

SCHOOL DISTRICT OF CLAY COUNTY

FIELD TRIP REQUEST

1. School Requesting: McPhee Elementary
2. Transportation (Check One):  
 School Bus(s) \_\_\_\_\_ Private Vehicle(s) \_\_\_\_\_ Commercial Carrier 1 Other \_\_\_\_\_  
 If Commercial Carrier or Other, please state type: Charter through Candies
3. Trip(s) Overnight: Yes \_\_\_\_\_ No ✓ Trip(s) Out-of-State: Yes ✓ No \_\_\_\_\_
4. Dates of Field Trip\*: May 18 Destination\*: Wild Adventures
5. Group Taking Trip: Safety Patrol and Chorus
6. If using private vehicles, list approved driver(s): \_\_\_\_\_
7. Educational Value of Field Trip: Students will be able to engage in a hands on Life Science activity about consumers
8. Supporting Florida Standards Benchmark(s) with Narrative(s): SC.4.L.17.3 - trace the flow of energy transferred through the sun through Producers + consumers.
9. Number of Students\*: 50 Number of Chaperones\*: 10
10. Cost Per Student: \$80 Budget Code or Source to be charged: Safety Patrol + Chorus  
 (Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time\*: 8:30 am Returning Time\*: 7:30 pm

\*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

\_\_\_\_\_  
 Teacher, Team Leader, Department Head, Etc.  
 \_\_\_\_\_  
 Principal  
 \_\_\_\_\_  
 Assistant Superintendent  
 \_\_\_\_\_  
 Superintendent

\_\_\_\_\_  
 Date 2/23/23  
 \_\_\_\_\_  
 Date 2/27/23  
 \_\_\_\_\_  
 Date 2/23/23  
 \_\_\_\_\_  
 Date \_\_\_\_\_

