

Clay County Public Schools
Monthly Deletion Report
For Month Ending: 12/31/2020

<u>Disposal Method</u>	<u>Tag</u>	<u>Description</u>		<u>Acquisition Date</u>	<u>Disposal Date</u>	<u>Purchase Amount</u>	<u>Depreciation Value</u>
<u>LCTN</u>		<u>0331</u>	<u>S BRYAN JENNINGS ELEMENTARY</u>				
Surplus Sale	00022623	MOWER: TRACTOR, 16HP W/48 "ROP	Furniture,Fixtures & Equipment	10/21/1982	12/01/2020	2,250.00	2,250.00
						2,250.00	0.00
<u>LCTN</u>		<u>0351</u>	<u>LAKESIDE JUNIOR HIGH</u>				
Junk/Parts	00088112	COPIER:RICOH AFICIO 3035E DIGI	Furniture,Fixtures & Equipment	02/23/2006	12/01/2020	5,980.00	5,980.00
Junk/Parts	11000808	COPIER: DIGITAL - RICOH MP5001	Furniture,Fixtures & Equipment	06/23/2011	12/01/2020	4,328.00	4,328.00
						10,308.00	8,230.00
<u>LCTN</u>		<u>0661</u>	<u>OAKLEAF HIGH SCHOOL</u>				
Surplus Sale	11000073	LAPTOP - DELL LATITUDE E6410	Furniture,Fixtures & Equipment	09/23/2010	12/01/2020	1,093.59	1,093.59
Surplus Sale	11000106	LAPTOP - DELL LATITUDE E6410	Furniture,Fixtures & Equipment	09/23/2010	12/01/2020	1,093.59	1,093.59
Surplus Sale	11000111	LAPTOP - DELL LATITUDE E6410	Furniture,Fixtures & Equipment	09/23/2010	12/01/2020	1,093.59	1,093.59
Surplus Sale	11000124	LAPTOP - DELL LATITUDE E6410	Furniture,Fixtures & Equipment	09/23/2010	12/01/2020	1,093.59	1,093.59
Surplus Sale	11000136	LAPTOP - DELL LATITUDE E6410	Furniture,Fixtures & Equipment	09/23/2010	12/01/2020	1,093.59	1,093.59
						5,467.95	8,702.36
Total Furniture		Total Vehicles	Total Audio Visual	Total Software	Totals for Deletion Report		
18,025.95		0.00	0.00	0.00	18,025.95 16,932.36		

Note: NOVEMBER 2020 DELETIONS

Disposal Method Descriptions:

JUNK/PARTS - Part(s) of an asset are used and remainder of part(s) are sold, recycled or disposed

TRADE-IN - Vendor issues a credit towards a new purchase

THEFT/VANDALISM - Items stolen or broken (police report attached)

MISSING - Items lost and are not found during property inventory (Annually)

SURPLUS SALE - Items that are outdated, not working or obsolete. Items are either sold, recycled or disposed

ENTERED IN ERROR- Not used

TRANSFER/DONATION - From Clay County District to an Outside Agency (Approved by Board or Superintendent)

DESTROYED - Fire/Natural Disaster, etc.

THRESHOLD (ex. \$750 TO \$1000)