23-15; Month of the Military Child, Purple Up Day April 19, 2023 - no discussion;
- C19 Proposed Allocation Changes for 2022-2023 - no discussion;
- C20 Proposed Allocation Changes for 2023-2024 - no discussion;
- C21 Monthly Financial Reports for February, 2023 - no discussion;
- C22 Budget Amendment Report for February 28, 2023 - no discussion;
- C23 Renewal of Employee Benefits for 2023-2024 - no discussion;
- C24 Deletion of Certain Items Report March, 2023 - no discussion;
- C25 BID Renewal - no discussion;
- C26 Prequalification of Contractors - no discussion;
- C27 Schematic/Preliminary/Final (Phase I, II, & III) Plans and Specifications for Ridgeview High School Roof Repair/Replacement Building 2 - no discussion;
- C28 Bannerman Learning Center Parking Lot Renovations/Security Lighting Replacement Contract Award - no discussion;
- C29 Change Order #1 (Direct Purchasing) for KHE New Cafe Classrooms - no discussion;
- C30 Acceptance of the Warranty Deed for Approximately 0.2543 Acres/11,077 Square Feet, More or Less, from Peters Creek Investments, Fronting Spring Park Elementary School - no discussion;
- C31 Clay County Utility Authority Easement Agreement for Spring Park Elementary - no discussion;
- C32 Clay Electric Easement Agreement for Spring Park Elementary School - no discussion;
- C33 Temporary Construction Easement (TCE) to Clay County, FL for the Spring Park Elementary CR 315 Right of Way (ROW) Improvements - no discussion;
- C34 Interlocal Agreement between the Clay County School Board and Clay County, FL related to the County Road 315 Right of Way Improvements - no discussion;
- C35 Conveyance of Approximately 0.757 acres, by Warranty Deed, of a Portion Lake Asbury Elementary and Lake Asbury Junior High Frontage to Clay County, Florida - no discussion;
- C36 License Agreement with Clay County, FL for the Lake Asbury Elementary School and Lake Asbury Junior High School Sandridge Road Improvements - brief discussion of the scope of these improvements;
- C37 Temporary Construction Easements to Clay County, FL for the Lake Asbury Elementary School and Lake Asbury Junior High School Sandridge Road Improvements - brief discussion to confirm the county will maintain safe working conditions, the school will inform parents of this construction, and the work is expected to be completed during the summer, prior to the start of the school year;
- C38 Conveyance of a Portion of Shadowlawn Elementary Bus Loop Blvd. to Clay County, Florida - work is expected to be completed during the summer;

Superintendent Broskie and Lance Addison, Coordinator of Facilities and Planning, advised the board that a citizen wishes to purchase property currently owned by the district adjacent to Montclair Elementary School and also adjacent to the proposed purchaser's property; land in question is beyond Montclair's fence line and not expected to be used or needed by the district. The board directed this option to be explored further.

Discussion Agenda:

- D1 Human Resources Special Action A - no discussion;
- D2 Human Resources Special Action B - no discussion;
- D3 Public Hearing to Approve as Advertised the Adoption of K-5 Math and 6-12 Social Studies Materials - no discussion;
- D4 Public Hearing to Approve as Advertised Amendment to School Board Procedures Manual for Library Media Services (Media Services) and Procedures Manual for Instructional Resources - no discussion;
- D5 Public Hearing to Approve as Advertised Amendments to School Board Policy 6.01 (B)1(a), Annual Architect/Engineer Selection -
- D6 County-Wide Architectural Services up to \$4 Million Contract Award - no discussion;

2. Use of Facilities Presentation

Minutes:

John Sgromolo, Coordinator of District Athletics, presented some proposed revisions to the Use of Facilities & Grounds Manual. Adjustments will include the following:

- updating verbiage on page 6 to comply with FHSAA requirements
- removing COVID protocols that are no longer relevant
- expanding the definition of enrichment to include community partners that provide wraparound services beyond summer services
- updating risk management requirements

There was discussion of the successful assistance re the implementation of Facilitron, where that information is found on the website, and confirmation that revisions will include the removal of the COVID cleaning fee. An agenda item will be added to advertise the proposed changes to this policy.

3. Student and Family Handbook and Code of Student Conduct

Minutes:

Superintendent Broskie introduced Justin Jones and Kevin Staefe, Coordinators of Student Engagement, to review with the board proposed revisions to three areas of interest re the Student Code of Conduct. These areas are being reviewed now in anticipation of the entire document being brought back in the coming months for approved revisions prior to the start of the next school year.

Proposed Wireless Communications Policy

The revised policy provides for additional restrictions such as audio recordings, recordings of fights, and it restricts students from using their technology in areas of personal space as well as during standardized testing. Secondary students may use an electronic device before and after school, during lunch break, and during transitions between classes. In-depth discussion included the consideration of further restriction of cell phone usage, the difficulty of implementing a highly restrictive policy, the impact of cell phones on academic performance and social interactions, the need for consistent policy that involves administration, staff, parents and students, creating policy consistent for all grades, how infractions will be handled and the ability to better track technology-specific infractions, and the benefits of revising policy using a strategical, methodical approach so staff is not overburdened and students and parents understand.

Dress Code

Dress code referrals have decreased and there is currently more enforcement of the gender-neutral dress code policy. The board supports the goal of modesty and requested the proposed removal of language prohibiting pajamas and slippers to continue to be included in the policy. The standards should be enforced consistently, and attire distracting to the learning environment is not acceptable. This policy incorporates the creation of latitude for administrators to make dress code decisions.

Restroom Procedures

Mrs. Skipper proposed this policy and also would like the policy to be extended to adults - employees, parents, and visitors. Adult bathrooms are primarily single-stall facilities. Passes will be provided for students seeking the provision of alternate accommodations.

Questions from the Audience (None)

Superintendent Comments

4. Superintendent Comments

Minutes:

Superintendent Broskie noted the recent recognition by Florida Tax Watch of Becky Wilkerson, principal of Middleburg Elementary, and the awarding of a two-year scholarship to a Middleburg Elementary student. The recent visit to Clay County Schools by Governor DeSantis was noted and his recognition of teacher and student achievements in the area of civics was appreciated. Also noted was Clay County District Schools' low energy usage when compared to like-sized districts.

Mr. Broskie proposed the board consider adding an item to the agenda to rescind the resignation of Bruce Bickner, School Board Attorney. Mr. Bickner's resignation will take effect on April 14th and new counsel has not yet been retained. Brenda

Troutman, Assistant Superintendent of Human Resources, advised that the five attorneys in whom the board has expressed a desire to interview currently maintain interest in the position. Due to legal advertising requirements, interviews may not be held prior to April 13th. The board will hold interviews following the workshop on April 25th and will then decide if they wish to re-advertise to entertain more applicants.

Board members discussed the financial impact of having two attorneys for the potential period of April through December. The current opening was advertised as a full-time position with a specified salary range so the option of having that new hire join in a part-time capacity through December is not advisable.

Mr. Bickner expressed his willingness to remain through the end of his entire contracted term only with the support and commitment of all five board members. The four board members present at the meeting confirmed support for Mr. Bickner to remain through the term of his contract.

Mr. Broskie indicated that an item would be added to the consent agenda to rescind Mr. Bickner's resignation.

School Board Attorney Comments (None)

School Board Comments (None)

Adjournment (11:44 a.m.)

Superintendent of Schools

Board Chair