

**SCHOOL BOARD OF CLAY COUNTY
TRADE-IN REQUEST**

TO: Clay County School Board

VIA: Property Control Coordinator

COST CENTER: 0252-OPH

ITEM TO TRADE IN: (The required information can be found on the TERMS database if applicable)

Description of Item: Ironworker: with die set Property Number: 48599

Serial Number: 4549m922 Model: Scotchman 65 Ton

Acquisition Date: 01/18/1991 Current Value: \$ 13835 (\$4500 by dealer)

Allowance for trade-in (Provided by vendor): \$4500

Reason for trade-in: Parts (no longer available): Current condition (item unusable)

Repair (not cost effective) Other: Item no loner supported in curriculum

ITEM TO BE PURCHASED:

Description of Item: 1998 Catepillar forklift Model: 5000lb

Vendor: H & R Welding Equipment Repair Cost: \$ 4800.00 (Giving even trade)

Method of Payment: District Funds - Budget Line: n/a (see attached)

OR Internal Accounts - Activity Account Name/Number: n/a

Anthony Bradley
Report Prepared By (Type Name)

Clayton Anderson
Principal/District Administrator's Signature

3/13/17
Date

Email to
Principal/District Administrator

Submit to
Property Control