



School Board of Clay County

Teacher Inservice Center - Fleming Island High School, 2233 Village Square Parkway

June 27, 2019 - Regular School Board Meeting

Date: Jun 27 2019 (6:00 p.m.)

Invocation (Dr. Charles Lever, Pastor - Orange Park United Methodist Church)

Pledge of Allegiance

Call to Order (Present: Janice Kerekes, District 1; Carol Studdard, District 2; Tina Bullock, District 3; Mary Bolla, District 4 (present via electronic media); Ashley Gilhousen, District 5; and Superintendent Addison Davis.)

Student Showcase (None)

Recognitions and Awards

[1. Recognize 2018-2019 Retirees](#)

[2018-2019 Retirees.pdf](#)

Minutes:

Cathy Richardson, Director of Support Personnel Services, introduced retirees who were in attendance. The 99 employees retiring during the 2018-2019 school year collectively represent a total of 2,035 years of service in the district. See attached list for employee names.

[2. Recognize Social Studies Teachers of the Year](#)

Minutes:

Kelly Watt, the district's Social Studies Specialist, recognized the teachers who were selected as the Social Studies Teachers of the Year. See agenda item detail for the names and categories of the winners who will represent Clay County District Schools.

Presenters (None)

School Showcase (Argyle Elementary School - Angela Ward, Principal)

Presentations from the Audience (Public Comment)

[3. Public Comments](#)

Minutes:

James Otto addressed multiple topics primarily related to the Board of Clay County Commissioners.

Consent Agenda

Superintendent

[4. C1 - Minutes of School Board Workshop on May 28, 2019, Student Hearings and Regular Meeting of June 6, 2019](#)

[📎 2019 May 28 Workshop.pdf](#)

[📎 Student Hearings Jun 6.pdf \(Confidential\)](#)

[📎 2019 June 6 Regular.pdf](#)

5. C2 - Payment of Annual Membership Dues for 2019-2020 to Florida Association of District School Superintendents

[📎 FADSS Invoice.pdf](#)

School Board Member

6. C3 - Payment of Annual Membership Dues for 2019-2020 to Florida School Boards Association

[📎 FSBA Invoice.pdf](#)

Human Resources

7. C4 - Personnel Consent Agenda

[📎 Personnel Consent Agenda 6 27 2019.pdf](#)

Instruction-Academic Services

8. C5 - Daily Hours for Teachers and Students for School Year 2019-20

[📎 School Hours 2019-20.pdf](#)

Instruction-Instructional Resources

9. C6 - Permission to Publish An Advertisement and Notice of Public Hearing for Astronomy, Forensic, Marine and Physical Science Adoption

[📎 Astronomy Science Committee Scorecard.pdf](#)

[📎 Forensic Science Pre-Selection Committee Rubric.pdf](#)

[📎 Physical Science Committee Scorecard.pdf](#)

[📎 Physical Teacher Feedback Scorecard.pdf](#)

[📎 2019 Science Adoption -Pre-selection Committee Results - Astronomy, Forensic Marine and Physical.pdf](#)

[📎 Astronomy Teacher Feedback Scorecard.pdf](#)

[📎 Marine Science Committee Scorecard.pdf](#)

[📎 Consensus Forensic.pdf](#)

[📎 2019 Science Adoption Quotes.pdf](#)

[📎 2018-19 Science Adoption District Committee Recommendations and Public Notice to Adopt.pdf](#)

Instruction-K-12 Academic

10. C7 - Approval of Out of County Student Travel - K-12 Academic

[📎 July 2019 \(June 27, 2019\) - Student Travel.pdf](#)

11. C8 - Advertisement and Notice of Public Hearing on Modifications to the 2018-2019 Student Progression Plan

[📎 Student Progression Plan 2019 - 2020 Redlined DRAFT.pdf](#)

[📎 Student Progression Plan 2019 - 2020 - DRAFT.pdf](#)

[📎 Rationale for 19-20 SPP Changes.pdf](#)

[📎 Student Progression Plan 2019-20 - NOTICE OF APPROVAL TO ADVERTISE - Google Docs.pdf](#)

12. C9 - Health-Tech Consultants, Inc. - Letter of Agreement

[July 2019 \(June 27, 2019\) - Health Tech Consultants.pdf](#)

[Executed C9 Health-Tech Cons.pdf](#)

Instruction-Professional Development

[13. C10 - Agreement between Clay County District Schools and University of West Florida](#)

[University of West Florida Agreement.pdf](#)

[Executed C10 Agreement with UWF.pdf](#)

Business Affairs

[14. C11 - Proposed Allocation Changes for 2019-2020](#)

[Allocation Summary - June 27, 2019.pdf](#)

Business Affairs-Accounting

[15. C12 - Budget Amendment Report for May 2019](#)

[May 2019 Budget Amendment Report.pdf](#)

[16. C13 - Monthly Financial Reports for May, 2019](#)

[May 2019 Board Monthly Financial Report.pdf](#)

[May 2019 Board Monthly Property Report.pdf](#)

Business Affairs-Property

[17. C14 - Deletion of Certain Items Report - June, 2019](#)

[Deletion Report-June, 2019.pdf](#)

Business Affairs-Purchasing

[18. C15 - BID to be Awarded](#)

Operations

[19. C16 - Interlocal Agreement with the Clay County Sheriff's Office for Low-Priced Gasoline in the Middleburg Area](#)

[Interlocal Agreement with the CC Sheriff for Fuel in Middleburg.pdf](#)

[20. C17 - 2019-2020 School Safety Interlocal Agreement among the School Board of Clay County, Florida; City of Green Cove Springs Florida; and Green Cove Springs Police Department.](#)

[SRO Interlocal Agreement with GCS.pdf](#)

[21. C18 - 2019-2020 School Safety Interlocal Agreement Among the School Board of Clay County, Florida; The Town of Orange Park, Florida; and the Town of Orange Park Police Department](#)

[INTERLOCAL AGREEMENT WITH OP AND OP POLICE DEPT..docx \(no red line\) 2 \(1\).pdf](#)

[22. C19 - Advertisement and Notice of Public Hearing on new School Board Policies, Police Department - Section IX \(General Orders 9.01 - 9.16\).](#)

[Clay County District School Police Department General Orders.pdf](#)

[Police Dept General Orders - NOTICE OF APPROVAL TO ADVERTISE SB Policy.docx - Google Docs.pdf](#)

Operations-Facilities

[23. C20 - Change Order #1 \(Direct Purchasing\) for Lakeside Junior High School Parking Lot Lighting Replacement](#)

[CO1, LSJ Parking Lot Lighting Replacement.pdf](#)

[24. C21 - Change Order #1 \(Direct Purchasing\) for Wilkinson Junior High School Parking Lot Lighting Replacement](#)

[📎 CO1, WJH Parking Lot Lighting Replacement.pdf](#)

[25. C22 - Pre-qualification of Contractors](#)

[📎 Table for Board Backup Contractor Prequal, 6.27.19.pdf](#)

[26. C23 - 2018-2019 S.R.E.F. Casualty, Safety, Sanitation, Relocatable and Fire Safety Inspection Report](#)

[📎 20182019 SREF Inspections Elementary.pdf](#)

[📎 20182019 SREF Inspections High Schools, Junior High Schools and Ancillary.pdf](#)

[27. C24 - Approve advertisement of public hearing for Boundary Realignment at Discovery Oaks Elementary, Tynes Elementary, Oakleaf Junior High and Wilkinson Junior High Schools](#)

[📎 AdAttBndry OVE, TES, OLJ AND WJH 08012019.pdf](#)

[📎 Oakland Hill attend zone.pdf](#)

[28. C25 - Change Order #1 \(Direct Purchasing\) for Fleming Island Elementary School Fire Alarm Replacement](#)

[📎 CO 1 DP FIE Fire Alarm Replacement.pdf](#)

[29. C26 - Change Order #1 \(Direct Purchasing\) for Paterson Elementary School Fire Alarm Replacement](#)

[📎 CO 1 PES CO 1 DP PES Fire Alarm Replacement.pdf](#)

[30. C27 - Change Order #1 \(Direct Purchasing\) for Orange Park Elementary School Fire Alarm Replacement](#)

[📎 CO 1 DP OPE Fire Alarm Replacement.pdf](#)

31. C28 - School Bus Replacement: Lease/Purchase Agreement to replace 100 school buses to improve service and stakeholder experience:

[📎 Clay County Matthews Bus proposal.pdf](#)

Adoption of Consent Agenda

[32. Adoption of Consent Agenda](#)

Motion

Motion to approve

Vote Results (Approved)

Motion: Janice Kerekes

Second: Tina Bullock

Janice Kerekes

- Aye

Carol Studdard

- Aye

Ashley Gilhousen

- Aye

Mary Bolla

- Aye

Tina Bullock

- Aye

CCEA Update (None)

CESPA Update (Teresa Dixon)

Superintendent's Update and Presentations (None)

Discussion Agenda

School Board Member

[33. D1 - Approve Resolution for Half-Cent Sales Tax \(Item submitted by Mrs. Kerekes\)](#)

[Resolution Calling for a Referendum on a Half-Cent Sales Tax.pdf](#)

[Presentation - 6-27-19.pdf](#)

[Executed 19-16 Half-Cent Sales Tax app 06.27.2019.pdf](#)

Minutes:

Using the attached PowerPoint, Dr. Susan Legutko, Assistant Superintendent for Business Affairs, reviewed the district's proposed budget and emphasized that all figures listed are tentative and subject to change. She reviewed funding sources and proposed expenditures, noting that 81% of operating funds directly support compensation and benefits to employees. The primary use of the one mill revenue is for Safety and Security and Dr. Legutko also noted that next year the district will receive no PECO dollars from the state for maintenance, renovations and/or repairs for existing facilities. The school district's portion of the BCC sales tax referendum sunsets on December 31st unless renewed by the Board of County Commissioners.

Dr. Michael Kemp, Assistant Superintendent for Operations, addressed deferred maintenance and facility needs. The average age of district facilities is 38 years old with 25% approaching 50 years or older. Currently, 24 other districts have successfully launched a half-cent sales tax effort. Dr. Kemp reviewed the "power of the penny" using an ED.F.I.R.S.T. (EDucation Facilities Infrastructure Restricted Sales Tax) campaign. A half-cent will generate approximately \$13,464,333 in one year.

Public Comments:

1. James Otto - supports
2. George Egan - supports
3. RT Glenn - supports
4. Lynn Sparks - supports
5. Rebecca Smith - supports
6. Mary Holtcamp - questions from the public
7. Angela Ledbetter - supports
8. Ken Willey - opposes
9. Christopher Trahan - supports
10. Victoria Kidwell - supports
11. Smitty Huffman - supports

Following public speakers, a short break was taken. The meeting resumed at 8:57 p.m. Mrs. Kerekes spoke first, stating this item will put the question to the voters. Unfunded mandates and cuts to public education dollars have necessitated the need for additional revenue sources. Mrs. Bullock and Mrs. Studdard also spoke in support of the sales tax. Mrs. Bolla and Mrs. Gilhousen expressed concern about taking the tax increase to a special referendum and favored holding off until the November 2020 general election. If approved, an oversight committee will monitor revenue received and expended to ensure public trust.

Motion

Motion to approve the Resolution regarding a school capital outlay one-half cent discretionary sales surtax

Minutes

With the approval of this motion, the Board also requested the Clay County Board of County Commissioners call a Special Referendum Election to submit the question to the voters of the county; authorized an expenditure of funds paid to the Clay County Supervisor of Elections to cover the cost of the special election; and directed the School Board Attorney and Superintendent to notify the Florida Office of Program Policy Analysis and Government Accountability of the action taken here tonight and immediately begin the required audit process.

Vote Results (Approved)

Motion: Janice Kerekes

Second: Tina Bullock

Janice Kerekes - Aye

Carol Studdard - Aye

Ashley Gilhousen - Nay

Mary Bolla - Nay

Tina Bullock - Aye

Human Resources

[34. D2 - Human Resources Special Action A](#)

📎 [Special Action A 6 27 2019.pdf](#) (Confidential)

Motion

Motion to approve

Vote Results (Approved)

Motion: Janice Kerekes

Second: Ashley Gilhousen

Janice Kerekes - Aye

Carol Studdard - Aye

Ashley Gilhousen - Aye

Mary Bolla - Aye

Tina Bullock - Aye

Instruction-Climate and Culture

[35. D3 - Advertisement and Notice of Public Hearing on the 2019-20 Student Handbook and Code of Student Conduct](#)

📎 [2019 2020 Student Handbook COSC DRAFT crosswalk to 2018-29 material 18june2019.pdf](#)

📎 [2018-19 Code of Student Conduct to 2019-20 Student Handbook Crosswalk.draft.pdf](#)

📎 [2019-20 Infractoin Code Matrix.pdf](#)

📎 [Student Handbook & Code of Student Conduct 2019-2020 - NOTICE OF APPROVAL TO ADVERTISE SB Policy.docx - Google Docs.pdf](#)

Motion

Motion to approve

Vote Results (Approved)

Motion: Janice Kerekes

Second: Mary Bolla

Janice Kerekes - Aye

Carol Studdard - Aye

Ashley Gilhousen - Aye

Mary Bolla - Aye

Tina Bullock - Aye

School Board Attorney Remarks

[36. Comments](#)

Minutes:

Mr. Bickner pointed out that in light of Mrs. Bolla's physical absence, as Chair, Mrs. Studdard was authorized to sign for Mrs. Bolla by permission if she so wished for her name to be included on the executed Resolution. Mrs. Bolla confirmed that she would like her signature to be added to the Resolution.

Mr. Bickner also stated that the employee in D2 has requested a hearing.

School Board Member Remarks

37. Comments

Minutes:

Positive comments were made about the approval of the Resolution asking for the half-cent sales tax. Board members wished everyone a happy and safe 4th of July.

Adjournment (9:39 p.m.)

Superintendent of Schools

School Board Chairman