

SCHOOL DISTRICT OF CL  
FIELD TRIP REQUI

APPROVED: M. Kelly  
ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
January 5, 2017

1. School Requesting: OPE

2. Transportation (Check One):

School Bus(s) \_\_\_\_\_ Private Vehicle(s) \_\_\_\_\_ Commercial Carrier  Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: Charter Buses

3. Trip(s) overnight: Yes \_\_\_ No  Trip(s) out-of-state: Yes  No \_\_\_

4. Dates of Field Trip\*: 5/18/17 Destination\*: Wild Adventures

\* For School Buses...if more than one bus is requested, reference bus request form.

5. Group Taking Trip: 6th grade

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. \_\_\_\_\_

7. Educational Value of Field Trip: See Attached

8. Supporting SSS Benchmark(s) with Narrative(s): \_\_\_\_\_

See Attached

9. Number of Students\*: 65 Number of Chaperones\*: 40

10. Cost Per Student: \$70 Budget Code or Source to be charged: \_\_\_\_\_  
(example: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time\*: 8:00 am Returning Time\*: 7:30 pm

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s):  
\_\_\_\_\_

Ch. Harris  
Teacher, Team Leader, Department Head, Etc.

M. Kelly  
Principal

District Office Approval





## Wild Adventures Activity

Name \_\_\_\_\_

Chaperone \_\_\_\_\_

### Standards covered:

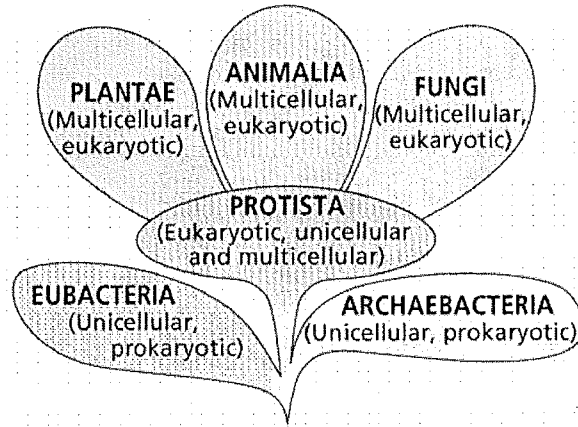
- SC.6.N.2.3** What background and interests do scientists have?  
What are some careers that use science?  
Why do scientists work together?
- SC.6.L.15.1** Analyze and describe how and why organisms are classified according to shared characteristics with emphasis on the Linnaean system combined with the concept of Domains.
- LA.6.4.2.2** The student will record information (e.g., observations) related to a topic

### CCSS.ELA-Literacy.W.6.2

Write informative/explanatory texts to examine a topic and convey ideas, concepts, and information through the selection, organization, and analysis of relevant content.

Directions: During the course of the day each group will need to interview a zoologist, veterinarian, and a researcher. Record their answers to the following questions.

1. **Veterinarian** – Name \_\_\_\_\_ Exhibit \_\_\_\_\_
  - A. What do you enjoy most about your job? \_\_\_\_\_
  - B. Where did you go to college? \_\_\_\_\_
  - C. How long did you go to college? \_\_\_\_\_
  - D. What were some of the science classes that you had to take to prepare you for the career you have chosen? \_\_\_\_\_
  - E. Did you always want to be a veterinarian? \_\_\_\_\_
  
2. **Zoologist** – Name \_\_\_\_\_ Exhibit \_\_\_\_\_
  - A. What do you enjoy most about your job? \_\_\_\_\_
  - B. Where did you go to college? \_\_\_\_\_
  - C. How long did you go to college? \_\_\_\_\_
  - D. What were some of the science classes that you had to take to prepare you for the career you have chosen? \_\_\_\_\_
  - E. Did you always want to be a zoologist? \_\_\_\_\_
  
3. **Researcher** – Name \_\_\_\_\_ Exhibit \_\_\_\_\_
  - A. What do you enjoy most about your job? \_\_\_\_\_
  - B. Where did you go to college? \_\_\_\_\_
  - C. How long did you go to college? \_\_\_\_\_
  - D. What were some of the science classes that you had to take to prepare you for the career you have chosen? \_\_\_\_\_
  - E. Did you always want to be a researcher? \_\_\_\_\_



## Field Journal

Location: \_\_\_\_\_

Date: \_\_\_\_\_

Organism's observable characteristics: \_\_\_\_\_

\_\_\_\_\_

Observed habitat: \_\_\_\_\_

\_\_\_\_\_

Domain and Kingdom: \_\_\_\_\_

Additional information: diet, behavior \_\_\_\_\_

\_\_\_\_\_

Name – scientific and nickname \_\_\_\_\_

Significance /meaning of name: \_\_\_\_\_

\_\_\_\_\_

The students who do not attend will write a brief report on the 3 scientists listed above. They will also complete a field journal from material provided by the science teacher

SCHOOL DISTRICT OF CLAY  
FIELD TRIP REQUEST

APPROVED: Mohel Hagedorn  
Received to Late for December 15, 2016  
Board Meeting  
Received for Information: January 5, 2017

1. School Requesting: Fleming Island H

2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s) \_\_\_\_\_ Commercial Carrier  Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: Charter bus

3. Trip(s) overnight: Yes  No \_\_\_\_\_ Trip(s) out-of-state: Yes \_\_\_\_\_ No

4. Dates of Field Trip\*: 12/17 - 18/16 Destination\*: Disney - Epcot  
\* For School Buses...if more than one bus is requested, reference bus request form.

5. Group Taking Trip: FIHS Chorus

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. \_\_\_\_\_

7. Educational Value of Field Trip: Singing + Performing with a professional choir and choruses from around the state at Disney's Candlelight Processional Concert.

8. Supporting SSS Benchmark(s) with Narrative(s): MU.912.S - skills, techniques, + Processes - students learn 14 pieces to perform with a professional choir. MU.912.H - Historical + Global Connections - multiple carols are from different cultures + in different languages. MU.912.C - Critical thinking + reflection - assessing our own artistic work + problem solving to grow artistically.

9. Number of Students\*: 115 Number of Chaperones\*: 20

10. Cost Per Student: \$100 Budget Code or Source to be charged: Chorus - 2200  
(example: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time\*: 9am Returning Time\*: 10:30pm

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s):  
\_\_\_\_\_

\_\_\_\_\_  
Teacher, Team Leader, Department Head, Etc.  
Thomas Pittman  
Principal  
Mohel Hagedorn  
District Office Approval

SCHOOL DISTRICT OF CLAY  
FIELD TRIP REQUEST

APPROVED: Melvin [Signature]  
ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
January 5, 2017

1. School Requesting: Oakleaf High

2. Transportation (Check One):  
School Bus(s)  Private Vehicle(s) \_\_\_\_\_ Commercial Carrier \_\_\_\_\_ Other county van  
If Commercial Carrier or Other, please state type: \_\_\_\_\_

3. Trip(s) overnight: Yes  No \_\_\_\_\_ Trip(s) out-of-state: Yes \_\_\_\_\_ No

4. Dates of Field Trip\*: 1/27-28 Destination\*: FFA Leadership Training Center  
Haines City FL  
\* For School Buses...if more than one bus is requested, reference bus request form.

5. Group Taking Trip: FFA officer team

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. \_\_\_\_\_

7. Educational Value of Field Trip: The students will gain valuable leadership skills with FFA members across Florida. They will also receive ethics training.

8. Supporting SSS Benchmark(s) with Narrative(s): See attached

9. Number of Students\*: 2-4 Number of Chaperones\*: 1

10. Cost Per Student: \$100.00 Budget Code or Source to be charged: \_\_\_\_\_  
(example: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time\*: 9:00 AM Returning Time\*: 5 PM  
1/27 1/28

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s): \_\_\_\_\_

[Signature]  
Teacher, Team Leader, Department Head, Etc.  
[Signature]  
Principal  
[Signature]  
District Office Approval



January 5	E	FAAE New Teacher Workshop***	Contact FAAE	LTC
January 6-8	E	FAAE Mid-Winter Conference***	Contact FAAE	LTC
January 13-14	E	FFA Meats & Livestock Judging Clinic***	Contact UF Animal Sciences	UF (Gainesville)
January 17	C	State Environmental Science CDE (HS)	Qualified Teams	UF/IFAS Mid-FL REC (Apopka)
January 18	C	<b>District CDE/LDE Preliminaries</b> Creed Speaking LDE (MS/HS), Extemporaneous Public Speaking LDE (MS/HS), Opening and Closing Ceremonies LDE (MS), Parliamentary Procedure LDE (MS/HS), Prepared Public Speaking LDE (MS/HS), Tractor Operations CDE (HS)	Qualified Teams Only	District Hosts
January 26		Quarterly Board Meeting		LTC
January 27	L	State Officer Candidate Workshop (HS Seniors Only)	January 13	LTC
January 27-28	L	212° High School Leadership Conference	January 13	LTC
January 28-29	L	360° High School Leadership Conference	January 13	LTC
January 31-February 2		State FFA Staff Inservice		Indianapolis

## FEBRUARY

February 4	C	State Food Science CDE (MS/HS)	Qualified Teams	UF (Gainesville)
February 4	C	State Horse Judging CDE (MS Only)	January 18	UF Horse Unit (Gainesville)
February 11	C	State Horse Judging CDE Preliminary (HS) State Livestock Judging CDE Preliminary (HS)	January 20	Florida State Fair
February 18	C	State Dairy Judging CDE (MS/HS)	Qualified Teams Only	Florida State Fair
February 18	C	State Fair Poultry Judging Event (MS/HS)	February 3	Florida State Fair
February 18-25	L	National FFA Week		Nationwide
February 28	C	<b>Spring Preliminary Testing Day</b> Agricultural Communications CDE (HS), Agricultural Mechanics CDE (HS), Aquaculture CDE (MS/HS), Vet Assisting CDE (HS)	February 14	School Hosts
March 1	A	Membership Roster Update	March 1	MyFFA
March 1	A	State Officer Application	March 1	Florida FFA HQ
March 1	A	Alumni Essays, American FFA Degree Application, State FFA Degree Application, Star Award Applications	March 8	Florida FFA HQ
March 4	C	State Floriculture CDE (MS/HS) State Nursery and Landscape CDE (MS/HS)	February 17	UF/IFAS Mid-Florida Research Center (Apopka)
March 10	C	State Livestock Judging CDE (MS)	February 24	Florida Strawberry Festival
March 15	A	Ag. Communications CDE Portfolio (Submit Online)	March 15	Florida FFA HQ
TBA	L	FFA Capitol Day	TBA	Tallahassee
March 17-19	L	State Leadership Summit	March 3	LTC
March 23	C	State Land Judging CDE (MS/HS)	March 9	Hillsborough County
March 25		Florida FFA Beast Feast***	Contact FFA Foundation	LTC
March-April	C	District OH Demonstration CDEs (MS/HS)	Contact District Hosts	District Hosts

## APRIL

April 1	A	Alumni Membership Rosters Due	April 8	MyFFA
April 1	A	Ag. Education CDE Lesson Plans (HS)	April 8	Florida FFA HQ
April 1	A	Alumni Award Application, Chapter Co-Op Application, Chapter Advocacy Award Application, National Chapter Award Application, Proficiency Award Application, Outstanding District Officer Award Application	April 8	Florida FFA HQ
April 1	C	State Horse Judging CDE (HS)	Qualified Teams	UF Horse Unit (Gainesville)
April 8	C	State Livestock Judging CDE (HS)	Qualified Teams	UF Horse Unit (Gainesville)
April 8	C	State Poultry Judging CDE (MS/HS)	March 24	UF Meats Lab (Gainesville)

CTE Standards and Benchmarks	FS-MILA	NGSSS-Sci	National Standards
10.0 Demonstrate the use of agriscience tools, equipment, and instruments—The student will be able to:		SC.912.L.14.4; SC.912.P.12.2.3.4.9;	CS.03.04.02.a
10.01 Select and demonstrate proper use of hand tools in agriculture.	LAFS.910.SL.1.1 LAFS.1112.SL.1.1		CS.03.04.03.b
10.02 Operate service and maintain agriscience equipment, and instruments.			
10.03 Manage facilities and supplies.			
11.0 Demonstrate agribusiness, employability and human relation skills—The student will be able to:			
11.01 Develop, implement, and maintain work based learning through Supervised Agricultural Experiences (SAE).	LAFS.910.SL.1.1 LAFS.1112.SL.1.1 LAFS.910.W.3.7 LAFS.1112.W.3.7 LAFS.910.W.3.8 LAFS.1112.W.3.8 LAFS.910.W.2.4 LAFS.1112.W.2.4 LAFS.910.SL.2.4 LAFS.1112.SL.2.4 LAFS.910.W.2.4 LAFS.1112.W.2.4 LAFS.910.W.2.6 LAFS.1112.W.2.6		
11.02 Utilize a record keeping system to collect, interpret, and analyze data.			
11.03 Enhance oral communications through telephone, interview and presentation skills.	LAFS.910.SL.2.6 LAFS.1112.SL.2.6		CRP.04.01.02.b
11.04 Enhance written communication by developing resumes and business letters.	LAFS.910.W.2.4 LAFS.1112.W.2.4 LAFS.910.L.1.1 LAFS.1112.L.1.1 LAFS.910.L.1.2 LAFS.1112.L.1.2		CRP.04.02.02.b
11.05 Demonstrate interpersonal (converbal) communication skills.	LAFS.910.SL.1.1 LAFS.1112.SL.1.1 LAFS.910.SL.1.1 LAFS.1112.SL.1.1		CRP.04.03.01.a
11.06 Demonstrate good listening skills.			
12.0 Apply leadership and citizenship skills—The student will be able to:			
12.01 Identify and describe leadership characteristics.	LAFS.910.SL.1.1 LAFS.1112.SL.1.1 LAFS.910.SL.1.1 LAFS.1112.SL.1.1		CRP.09.01.01.a
12.02 Identify opportunities to apply acquired leadership skills.			CRP.09.01.02.a

CTE Standards and Benchmarks	FS-MILA	NGSSS-Sci	National Standards
12.03 Identify and demonstrate ways to be an active citizen.	LAFS.910.SL.1.1 LAFS.1112.SL.1.1		CRP.01.03.02.c
12.04 Participate in community based learning activities.			CRP.01.03.01.a
12.05 Demonstrate the ability to work cooperatively.			CRP.09.03.01.a
12.06 Conduct formal and informal meetings using correct parliamentary procedure skills.	LAFS.910.W.2.4 LAFS.1112.W.2.4 LAFS.910.W.2.6 LAFS.1112.W.2.6		
12.07 Identify the opportunities for leadership development available through the National FFA Organization and/or professional organizations.	LAFS.910.SL.1.1 LAFS.1112.SL.1.1		
12.08 Develop both a leadership and a career development plan utilizing SMART goals that include 5, 10, and 20 year benchmarks.			CS.05.01.01.b CRP.10.02.02.b
13.0 Discuss components of food safety and handling practices in agriculture - The student will be able to:			
13.01 Demonstrate proper safety precautions and use of personal protective equipment.			FPP.01.01.01.b
13.02 Evaluate the food safety responsibilities that occur along the food supply chain.			FPP.03.03.02.b
13.03 Explain techniques and procedures for the safe handling of food products.			FPP.03.03.02.c
13.04 Discuss the issues of safety and environmental concerns about foods and food processing (e.g., Genetically Modified Organisms, microorganisms, contamination, and irradiation).			FPP.03.03.01.b
13.05 Determine appropriate industry response to consumer concerns to assure a safe and wholesome food supply.			FPP.04.01.01.0b



SCHOOL DISTRICT OF CLATSOP  
FIELD TRIP REQUEST

APPROVED: [Signature]  
ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
January 5, 2017

1. School Requesting: Cahleaf High

2. Transportation (Check One):  
School Bus(s)  Private Vehicle(s) \_\_\_\_\_ Commercial Carrier \_\_\_\_\_ Other campus van  
If Commercial Carrier or Other, please state type: \_\_\_\_\_

3. Trip(s) overnight: Yes  No \_\_\_\_\_ Trip(s) out-of-state: Yes \_\_\_\_\_ No  360°

4. Dates of Field Trip\*: 1/28/16-1/29/16 Destination\*: Leadership Training Center Gaines City FL  
\* For School Buses...if more than one bus is requested, reference bus request form.

5. Group Taking Trip: FFA officer team

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. \_\_\_\_\_

7. Educational Value of Field Trip: The students will learn valuable skills in leadership. The focus will be on their personal actions & influence on others.

8. Supporting SSS Benchmark(s) with Narrative(s): See attached

9. Number of Students\*: ~~100~~ 25 Number of Chaperones\*: 1

10. Cost Per Student: \$100.00 Budget Code or Source to be charged: \_\_\_\_\_  
(example: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time\*: 9:00 AM 1/28 Returning Time\*: 5 PM 1/29

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Teacher, Team Leader, Department Head, Etc.  
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Principal  
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District Office Approval

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10.0 Demonstrate the use of agribusiness tools, equipment, and instruments--The student will be able to:		SC.912.L.14.4; SC.912.P.12.2. 3, 4, 9;	CS.03.04.02.a
10.01 Select and demonstrate proper use of hand tools in agriculture.	LAFS.910.SL.1.1 LAFS.1112.SL.1.1		CS.03.04.03.b
10.02 Operate service and maintain agribusiness equipment, and instruments.			
10.03 Manage facilities and supplies.			
11.0 Demonstrate agribusiness, employability and human relation skills--The student will be able to:			
11.01 Develop, implement, and maintain work based learning through Supervised Agricultural Experiences (SAE).	LAFS.910.SL.1.1 LAFS.1112.SL.1.1 LAFS.910.W.3.7 LAFS.1112.W.3.8 LAFS.910.W.2.4 LAFS.1112.W.2.4 LAFS.910.SL.2.4 LAFS.1112.SL.2.4 LAFS.910.W.2.4 LAFS.1112.W.2.6 LAFS.1112.W.2.6		
11.02 Utilize a record keeping system to collect, interpret, and analyze data.	LAFS.910.SL.1.1 LAFS.1112.SL.1.1 LAFS.910.W.2.4 LAFS.1112.W.2.6		CRP.04.01.02.b
11.03 Enhance oral communications through telephone, interview and presentation skills.	LAFS.910.SL.2.6 LAFS.1112.SL.2.6 LAFS.910.W.2.4 LAFS.1112.W.2.4 LAFS.910.L.1.1 LAFS.1112.L.1.1 LAFS.910.L.1.2 LAFS.1112.L.1.2		CRP.04.02.02.b
11.04 Enhance written communication by developing resumes and business letters.	LAFS.910.SL.1.1 LAFS.1112.SL.1.1 LAFS.910.SL.1.1 LAFS.1112.SL.1.1		CRP.04.03.01.a
11.05 Demonstrate interpersonal (nonverbal) communication skills.	LAFS.910.SL.1.1 LAFS.1112.SL.1.1 LAFS.910.SL.1.1 LAFS.1112.SL.1.1		CRP.09.01.01.a
11.06 Demonstrate good listening skills.	LAFS.910.SL.1.1 LAFS.1112.SL.1.1 LAFS.910.SL.1.1 LAFS.1112.SL.1.1		CRP.09.01.02.a
12.0 Apply leadership and citizenship skills--The student will be able to:			
12.01 Identify and describe leadership characteristics.			
12.02 Identify opportunities to apply acquired leadership skills.			

CTE Standards and Benchmarks	FS-M/LA	NCSSS-Sci	National Standards
12.03 Identify and demonstrate ways to be an active citizen.	LAFS.910.SL.1.1 LAFS.1112.SL.1.1		CRP.01.03.02.c
12.04 Participate in community based learning activities.			CRP.01.03.01.a
12.05 Demonstrate the ability to work cooperatively.			CRP.09.03.01.a
12.06 Conduct formal and informal meetings using correct parliamentary procedure skills.	LAFS.910.W.2.4 LAFS.1112.W.2.4 LAFS.910.W.2.6 LAFS.1112.W.2.6		
12.07 Identify the opportunities for leadership development available through the National FFA Organization and/or professional organizations.	LAFS.910.SL.1.1 LAFS.1112.SL.1.1		CS.05.01.01.b CRP.10.02.02.b
12.08 Develop both a leadership and a career development plan utilizing SMART goals that include 5, 10, and 20 year benchmarks.			
13.0 Discuss components of food safety and handling practices in agriculture - The student will be able to:			
13.01 Demonstrate proper safety precautions and use of personal protective equipment.			FPP.01.01.01.b
13.02 Evaluate the food safety responsibilities that occur along the food supply chain.			FPP.03.03.02.b
13.03 Explain techniques and procedures for the safe handling of food products.			FPP.03.03.02.c
13.04 Discuss the issues of safety and environmental concerns about foods and food processing (e.g., Genetically Modified Organisms, microorganisms, contamination, and irradiation).			FPP.03.03.01.b
13.05 Determine appropriate industry response to consumer concerns to assure a safe and wholesome food supply.			FPP.04.01.01.0b

SCHOOL DISTRICT OF CLAY COUNTY  
FIELD TRIP REQUEST

1. School Requesting: OHS 10-0661
2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s) \*1 Commercial Carrier \_\_\_\_\_ Other Van  
If Commercial Carrier or Other, please state type: only staff & spouse will be in that vehicle
3. Trip(s) overnight: Yes  No \_\_\_\_\_ Trip(s) out-of-state: Yes \_\_\_\_\_ No
4. Dates of Field Trip\*: Jan 20-22 Destination\*: FFEA State Conference Orlando Florida  
\* For School Buses...if more than one bus is requested, reference bus request form.
5. Group Taking Trip: FFEA
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. \_\_\_\_\_
7. Educational Value of Field Trip: FFEA Student leaders will have the opportunity to hear from outstanding local, state and national educators as they present a signed vision of excellence in future classrooms. The conference will provide student leaders with important information, ideas and inspiration that will make you as the future educator performing a teacher.
8. Supporting SSS Benchmark(s) with Narrative(s): W.L. 12.A.1.93  
FFEA Student leaders will engage in opportunities to increase awareness of educational careers and leadership endeavors.
9. Number of Students\*: 4 Number of Chaperones\*: 2
10. Cost Per Student: \$220<sup>00</sup> Budget Code or Source to be charged: \_\_\_\_\_  
(example: Internal Accounts, 5100-331, Athletic Departments)
11. Departure Time\*: 10:00 am Returning Time\*: 6:00 pm

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s): \_\_\_\_\_

Gene Bryant Fields  
Teacher, Team Leader, Department Head, Etc.  
[Signature]  
Principal  
[Signature]  
District Office Approval

# Florida Future Educators of America Conference

The state conference provides a wonderful opportunity for chapter members to meet with fellow students, chapter advisors and new and experienced teachers. The conference also provides an opportunity to hear from outstanding teachers and others working in the field of education as they present a shared vision of excellence in future classrooms. The workshops you attend will provide you with important information, ideas and inspiration that will guide you as you work toward becoming a teacher.

## FFEA (Florida Future Educators of America) 28th Annual State Conference

Teaching is a Work of Heart!



High School (**sophomores, juniors and seniors**) & Postsecondary Chapters Only

January 20-22, 2017

Rosen Centre Hotel (link to: [www.rosencentre.com](http://www.rosencentre.com))

9840 International Drive  
Orlando, FL 32819  
Phone 407-996-9840  
Fax 407-996-2659

Agenda (PDF)

Call for Workshop Proposals (Word)

### Registration

- Chapter Registration Information Packet (PDF)
- Chapter Registration (Deadline December 9)
- College Night Information Packet (PDF)
- College Night Registration (for JHEs) (Deadline December 9)

### 2016 Competition Guidelines (Deadline November 18)

- Chapter Display (PDF)
- Student Essay (PDF)
- Student Lesson Plan (PDF)
- Chapter Public Service Announcement (PSA) (PDF)
- Student Speech (PDF)

### 2016 State Officer Election (Deadline December 9)

- Officer Election Packet (PDF)

### 2017 Educators Rising National Conference

SCHOOL DISTRICT OF CI  
FIELD TRIP REQU

APPROVED: M. DeMarco  
ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
January 5, 2017

1. School Requesting: Orange Park High

2. Transportation (Check One):

School Bus(s) \_\_\_\_\_ Private Vehicle(s) \_\_\_\_\_ Commercial Carrier \_\_\_\_\_ Other  \_\_\_\_\_  
If Commercial Carrier or Other, please state type: Rental Van/car

3. Trip(s) overnight: Yes  No \_\_\_\_\_ Trip(s) out-of-state: Yes \_\_\_\_\_ No

4. Dates of Field Trip\*: Jan 8-9th Destination\*: Naples, FL  
\* For School Buses...if more than one bus is requested, reference bus request form.

5. Group Taking Trip: Engineering students

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. \_\_\_\_\_

7. Educational Value of Field Trip: Select Engineering students will be speaking to Atlas Holdings, parent company of Veritas Steel which is sponsoring our Project Lead the Way program.

8. Supporting SSS Benchmark(s) with Narrative(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

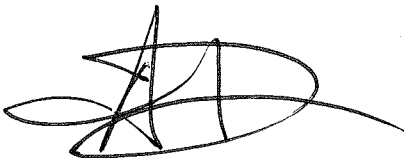
9. Number of Students\*: 2 Number of Chaperones\*: 2

10. Cost Per Student: 0 Budget Code or Source to be charged: Veritas Steel fund  
(example: Internal Accounts, 5100-331, Athletic Departments) trip

11. Departure Time\*: 3:00 pm Returning Time\*: 9:00 pm  
1/8/17 1/9/17

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s): \_\_\_\_\_  
\_\_\_\_\_



DeMarco/Warner  
Teacher, Team Leader, Department Head, Etc.

[Signature]  
Principal

[Signature]  
District Office Approval

SCHOOL DISTRICT OF CLAY  
FIELD TRIP REQUEST

APPROVED: Ridgely Wright  
ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL Ke  
January 5, 2017

1. School Requesting: Ridgeview High

2. Transportation (Check one):  
School Bus/s \_\_\_\_\_ Automobile/s \_\_\_\_\_ Commercial Carrier \_\_\_\_\_ Other X  
If commercial or other, state type: Enterprise vans driven by chaperones

3. Trip(s) overnight: yes X no \_\_\_\_\_ Trip(s) out-of-state: yes \_\_\_\_\_ no X

4. Dates of Field Trip\*: 3/15/17 - 3/19/17 Destination\*: Tampa, FL  
\*For school buses ... if more than one bus is requested, reference bus request form.

5. Group Taking Trip: Drama Club

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board Form. \_\_\_\_\_

7. Educational Value of Field Trip: Some students will be taking District pieces and competing at State level. Students will be watching shows performed by high schools throughout the state in professional performance spaces every evening. Students will be attending workshops by professionals in specialized areas (performance, technical & business) that are unable to be taught in class. IB students are able to use state workshops and experience for IB assessments.

8. Supporting SSS Benchmark(s): TH.912.C.1.3, TH.912.C.2.7, TH.912.C.2.8, TH.912.C.3.3, TH.912.O.3.2, TH.912.S.2.8, TH.912.H.1.5, TH.912.F.2.2

9. Number of Students\*: 30 Number of Chaperones\*: 6

10. Cost Per Student: \$338.00 Budget Code or Source to be charged: \_\_\_\_\_  
(Examples: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time\*: 9:00 am Returning Time\*: 2:00/3:00 pm

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number/s: \_\_\_\_\_

Lindsey E. Wade  
Teacher, Team Leader, Department Head, Etc.

Principal

District Office Approval

SD

APPROVED: Michael W. [Signature]  
ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
January 5, 2017

SCHOOL DISTRICT OF CLATSOP  
FIELD TRIP REQUEST

- 1. School Requesting: RHS
- 2. Transportation (Check one):  
School Bus/s \_\_\_\_\_ Automobile/s  Commercial Carrier \_\_\_\_\_ Other \_\_\_\_\_  
If commercial or other, state type: \_\_\_\_\_
- 3. Trip(s) overnight: yes  no \_\_\_\_\_ Trip(s) out-of-state: yes \_\_\_\_\_ no \_\_\_\_\_
- 4. Dates of Field Trip\*: Jan 12-15 Destination\*: Orlando Beta State Convention  
\*For school buses . . . if more than one bus is requested, reference bus request form.
- 5. Group Taking Trip: RHS Beta Club
- 6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board Form. \_\_\_\_\_
- 7. Educational Value of Field Trip: Academic and Art Competitions, Enrichment of student academic and social skills.
- 8. Supporting SSS Benchmark(s): \_\_\_\_\_
- 9. Number of Students\*: 12 Number of Chaperones\*: 2
- 10. Cost Per Student: 260.34 Budget Code or Source to be charged: RHS Beta Club  
(Examples: Internal Accounts, 5100-331, Athletic Departments)
- 11. Departure Time\*: 5:30 PM Returning Time\*: 4:00 PM

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number/s: \_\_\_\_\_

\_\_\_\_\_  
Teacher, Team Leader, Department Head, Etc.  
\_\_\_\_\_  
Principal  
\_\_\_\_\_  
District Office Approval

SD



CD

SCHOOL DISTRICT OF CLAY  
FIELD TRIP REQUEST

APPROVED: Mical Wiggins  
ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL Ke  
January 5, 2017

RHS

1. School Requesting: \_\_\_\_\_

2. Transportation (Check one): Rental vans  
School Bus/s \_\_\_\_\_ Automobile/s \_\_\_\_\_ Commercial Carrier \_\_\_\_\_ Other \_\_\_\_\_  
If commercial or other, state type: \_\_\_\_\_

3. Trip(s) overnight: yes \_\_\_\_\_ no  Trip(s) out-of-state: yes  no \_\_\_\_\_ Blythe Island Regional Park

4. Dates of Field Trip\*: Saturday Jan 21st 17 Destination\*: Brunswick GA  
\*For school buses ... if more than one bus is requested, reference bus request form.

5. Group Taking Trip: NS ROTC Cadetes

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board Form. N/A

7. Educational Value of Field Trip: To Attend Orienteering Competition

8. Supporting SSS Benchmark(s): SSC 142 SSC 141  
SSC 142 SSB 143 SSC 243  
AT 2142 HEB 245 AT 142

9. Number of Students\*: 15 Number of Chaperones\*: 2

10. Cost Per Student: -0- Budget Code or Source to be charged: \_\_\_\_\_  
(Examples: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time\*: 6 AM Returning Time\*: 5 PM

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number/s: N/A

\_\_\_\_\_  
Teacher, Team Leader, Department Head, Etc.  
\_\_\_\_\_  
Principal  
\_\_\_\_\_  
District Office Approval

(5)



**Brunswick High School NJROTC**  
**3885 Altama Avenue**  
**Brunswick, GA 31520**  
**PH: (912) 267-4200 EXT 6159/6211**  
**mjatindranath@glynn.k12.ga.us**



**Fall Pirate Classic Orienteering Meet**  
**21 January 2017**  
**Letter of Instruction**

- Encl: (1) Entry form  
(2) Indemnity Form  
(3) Pre-mishap plan  
(4) Operational Risk Management Analysis  
(5) Directions

**I. SUMMARY:**

- Brunswick's annual orienteering meet will be **January 21, 2016**. The meet will be held at the 1100 acre Blythe Island Regional Park in Brunswick, GA. See directions in Encl (5).
- **Yellow, Orange, and Green** courses are offered.
- An orienteering map, with control points marked, will be issued at the check-in table. A solid understanding of map and compass is essential.
- **Entry fee is \$90.00 for a team of 15. Then it is \$6.00 per extra cadet.** Make checks payable to BHS NJROTC.
- **Please register online at [https://docs.google.com/spreadsheets/d/1tUTMhfqj8J\\_x9cNV\\_Ny-YSNDRNeh5FUq61w9M93exYA/edit#gid=0](https://docs.google.com/spreadsheets/d/1tUTMhfqj8J_x9cNV_Ny-YSNDRNeh5FUq61w9M93exYA/edit#gid=0) by January 6, 2017.**
- **Please enter your line-up online by January 17, 2017.**
- **Instructor meeting at 0800. First run time at 0830;** cadets go out at 2 minute intervals.
- Instructors are welcome to run any course for their own training and enjoyment, but please refrain from coaching your cadets while on the course.
- Questions? Email or call SCPO Jatindranath (Jato) at [mjatindranath@glynn.k12.ga.us](mailto:mjatindranath@glynn.k12.ga.us)  
W 912-267-4200 EXT 6159/6211 C 904-718-2209

**II. PRELIMINARIES:**

- Your runners must be enrolled in your JROTC program to be eligible to compete.
- Your cadets should be familiar with the USOF Rules for Orienteering (<http://www.us.orienteering.org>), especially section 35 (Fairness), section 36 (Equipment and aids), and section 37 (Conduct during the events).
- Each of your cadets should have a **compass**, a **watch**, a **safety whistle** and shoes/clothing suitable for safe orienteering and weather conditions.
- Your cadets should know how to shoot a bearing, read an orienteering map, and interpret control point codes.
- Please share the contents of this LOI with your orienteering team.

### III. RULES & PROCEDURES:

- When you arrive, turn in your indemnity forms and any last minute changes to your line-up. You can also call me prior to your arrival and let me know of your changes over the phone. (Cell 904-718-2209)
- You will be given a line-up showing your cadets with pre-assigned starting times. Make sure your cadets know their start times. Your cadets must be in line at the appropriate course table **10 minutes** prior to their pre-assigned start time.
- Cadets will be given their map and control card at the assigned start time.
- **Runners must visit the control points in numerical order as indicated on their map.** The courses have been carefully designed so that there are no cutbacks or crossovers, so there's no advantage in taking points out of order anyway.
- All control points are clearly labeled on the map and on the control itself. Your cadets must punch the correct block corresponding with the control.
- After the runner has punched the last numbered control point for the course, the runner should go directly to the finish line and turn in their control card and map. There is no final punch at the finish.
- To ensure fairness, maps must be turned in at the finish. Maps can be picked up if desired after all runners have completed the competition.
- Make sure your runners inform the finish table officials of any issues that could affect their time such as a mis-punch (punch from a different course)
- Make sure your cadets know that they must report in at the finish whether or not they complete their course. All runners that exceed the time limit are disqualified and must report to the finish line as soon as possible.

**IV. COURSES:** A **Yellow** (Advanced Beginners), **Orange** (Intermediate), and **Green** (Expert) course will be set. Cadets may compete on only one of these courses. Cadets must run individually.

(1) **YELLOW:** Course length is 2-3 km. There are **9 controls**. Time limit is **90 minutes**. Cadets will be given their map and control card at the assigned start time. Cadets should know how to use a compass and read an orienteering map. Control point locations are indicated by standard IOF control point symbols.

(2) **ORANGE:** Course length is 4-5km. There are **12 controls**. Time limit is **90 minutes**. Cadets will be given their map and control card at the assigned start time. The Orange course differs from the Yellow course in length and difficulty of controls. Control point locations are indicated by standard IOF control point symbols.

(3) **GREEN:** Course length is 4-6km. There are **15 controls**. Time limit is **90 minutes**. Cadets will be given their map and control card at the assigned start time. The Green course differs from the Yellow and Orange course in length and difficulty of controls. Control point locations are indicated by standard IOF control point symbols.

### V. PENALTIES:

- a. Runners are not disqualified for missing a control. However, **fifteen minutes** is added to the runner's time for missing a control.

b. Runners will be disqualified for the following:

- Exceeding their time limit.
- Losing their finger stick
- Visiting the control markers out of order
- Receiving from or giving assistance to other cadets
- Using a cell phone, GPS, pedometer, or other communication or navigation gadget on the course.
- Moving or altering any control.
- Running more than one course.
- Arguing with or trying to influence an official's decision.
- Conduct that is prejudicial to good order and discipline.
- Being in possession of drugs, alcohol, tobacco products or knives.
- Entering the scoring or timing areas unless required to do so.
- Using a whistle other than as allowed by this instruction.
- Moving about the course in any manner other than by foot.
- Participating in any form of walking, orienteering training or competition in the Blythe Island Regional Park prior to competition.

**NOTE: RUNNERS WILL NOT BE DISQUALIFIED FOR MISSING CONTROLS.**

## **VI. SCORING:**

We use the start and finish time for your cadet, then apply penalty minutes if necessary. We calculate your cadet's total time, then rank all the times for that course from fastest to slowest. The cadets with the top ten fastest times on each course earn points for their teams, as per the table below.

The units achieving the **HIGHEST TOTAL ON EACH COURSE** will be awarded **1<sup>st</sup> through 5<sup>th</sup> place course trophies** if ten or more schools compete. **1<sup>st</sup> through 3<sup>rd</sup> if less than ten schools compete**

The units achieving the **HIGHEST OVERALL TOTAL** will be awarded **1<sup>st</sup> through 5<sup>th</sup> place course trophies** if ten or more schools compete. **1<sup>st</sup> through 3<sup>rd</sup> if less than ten schools compete**

. **Individual medals will be awarded to the top three finishers of each course.**

**\*\*IMPORTANT\*\* To help keep an even playing field, each school must compete with at least 3 cadets on all courses to be eligible for the overall trophies.** Please keep in mind the course difficulties and expected winning times; don't place your cadets on courses beyond their skill level.

**Course and overall results are computed from the following table of values.**

	<b>1st</b>	<b>2nd</b>	<b>3rd</b>	<b>4th</b>	<b>5th</b>	<b>6th</b>	<b>7th</b>	<b>8th</b>	<b>9th</b>	<b>10th</b>
--	------------	------------	------------	------------	------------	------------	------------	------------	------------	-------------

	place	place	place	place	place	place	place	place	place	place
<b>YELLOW</b>	90	81	72	63	54	45	36	27	18	9
<b>ORANGE</b>	120	108	96	84	72	60	48	36	24	12
<b>GREEN</b>	150	135	120	105	90	75	60	45	30	15

**Protests:** The senior instructor of the unit concerned must make protests to the meet coordinator, SCPO Mahendra Jatindranath. He will investigate the alleged discrepancy as necessary to uncover the facts. After a thorough examination of the details, he will render a final decision.

**VII. SAFETY:** Refer to the Pre-Mishap Plan and the ORM Analysis (Enclosures 2 &3). Safety is paramount!

- Competitors must be aware of the hazards involved in orienteering and be especially careful to negotiate difficult terrain within their abilities.
- Competitors should realize that severe fatigue reduces one's ability to think clearly. Any competitor that is disoriented (lost) and is overdue from the allotted time for their course, should make their way to nearest paved road or major vehicle trail and attempt to return to the meet headquarters.
- If unable to locate meet headquarters, stay on the road or major vehicle trail for pick-up by instructors or meet officials. **DO NOT RETURN TO THE WOODS.** If unable to locate a paved road and more than one hour overdue, use the whistle to summon assistance.
- Avoid **ALL** wildlife. Do not approach or attempt to touch, feed or disturb any wildlife.
- **DO NOT** attempt to transit water areas that are not easily crossed by foot. **DO NOT** attempt to cross canoe trails.
- Be especially alert for rocks, stumps and **STUMP HOLES** that are covered with leaves.
- If you become injured or unable to return to the finish area, summon help by repeatedly blowing your whistle.
- All participants **MUST IMMEDIATELY REPORT TO THE FINISH LINE** upon completion of, or if quitting a course for any reason.
- **DO NOT** leave the boundary of the Blythe Island Regional Park. The parks boundaries will be briefed for each course. At no time will you attempt to cross the canoe trails or leave the park. If cadets can read a map and compass they will not get lost.
- Instructors should ensure that their cadets dress appropriately for the climate and terrain. I **strongly** advise your cadets to wear long pants and long-sleeved shirts and appropriate footwear. **THORNKICKS** are recommended for the **GREEN & ORANGE COURSES.** Instructors are encouraged to ensure their cadets have sprayed themselves with bug spray prior to beginning any course.
- **USE OF WHISTLES FOR OTHER THAN EMERGENCY SITUATIONS MAY RESULT IN DISQUALIFICATION OF YOUR TEAM.**

8. **COMMUNICATIONS:** All stations have radio communications. Notify **ANY** meet official in emergency situations. Officials **WILL** be posted on courses to prevent tampering with controls and at certain points for safety.

9. **FIRST AID:** A first aid kit will be located at the Finish. Contact any meet official in event of an injury. An emergency walk-in clinic is 5 minutes away. Brunswick Regional Medical Center is 20 minutes away.

#### **VIII. ADMINISTRATION AND LOGISTICS:**

**Directions:** See the enclosed map.

a. **FOOD:** There will be no concession at this meet.

b. **INSTRUCTOR MEETING:** A short instructor meeting will be held at the Meet Headquarters building at 0800. First runner on the course at 0830.

c. **PERSONAL PROPERTY:** No area is available to store personal gear or clothing. Security of each school's personal gear is their own responsibility.

d. **INJURY AND DAMAGE:** See enclosure (3).

e. **REST ROOMS:** The rest rooms are available throughout the park in the common areas. No person is allowed to venture into the campground area for any reason. This includes during the running of the courses. We are guests of the park service and we must respect their guest's privacy.

f. **INCLEMENT WEATHER PLANS:** The meet will be postponed only for a severe ice storm, sleet, hail, severe thunderstorms or tornado activity. Rain is considered a mere nuisance. Postponement date will be addressed at the time of expected severe weather. Units will be notified by 1600 on the Thursday before the meet if the meet is to be postponed. Earlier notification will be given if the weather forecast warrants.

g. **POLICE YOUR AREAS!** If you set up "camp" somewhere, please police your areas in the vicinity of your "camp" or bus and ensure you leave behind no trash. The Park management is gracious enough to let us use their facilities and should not have to clean-up after us. Instructors, thank you for your attention in this matter.

i. **LODGING:** Lodging is available within 15 minutes of the park.

We look forward to a very competitive meet, enjoying the great outdoors and having an outstanding time. If you have any questions please call or contact me via email.

## Entry Form (Enclosure 1)

**Brunswick High School NJROTC Orienteering Meet 5<sup>th</sup> November 2016**

**BLYTHE ISLAND PARK, Brunswick, GA**

Unit \_\_\_\_\_ Phone \_\_\_\_\_

Point of contact \_\_\_\_\_ (Cell Phone Number) \_\_\_\_\_

POC Email address: \_\_\_\_\_ (please print legibly)

Unit Address: \_\_\_\_\_

Please indicate the number of participants (minimum 3 cadets per course) so I can make sufficient quantities of the maps.

Yellow course \_\_\_\_\_

Orange course \_\_\_\_\_

Green course \_\_\_\_\_

Instructor running? \_\_\_\_\_ Course: \_\_\_\_\_

Entry Fee: \$90.00 per team of 15 cadets	\$ _____
Extra Cadet: \$6.00 each	\$ _____
Maps: \$8.00 each	\$ _____
Finger sticks rental: \$3.00 each	\$ _____
Lunches: \$5.00 each ( Instructors- no cost)	\$ _____
<b>Total</b>	\$ _____

Please make checks payable to Brunswick High School NJROTC.

Call or email me with any questions. Senior Chief Mahendra Jatindranath (Jato) 912-267-4200 EXT 6159/6211

Cell: 904-718-2209 email: [mjatindranath@glynn.k12.ga.us](mailto:mjatindranath@glynn.k12.ga.us)

Send this form and the check to the address below:

Brunswick High School NJROTC  
3885 Altama Avenue  
Brunswick, GA 31520

**AGREEMENT OF INDEMNITY FORM (Enclosure 2)**

Whereas the Brunswick High School NJROTC Unit, Brunswick High School and Blythe Island Regional Park, their employees, volunteers, and assigns, hereinafter called indemnities, have agreed to sponsor the Pirate Classic Orienteering Meet to be held on 5<sup>th</sup> November 2016 at the Blythe Island Regional Park and to permit \_\_\_\_\_ (PRINT CADETS' NAME) to participate in said Orienteering Meet and to use various facilities at the designated meet site.

(PARENT OR GUARDIAN – PLEASE PRINT) \_\_\_\_\_ is desirous of holding indemnities free from any and all claims whatsoever arising out of the use of the above facilities or any other facility related to Brunswick High School.

NOW THEREFORE, in consideration of the aforementioned action by indemnities, the above named parent or guardian indemnifies indemnities and hold them, their agents and instrumentalities, employees and successors harmless from any and all torts, claims or liability arising in connection with said facilities from any loss, damage, injury or other casualty whatsoever to the above named cadet or to any other party, person or property, caused or occasioned by the use of any such facilities or equipment or in transporting any persons to, from, in or around said facilities, whether due to imperfection in facilities or equipment, negligence of indemnities or other person or property, or for any other cause.

The action of the indemnities in allowing the above named cadet to participate in the Brunswick High School NJROTC Orienteering event and to use the facilities shall signify acceptance of this offer of indemnity.

It is also certified that the above named cadet is fully covered by a valid school or other insurance program for any and all injuries which could result from the activities and events of this orienteering meet.

\_\_\_\_\_  
(Signature of Parent/Guardian)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(SNSI/NSI Certification or Witness)



## Pre-Mishap Plan (Enclosure 3)

Below is a list of emergency medical facilities, fire departments, and police/security that may be needed in an emergency.

- I. Brunswick, GA  
Police emergencies: 911  
Sheriff/non-emergency dispatch: 912- 554-3645  
Fire: 911  
Brunswick Fire Department: (912) 267-5550  
Blythe Island Regional Park office: 912-279-2812 800-343-7855
- II. Local Emergency Resources
  - a. A first aid kit will be provided at the meet.
  - b. Follow standard procedures for fire, tornado, and other emergency situations
- III. Location of nearest medical facility: (20 minutes away)  
Southeast Georgia Regional Medical Center  
2415 Parkwood Drive  
Brunswick, GA 31520  
Main Number: (912) 466-7000  
Emergency Department: (912) 466-2000
- IV. In case of injury to a cadet immediately notify the meet coordinator and others as required by your school district.
  - A. Meet Coordinator: SCPO Mahendra Jatindranath (Jato) C 904-718-2209
  - B. NJROTC Area Twelve Manager: CDR Rustie Hibbard 904-542-8794
  - C. Navy units that are unable to contact Area Twelve notify the NETC Duty Desk at 850-452-4000
- V. Make safety reports as required by your service.

## OPERATIONAL RISK MANAGEMENT ANALYSIS (Enclosure 4)

1. EVENT: ORIENTEERING MEET SPONSORED BY BRUNSWICK HIGH SCHOOL NJROTC

2. DATE: SATURDAY 31<sup>st</sup> October 2015.

3. PLACE: Blythe Island Regional Park, Brunswick, GA

4. RISK ASSESSMENT:

a. Orienteering Meet Site Selection: **LOW**

The terrain used for this event consists of mostly level ground with woods and wetlands. Adjacent roads will be encountered. The course is free of steep inclines or declines. Some low hanging branches exist which could cause injury. The area is eleven hundred acres bounded on two sides by the South Brunswick and Turtle Rivers, and one side by Blythe Island Hwy and I-95 and one side by a residential area. Tripping hazards and risk of scratches and cuts normally associated with wooded areas exist.

b. Weather Conditions: **unknown**

TBD determined just prior to the Meet. **IF lightning strikes are spotted** during the event, the meet will be called off and runners will be recalled via Air horn Blast. All runners must be briefed that if they see lightning, they must return to HQ immediately and check in.

c. Emergency communications and transportation: **LOW**

Land lines, walkie-talkies and cell phones will be available at the orienteering site. The orienteering site is easily accessible to emergency vehicles. The nearest medical facility is 20 minutes away.

d. Warm-up & Cool Down: **LOW**

Instructors should advise their cadets to stretch and drink plenty of fluids before and after completing their course.

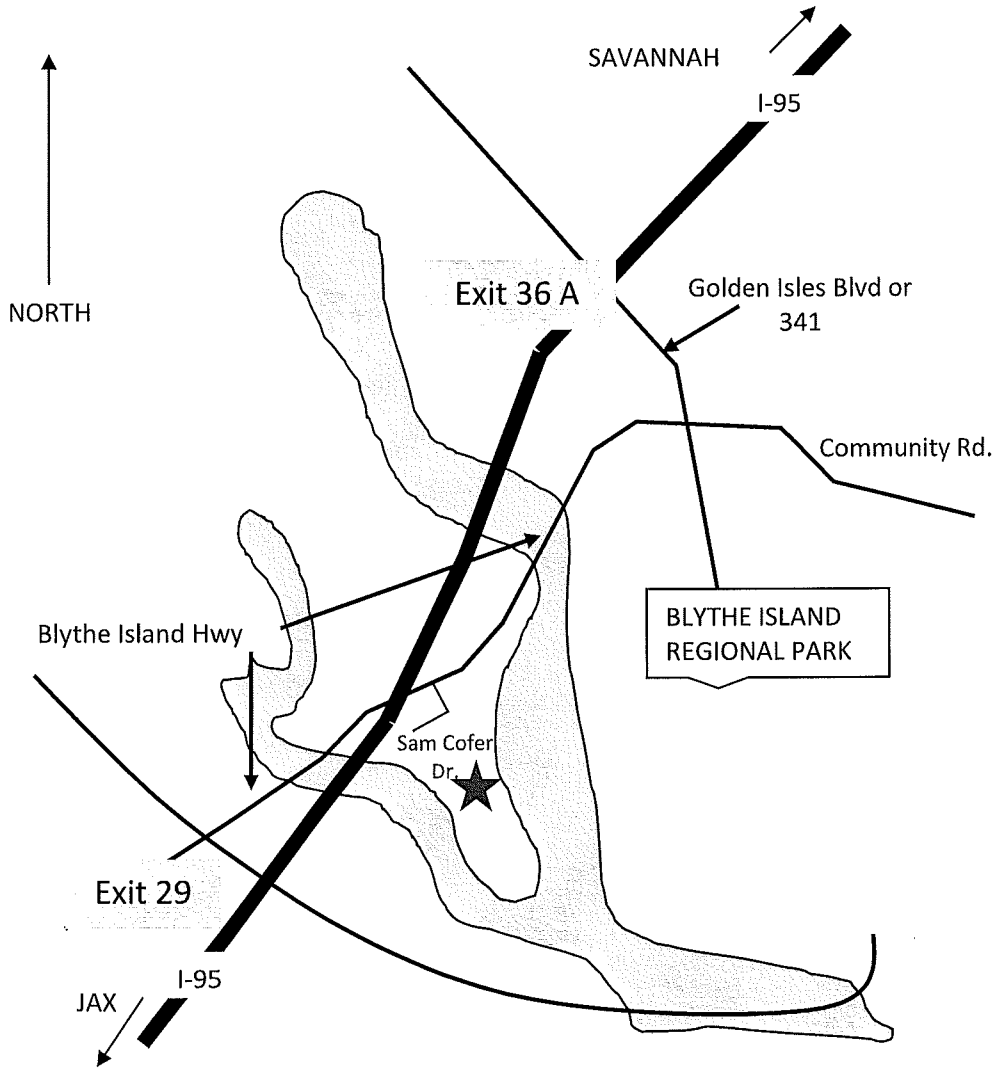
e. Proper Attire: **LOW**

As long as cadets wear sturdy footwear with good traction and long sleeve shirts and pants, there should be low risk due to inappropriate clothing.

f. Animals and Insects: **LOW**

Deer, raccoons, possums, armadillos, squirrels and snakes, including rattle snakes and water moccasins are common to the park. Please remind cadets to steer clear of all wildlife. There are also many insects that inhabit this area. Bee, wasp and hornet nests should be avoided completely and not disturbed. Large Banana spiders inhabit the areas and build large webs across trails. They are not poisonous and are fairly non-aggressive. If you run into one, or one falls on you, they generally just want "off". Their webs are extremely sticky and a nuisance if you run into one. Cadets should be briefed to keep a constant look out for these large webs. Baseball caps help keep the webs out of your face.

# DIRECTIONS (Enclosure 5)



SCHOOL DISTRICT OF CLATSOP  
FIELD TRIP REQUEST

APPROVED: Mohr/King  
ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
January 5, 2017

1. School Requesting: County Office - N

2. Transportation (Check one):  
School Bus/s \_\_\_\_\_ Automobile/s \_\_\_\_\_ Commercial Carrier \_\_\_\_\_ Other  Rental vans (3) possibly (4)

3. Trip(s) overnight: yes  no \_\_\_\_\_ Trip(s) out-of-state: yes \_\_\_\_\_ no

4. Dates of Field Trip\*: 03/28/17 - 3/31/17 Destination\*: Lakeland, FL  
\*For school buses . . . if more than one bus is requested, reference bus request form.

5. Group Taking Trip: Science Fair State Finalists

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board Form. \_\_\_\_\_

7. Educational Value of Field Trip: Students will compete in STEM field competition for scholarship and prizes

8. Supporting SSS Benchmark(s): All WASSS Science Standards and Literacy Standards supporting writing, speaking and listening standards.

9. Number of Students\*: 16 (approx) Number of Chaperones\*: 2

10. Cost Per Student: 0 Budget Code or Source to be charged: \_\_\_\_\_  
(Examples: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time\*: 3/28/17 8:30am Returning Time\*: 3/31/17 1pm

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number/s: \_\_\_\_\_

[Signature]  
Teacher, Team Leader, Department Head, Etc.

[Signature] Principal  
[Signature] District Office Approval