

CONSENT AGENDA

Items C20 – C28

Attachments include backup documentation that is available at the time of Workshop Agenda publication. All items are **DRAFTS** and subject to additions, changes, and removal. New agenda items may also be submitted.

**DRAFT****School Board of Clay County****June 27, 2019 - Regular School Board Meeting****Title**

C20
Change Order #1 (Direct Purchasing) for Lakeside Junior High School Parking Lot Lighting Replacement

Description

Direct purchasing change orders are almost always deductive and are the sole initiative of the owner. These change orders represent the purchase of materials and/or equipment directly by the School Board in order to save the sales tax. The direct purchases are deducted from the original contract in the form of a change order.

Gap Analysis

N/A

Previous Outcomes

Sales tax savings have been used in the past to fund capital projects that may otherwise have not been funded.

Expected Outcomes

Money saved with sales tax savings will be used for capital projects that may otherwise have not been funded.

Strategic Plan Goal

Ensure effective management of the organization, operations, and facilities to maximize the use of resources and promote a safe, efficient, and effective learning environment for Clay County students.

Recommendation

Approve Change Order # 1.

Contact

Dr. Michael Kemp, Assistant Superintendent for Operations, (904) 336-6824, michael.kemp@myoneclay.net Jeff Marks, Project Manager, (904) 336-6821, jeffery.marks@myoneclay.net

Financial Impact

This deduction from the construction contract in the amount of \$38,860.13 will not impact the budget. A total tax savings in the amount of \$ 2,246.80 is realized as a result of this direct purchasing change order.

Review Comments**Attachments**

📎 [CO1, LSJ Parking Lot Lighting Replacement.pdf](#)

SCHOOL BOARD OF CLAY COUNTY

CHANGE ORDER NO. 1

SDCC PROJECT NAME: Lakeside Junior High School Parking Lot Lighting Replacement

SDCC PROJECT NO: C-19-18/19

DRAFT

The Owner authorized the Contractor to make the following change(s) in the contract dated April 4, 2019.

ORIGINAL CONTRACT AMOUNT: \$ 112,391.00

REVISED CONTRACT AMOUNT BY PREVIOUS CHANGE ORDER(S): \$ 0.00

Change(s) and reason(s) for this Change Order: Direct Purchase of construction materials by the School Board of Clay County (see attached).

Additional Time needed for this Change Order is zero (0) calendar days. Contract Substantial Completion date is July 31, 2019. Final Completion date is August 30, 2019.

For these changes: ☐ Add to ☒ Deduct from the Contract in accordance with the conditions of the Contract the sum of: Thirty-Eight Thousand Eight Hundred Sixty Dollars and 13/cents.

CURRENT CONTRACT AMOUNT:	<u>\$112,391.00</u>
ADDITION TO CONTRACT:	<u>\$0.00</u>
DEDUCTION TO CONTRACT:	<u>\$38,860.13</u>
REVISED CONTRACT AMOUNT:	<u>\$73,530.87</u>

ARCHITECT/ENGINEER CERTIFICATION: In my considered professional opinion, as Project Architect/Engineer, the prices quoted in this Change Order are both fair and reasonable and in the proper ratio to the cost of the original work contract under benefit of competitive bidding.

Signature: *namir Haddad*
Architect

Date: 6/6/2019

By execution of this Change Order, the Contractor acknowledges that all issues related to compensation and time have been resolved and payment recited herein is full compensation for the work identified in this Change Order.

ACCEPTED: Signature: *[Signature]*

Date: 6/6/19

Signature: *[Signature]*
SDCC Project Manager

Date: 6/6/19

APPROVED: Signature: _____
School Board Chairman

Date: _____

DIRECT PURCHASING
LAKESIDE JUNIOR HIGH PARKING LOT LIGHTING REPLACEMENT
C-19-18/19

T & M Electric, Inc.
200 College Drive
Orange Park, FL 32065

<u>DATE</u>	<u>REQ. #</u>	<u>P.O. #</u>	<u>VENDOR</u>	<u>AMOUNT</u>	<u>SAVINGS (6%)</u>	<u>SAVINGS (1%)</u>	<u>DEDUCTION</u>
5/31/2019	R020477	1909291	City Electric Supply Co.	\$36,613.33	\$2,196.80	\$50.00	\$38,860.13
TOTAL DEDUCTED FROM CONTRACT:				\$36,613.33	\$2,196.80	\$50.00	\$38,860.13

DRAFT

**DRAFT****School Board of Clay County****June 27, 2019 - Regular School Board Meeting****Title**

Change Order #1 (Direct Purchasing) for Wilkinson Junior High School Parking Lot Lighting Replacement

Description

Direct purchasing change orders are almost always deductive and are the sole initiative of the owner. These change orders represent the purchase of materials and/or equipment directly by the School Board in order to save the sales tax. The direct purchases are deducted from the original contract in the form of a change order.

Gap Analysis

N/A

Previous Outcomes

Sales tax savings have been used in the past to fund capital projects that may otherwise have not been funded.

Expected Outcomes

Money saved with sales tax savings will be used for capital projects that may otherwise have not been funded.

Strategic Plan Goal

Ensure effective management of the organization, operations, and facilities to maximize the use of resources and promote a safe, efficient, and effective learning environment for Clay County students.

Recommendation

Approve Change Order # 1.

Contact

Dr. Michael Kemp, Assistant Superintendent for Operations, (904) 336-6824, michael.kemp@myoneclay.net Jeff Marks, Project Manager, (904) 336-6821, jeffery.marks@myoneclay.net

Financial Impact

This deduction from the construction contract in the amount of \$37,756.67 will not impact the budget. A total tax savings in the amount of \$ 2,184.34 is realized as a result of this direct purchasing change order.

Review Comments**Attachments**

📎 [CO1, WJH Parking Lot Lighting Replacement.pdf](#)

SCHOOL BOARD OF CLAY COUNTY

CHANGE ORDER NO. 1

SDCC PROJECT NAME: Wilkinson Junior High School Parking Lot Lighting Replacement

SDCC PROJECT NO: C-20-18/19

DRAFT

The Owner authorized the Contractor to make the following change(s) in the contract dated April 4, 2019.

ORIGINAL CONTRACT AMOUNT: \$ 140,199.00

REVISED CONTRACT AMOUNT BY PREVIOUS CHANGE ORDER(S): \$ 0.00

Change(s) and reason(s) for this Change Order: Direct Purchase of construction materials by the School Board of Clay County (see attached).

Additional Time needed for this Change Order is zero (0) calendar days. Contract Substantial Completion date is July 31, 2019. Final Completion date is August 30, 2019.

For these changes: ☐ Add to ☒ Deduct from the Contract in accordance with the conditions of the Contract the sum of: Thirty-Seven Thousand Seven Hundred Fifty-Six Dollars and 67/cents.

CURRENT CONTRACT AMOUNT:	<u>\$140,199.00</u>
ADDITION TO CONTRACT:	<u>\$0.00</u>
DEDUCTION TO CONTRACT:	<u>\$37,756.67</u>
REVISED CONTRACT AMOUNT:	<u>\$102,442.33</u>

ARCHITECT/ENGINEER CERTIFICATION: In my considered professional opinion, as Project Architect/Engineer, the prices quoted in this Change Order are both fair and reasonable and in the proper ratio to the cost of the original work contract under benefit of competitive bidding.

Signature: *namir Haddad*
Architect

Date: 6/6/2019

By execution of this Change Order, the Contractor acknowledges that all issues related to compensation and time have been resolved and payment recited herein is full compensation for the work identified in this Change Order.

ACCEPTED: Signature: *[Signature]*
Contractor

Date: 6/6/19

Signature: *[Signature]*
SDCC Project Manager

Date: 6/6/19

APPROVED: Signature: _____
School Board Chairman

Date: _____

DIRECT PURCHASING
WILKINSON JUNIOR HIGH PARKING LOT LIGHTING REPLACEMENT
C-20-18/19

T & M Electric, Inc.
200 College Drive
Orange Park, FL 32065

<u>DATE</u>	<u>REQ. #</u>	<u>P.O. #</u>	<u>VENDOR</u>	<u>AMOUNT</u>	<u>SAVINGS (6%)</u>	<u>SAVINGS (1%)</u>	<u>DEDUCTION</u>
5/31/2019	R020474	1909288	City Electric Supply Co.	\$35,572.33	\$2,134.34	\$50.00	\$37,756.67
TOTAL DEDUCTED FROM CONTRACT:				\$35,572.33	\$2,134.34	\$50.00	\$37,756.67

DRAFT

**DRAFT****School Board of Clay County****June 27, 2019 - Regular School Board Meeting****Title**C22
Pre-qualification of Contractors**Description**

Section 1013.46 of Florida Statutes requires School Boards to pre-qualify contractors prior to their being able to bid on construction projects for the district. The rules for pre-qualification are stipulated in the State Requirements for Educational Facilities (SREF). The attached list identifies the contractors to be approved this month. As this is an annual requirement, the attached list may contain both new contractors and contractors seeking to renew their pre-qualification status. Per Florida Statutes, only those contractors currently pre-qualified at the time of bidding may bid on a School Board construction project.

Gap Analysis

Contractor Pre-Qualification is an annual requirement.

Previous Outcomes

CCSB complies with contractor pre-qualification as required by Florida Statutes and SREF (State Requirements for Educational Facilities).

Expected Outcomes

CCSB will remain in compliance by certifying the contractors recommended for pre-qualification meet the requirements of Section 1013.46 FS, the State Requirements for Educational Facilities (SREF) and School Board Policy.

Strategic Plan Goal

Ensure effective management of the organization, operations and facilities to maximize the use of resources and promote a safe, efficient and effective learning environment for Clay County students.

Recommendation

Recommend the School Board approve the Contractor Pre-qualification list attached.

Contact

Dr. Michael Kemp, Assistant Superintendent for Operations, (904) 336-6824, michael.kemp@myoneclay.net

Financial Impact

None.

Review Comments**Attachments**

📎 [Table for Board Backup Contractor Prequal, 6.27.19.pdf](#)

DRAFT

SBCC PRE-QUALIFIED CONTRACTORS

The following contractors are being submitted to the School Board for Contractor Pre-Qualification approval having met all requirements of Chapter 1013.46 F. S., as determined by the Pre-Qualification Committee consisting of Susan Legutko, Michael Kemp, Phil Hans, Bertie Staefe and Tina Bullock. The pre-qualification certification is valid for one year from the end of the month in which Board approval is obtained.

COMPANY	TRADE CATEGORY	BOND LIMIT	EXPIRATION DATE
Communication Solutions, Inc.	Specialty Electrical Contractor	\$300,000.00	July 31, 2020
DJ Haycock Construction Company	General Contractor	\$12,000,000.00	July 31, 2020
Playmore Recreational Products & Services	Building Contractor	\$5,000,000.00	July 31, 2020



DRAFT

School Board of Clay County

June 27, 2019 - Regular School Board Meeting

Title

C23 - 2018-2019 S.R.E.F. Casualty, Safety, Sanitation, Relocatable and Fire Safety Inspection Report

Description

The School District of Clay County is required to conduct an Annual Casualty, Safety, Sanitation Inspection Report as well as an Annual Relocatable and Fire Safety Inspection by persons licensed and proficient with applicable Rules and Standards. These Inspection Reports were performed by in-house licensed and qualified personnel and are available for public review.

Gap Analysis

Local fire officials and public school districts must employ or contract with an individual certified as a fire-safety inspector in compliance with Section 633.081, Florida Statutes, in order to conduct a comprehensive fire safety inspection of each public school facility annually. x.1013.12, F.S. and s. 1013.38, F.S. become effective on July 1, 2011.

Previous Outcomes

The SREF/Fire-Safety Inspections was accomplished with two inspectors and completed without disrupting the school for more than a couple of hours. The school custodian is usually available and walks the school with the inspector and takes notes on most deficiencies that are also part of the report. The schools then fix or place work orders for deficiencies found and return a letter stating all items completed or Work Order placed.

Expected Outcomes

The SREF/Fire Safety Inspections will be done with only one inspector and may be a concern with the school testing and volume of work. The schedule will be put out to the schools and the plan is to try and schedule around the testing dates. The inspector understands the importance of the testing and will always work with the schools with this matter.

Strategic Plan Goal

Ensure effective management of the organization, operations and facilities to maximize the use of resources and promote a safe, efficient and effective learning environment for Clay County students. SDCC educational facilities should provide top tier facilities that afford teachers and students the ability to reach their highest potential.

Recommendation

Approve the District 2018-2019 Casualty, Safety, Sanitation, Relocatable and Fire Safety Inspection Report.

Contact

Dr. Michael Kemp, Assistant Superintendent for Operations, (904) 336-6824, michael.kemp@myoneclay.net Tod Sweatland, Director of Code Enforcement, (904) 336-6826, tod.sweatland@myoneclay.net

Financial Impact

All deficiencies will be corrected at the school level or by the Maintenance Department with current PECO and/or general operating funds.

Review Comments

Attachments

🔗 [20182019 SREF Inspections Elementary.pdf](#)

🔗 [20182019 SREF Inspections High Schools, Junior High Schools and Ancillary.pdf](#)

DRAFT

**DRAFT****School Board of Clay County**

June 27, 2019 - Regular School Board Meeting**Title**

C24
Approve advertisement of public hearing for Boundary Realignment at Discovery Oaks Elementary, Tynes Elementary, Oakleaf Junior High and Wilkinson Junior High Schools

Description

Advertisement is required for public hearing as per F.S. 120.54, 1001.31 and 1001.32. The proposed attendance boundary realignment for Discovery Oaks Elementary, Tynes Elementary, Oakleaf Junior High and Wilkinson Junior High, is necessary to more effectively utilize existing facilities, services and neighborhood design in anticipation of residential development now under construction in Eagle Landing. Since the parcel is currently undeveloped, there is no impact on existing students or communities.

Gap Analysis

No action would result in non-advertisement of public hearing; legally eliminating the District's ability to realign attendance boundary for residential development at Eagle Landing.

Previous Outcomes

Advertising was approved for public hearing regarding boundary alignment for Discovery Oaks Elementary and Plantation Oaks Elementary Schools in April, 2016.

Expected Outcomes

Advertisement of public hearing for boundary alignment is expected to be approved.

Strategic Plan Goal

Ensure effective management of the organization, operations, and facilities to maximize the use of resources and promote a safe, efficient and effective learning environment for Clay County students.

Recommendation

Approve the advertisement for public hearing to realign school attendance boundaries for Discovery Oaks Elementary, Tynes Elementary, Oakleaf Junior High and Wilkinson Junior High Schools. The realignment will have no impact on the attendance boundaries of existing students

Contact

Dr. Michael Kemp, Assistant Superintendent for Operations, (904) 336-6824, michael.kemp@myoneclay.net James Fossa, Coordinator of Planning and Intergovernmental Relations, (904) 336-6852, james.fossa@myoneclay.net

Financial Impact

None.

Review Comments**Attachments**

🔗 [AdAttBndry_OVE, TES, OLJ AND WJH 08012019.pdf](#)

🔗 [Oakland Hill attend zone.pdf](#)

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ATTENDANCE BOUNDARY REVISIONS FOR:

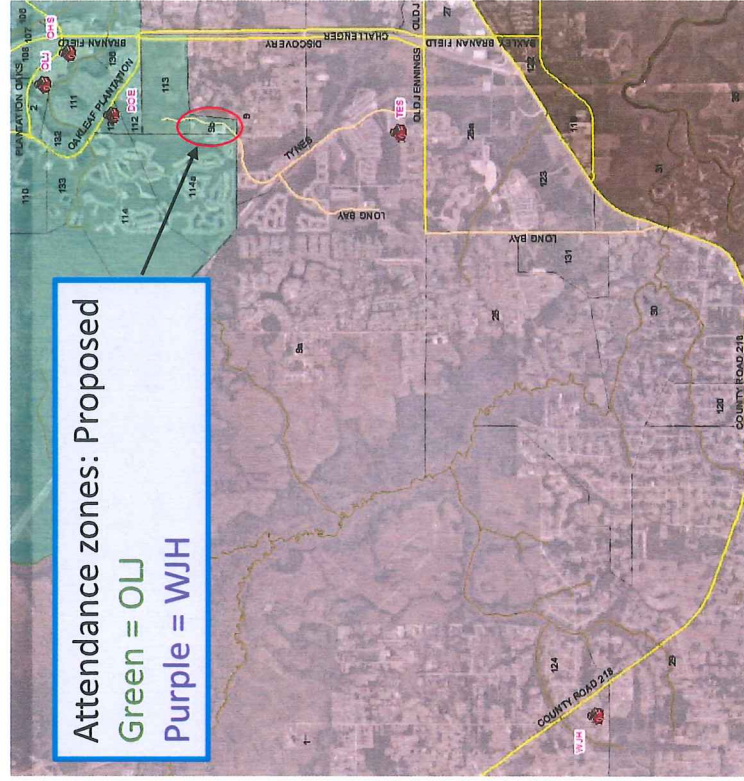
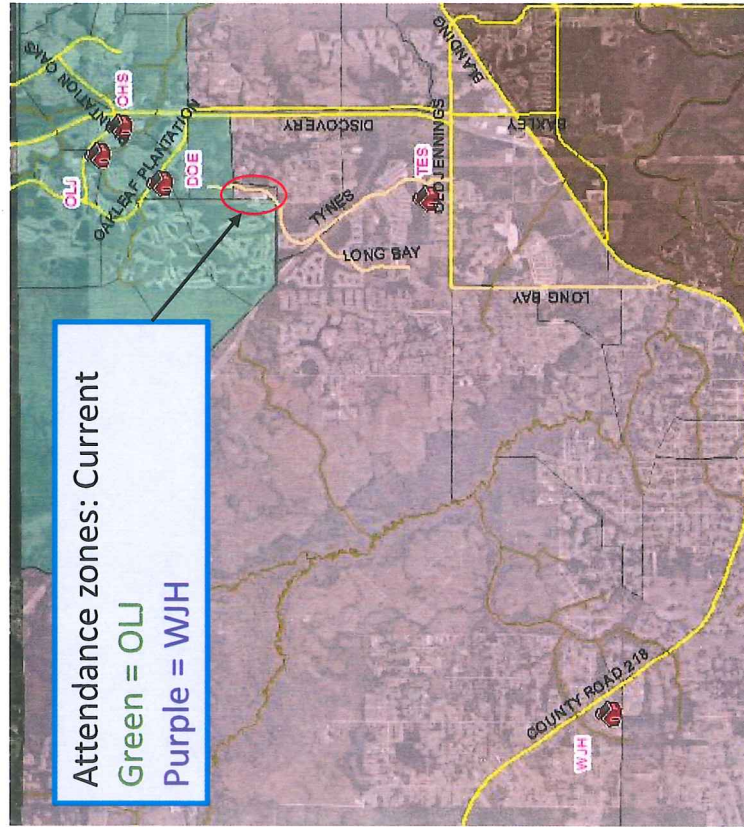
OAKLEAF VILLAGE ELEMENTARY, TYNES ELEMENTARY, OAKLEAF JUNIOR HIGH AND WILKINSON JUNIOR HIGH SCHOOLS

The School Board of Clay County is considering revisions to the attendance boundaries of the above listed schools to be effective at the start of school year 2019/20. The proposed attendance boundary realignment for the above listed schools, is necessary to more effectively utilize existing facilities, services and neighborhood design in anticipation of residential development now under construction in Eagle Landing. The recommended realignment does not impact current students' attendance boundaries or school assignments. A public hearing will be scheduled on this topic on Thursday, August 1, 2019, at 6:00 p.m. in the Teacher Training Center at Fleming Island High School, 2233 Village Square Parkway, Orange Park, Florida.

Maps may be viewed on the School Board's web page at Oneclay.net under Featured District News. For additional information, please contact Dr. Michael Kemp, Assistant Superintendent of Operations, (904) 336-6825 or email michael.kemp@myoneclay.net.

Side by Side comparison

- OLJ and WJH attendance zones
- Neighborhood inclusion: Oakland Hill at Eagle Landing

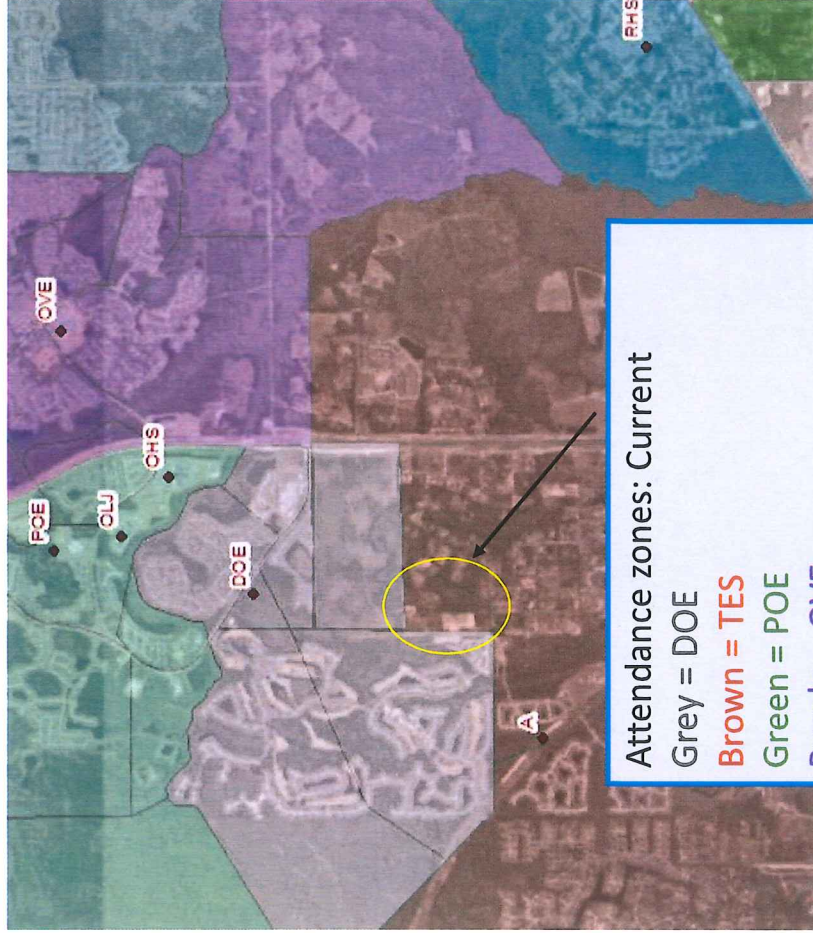


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Side by Side comparison

- DOE and TES attendance zones
- Neighborhood inclusion: Oakland Hill at Eagle Landing



**DRAFT****School Board of Clay County****June 27, 2019 - Regular School Board Meeting****Title**

c25
Change Order #1 (Direct Purchasing) for Fleming Island Elementary School Fire Alarm Replacement

Description

Direct purchasing change orders are almost always deductive and are the sole initiative of the owner. These change orders represent the purchase of materials and/or equipment directly by the School Board in order to save the sales tax. The direct purchases are deducted from the original contract in the form of a change order.

Gap Analysis

N/A

Previous Outcomes

Sales tax savings have been used in the past to fund capital projects that may otherwise have not been funded.

Expected Outcomes

Money saved with sales tax savings will be used for capital projects that may otherwise have not been funded.

Strategic Plan Goal

Ensure effective management of the organization, operations, and facilities to maximize the use of resources and promote a safe, efficient, and effective learning environment for Clay County students.

Recommendation

Approve Change Order # 1.

Contact

Dr. Michael Kemp, Assistant Superintendent for Operations, (904) 336-6824, michael.kemp@myoneclay.net Jeff Marks, Project Manager, (904) 336-6821, jefferymarks@myoneclay.net

Financial Impact

This deduction from the construction contract in the amount of \$84,203.40 will not impact the budget. A total tax savings in the amount of \$ 4,813.40 is realized as a result of this direct purchasing change order.

Review Comments**Attachments**

📎 [CO 1 DP FIE Fire Alarm Replacement.pdf](#)

DRAFT

**SCHOOL DISTRICT OF CLAY COUNTY
CHANGE ORDER NO. 1**

SDCC PROJECT NAME: Fleming Island Elementary School Fire Alarm Replacement

SDCC PROJECT NO: C-17-18/19

The Owner authorized the Contractor to make the following change(s) in the contract dated April 4, 2019.

ORIGINAL CONTRACT AMOUNT: \$ 370,468.00

REVISED CONTRACT AMOUNT BY PREVIOUS CHANGE ORDER(S): \$ 370,468.00

Change(s) and reason(s) for this Change Order: Direct Purchase of construction materials by the School Board of Clay County (see attached).

Additional Time needed for this Change Order is Zero (0) calendar days. Contract Substantial Completion date is July 31, 2019 Final Completion date is August 23, 2019.

For these changes: ☐ Add to ☒ Deduct from the Contract in accordance with the conditions of the Contract the sum of: Eight-four thousand, two hundred three dollars and 40/100.

CURRENT CONTRACT AMOUNT:	<u>\$370,468.00</u>
ADDITION TO CONTRACT:	<u>\$0.00</u>
DEDUCTION TO CONTRACT:	<u>\$84,203.40</u>
REVISED CONTRACT AMOUNT:	<u>\$286,264.60</u>

ARCHITECT/ENGINEER CERTIFICATION: In my considered professional opinion, as Project Architect/Engineer, the prices quoted in this Change Order are both fair and reasonable and in the proper ratio to the cost of the original work contract under benefit of competitive bidding.

Signature: namir Haddad
Architect

Date: 6/6/2019

By execution of this Change Order, the Contractor acknowledges that all issues related to compensation and time have been resolved and payment recited herein is full compensation for the work identified in this Change Order.

ACCEPTED: Signature: [Signature]
Contractor

Date: 6/6/19

Signature: [Signature]
SDCC Project Manager

Date: 6/6/19

APPROVED: Signature: _____
School Board Chairman

Date: _____

**DIRECT PURCHASING
FIRE ALARM REPLACEMENT AT FLEMING ISLAND ELEMENTARY
C-17-18/19**

T & M Electric Co., Inc.
200 College Drive
Orange Park, FL 32065

<u>DATE</u>	<u>REQ. #</u>	<u>P.O. #</u>	<u>VENDOR</u>	<u>AMOUNT</u>	<u>SAVINGS (6%)</u>	<u>SAVINGS (1%)</u>	<u>DEDUCTION</u>
5/31/2019	R020513	1909294	Life Safety Designs Inc.	\$79,390.00	\$4,763.40	\$50.00	\$84,203.40
TOTAL DEDUCTED FROM CONTRACT:				\$79,390.00	\$4,763.40	\$50.00	\$84,203.40

DRAFT

FIEFireAlarmdirectpurchasing1

**DRAFT****School Board of Clay County****June 27, 2019 - Regular School Board Meeting****Title**

C26
Change Order #1 (Direct Purchasing) for Paterson Elementary School Fire Alarm Replacement

Description

Direct purchasing change orders are almost always deductive and are the sole initiative of the owner. These change orders represent the purchase of materials and/or equipment directly by the School Board in order to save the sales tax. The direct purchases are deducted from the original contract in the form of a change order.

Gap Analysis

N/A

Previous Outcomes

Sales tax savings have been used in the past to fund capital projects that may otherwise have not been funded.

Expected Outcomes

Money saved with sales tax savings will be used for capital projects that may otherwise have not been funded.

Strategic Plan Goal

Ensure effective management of the organization, operations, and facilities to maximize the use of resources and promote a safe, efficient, and effective learning environment for Clay County students.

Recommendation

Approve Change Order # 1.

Contact

Dr. Michael Kemp, Assistant Superintendent for Operations, (904) 336-6824, michael.kemp@myoneclay.net Jeff Marks, Project Manager, (904) 336-6821, jefferymarks@myoneclay.net

Financial Impact

This deduction from the construction contract in the amount of \$70,208.22 will not impact the budget. A total tax savings in the amount of \$ 4,021.22 is realized as a result of this direct purchasing change order.

Review Comments**Attachments**

[CO 1 PES CO 1 DP PES Fire Alarm Replacement.pdf](#)

DRAFT

**SCHOOL DISTRICT OF CLAY COUNTY
CHANGE ORDER NO. 1**

SDCC PROJECT NAME: Paterson Elementary School Fire Alarm Replacement

SDCC PROJECT NO: C-16-18/19

The Owner authorized the Contractor to make the following change(s) in the contract dated April 4, 2019.

ORIGINAL CONTRACT AMOUNT: \$ 347,347.00

REVISED CONTRACT AMOUNT BY PREVIOUS CHANGE ORDER(S): \$ 347,347.00

Change(s) and reason(s) for this Change Order: Direct Purchase of construction materials by the School Board of Clay County (see attached).

Additional Time needed for this Change Order is Zero (0) calendar days. Contract Substantial Completion date is July 31, 2019 Final Completion date is August 23, 2019.

For these changes: ☐ Add to ☒ Deduct from the Contract in accordance with the conditions of the Contract the sum of: Seventy thousand, two hundred eight dollars and 22/100.

CURRENT CONTRACT AMOUNT:	<u>\$347,347.00</u>
ADDITION TO CONTRACT:	<u>\$0.00</u>
DEDUCTION TO CONTRACT:	<u>\$70,208.22</u>
REVISED CONTRACT AMOUNT:	<u>\$277,138.78</u>

ARCHITECT/ENGINEER CERTIFICATION: In my considered professional opinion, as Project Architect/Engineer, the prices quoted in this Change Order are both fair and reasonable and in the proper ratio to the cost of the original work contract under benefit of competitive bidding.

Signature: *namir Haddad*
Architect

Date: 6/6/2019

By execution of this Change Order, the Contractor acknowledges that all issues related to compensation and time have been resolved and payment recited herein is full compensation for the work identified in this Change Order.

ACCEPTED: Signature: *[Signature]*
Contractor

Date: 6/6/19

Signature: *[Signature]*
SDCC Project Manager

Date: 6/6/19

APPROVED: Signature: _____
School Board Chairman

Date: _____

**DIRECT PURCHASING
FIRE ALARM REPLACEMENT AT PATERSON ELEMENTARY
C-16-18/19**

T & M Electric Co., Inc.
200 College Drive
Orange Park, FL 32065

<u>DATE</u>	<u>REQ. #</u>	<u>P.O. #</u>	<u>VENDOR</u>	<u>AMOUNT</u>	<u>SAVINGS (6%)</u>	<u>SAVINGS (1%)</u>	<u>DEDUCTION</u>
5/31/2019	R020475	1909289	Life Safety Designs, Inc.	\$66,187.00	\$3,971.22	\$50.00	\$70,208.22
TOTAL DEDUCTED FROM CONTRACT:				\$66,187.00	\$3,971.22	\$50.00	\$70,208.22

DRAFT

PE\$FireAlarmdirectpurchasing1

**DRAFT****School Board of Clay County****June 27, 2019 - Regular School Board Meeting****Title**

C27
Change Order #1 (Direct Purchasing) for Orange Park Elementary School Fire Alarm Replacement

Description

Direct purchasing change orders are almost always deductive and are the sole initiative of the owner. These change orders represent the purchase of materials and/or equipment directly by the School Board in order to save the sales tax. The direct purchases are deducted from the original contract in the form of a change order.

Gap Analysis

N/A

Previous Outcomes**Expected Outcomes**

Money saved with sales tax savings will be used for capital projects that may otherwise have not been funded.

Strategic Plan Goal

Ensure effective management of the organization, operations, and facilities to maximize the use of resources and promote a safe, efficient, and effective learning environment for Clay County students.

Recommendation

Approve Change Order # 1.

Contact

Dr. Michael Kemp, Assistant Superintendent for Operations, (904) 336-6824, michael.kemp@myoneclay.net Jeff Marks, Project Manager, (904) 336-6821, jefferymarks@myoneclay.net

Financial Impact

This deduction from the construction contract in the amount of \$45,950.12 will not impact the budget. A total tax savings in the amount of \$ 2,648.12 is realized as a result of this direct purchasing change order.

Review Comments**Attachments**

[CO 1 DP OPE Fire Alarm Replacement.pdf](#)

DRAFT

**SCHOOL DISTRICT OF CLAY COUNTY
CHANGE ORDER NO. 1**

SDCC PROJECT NAME: Orange Park Elementary School Fire Alarm Replacement

SDCC PROJECT NO: C-18-18/19

The Owner authorized the Contractor to make the following change(s) in the contract dated April 4, 2019.

ORIGINAL CONTRACT AMOUNT: \$ 257,221.00

REVISED CONTRACT AMOUNT BY PREVIOUS CHANGE ORDER(S): \$ 257,221.00

Change(s) and reason(s) for this Change Order: Direct Purchase of construction materials by the School Board of Clay (see attached).

Additional Time needed for this Change Order is Zero (0) calendar days. Contract Substantial Completion date is July 31, 2019 Final Completion date is August 23, 2019.

For these changes: ☐ Add to ☒ Deduct from the Contract in accordance with the conditions of the Contract the sum of: Forty-five thousand, nine hundred fifty dollars and 12/100.

CURRENT CONTRACT AMOUNT:	<u>\$257,221.00</u>
ADDITION TO CONTRACT:	<u>\$0.00</u>
DEDUCTION TO CONTRACT:	<u>\$45,950.12</u>
REVISED CONTRACT AMOUNT:	<u>\$211,270.88</u>

ARCHITECT/ENGINEER CERTIFICATION: In my considered professional opinion, as Project Architect/Engineer, the prices quoted in this Change Order are both fair and reasonable and in the proper ratio to the cost of the original work contract under benefit of competitive bidding.

Signature: *namir Haddad*
Architect

Date: 6/6/2019

By execution of this Change Order, the Contractor acknowledges that all issues related to compensation and time have been resolved and payment recited herein is full compensation for the work identified in this Change Order.

ACCEPTED: Signature: *[Signature]*
Contractor

Date: 6/6/19

Signature: *[Signature]*
SDCC Project Manager

Date: 6/6/19

APPROVED: Signature: _____
School Board Chairman

Date: _____

DIRECT PURCHASING
FIRE ALARM REPLACEMENT AT ORANGE PARK ELEMENTARY
C-18-18/19

T & M Electric Co., Inc.
200 College Drive
Orange Park, FL 32065

<u>DATE</u>	<u>REQ. #</u>	<u>P.O. #</u>	<u>VENDOR</u>	<u>AMOUNT</u>	<u>SAVINGS (6%)</u>	<u>SAVINGS (1%)</u>	<u>DEDUCTION</u>
5/31/2019	R020476	1909290	Security & Fire Electronics	\$43,302.00	\$2,598.12	\$50.00	\$45,950.12
TOTAL DEDUCTED FROM CONTRACT:				\$43,302.00	\$2,598.12	\$50.00	\$45,950.12

DRAFT

OPEFireAlarmdirectpurchasing1



DRAFT

School Board of Clay County

June 27, 2019 - Regular School Board Meeting

Title

C28 - School Bus Replacement: Lease/Purchase Agreement to replace 100 school buses to improve service and stakeholder experience.

Description

The agreement between the School Board of Clay County and Matthews Bus Alliance will add 100 new school buses with AC and camera equipped to the fleet.

Gap Analysis

The transportation department has traditionally purchased 20-30 buses per year in the capital plan to replace older buses reaching service limit. As the Board is aware, we have been working to retrofit our newer fleet with AC and cameras. We also discontinued the practice of purchasing buses without AC. At this time we have 240 buses operating and in-service. 103 out of the 240 are older buses and do not have AC. In light of recent heatwaves that produced multiple days of record-breaking triple digit heat indexes, temperatures in buses easily reached 100 to 125 degrees Fahrenheit. The heat is a safety concern for students as well as working conditions for our employees. We had 8 drivers resign as a result of high temperatures this last month. The aging un-air conditioned fleet presents current barriers with our ability to recruit, attract and retain bus drivers, as well as provide a comfortable experience for our students/stakeholders.

Previous Outcomes

The Transportation Department typically purchased 20-25 buses per year via the capital plan at an average of \$2.43M per year.

Expected Outcomes

The 7 year lease/purchase agreement will provide CCDS:

- 100 new buses equipped with AC and camera surveillance at a cost \$1.64M per year.
- Bumper to Bumper 5 year warranty which drastically reduces parts and maintenance cost associated with aging fleet (estimated at \$400,000.00). Matthews Bus Alliance provides a full time on site service representative at our Middleburg bus shop/depot to support our bus shop.
- The district retains the titles for the buses
- Reduction in the required capital outlay of \$788,007.64 annually (Annual from \$2.43M to \$1.64M) that can be repurposed to critical capital projects
- The opportunity to recapture capital dollars by removing/selling 80 school buses from our fleet (estimated at \$800,000.00) which can be immediately used to upgrade older white. The best 20 school buses will be retained and maintained as support for emergency replacements.
- 100% of all CCDS school buses will have AC and also be equipped with cameras.
- Better working condition for current CCDS bus drivers. Increasing the number of new bus driver applicants.

Strategic Plan Goal

Ensure effective management of the organization, operations, and facilities to maximize the use of resources and promote a safe, efficient, and effective learning environment for Clay County students.

Recommendation

Enter into the lease purchase/agreement to upgrade the fleet by replacing 100 of our older bus that do not have air-condition.

Contact

Dr. Michael Kemp, Assistant Superintendent for Operations, (904) 336-6824, michael.kemp@myoneclay.net or Mr. Derald Sweatt, Director of Transportation, (904) 336-0002, derald.sweatt@myoneclay.net

Financial Impact

The funds are available and budgeted in the Capital bus replacement plan. \$1,641,992.36 per year for 7 years for a total \$10,658,530.00.

Review Comments

DRAFT

Attachments

No attachments available

DAIMLER

Daimler Truck Financial

June 11, 2019

DRAFT

Mercedes-Benz Financial Services USA LLC, is pleased to offer the following proposal to finance the acquisition of various vehicles by Clay County District Schools.

Lessee: Clay County District Schools

Issue Type: Tax-exempt installment financing of various equipment, subject to annual appropriation

Equipment Type: (100) Thomas Built Buses

Amount Financed: \$10,658,530.00

	<u>Option 1</u>
Term:	7 yrs/annual/advance
Rate:	2.592%
Payment:	\$1,641,992.36

The Quoted Interest Rate assumes the Lessee designates the lease as "Bank-Qualified" pursuant to Section 265(b) of the IRS Code.

Subject to credit qualification and based on the terms described above, MBFS is quoting the Interest Rates as shown in the tables provided above. This quote and the Interest Rates stated herein expires as of the Date shown on this pricing quote and shall have no effect on any prior documentation signed by the parties. This pricing quote is not a commitment and is subject to credit approval by MBFS; credit qualification based on the terms of the transaction; verification of eligibility for tax-exempt financing; and mutually agreeable documentation executed and submitted to MBFS for funding. Any subsequent pricing quote, Commitment Letter or documentation executed by the parties will supersede and replace this pricing quote.

No changes in federal or applicable state or local tax law, regulations, case law, rulings, or other interpretations by the Internal Revenue Service that would affect any Federal, State or Local tax benefits are assumed in determining the above Quote.

LEGAL OPINION: The Lessee's Counsel shall furnish MBFS with an opinion covering this transaction and the documents used herein. This Opinion shall be in a form and substance satisfactory to MBFS.

This rate expires on July 11, 2019

I look forward to working with you on this transaction.

Sincerely,

Riley Holland
Daimler Truck Financial