

## STUDENT TEACHING AFFILIATION AGREEMENT

St. Petersburg College, College of Education

And

School District of Clay County of Florida

This Student Teaching Affiliation Agreement ("Agreement") is entered into on this 3rd day of March, 2022, by and between THE BOARD OF TRUSTEES, ST. PETERSBURG COLLEGE, whose mailing address is PO Box 13489, St. Petersburg, Florida 33733 ("SPC"), and THE SCHOOL BOARD OF CLAY COUNTY, FLORIDA, located at 900 Walnut Street, Green Cove Springs, Florida, 32043 ("the District").

1. **Purpose.** The purpose of this Agreement is to establish the terms and conditions under which SPC students ("SPC Students") may participate in Student Teaching Internships, Practicums, and Observations at the schools located in the District.

2. **SPC Student Placements.** The District shall accept SPC students for placement in Student Teaching Internships, Practicums, and Observations on the terms and conditions set forth herein.

3. **Policies Governing SPC Student Placements.**

a. Placements for all clinical field experiences will be arranged by the designated representatives of the District in collaboration with representatives of SPC. SPC Student applications for final internship will be submitted to the District by the appropriate SPC representative according to the following dates or as otherwise agreed upon by the parties:

April 15 – Submission of applications for final internships for  
Fall Semester

October 15 – Submission of applications for final internships  
for Spring Semester

b. Under no circumstances will SPC students be allowed to contact principals, administrators, or teachers to request a specific preferred placement.

c. SPC student applicants for college practicums or final

internships cannot be placed in a school in which the applicant has a relative who is an employee or a student.

4. **SPC Responsibilities.**

a. SPC will provide a university supervisor for each practicum student or final intern placed in a District school. Each university supervisor will meet the minimum qualifications set forth by the Florida Department of Education which presently include the following:

- i. Three or more years of K-12 Teaching Experience
- ii. Evidence of Clinical Educator Training or commensurate clinical training
- iii. A Master's Degree or higher in an appropriate educational field

5. **Confidentiality.** SPC and the District shall inform each SPC student of federal and state laws governing the confidentiality of District student information, including FERPA. The parties agree that any breach of confidentiality by an SPC Student shall be grounds for immediate termination of the student's clinical experience.

7. **Indemnification and Hold Harmless.** Neither party shall be responsible to the other for personal injury or property damage or other loss except that resulting from its own negligence or the negligence of its employees or others for whom the party is legally responsible. The District will provide SPC Students with immediate first aid for work-related injuries or illnesses, such as blood or bodily fluid exposure. **Notwithstanding the foregoing, any indemnification or hold harmless by either party shall be limited to the extent permitted by Florida Law, 768.28, and shall not be construed as a waiver of either party's sovereign immunity under law.**

8. **Insurance.** During the term of this Agreement, SPC shall maintain in full force and effect commercial general liability insurance in the minimum amount of \$1,000,000 per occurrence and \$2,000,000 aggregate.

9. **Notices.** Notices under this Agreement shall be mailed or delivered to

the parties as follows:

To the District:

Ms. Jennifer Shepard  
THE SCHOOL BOARD OF CLAY COUNTY, FLORIDA  
900 Walnut Street  
Green Cove Springs, Florida 32043

To SPC:

St. Petersburg College  
Attention: Dean Dr. Kimberly Hartman, College of Education  
PO Box 13489, St. Petersburg, FL 33733

With copy to the General Counsel's Office,  
Attn. [gardner.suzanne@spcollege.edu](mailto:gardner.suzanne@spcollege.edu)

10. **Term and Termination.** The term of this Agreement begins March 3, 2022 and ends on July 31, 2024. Either party may, either with or without cause, upon thirty (30) days' written notice to the other party, terminate this Agreement. Terminating this Agreement as set forth herein shall not operate to interrupt the progress of any student who has been assigned to a teaching internship, practicum or observation. A student who is assigned to any student teaching or practicum pursuant to this contract shall be allowed to complete their assignment.

11. **Assignment.** The provisions of this Agreement shall inure to the benefit of and shall be binding upon the successors of the parties hereto. Neither this Agreement nor any of the rights or obligations hereunder may be transferred or assigned without prior written consent of the other party.

12. **Modification of Agreement.** This Agreement may be modified only by written amendment executed by all parties.


13. **Partnership/Joint Venture/Employment.** Nothing herein shall in any way be construed or intended to create a partnership or joint venture between the parties or to create the relationship of principal and agent between or among any of the parties.


14. **Nondiscrimination.** The parties shall comply with Title VI and VII of the Civil Rights Act of 1964, Title IS of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and Americans with Disabilities Act of 1990 and the regulations related thereto. The parties will not discriminate against any individual, including but not limited to employees or applicants for employment and/or students because of race, religion, creed, color, sex, age, disability, veteran status, or national origin. This section shall not apply to discrimination in employment on the basis of religion that is specifically exempt under the Civil Rights Act of 1964 (42 U.S.C. §2000 e).

**IN WITNESS THEREOF**, the parties hereto have caused this Agreement to be duly executed and delivered by their respective officials thereunto duly authorized as of the date first above written.

**ST PETERSBURG COLLEGE**

**THE SCHOOL BOARD OF CLAY COUNTY, FLORIDA**

By:   
Name: Matthew Liao-Troth  
Title: Vice President, Academic Affairs  
" SPC "

By:   
Name: Mary Bolla  
Title: Chairman  
"District"

Approved as to form:

Approved as to Form:

SLGps 1/27/22

Appr. by ML on 9/7/21

General Counsel



Attorney for the School Board