



School Board of Clay County

District Office Accounts Payable Conference Room, 814 Walnut Street, Green Cove Springs

April 23, 2018 - School Board Workshop

Date: Apr 23 2018 (9:00 a.m.)

Invocation

Call to Order (Present: Janice Kerekes, District 1; Carol Studdard, District 2; Betsy Condon, District 3; Mary Bolla, District 4; Ashley Gilhousen, District 5; and Superintendent Addison Davis.)

Workshop Items

1. Review Draft Agenda for Regular School Board Meeting on May 3, 2018

Minutes:

Consent:

- C1 Minutes of previous meetings - no discussion;
- C2 Employee Work Year Calendar for 2019-2020 - no discussion;
- C3 Advertisement of revisions to SB Policies 1.01, 1.02, 1.03, 1.04 - no discussion;
- C4 Personnel Consent Agenda - reappointment of personnel whose allocations have been approved; Mrs. Glover reviewed job description changes in the Food and Nutrition Services Department and Dr. Legutko reviewed changes in the Business Affairs Division; changes reflect current roles and responsibilities;
- C5 Complete Salary Schedule 2017-2018 - document includes all positions and salaries; Food Services reorganization;
- C6 Curriculum Associates: i-Ready - adding new elementary school; adding Toolbox which was free last year; pricing based on grade level band; annual contract; includes unlimited usage;
- C7 Safe Crisis Mgt Training for ESE Employees - training for ESE self-contained teachers and ESE assistants; how to de-escalate and/or safely restrain students; required as part of IDEA grant for ESE; suggested we also provide this training to transportation employees and general safe crisis management training to administrators;
- C8 Advertisement of 2017-20 Special Policies and Procedures Manual - changes based on legislation; not many adjustments; the language included in the manual is primarily written by the state;
- C9 Medicaid Administrative Claiming Agreement with Seminole County - for direct billing and administrative claims; no cost to school district;
- C10 Mileage Paid to Parents and Group Homes - compliance with IDEA; where we cannot provide the services to students;
- C11 Student Travel K-12 Academics - routine
- C12 Edgenuity Courseware Agreement - replaces Compass; for credit recovery; soft pilot right now; provides greater detail and more tutorials;
- C13 Mental Health Proclamation - will provide activities for the month of May;
- C14 Performance Matters Evaluation System - new evaluation system; brings program and performance data together under one program;
- C15 NSF Write Off Permission - Superintendent wants to move away from accepting checks; money order or credit card;
- C16 Internal Accounts Audits FY17 - 613 findings; 248 are repeats; Superintendent will tie to principal evaluations next year;
- C17 Allocation Changes 2018-2019 - some positions are being reclassified at schools;
- C18 Allocation Changes 2017-2018 - job training for retiring employee;
- C19 Monthly Financial Report for January, 2018 - no discussion;
- C20 Deletion of Certain Items Report for April, 2018 - tracking of certain items;/surplus of obsolete or broken items;

- C21 Bid to be Awarded - plumbing construction to Wright Plumbing; one year contract; public bid so vendors can submit; discussion about "soliciting" for the bids;
- C22 Bid Renewals - Milk products to Borden (3-year contract 2018-21)
- C23 RFP to be Awarded - 30-day out clause; web-based insurance enrollment;
- C24 Pre-qualification of Contractors - no discussion;
- C25 Schematic Plans and Specs for KHS Repiping Science Wing - old facility; new code restrictions;
- C26 Change Order #3 for DOE - to add security cameras, program changes, fencing and storage;
- C27 Resolution and Purchase Agreement for KHE - .71 acres of St. William Catholic Church's grounds for improved safety and traffic flow at KHE; more parking;

Discussion:

- HR Special Action A - no discussion

Closing Comments

1:30 pm Special Meeting today; could be moved to PDC if heavily attended;

Mrs. Bolla asked for clarification for when it is appropriate to be excused from voting on a student disciplinary hearing because of an acquaintance with the student. Mr. D'Agata responded this is at the discretion of the Board member to determine whether or not he or she can be impartial.

Questions from the Audience**Superintendent Comments****School Board Comments****Adjournment** (10:15 a.m.)

Superintendent of Schools

School Board Chair