

School Board of Clay County

Teacher Inservice Center, 2233 Village Square Parkway, Fleming Island, FL 32043

March 2, 2023 - Regular School Board Meeting

Date: Mar 02 2023 (6:00 p.m.)

Student Showcase (S. Bryan Jennings Chorus, Daniel Johns, Music Teacher)

Invocation (Pastor Matt Owen, Community Bible Church of Orange Park)

Pledge of Allegiance

Call to Order

Recognitions and Awards

[1. Recognize Spelling Bee Winner\(s\)](#)

[2. Recognize State and International Science Fair Nominees](#)

Presenters

School Showcase (S. Bryan Jennings, Elise Taylor, Principal)

Presentations from the Audience (Public Comment)

Consent Agenda

Superintendent

[3. C1 - Minutes of School Board Workshop on January 24, 2023; Student Discipline Hearings and Regular Meeting on February 2, 2023](#)

🔗 [2023 Jan 24 Workshop.pdf](#)

🔗 [2023 Feb 2 - Student Hearings.pdf \(Confidential\)](#)

🔗 [2022 Feb 2 Regular Mtg.pdf](#)

[4. C2 - Approval of the Revised 9 Month Employee Work Calendar](#)

🔗 [Calendar - Employee Work - 2023-2024 \(2\).pdf](#)

[5. C3 - Proclamation #23-09, Clay County Agricultural Fair](#)

🔗 [Proclamation 23-09 2023 Clay County Fair.pdf](#)

Information Technology Services

[6. C4 - ENA WAN Contract Amendment to add Spring Park Elementary](#)

Human Resources

7. C5 - Personnel Consent Agenda

☞ [Personnel Consent Agenda 3.2.2023.pdf](#)

Instruction-Academic Services

8. C6 - Summer Programs Manual

☞ [March 2023 - 2023 Clay County Summer Programs Manual.pdf](#)

9. C7 - K-12 Academic Services Out of State and Overnight Student Travel

☞ [March 2023 Student Travel.pdf](#)

Instruction-Climate and Culture

10. C8 - Proclamation #23-10 to Establish School Social Work Week

☞ [Proclamation #23-10_School Social Work Week.pdf](#)

Business Affairs

11. C9 - Proposed Allocation Changes for 2022-2023

☞ [22 23 Allocation Summary - Mar 2, 2023.pdf](#)

Business Affairs-Accounting

12. C10 - Monthly Financial Reports for January, 2023

☞ [January 2023 Monthly Board Financial Report.pdf](#)

☞ [January 2023 Monthly Board Property Report.pdf](#)

☞ [Contracts \\$50,000-\\$100,000 Signed by Superintendent.pdf](#)

13. C11 - Budget Amendment Report for January 31, 2023

☞ [Budget Amendment January 2022.pdf](#)

Business Affairs-Payroll

14. C12 - Approval of the 2023-2024 Payroll Calendars

☞ [23-24 Calendar - 9 Month Employees ALL.pdf](#)

☞ [23-24 Calendar - 10 Mo 196 & 197 Day Employees.pdf](#)

☞ [23-24 Calendar - 11 Month 216 Day Employees.pdf](#)

☞ [23-24 Calendar - 12 month 260 Day Employees.pdf](#)

☞ [23-24 Payroll Master Calendar Dates.pdf](#)

☞ [23-24 Payroll Employee Work Days.pdf](#)

☞ [2023 Summer Payroll Calendar.pdf](#)

Business Affairs-Property

15. C13 - DELETION OF CERTAIN ITEMS REPORT FEBRUARY, 2023

☞ [DELETION OF CERTAIN ITEMS REPORT FEBRUARY, 2023.pdf](#)

Business Affairs-Purchasing

16. C14 - BID to be Awarded

Operations-Facilities

17. C15 - Schematic/Preliminary/Final (Phase I, II, and III) Plans and Specifications for Lakeside Junior High School Restroom Renovations Buildings 1, 2, & 3

18. C16 - Pre-Qualification of Contractors

☞ Table for Board Backup Contractor Prequal, 3.2.23.pdf

19. C17 - Change Order #2 (Direct Purchasing) for Spring Park Elementary School

☞ Change Order #2 (Direct Purchasing) for Spring Park Elementary School.pdf

20. C18 - Schematic/Preliminary/Final (Phase I, II, & III) Plans and Specifications for Montclair Elementary School Electrical Panel Replacement

21. C19 - Annual Florida Inventory of School Houses (FISH) Certification

☞ FISH Certification 2023 (2).pdf

22. C20 - Substantial and Final Completion of Orange Park High School Front Entrance Security Enhancements

☞ OPH Front Entrance Security Substantial & Final Completion.pdf

23. C21 - Middleburg High School Safety & Security Single Key Access Initiative Contract Award

☞ MHS Single Key Access Bid Tab.pdf

☞ MHS Safety & Security Single Key Access Contract.pdf

24. C22 - Change Order #5 for Orange Park High School Front Entrance Security Enhancement

☞ OPH Front Entrance Security CO #5.pdf

25. C23 - Keystone Heights High School Safety & Security Single Key Access Initiative Contract Award

☞ KHH Single Key Access Contract Award.pdf

26. C24 - Orange Park Junior High School Restroom Renovations (Building 1) Contract Award

☞ OPJ Restroom Renovation Contract.pdf

27. C25 - Change Order #2 for Clay High School Restroom Renovations

☞ CHS Restroom Renovation CO #2.pdf

Adoption of Consent Agenda

CCEA Update (Victoria Kidwell)

CESPA Update (Lonnie Roberts)

Superintendent's Update and Presentations

Discussion Agenda

Human Resources

28. D1 - Human Resources Special Action A

☞ Special Action A - 3.2.2023 (Confidential).pdf (Confidential)

[29. D2 - Human Resources Special Action B](#)

Business Affairs

[30. D3 - Proposed Allocations for 2023-2024](#)

School Board Attorney Remarks

School Board Member Remarks

Adjournment

DRAFT

School Board of Clay County

March 2, 2023 - Regular School Board Meeting

Title

Recognize Spelling Bee Winner(s)

Description

Gap Analysis

Previous Outcomes

Expected Outcomes

Strategic Plan Goal

Recommendation

Recognition only.

Contact

Bonnie O'Nora, Board Assistant, bonnie.onora@myoneclay.net

Financial Impact

None

Review Comments

Attachments

DRAFT

School Board of Clay County

March 2, 2023 - Regular School Board Meeting

Title

Recognize State and International Science Fair Nominees

Description

Gap Analysis

Previous Outcomes

Expected Outcomes

Strategic Plan Goal

Recommendation

Contact

Bonnie O'Nora, Board Assistant, bonnie.onora@myoneclay.net

Financial Impact

None

Review Comments

Attachments

DRAFT

School Board of Clay County

March 2, 2023 - Regular School Board Meeting

Title

C1 - Minutes of School Board Workshop on January 24, 2023; Student Discipline Hearings and Regular Meeting on February 2, 2023

Description

Florida Statute 1001.42(1) requires the superintendent, as secretary, to keep such minutes and records as are necessary to set forth clearly all actions and proceedings of the school board. The minutes of each meeting shall be reviewed, corrected if necessary, and approved at the next regular meeting; provided that this action may be taken at an intervening special meeting if the board desires.

Gap Analysis

Previous Outcomes

Expected Outcomes

Strategic Plan Goal

Recommendation

Approve minutes as submitted.

Contact

David S. Broskie, Superintendent of Schools, david.broskie@myoneclay.net; Bonnie O'Nora, Board Assistant

Financial Impact

None

Review Comments

Attachments

- 🔗 [2023 Jan 24 Workshop.pdf](#)
- 🔗 [2023 Feb 2 - Student Hearings.pdf \(Confidential\)](#)
- 🔗 [2022 Feb 2 Regular Mtg.pdf](#)



School Board of Clay County

District Multi-Purpose Center, Corner of Walnut Street and Gratio Place, Green Cove Springs, FL

January 24, 2023 - School Board Workshop

Date: Jan 24 2023 (9:00 a.m.)

Invocation (Ashley Gilhousen)

Call to Order (Present: Erin Skipper, District 1; Mary Bolla, District 2; Ashley Gilhousen, District 5; and Superintendent David S. Broskie. Not present: Beth Clark, District 3; Michele Hanson, District 4.)

Workshop Items

[1. Review Draft Agenda for Regular School Board Meeting on February 2, 2023](#)

[February-2-2023-school-board-regular-meeting_agenda_packet.pdf](#)

Minutes:

Recognitions and Presentations

- Recognition of Fleming Island High, Oakleaf High, and Orange Park High Marching Bands Achievement at State Competition - no discussion;
- Recognize Fleming Island Elementary as a Purple Star School of Distinction - no discussion;
- Recognize Student Selected to Participate in the 2023 United States Senate Youth Program - no discussion;
- Recognition of 2022-2023 School-Related Employee of the Year and Teacher of the Year - no discussion;
- Clay Education Foundation Update - no discussion;
- Career and Technical Education Presentation - no discussion;

Consent Agenda

- C1 Minutes of School Board Special Meeting and School Board Workshop on December 20, 2022; Student Discipline Hearings and Regular Meeting on January 5, 2023 - no discussion;
- C2 Personnel Consent Agenda - Superintendent Broskie noted revisions to job descriptions as well as the addition of new job descriptions, and he reviewed the process and timeline for the 2023/2024 appointment of personnel;
- C3 Proclamation #23-06 to Establish February 2023 as Black History Month in Clay County Public Schools - Mr. Broskie noted some of the activities done within the schools to recognize the accomplishments of African Americans within society;
- C4 K-12 Academic Services Out of State and Overnight Student Travel - no discussion;
- C5 Proclamation #23-07 for Career and Technical Education Month - Mr. Broskie noted that 11,000 students are currently enrolled in one of the four pathways available to all students; Mrs. Bolla encouraged board members to accept any invitations to judge events; Mrs. Gilhousen noted a conference held last year with economic planners and inquired about the reevaluation of programs and potential additions of new programs based on the industry; Mr. Broskie noted the release of data from the state reflecting courses with industry certifications; Mrs. Gilhousen is interested in information re how many students are enrolling in and how much capacity exists to accommodate the programs, including teachers certified to instruct the programs;
- C6 CTE Out of State and Overnight Field Trips - no discussion;
- C7 Approval to Advertise the Adoption and Set the Public Hearing for April 6, 2023 of K-5 Math and 6-12 Social Studies Materials - Mr. Broskie noted the adoption process and necessity of choosing materials in alignment with new standards;

additional discussion included what materials and manipulatives are included in the math adoption and the length adopted curriculum remains in use;

- C8 Affiliation Agreement Between Clay County District Schools and Emerson College - no discussion;
- C9 Proclamation #23-08 for National School Counseling Week - brief discussion to confirm the masters degree necessary for school counseling positions is a state requirement
- C10 Proposed Allocation Changes for 2022-2023 - no discussion;
- C11 Monthly Financial Reports for December, 2022 - no discussion;
- C12 Budget Amendment Report for December 31, 2022 - no discussion;
- C13 Deletion of Certain Items Report January, 2023 - no discussion;
- C14 BID Renewal - no discussion;
- C15 Transportation Bus Purchase Agreement - brief discussion re the necessity of purchasing buses on a yearly cycle to ensure buses are adequately updated and operational;
- C16 Pre-qualification of Contractors - no discussion;
- C17 Substantial and Final Completion of Middleburg High School Roof Replacement Building 1 - no discussion;
- C18 Neptune Park-Thunderbolt Elementary School Property Lease Agreement with Clay County Board of County Commissioners Storage Shed Building/Electrical Permit Application - brief discussion to clarify the area of land being utilized;
- C19 Change Order #5 for Orange Park High School Stadium Repair/Replacement - Mr. Broskie noted that the stadium and seating will be ready for graduation with some other infrastructure associated with this project pending;
- C20 Wilkinson Elementary School Kitchen/Cafeteria Renovations (Freezer/Cooler Replacement/Ceiling) Contract Award - no discussion;
- C21 Change Order #1 for Clay High School Restroom Renovations - no discussion;
- C22 Ridgeview Elementary School Roof Repair/Replacement Buildings 1, 2 & 3 - Shingles and Kitchen/Cafeteria Renovations Contract Award - no discussion;
- C23 Approval to Advertise and Notice of Public Hearing on amendments to School Board Policy 6.01 (B)1(a), Annual Architect/Engineer Selection - brief discussion to clarify the limits statutorily established are all public and part of state requirements; revising policy to align with current statutory limits will ensure there are no delays in the bidding of these projects and no disruption to "summer projects";

Discussion Agenda

- D1 Human Resources Special Action A - no discussion;
- D2 Human Resources Special Action B - no discussion;
- D3 RFP Renewal - Mrs. Gilhousen noted that she will be recusing herself from voting on this item due to an ethical conflict;
- D4 Public Hearing to Approve as Advertised Spring Park Elementary Attendance Zones and Revisions to Attendance Zones to Surrounding Impacted Existing Schools - Mr. Broskie reviewed the process involved in establishing and revising these attendance zones;

2. Presentation and Review of Level of Services for School Capacity and Student Use of Facilities

[Level of Service Standards.pdf](#)

Minutes:

Lance Addison, Coordinator of District Facilities and Planning, shared the attached comprehensive visual presentation re Level of Service (LOS) Standards. The definition, history, and purpose of concurrency were discussed. By way of an Interlocal Agreement for Coordinated Planning, the district established an LOS of 110% for each public school in 2006. Both the benefits and issues associated with the 10% capacity buffer were discussed. Reducing the LOS to 100% at this time will accelerate the need to consider all options for mitigation, cause schools to reach the LOS threshold more quickly, resulting in more frequent redistricting, necessitate the building of schools at a faster rate (fiscal challenge), and increase the need for temporary space in schools that currently don't need it. A reduction in LOS at this time would not result in the desired goal of achieving fewer portables throughout the district schools. It is projected that reducing the LOS to 100% will cost the district more money and the monitoring and management of growth is recommended, with this option revisited at a future time.

Mr. Broskie noted a recent court ruling related to restroom use by student gender. Clay County's practice is for students to use the restroom associated with the student's biological gender at birth, with exceptions being brought to the school administration for making any needed accommodations. It was noted that the district is not currently experiencing any issues re student restroom use. Mrs. Skipper indicated Clay County is not exempt from issues occurring elsewhere and supports taking the implemented practice and proactively creating a board policy for the safety of students. Mrs. Bolla expressed

concern for the safety of students that have personal identity questions and stressed this is a very personal situation where families have been working with administrators on accommodating needs in unique situations. Mrs. Gilhousen pointed out that, historically, there have been non-gender conforming bathrooms as well as male and female bathrooms. Bruce Bickner, School Board Attorney, stated that the law does not currently support the proposed policy and court opinions are so conflicting that the finality is uncertain. If the board creates policy at this time, it may become moot, with the issue potentially decided by the U.S. Supreme Court. Mr. Bickner pointed out that statutes govern this issue and there are many things that are a practice but not taken into policy. Mrs. Gilhousen supports adding this to the Student Code of Conduct and Family Handbook and being strategic with the timing of policy as the issue progresses through the courts. Mrs. Bolla and Mrs. Skipper also supported adding this to the Student Code of Conduct, but Mrs. Skipper wishes to also create board policy. With two board members not present, discussion on this matter will continue at a future time.

Questions from the Audience (None)

Superintendent Comments

[3. Superintendent Comments](#)

Minutes:

Arising from a question posed by a citizen at a recent strategic planning meeting, Mr. Broskie noted that the public comment portion of the regular board meetings is the opportunity for citizens to express themselves re agenda items on which the board will vote. It is not intended to be a time to air a grievance, and discourse would not be appropriate because the information is protected in students' educational records. Citizens with a problem or grievance are encouraged to call the district for staff to intervene and problem-solve the issue at hand.

Mr. Broskie noted that this week is Literacy Week and encouraged people to involve themselves and interact with children and literacy.

School Board Attorney Comments (None)

School Board Comments

[4. School Board Member Comments](#)

Minutes:

Mrs. Bolla commented on an excellent Literacy Night, band competitions, and the Imagination Library as well as upcoming Apple Awards and the All-County Chorus.

Mrs. Gilhousen is looking forward to reading poetry at Wilkinson Elementary, the beautiful Apple Awards and an opportunity to attend a conference to hear Dr. Arnn, Hillsdale College, one of her personal education heroes.

Adjournment (11:10 a.m.)

Superintendent of Schools

School Board Chair

Teacher Inservice Center, 2233 Village Square Parkway, Fleming Island, FL 32003

February 2, 2023 - School Board Regular Meeting

Date: Feb 02 2023 (6:00 p.m.)

Student Showcase (Fleming Island High Marching Band)

Invocation (Deputy Chaplain Williams, Clay County Sheriff's Office)

Pledge of Allegiance

Call to Order (Present: Erin Skipper, District 1; Mary Bolla, District 2, Beth Clark, District 3; Michele Hanson, District 4; Ashley Gilhousen, District 5; Superintendent David Broskie)

Recognitions and Awards

[1. Recognition of Fleming Island High, Oakleaf High, and Orange Park High Marching Bands Achievement at State Competition](#)

[Marching Band Recognition 2 2 23.pdf](#)

Minutes:

John Sgromolo, Coordinator of District Athletics, recognized bands from Fleming Island High School, Orange Park High School, and Oakleaf High School, for medaling in the Florida Marching Band Championships State Finals. In attendance were:

Fleming Island Marching Band

- Directors: Mara Rose, Alex Buck, Jim Bruce
- Drum Majors: Noah Johnson, Michael Lowery, Chau Tran
- Band Captains: Hannah Ivy, Maddie Page

Orange Park Raiders Marching Band

- Director: Brett Pikuritz
- Band Coordinator: Isabell Shiver
- Drum Majors: Bella DuChemin, Cody Woronka
- Band Captain: Michee Civilus
- Percussion Captain: Jamaris Frierson
- Colorguard Captains: Viktorya Bradford, Kayleigh Kearns
- Secretary: Phaedra Smith

Oakleaf Knights Marching Band

- Directors: Chad Robbins, Chris Gugel
- Band Captain: Ethan Albrecht
- Guard Captains: Maria Torres-Bermudez, Miracle Haile
- Drum Major: Tristan Rivera

[2. Recognize Fleming Island Elementary as a Purple Star School of Distinction](#)

Minutes:

Kristi Gomez, Curriculum Specialist, recognized Fleming Island Elementary for being designated by the Florida Department of Education as a Purple Star School of Distinction. This designation recognizes schools that support the unique needs of military families through the implementation of activities that highlight annual military recognition events, publicize support for military students and families, provide opportunities for active-duty parents to volunteer at the school, and participate in service projects that connect the school with the military community.

[3. Recognize Student Selected to Participate in the 2023 United States Senate Youth Program](#)

Minutes:

Kelly Watt, Chief of Staff, recognized student Brady White, Fleming Island High School, for being selected as a representative in the 2023 United States Senate Youth Program scholarship competition. This program assists excelling high school students interested in government to pursue public service and provides a foundation of knowledge and encouragement for those considering a future in public service at the local, state, or national level. Matthew Dews, North Florida Staff Assistant to Senator Marco Rubio, presented Mr. White with a letter from Senator Rubio, acknowledging his achievement.

[4. Recognition of 2022-2023 School Related Employee of the Year and Teacher of the Year](#)

Minutes:

Carolyn Krall, President of Clay Education Foundation, and Gi Teevan, Board Chair, Clay Education Foundation, recognized the 2022-2023 Teacher of the Year and Support-Related Employee of the Year

- Teacher of the Year - Heather Miller, Lake Asbury Elementary
- Support Related Employee of the Year - Abigail Rosario-Castillo - Orange Park Elementary

Presenters

[5. Clay Education Foundation Update](#)

[Clay Education Foundation Presentation 02 02 2023.pdf](#)

Minutes:

Carolyn Krall, Clay Education Foundation, provided the attached visual presentation re Clay Education Foundation, highlighting the following:

- Purpose
- Areas of Impact
- Support of Educators
- STEM Education
- Literacy
- College & Career Resources

[6. Career and Technical Education Presentation](#)

[2023 CTE Month - Board Presentation \(1\).pptx](#)

Minutes:

Alice Paulk, Supervisor of Career and Technical Education shared the attached visual presentation highlighting the wide variety of Career and Technical Education (CTE) programs offered in Clay County Schools as well as the factors considered for implementing programs and establishing career clusters. Programs that will be introduced for the 2023-2024 school year include a firefighting partnership with the Board of County Commissioners (located at Orange Park High) and Principles of Teaching (offered at Clay High). Funding sources for the various programs were also noted.

Presentations from the Audience (Public Comment)

[7. Public Comment](#)

Minutes:

Public Speakers:

- Jenifer Burghart
- Douglas Brandon Cross Jr.
- Tanya Kacsan
- Bruce Friedman
- Shari McGriff
- Jeffrey Dove
- Kaylyn Lyons

Consent Agenda

Superintendent

[8. C1 - Minutes of School Board Special Meeting and School Board Workshop on December 20, 2022; Student Discipline Hearings and Regular Meeting on January 5, 2023](#)

[2022 Dec 20 Special Mtg.pdf](#)

[2022 Dec 20 Workshop.pdf](#)

2023 Jan 5 Student Hearings.pdf (Confidential)

[2022 Jan 5 Regular Mtg.pdf](#)

Human Resources

[9. C2 - Personnel Consent Agenda](#)

[Personnel Consent Agenda 2 2 2023.pdf](#)

Instruction-Academic Services

[10. C3 - Proclamation #23-06 to Establish February 2023 as Black History Month in Clay County Public Schools](#)

[Black History Month Proclamation 2023.pdf](#)

[11. C4 - K-12 Academic Services Out of State and Overnight Student Travel](#)

[February 2023 Student Travel.pdf](#)

Instruction-Career and Technical Education

[12. C5 - Proclamation #23-07 for Career and Technical Education Month](#)

[Feb 2023 Proclamation #23-07.pdf](#)

[13. C6 - CTE Out of State and Overnight Field Trips](#)

[2022-2023 Florida FFA Calendar of Events.pdf](#)

[2022-2023 Florida SkillsUSA Calendar of Events.pdf](#)

[2022-2023 Florida TSA Calendar of Events.pdf](#)

[2022-2023 Florida FBLA Calendar of Events.pdf](#)

[2022-2023 Florida FCCLA Calendar of Events.pdf](#)

Instruction-Instructional Resources

[14. C7 - APPROVAL TO ADVERTISE THE ADOPTION AND SET THE PUBLIC HEARING FOR APRIL 6, 2023 OF K-5 MATH AND 6-12 SOCIAL STUDIES MATERIALS](#)

[2022 K-5 Math and 6-12 Social Studies Adoption NOTICE OF APPROVAL TO ADVERTISE SB Policy.pdf](#)

[2022-2023 K-5 Math Preselection Committee Top Choices.pdf](#)

[2022-2023 6-12 Social Studies Preselection Committee Result.pdf](#)

Instruction-Professional Development

[15. C8 - Affiliation Agreement between Clay County District Schools and Emerson College \(EC\).](#)

[230070 Emerson College.pdf](#)

[Executed Emerson College Agreement.pdf](#)

Instruction-Climate and Culture

[16. C9 - Proclamation #23-08 for National School Counseling Week](#)

[2023 National School Counseling Week Proclamation.docx.pdf](#)

Business Affairs

[17. C10 - Proposed Allocation Changes for 2022-2023](#)

[22 23 Allocation Summary - Feb 2, 2023.pdf](#)

Business Affairs-Accounting

[18. C11 - Monthly Financial Reports for December, 2022](#)

[Dec 2022 Monthly Board Financial Report.pdf](#)

[Dec 2022 Monthly Board Property Report.pdf](#)

[Contracts Between \\$50K and \\$100K.pdf](#)

[19. C12 - Budget Amendment Report for December 31, 2022](#)

[Budget Amendment December 2022.pdf](#)

Business Affairs-Property

[20. C13 - DELETION OF CERTAIN ITEMS REPORT JANUARY, 2023](#)

[DELETION OF CERTAIN ITEMS REPORT JANUARY, 2023.pdf](#)

Business Affairs-Purchasing

[21. C14 - BID Renewal](#)

Operations

[22. C15 - Transportation Bus Purchase Agreement](#)

[Bus Purchase 1.27.23.pdf](#)

Operations-Facilities

[23. C16 - Pre-qualification of Contractors](#)

[Table for Board Backup Contractor Prequal, 2.2.23](#)

[24. C17 - Substantial and Final Completion of Middleburg High School Roof Replacement Building 1](#)

[MHS Roof Repair.Replacement Substantial & Final Completion.pdf](#)

[25. C18 - Neptune Park -Thunderbolt Elementary School Property Lease Agreement with Clay County Board of County Commissioners Storage Shed Building/Electrical Permit Application](#)

[CC Storage Shed Building Permit Application.pdf](#)

[26. C19 - Change Order #5 for Orange Park High School Stadium Repair/Replacement](#)

[CO 5 OPH Stadium Repair.Replacement.pdf](#)

[27. C20 - Wilkinson Elementary School Kitchen/Cafeteria Renovations \(Freezer/Cooler Replacement/Ceiling\) Contract Award](#)

[Wilkinson Elementary School Kitchen Cafeteria Renovations Bid Tab \(1\).pdf](#)

[Contract for WES Kitchen Cafeteria Renovations.pdf](#)

[28. C21 - Change Order #1 for Clay High School Restroom Renovations](#)

[CO 1 CHS Restroom Renovation.pdf](#)

[29. C22 - Ridgeview Elementary School Roof Repair/Replacement Buildings 1, 2 & 3 - Shingles and Kitchen/Cafeteria Renovations Contract Award](#)

[Ridgeview Elementary School Roof Repair Replacement & Kitchen Cafeteria Renovations Bid Tab \(1\).pdf](#)

[Contract for RVE Roof Repair Replacement & Kitchen Cafeteria Renovations.pdf](#)

[30. C23 - Approval to Advertise and Notice of Public Hearing on Amendments to School Board Policy 6.01 \(B\)1\(a\), Annual Architect/Engineer Selection](#)

[section-601-b1a-revision-1-1 \(1\).pdf](#)

[notice-of-approval-to-adv-policy-601-docx \(1\).pdf](#)

Adoption of Consent Agenda

[31. Adoption of Consent Agenda](#)

Motion

Motion to Adopt Consent Agenda

Vote Results (*Approved*)

Motion: Mary Bolla

Second: Beth Clark

Ashley Gilhousen

- Aye

Mary Bolla

- Aye

Beth Clark

- Aye

Michele Hanson

- Aye

Erin Skipper

- Aye

CCEA Update (Victoria Kidwell)

CESPA Update (None)

Superintendent's Update and Presentations

[32. Superintendent's Update](#)

Minutes:

Superintendent Broskie noted that the issues debated are important but care must be taken to not get so wrapped up in an ideological stance that the focus of the work being children is forgotten.

Mr.Broskie shared the attached visual presentation highlighting the following:

- Schools of the Month
- Strategic Plan Town Halls
- 2024 Teacher of the Year and Support-Related Employee of the Year
- Graduation Rate
- Literacy Week
- Upcoming Events

Discussion Agenda

Human Resources

[33. D1 - Human Resources Special Action A](#)

Special Action A - 2.2.2023.pdf (Confidential)

Motion

Motion to Approve Human Resources Special Action A

Vote Results (*Approved*)

Motion: Mary Bolla

Second: Michele Hanson

Ashley Gilhousen

- Aye

Mary Bolla

- Aye

Beth Clark

- Aye

Michele Hanson

- Aye

Erin Skipper

- Aye

[34. D2 - Human Resources Special Action B](#)

Special Action B - 2.2.2023.pdf (Confidential)

Motion

Motion to Approve Human Resources Special Action B

Vote Results (*Approved*)

Motion: Michele Hanson

Second: Mary Bolla

Ashley Gilhousen

- Aye

Mary Bolla

- Aye

Beth Clark

- Aye

Michele Hanson

- Aye

Erin Skipper

- Aye

Business Affairs-Purchasing

[35. D3 - RFP Renewal](#)

Minutes:

Ashley Gilhousen, School Board Member District 5, provided CE Form 8A Memorandum of Voting Conflict for State Officers and recused herself from voting on this item.

Motion

Motion to Approve RFP Renewal

Vote Results (*Approved*)

Motion: Mary Bolla

Second: Erin Skipper

Ashley Gilhousen

- Abstain

Mary Bolla

- Aye

Beth Clark

- Aye

Michele Hanson

- Aye

Erin Skipper

- Aye

Operations-Facilities

[36. D4 - Public Hearing to Approve as Advertised Spring Park Elementary Attendance Zones and Revisions to Attendance Zones to Surrounding Impacted Existing Schools](#)

[SpringPark BoardRecommendedZone.jpg](#)

[Spring Park Zone Advertisement.pdf](#)

Minutes:

Chair Gilhousen opened the public hearing. With no one coming forward to speak to the item, the public hearing was closed.

Motion

Motion to Approve as Advertised Spring Park Elementary Attendance Zones and Revisions to Attendance Zones to Surrounding Impacted Existing Schools

Vote Results (*Approved*)

Motion: Michele Hanson

Second: Erin Skipper

Ashley Gilhousen

- Aye

Mary Bolla

- Aye

Beth Clark

- Aye

Michele Hanson

- Aye

Erin Skipper

- Aye

School Board Attorney Remarks (None)

School Board Member Remarks

[37. School Board Member Comments](#)

Minutes:

Mrs. Bolla thanked Fleming Island Elementary for their recognition of School Board Appreciation Month. She recently participated in Future Business Leaders of America (FBLA) judging through the Career and Technical Education program and strongly encouraged others to consider future participation. She enjoyed recent events such as Literacy Week, W.E. Cherry's spelling bee, All-County Band, All-County Choruses, the Dolly Parton Imagination Library program, and appreciates the support and generosity of Garber Automall for opening their doors to host Tools4Schools and providing a car for the Teacher of the Year as well as funds for the Support-Related Employee of the Year.

Mrs. Skipper would like to see an expansion of The Imagination Library, whose funding comes from donations. She appreciated the many accomplishments of Brady White, Fleming Island High senior, and his well-performed civic duties.

Mrs. Clark appreciated the awesome and growing programs offered by CTE and advised that more information will be forthcoming re a group that has recently formed and will be hosting a Battle of the Ballroom to raise \$50,000 in scholarships

for vocational students. She would like to have a workshop to explore what can be done for fixing transportation for all students. This will be discussed at the next workshop, scheduled on February 21, 2023.

Mrs. Hanson shared that her passion has been for teaching reading and literacy to children, and she can embrace and have compassion for what every single person has said about books, reading, and the importance of acceptance. She shared that this school board meeting was in honor of her father, who recently passed and who was very proud of her serving on the School Board.

Mrs. Gilhousen noted the celebration of accomplishments this month and appreciated the opportunity to spend some time in the classroom, sharing books and poetry. A discussion of board member priorities will also be included at the next workshop. The board discussed the Master Board program as an avenue of training and agreed to participate in this program.

Adjournment (8:13 p.m.)

Superintendent of Schools

School Board Chair

DRAFT

School Board of Clay County

March 2, 2023 - Regular School Board Meeting

Title

C2 - Approval of the Revised 9 Month Employee Work Calendar

Description

The adopted payroll calendars serve as the instrument for the reporting of employees for payroll purposes.

Gap Analysis

Section V (5.04) of the School Board of Clay County rules states that the School Board shall annually adopt a payroll calendar for pay periods and paydays for the employees of the Board. Approval of a calendar is necessary to be in compliance with this rule.

Previous Outcomes

All proposed 2023-2024 payroll calendars are developed based on approved work calendars for Summer School, Florida Youth Challenge Academy, and the Revised 9 Month Employee Calendar which were adopted on January 5, 2023.

Expected Outcomes

Proposed calendars should be approved by the school board.

Strategic Plan Goal

Ensure effective, equitable, and efficient use of resources.

Recommendation

Approve the 2023-2024 revised 9 Month Employee Calendar for elementary ISS assistants, moving from 183 to 188 days, to align with the student calendar.

Contact

Kelly Watt, Chief of Staff, kelly.watt@myoneclay.net

Financial Impact

\$16,908.84

Review Comments

Attachments

📎 [Calendar - Employee Work - 2023-2024 \(2\).pdf](#)



School District of Clay County Employee Work Calendar 2023-2024

Monday, July 3, 2023	First Day, All 12-Month Personnel (4-Day Week)
Tuesday, July 4, 2023	Independence Day (Observed), Non-Working Day, <i>ALL PERSONNEL</i>
Monday, July 17, 2023	First Day, 11-Month Personnel, Instructional & Support (9.38 hr. 4 day work week)
Wednesday, August 2, 2023	First Day, 10-Month Personnel, Instructional, Support & Cafeteria Managers
Tuesday, August 8, 2023	First Day, 9-Mo. Teacher Assts, 9-Mo. Instr. Assts, Guardians. (Except Elem. ISS Assistants)
Wednesday, August 9, 2023	First Day, 9-Mo. Cafeteria Assts. & Van Drivers
Thursday, August 10, 2023	First Day, 9- Mo. Elementary ISS Assistants, Fuel Attendant, Bus Drivers, Bus Monitors
Monday, September 4, 2023	Labor Day - Non-Working Day, <i>ALL PERSONNEL</i>
Monday, October 16, 2023	Planning Day, Working Day , All 10, 11, 12-Mo. Personnel Non-Working Days, All 9 Mo. Personnel
Friday, November 10, 2023	Veterans' Day (Observed), Non-Working Day, <i>ALL PERSONNEL</i>
Monday, Nov. 20 – Friday, Nov. 24, 2023	Thanksgiving, Non-Working Days, All 9, 10, 11-Mo. Personnel
Thursday, Nov. 23 & Friday, Nov. 24, 2023	Thanksgiving, Non-Working Days, <i>ALL PERSONNEL</i>
Thursday, Dec. 21, 2023 thru Thurs., Jan. 4, 2024	Christmas/New Year's, Non-Working Days, All 9, 10, 11-Mo. Personnel Working Days , All 12-Mo. Personnel
Monday, December. 25, 2023	Christmas Day (Observed), Non-Working Day, <i>ALL PERSONNEL</i>
Monday, January 1, 2024	New Year's Day (Observed), Non-Working Day, <i>ALL PERSONNEL</i>
Friday, January 5, 2024	Planning Day, Working Days , All 10, 11, 12-Mo. Personnel Non-Working Days, All 9 Mo. Personnel
Monday, January 15, 2024	Martin Luther King Day, Non-Working Day, <i>ALL PERSONNEL</i>
Monday, February 19, 2024	Presidents' Day, Non-Working Day, All 9, 10, 11 Mo. Personnel & Cafeteria Managers Working Day , All 12-Mo. Personnel
Friday, March 8, 2024	Planning Day, Working Days , All 10, 11, 12-Mo. Personnel Non-Working Days, All 9 Mo. Personnel
Monday, March 11 - Friday March 15, 2024	Spring Break, Non -Working Days, All 9, 10, 11-Mo. Personnel Working Days , All 12-Mo Personnel
Friday, March 29, 2024	Good Friday (Observed), Non-Working Day, <i>ALL PERSONNEL</i>
Friday, April 12, 2024	Fair Day, Non-Working Day, All 9, 10, 11 Mo. Personnel Working Day , Cafeteria Managers & 12 Mos. Personnel
Friday, May 24, 2024	Last Day, 9- Mo. Elementary ISS Assts.
Monday, May 27, 2024	Memorial Day, Non-Working Day, <i>ALL PERSONNEL</i>
Wednesday, May 29, 2024	Last Day, 9- Mo. Secondary Cafe Assts. and Van Drivers
Thursday, May 30, 2024	Last Day, ALL 9-Mo. Bus Drivers, Fuel Attendants, Bus Monitors, Elementary Cafeteria Assts. & Van Drivers, Teacher Assts., Instructional Assts, Guardians
Friday, May 31, 2024	Last Day, 10-Month Instructional, Support & Cafeteria Managers
Monday, June 3, 2024	4-Day Work Week Begins (9.38 hr/day)
Tuesday, June 11, 2024	Last Day, 11-Mo. Instr. & Support Personnel
Thursday, June 27, 2024	Last Day, All 12-Mo. Personnel (4-Day Week)

Altered 9-Month Calendars for Early Dismissal: ALL Early Dismissal Days are Working Days except for:

9-Month Elementary, Jr/Sr High Cafeteria Assistants/Van Drivers ONLY – Non-Working, on Dec. 20, 2023

Board Approved: January 5, 2023

School Board of Clay County

March 2, 2023 - Regular School Board Meeting

Title

C3 - Proclamation #23-09, Clay County Agricultural Fair

Description

Significant events that affect the lives of Clay County students and employees deserve to be recognized by action. By approving this Proclamation, the School Board will show support and recognition of the Clay County Agricultural Fair.

Gap Analysis

The School Board endorses this event and hereby encourages all citizens to attend. The Fair serves as a showcase for Clay County agriculture with emphasis on educational experiences. Clay County youth organizations such as 4-H clubs and Future Farmers of America play an important part in the Fair.

Previous Outcomes

The Fair provides fun and entertainment, as well as educational experiences.

Expected Outcomes

The School Board will continue to support the Clay County Agricultural Fair, and through the Fair, continue to provide fun entertainment and educational experiences, serving as a showcase for Clay County agriculture.

Strategic Plan Goal

N/A

Recommendation

Approve Proclamation #23-09, 2023 Clay County Agricultural Fair

Contact

Superintendent David S. Broskie, Superintendent of Schools; david.broskie@myoneclay.net

Financial Impact

None

Review Comments

Attachments

🔗 [Proclamation 23-09 2023 Clay County Fair.pdf](#)

SCHOOL BOARD OF CLAY COUNTY, FLORIDA

PROCLAMATION # 23-09



WHEREAS, Clay County will hold its 37th annual Agricultural Fair on March 30- April 9, 2023; and

WHEREAS, the School Board of Clay County endorses this event with the Clay County Fair Association and hereby encourages all citizens to attend and enjoy this educational and entertaining event; and

WHEREAS, this fair will serve as a showcase for Clay County agriculture with emphasis on educational experience concerning Clay County's leading industry; and

WHEREAS, various Clay County youth organizations such as 4-H clubs and Future Farmers of America play an important part in the Fair; and

WHEREAS, the School Board of Clay County encourages all citizens to demonstrate their support of our youth by taking an active interest in their activities at the Fair; and

WHEREAS, Agricultural Fairs provide fun and entertainment as well as education for the entire family; and

WHEREAS, the Clay County Fair Board of Directors, committee members, patron life members and many volunteers have done an outstanding job of putting together the Clay County Agricultural Fair which will provide entertainment and educational experiences for children and adults of all ages.

NOW, THEREFORE, BE IT RESOLVED, that the School Board of Clay County, Florida, fully supports, celebrates, and encourages all citizens to attend and enjoy the 37th annual Clay County Agricultural Fair.

Duly adopted and approved by the School Board of Clay County, Florida, this 2nd day of March, 2023.

ATTEST:

David S. Broskie
Superintendent of Schools
Clay County, Florida

Mary S. Bolla, School Board Chair

School Board of Clay County

March 2, 2023 - Regular School Board Meeting

Title

C4 - ENA WAN Contract Amendment to add Spring Park Elementary

Description

Education Networks of America is Clay's Internet Service Provider who also provides interconnectivity to every school site through our Dark Fiber Ring. This amendment adds Spring Park Elementary to the fiber network.

Gap Analysis

We currently do not have an agreement with ENA to provide network services to our new school. This amendment will fill that gap in the contract.

Previous Outcomes

NA. This is the first school to be added to this contract.

Expected Outcomes

Approving this amendment adds ENA's ability to provide the school with internet access.

Strategic Plan Goal

GOAL 2 - Improve management of district-wide operations and facilities
Strategy 2.1: Improve technology in all classrooms and district buildings

Recommendation

To approve the Amendment to the ENA WAN contract.

Contact

Ethan Caren, Director of Information & Technology Services, ethan.caren@myoneclay.net

Financial Impact

\$40,800 Total Cost per year. E-Rate Program pays for 80% of total cost. District cost is \$8,160 per year.

Review Comments

Attachments

School Board of Clay County

March 2, 2023 - Regular School Board Meeting

Title

C5 - Personnel Consent Agenda

Description

Florida Statutes, State Board Rules and Clay County School Board Policies require Board notification and/or action regarding decisions and recommendations of the Superintendent related to Personnel matters. Actions regarding personnel have been recommended by Supervisors, approved by the Superintendent and are being forwarded to the Board for action or, if appropriate, for information. Personnel Actions, Transfer Requests, Pre-employments, Leave Forms or Directives from the Superintendent are available for review in the Human Resources Division.

Gap Analysis

These personnel actions are necessary for the effective operation of the school district.

Previous Outcomes

The Clay County School Board has approved each month a Personnel Consent Agenda which contains appointments, re-appointments, transfers, redesignations, retirements, resignations, and conclude employments.

Expected Outcomes

Approval of the Personnel Consent Agenda.

Strategic Plan Goal

Goal 5: Develop and support great educators, support personnel, and leaders.

Initiative 5.1.1 - Recruit and retain highly skilled, qualified, and diverse educators, leaders, and support staff.

Recommendation

To approve the Personnel Consent Agenda.

Contact

Brenda G. Troutman, Assistant Superintendent for Human Resources. (904) 336-6701 Brenda.Troutman@myoneclay.net

Financial Impact

Personnel changes involving already-allocated positions will result in salary impact per the current Board-approved Salary Schedule. This also includes supplemental positions. See current backup for allocation changes for impact of new positions.

Review Comments

Attachments

🔗 [Personnel Consent Agenda 3.2.2023.pdf](#)

DIVISION OF HUMAN RESOURCES
PERSONNEL CONSENT AGENDA
March 2, 2023
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I. Administrative Actions**A. APPOINTMENT**

<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
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I. Administrative Actions**B. RE-APPOINTMENT**

<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
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I. Administrative Actions**C. RE-DESIGNATION**

<u>Name/Assignment</u>	<u>Site</u>	<u>Previous Assignments</u>
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DRAFT

I. Administrative Actions**D. TRANSFER**

<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
GRIFFIN, ALLISON CLAIRE FNS COORDINATOR, FOOD NUT SER 12 MONTH	Discovery Oaks Elementary	Effective 2023-02-27 /transfer from / DOE MGR SELF CONTAINED I
OUTMAN, TIFFANY RENEE SPS PRINCIPAL, ELEMENTARY 12 MONTH	Lake Asbury Elementary	Effective 2023-03-15 /transfer from / LAE PRINCIPAL, ELEMENTARY

DRAFT

I. Administrative Actions**E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT**

<u>Name/Assignment</u>	<u>Site</u>	<u>Effective/Action</u>
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DRAFT

I. Administrative Actions**F. SUPPLEMENT**

<u>Name/Assignment</u>	<u>Site</u>	
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DRAFT

II. JOB DESCRIPTION ACTIONS

B. Certificated - Approve the following job descriptions:

REVISED:

Instructional Division - Certificated Job Descriptions

As a response to the OPPAGA Audit and in an effort to ensure that all job descriptions are current, Human Resources is leading the revision of all job descriptions throughout the District. This month, the following Certificated job descriptions within the Instructional Division have been carefully reviewed and revised:

- I-2.1.21 Exceptional Student Education (ESE) Reading/Direct Instruction Specialist
- I-2.1.23 Homebound Specialist
- I-2.2.10 Exceptional Student Education (ESE) Behavior Site Coach (BSC)
- I-2.2.11 Exceptional Student Education (ESE) Curriculum Specialist
- I-2.2.75 Exceptional Student Education (ESE) Speech/Language Specialist

Job Locator: I-2.1.21

Title: Exceptional Student Education (ESE) Reading/Direct Instruction Specialist

Position Grade: Teacher Salary Schedule

Evaluated By: Director of Exceptional Student Education (ESE) or Assigned ESE Administrator.

Job Description:

The Exceptional Student Education Reading/Direct Instruction Specialist is directly responsible to the Director of Exceptional Student Education (ESE) or Assigned ESE Administrator. He/she serves in a staff relationship with Exceptional Student Education Teachers.

Responsibilities and duties of this position include:

1. ~~Provides direct instruction to students as assigned (including using phonological awareness-oriented reading materials).~~
2. Models, provides training, provides support and coaching, identifies materials and programs, analyzes test results, and identifies compatible computer programs for ESE teachers in reading, phonological awareness, math, affective education and other areas.
3. Assists the Director in new program development and program evaluation, including related curriculum issues and the Comprehensive Planning Process and in answering requests from principals for assistance.
4. Provides input to the Director regarding District Procedures, federal procedures and compliance and grant applications.
5. Serves as technical assistant for particularly complex ESE staffings and IEP Reviews, covering Direct Instruction and other materials and programs.
6. Develops, monitors, provides training, and represents the district regarding ESE programs and Reading and Direct Instruction programs.
7. Serves as a Staffing Specialist when necessary and assigned by the ESE Director or assist~~s~~ with other ESE-related responsibilities.
8. Perform other duties as assigned by the Director of Exceptional Student Education (ESE) and/or Assigned ESE Administrator

Required Qualifications:

1. Currently possess or eligibility to receive a valid Florida Educator's Certificate in at least one exceptionality.
2. ~~Two~~ Three to five years of successful teaching experience in at least one exceptionality including using Direct Instruction techniques and phonological awareness methods.
3. Willingness to continually train in these areas.

4. Reading Endorsed or Certified

Desired Qualifications:

1. Master's Degree in an area of Exceptional Student Education involved.
2. Certificate in more than one exceptionality.
3. Experience in curriculum development, IEP development, diagnostic and prescriptive teaching, providing in service, monitoring ESE processes and procedures.

Approved: 06/17/1999

Revised: 08/17/2006

Revised: 03/02/2023

DRAFT

Job Locator: I-2.1.23

Title: Homebound Specialist

Position Grade: Teacher Salary Schedule

Evaluated By: Director of Exceptional Student Education (ESE) or Assigned ESE Administrator

Job Description:

The Homebound Specialist serves in a staff relationship to other instructional personnel and is directly responsible to the Director of Exceptional Student Education (ESE) or Assigned ESE Administrator.

Responsibilities and duties of this position:

1. ~~Establish an appropriate schedule of homebound or hospital visits after consultation with school personnel, the parents, and if necessary, the Exceptional Student Education Director.~~ Serves as the ESE Director's Designee in conducting Eligibility and Placement Staffings and Individual Education Plan (IEP) meetings for students who are Hospital/Homebound.
2. ~~Plan and implement an appropriate academic program for the student based on regular communication with all stakeholders.~~ Reviews Hospital/Homebound Referrals, eligibility and placement papers, and works with ESE Staffing specialists to ensure accuracy and completeness.
3. ~~Identify, select, create, and modify instructional resources.~~ Provides support to school-based ESE teachers in the development of IEPs for students who are Hospital/Homebound, the referral process, as well as the transition process for students returning to the campus setting.
4. ~~Complete reports, collect data, and provide information for monitoring of student progress.~~ Provides consultative services to Hospital/Homebound teachers in regard to knowledge, training, and provision of curriculum and instructional techniques, as well as support to caregivers and parents of students who are Hospital/Homebound.
5. ~~Plan, prepare and implement instructional activities to meet the needs of students with varying backgrounds, learning styles or special needs.~~ Maintains the pool of available Hospital/Homebound teachers throughout the district, including development of all necessary payroll and various recordkeeping forms, for ESE audit compliance.
6. ~~Be flexible in responding to evidence that there is a need for changes in a planned activity in order to better meet students' needs.~~ Develops and maintains the current online/virtual curriculum for students who are Hospital/Homebound, using the Edgenuity program.
7. ~~Use synchronous and asynchronous platforms to deliver instruction.~~ Plans and coordinates delivery of appropriate county-wide instructional Inservice Training for Hospital/Homebound teachers.
8. ~~Keep written records of each student's progress including results of regular re-evaluations.~~ Attends regularly scheduled ESE district training sessions in order to remain current regarding ESE best practices and federal/state guidelines, as well as FLDOE rules and regulations.

9. ~~Clearly and accurately communicate needs, progress, status and recommendations regarding students in written reports and in conferences with teachers, parents, administrators, and resource agencies and individuals.~~ Provides input to ESE Administrators regarding State and District Hospital/Homebound procedures and ESE compliance.
10. ~~Display an openness to learning and a willingness to change; be receptive to new ideas and suggestions and take advantage of opportunities to learn and grow professionally.~~ Models professional and ethical standards, as well as establish and maintain positive, cooperative relationships with school-based personnel, district personnel, parents, and students.
11. Performs all duties and responsibilities of a Homebound teacher when necessary.
12. Performs other duties as assigned by the Director of Exceptional Student Education (ESE) or Assigned ESE Administrator.

Required Qualifications:

1. Currently possess or eligibility to receive a valid Florida Educator's Certificate, preferably dual certified in ESE and at least one General Education content area.
2. Prior experience in a distance learning environment.

Desired Qualifications:

1. Experience in teaching more than one academic area.
2. Experience with more than one age-level of students.
3. General knowledge of common childhood illnesses and their effects on children.
4. Prior experience with ~~Blackboard and Wimba or Elluminate.~~ Google Classroom Applications.

Approved: 04/21/2011

Revised: 03/02/2023

Job Locator: I-2.2.10

Title: Exceptional Student Education (ESE) Behavioral Site Coach (BSC)

Position Grade: Teacher Salary Schedule

Evaluated By: Principal or Director of Exceptional Student Education (ESE) ~~and Student Services~~

Job Description:

The Exceptional Student Education Behavioral Site Coach is directly responsible to the Principal or Director of Exceptional Student Education (ESE) ~~and Student Services~~. He/she provides positive behavioral supports ~~and~~ at designated school sites. The ~~be~~ Behavioral ~~s~~ Site ~~e~~ Coach serves in a staff relationship with ESE specialists and ESE teachers.

Responsibilities and duties of this position include:

1. Provides assistance to ESE and general education teachers in identifying and implementing positive behavioral interventions and crisis prevention strategies for ESE students.
2. Provides professional development and assistance in implementing positive behavioral strategies and social skills.
3. Conducts demonstration lessons and provides coaching to staff serving students with behavioral difficulties.
4. Assists in training teachers and staff regarding ESE procedures and documentation requirements, including functional behavior assessments and positive behavior intervention plans.
5. Supports implementation of effective behavioral interventions and attends Individual Education Plan (IEP) meetings as necessary.
6. Serves as the liaison between district staff, principals, teachers, and outside agencies serving ESE students.
7. Maintains Safe Crisis Management certification and ~~be~~ is knowledgeable of district reporting policies for incidents of restraint and seclusion.
8. Attends required training in behavior support best practices, including the monthly BSC meeting, and disseminates the learned information to school based personnel including teachers, assistants, and administration.
9. Communicates and supports the implementation of ESE policies and procedures to school-based staff.
10. Performs other such tasks and assumes other duties as the Director of Exceptional Education (ESE) ~~and Student Services~~ may assign.

Required Qualifications:

1. Knowledge or experience in programming or planning for the educational and behavioral needs of students with or at risk of emotional or behavioral disability.

2. Currently possess or eligibility to receive a valid Florida Educator's Certificate in a child related field (i.e., Exceptional Student Education, Guidance and Counseling, Psychology).
3. Three (3) years of experience teaching or working with students with autism or emotional/behavioral difficulties.
4. Current certification in Safe Crisis Management.
5. Effective interpersonal skills.

Desired Qualifications:

1. Master's degree in Special Education, Behavior, Emotionally Handicapped, or a related field
2. Florida Educator Certificate endorsement in autism.
3. Strong verbal and written communication skills.

Approved: 03/20/2014

Revised: 03/02/2023

DRAFT

Job Locator: I-2.2.11

Title: Exceptional Student Education (ESE) Curriculum Specialist

Position Grade: Teacher Salary Schedule

Evaluated By: Director of Exceptional Student Education (ESE) or Assigned ESE Administrator

Job Description:

The Exceptional Student Education Curriculum Specialist is directly responsible to the Director of Exceptional Student Education (ESE) or Assigned ESE Administrator. He/she serves in a staff relationship with Exceptional Student Education Teachers.

Responsibilities and duties of this position include:

1. Assists ESE Director in new program development and program evaluation, including curriculum issues.
2. Plans and coordinatess delivery of appropriate County-wide ESE Inservice activities and participates in the Comprehensive Planning Process.
3. Assists Director in answering requests from principals for assistance involving assigned program areas and including knowledge of the basic curriculum and assessment.
4. Provides input to the Director regarding District Procedures, Federal procedures and compliance and grant applications.
5. Serves as technical assistant at particularly complex ESE staffings and IEP Reviews, primarily in assigned program areas, including out-of-county staffings.
6. Develops, monitors, provides training, represents the district, in assigned program areas, and prepares for audits on ESE Compliance or Medicaid reimbursement procedures.
7. Assists teachers with classroom academics and behavioral techniques.
8. Serves as a Staffing Specialist when necessary and assigned by the ESE Director.
9. Demonstrates model lessons in classrooms.
10. Provides consultative assistance to schools regarding ESE curriculum and procedures on-site and via phone.
11. Assists Director, as assigned, with other ESE-related responsibilities.

Required Qualifications:

1. Currently possess, or eligibility to receive a valid Florida Educator's Certificate in at least one exceptionality, ~~Guidance and Counseling, or School Psychology.~~
2. ~~Two~~ Five (5) years of successful teaching experience in working with Federal and State procedures for Exceptional Students.

3. Direct experience in monitoring or supervising the ESE referral, staffing and IEP procedures.

Desired Qualifications:

1. Master's Degree in an area of Exceptional Student Education and/or Educational Leadership ~~Guidance and Counseling or School Psychology.~~
2. ~~Direct experience in monitoring or supervising the ESE referral, staffing and IEP procedures.~~
3. Skills in monitoring documentation, ESE procedures and processes, planning and delivering inservice education, working with parents, IEP development and familiarity with ESE Curriculum.

Revised: 05/13/1982

Revised: 05/12/1983

Revised: 03/19/1998

Revised: 07/17/2003

Revised: 08/17/2006

Revised: 03/02/2023

DRAFT

Job Locator: I-2.2.75

Title: Exceptional Student Education (ESE) Speech/Language Specialist

Position Grade: Teachers Salary Schedule

Evaluated By: Director of Exceptional Student Education (ESE) or Assigned ESE Administrator

Job Description:

The Exceptional Student Education Speech/Language Specialist is directly responsible to the Director of Exceptional Student Education (ESE) or Assigned ESE Administrator and serves in a staff relationship with Exceptional Student Education Teachers and other professionals.

Responsibilities and duties of this position include:

1. ~~Review Specialist's Evaluation reports completed and submitted by speech clinicians and work~~s ~~with clinicians to ensure accuracy and completeness.~~
2. Plans and coordinates delivery of appropriate county-wide Speech/Language/Hearing Inservice activities.
3. Assists ESE Director in speech/language curricula development and refinement. with coverage due to speech language therapist shortage or leave of absence.
4. Coordinates provision of services within the Varying Exceptionality/Language Impaired (VE/LI) classrooms throughout the district.
5. Coordinates training opportunities for speech language therapist, itinerant deaf/hard of hearing teachers and VE/LI self contained teachers.
6. Serves as liaison with ~~FDLRS and other agencies~~ between the district office and schools and with outside agencies (e.g. Florida Diagnostic and Learning Resources Systems (FDLRS)).
7. Provides input to the ESE Director regarding ~~Comprehensive Planning, District Procedures, and grant applications.~~ complex concerns with ESE students.
8. Attends ~~Duval and other out-of-county Speech/Language and Hearing Impaired staffings as assigned.~~ Deaf/Hard of Hearing eligibility and Individual Education Plan (IEP) meetings (e.g Clarke school).
9. Serves as technical assistant to Local Education Agency (LEA) representative at complex Speech/Language and Hearing ~~Impaired staffings and IEP Reviews.~~ Deaf/Hard of Hearing eligibility and IEP meetings.
10. Serves as Clinical Fellowship sponsor, if assigned. mentor when needed
11. Schedule sign language interpreters for the district for specific students based on their IEP as well as other meetings and events which require a sign language interpreter.

12. Order evaluation materials (test kits, protocols) and therapy materials for speech language therapist, itinerant deaf/hard of hearing teachers and VE/LI self contained teachers.
13. Coordinate with audiologist regarding special supplies and equipment for students who are Deaf/Hard of Hearing (e.g Frequency Modulation (FM), Digital Modulation (DM) systems, earmolds, batteries).
14. Review speech and language evaluation reports completed and submitted by speech language therapists and work with the therapists to ensure accuracy and completeness.
15. Assist the Director, as assigned, with other duties as may be required.

Required Qualifications:

1. ~~Currently possess, or eligibility to receive a valid Florida Educator's Certificate in Speech Corrections, K-12/Speech Language Impaired K-12.~~ Master's Degree in Speech Pathology.
2. Florida license
3. Current member of the American Speech/Language/Hearing Association (ASHA) and hold ASHA Certificate of Clinical Competence in Speech Pathology.

Desired Qualifications:

1. ~~Master's Degree in Speech Pathology.~~ Currently possess or eligibility to receive a valid Florida Educator's Certificate in Speech Corrections, Speech Language Impaired K-12.
2. Experience leading a team and providing professional learning opportunities
3. Excellent verbal and written communication skills.
4. Experience in curriculum development, IEP development, diagnostic and prescriptive training.

Approved: 03/25/1993

Revised: 07/01/1993

Revised: 08/17/2006

Revised: 03/02/2023

III. Instructional Actions

A. APPOINTMENT

<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
ALDRIDGE, NICOLE MELISSA AES COUNSELOR, ELEM 10 MONTH	Argyle Elementary	Effective 2023-01-27 10 MONTH / interim
BALDING, CHRISTINA ALAINE LJH COUNSELOR, JH 10 MONTH 10 MONTH	Lakeside Junior High	Effective 2023-01-17 10 MONTH / interim, all year
BRESHEARS, STEPHANIE LAVON WES TEACHER, VE/INCLUSION 10 MONTH	Wilkinson Elementary	Effective 2023-01-31 10 MONTH / interim
CAUDILL, MAKAYLA DEANN LAJ VE SELF-CONTAINED-ASD 10 MONTH	Lake Asbury Junior High School	Effective 2023-01-30 10 MONTH / interim
CHEESEMAN, REGINA BERNADETTE ROE TEACHER, SC, FIRST GR 10 MONTH	Rideout Elementary	Effective 2023-01-17 10 MONTH / interim
EDWARDS, SABRIAN DEWAYNE AES TEACHER, SC, KINDERGARTEN 10 MONTH	Argyle Elementary	Effective 2023-01-20 10 MONTH / interim
FREEMAN, ASHLEY MARIE CGE VE SELF-CONTAINED-EBD 10 MONTH	Coppergate Elementary	Effective 2023-01-31 10 MONTH / interim
GAMSBY, ELIZABETH NACOLE KHE TEACHER, SC, THIRD GR 10 MONTH	Keystone Heights Elementary	Effective 2023-02-06 10 MONTH / interim
KERR, ANNETTE ELIZABETH RVE TEACHER, SC, FIRST GR 10 MONTH	Ridgeview Elementary	Effective 2023-01-31 10 MONTH / interim
KIMBALL, CYNTHIA WOODEN LAJ TEACHER, LANGUAGE ARTS, JH 10 MONTH	Lake Asbury Junior High School	Effective 2023-02-02 10 MONTH / interim
LAYTON, BAILEY ASHTON TES TEACHER, SC, SIXTH GR 10 MONTH	Tynes Elementary	Effective 2023-01-19 10 MONTH / interim
LYNCH, NADINE LYNN AES TEACHER, SC, SECOND GR 10 MONTH	Argyle Elementary	Effective 2023-02-02 10 MONTH / interim
MELGARD, ALLISON TAYLOR LAJ TEACHER, FOREIGN LANG, JH 10 MONTH	Lake Asbury Junior High School	Effective 2023-02-06 10 MONTH / interim
RAY, AUTUMN NICOLE GCJ TEACHER, SCIENCE, JH 10 MONTH	Green Cove Springs Junior High	Effective 2023-02-08 10 MONTH / interim
SCHOENTHALER, BRITTANY MICHELLE FIE TEACHER, VE/INCLUSION 10 MONTH	Fleming Island Elementary	Effective 2023-01-19 10 MONTH / interim
THIBODEAUX, NICOLE LYNN RHS TEACHER, SOC STUD, SH 10 MONTH	Ridgeview High School	Effective 2023-02-09 10 MONTH / interim
TURNER, AMY RENEE	FL Youth Challenge Academy	Effective 2023-01-31

III. Instructional Actions**A. APPOINTMENT**

<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
FYA TEACHER, DROPOUT PREV SH 10 MONTH		10 MONTH / interim

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III. Instructional Actions

B. RE-APPOINTMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
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III. Instructional Actions**C. RE-DESIGNATION**

	<u>Name/Assignment</u>	<u>Site</u>	<u>Previous Assignment</u>
	MATHEWS, REBEKKA LOUISE ESE CURR SPEC 12 MO 12 MONTH	Exceptional Student Education	Effective 2023-02-02 / redesignated from / ESE CURR SPEC 11 MO / 11 MONTH
0.8	REYNOLDS JR, STEVEN MICHAEL DEAN -SH 11-MONTH 11 MONTH	Keystone Heights High School	EFFECTIVE 08/02/2022 / TRANSFER FROM KHE TEACHER, PHYSICAL ED EL / 10 MONTH
0.2	REYNOLDS JR, STEVEN MICHAEL KHH TEACHER, PHYS ED SH 11MO 11 MONTH	Keystone Heights High School	EFFECTIVE 08/02/2022 / TRANSFER FROM KHE TEACHER, PHYSICAL ED EL / 10 MONTH

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III. Instructional Actions

D. TRANSFER

Name/Assignment	Site	Previous Assignment
CHAMPAGNE, TIMOTHY JAMES CEB TEACHER, SC, THIRD GR 10 MONTH	Charles E. Bennett Elementary	Effective 2023-02-06 /transfer from / RHS TEACHER, BUSINESS ED
CONSIDINE, JACQUELINE ANNE DOE MEDIA SPECIALIST, ELEM 10 MONTH	Plantation Oaks Elementary	Effective 2023-03-20 /transfer from / POE TEACHER, SC, FIFTH GR
DUVALL, CHERYL ANNE LAJ TEACHER, MATHEMATICS, JH 10 MONTH	Lake Asbury Junior High School	Effective 2023-02-01 /transfer from / TBE TEACHER, SC, SIXTH GR
FULENWIDER, KRISTIN LAROE SPC TEACHER, SC, FIRST GR 10 MONTH	Swimming Pen Creek Elem	Effective 2023-02-06 /transfer from / INSTRUCTIONAL - CWL 10 MO
HURST, TROY MASTERS BLC TEACHER, DROPOUT PREV SH 10 MONTH	Bannerman Learning Center	Effective 2023-01-30 /transfer from / MHS TEACHER, VE/INCLUSION

III. Instructional Actions

E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

	<u>Name/Assignment</u>	<u>Site</u>	
	BALDING, CHRISTINA ALAINE LJH COUNSELOR, JH 10 MONTH 10 MONTH	Lakeside Junior High	Effective 2023-01-20 RESIGNATION
	BOWEN, MIKAYLA WOOLWINE OHS TEACHER, LANGUAGE ARTS, SH 10 MONTH	Oakleaf High School	Effective 2023-02-24 RESIGNATION
0.9	CAUDILL, MAKAYLA DEANN LAJ GENERAL HEALTH ASSISTA 9 MON SU	Lake Asbury Junior High School	Effective 2023-01-27 RESIGNATION
	CONSIDINE, FRANCIS ROBERT POE TEACHER, SC, SIXTH GR 10 MONTH	Plantation Oaks Elementary	Effective 2023-02-08 CONCLUDE EMPLOYMENT
	DODSON, WHITNEY JOSEPH SBJ TEACHER, ART, ELEM 10 MONTH	S. Bryan Jennings Elementary	Effective 2023-01-12 RESIGNATION
	HALLO, REBECCA LYN RVE TEACHER, SC, FIRST GR 10 MONTH	Ridgeview Elementary	Effective 2023-01-27 RESIGNATION
	HARRIS, ISABELLA SPC TEACHER, SC, FIRST GR 10 MONTH	Swimming Pen Creek Elem	Effective 2023-02-03 RESIGNATION
	JOSHUA, SARAH ALICE SIP CURRICULUM COACH/TRAINER 10 MONTH	PROFESSIONAL DEVELOPMENT	Effective 2023-03-01 RESIGNATION
	KALMUS, KRISTIN FARINA GPE TEACHER, INSTRUCT TECH EL 10 MONTH	Grove Park Elementary	Effective 2023-01-23 RESIGNATION
	KAUFMAN, DANIEL ROBERT DOE TEACHER, PHYSICAL ED EL 10 MONTH	Discovery Oaks Elementary	Effective 2023-02-10 RESIGNATION
	KEY, MAURA ELISABETH CHE TEACHER, PRE-KDG ESE 10 MONTH	Clay Hill Elementary	Effective 2023-02-10 RESIGNATION
	LEON, CHRISTOPHER TROY OPH TEACHER, MATHEMATICS, SR 10 MONTH	Orange Park High	Effective 2023-01-10 CONCLUDE EMPLOYMENT
	MOSELEY, JAMES DANIEL WJH TEACHER, SOC STUD, JH 10 MONTH	Wilkinson Jr High	Effective 2023-02-14 RESIGNATION
	NEWLIN, ROSA LEIGH TSA, ST TRNG 10 MONTH	PROFESSIONAL DEVELOPMENT	Effective 2023-02-03 RESIGNATION
	SWENSON, EDWIN OTTO LAJ TEACHER, MATHEMATICS, JH 10 MONTH	Lake Asbury Junior High School	Effective 2023-03-20 RESIGNATION
0.9	TURNER, AMY RENEE FYA COMPUTER LAB ASSISTANT 9 MON SU	FL Youth Challenge Academy	Effective 2023-01-30 RESIGNATION

III. Instructional Actions**E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT**

<u>Name/Assignment</u>	<u>Site</u>	
WHITE, BENJAMIN DAVIS OHS TEACHER, SOC STUD, SH 10 MONTH	Oakleaf High School	Effective 2023-02-09 RESIGNATION
WILSON, LISA KAY MHS VE SELF-CONTAINED-EBD 10 MONTH	Middleburg High	Effective 2023-02-28 RESIGNATION

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III. Instructional Actions

F. SUPPLEMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Supplement Action</u>
	ADAMS, LISA MICHELLE FIH TRACK ASST SH SUPPLEME	Fleming Island High School	Resignation
0.1	ARTUNDUAGA, CASEY DIANE CVA (.128) SIXTH PERIOD SUPPLEME	Clay Virtual Academy	Appointment
0.3	BAKER, SARAH A MHS SENIOR CLASS SPONSOR SUPPLEME	Middleburg High	Appointment
	BEZUE, TAMEKA DANIELLE RHS TENNIS HD SH SUPPLEME	Ridgeview High School	Appointment
	BISSON, SHARON ELIZABETH READING ENDORSEMENT SUPPLEME	Coppergate Elementary	Appointment
	BLACKNER, ANDREW GREGORY CHS TENNIS HD SH SUPPLEME	Clay High	Appointment
	BLACKNER, AUBRIE KEALANA CHS TENNIS HD SH SUPPLEME	Clay High	Appointment
0.5	BUCK, ALEXANDER JOHN FIH DRILL SPONSOR SH SUPPLEME	Fleming Island High School	Appointment
	BUONOPANE, KAREN MICHELLE RHS JUNIOR CLASS SPONSOR SUPPLEME	Ridgeview High School	Appointment
	CHAMPAGNE, TIMOTHY JAMES RHS CO-CURR CLUB SUPPLEME	Charles E. Bennett Elementary	Resignation
	CONROY, SEAN PATRICK OHS DEPT HEAD 17-20 SUPPLEME	Oakleaf High School	Appointment
	COUILLARD, EDDIE B OLJ PEER TEACHER SUPPLEME	Oakleaf Junior High School	Appointment
0.1	DEROUSIE, BETHANY LOIS RHS (.128) SIXTH PERIOD SUPPLEME	Ridgeview High School	Appointment
	DICKINSON, CHARLES TODD KHH FOOTBALL HD HS 25% SUPPLEME	Keystone Heights High School	Resignation
	EBENER, JAMES PATRICK RHS TENNIS HD SH SUPPLEME	Ridgeview High School	Appointment
	ETHRIDGE, MICAH LEE OPH CO-CURR CLUB SUPPLEME	Orange Park High	Appointment
	FOWLER, BRENDA M KHH TRACK ASST SH SUPPLEME	Keystone Heights High School	Appointment
	GODWIN, KELLY JOYCE FYA DEPT HEAD (6-10) SUPPLEME	FL Youth Challenge Academy	Appointment

III. Instructional Actions

F. SUPPLEMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Supplement Action</u>
	GRYBB, PAUL A RHS TRACK HD SH SUPPLEME	Ridgeview High School	Resignation
	GUNSAULUS JR, WILLIAM CALVIN LJH BASEBALL ASST JH SUPPLEME	Lakeside Junior High	Resignation
	HACKETT, BRITTANY NICOLE CHS TRACK ASST SH SUPPLEME	Clay High	Appointment
	HAYNES, TENISE CAPRI CHS BASKETBALL ASST SH SUPPLEME	Clay High	Appointment
0.5	HOLLEY, MARY G MHS DEPT HEAD (11-16 SUPPLEME	Middleburg High	Appointment
	JACKSON, CARL LLOYD RHS TRACK HD SH SUPPLEME	Ridgeview High School	Appointment
	JACKSON, MEAGAN R RHS TRACK ASST SH SUPPLEME	Ridgeview High School	Appointment
	KUPFER, BRENT HOWARD FIH BASKETBALL ASST SH SUPPLEME	Fleming Island High School	Appointment
	LOONEY, KERRI RENEE CHS TRACK ASST SH SUPPLEME	Clay High	Appointment
	LOPER, STEPHANIE LYNN CHE ESE INTERVENTION FAC. SUPPLEME	Clay Hill Elementary	Appointment
0.5	LUBERICE, LOIS RHS JUNIOR CLASS SPONSOR SUPPLEME	Ridgeview High School	Resignation
	MAKINS NULL, AUTUMN SIERRA CHS TRACK HD SH SUPPLEME	Clay High	Appointment
	MARQUART, JESSICA ANN KHH SOFTBALL FP HD JV SUPPLEME	Keystone Heights High School	Appointment
	MARTIN, ELIAS WILLIAM MHS SOCCER HEAD JV SUPPLEME	Middleburg High	Appointment
	MASSEY, WILLIAM GARDNER KHH SOFTBALL FP ASST JH SUPPLEME	Keystone Heights High School	Appointment
	MCLENDON, BROOKLYN CAROLINE CHE TITLE 1 SUP ED SUPPLEME	Clay Hill Elementary	Appointment
	MINEO, ADAM SHAWN CHS SOCCER HEAD JV SUPPLEME	Clay High	Appointment
	NEESE, SHANNON RAE CHE ESE INTERVENTION FAC.	Clay Hill Elementary	Resignation

III. Instructional Actions

F. SUPPLEMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Supplement Action</u>
	SUPPLEME		
	PARKS, BYRON A MHS TRACK ASST SH SUPPLEME	Middleburg High	Appointment
	PEAK, JOSHUA ANTHONY KHH BASEBALL HEAD JH SUPPLEME	Keystone Heights High School	Appointment
	PERKINS, AIDAN L KHH BASEBALL ASST SH SUPPLEME	Keystone Heights High School	Appointment
	PHILLIPS, NIASIA MICHELLE RHS BASKETBALL ASST SH SUPPLEME	Ridgeview High School	Appointment
	PITCHFORD, CRISTA D CHE TITLE 1 SUP ED SUPPLEME	Clay Hill Elementary	Resignation
	PROPPER, CHARLES DANA CHS SOFTBALL FP ASST SH SUPPLEME	Clay High	Appointment
	RANSOM, JOSHUA R FYA DEPT HEAD (6-10) SUPPLEME	FL Youth Challenge Academy	Resignation
	REYNOLDS JR, STEVEN MICHAEL KHH FOOTBALL ASST HS 25% SUPPLEME	Keystone Heights High School	Resignation
	REYNOLDS JR, STEVEN MICHAEL KHH FOOTBALL HD HS 25% SUPPLEME	Keystone Heights High School	Appointment
	ROACH, CHRISTOPHER THOMAS KHH BASEBALL JV HD SH SUPPLEME	Keystone Heights High School	Appointment
	SKILES, MARSHA YOSHIKO ESE VERY SP ARTS COOR SUPPLEME	Exceptional Student Education	Resignation
0.5	STEVENS-ALT, MONICA LISA MHS JUNIOR CLASS SPONSOR SUPPLEME	Middleburg High	Appointment
	SWAIN, REBECCA REAMS CHS DEPT HEAD (6-10) SUPPLEME	Clay High	Resignation
0.5	SWAIN, REBECCA REAMS CHS SCI FAIR COOR LOCAL SUPPLEME	Clay High	Resignation
	THOMPSON, DERRICK LADALE LES SAFETY PATROL SUPPLEME	Lakeside Elementary	Resignation
	THOMPSON, GLEN EDWARD RHS SOFTBALL FP ASST SH SUPPLEME	Ridgeview High School	Resignation
	TOMARO, PAUL RHS TRACK ASST SH SUPPLEME	Ridgeview High School	Appointment
	VANDEWATER, STEPHEN	Lakeside Elementary	Appointment

III. Instructional Actions

F. SUPPLEMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Supplement Action</u>
	EDWARD LES SAFETY PATROL SUPPLEME		
	WALKER, AMY JO FIH TRACK HD SH SUPPLEME	Fleming Island High School	Resignation
0.5	WHITE, BENJAMIN DAVIS OHS DEPT HEAD 17-20 SUPPLEME	Oakleaf High School	Resignation
	WHITE, BENJAMIN DAVIS OHS FOOTBALL ASST HS 25% SUPPLEME	Oakleaf High School	Resignation
	ZANONE, JAMES DOUGLAS RHS TRACK ASST SH SUPPLEME	Ridgeview High School	Appointment

III. INSTRUCTIONAL ACTIONS 2022-2023

G. PENDING APPOINTMENTS

<u>Last Name</u>	<u>First Name</u>	<u>Site</u>	<u>Subject</u>	<u>OOF Subject</u>
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None

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III. INSTRUCTIONAL ACTIONS 2022-2023

H. OUT OF FIELD

<u>Last Name</u>	<u>First Name</u>	<u>Site</u>	<u>Subject</u>	<u>OOF Subject</u>
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None

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A. SUMMER SCHOOL

<u>Name/Assignment</u>	<u>Site</u>	<u>Effective Dates</u>
NONE		

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IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2022-2023

B. COMMUNITY EDUCATION

Appointments

NONE

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IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2022-2023

C. ADULT EDUCATION

Appointments

NONE

DRAFT

V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2022-2023

A. SUBSTITUTE TEACHER APPROVAL

Appointments

NONE

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VI. Support Actions

A. APPOINTMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Action/Effective</u>
	ARMSTRONG, NIKITA MICHELLE TRN BUS DRIVER TRANSPOR	Transportation	Effective 2023-02-06 TRANSPOR / Annual
	BRESHEARS, CASEY ALAN TRN BUS DRIVER TRANSPOR	Transportation	Effective 2023-01-12 TRANSPOR / Annual
	COLEMAN, VICTORIA LEIGH PES CAFE ASSISTANT 6 HOURS 9 MON CA	Robert M. Paterson Elementary	Effective 2023-01-30 9 MON CA / Annual
0.9	DECK, MARY-MARGARET JASMINE TES BEHAVIORAL HEALTH ASST 9 MON SU	Tynes Elementary	Effective 2023-01-27 9 MON SU / Annual
	DUBE, RICHARD ARTHUR SCHOOL RESOURCE OFFICER 12 MO SU	School Police Department	Effective 2023-01-20 12 MO SU / Annual
0.9	DUVERGE, CARVIN JUNIOR MHS BEHAVIORAL HEALTH ASST 9 MON SU	Middleburg High	Effective 2023-01-27 9 MON SU / Annual
0.9	DYAL, SAVANNAH GRACE TES BEHAVIORAL HEALTH ASST 9 MON SU	Tynes Elementary	Effective 2023-01-17 9 MON SU / Annual
	GALLAHER, PETER MCE CUSTODIAN 12 MO SU	Montclair Elementary	Effective 2023-01-23 12 MO SU / Annual
0.9	GENTRY, KELSEY KHE BEHAVIORAL HEALTH ASST 9 MON SU	Keystone Heights Elementary	Effective 2023-02-01 9 MON SU / Annual
	HENLEY, SOPHIA LYNN CGE CAFE ASSISTANT 3.75 HOURS 9 MON CA	Coppergate Elementary	Effective 2023-01-19 9 MON CA / Annual
0.9	KENT, KAYLEE ANN OPH BEHAVIORAL HEALTH ASST 9 MON SU	Orange Park High	Effective 2023-01-31 9 MON SU / Annual
	LAVIE FIGUEREDO, LOURDES MARIA LJH CUSTODIAN 12 MO SU	Lakeside Junior High	Effective 2023-01-24 12 MO SU / Annual
	LOMBARDO, CHERYL ANN RVE CAFE ASSISTANT 5.5 HOURS 9 MON CA	Ridgeview Elementary	Effective 2023-01-19 9 MON CA / Annual
0.9	MAGHRABI, REEM I OLJ BEHAVIORAL HEALTH ASST 9 MON SU	Oakleaf Junior High School	Effective 2023-01-10 9 MON SU / Annual
	NORDSTROM, FLORIDA LUCERO MCE CAFE ASSISTANT 4.5 HOURS	Montclair Elementary	Effective 2023-01-23 9 MON CA / Annual

VI. Support Actions**A. APPOINTMENT**

	<u>Name/Assignment</u>	<u>Site</u>	<u>Action/Effective</u>
	9 MON CA PATTERSON, DEBORAH M TRN BUS DRIVER TRANSPOR	Transportation	Effective 2023-01-30 TRANSPOR / Annual
0.9	PETERNELL, SARA ASHLY TBE GENERAL HEALTH ASSISTA 9 MON SU	Thunderbolt Elementary	Effective 2023-01-23 9 MON SU / Annual
	RAMIREZ, ROBERT TRN BUS DRIVER TRANSPOR	Transportation	Effective 2023-01-17 TRANSPOR / Annual
	READING, DAWN MARIE MBE CAFE ASSISTANT 5.75 HOURS 9 MON CA	Middleburg Elementary	Effective 2023-01-11 9 MON CA / Annual
	REEFER, LANCE LEE FNS CAFE VAN DRIVER 7.5 HOURS 9 MON SU	Food & Nutrition Srvc	Effective 2023-02-06 9 MON SU / Annual
	RICH, TASHALA F OHS CAFE ASSISTANT 5 HOURS 9 MON CA	Oakleaf High School	Effective 2023-02-03 9 MON CA / Annual
	RIVERA, SHEILA CRISTINE CHS CAFE ASSISTANT 4.25 HOURS 9 MON CA	Clay High	Effective 2023-01-31 9 MON CA / Annual
	RODRIGUEZ, SARAH MARIE WJH SCHOOL SECRETARY 10 MONTH 9 MON CA	Wilkinson Jr High	Effective 2023-01-25 9 MON CA / Annual
	SALAS, ALEXANDER PIERCE SCHOOL RESOURCE OFFICER 12 MO SU	School Police Department	Effective 2023-01-23 12 MO SU / AC Safety and Security
	SEEFELDT, JANALEE M OHS SCHOOL SECRETARY/ST SER 12 MO SU	Oakleaf High School	Effective 2023-01-24 12 MO SU / Annual
	STRONG, REAGAN ANASTASIA SBJ CAFE ASSISTANT 5.5 HOURS 9 MON CA	S. Bryan Jennings Elementary	Effective 2023-01-30 9 MON CA / Annual
0.9	THORNTON, SYDNEY CHEYENNE LAJ GENERAL HEALTH ASSISTA 9 MON SU	Lake Asbury Junior High School	Effective 2023-02-01 9 MON SU / Annual
	WISSEMAN, NANCY ELAINE TRN BUS DRIVER TRANSPOR	Transportation	Effective 2023-01-30 TRANSPOR / Annual
0.8	WRENN, LORI BRIANNE LAJ IN SCHOOL SUSPENSION 9 MON SU	Lake Asbury Junior High School	Effective 2023-01-25 9 MON SU / Annual

VI. Support Actions**B. RE-APPOINTMENT**

<u>Name/Assignment</u>	<u>Site</u>	
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VI. Support Actions

C. RE-DESIGNATION

	<u>Name/Assignment</u>	<u>Site</u>	<u>Previous</u>
0.9	HENEN, MEME A FIE GENERAL HEALTH ASSISTANT 9 MON SU	Fleming Island Elementary	Effective 2023-02-02 / redesignated from / FIE BEHAVIORAL HEALTH ASST / 9 MON SU
0.9	MARTELLE, LAURA MARIE ROE GENERAL ASSISTANT 9 MON SU	Rideout Elementary	EFFECTIVE 2022-08-08 TRANSFER FROM BEHAVIORAL HEALTH ASST
0.9	MARTIN, KALYNDA LEE WEC BEHAVIORAL HEALTH ASST 9 MON SU	W.E. Cherry Elementary	Effective 2023-02-03 / redesignated from / WEC BEHAVIORAL HEALTH ASST / 9 MON SU
0.9	MCINTYRE, HILLARY MARTIN PES GENERAL HEALTH ASSISTANT 9 MON SU	Robert M. Paterson Elementary	Effective 2022-08-08 / redesignated from / PES GENERAL HEALTH ASSISTANT / 9 MON SU
0.9	MCINTYRE, HILLARY MARTIN PES GENERAL HEALTH ASSISTANT 9 MON SU	Robert M. Paterson Elementary	Effective 2022-09-18 / redesignated from / PES GENERAL HEALTH ASSISTANT / 9 MON SU
	PADGETT, MONICA ELIZABETH STS ADMINISTRATIVE SECRETARY 12 MO SU	CLIMATE AND CULTURE	EFFECTIVE 2022-07-01 TRANSFER FROM MHS SCHOOL SECRETARY 12 MONTH
0.9	RHODES, JOSHUA JAMES OPH BEHAVIORAL HEALTH ASST 9 MON SU	Orange Park High	Effective 2023-01-16 / redesignated from / OPH BEHAVIORAL HEALTH ASST / 9 MON SU

VI. Support Actions

D. TRANSFER

	<u>Name/Assignment</u>	<u>Site</u>	<u>Previous</u>
0.9	ALVAREZ, LEAVY J KHH BEHAVIORAL HEALTH ASST 9 MON SU	Keystone Heights High School	Effective 2023-01-30 /transfer from / KHE BEHAVIORAL HEALTH ASST
0.9	BAGASAN, CRISTINA N KHH BEHAVIORAL HEALTH ASST 9 MON SU	Keystone Heights High School	Effective 2023-01-19 /transfer from / KHH GENERAL HEALTH ASSISTA
	CORDINGLEY, MANDY ELAINE TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	Effective 2023-01-27 /transfer from / TRN BUS DRIVER
0.9	ELLIS, JACKIE D KHH GENERAL HEALTH ASSISTA 9 MON SU	Keystone Heights High School	Effective 2023-01-19 /transfer from / KHH BEHAVIORAL HEALTH ASST
	LAWRENCE, JESSICA PATE RHS TESTING/ADMIN SUPPORT ASST 10 MONTH	Ridgeview High School	Effective 2023-02-01 /transfer from / CHS COMPUTER LAB ASSISTANT
0.8	MILLIGAN, TAYLOR MACKENZIE CHS COMPUTER LAB ASSISTANT 9 MON SU	Clay High	Effective 2023-02-07 /transfer from / CHS GENERAL HEALTH ASSISTA
	PIERSON, DAWN C MBE ST RECORD SEC 12 MO 12 MO SU	Middleburg Elementary	Effective 2023-01-24 /transfer from / SUPPORT - CWL 9 M0 183
	RAMOS, DAMARIS OPE CUSTODIAN 12 MO SU	Orange Park Elementary	Effective 2023-02-08 /transfer from / SBJ CUSTODIAN
0.9	RUDAO, KATIE LYNN CHS GENERAL HEALTH ASSISTA 9 MON SU	Clay High	Effective 2023-01-18 /transfer from / CGE BEHAVIORAL HEALTH ASST
	SMITH, MARY F SED ACCOUNTING SUPPORT ASST 12 MO SU	Wilkinson Jr High	Effective 2023-02-13 /transfer from / WJH BOOKKEEPER
	SMITH, VICTORIA Y OHS CAFE ASSISTANT 4 HOURS 9 MON CA	Oakleaf Junior High School	Effective 2023-01-25 /transfer from / OHS CAFE ASSISTANT 6.5 HOURS

VI. Support Actions

E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

	Name/Assignment	Site	Effective/Action
	BRUTON, GEORGENA M TRN BUS DRIVER TRANSPOR	Transportation	Effective 2023-01-12 CONCLUDE EMPLOYMENT
0.9	BURKETT, LINDA ANN LAE BEHAVIORAL HEALTH ASST 9 MON SU	Lake Asbury Elementary	Effective 2023-01-25 CONCLUDE EMPLOYMENT
	BUSSEY, BREIAL PHENIQUE TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	Effective 2023-01-18 RESIGNATION
	CALIXTE, MARIE DARLINE OHS CUSTODIAN 12 MO SU	Oakleaf High School	Effective 2023-01-24 RESIGNATION
0.8	CHOU, JENNIFER MARIE STS HEALTH ASSISTANT 9 MON SU	CLIMATE AND CULTURE	Effective 2023-01-17 RESIGNATION
0.9	CRANE, LESLIE LEA RHS BEHAVIORAL HEALTH ASST 9 MON SU	Ridgeview High School	Effective 2023-01-11 CONCLUDE EMPLOYMENT
	EDMONDS, SUSAN L FIH BOOKKEEPER 12 MO SU	Fleming Island High School	Effective 2023-02-28 RETIREMENT
0.9	EMME, DESIREE ANN TES BEHAVIORAL HEALTH ASST 9 MON SU	Tynes Elementary	Effective 2023-01-20 RESIGNATION
	FLYNN, KATHI RHS TESTING/ADMIN SUPPORT ASST 10 MONTH	Ridgeview High School	Effective 2023-01-27 RESIGNATION
	HEATH, BARBARA M OPE CUSTODIAN 12 MO SU	Orange Park Elementary	Effective 2023-01-02 RESIGNATION
	HERRINGTON, ANNA FAHR LJH CAFE ASSISTANT 3 HOURS 9 MON CA	Lakeside Junior High	Effective 2023-01-13 CONCLUDE EMPLOYMENT
0.9	HURTADO, DIANA PRECILA TES BEHAVIORAL HEALTH ASST 9 MON SU	Tynes Elementary	Effective 2023-02-28 RESIGNATION
0.9	KOWAL, CIERRA KATELYN WEC BEHAVIORAL HEALTH ASST 9 MON SU	W.E. Cherry Elementary	Effective 2023-02-03 RESIGNATION
	LAForge, KARLA KAY TRN BUS DRIVER TRANSPOR	Transportation	Effective 2023-01-30 RESIGNATION
	LOUIS CION, MARIE B LJH CUSTODIAN 12 MO SU	Lakeside Junior High	Effective 2023-01-27 CONCLUDE EMPLOYMENT
	MARTINEZ, ALLISON MARIE OLJ LICENSED PRAC NURSE 10 MONTH	Oakleaf Junior High School	Effective 2022-12-21 RESIGNATION
	MCDANIEL, VALORIE L OPH CAFE ASSISTANT 5 HOURS	Orange Park High	Effective 2023-01-19 RESIGNATION

VI. Support Actions

E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Effective/Action</u>
	9 MON CA MELECIO LOPEZ, AIDA IRIS OHS CAFE ASSISTANT 5 HOURS 9 MON CA	Oakleaf High School	Effective 2023-01-06 CONCLUDE EMPLOYMENT
0.9	NERO, VICTORIA L RVE GENERAL HEALTH ASSISTA 9 MON SU	Ridgeview Elementary	Effective 2023-03-10 RESIGNATION
	NIPPER, KERRY L MNT DISTRICT SCH MAIN MECH 12 MO SU	Division of Support Svcs	Effective 2023-01-12 RETIREMENT
	RANG, PATRICIA L OPJ CAFE ASSISTANT 3 HOURS 9 MON CA	Orange Park Jr High	Effective 2023-01-27 CONCLUDE EMPLOYMENT
	READING, DAWN MARIE MBE CAFE ASSISTANT 5.75 HOURS 9 MON CA	Middleburg Elementary	Effective 2023-01-13 RESIGNATION
	ROBINSON, KENNETH D TES CUSTODIAN 12 MO SU	Tynes Elementary	Effective 2023-05-30 RESIGNATION
0.9	SEAL, SHELBY LYNN LAE BEHAVIORAL HEALTH ASST 9 MON SU	Lake Asbury Elementary	Effective 2023-01-13 RESIGNATION
	SEVILLA DE MARTINEZ, ANA AUXILIADORA FIH CAFE ASSISTANT 3.5 HOURS 9 MON CA	Fleming Island High School	Effective 2023-02-02 RESIGNATION
0.9	SIMON, FELICIA MARIE KHH BEHAVIORAL HEALTH ASST 9 MON SU	Keystone Heights High School	Effective 2023-01-13 RESIGNATION
0.9	THOMAS, EMILY DELAINE CGE BEHAVIORAL HEALTH ASST 9 MON SU	Coppergate Elementary	Effective 2023-02-02 RESIGNATION
	TONEY, DAMIEN ROBERT MNT HVAC TECH 12 MO SU	Division of Support Svcs	Effective 2023-02-02 CONCLUDE EMPLOYMENT
	TROWBRIDGE, BRENDA CLAYTON RHS REGISTERED NURSE 10 MONTH	Ridgeview High School	Effective 2023-02-06 RESIGNATION
0.9	WETTERGREEN, HAYDEN KNOX MCE BEHAVIORAL HEALTH ASST 9 MON SU	Montclair Elementary	Effective 2023-01-27 RESIGNATION
0.9	WINTERS, RON NIA CHAKINA LES GENERAL HEALTH ASSISTA 9 MON SU	Lakeside Elementary	Effective 2023-01-17 RESIGNATION

VI. Support Actions

F. SUPPLEMENT

<u>Name/Assignment</u>	<u>Site</u>	<u>Previous</u>
CLINE, KAITLYN ANN KHH SOFTBALL FP ASST SH SUPPLEME	Mcrae Elementary	Appointment
CLINE, KAITLYN ANN KHH SOFTBALL FP HD JV SUPPLEME	Mcrae Elementary	Resignation
WAGNER, AMANDA LEA KHH SOFTBALL FP HD JH SUPPLEME	Keystone Heights High School	Appointment

DRAFT

School Board of Clay County

March 2, 2023 - Regular School Board Meeting

Title

C6 - Summer Programs Manual

Description

Each year, Clay County hosts several summer programs for the educational benefit of students. These programs are fundamentally designed to either remediate students or to maintain educational levels. These programs range from pre-kindergarten to high school levels. Programs are held at various sites and virtually in the District and have approved guidelines attached to each program. Special education students have access to each program sponsored.

Gap Analysis

By offering these programs, the District will help keep students progressing forward either in their reading skills or seeking grade/credit recovery. The benefit of these programs mostly impacts struggling or at-risk students.

Previous Outcomes

Students in all of the programs either retained learning levels or increased learning levels due to the summer programs being offered. At the junior high level, students were able to be promoted due to the passage of courses offered during this summer period. Similarly, students in grades 9-12 recouped credits due to the summer high school program. This enables the students to recoup credits or to maintain a pace so that receiving a high school diploma is possible.

Expected Outcomes

Students will continue to increase learning levels or recoup credits/courses in all programs. Programs that are offered (with the targeted audiences) are:

- Voluntary Pre-K: Children who will be 4-years old on or before 9/1/21 and have not used any portion of a Certificate of Eligibility from any Florida coalition during the 21-22 year;
- Summer Reading Camp: students eligible include: rising K, K, 1st, 2nd, 3rd, 4th, and 5th grade students;
- 6th grade and Junior High: students seeking to recover failed courses (virtual);
- High School: 9-12 students seeking credit recovery (virtual);
- Algebra 1 Credit Recovery for ESE Only; Students with disabilities who failed this course;
- Algebra 1 "Boot Camp"; students who have not passed the Algebra 1 EOC. This is a review session;
- 11th-12th Grade ESOL; ELL students scoring level 1 or 2 on the ELA FSA;
- ESE Extended School Year: ESE students who have been determined to need ESY services;
- Bannerman Learning Center: 6th - 12th grade students who are seeking to recover one or less credits to be promoted.

Strategic Plan Goal

Goal: Develop a High Quality and Aligned Instructional System

Strategy: 1.1.4 Explore innovative program options for rigorous opportunities at the elementary and secondary levels.

Recommendation

That the Clay County School Board approve the Summer Program Manual and the Calendar

Contact

Roger Dailey, Chief Academic Officer, 904.336.6904, roger.dailey@myoneclay.net

Treasure Pickett, Director K-12 Academic Services, 904-336-6918, treasure.pickett@myoneclay.net

Financial Impact

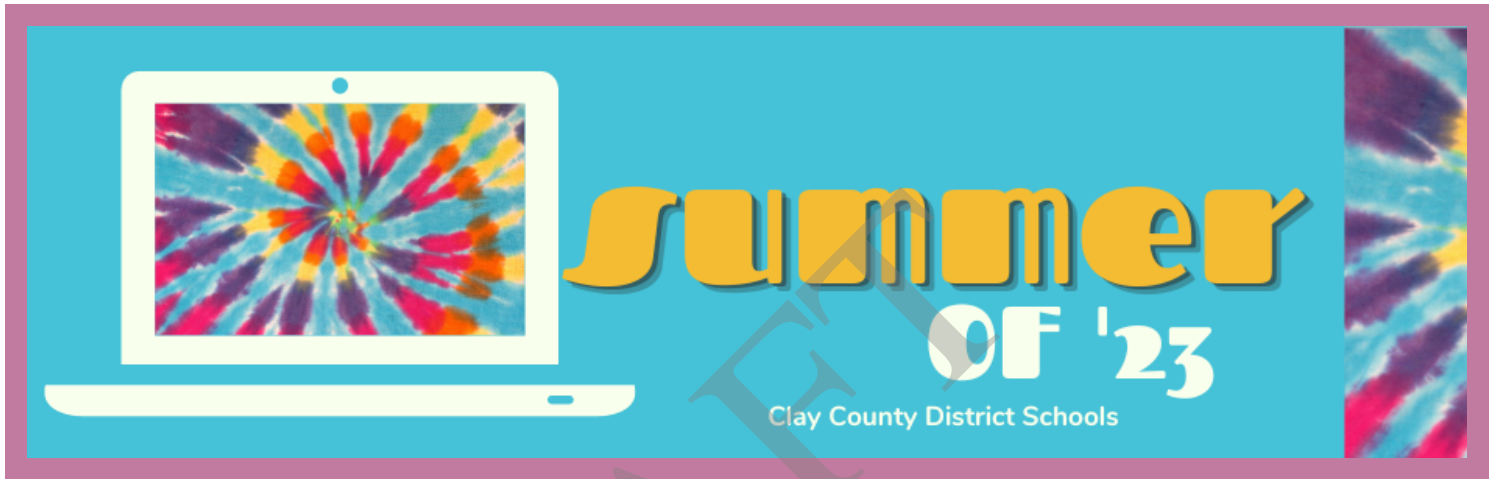
\$250,000.00

Review Comments

Attachments

📎 [March 2023 - 2023 Clay County Summer Programs Manual.pdf](#)

DRAFT



The Manual

Clay County School Board Members

District I

The Honorable Erin Skipper

District II

The Honorable Mary Bolla, Chairman

District III

The Honorable Beth Clark

District IV

The Honorable Michele Hanson

District V

The Honorable Ashley Gilhousen

Superintendent of Schools

The Honorable David Broskie

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2023 Summer Programs Overview

VPK and Rising K - 5th Grade Summer Reading Camp Calendar

6th - 12th Grade Credit Recovery Calendar

Extended School Year (ESY) Calendar

Program	Dates	Audience	Description of Program	Sites	Funding Source
Voluntary Pre-K Summer Program Program Details pp. 5-7	Teacher & Assistant Training Wed. 5/31/2023 8-3:30 Onsite at DIS Program Dates Teacher, Assistant, & Students Mon-Fri 6/1/2023- 7/31/2023 T & A: 7:30-4:00 S: 8-4:00 (38 Days) No School 7/3/2023-7/7/2023	Children who will be 4 years old on or before September 1, 2022 and have not used any portion of a Certificate of Eligibility from any Florida coalition during the 2022-23 school year. The goal of SVPK is to prepare young scholars for school readiness.	Summer VPK *evidence-based curriculum *evidence-based instruction *breakfast and lunch served *free for eligible students	Doctors Inlet (DIS) Summer VPK teachers must hold a valid and current teaching certificate and must have completed the required three 5-hour emergent literacy courses and the student performance standards training course.	Project 1458 Fund 100
Rising K, K, 1st, 2nd, 3rd, 4th, & 5th Grade Summer Reading Camp Program Details pp. 8-10	Teachers, Counselors, Nurses, & Assistants Rising K-2 Training Wed. 5/31/2023 8-3:30 Grades 3-5 Training Thurs. 6/1/2023 8-3:30 Rising K-5 Planning Thurs. 6/8/2023 9-12:00 Post Planning Thurs. 7/20/2023 12-1:30 Program Dates Teachers, Counselors, Nurses, & Assistants Mon-Fri 6/12/2023-7/20/2023 8:00-12:00 Students Mon-Fri 6/12/2023-7/20/2023 8:30-11:30 (20 Days) No School 7/3/2023-7/7/2023	Eligibility for Summer Reading Camp (SRC) is determined by state and district assessment data. Per state statute, 3rd grade students attending SRC will be assigned to a reading endorsed teacher. The goal of the SRC is to promote the development of foundational reading skills to close achievement gaps to ensure students are developing into proficient readers, writers, speakers, listeners, and thinkers.	Summer Reading Camp *supports rising kindergarten- 5th grade students *evidence-based curriculum *evidence-based instruction *transportation provided *free for eligible students	Coppergate (CGE) Discovery Oaks (DOE) Doctors Inlet (DIS) McRae (MRE) Middleburg (MBE) Montclair (MCE) SBJ Elementary (SBJ) Shadowlawn (SLE) Thunderbolt (TBE) *CVA students who are eligible to attend the SRC will be assigned to a SRC site based on their home address. <i>NOTE: Reading Camp teachers must be either Reading Endorsed or Reading Certified s.1011.62(8)(a)(5). 3rd grade SRC teachers must also be highly effective s.1008.25(7). Inclusion teachers must also be ESE Certified. Reading Camp school counselors are certified or pursuing Master's program level certification in school counseling.</i>	Grant 4813 June and July 2023 Fund 443
6th Grade & Junior High Credit Recovery Program Details pp. 11 - 13	Teachers: Mon-Thurs 6/8/2023-7/12/2023 Students: Mon-Thurs 6/12/2023-7/11/2023	6th-8th grade students* who are seeking to recover one or less credits/courses to be promoted <i>*Standard diploma, including students with disabilities in inclusion and self-contained classrooms</i>	Students will use Edgenuity Software for 14 days in a virtual learning setting.	Program will be offered through a virtual platform. Please contact the school concerning registration and other required information.	Grant 4813 June and July 2023 Fund 443

High School Credit Recovery Program Details pp. 14 - 16	Teachers: Mon-Thurs 6/8/2023-7/12/2023 Students: Mon-Thurs 6/12/2023-7/11/2023	9th-12th grade students* who are seeking to recover one or less credits/courses to be promoted <i>*Standard diploma, including students with disabilities in inclusion and self-contained classrooms</i>	Students will use Edgenuity software for 14 days in a virtual learning setting.	Program will be offered through a virtual platform. Please contact the school concerning registration and other required information.	Grant 4813 June and July 2023 Fund 443
Program	Dates	Audience	Description of Program	Sites	Funding Source
Algebra I Credit Recovery for ESE ONLY Program Details pp. 17 - 18	Teachers: 6/08/2023- 7/13/2023 Students & Assistants: 6/12/2023- 7/13/2023 No school on 7/3/2023-7/6/2023	Students with disabilities who are seeking to recover Algebra 1 credit and/or did not successfully pass the Algebra 1 End-of-Course (EOC) Assessment	A free program providing students with disabilities with every opportunity to pass the Algebra 1 End-of-Course (EOC) Assessment	KHH OHS RHS Transportation will be provided for all students.	Grant 4813 June and July 2023 Fund 443
Algebra I Boot Camp Program Details pp. 19-20	Teachers: 3 Days Planning Day 7/13/2023 7/17, 18, 19/2023 Students: 7/17/2023-19/2023	Students* who did not successfully pass the Algebra 1 End-of-Course (EOC) Assessment <i>*Standard diploma, including students with disabilities in inclusion and self-contained classrooms</i>	A program offered face to face that provides students with every opportunity to pass the Algebra 1 End-of-Course (EOC) Assessment	Program will be offered face to face at the home school (high schools only)	Grant 4813 June and July 2023 Fund 443
11th-12th ESOL Summer Language Program Program Details pp. 21-22 11th and 12th Grade ESOL Forms	Teachers: Mon-Thurs 6/8/2023- 6/22/2023 Students: Mon-Thurs 6/12/2023 -6/22/2023	English Language Learners (ELLs) categorized as a new arrival, non-English speaker, or as recommended	A free summer language program offered virtually providing ELLs the opportunity to enhance the English Language skills needed to pass assessments required to earn a high school diploma	Program will be offered virtually via synchronous sessions	Grant 4813 June and July 2023 Fund 443
ESE Extended School Year Program Details pp. 23-27 ESE ESY Calendar	Teacher Planning 6/7/2023 - 6/8/2023 Assistant & Nurse Planning 6/8/2023 Program Dates all staff & students Monday/Wednesday 6/12/2023- 7/12/2023 Tuesday/Thursday 6/13/2023- 7/13/2023 No school on 7/3/2023-7/6/2023	Students with disabilities who have been determined to need ESY services based on IEP team determination. The ESY calendar is a general framework for services; The IEP team makes the decision regarding ESY services necessary for the provision of FAPE.	Extended school year services are available to provide a Free Appropriate Public Education (FAPE) for students with disabilities	*ESY Sites McRae Elementary Lake Asbury Jr. High Bannerman Learning Center *Students are assigned to an ESY site based on their geographical location. Students are placed at BLC based on their needs.	Grant 4813 June and July 2023 Fund 443

Summer Voluntary Pre-Kindergarten Program (SVPK)

District Contact

Bianca Montoro

904-336-6965

bianca.montoro@myoneclay.net

Location	Feeders	Meals	Cost
Doctors Inlet Elementary (DIS)	Entire school district	Students will be provided breakfast, lunch, and a snack during the program.	Free with a Valid Certificate of Eligibility

Summer Voluntary Pre-Kindergarten Program Calendar

Teacher & Assistant	<p>Teacher & Assistant Key Pickup, Curriculum Professional Learning, and Planning:</p> <ul style="list-style-type: none"> • Doctors Inlet Elementary • Wednesday, May 31, 2023 • 8:00 a.m.-3:30 p.m. <p>Teacher & Assistant Summer VPK Program Dates:</p> <ul style="list-style-type: none"> • Doctors Inlet Elementary • Thursday, June 1, 2023-Monday, July 31, 2023 • 7:30 a.m.-4:00 p.m. • Monday-Friday
Students	<p>Summer VPK Program</p> <ul style="list-style-type: none"> • Thursday, June 1, 2023-Monday, July 31, 2023 • 8:00 a.m. - 4:00 p.m. • Monday-Friday
Important Dates	No Summer VPK during the week of Monday, July 3-Friday, July 7, 2023

Student Registration

Student Eligibility

The SVPK is a free, eight-week (38 days) summer learning program that provides instruction to students, preparing them for kindergarten readiness. The SVPK program enhances students' language and literacy, math, and social skills.

Eligible participants must be 4 years old on or before September 1, 2022 and have not used any portion of a Certificate of Eligibility from any Florida coalition during the 2022-2023 school year.

Student Notification

Parents can access the [2023 Summer VPK Flyer](#) with registration information on the District VPK Website, www.oneclay.net/vpk

Student Registration

To register, parents must obtain a Summer Certificate of Eligibility from the Florida Early Learning Coalition at <https://familyservices.floridaeearlylearning.com/>. The parent must then take the Certificate of Eligibility, along with the other required Clay County registration documents, to the VPK Summer School location to register the child into the SVPK program.

Curriculum & Instruction	
Time	8:00 a.m.-4:00 p.m.
Curriculum	Early Literacy and Learning Model/Plus (ELLM/Plus) Story Champs, KidLips, Lexia Core 5, and Heggerty Florida Early Learning and Developmental Standards
Instructional Methodologies	Direct, explicit, multisensory instruction: oral language, vocabulary, phonological awareness, math (emergent literacy and math)
Materials	Vocabulary rich readers for dialogic reading, manipulatives for phonological awareness and math instruction, letter naming cards, realia for building background and schema
Assessment	Screening: Florida's Star Early Literacy VPK Assessment Progress Monitoring: Lexia Core 5 and the VPK Paper-Based Assessment Outcome Measure: Florida's Star Early Literacy VPK Assessment

Student Policies

Student Code of Conduct

The "Student Code of Conduct" policies are to be followed during all summer school offerings.

Attendance

Students may not be absent for more than 3 days. In addition, repeated tardy or late pick-up (three or more) may also result in the student being withdrawn from the Summer VPK program.

Student Records

Initiating Summer VPK Student Records

VPK student records will be created upon completion of the district Summer VPK registration process. VPK student records will be stored in digital cum folders and shared electronically with Doctors Inlet Elementary. Doctors Inlet Elementary staff will submit each student's completed Certificate of Eligibility (COE) to Bianca Montoro. The Summer VPK teacher will administer Florida's Star Early Literacy VPK Assessment during the first and last week of the Summer VPK program.

Closing Out Summer VPK Student Records

The Summer VPK teacher will report student progress on Florida's Star Early Literacy VPK Assessment to families.

VPK Budget and Finance

Voluntary Prekindergarten – Fund 100 Function 5500 Project 1458 - June and July 2023

- VPK Summer Teachers 100-5500128-cost center-1458-0000-000-0
- VPK Summer Assistant 100-5500158-cost center-1458-0000-000-0

Rising K - 5th Grade Summer Reading Camp

District Contact

Bianca Montoro

904-336-6965

bianca.montoro@myoneclay.net

Locations	Feeders	Meals	Cost
The Summer Reading Camp will be hosted at CGE, DOE, DIS, MRE, MBE, MCE, SBJ, SLE, and TBE. Students attending the Summer Reading Camp will be assigned to a teacher at one of the program sites. *CVA students who are eligible to attend the SRC will be assigned to a SRC site based on their home address.	CGE= ROE & TES DOE= OVE & POE DIS= LES & SPC MRE= KHE MBE= CHE & WES MCE=GPE, OPE, RVE SBJ= AES & WEC SLE= CEB & LAE TBE= PES & FIE	Meals are not included. Students will be provided a daily snack during the program.	Free

Rising K, K, 1st, 2nd, 3rd, 4th, & 5th Grade Summer Reading Camp Calendar

Teachers (ESE & General Ed), Counselors, Nurses, & Assistants	<p>Rising K-2 Teachers, Counselors, Nurses, & Assistants SRC Curriculum Professional Learning</p> <ul style="list-style-type: none"> Wednesday, May 31, 2023 MPC in Green Cove Springs, 8:00 a.m.-3:30 p.m. <p>Grades 3-5 Teachers & Assistants SRC Curriculum Professional Learning</p> <ul style="list-style-type: none"> Thursday, June 1, 2023 MPC in Green Cove Springs 8:00 a.m.-3:30 p.m. <p>Rising K-Grade 5 Teachers, Counselors, Nurses, & Assistants Pre Planning & Key Pickup</p> <ul style="list-style-type: none"> Thursday, June 8, 2023 Assigned SRC School Sites 9 a.m. - 12:00 p.m. <p>Rising K-Grade 5 Teachers, Counselors, Nurses, & Assistants SRC Program Dates</p> <ul style="list-style-type: none"> Monday-Thursday June 12, 2023-July 20, 2023 Assigned SRC School Sites 8:00 a.m.-12:00 p.m. <p>Rising K-Grade 5 Teacher, Counselors, Nurses, & Assistants Post Planning & Key Turn-in</p> <ul style="list-style-type: none"> Thursday, July 20, 2023 Assigned SRC School Sites
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	<ul style="list-style-type: none"> 12:00 p.m.-1:30 p.m. <p>NOTE: Reading Camp teachers must be either Reading Endorsed or Reading Certified s.1011.62(8)(a)(5). 3rd grade SRC teachers must also be highly effective s.1008.25(7). Inclusion teachers must also be ESE Certified. Summer Reading Camp school counselors are certified or pursuing Master's program level certification in school counseling.</p>
Students	<p>Summer Reading Camp Program Dates</p> <ul style="list-style-type: none"> Monday June 12, 2023-Thursday, July 20, 2023 8:30 a.m.-11:30 a.m. Monday-Thursday
Important Dates	No Summer Reading Camp during the week of Monday, July 3-Friday, July 7, 2023
Attendance (Per page 44 of the CCDS 2022-23 Student Progression Plan)	The district policy for Summer Reading Camp attendance requires that students not miss more than two days of camp. In the event a student is absent more than two days he/she will be withdrawn from Summer Reading Camp. 3rd grade students who are dropped from the Summer Reading Camp due to attendance will not have the opportunity to take the SAT-10 test at the conclusion of camp. In addition, repeated tardiness or late pick-up (three or more) will also result in the student being withdrawn from the Summer Reading Camp program. This attendance policy is in place to ensure that students are provided with the maximum time for intensive reading instruction and intervention.

Student Registration

Eligibility

Eligibility for Summer Reading Camp (SRC) is determined by state and district assessment data. Per state statute, 3rd grade students attending SRC will be assigned to a reading endorsed teacher. The goal of the SRC is to promote the development of foundational reading and literacy skills to close achievement gaps.

Notification

School site administrators will notify and call students and establish the school of attendance via a parent letter: [Sample Rising K-5 Parent Notification Letter](#).

Registration

Once eligible students are invited, parents will complete the online registration, via the link embedded in the notification letter. School sites will assist parents with online registration if needed. If a parent does not have access to the internet, they can give verbal acknowledgement of attendance and the school will enroll them.

Curriculum & Instruction

Time	8:30 a.m.-11:30 a.m.
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Curriculum	Florida's Benchmarks for Excellent Student Thinking (B.E.S.T.) Standards for English Language Arts (ELA)
Instructional Methodologies	Brick and Mortar Learning Environment: Whole Group: Direct, Explicit Instruction using the Gradual Release of Responsibility Model to support a universal design of learning for inclusivity. Small Group: Direct, Explicit, Systematic Instruction using multisensory modalities for phonological awareness, phonics, vocabulary, fluency, and comprehension.
Materials	<ul style="list-style-type: none"> • Story Champs • Heggerty's Phonological Awareness & Phonemic Awareness • Lexia Core 5 • PRIDE Reading Program • KidLips • Decodables • B.E.S.T. Booklist Books for Read Alouds • Corrective Reading Decoding • Multisensory Foundational Skill Building Manipulatives for Reading • Sound Walls • Social-Emotional Learning Activities
Assessment	Screening: CUBED Assessment and the PAST Assessment Progress Monitoring: Lexia Core 5 Summative: CUBED Assessment, PAST Assessment, & SAT-10 (Grade 3 Only)

Student Records

Initiating Summer Reading Camp Records

Prior to the first day of the program, the district will provide Summer Reading Camp teachers with available student academic and registration information. SRC teachers will monitor student growth using a variety of assessments. SRC teachers will update student assessment data in the assessment HUB. SRC teachers will communicate beginning, mid, and end of SRC assessment data with students and their families.

For students with medical needs, refer to the process outlined in the Student Health Care Section of the ESY Task Instructions, which can be found in the Extended School Year section of this manual.

Closing Out Summer Reading Camp Student Screening and Progress Monitoring Records

Summer Reading Camp teachers will ensure beginning and end of SRC assessment data has been entered into the assessment HUB. 3rd grade student performance on the SAT-10 will be provided to the principal to communicate to families.

Rising K - 5th Grade Reading Camp Budget and Finance

Rising K - 5th Grade Reading Camp – Fund 443 Function 5100 Grant 4813 Program 801 - June and July 2023

- 443-5100128-cost center -0000-4813-801-2 for teachers
- 443-5100158-cost center -0000-4813-801-2 for assistants

6th Grade & Junior High Credit Recovery

District Contact

Treasure Pickett

904-336-6918

treasure.pickett@myoneclay.net

Location	Feeders	Meals	Cost
All students will participate in a virtual program and will be assigned to the appropriate class and teacher.	Entire School District	Meals not provided	Free

6th Grade & Junior High Credit Recovery Calendar

Teachers	Teacher Planning, 6/8/23; Postplanning 7/12/23 <ul style="list-style-type: none"> • Training/preplanning 8:30 a.m. - 11:30 a.m. at FIHS Lab 237 (mandatory) • Virtual post planning to finalize and post grades 8am-11am.
Support Facilitators	Support Facilitator Planning, 6/8/23 <ul style="list-style-type: none"> • Face-to-face Training/preplanning (includes 30 minute lunch break) • 8:30 a.m. - 3:30 p.m. at FIHS Lab 237 (mandatory) Program Dates & times all staff & students <ul style="list-style-type: none"> • 6/12/2023- 7/11/2023 • Monday/Wednesday, 2:00 p.m. - 7:00 p.m. • Tuesday/Thursday, 8:00 a.m. - 1:00 p.m. • No school on 7/3/2023-7/6/2023 Extended Work Days Support Facilitators <ul style="list-style-type: none"> • 7/12/23, Wednesday, 2:00 p.m. - 7:00 p.m. • 7/13/23, Thursday, 8:00 a.m. - 1:00 p.m. • 7/17/23, Monday, 8:00 a.m. - 1:00 p.m.
School Counselor (504 Support)	School Counselor Planning, 6/8/2023 <ul style="list-style-type: none"> • Face-to-Face at TTC • 10:00a.m.-12:00p.m. School Counselor Virtual Hours <ul style="list-style-type: none"> • 6/12/2023 - 7/11/2023 • 10:00a.m.- 2:00p.m. Extended Time/Days <ul style="list-style-type: none"> • 7/12/2023 - 7/13/2023, 9:00 a.m. - 3:00 p.m. • 7/17/2023, 10:00 a.m.-12:00 p.m.

Students	Operating Dates, 6/12/23 - 7/11/23 Mon & Wed - 2 pm - 7 pm Tues & Thurs - 8 am - 1 pm NOTE: Students will have course access on July 3rd-July 6th, but no teacher contact due to holiday. These dates are NOT included in the 14 days of teacher contact.
Assistants if applicable	Operating Dates, 6/12/23-7/11/23, Mon & Wed- 2 pm-7 pm Tues & Thurs- 8 am-1 pm
Important Dates	No School or Teacher Contact on 7/3-7/6.

Student Registration

Eligibility

The secondary summer program is for 6th - 8th grade students who are seeking to recover one or fewer credits/courses for promotional purposes. Summer grade recovery or course retake will be provided using an online software program for 14 days, in a virtual learning setting, with instruction delivered virtually.

If more than 2 half credits are needed, students may retake a failed course through CVA.

6th grade students who have failed one course must attend summer school. Students in 6th grade needing to retake a subject will be assigned to one of the virtual teachers. Elementary schools will provide parents with the information via a parent letter (see link to a sample letter in the notification section below).

Notification

The district will identify eligible students by June 6th. Schools will contact students and parents who qualify via a parent email in order to ensure their attendance. If the parent/guardian has a concern about whether or not their child has passed a particular class, the District encourages the parent/guardian to contact the school prior to the June 12th start date. Sample parent letters are provided for: 6th graders, and junior high students.

Registration

School counselors and school administrators will register students who earned a "D" or an "F" for summer school. Parents and students will be notified by email that they qualify for summer school.

Curriculum & Instruction	
Time	Mon & Wed- 2 pm-7pm; Tues & Thurs-8 am-1 pm
Curriculum	Florida Standards
Instructional	Individualized teacher facilitation, and independent practice

Methodologies	
Materials	Edgenuity
Assessment	Screening: End of course grades Progress Monitoring: Online software program data and teacher-developed records Outcome Measure: End of course grades for summer school course work

Student Records

Closing Out Summer School Records

The summer school teacher will report the student's end-of-course grades in a shared Google Doc for summer school coursework. School counselors will sort the Google Doc to capture their school's students and input grades into Synergy.

6th Grade & Junior Budget and Finance

6th Grade & Junior High Credit Recovery- Fund 443, Grant 4813, and Program 801 - June and July 2023

- 443-5100128-cost center-0000-4813-801-2 for teachers
- 443-5100158-cost center-0000-4813-801-2 for assistants

High School Credit Recovery

District Contact

Treasure Pickett

904-336-6918

treasure.pickett@myoneclay.net

Location	Feeders	Meals	Cost
Program is Offered Virtually.	Entire school district	Meals not provided	Free

High School Credit Recovery Calendar	
Teachers	<p>Teacher Planning, 6/8/23; 7/12/23</p> <ul style="list-style-type: none"> 6/8- Planning Meeting for training, 8:30 a.m. - 11:30 a.m. at FIHS Lab 237 (mandatory) 7/12- Virtual Final Planning day to finalize and post grades (8 am-11am)
Support Facilitators	<p>Support Facilitator Planning, 6/8/23</p> <ul style="list-style-type: none"> Face-to-face Training/preplanning (includes 30 minute lunch break) 8:30 a.m. - 3:30 p.m. at FIHS Lab 237 (mandatory) <p>Program Dates & times all staff & students</p> <ul style="list-style-type: none"> 6/12/2023- 7/11/2023 Monday/Wednesday, 2:00 p.m. - 7:00 p.m. Tuesday/Thursday, 8:00 a.m. - 1:00 p.m. No school on 7/3/2023-7/6/2023 <p>Extended Work Days Support Facilitators</p> <ul style="list-style-type: none"> 7/12/23, Wednesday, 2:00 p.m. - 7:00 p.m. 7/13/23, Thursday, 8:00 a.m. - 1:00 p.m. 7/17/23, Monday, 8:00 a.m. - 1:00 p.m.
School Counselor (504 Support)	<p>School Counselor Planning, 6/8/2023</p> <ul style="list-style-type: none"> Face-to-Face at TTC 10:00a.m.-12:00p.m. <p>School Counselor Virtual Hours</p> <ul style="list-style-type: none"> 6/12/2023 - 7/11/2023 10:00a.m.- 2:00p.m. <p>Extended Time/Days</p> <ul style="list-style-type: none"> 7/12/2023 - 7/13/2023, 9:00 a.m. - 3:00 p.m. 7/17/2023, 10:00 a.m.-12:00 p.m.
Students	<p>Operating Dates: 6/12/23 - 7/11/23, Mon & Wed: 2 pm - 7 pm;</p>

	Tues & Thurs: 8am - 1 pm. NOTE: Students will have course access on July 3rd-July 6th, but no teacher contact due to holiday. These dates are NOT included in the 14 days of teacher contact.
Assistants if applicable	Operating Dates: 6/12/23 - 7/11/23, Mon & Wed: 2 pm - 7 pm; Tues & Thurs: 8am - 1 pm.
Important Dates	No School/Teacher Contact on 7/3-7/6

Student Registration

Eligibility

The secondary summer program is for 9th-12th grade students who are seeking to recover one or fewer credits/courses for promotional purposes. Summer grade recovery or course retake will be provided using an online software program for 14 days, in a virtual learning setting, with instruction delivered virtually.

Each course recovered through the online software program requires 14 summer school days to recover, therefore, if two courses need to be recovered, one of these courses will need to be taken via virtual offerings outside of the summer school day (CVA). If a student needs an elective to be promoted or to graduate, the school can approve Clay Virtual as an option to obtain a second credit/course or an elective.

Notification

The district will identify eligible students by June 6th. Schools will contact students who qualify via a parent email in order to ensure their attendance. Sample parent letters are provided for high school students. Please edit the fields indicated to reflect the correct information for your school site.

Registration

School counselors and school administrators will register students who earned a "D" or an "F" for summer school. Parents and students will be notified by email that they qualify for summer school.

Curriculum & Instruction	
Time	Mon & Wed- 2 pm-7 pm; Tues & Thurs- 8 am-1 pm
Curriculum	Florida Standards
Instructional Methodologies	virtual individualized teacher facilitation, and independent practice

Materials	Online Software Program
Assessment	Screening: End of course grades Progress Monitoring: <i>Curriculum software</i> data and teacher-developed records Outcome Measure: End of course grades for summer school course work

High School Eligibility

Course Credit Options

Students needing to recover a credit may take one ½ credit or two ½ credits during the 14-day summer school session.

Student Code of Conduct

The “Student Code of Conduct” policies concerning appropriate technology usages are to be followed during all summer school offerings.

Student Records

Initiating Summer School Records

Prior to the first day of the program, the district will notify each school with student registration information. The teacher will be provided with student grades from the 2022-23 school year for each student.

Closing Out Summer School Records

The summer school teacher will report the end of course grades for summer school coursework, which will be reflected in the student’s record.

High School Budget and Finance

High School – Credit Recovery - Fund 443 Function 5100 Grant 4813 Program 801 - June and July 2023

- 443-5100128-cost center-0000-4813-801-2 for teachers
- 443-5100158-cost center-0000-4813-801-2 for assistants

Algebra 1 Credit Recovery for ESE ONLY

District Contact

Renee' Kemp

904-336-6877

jacqueline.kemp@myoneclay.net

Location	Feeders	Meals	Cost
KHH OHS RHS Transportation will be provided for all students	Entire school district	Meals not provided	Free

Algebra 1 Credit Recovery for ESE Only

Teachers	6/08/2023 Report to assigned school for virtual training 8:00 - 9:00 a.m. Planning at assigned school 9:00 a.m.-3:00 p.m (includes 30 min. lunch break) Operating Dates, 6/08/2023 - 7/13/2023, 7:45 a.m.-12:15 p.m. (Monday - Thursday)
Students	Operating Dates, 6/12/2023 - 7/13/2023, 8:00 a.m. - 11:30 a.m. (Monday - Thursday)
Assistants if applicable	Operating Dates, 6/12/2023 - 7/13/2023, 8:00 a.m. - 11:30 a.m. (Monday - Thursday)
Important Dates	No School on 7/3/2023 - 7/6/2023

Student Registration

Eligibility

ESE Only Algebra 1 Credit Recovery is available for students with disabilities who are seeking to recover Algebra 1 credit and/or did not successfully pass the Algebra 1 End-of-Course (EOC) Assessment.

Notification

The IEP team, including the parent, determines the need for extended school year services along with the location for services. Once it is determined that a student requires Algebra 1 Credit Recovery for ESE ONLY, the details of the program will be provided to the parent via the ESE teacher.

Registration

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Registration will be completed in collaboration with IEP teams at school sites.

Curriculum & Instruction	
Time	8:00 a.m.-11:30 a.m.
Curriculum	Florida Standards
Instructional Methodologies	Direct Instruction provided through whole class, small group, independent practice as well as the use of collaborative online tools in real time
Materials	Textbooks & standards-based materials, online tools
Assessment	Screening: Most recent Algebra 1 EOC data Progress Monitoring: Formative Assessment data and teacher-developed records Outcome Measure: Algebra 1 EOC Retake data

Student Policies

Attendance

Students are encouraged to attend all days assigned to a course.

Student Code of Conduct

The “Student Code of Conduct” policies are to be followed during all summer school offerings.

Student Records

Initiating Summer School Records

The teacher will be notified of student needs based on each student’s IEP, Algebra 1 EOC scores, and student grades from the 2022-2023 school year.

Closing Out Summer School Records

The Support Facilitator and/or ESE teacher will update the student’s goals and objectives in the IEP, and the summer school teacher will report end of course grades for summer school course work, which will be reflected in the student’s record.

Alg 1 ESE Budget and Finance

High School – Algebra 1 Credit Recovery – for ESE ONLY - Func 5200 Grant 4813 Program 801 - June and July 2023

- 443-5200128-cost center-0000-4813-801-2 for teachers
- 443-5200158-cost center-0000-4813-801-2 for assistants

Algebra 1 Boot Camp

District Contact

Treasure Pickett

904-336-6918

Treasure.Pickett@myoneclay.net

Location	Feeders	Meals	Cost
Program will be offered face-to-face (if spring scores have not been released, this camp may not be applicable)	Students will register online	Meals not provided	Free

Algebra 1 Boot Camp Calendar

Teachers	Teacher Planning, 7/13/23; 9:00-12:00 Operating Dates, 3 days-7/17,18,19- 7:45 a.m. - 11:15 a.m.
Students	Operating Dates, 3 days- 7/17,18,19- 8:00 a.m. - 11:00 a.m. (Contact time with Teacher)
Assistants if applicable	Operating Dates, 7/17, 18, 19- 8:00 a.m. - 11:00 a.m.
Important Dates	Retake assessment on 7/20.

Student Registration

Eligibility

Students who did not successfully pass the Algebra 1 End-of-Course (EOC) Assessment will have the opportunity to attend Algebra 1 Boot Camp. In addition, students who wish to retake the EOC in order to achieve a higher score to improve their final grade (only a “D” or “F”) may do so.

Notification

Schools will contact all students who qualify via a parent letter and/or a phone call.

Registration

School counselors and school administrators will register students who earned a “D” or an “F” for summer school. Parents and students will be notified by email that they qualify for summer school.

Curriculum & Instruction	
Time	8:00 a.m. - 11:00 a.m. Contact Time with Teacher
Curriculum	Florida Standards
Instructional Methodologies	face to face instruction
Materials	standards-based materials
Assessment	Screening: Most recent Algebra 1 EOC data Progress Monitoring: Formative Assessment data and teacher-developed records Outcome Measure: Algebra 1 EOC Retake data

Student Records

Initiating Summer School Records

Prior to the first day of the program, the school will notify each school with student registration information. The teacher will be provided with each student's Algebra 1 EOC scores and student grades from the 2022-23 school year.

Alg 1 Boot Camp Budget and Finance

High School – Algebra 1 Boot Camp Fund 443 Grant 4813 Program 801 - June and July 2023

- 443-5100128-cost center-0000-4813-801-2 for teachers
- 443-5100158-cost center-0000-4813-801-2 for assistants

11th- 12th Grade ESOL Summer Language Program

District Contact

Renee Hatcher

904-336-0306

renee.hatcher@myoneclay.net

Location	Feeders	Meals	Cost
Program Offered Virtually	Entire school district	Meals not provided	Free

11th - 12th Grade ESOL Summer Reading Program

Teachers	Virtual Teacher Planning: 6/8/2023, 8:00 a.m. - 12:00 p.m. Operating Dates: 6/12/2023 - 6/22/2023, 7:45 a.m. - 12:15 p.m. (Monday - Thursday)
Students	Operating Dates: 6/12/2023 - 6/22/2023 (Teacher Contact Times) 8:00am - 12:00pm

Student Registration

Eligibility

The ESOL Summer Reading Program is a language program that offers currently enrolled ESOL students entering 11th or 12th grade, or existing 12th graders who will earn a certificate of completion in 2023, the opportunity to enhance their English Language proficiency in an effort to pass the required assessments to earn a high school diploma. English Language Learners (ELLs) who are new arrivals, non-English speakers, or those students who have not passed the required assessments will be eligible to attend.

Notification

Schools will provide eligible students with an [informational flyer](#) to apply for the program. School Counselors will ensure that eligible ELL students receive the information. Should a parent need translation assistance, they can contact the district ESOL office, or [Google Translate](#) can be used as a translation tool for words and phrases.

Registration

School sites will assist parents with registration if needed.

Curriculum & Instruction	
Time	8:00 a.m. - 12:00 p.m. Contact Time with Teacher
Curriculum	Florida Standards
Instructional Methodologies	Virtual independent practice with a focus on academic vocabulary, rigorous text, technical writing, and testing strategies
Materials	ACT preparation materials
Assessment	Screening: Most recent ELA FSA data, ACT data, or SAT data Progress Monitoring: Formative assessments and teacher-developed records Outcome Measure: ELA FSA Retake data, ACT data, or SAT data

Student Records

Initiating Summer School Records

Prior to the first day of the program, the district will notify each school with student registration information. The teacher will be provided with each student's most recent FSA ELA, ACT and/or SAT scores and student grades.

Closing Out Summer School Records

The summer school teacher will report the end of course grades for summer school coursework, which will be reflected in the student's record.

ESOL Budget and Finance

11th - 12th Grade ESOL Summer Reading - Fund 443 Grant 4813 Program 801 - June and July 2023

- 443-5100128-cost center-0000-4813-801-2 for teachers
- 443-5100158-cost center-0000-4813-801-2 for assistants

11th- 12th Grade ESOL Summer Language Program Forms

[ESOL Informational Flyer \(English\)](#)

[ESOL Informational Flyer \(Espanol\)](#)

[ESOL Informational Flyer \(Haitian Creole\)](#)

ESE Extended School Year

District Contact

Renee' Kemp

904-336-6877

jacqueline.kemp@myoneclay.net

Locations*	Feeders	Meals	Cost
McRae Elementary Lake Asbury Jr. High Bannerman Learning Center	Entire school district	Meals not provided	Free

ESE Extended School Year Calendar*

Teachers	<ul style="list-style-type: none"> Planning Days, 6/07/2023 and 6/08/2023, 7:30 a.m. - 12:30 p.m., report to assigned school Lake Asbury Jr. High & Bannerman Learning Center Operating Dates, 6/12/2023 - 7/12/2023 Monday/Wednesday 7:45 a.m. - 12:15 p.m. (Does Not Include Lunch) McRae Elementary School Operating Dates, 6/13/2023 - 7/13/2023 Tuesday/Thursday 7:45 a.m. - 12:15 p.m. (Does Not Include Lunch) Direct Instruction provided through whole class, small group, independent practice as well as the use of collaborative online tools in real time
Students	<ul style="list-style-type: none"> Lake Asbury Jr. High & Bannerman Learning Center Operating Dates, 6/12/2023 - 7/12/2023 Monday/Wednesday 8:00 a.m. - 12:00 p.m. (includes a 15 minute break) McRae Elementary School Operating Dates, 6/13/2023 - 7/13/2023 Tuesday/Thursday 8:00 a.m. - 12:00 p.m. (includes a 15 minute break) Direct Instruction provided through whole class, small group, independent practice as well as the use of collaborative online tools in real time
Assistants & Nurses	<ul style="list-style-type: none"> Planning Days, 6/08/2023, 7:30 a.m. - 12:30 p.m., report to assigned school Lake Asbury Jr. High & Bannerman Learning Center Operating Dates, 6/12/2023 - 7/12/2023 Monday/Wednesday 7:45 a.m. - 12:15 p.m. (Does Not Include Lunch) McRae Elementary School Operating Dates, 6/13/2023 - 7/13/2023 Tuesday/Thursday 7:45 a.m. - 12:15 p.m. (Does Not Include Lunch)
Important Dates	<ul style="list-style-type: none"> No School Monday, July 3, 2023 - Thursday, July 6, 2023

*The ESY calendar is a general framework for services; The IEP team makes the decision regarding ESY services necessary for the provision of FAPE.

Student Registration

Extended school year services are available to provide a Free Appropriate Public Education (FAPE) for students with disabilities and must be considered by the IEP team as part of the provision of a free appropriate public education. The IEP team determines the need for ESY services and location of those services. It is important that IEP teams consider a variety of criteria or factors when determining whether ESY services are necessary in order to ensure the provision of FAPE. The necessity for ESY services and/or the duration of those services cannot be limited based on the type or the degree of disability. ESY services must be addressed at least annually for each student with a disability. ESY is NOT any of the following: summer school, child care, respite care, intended to maximize educational opportunity or potential growth, a longer school day, one-size-fits-all, or provided based on specific areas of disability, level of service, or type of classroom placement.

Criteria that the IEP team can use to determine whether a student requires ESY services may include but not be limited to:

- **Regression/Recoupment** - Will the student regress substantially in a critical life skill related to his or her IEP goals if ESY services are not provided?
- **Critical Point of Instruction** - Is the student at a crucial stage in mastering a critical life skill, when a lapse in services would substantially harm the child's chances of learning that skill?
- **Nature/Severity of Disability** - Is the nature or severity of the student's disability such that the student will not receive a reasonable level of benefit from his or her educational program during the regular school year if ESY services are not provided?
- **Special Circumstances** (e.g., transition from school to work) - Are there extenuating circumstances that make it unlikely that the student will receive FAPE without ESY services?

If a student is determined to need ESY, the IEP team must also consider the type of services needed. Some options for services may include direct instruction; take-home instructional materials; itinerant teacher services, tutorials; services contracted through community or outside agencies; consultation.

Notification

The IEP team, including the parent, determines the need for extended school year services. Once it is determined that a student requires extended school year services, the details of the program will be provided to the parent via the ESE teacher. The ESY Calendar is a framework for services can be located on page three of this manual.

Registration

Registration will be completed in collaboration with IEP teams at school sites.

Location

Students who require services through ESY programs will be served at a site based on their geographical location and needs. Please refer to the ESY calendar for a general framework of services.

Student Policies

Attendance

Students are encouraged to attend each day of the program.

Student Code of Conduct

The “Student Code of Conduct” policies are to be followed during all summer school offerings.

Student Records

Initiating Summer School Records

The ESY teacher will be notified of student needs based on each student’s IEP.

Closing Out Summer School Records

The ESY Teacher will update the student’s goals and objectives on the IEP, and complete the Summary of Progress document, which can be found in the ESY Task Instructions.

ESE Budget and Finance

ESE Summer School/Extended School Year – Fund 443 Function 5200 Grant 4813 Program 801 - June and July 2023

- ESE Summer Teachers 443-5200128-cost center-0000-4813-801-2
- ESE Summer PTs, OTs 443-5200138-cost center-0000-4813-801-2
- ESE Summer Assistants 443-5200158-cost center-0000-4813-801-2
- ESE Summer BRT/BLC 443-5200128-cost center-0000-4813-801-2
- ESE Summer Nurses 443-6100168-cost center-0000-4813-801-2

ESE Extended School Year Calendar

[Extended School Year \(ESY\) Calendar](#)

Instructional

The following are the instructional qualifications for summer school:

ARTICLE XIV

PROFESSIONAL QUALIFICATIONS AND ASSIGNMENTS

C. All instructional employment in summer school shall be filled according to the following criteria:

1. All teachers who apply shall apply for summer school classroom positions which are open at centers affecting their school. Requests to teach summer school shall be presented to the district Human Resources Division.
2.
 - a. Only teachers under contract in the county for the year preceding or for the next year will be considered for summer school employment.
 - b. No teacher receiving an unsatisfactory evaluation during the regular school year will be eligible for summer school employment.
3. Assignments to such positions in each summer school center shall be made according to the following ranked criteria:
 - a. Proper certification and qualifications are held by the employee.
 - b. Employee has taught one (1) year in the subject applied for within the past three (3) years or is assigned to teach the subject for the next school year.
 - c. Uninterrupted seniority in the district.
4. During the first three days of summer school, the following ranked criteria shall be used should there be a need to reduce the number of teachers in a specific subject area within the school, or, for exceptional education teachers on a district-wide basis:
 - a. Teachers who do not hold proper certification or qualifications.
 - b. Teachers who have not taught one (1) year in the subject within the past three (3) years or is not assigned to teach the subject for the next school year.
 - c. Teachers with least uninterrupted district seniority.
5. Summer school teachers shall not be required to teach less than two (2) hours per day.

Notes:

- Positions are based on open enrollment. Once positions are determined, the positions will be subject to minimum required enrollment.
- If a teacher needs to be absent, Principals should work with their faculty and attempt to find a substitute. The absent teacher will not receive pay for the hours missed and the teacher who took their place can be paid.

- If a program has additional requirements, these requirements will be listed with the position posting.

Additional Requirements for VPK:

- Under course code number 5100590 VPK Summer Program, VPK summer school instructional personnel must hold a valid Florida certificate with a bachelor degree or higher in one of the following: Early Childhood Education, Pre-Kindergarten or Primary Education, Preschool Education, Family and Consumer Science Education, Elementary Education.
- It is **required** that instructional personnel have the following training listed on their DCF transcripts: Implementing the Florida Standards in Preschool Classrooms: 3 Years Old to Kindergarten (VFSP) and 15 Hours of Emergent Literacy training in alignment with House Bill (HB) 419 and HB 7011). The training **must be completed prior** to the determined summer school VPK placements: [Training and Registry Login](#).
- Job sharing will be allowed for the Summer Pre-Kindergarten Program as long as both teachers and the administrator agree to work a Summer A (May 31, 2023 – June 30, 2023) and Summer B (July 1, 2023 – July 31, 2023) prior to the first day of the program.

Additional Requirements for Summer Reading Camp

Summer Reading Camp teachers must be either Reading Endorsed or Reading Certified and rated highly effective.

Support

Placement of support personnel in summer school positions when allocated shall be made in the best interest of the student in accordance with the IEP, current job title, consideration of the mix of the exceptionalities in the summer school setting, employee's familiarity with the specific group of students, ESE experience and training, and all else being equal, seniority. The primary consideration shall be the goal of providing optimal staffing for students within the summer school center.

School Board of Clay County

March 2, 2023 - Regular School Board Meeting

Title

C7 - K-12 Academic Services Out of State and Overnight Student Travel

DRAFT

Description

The School Board recognizes that field trips, when used for teaching and learning integral to the curriculum, are an educationally sound and important ingredient in the instructional program of the schools. Properly planned and executed field trips supplement and enrich classroom instruction by providing learning experiences that will enhance mastery of the curriculum standards of the State of Florida. A field trip is defined as any planned, student-travel activity which is approved as part of the district's educational program and is under the direct supervision and control of an instructional staff member or any advisor as designated by the Superintendent.

Field Trips Details

School	Date	Destination	Group	Purpose
Lake Asbury Junior High	3/1 - 3/2/23	FFA LTC Haines City, FL	FFA	Florida FFA Middle School Conference
Lake Asbury Junior High	3/24 - 3/27/23	Orlando, FL	FCCLA	FCCLA Competition
Oakleaf Junior High	3/1 - 3/2/23	Haines City, FL	FFA	Florida FFA Middle School Conference
Fleming Island High	3/4/23	Douglas, GA	NJROTC Drill Team	Area 12 Drill Competition
Fleming Island High	3/24 - 3/25/23	McDonough, GA	NJROTC Drone Team	Drone Team event
Fleming Island High	Tenative dates: 4/11 - 4/16/24	New York, New York	Band	Opportunities to perform in a world class hall hear concerts by the best musicians in the country.
Middleburg High	2/17 - 2/18/23	Tampa, FL	Girls Weightlifting	Team qualified for State Championship
Middleburg High	3/2 - 3/3/23	Haines City, FL	FFA	FFA Leadership Conference
Middleburg High	3/3 - 3/5/23	Orlando, FL	Prostart Culinary Students	Prostart competition
Middleburg High	3/20 - 3/22/23	Haines City, FL	FFA Floriculture, Nursery and Landscape teams	FFA competition
Middleburg High	3/29 - 4/2/23	Pensacola, FL	NJROTC	Navy National Drill competition
Middleburg High	3/30 - 4/2/23	Pensacola, FL	NJROTC Drill Team	Drill competition
Middleburg High	4/28 - 4/30/23	Colts Neck, NJ	NJROTC Academic Team	Academic competition - Brain Brawl Nationals
Oakleaf High	1/20 - 1/22/23	Gainesville, FL	Model United Nations	Gator MUN Conference
Oakleaf High	3/2 - 3/3/23	Haines City, FL	FFA	FFA Competition
Orange Park High	3/3 - 3/4/23	Douglas, GA	NJROTC	Drill championship
Ridgeview High	3/3 - 3/4/23	Tifton, GA	Baseball	Baseball competition

Gap Analysis

Field trips provide students with a window to the real world that they don't get in the classroom, and they can help students understand real-world applications to abstract concepts.

Previous Outcomes

All out of county activity trips are selected, planned, evaluated, and approved or rejected in conformity with written district policy.

Expected Outcomes

It is important to recognize that learning outcomes from field trips can range from cognitive to affective outcomes. Exposing students to new experiences and can increase interest and engagement in academics regardless of prior interests.

Strategic Plan Goal

Ensure that every classroom provides a quality and rigorous instructional experience in order to elevate student outcomes.

Recommendation

That the Clay County School Board approve out of county student travel.

Contact

Roger Dailey, Assistant Superintendent of Curriculum & Instruction; roger.dailey@myoneclay.net; 904-336-6904

Treasure Pickett, Director of K-12 Academic Services; treasure.pickett@myoneclay.net; 904-336-6918

Financial Impact

None

Review Comments**Attachments**

📎 [March 2023 Student Travel.pdf](#)

SCHOOL DISTRICT
FIELD TRIP REC

ADMINISTRATIVELY APPROVED

Received too late for Feb, 2022

Board Meeting

Received for information: March 2, 2023

1. School Requesting: LASH
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier ☒ Other _____
If Commercial Carrier or Other, please state type: Enterprise Rental
3. Trip(s) Overnight: Yes ☒ No _____ Trip(s) Out-of-State: Yes _____ No ☒
4. Dates of Field Trip*: 3/1/23 - 3/2/23 Destination*: FFA LTC - Haines City, FL
5. Group Taking Trip: FFA
6. If using private vehicles, list approved driver(s): _____
7. Educational Value of Field Trip: The conference helps middle school members discover leadership opportunities, potential career choices in agriculture, and the values of the FFA mission.
8. Supporting Florida Standards Benchmark(s) with Narrative(s): Ag Foundations - 08.03, 08.04, 08.05, 08.06, 09.01, 09.02, 09.05, 09.07. Intro to Ag - 05.01, 05.02, 05.04
9. Number of Students*: 5-6 Number of Chaperones*: 1
10. Cost Per Student: ~\$125.00 Budget Code or Source to be charged: FFA 4031
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: ~11:00 am 3/1/23 Returning Time*: ~4:30 pm 3/2/23

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

Kamryn Smith
Teacher, Team Leader, Department Head, Etc.
[Signature]
Principal
[Signature]
Assistant Superintendent
[Signature]
Superintendent

1/20/23
Date
1/23
Date
1/24/23
Date
1/24/23
Date

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Smith, Kamryn <kamryn.smith@myoneclay.net>

[ALL - Florida Ag Ed] Conference Registration: 2023 Middle School Conference (Makeup from December)

1 message

Singleton, Mitchell via ALL - Florida Ag Ed <all+mitchell.singleton_at_flaffa.org@floridaaged.org>

Tue, Jan 17, 2023 at 6:43 AM

Reply-To: "Singleton, Mitchell" <mitchell.singleton@flaffa.org>

To: all@floridaaged.org

Florida FFA is excited to announce the **2021 Florida FFA Middle School Conference (MSC)**!

This conference is the third phase of the Florida FFA leadership continuum. The conference will be held **at the Florida FFA Leadership Training Center (LTC), March 1-2, 2021 (Wednesday/Thursday).**

Middle School Conference (MSC) is a conference specifically designed to introduce middle school FFA members to opportunities in FFA. The conference helps middle school members discover leadership opportunities, potential career choices in agriculture, and the values of the FFA mission.

This conference is open to all middle school members on a first-come, first-served basis.

CONFERENCE FACTS**Location**

Florida FFA Leadership Training Center (LTC)
5000 Firetower Road
Haines City, FL 33844

Eligibility

Open to all Middle School FFA Members

Register Online

Registration should be completed by the FFA Chapter Advisor at: <https://floridaffa.formstack.com/forms/2022msc>

Costs

Student \$125
Adult Double \$150
Adult Single \$195

Price includes meals, lodging, conference materials, shirt, etc. Adult Single Occupancy is based on limited availability and may not be available.

Chaperones

Please remember that the advisor attendance policy is in effect and all students must be accompanied by a designated school district representative. In the event that the designated representative is not the FFA advisor, a chaperone designation letter from the school principal is required at the time of check-in. It is imperative that the letter specify the name of the chaperone and include the principal's signature. If your designated school district representative is another FFA advisor from your county, it is imperative that all parties are aware before arriving at the conference.

Dress Code

Students should be in official dress for the opening of the conference. Students will need business casual clothing for the remainder of the conference. Students should arrive in official dress as we will not check into rooms until dinner.

Registration

Registration should be completed using the online registration form link above. Registration must be completed for each attendee attending the conference, including advisors and chaperones. Once we have your registration we will reserve your spot. We anticipate this conference to fill up quickly.

Required Forms

Florida FFA requires that each student complete and submit the Florida FFA Permission and Emergency Medical Form, including notary signature, for each overnight event. The Permission Form can be found attached to this email. Please bring completed form with you to the conference. Please do not fax or send permission forms prior to the event.

Cancellation Policy

Fees are non-refundable unless cancellations are made 48 hours in advance to check-in. All payments are due at time of check in. If payment is not received at check-in, a credit card will be necessary to secure conference attendance.

Conference Schedule (Tentative)

Day 1 (Wednesday):

3:30 pm Check In

4:30-5:00 pm Conference Opener (Official Dress)

5:00-6:00 pm Session 1

6:00-7:15 pm Dinner (Change to Business Casual)

7:30-8:30 pm Session 2

8:30-9:30 pm Social

9:45-10:15 pm Reflections

10:30 pm Lights Out

Day 2 (Thursday):

7:15 am Flag Raising (Conference T-shirt)

7:30 am Breakfast (Check out of rooms)

8:30 am Session 3

9:30 am Break

9:45 am Session 4

11:00 am Closing Session

Mitchell J. Singleton

Program Coordinator

Florida FFA Association, Inc.

Phone | 352-378-0060

Fax | 352-378-6061

Email | Mitchell.Singleton@flaffa.org

Web | www.floridaffa.org

Mail | 5600 SW 34th Street, Gainesville, Florida 32608

FFA makes a positive difference in the lives of students by developing their potential for *premier leadership, personal growth* and *career success* through agricultural education.

The Florida FFA Association is a resource and support organization that does not select, control, supervise or approve local chapter or individual member activities except as expressly provided for in the Florida FFA Constitution and Bylaws.

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 **permissionform.pdf**
89K

DRAFT

SCHOOL DISTRICT
FIELD TRIP REQ

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
March 2, 2023

1. School Requesting: LASH
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier X Other _____
If Commercial Carrier or Other, please state type: Charter
3. Trip(s) Overnight: Yes X No _____ Trip(s) Out-of-State: Yes _____ No X
4. Dates of Field Trip*: 3/24-3/27 Destination*: Orlando
5. Group Taking Trip: FCCLA
6. If using private vehicles, list approved driver(s): _____
7. Educational Value of Field Trip: Students will compete in events that further their education + skills learned in class, take part in parliamentary procedure, + work with others as a team.
8. Supporting Florida Standards Benchmark(s) with Narrative(s): Cause 8960370
standards - 1.01, 1.02, 1.03, 1.04, 1.05,
9. Number of Students*: 7 Number of Chaperones*: 1
10. Cost Per Student: 195 Budget Code or Source to be charged: Internal Account
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 9:am Returning Time*: 4 pm

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

Teacher, Team Leader, Department Head, Etc.

Principal

Assistant Superintendent

Superintendent

Date

Date

Date

Date

SCHOOL DISTRICT OF CL

FIELD TRIP REQ

1. School Requesting: Oakleaf Junior High
2. Transportation (Check One):
 School Bus(s) _____ Private Vehicle(s) ☒ Commercial Carrier _____ Other _____
 If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes ☒ No _____ Trip(s) Out-of-State: Yes _____ No _____
4. Dates of Field Trip*: March 1-2, 23 Destination*: Haines City FL
5. Group Taking Trip: FFA
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. Rebecca Jenna
7. Educational Value of Field Trip: Conference designed to introduce middle school students to FFA Leadership opportunities, career, and mission of FFA
8. Supporting Florida Standards Benchmark(s) with Narrative(s): 9.01 Identify and describe leadership 8.06 Demonstrate good listening skills
9. Number of Students*: 4 Number of Chaperones*: 1
10. Cost Per Student: 0 Budget Code or Source to be charged: _____
 (Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 8:00 am Returning Time*: 5:00 pm

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

R. Jenna
 Teacher/Team Leader, Department Head, Etc.
Rebecca Jenna
 Principal
Rebecca Jenna
 Assistant Superintendent
R. Jenna
 Superintendent

1-19-23

Date

1/27/23

Date

1/31/23

Date

2/8/23

Date

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
March 2, 2023

SCHOOL DISTRICT OF C
FIELD TRIP REQUEST

1. School Requesting: FLEMING ISLAND
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier X Other _____
If Commercial Carrier or Other, please state type: COAST BUS ANNETT TRANSPORTATION
3. Trip(s) Overnight: Yes _____ No X Trip(s) Out-of-State: Yes X No _____
4. Dates of Field Trip*: 4 MAR 2023 Destination*: COFFEE H.S. DOUGLAS, GA
5. Group Taking Trip: NJROTC DRILL TEAM
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. _____
7. Educational Value of Field Trip: NJROTC CURRICULUM AND TEAM SPORTS
AREA-12 DRILL CHAMPIONSHIP MEET
8. Supporting Florida Standards Benchmark(s) with Narrative(s): SAME AS ABOVE
9. Number of Students*: 40 Number of Chaperones*: 5
10. Cost Per Student: 0 Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 0830 Returning Time*: 2100

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

DAVID KELLER / NJROTC SNSE
Teacher, Team Leader, Department Head, Etc.
[Signature]
Principal
[Signature]
Assistant Superintendent
[Signature]
Superintendent
SEC-1-2723; E. 2/13/2019

1/11/2023
Date
1/11/23
Date
1/13/23
Date
1/25/23
Date

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
March 2, 2023

SCHOOL DISTRICT OF CL
FIELD TRIP REC

1. School Requesting: FLEMING ISLAND
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier _____ Other X
If Commercial Carrier or Other, please state type: RENTAL VANS (X2) ENTERPRISE
3. Trip(s) Overnight: Yes X No _____ Trip(s) Out-of-State: Yes X No _____
4. Dates of Field Trip*: 24-25 MAR 2023 Destination*: MCDONOUGH HIGH SCHOOL
MCDONOUGH, GA
5. Group Taking Trip: NJROTC DRONE TEAM
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. _____
7. Educational Value of Field Trip: SUPPORTS NJROTC EVENTS (STEM)
8. Supporting Florida Standards Benchmark(s) with Narrative(s): SAME AS ABOVE
9. Number of Students*: 8 Number of Chaperones*: 2
10. Cost Per Student: 0 Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 10:00 AM Returning Time*: 10:30 P.M.

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

DAVID KELLER / NJROTC / SNSE
Teacher, Team Leader, Department Head, Etc.

Principal

Assistant Superintendent

Superintendent

SEC-1-2723; E. 2/13/2019

2/6/2023
Date

2/6/23
Date

2/8/23
Date

2/8/23
Date

2/8/23
Date

2/8/23
Date

2/8/23
Date

2/8/23
Date

47

SCHOOL DISTRICT OF CLAY (FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
March 2, 2023

1. School Requesting: Fleming Island Hio
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier X Other _____
If Commercial Carrier or Other, please state type: Charter Bus
3. Trip(s) Overnight: Yes X No _____ Trip(s) Out-of-State: Yes X No _____
4. Dates of Field Trip*: mid April 2023 ^{Tentative dates (4/11-4/16)} Destination*: New York, New York
_{Estimate}
5. Group Taking Trip: FIHS Band
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. _____
7. Educational Value of Field Trip: This trip will offer students opportunities to play in a world class hall and hear concerts and performances by the best musicians in the country.
8. Supporting Florida Standards Benchmark(s) with Narrative(s): MU.912.C.1, MU.912.C.3, MU.912.H.1, MU.912.H.3, MU.912.F.1, MU.912.F.3
9. Number of Students*: 100 ^{# approximately} Number of Chaperones*: 20
10. Cost Per Student: 2000 Budget Code or Source to be charged: Internal
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: N/A Returning Time*: N/A

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

Carol B...
Teacher, Team Leader, Department Head, Etc.

Thomas E. Pittman
Principal

[Signature]
Assistant Superintendent

[Signature]
Superintendent

2/6/23
Date

2/6/23
Date

2/10/23
Date

2/13/23
Date

Date

478

SCHOOL DISTRICT

FIELD TRIP REQUEST

1. School Requesting: Middleburg HI
2. Transportation (Check One):
 School Bus(s) _____ Private Vehicle(s) ☒ Commercial Carrier _____ Other _____
 If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes ☒ No ☒ Trip(s) Out-of-State: overnight for state Yes ☒ No ☐
4. Dates of Field Trip*: see schedule attached Destination*: state 2/17-18
5. Group Taking Trip: Girls Weightlifting
6. If using private vehicles, list approved driver(s): _____
7. Educational Value of Field Trip: _____
8. Supporting Florida Standards Benchmark(s) with Narrative(s): _____
9. Number of Students*: 25 Number of Chaperones*: _____
10. Cost Per Student: _____ Budget Code or Source to be charged: _____
 (Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: _____ Returning Time*: _____

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

Chase W. H. H.
 Teacher, Team Leader, Department Head, Etc.

[Signature]
 Principal

[Signature]
 Assistant Superintendent

[Signature]
 Superintendent

1-4-23

Date 1-4-23

Date 1/13/23

Date 1/25/23

Date _____



MIDDLEBURG HIGH SCHOOL



Girls Weightlifting 2022

DATE	OPPONENT	LOCATION	TIME	Special Events
11/10	RHS	HOME	4:00 PM	
11/17	CHS	Away	4:00 PM	
12/1	OHS	Away	3:00 PM	
12/8	FIHS	Home	4:00 PM	
12/15	OPHS	Home	3:30 PM	*Senior Night*
1/11	Clay County Meet	OHS	3:00 PM	
1/26	Districts	RHS	2:00 PM	
2/2/23	Regionals	TBD	TBD	
2/17/23-2/18/23	State	RP Funding Center-Tampa	TBD	

*District Game

Principal – Martin Aftuck
Athletic Director – Casey Thompson
Head Coach – Chase Weiskopf

* Original event cancelled on Nov. 8th; Rescheduled on 1/13

ADMINISTRATIVELY APPROVED

Received too late for Feb, 2022

Board Meeting

Received for information: March 2, 2023

1. School Requesting: MHS
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier _____ Other ☒
If Commercial Carrier or Other, please state type: Rental Van
3. Trip(s) Overnight: Yes ☒ No _____ Trip(s) Out-of-State: Yes _____ No ☒
4. Dates of Field Trip*: 3/2-3 /2023 Destination*: Haines City, FL (FL FFA LTC)
5. Group Taking Trip: MHS FFA
6. If using private vehicles, list approved driver(s): _____
7. Educational Value of Field Trip: Leadership development for FFA members.
Develop action plans for chapter events and learn how to
influence peers to participate in FFA.
8. Supporting Florida Standards Benchmark(s) with Narrative(s): 810681. 9.1 Identify &
describe leadership characteristics; 9.8 develop SMART goals;
9.7 Identify opportunities for leadership development available through
FFA.
9. Number of Students*: 6 Number of Chaperones*: 1
10. Cost Per Student: \$160 Budget Code or Source to be charged: 4031-FFA
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 7 Am Returning Time*: 7 pm

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

Rachel Brown
Teacher, Team Leader, Department Head, Etc.

Principal

Assistant Superintendent

Superintendent

1/14/23
Date

1/14/23

Date

1/23/23

Date

1/25/23

Date

SCHOOL DISTRICT C
FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
March 2, 2023

1. School Requesting: Middleburg Hs
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) X Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: ENTERPRISE 7 PASSENGER VAN
3. Trip(s) Overnight: Yes X No _____ Trip(s) Out-of-State: Yes _____ No X
4. Dates of Field Trip*: March 3-5, 2023 Destination*: Rosen Plaza Hotel Orlando, FL
5. Group Taking Trip: Junior & Senior Prostart Culinary students
6. If using private vehicles, list approved driver(s): Jessica Simpson, Dionna Nelson
7. Educational Value of Field Trip: FRYA PROSTART COMPETITIONS GIVE STUDENTS THE OPPORTUNITY TO COMPETE IN CULINARY & MANAGEMENT EXERCISES AT A HIGH LEVEL. STUDENTS WILL RECEIVE MENTORSHIP + FEEDBACK FOR GROWTH
8. Supporting Florida Standards Benchmark(s) with Narrative(s): 1.0 RECOGNIZE & IDENTIFY CAREER & EMPLOYMENT OPPORTUNITIES 9.0 IDENTIFY FRONT & BACK OF THE HOUSE DUTIES 10.0 CREATE & PRESENT FOODS CREATIVELY 16.0 PRACTICE PROFESSIONAL TECHNIQUES
9. Number of Students*: 12 Number of Chaperones*: 2
10. Cost Per Student: _____ Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 11am 3/3/23 Returning Time*: 8pm 3/5/23

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

Teacher, Team Leader, Department Head, Etc. _____

Principal _____

Assistant Superintendent _____

Superintendent _____

Date

Date

Date

Date

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
March 2, 2023

SCHOOL DISTRICT C
FIELD TRIP REQUEST

1. School Requesting: MHS
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: rental vans
3. Trip(s) Overnight: (Yes X) No _____ Trip(s) Out-of-State: Yes _____ No X
4. Dates of Field Trip*: 3/20/23 - 3/22/23 Destination*: Orlando / Haines City
5. Group Taking Trip: Floriculture + Nursery + Landscape Teams - FFA
6. If using private vehicles, list approved driver(s): _____
7. Educational Value of Field Trip: Students will exhibit their knowledge gained in classroom + after school practice in the area of plant science - plants / tools / pests id ~~XXXXXXXXXX~~
8. Supporting Florida Standards Benchmark(s) with Narrative(s): 5.01 identify specializations within the plant industry 21.01 Identify common indoor plants 23.04 Demonstrate botanical name of plants
9. Number of Students*: 12 Number of Chaperones*: 2
10. Cost Per Student: \$100 Budget Code or Source to be charged: 4031
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 7:00 AM Returning Time*: 5:00 pm

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

Missi Hendricks
Teacher, Team Leader, Department Head, Etc.
[Signature]
Principal
[Signature]
Assistant Superintendent
[Signature]
Superintendent

1/9/23
Date
1/9/23
Date
1/13/23
Date
1/25/23
Date

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
March 2, 2023

SCHOOL DISTRICT
FIELD TRIP REC

1. School Requesting: MIDDLEBURG H. S.
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier _____ Other ☒
If Commercial Carrier or Other, please state type: CHARTER BUS
3. Trip(s) Overnight: Yes ☒ No _____ Trip(s) Out-of-State: Yes _____ No ☒
4. Dates of Field Trip*: MAR 29 - APR 2 Destination*: PENSACOLA, FL
5. Group Taking Trip: MIDDLEBURG NJROTC
6. If using private vehicles, list approved driver(s): _____
7. Educational Value of Field Trip: COMPETE IN NAVY NATIONAL DRILL COMPETITION
8. Supporting Florida Standards Benchmark(s) with Narrative(s): _____
9. Number of Students*: 30 Number of Chaperones*: 4
10. Cost Per Student: 0 Budget Code or Source to be charged: NJROTC 3167
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: MAR 29, 2023 3:00 PM Returning Time*: APR 2, 2023 5:00 PM

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

AARON LEE NJROTC
Teacher/ Team Leader, Department Head, Etc.

[Signature]
Principal

[Signature]
Assistant Superintendent

[Signature]
Superintendent

1/30/23

Date

1/30/23

Date

1/3/23

Date

2/8/23

Date

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
March 2, 2023

SCHOOL DISTRICT
FIELD TRIP REQUEST

1. School Requesting: MIDDLEBURG HIGH SCHOOL
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier ☒ Other _____
If Commercial Carrier or Other, please state type: CHARTER BUS
3. Trip(s) Overnight: Yes ☒ No _____ Trip(s) Out-of-State: Yes _____ No ☒
4. Dates of Field Trip*: MAR 30 - APR 2/20 Destination*: PENSACOLA, FL
5. Group Taking Trip: NJROTC DRILL TEAM
6. If using private vehicles, list approved driver(s): N/A
7. Educational Value of Field Trip: DRILL COMPETITION
8. Supporting Florida Standards Benchmark(s) with Narrative(s): N/A
9. Number of Students*: 30 Number of Chaperones*: 2
10. Cost Per Student: 0 Budget Code or Source to be charged: ROTC 3167
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: MAR 30 0900 Returning Time*: APR 2 1600

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

[Signature] NJROTC
Teacher, Team Leader, Department Head, Etc.

[Signature]
Principal

[Signature]
Assistant Superintendent

[Signature]
Superintendent

1/17/23
Date

1/17/23
Date

1/23/23
Date

1/25/23
Date

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
March 2, 2023

SCHOOL DISTRICT
FIELD TRIP R

1. School Requesting: MIDDLEBURG HIGH SCHOOL
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier ☒ Other ☒
If Commercial Carrier or Other, please state type: COMMERCIAL AIRLINE
3. Trip(s) Overnight: Yes ☒ No _____ Trip(s) Out-of-State: Yes ☒ No _____
4. Dates of Field Trip*: APR 28 - 30 / 2023 Destination*: COLTS NECK, NJ
5. Group Taking Trip: NJ ROTC ACADEMIC TEAM
6. If using private vehicles, list approved driver(s): _____
7. Educational Value of Field Trip: COMPETE IN ACADEMIC COMPETITION /
BRAIN BRAWL NATIONALS
8. Supporting Florida Standards Benchmark(s) with Narrative(s): N/A
9. Number of Students*: 10 Number of Chaperones*: 2
10. Cost Per Student: N/A Budget Code or Source to be charged: ROTC 3167
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: APR 28 - 0900 Returning Time*: APR 30 - 2000 (8:00pm)

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

AARON LEE NJ ROTC
Teacher, Team Leader, Department Head, Etc.
[Signature]
Principal
[Signature]
Assistant Superintendent
[Signature]
Superintendent

1/17/23
Date
1/17/23
Date
1/23/23
Date
1/25/23
Date

[Signature]

SCHOOL DISTRICT
FIELD TRIP REC

ADMINISTRATIVELY APPROVED

Received too late for Feb, 2022

Board Meeting

Received for information: March 2, 2023

1. School Requesting: Oakleaf High
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) ☒ Commercial Carrier _____ Other ☒
If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes ☒ No _____ Trip(s) Out-of-State: Yes _____ No ☒
4. Dates of Field Trip*: 1-20 to 1-22 Destination*: Gainesville FL
5. Group Taking Trip: Model 1 United Nations
6. If using private vehicles, list approved driver(s): Greg Martin, Gene Thomas, Lauren Papke
7. Educational Value of Field Trip: Allows students to practice public speaking/debate and apply research skills to solve real world problems
8. Supporting Florida Standards Benchmark(s) with Narrative(s): This is an afterschool club so there are no state benchmarks
9. Number of Students*: 15-18 Number of Chaperones*: 4
10. Cost Per Student: \$250.00 Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 1/20 @ 2:30 pm Returning Time*: 1/22 @ 4:30 pm

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

Sheryl Clark

Teacher, Team Leader, Department Head, Etc.

Principal

Assistant Superintendent

Superintendent

1-19-23

Date

1/19/23

Date

1/25/23

Date

1/25/23

Date

ABOUT

ABOUT GATORMUN XX

The Model United Nations Club at the University of Florida is pleased to bring you the twentieth annual GatorMUN conference!

Our conference provides a learning experience unlike any other by breaking from the traditional classroom setting to transform high school students into experts on pre international issues. For the weekend, students become delegates in important international forums addressing complex global issues such as preventing the spread of disease, defending human rights, and upholding justice in the international system. Unlike traditional Model United Nations conferences, GatorMUN focuses on offering specialized committees within the UN system allowing delegates to experience committees not always offered at Model United Nations conferences.

Because we have found that delegates respond enthusiastically to fast paced and high intensity situations, GatorMUN XX will also offer crisis simulations. Crises encourage delegates to use their problem-solving skills to apply their previous knowledge to new situations, ensuring that the debate never gets stagnant. In these committees, delegates will debate a specific issue, but they should expect to receive and act upon new information as the conference progresses. As in the real world, each decision they make will have consequences, and the committee will have to respond to whatever new situations they create. Furthermore, in the more traditional Assembly Committees, the directors are prepared to introduce a crisis situation if they feel it will help foster more debate in their committees. This option, which received outstanding reviews as an impromptu addition at GatorMUN VI and was formally introduced at GatorMUN VII, will ensure that each committee challenges its delegates to be constantly collaborating on solutions to the world's problems.

GatorMUN is staffed by college student volunteers. They primarily come from the University of Florida, but many come from colleges around the state. Some of them have been in MUN for years, some just started MUN a few months ago, and some do not participate in MUN outside of GatorMUN. However, all of them staff this conference because they value the importance of diplomacy, appreciate educating a new generation of leaders and thinkers, and enjoy the thrill of the weekend. Our staffers are who make this conference



MENU

GATORMUN XX

SCHEDULE

This schedule is tentative and subject to change.

Friday, January 20th

2:45pm-5:45pm: Registration

5:30pm-6:30pm: Opening Ceremonies

7:00pm-10:00pm: Committee Session 1

8:00pm: Advisor Meeting

Saturday, January 21st

8:30am-11:30am: Committee Session 2

9:00am: Advisor Meeting

11:30am-1:15pm: Lunch Break

1:15pm-3:45pm: Committee Session 3

2:00pm: Advisor Meeting

3:45pm- 4:30pm: Break

4:30pm-7:30pm: Committee Session 4

5:00pm: Advisor Meeting

7:30pm-9:00pm: Dinner Break

9:00pm-10:30pm: Delegate Social (Reitz Union Ground Floor)

Sunday, January 22nd

9:00am-11:30am: Committee Session 5

10:00am: Advisor Meeting

11:30am-1:30pm: Lunch

1:30pm-2:30pm: Closing Ceremonies

SCHOOL DISTRICT
FIELD TRIP REQUEST

- School Requesting: OHS
- Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier _____ Other X
If Commercial Carrier or Other, please state type: School Van
- Trip(s) Overnight: Yes X No _____ Trip(s) Out-of-State: Yes _____ No X
- Dates of Field Trip*: 03/2/23 03/3/23 Destination*: FFA Leadership Training Centre
Haines City, FL.
- Group Taking Trip: OHS FFA
- If using private vehicles, list approved driver(s): _____
- Educational Value of Field Trip: Students will engage with other
FFA members from across the state in leadership
workshops, team building exercises, and educational activities.
- Supporting Florida Standards Benchmark(s) with Narrative(s): CRP.09.01.02.a;
CRP.02.01.01.c; CRP.12.02.01.b; CRP.12.02.01
CRP.02.02.01.c; CRP.02.02.02.c
- Number of Students*: 8 Number of Chaperones*: 2
- Cost Per Student: \$125.⁰⁰ Budget Code or Source to be charged: Internal
(Example: Internal Accounts, 5100.0331, Athletic Departments)
- Departure Time*: 7:00 a.m. (03/2) Returning Time*: 6pm (03/3)

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

Lane Samples
Teacher, Team Leader, Department Head, Etc.

[Signature]
Principal

[Signature]
Assistant Superintendent

[Signature]
Superintendent

1/17/23

Date

1/19/23

Date

2/8/24

Date

2/8/23

Date

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
March 2, 2023

SCHOOL DISTRICT ()
FIELD TRIP REQUEST

1. School Requesting: Orange Park H.S.
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier ☒ Other _____
If Commercial Carrier or Other, please state type: Charter Bus
3. Trip(s) Overnight: Yes ☒ No _____ Trip(s) Out-of-State: Yes ☒ No _____
4. Dates of Field Trip*: 3/3-3/4/23 Destination*: Douglas Cr.
5. Group Taking Trip: NSITC
6. If using private vehicles, list approved driver(s): N/A
7. Educational Value of Field Trip: Required Sanctioned Drill Championship
8. Supporting Florida Standards Benchmark(s) with Narrative(s): N/A
9. Number of Students*: 40 Number of Chaperones*: 3
10. Cost Per Student: 0.00 Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 10 AM Returning Time*: 9 PM

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

[Signature]
Teacher, Team Leader, Department Head, Etc.

[Signature]
Principal

[Signature]
Assistant Superintendent

[Signature]
Superintendent

1/12/2023
Date
1/13/23
Date
1/20/23
Date
1/25/23
Date

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
March 2, 2023

SCHOOL DISTRICT OF
FIELD TRIP REQUEST

1. School Requesting: Ridgeview High
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier _____ Other X
If Commercial Carrier or Other, please state type: parents are driving students
3. Trip(s) Overnight: Yes X No _____ Trip(s) Out-of-State: Yes X No _____
4. Dates of Field Trip*: March 3rd - 4th Destination*: Cook & Tift County Hts
Tifton, GA
5. Group Taking Trip: Ridgeview Baseball
6. If using private vehicles, list approved driver(s): _____
7. Educational Value of Field Trip: _____
8. Supporting Florida Standards Benchmark(s) with Narrative(s): _____
9. Number of Students*: 20 Number of Chaperones*: 5
10. Cost Per Student: \$0.00 Budget Code or Source to be charged: 1141 baseball
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 12:00pm Returning Time*: 10:00pm

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

Aimee Stutz
Teacher, Team Leader, Department Head, Etc.
Beth Myers
Principal
[Signature]
Assistant Superintendent
[Signature]
Superintendent

02/03/2021
Date
2/3/23
Date
2/8/23
Date
2/8/23
Date

School Board of Clay County

March 2, 2023 - Regular School Board Meeting

Title

C8 - Proclamation #23-10 to Establish School Social Work Week

Description

Proclamation of School Social Work Week March 5-11, 2023

Gap Analysis

Recognizes the contributions of school social workers in supporting the academic success of our students.

Previous Outcomes

The citizens of Clay County recognized and appreciated the contributions of school social workers.

Expected Outcomes

The citizens of Clay County will recognize and further support the work of school social workers and their provision of services that assist students and families in overcoming barriers to academic success.

Strategic Plan Goal**Recommendation****Contact**

Heather McDonald 904-336-6900 heather.mcdonald@myoneclay.net; Laura Fogarty 904-336-6513

Financial Impact**Review Comments****Attachments**

🔗 [Proclamation #23-10_School Social Work Week.pdf](#)

SCHOOL BOARD OF CLAY COUNTY, FLORIDA

PROCLAMATION # 23-10



WHEREAS, school social workers in Clay County serve as vital members of the educational team, playing a central role in creating a positive environment at schools; and

WHEREAS, school social workers in Clay County are especially skilled in identifying and providing services to students who face serious challenges to school success, including poverty, disability, discrimination, abuse, addiction, bullying, loss of a loved one, and other barriers to learning; and

WHEREAS, school districts and local educational agencies should continue to work with school social workers to address students' social, emotional, physical, mental health, and environmental needs so that students may achieve academic success.

NOW, THEREFORE, BE IT RESOLVED, that the School Board of Clay County, Florida, does hereby recognize the importance and hard work of school social workers, and extend greetings and best wishes to all observing Marcy 5-11, 2023 as School Social Work Week.

Duly adopted and approved by the School Board of Clay County, Florida, this 2nd day of March, 2023.

ATTEST:

David S. Broskie
Superintendent of Schools
Clay County, Florida

Ashley Gilhousen, School Board Chair

School Board of Clay County

March 2, 2023 - Regular School Board Meeting

Title

C9 - Proposed Allocation Changes for 2022-2023

Description

Gap Analysis

Previous Outcomes

Expected Outcomes

Strategic Plan Goal

Recommendation

Contact

Financial Impact

Review Comments

Attachments

🔗 [22 23 Allocation Summary - Mar 2, 2023.pdf](#)

PROPOSED CHANGES TO STAFF ALLOCATIONS
2022-2023 SUMMARY
Board Meeting, March 2, 2023

School	Add	Delete	Allocation	Comment	Salary	Benefits	Total Cost
			2022-2023 ACTIONS				
			General Funds				
PES - 0471		1.0	Speech Clinician	Program Needs	(\$52,250)	(\$17,431)	(\$69,681)
ESE - 9005	1.0		Speech Clinician	Program Needs	\$52,250	\$17,431	\$69,681
SPS - 0671	1.0		Principal	New School Needs	\$93,269	\$31,115	\$124,384
SPS - 0671	1.0		Principal's Secretary	New School Needs	\$31,650	\$10,558	\$42,208
				TOTAL:	\$124,919	\$41,673	\$166,592

DRAFT

School Board of Clay County

March 2, 2023 - Regular School Board Meeting

Title

C10 - Monthly Financial Reports for January, 2023

Description

The Monthly Financial Reports, in accordance with SBE Rule 6A-1.008, are submitted for the use and consideration of the Board for the month ending January 31, 2023.

Gap Analysis

The Monthly Financial Reports show compliance to the district's amended budget as of the month end reported and meet State and School Board financial reporting requirements.

Previous Outcomes

It has been a past (normal) practice to provide Monthly Financial Reports, in accordance with SBE Rule 6A-1.008.

Expected Outcomes

The Monthly Financial Reports are provided to meet the stewardship responsibilities of the district for reporting and accountability of the district's finances.

Strategic Plan Goal

Goal 2: Strategy 2.4: Ensure effective and efficient use of resources for fiscal stability.

Recommendation

That the Clay County School Board accept for use and consideration the Superintendent's Monthly Financial Reports for January, 2023.

Contact

Dr. Susan M. Legutko, Assistant Superintendent of Business Affairs, (904) 336-6721, susan.legutko@myoneclay.net

Financial Impact

The Monthly Financial Reports reflect the year-to-date results of operations.

Review Comments

Attachments

- 🔗 [January 2023 Monthly Board Financial Report.pdf](#)
- 🔗 [January 2023 Monthly Board Property Report.pdf](#)
- 🔗 [Contracts \\$50,000-\\$100,000 Signed by Superintendent.pdf](#)

CLAY COUNTY SCHOOL BOARD
SUMMARY OF CASH and INVESTMENTS
07/01/2022 thru 01/31/2023

	CASH BALANCE	INVESTMENT AMOUNT	TYPE	GRAND TOTAL
General Fund(3)	2,512,986.23	67,652,044.25	(1) & (4) SBA/OTH	70,165,030.48
Debt Services(5)	0.00	439,911.16	SBA/OTH	439,911.16
Capital Projects	0.00	68,789,665.76	SBA/OTH	68,789,665.76
Special Rev. - Other	0.00	0.00	SBA	0.00
Spec. Rev - Food Service	10,122,575.58	1,437,805.47	SBA	11,560,381.05
Self Insurance	0.00	12,700,458.11	SBA	12,700,458.11
GRAND TOTAL	12,635,561.81	151,019,884.75		163,655,446.56

NOTES:

1. The rate of interest earned on investments with the State Board of Administration during the month of January, 2023 was 4.55%.
2. For comparison purposes with the General Fund Statement of Revenue, we have completed 58.33% of the fiscal year. All other percentages are only a comparison of cash collections or expenditures to budgeted revenue or appropriations.
3. On the Summary of Cash & Investments, the figure reported for General Fund Investments includes \$1,373,895.07 invested for School Internal Accounts.
4. The rate of interest earned on investments with the Florida Education Investment Trust Fund (FEITF) during the month of January, 2023 was 4.54%.
5. Trustee Accounts - Amounts placed with SBA by the Florida Department of Education for investment of debt service moneys.

CLAY COUNTY SCHOOL BOARD

GENERAL FUNDS

STATEMENT OF REVENUE

07/01/2022 thru 01/31/2023

		Acct #	Original Budget	Amended Budget	Cash Received	% OF COLL
Federal Direct	Federal Impact Aid	3121	500,000.00	500,000.00	0.00	0.00%
	R O T C	3191	375,000.00	375,000.00	201,691.94	53.78%
Federal Direct - Total			875,000.00	875,000.00	201,691.94	
Fed thru Local and State	Medicaid	3202	2,000,000.00	2,000,000.00	614,460.56	30.72%
	Federal Through Local Revenue	3280	300,000.00	334,148.29	167,275.63	50.06%
Fed thru Local and State			2,300,000.00	2,334,148.29	781,736.19	
State Sources	Florida Educ Finance Program	3310	215,042,001.00	211,526,754.00	119,279,244.00	56.39%
	Workforce Development	3315	730,888.00	730,888.00	426,356.00	58.33%
	Workforce Performance Incentive	3317	0.00	0.00	6,157.00	NA
	CO&DS Withheld/Admin Expense	3323	22,000.00	22,000.00	0.00	0.00%
	State License Tax	3343	20,000.00	20,000.00	29,133.72	145.67%
	Class Size Reduction	3355	37,661,135.00	37,661,135.00	21,939,756.00	58.26%
	School Recognition	3361	0.00	3,007,741.00	3,007,741.00	100.00%
	Voluntary Pre-K High Schools	3370	103,000.00	103,000.00	14,283.82	13.87%
	Voluntary Pre-K	3371	750,000.00	750,000.00	160,438.98	21.39%
	Miscellaneous State Revenue	3390	770,000.00	956,692.00	476,111.79	49.77%
State Sources - Total			255,099,024.00	254,778,210.00	145,339,222.31	
Local Sources	District School Taxes	3411	62,285,636.34	62,285,636.34	55,911,792.85	89.77%
	Prior Year Coll School Taxes	3419	30,000.00	30,000.00	20,880.95	69.60%
	Tax Redemptions	3421	1,000,000.00	1,000,000.00	0.00	0.00%
	Rent	3425	600,000.00	600,000.00	305,034.25	50.84%
	Interest Incl Profit On Invest	3430	200,000.00	200,000.00	1,461,931.11	730.97%
	Gifts Grants & Bequests	3440	188,531.29	241,774.00	109,774.09	45.40%
	Adult Gen Educ Course Fee-GED	3461	45,120.00	57,776.45	13,328.45	23.07%
	Postsecondary Voc Course Fees	3462	0.00	1,698.98	1,699.03	100.00%
	Other Student Fees	3469	0.00	3,960.00	9,020.75	227.80%
	Preschool Program Fees	3471	350,000.00	350,000.00	139,310.00	39.80%
	Other Schl Class Fees	3479	25,320.00	34,237.86	9,237.86	26.98%
	Miscellaneous Local Sources	3490	1,064,768.57	1,624,639.68	1,584,946.23	97.56%
	Receipt Of Fed Indirect Cost	3494	1,000,000.00	1,000,000.00	708,475.36	70.85%
	Other Misc Local Sources	3495	300,000.00	300,000.00	184,831.77	61.61%
	Refund Of Prior Year's Expense	3497	50,000.00	50,000.00	3,063.17	6.13%
	Lost Damaged & Sale Of Textbook	3498	100.00	100.00	0.00	0.00%
	Receipt Of Food Serv Ind Cost	3499	400,000.00	400,000.00	194,556.72	48.64%
Local Sources - Total			67,539,476.20	68,179,823.31	60,657,882.59	
Transfers	Transfer From Capital Projects	3630	4,394,750.00	4,394,750.00	3,274,754.80	74.52%
	Transfer From Internal Service	3670	3,000,000.00	3,000,000.00	0.00	0.00%
Transfers - Total			7,394,750.00	7,394,750.00	3,274,754.80	
Other Financing Sources	Sale Of Equipment	3733	100,000.00	100,000.00	7,432.31	7.43%
	Insurance Loss Recoveries	3740	5,000.00	5,000.00	62,156.00	1,243.12%
OFS - Total			105,000.00	105,000.00	69,588.31	
Revenues - Total			333,313,250.20	333,666,931.60	210,324,876.14	63.03%
Fund Balance	Restricted Fund Balance	2720	0.00	0.00	0.00	
	Fund Balance 7-1-2022	2750	31,117,992.99	31,117,992.99	31,117,992.99	
Grand Total			364,431,243.19	364,784,924.59	241,442,869.13	66.19%

GENERAL FUNDS
STATEMENT OF EXPENDITURES AND TRANSFERS
07/01/2022 thru 01/31/2023

Expense	Acc#	Original Budget	Amended Budget	Salaries	Emp Benefits	Purch Services	Eng Services	Mat Supplies	Cap Outlay	Other Misc	Totals	% OF Budget
Basic FEPP K-12	5100	157,428,029.23	160,306,761.37	46,488,030.97	15,347,933.77	11,408,197.05	676.59	4,730,738.29	297,437.32	490,663.39	78,763,677.38	49.13%
Exceptional Education	5200	51,408,670.30	51,987,158.59	18,299,148.86	6,203,418.95	1,249,104.23	1,607.35	181,961.21	73,042.93	14,971.84	26,023,255.37	50.06%
Career Technical Education	5300	10,168,582.01	10,786,038.77	2,825,775.68	944,754.75	249,525.71	179.00	198,999.32	283,175.46	27,471.13	4,529,881.05	42.00%
Adult General	5400	276,350.77	427,224.16	79,921.10	24,540.13	16,304.22	0.00	3,597.47	3,669.32	12,207.87	140,240.11	32.83%
Voluntary Pre K	5500	1,026,668.84	1,045,381.93	369,158.20	120,336.25	7,638.65	0.00	20,224.50	0.00	0.00	517,367.60	49.49%
Other Instruction	5900	0.00	113,837.64	478,663.90	74,658.00	0.00	0.00	781.31	0.00	0.00	554,103.21	486.75%
Student Support Services	6100	18,279,709.29	18,312,998.61	7,240,227.98	2,209,730.54	327,567.09	1,864.00	96,129.41	137,627.51	14,940.71	10,028,087.24	54.76%
Instructional Media Services	6200	4,644,286.03	4,704,088.00	1,607,716.44	551,577.76	174,878.86	0.00	27,539.59	55,859.79	1,950.00	2,419,522.44	51.43%
Inst & Curric Dev Services	6300	4,729,462.99	4,601,505.83	1,848,716.45	558,192.75	24,322.34	483.00	6,271.04	19,596.87	405.40	2,457,977.85	53.42%
Inst Staff Training Services	6400	2,861,629.96	3,198,797.75	1,109,861.30	315,970.75	258,936.76	0.00	43,503.90	5,162.81	17,391.25	1,750,826.77	54.73%
Instruction Related Technology	6500	5,798,794.65	5,793,753.40	1,441,088.54	460,335.61	1,332,730.85	0.00	39,188.71	165,641.98	0.00	3,438,965.69	59.36%
Board	7100	1,045,176.20	1,087,176.20	233,066.26	110,142.46	179,542.84	0.00	940.45	0.00	19,256.25	542,948.26	49.94%
General Administration	7200	485,955.38	485,955.38	223,046.26	96,642.01	9,571.88	229.00	2,470.00	0.00	17,155.00	349,113.95	71.84%
School Administration	7300	17,237,122.21	17,412,355.77	7,722,373.18	2,333,419.42	25,630.06	0.00	22,828.58	90,923.97	23,769.39	10,218,944.80	58.69%
Facilities Acquisition and Construction	7400	4,131,187.30	4,414,882.17	550,285.51	167,493.10	272,603.43	4,551.12	4,953.84	710,773.24	444,281.89	2,154,942.13	48.81%
Fiscal Services	7500	1,813,394.37	1,732,315.63	596,194.69	177,608.15	34,663.94	0.00	4,709.46	1,578.34	17,255.10	832,009.68	47.48%
Food Services	7600	145,385.15	237,579.38	190,932.19	35,802.76	0.00	0.00	0.00	0.00	0.00	226,734.95	95.44%
Central Services	7700	4,896,565.81	4,959,931.36	1,470,493.29	441,283.83	105,210.92	3,702.82	50,824.18	476,045.56	7,365.20	2,554,925.80	51.51%
Pupil Transportation Services	7800	12,626,872.07	12,905,677.03	4,220,664.55	1,314,307.55	419,798.25	1,103,857.22	364,993.68	208,018.02	3,554.16	7,635,193.43	59.16%
Operation of Plant	7900	24,728,588.32	24,858,488.98	4,059,916.91	1,421,650.30	3,611,576.88	4,728,053.34	468,695.38	131,702.11	179.76	14,419,774.68	58.01%
Maintenance Of Plant	8100	7,400,472.57	7,400,474.57	2,080,284.80	693,527.09	702,260.88	91,532.92	602,778.15	62,511.92	3,909.49	4,236,805.23	57.29%
Administrative Technology Svcs	8200	1,646,968.36	1,614,304.07	693,759.52	214,926.57	6,375.58	7,265.00	6,741.22	2,665.42	121.40	931,854.71	57.72%
Community Services	9100	639,724.21	642,665.42	165,985.53	69,941.70	105.30	0.00	17,083.03	73.69	8,085.75	261,275.00	40.65%
Debt Service	9200	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00%
Total Expense		333,419,486.02	339,049,272.00	103,995,292.11	33,888,184.20	20,416,545.52	5,942,001.36	6,895,952.72	2,725,506.26	1,124,934.98	174,988,417.15	51.61%

Nonspendable Fund Balance	6/30/2023	1,000,000.00	1,000,000.00
Restricted Fund Balance	6/30/2023	5,902,730.53	5,902,730.53
Assigned Fund Balance	6/30/2023	7,815,247.00	3,815,247.00
Unassigned Fund Balance	6/30/2023	16,293,779.64	55,736,474.45
Total Fund Balance	6/30/2023	31,011,757.17	66,454,451.98
Grand Totals		364,431,243.19	241,442,869.13

CLAY COUNTY SCHOOL BOARD
GENERAL FUNDS - Additional Millage Fund
STATEMENT OF REVENUE
07/01/2022 thru 01/31/2023

		Acct #	Original Budget	Amended Budget	Cash Received	% OF COLL
Local Sources	District School Taxes	3411	15,893,247.34	15,893,247.34	14,295,615.01	89.95%
Local Sources - Total			15,893,247.34	15,893,247.34	14,295,615.01	
Revenue			15,893,247.34	15,893,247.34	14,295,615.01	
Fund Balance	Fund Balance	2750	9,703,736.47	9,703,736.47	9,703,736.47	
Fund Balance - Total			9,703,736.47	9,703,736.47	9,703,736.47	
Fund Balance July 1, 2022			9,703,736.47	9,703,736.47	9,703,736.47	
Grand Total			25,596,983.81	25,596,983.81	23,999,351.48	93.76%

CLAY COUNTY SCHOOL BOARD
GENERAL FUNDS - Additional Millage Fund
STATEMENT OF EXPENDITURES AND TRANSFERS

07/01/2022 thru 01/31/2023

Expense	Acct#	Original Budget	Amended Budget	Salaries	Emp Benefits	Purch Services	Eng Services	Materials/Supplies	Cap Outlay	Other Miscellaneous	Totals	% OF Budget
Facilities Acquisition & Const	7400	7,954,833.55	7,954,833.55	0.00	0.00	0.00	0.00	0.00	2,309,279.17	0.00	2,309,279.17	29.03%
Facilities (S.D.)	7700	1,000.00	2,000.00	0.00	0.00	1,839.00	0.00	0.00	0.00	0.00	1,839	91.95%
Pupil Transportation Services	7800	109,736.60	109,736.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00%
Operation Of Plant	7900	5,040,959.19	5,039,959.19	1,561,046.11	641,395.74	297,096.39	38,978.20	13,753.58	39,653.30	612.17	2,592,535.49	51.44%
Maintenance Of Plant	8100	148,184.18	148,184.18	68,396.43	20,444.17	0.00	0.00	0.00	0.00	0.00	88,840.6	59.95%
Total Expense		13,254,713.52	13,254,715.52	1,629,442.54	661,839.91	298,935.39	38,978.20	13,753.58	2,348,932.47	612.17	4,992,494.26	37.67%
Restricted Fund Balance	6/30/2023	12,342,270.29	12,342,268.29								19,006,857.22	
Unassigned Fund Balance	6/30/2023	0.00	0.00								0.00	
Total Fund Balance	6/30/2023	12,342,270.29	12,342,268.29								19,006,857.22	
Grand Totals		25,596,983.81	25,596,983.81								23,999,351.48	93.76%

CLAY COUNTY SCHOOL BOARD
DEBT SERVICE FUND
STATEMENT OF REVENUE, EXPENDITURES, AND TRANSFERS
07/01/2022 Thru 01/31/2023

REVENUE AND TRANSFERS

Local Sources					
	Acct #	Original Budget	Amended Budget	Cash Received	% OF COLL
Interest Incl Profit On Invest	3430	0.00	125.00	4,258.60	3,406.88%
Total Local Sources		0.00	125.00	4,258.60	
State Sources					
	Acct #	Original Budget	Amended Budget	Cash Received	% OF COLL
CO & DS Withhld For SBE Bonds	3322	61,800.00	61,800.00	0.00	0.00%
Racing Commission Funds	3341	215,473.76	215,473.76	55,812.50	25.90%
Total State Sources		277,273.76	277,273.76	55,812.50	
Transfers					
	Acct #	Original Budget	Amended Budget	Cash Received	% OF COLL
Transfer From Capital Projects	3630	6,805,195.91	6,805,195.91	2,034,591.39	29.90%
Total Transfers		6,805,195.91	6,805,195.91	2,034,591.39	
Total REVENUE AND TRANSFERS		7,082,469.67	7,082,594.67	2,094,662.49	29.57%
Fund Balance July 1, 2022		484,244.57	484,244.57	484,244.57	
GRAND TOTAL		7,566,714.24	7,566,839.24	2,578,907.06	34.08%

EXPENDITURES

Debt Service					
	Acct #	Original Budget	Amended Budget	Expenditures	% OF EXP
Redempt Of Prnc	710	6,034,367.09	6,034,367.09	1,509,367.09	25.01%
Interest	720	1,033,227.58	1,033,227.83	566,686.69	54.85%
Dues And Fees	730	15,000.00	15,000.00	9,018.88	60.13%
Total Debt Service		7,082,594.67	7,082,594.92	2,085,072.66	
Total EXPENDITURES		7,082,594.67	7,082,594.92	2,085,072.66	29.44%

FUND BALANCE

Fund Balance					
	Acct #	Original Budget	Amended Budget		
Fund Balance June 30, 2023	2750	484,119.57	484,244.32	493,834.40	
GRAND TOTAL		7,566,714.24	7,566,839.24	2,578,907.06	34.08%

CLAY COUNTY SCHOOL BOARD
CAPITAL IMPROVEMENTS FUNDS
STATEMENT OF REVENUE, EXPENDITURES, AND TRANSFERS
07/01/2022 Thru 01/31/2023

REVENUE AND TRANSFERS

Local Sources					
	Acct #	Original Budget	Amended Budget	Cash Received	% OF COLL
District Local Cap Improv Taxes	3413	23,839,871.00	22,886,277.12	21,884,069.59	93.48%
Local Sales Taxes	3418	15,500,000.00	15,500,000.00	7,644,654.81	49.32%
Interest Incl Profit On Invest	3430	0.00	0.00	231,994.06	0.00%
Impact Fees	3496	12,700,000.00	12,700,000.00	4,459,865.09	35.12%
Total Local Sources		52,039,871.00	51,086,277.12	34,220,583.55	
	Acct #	Original Budget	Amended Budget	Cash Received	% OF COLL
CO & DS Distributd To District	3321	1,275,000.00	1,275,000.00	0.00	0.00%
Interest On Undistrib CO & DS	3325	25,000.00	25,000.00	0.00	0.00%
Miscellaneous State Revenue	3390	46,500.00	46,500.00	19,297.07	977.42%
Charter Sch Capital Outlay Revenue	3397	796,000.00	796,000.00	435,204.00	0.00%
Total State Sources		2,142,500.00	2,142,500.00	454,501.07	
Total REVENUE AND TRANSFERS		54,182,371.00	53,228,777.12	34,675,084.62	65.14%
Fund Balance July 1, 2022		69,832,204.22	69,832,204.22	69,832,204.22	
GRAND TOTAL		124,014,575.22	123,060,981.34	104,507,288.84	84.92%

EXPENDITURES

Debt Service					
	Acct #	Original Budget	Amended Budget	Expended	% OF EXP
Redempt Of Prnc	710	568,094.77	568,094.77	85,556.95	15.06%
Interest	720	106,192.33	106,192.33	26,763.05	25.20%
Dues And Fees	730	0.00	0.00	0.00	0.00%
Total Debt Service		674,287.10	674,287.10	112,320.00	

Gen Sup Svc					
	Acct #	Original Budget	Amended Budget	Expended	% OF EXP
Tech Other Purchased Services	399	0.00	21,925.19	12,274.10	55.98%
Books New Lib	611	0.00	135,000.00	0.00	0.00%
AV Mat L/T \$1000	622	3,000.00	2,840.00	2,840.00	100.00%
Bldgs & Fixed Equipment	630	41,918,241.51	45,313,009.34	12,248,836.87	27.03%
Dir Purch Bldgs	631	18,108,598.04	18,108,598.04	8,981,095.70	49.60%
Equip \$1000 Over	641	1,418,526.92	1,734,773.45	0.00	0.00%
Equip L/T \$1000	642	1,119,672.78	1,582,683.38	41,151.80	2.60%
Comp Hdw > \$1000	643	4,399.00	2,752.45	2,737.90	99.47%
Cptr Hdwr <\$1000	644	113,634.18	87,960.00	28,801.00	32.74%
TechRel FFE<\$1000	649	247.39	247.39	0.00	0.00%
School Buses	651	1,594,260.00	1,594,260.00	0.00	0.00%
Land	660	1,216,500.00	1,325,051.25	0.00	0.00%
Cap Imprv Other Than Bldgs.	671	1,818,723.80	901,329.89	302,162.36	33.52%
Non-Cap Imprv Other Than Bldgs.	672	2,638,856.36	5,024,511.45	1,222,859.75	24.34%
Cap Remodlg	681	18,950,761.39	15,727,047.64	3,994,735.09	25.40%
Non-Cap Remodlg/Renovations	682	6,917,315.29	8,912,693.05	2,496,755.11	28.01%
Software >\$1000	691	573,732.66	580,143.20	467,885.00	80.65%
Software <\$1000	692	28,335.73	28,335.73	0.00	0.00%
CHARTER Cap TAX	795	0.00	39,615.38	322,540.05	814.18%
Total Gen Sup Svc		96,424,805.05	101,122,776.83	30,124,674.73	

Xfer Of Funds					
	Acct #	Original Budget	Amended Budget	Expended	% OF EXP
Xfer To Gen Fnd	910	4,394,750.00	4,394,750.00	3,274,754.80	74.52%
Xfer To Dbt Svc	920	6,805,195.51	6,805,195.51	2,034,591.39	29.90%
Total Xfer Of Funds		11,199,945.51	11,199,945.51	5,309,346.19	
Total EXPENDITURES		108,299,037.66	112,997,009.44	35,546,340.92	31.46%

Fund Balance					
	Acct #	Original Budget	Amended Budget	Expended	
Fund Balance June 30, 2023	2750	15,715,537.56	10,063,971.90	68,960,947.92	
GRAND TOTAL		124,014,575.22	123,060,981.34	104,507,288.84	84.92%

CLAY COUNTY SCHOOL BOARD
SPECIAL REVENUE FUNDS - FOOD SERVICES
STATEMENT OF REVENUE, EXPENDITURES, AND TRANSFERS
07/01/2022 Thru 01/31/2023

REVENUE AND TRANSFERS

Local Sources					
	Acct #	Original Budget	Amended Budget	Cash Received	% OF COLL
Interest Incl Profit On Invest	3430	10,000.00	10,000.00	91,619.34	916.19%
Student Lunches	3451	2,471,000.00	2,471,000.00	1,182,910.55	47.87%
Student Breakfasts	3452	217,500.00	217,500.00	115,870.21	53.27%
Adult Breakfasts/Lunches	3453	1,800.00	1,800.00	148.00	8.22%
Student A La Carte	3454	1,500,000.00	1,500,000.00	1,257,611.86	83.84%
Miscellaneous Local Sources	3490	5,000.00	5,000.00	21,483.62	429.67%
Total Local Sources		4,205,300.00	4,205,300.00	2,689,643.58	

Federal thru Local and State

	Acct #	Original Budget	Amended Budget	Cash Received	% OF COLL
School Lunch Reimbursement	3261	10,607,500.00	10,607,500.00	5,820,382.48	54.87%
School Breakfast Reimbursement	3262	2,793,250.00	2,793,250.00	831,683.13	29.77%
After School Snack Reimb	3263	20,000.00	20,000.00	1,523.88	7.62%
U S D A Donated Commodities	3265	1,900,000.00	1,900,000.00	0.00	0.00%
Cash In Lieu of Donated Foods	3266	5,000.00	5,000.00	0.00	0.00%
Summer Food Service Program	3267	100,000.00	100,000.00	62,470.00	62.47%
Food Service Misc	3269	0.00	0.00	772,283.01	NA
Total Fed thru Local and State		15,425,750.00	15,425,750.00	7,488,342.50	

State Sources

	Acct #	Original Budget	Amended Budget	Cash Received	% OF COLL
School Breakfast Supplement	3337	60,000.00	60,000.00	34,186.00	56.98%
School Lunch Supplement	3338	85,000.00	85,000.00	50,382.00	59.27%
Total State Sources		145,000.00	145,000.00	84,568.00	
Total REVENUE AND TRANSFERS		19,776,050.00	19,776,050.00	10,242,554.08	
Fund Balance July 1, 2022		10,512,592.73	10,512,592.73	10,512,592.73	
GRAND TOTAL		30,288,642.73	30,288,642.73	20,755,146.81	68.52%

EXPENDITURES

Gen Sup Svc

	Acct #	Original Budget	Amended Budget	Expenditures	% OF EXP
Administrator	110	2,061,619.16	2,061,619.16	1,208,851.87	58.64%
Other Support	160	4,329,816.03	4,338,836.03	2,835,323.88	65.35%
Retirement	210	735,492.92	735,492.92	492,367.35	66.94%
Social Security	220	485,145.79	485,835.82	298,850.33	61.10%
Group Insurance	230	1,896,097.32	1,896,097.32	723,035.69	38.13%
Workmans Comp	240	67,148.88	67,277.87	55,620.57	82.67%
Pro & Tech Services	310	0.00	5,700.00	0.00	0.00%
Prof Svcs - Substitutes	313	108,500.00	108,500.00	14,372.67	13.25%
Travel-In cnty	331	6,300.00	6,300.00	1,350.88	21.44%
Travel-Out Cnty	332	2,500.00	2,500.00	683.11	27.32%
Trvl-Out State	333	2,500.00	2,500.00	0.00	0.00%
Travel-Reg Fees	334	0.00	145.00	145.00	100.00%
Repairs And Maintenance	350	25,000.00	25,000.00	12,130.79	48.52%
Rentals	360	5,000.00	5,000.00	713.82	14.28%
Tech Rentals	369	44,000.00	44,000.00	38,338.46	87.13%
Stamps	371	25,000.00	25,000.00	9,283.30	37.05%
Cell Phones	378	1,000.00	1,000.00	371.44	37.14%
Other Purch Svc	390	59,700.00	59,700.00	20,117.30	33.70%
Printing	391	25,000.00	25,000.00	7,210.17	28.84%
Bottled Gas	420	500.00	1,000.00	14.00	1.40%
Electricity	430	192,500.00	192,500.00	44,711.41	23.23%
Gasoline	450	4,000.00	4,000.00	3,325.00	83.13%
Diesel Fuel	460	2,000.00	2,000.00	2,226.96	111.35%
Supplies	510	828,500.00	808,193.80	442,473.91	54.86%
Toner/Type Fee	515	30,000.00	30,000.00	3,234.29	10.78%
Tech Supplies	519	800.00	800.00	195.86	24.48%
Oil & Grease	540	1,000.00	1,000.00	112.00	11.20%
Repair Parts	550	7,500.00	7,500.00	1,737.00	23.16%
Tires & Tubes	580	8,000.00	8,000.00	0.00	0.00%
Food	570	7,276,300.00	8,775,750.00	4,417,060.55	50.33%
Commodities	580	1,900,000.00	1,900,000.00	0.00	0.00%
AV Mat L/T \$1000	622	0.00	0.00	87.77	NA
Equip \$1000 Over	641	150,000.00	568,350.00	283,176.39	50.00%
Equip L/T \$1000	642	10,000.00	110,000.00	47,575.60	43.25%
Comp Hdw > \$1000	643	25,000.00	25,000.00	0.00	0.00%
Cptr Hdw <\$1000	644	25,000.00	45,161.20	46,395.26	102.73%
TechRel FFE<\$1000	649	2,500.00	2,500.00	0.00	0.00%
Cap Remodlg	681	87,000.00	277,160.98	207,658.63	74.92%
Non-Cap Remodlg/Renovations	682	0.00	30,000.00	27,454.49	91.51%
Software >\$1000	691	2,500.00	2,500.00	0.00	0.00%
Dues And Fees	730	30,000.00	30,000.00	27,450.17	91.50%
Misc Exp/Ind Cst	792	250,000.00	250,000.00	194,556.72	77.82%
Total Gen Sup Svc		20,712,920.10	22,962,920.10	11,466,192.84	
Total EXPENDITURES		20,712,920.10	22,962,920.10	11,466,192.84	49.93%
Fund Balance June 30, 2023	2750	9,575,722.63	7,325,722.63	9,288,953.97	
Total Fund Balance		9,575,722.63	7,325,722.63	9,288,953.97	
GRAND TOTAL		30,288,642.73	30,288,642.73	20,755,146.81	68.52%

CLAY COUNTY SCHOOL BOARD
SPECIAL REVENUE FUNDS - OTHER
STATEMENT OF REVENUE
07/01/2022 thru 01/31/2023

		Acct #	Original Budget	Amended Budget	Cash Received	% OF COLL
Federal Direct	Miscellaneous Federal Direct	3199	363,349.96	363,349.96	31,739.17	8.74%
Federal Direct - Total			363,349.96	363,349.96	31,739.17	
Fed thru Local and State	Career And Technical Education	3201	685,086.06	371,166.35	120,977.42	32.59%
	Adult General Education	3221	267,582.23	266,414.97	154,097.54	57.84%
	English Literacy And Civics Ed	3222	24,738.19	146,979.00	85,235.97	57.99%
	Title II	3226	1,401,642.60	1,401,642.60	691,874.43	49.36%
	I D E A	3230	8,113,997.62	8,792,330.05	4,594,795.32	52.26%
	Title I - Elem & Secondary Edu	3240	7,832,042.76	7,919,336.52	2,201,172.54	27.79%
	Title III	3241	503,805.66	288,070.00	179,661.04	62.37%
	Twenty-First Century Schools	3242	581,244.82	610,845.96	163,540.42	26.77%
	Other Federal Thru State	3290	329,854.51	197,078.00	44,788.22	22.73%
Fed thru Local & State - Total			19,739,994.45	19,993,863.45	8,236,142.90	
Local Sources	Interest Incl Profit On Inves	3430	0.00	0.00	0.00	0.00%
Local Sources - Total			0.00	0.00	0.00	
Total			20,103,344.41	20,357,213.41	8,267,882.07	40.61%

CLAY COUNTY SCHOOL BOARD
SPECIAL REVENUE FUNDS - OTHER
STATEMENT OF EXPENDITURES AND TRANSFERS
07/01/2022 thru 01/31/2023

Expense	Acct#	Original Budget	Amended Budget	Salaries	Emp Benefits	Purch Services	Eng Services	Mat Supplies	Cap Outlay	Other Misc.	Totals	% OF Budget
Basic FEPP K-12	5100	7,411,374.51	7,615,688.56	1,202,903.55	387,700.10	139,248.15	0.00	85,647.56	126,947.48	185.00	1,942,631.84	25.51%
Exceptional	5200	5,234,905.35	5,162,975.95	1,822,165.47	662,950.58	141,187.03	0.00	31,588.98	38,381.17	0.00	2,696,273.23	52.22%
Career Technical Education	5300	310,017.96	310,017.96	1,195.38	250.89	5,000.00	0.00	21,268.42	76,487.60	9,238.00	113,440.29	36.59%
Adult General	5400	116,475.76	217,375.05	31,279.56	12,765.76	20,290.80	0.00	5,043.77	41,720.30	9,360.00	120,480.19	55.43%
Other Instruction	5900	59,375.37	59,375.37	29,697.78	6,271.87	0.00	0.00	50,072.16	0.00	0.00	86,041.81	144.91%
Student Support Services	6100	1,656,763.83	1,736,546.48	583,424.12	196,933.54	58,378.92	0.00	18,390.11	0.00	834.00	857,960.69	49.41%
Instructional Media	6200	0.00	4,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Inst & Curric Dev Services	6300	2,083,653.79	2,113,171.79	874,030.64	266,431.06	1,987.58	0.00	(44.32)	237.37	0.00	1,142,642.33	54.07%
Inst Staff Training Services	6400	2,473,452.25	2,439,202.78	547,153.62	160,228.18	257,821.49	0.00	17,004.65	11,520.96	3,567.50	997,296.40	40.89%
Instruction Related Technology	6500	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
General Administration	7200	568,511.99	578,905.77	0.00	0.00	0.00	0.00	0.00	0.00	254,748.57	254,748.57	44.01%
School Administration	7300	85,008.49	34,657.92	32,512.77	2,487.23	0.00	0.00	0.00	0.00	0.00	35,000.00	100.99%
Facilities Acquisition and Construction	7400	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Food Services	7600	0.00	0.00	736.58	154.60	0.00	0.00	0.00	0.00	0.00	891.18	NA
Central Services	7700	0.00	107.97	99.00	8.97	0.00	0.00	0.00	0.00	0.00	107.97	100.00%
Pupil Transportation Services	7800	102,903.31	110,903.31	2,126.13	0.00	18,241.44	0.00	0.00	0.00	0.00	20,367.57	18.37%
Operation Of Plant	7900	901.80	1,665.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Maintenance Of Plant	8100	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Administrative Technology Svcs	8200	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Community Services	9100	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Expense		20,103,344.41	20,384,594.71	5,127,324.60	1,696,202.78	642,155.41	0.00	228,971.33	295,294.88	277,933.07	8,267,882.07	40.56%

CLAY COUNTY SCHOOL BOARD
CARES ACT AND ARP FUNDS - 44X
STATEMENT OF REVENUE
07/01/2022 thru 01/31/2023

		Acct #	Original Budget	Amended Budget	Cash Received	% OF COLL
Fed thr Loc St	CARES ACT ESSER	3271	32,623,171.53	34,335,047.81	12,391,170.81	36.09%
Federal thru Local & State - Total			32,623,171.53	34,335,047.81	12,391,170.81	
Local Sources	Interest Incl Profit On Inves	3430	0.00	0.00	0.00	0.00%
Local Sources - Total			0.00	0.00	0.00	
Revenue			32,623,171.53	34,335,047.81	12,391,170.81	36.09%

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CLAY COUNTY SCHOOL BOARD
CARES ACT AND ARP FUNDS - 44X
STATEMENT OF EXPENDITURES AND TRANSFERS
07/01/2022 thru 01/31/2023

Expense	Acct#	Original Budget	Amended Budget	Salaries	Emp Benefits	Purch Services	Eng Services	Mat Supplies	Cap Outlay	Other Misc.	Totals	% OF Budget
Basic FEFP K-12	5100	19,244,474.51	18,663,326.66	2,379,977.60	270,066.07	1,304,444.86	0.00	240,561.57	2,816,893.14	0.00	7,011,943.24	37.57%
Exceptional Education	5200	1,594,125.12	2,537,845.27	1,148,166.85	98,077.35	122.40	0.00	52,476.94	41,310.63	0.00	1,340,154.17	52.81%
Career Technical Education	5300	629,319.04	518,679.12	110,400.00	8,445.57	0.00	0.00	6,826.06	120,068.00	0.00	245,739.63	47.38%
Adult General	5400	0.00	2,475.94	8,634.24	358.31	0.00	0.00	0.00	0.00	0.00	8,992.55	363.20%
Pre K	5500	0.00	9,419.37	8,750.00	669.37	0.00	0.00	0.00	0.00	0.00	9,419.37	100.00%
Other Instruction	5900	8,750.00	0.00	23,298.13	4,888.41	0.00	0.00	0.00	0.00	0.00	28,186.54	NA
Student Support Services	6100	1,140,066.00	855,662.29	431,911.00	41,774.13	2,456.32	0.00	721.35	0.00	0.00	476,862.8	55.73%
Instructional Media Services	6200	0.00	95,754.73	88,950.00	6,804.73	0.00	0.00	0.00	0.00	0.00	95,754.73	100.00%
Inst & Curric Dev Services	6300	16,927.00	235,503.65	126,726.45	17,501.26	0.00	0.00	0.00	0.00	0.00	148,565.21	63.08%
Inst Staff Training Services	6400	621,624.11	651,289.75	73,445.96	5,929.37	135,413.92	0.00	5,948.79	0.00	0.00	220,738.04	33.89%
Instruction Related Technology	6500	0.00	69,434.25	64,500.00	4,934.25	0.00	0.00	0.00	0.00	0.00	69,434.25	100.00%
Board	7100	0.00	3,229.50	3,000.00	229.50	0.00	0.00	0.00	0.00	0.00	3,229.5	100.00%
General Administration	7200	985,933.99	1,004,828.03	4,500.00	344.25	0.00	0.00	0.00	0.00	455,642.69	460,486.94	45.83%
School Administration	7300	0.00	342,434.65	318,100.00	24,334.65	0.00	0.00	0.00	0.00	0.00	342,434.65	100.00%
Facilities Acquisition & Const	7400	8,171,421.25	7,342,425.50	16,500.00	1,262.25	0.00	0.00	0.00	451,996.60	0.00	469,758.85	6.40%
Fiscal Services	7500	0.00	25,836.00	24,000.00	1,836.00	0.00	0.00	0.00	0.00	0.00	25,836	100.00%
Food Services	7600	0.00	404,445.18	375,600.00	28,347.86	0.00	0.00	0.00	0.00	0.00	403,947.86	99.88%
Other Central Services	7700	31,883.40	95,353.07	63,245.50	4,899.73	0.00	0.00	0.00	0.00	0.00	68,145.23	71.47%
Pupil Transportation Services	7800	149,753.21	924,848.57	377,432.71	39,626.40	2,033.75	0.00	0.00	0.00	0.00	419,092.86	45.31%
Operation Of Plant	7900	18,883.90	380,225.28	343,382.08	26,167.51	0.00	0.00	244.53	0.00	0.00	369,794.12	97.26%
Maintenance Of Plant	8100	0.00	134,024.25	124,500.00	9,524.25	0.00	0.00	0.00	0.00	0.00	134,024.25	100.00%
Administrative Technology Svcs	8200	0.00	24,221.25	22,500.00	1,721.25	0.00	0.00	0.00	0.00	0.00	24,221.25	100.00%
Community Services	9100	0.00	13,994.50	13,000.00	1,408.77	0.00	0.00	0.00	0.00	0.00	14,408.77	102.96%
Total Expense		32,623,171.53	34,335,256.81	6,150,520.52	599,151.24	1,444,471.25	0.00	306,779.24	3,430,268.37	459,980.19	12,391,170.81	36.09%

CLAY COUNTY SCHOOL BOARD
PROPERTY AND CASUALTY SELF INSURANCE FUND 711
STATEMENT OF REVENUE, EXPENDITURES, AND TRANSFERS
07/01/2022 Thru 01/31/2023

REVENUE AND TRANSFERS

Local Sources

	Acct #	Original Budget	Amended Budget	Cash Received	% OF COLL
Interest Incl Profit On Investment	3430	25,000.00	25,000.00	100,425.47	401.70%
Charges For Services	3481	3,894,168.00	3,894,168.00	1,580,696.23	40.59%
Total Local Sources		3,919,168.00	3,919,168.00	1,681,121.70	
Total REVENUE AND TRANSFERS		3,919,168.00	3,919,168.00	1,681,121.70	42.89%
Fund Balance July 1, 2022		7,335,665.00	7,335,665.00	7,335,665.00	
GRAND TOTAL		11,254,833.00	11,254,833.00	9,016,786.70	80.11%

EXPENDITURES

Gen Sup Srvc

	Acct #	Original Budget	Amended Budget	Expenditures	% OF EXP
Workmans Comp	240	2,000,000.00	2,000,000.00	532,330.46	26.62%
Pro & Tech Serv	310	240,342.00	240,950.00	116,216.35	48.23%
Ins & Bond Prem	320	1,394,148.00	1,394,148.00	1,533,624.13	110.00%
Total Gen Sup Srvc		3,634,490.00	3,635,098.00	2,182,170.94	

Xfer Of Funds

	Acct #	Original Budget	Amended Budget	Expenditures	% OF EXP
Xfer To Gen Fnd	910	3,000,000.00	3,000,000.00	0.00	0.00%
Total Xfer Of Funds		3,000,000.00	3,000,000.00	0.00	
Total EXPENDITURES		6,634,490.00	6,635,098.00	2,182,170.94	32.89%

FUND BALANCE

Fund Balance

	Acct #	Original Budget	Amended Budget		
Fund Balance June 30, 2023	2750	4,620,343.00	4,619,735.00	6,834,615.76	
GRAND TOTAL		11,254,833.00	11,254,833.00	9,016,786.70	80.11%

CLAY COUNTY SCHOOL BOARD
HEALTH SELF INSURANCE FUND
STATEMENT OF REVENUE, EXPENDITURES, AND TRANSFERS
07/01/2022 Thru 1/31/2023

REVENUE AND TRANSFERS

Local Sources					
	Acct #	Original Budget	Amended Budget	Cash Received	% OF COLL
Interest Incl Profit On Invest	3430	0.00	6,000.00	13,517.63	225.29%
Charges For Services	3481	0.00	35,634,998.00	14,359,655.40	40.30%
Total Local Sources		0.00	35,640,998.00	14,373,173.03	
Total REVENUE AND TRANSFERS		0.00	35,640,998.00	14,373,173.03	40.33%

EXPENDITURES

Gen Sup Svc					
	Acct #	Original Budget	Amended Budget	Expenditures	% OF EXP
Pro & Tech Services (ASO Fee)	310	0.00	3,000,000.00	898,989.28	29.97%
Insurance Claims & Premiums	320	0.00	30,329,841.37	6,790,648.14	22.39%
Board Stamps	371	0.00	3,000.00	2,900.00	96.67%
Total Gen Sup Svc		0.00	33,332,841.37	7,692,537.42	

WELLNESS DEPARTMENT					
	Acct #	Original Budget	Amended Budget	Expenditures	% OF EXP
Administrator	110	0.00	52,549.24	22,058.68	41.98%
Retirement	210	0.00	8,344.82	2,627.18	31.48%
Social Security	220	0.00	5,360.03	1,630.10	30.41%
Group Insurance	230	0.00	11,381.60	2,420.58	21.27%
Workmans Comp	240	0.00	1,001.94	315.41	31.48%
Pro & Tech Serv	310	0.00	199,880.00	0.00	0.00%
Insurance Claims & Premiums	320	0.00	1,560,000.00	497,797.15	31.91%
Travel	330	0.00	3,500.00	0.00	0.00%
Repairs And Maintenance	350	0.00	50.00	0.00	0.00%
Cell Phone Fee	378	0.00	1,000.00	0.00	0.00%
Othr Purch Svc	390	0.00	444,100.00	0.00	0.00%
Gasoline	450	0.00	1,200.00	0.00	0.00%
Supplies	510	0.00	5,150.00	46.18	0.90%
TonerType Fee	515	0.00	0.00	0.00	0.00%
Tech Supplies	519	0.00	0.00	0.00	0.00%
Oil & Grease	540	0.00	0.00	0.00	0.00%
Repair Parts	550	0.00	20.00	0.00	0.00%
Equip \$1000 Over	641	0.00	3,800.00	3,786.77	99.65%
Equip L/T \$1000	642	0.00	1,460.00	1,101.49	75.44%
Computer Hardware \$1000 Over	643	0.00	1,400.00	1,354.40	96.74%
Computer Hardware L/T \$1000	644	0.00	720.00	566.32	78.66%
Tech Related FFE L/T \$1000	649	0.00	500.00	0.00	0.00%
Dues And Fees	730	0.00	739.00	0.00	0.00%
Sub-Total		0.00	2,302,156.63	533,704.26	
Total EXPENDITURES		0.00	35,634,998.00	8,226,241.68	23.08%

FUND BALANCE

Fund Balance					
	Acct #	Original Budget	Amended Budget		
Fund Balance June 30, 2023	2750	0.00	6,000.00	6,146,931.35	
GRAND TOTAL		0.00	35,640,998.00	14,373,173.03	40.33%

JANUARY, 2023

LOCATION	BEG BALANCE	NEW PURCHASE	VALUE ADD	OTHER	TRANSFER IN	TRANSFER OUT	DELETIONS	ENDING BALANCE
0111 BANIERMAN LEARNING CENTER	\$ 2,402.11							\$ 2,402.11
0252 ORANGE PARK HIGH	\$ 9,958.90							\$ 9,958.90
0311 KEYSTONE HEIGHTS JR/SR HIGH	\$ 1,792.00							\$ 1,792.00
0341 CLAY HIGH SCHOOL	\$ 13,749.75			\$ 4,062.25				\$ 17,812.00
0351 LAKESIDE JUNIOR HIGH	\$ 2,500.82							\$ 2,500.82
0361 ORANGE PARK JUNIOR HIGH	\$ 1,149.00							\$ 1,149.00
0391 MIDDLEBURG HIGH SCHOOL	\$ 18,208.40							\$ 18,208.40
0431 RIDGEVIEW HIGH SCHOOL	1293.43							\$ 1,293.43
0481 LAKE ASBURY JUNIOR HIGH	\$ 11,237.85							\$ 11,237.85
0551 FLEMING ISLAND HIGH SCHOOL	\$ 1,231.99							\$ 1,231.99
0661 OAKLEAF HIGH SCHOOL	\$ 5,048.21							\$ 5,048.21
TOTAL	\$ 68,572.46	\$ -	\$ -	\$ 4,062.25	\$ -	\$ -	\$ -	\$ 72,634.71

Reclass Cost Center 0341 from furniture 0641 \$-4062.25 to AudioVisual 0621 \$4062.25

ECG-15 LEAD TRAINER - F03356

JANUARY, 2023										
LOCATION	BEG BALANCE	NEW PURCHASE	VALUE ADD	OTHER	REINSTATED	TRANSFER IN	TRANSFER OUT	DELETIONS	ENDING BALANCE	
0341 CLAY HIGH SCHOOL	\$ 5,599.00								\$ 5,599.00	
0431 RIDGEVIEW HIGH	\$ 3,450.00								\$ 3,450.00	
0541 RIDEOUT ELEMENTARY	\$ 7,605.95								\$ 7,605.95	
0611 OAKLEAF JUNIOR HIGH	\$ 37,921.00								\$ 37,921.00	
9008 ADULT COMMUNITY EDUCATION	\$ 1,295.00								\$ 1,295.00	
9010 TRANSPORTATION	\$ 38,383.84								\$ 38,383.84	
9020 OPERATIONS	\$ 4,495.38								\$ 4,495.38	
9021 MAINTENANCE	\$ 13,800.00								\$ 13,800.00	
9040 INFORMATION & TECH SERVICES	\$ 4,552,431.74								\$ 4,552,431.74	
9110 FOOD & NUTRITION SERVICES	\$ 39,100.00								\$ 39,100.00	
TOTAL	\$ 4,704,081.91	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,704,081.91	

JANUARY, 2023										
LOCATION	BEG BALANCE	NEW PURCHASE	VALUE ADD	OTHER	REINSTATED	TRANSFER IN	TRANSFER OUT	DELETIONS	ENDING BALANCE	
9004-C&C	\$ 53,454.00								\$ 53,454.00	
9005-ESE	\$ 26,512.00								\$ 26,512.00	
9010-TRANSPORTATION	\$ 31,736,140.69	\$ 26,512.00						\$ 927,943.83	\$ 30,834,708.86	
9025-POLICE DEPT	\$ 39,653.30								\$ 39,653.30	
TOTAL	\$ 31,855,759.99	\$ 26,512.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 927,943.83	\$ 30,954,328.16	

[illegible]

JANUARY, 2023

	LOCATION	BEG BALANCE	NEW PURCHASE	VALUE ADD	OTHER	REINSTATED	TRANSFER IN	TRANSFER OUT	DELETIONS	ENDING BALANCE
0631	SHADOWLAWN ELEMENTARY	\$ 227,242.04								\$ 227,242.04
0641	DISCOVERY OAKS ELEMENTARY	\$ 653,786.05								\$ 653,786.05
0651	PLANTATION OAKS ELEMENTARY	\$ 624,352.08								\$ 624,352.08
0661	OAKLEAF HIGH SCHOOL	\$ 1,551,677.59	\$ 7,963.68 ✓							\$ 1,559,641.27
0769	ST JOHNS COUNTRY DAY	\$ 11,345.00								\$ 11,345.00
1409	ANNUNCIATION CATHOLIC SCHOOL	\$ 1,059.00								\$ 1,059.00
7005	CLAY VIRTUAL ACADEMY	\$ 24,108.56								\$ 24,108.56
9000	SCHOOL BOARD	\$ 26,342.86							\$ 8,224.00	\$ 18,118.86
9002	CAREER & TECHNICAL EDUCATION	\$ 21,106.57								\$ 21,106.57
9003	INSTRUCTIONAL RESOURCES	\$ 44,428.95	\$ 1,356.80 ✓							\$ 45,785.75
9004	CLIMATE & CULTURE	\$ 77,522.05	\$ 4,882.54 ✓							\$ 82,404.59
9005	EXCEPTIONAL STUDENT EDUCATION	\$ 152,760.69								\$ 152,760.69
9006	DEPT OF ELEMENTARY EDUCATION	\$ 39,067.19								\$ 39,067.19
9007	K12 ACADEMIC SERVICES	\$ 5,946.87								\$ 5,946.87
9008	ADULT COMMUNITY EDUCATION	\$ 56,358.83	\$ 36,790.70 ✓							\$ 93,149.53
9009	PROFESSIONAL DEVELOPMENT	\$ 72,821.40								\$ 72,821.40
9010	TRANSPORTATION	\$ 578,305.24								\$ 578,305.24
9015	READING & EARLY LITERACY	\$ 30,036.98								\$ 30,036.98
9016	SUPERINTENDENT	\$ 40,675.76								\$ 40,675.76
9020	OPERATIONS	\$ 21,064.14								\$ 21,064.14
9021	MAINTENANCE DEPARTMENT	\$ 651,588.59							\$ 7,357.10	\$ 644,231.49
9022	SAFETY & SECURITY	\$ 135,543.27								\$ 135,543.27
9023	FACILITY PLANNING & CONSTRUCT	\$ 62,105.08								\$ 62,105.08
9024	CODE ENFORCEMENT	\$ 9,145.53								\$ 9,145.53
9025	SCHOOL POLICE DEPARTMENT	\$ 382,201.43								\$ 382,201.43
9030	PRINT CENTER	\$ 57,689.79								\$ 57,689.79
9040	INFORMATION & TECH SERVICES	\$ 1,750,084.80								\$ 1,750,084.80
9050	BUSINESS AFFAIRS DIVISION	\$ 136,466.56								\$ 136,466.56
9052	PURCHASING, ACCT,PAYABLE/WHSE		\$ 4,417.00 ✓							\$ 4,417.00
9053	INSURANCE	\$ 5,262.90	\$ 5,186.00 ✓							\$ 10,448.90
9060	HUMAN RESOURCES	\$ 67,885.34								\$ 67,885.34
9106	TITLE 1	\$ 24,062.08								\$ 24,062.08
9110	FOOD & NUTRITION SERVICES	\$ 296,136.89								\$ 296,136.89
9111	CURRICULUM & INSTRUCTION	\$ 28,411.83							\$ 11,589.15	\$ 16,822.68
9113	TEACHER TRAINING CENTER FIH	\$ 17,734.72								\$ 17,734.72
9114	TEACHER LEARNING CENTER OPHS	\$ 4,382.44								\$ 4,382.44
9252	SEDNET	\$ 33,380.94								\$ 33,380.94
	TOTAL	\$ 22,510,530.21	\$ 144,147.08	\$ -	\$ 1,927.80 ✓		\$ 1,191.39	\$ 1,191.39	\$ 81,540.12	\$ 22,575,064.97

\$50,000 - \$100,000 Contracts "Signed" by Superintendent for BAD Monthly BOARD Financial Report

<u>230001</u>	M Sanders	9005	\$52,000.00	P2302543	First Coast Mobile Audiology
<u>230005</u>	M Sanders	9005	\$90,000.00	P2302530	Family Services & Resource Center
<u>230021</u>	H Teto	9006	\$56,700.00	P2300021	QuaverEd
<u>230042</u>	M Sanders	9005	\$90,000.00	Pending PO	DNA Comprehensive Therapy Services, LLC
<u>230027</u>	S Raucci	9024	\$75,000.00	P2304618	North Florida Building Code Svcs
<u>230058</u>	R Widdowson	9106	Total \$43,500 + \$33,000 = \$76,500 \$33,000	P2305355	Imagine Learning LLC - Addendum to 220127 \$43,500
<u>230099</u>	D Broskie	9016	\$60,000.00	P2306898	The Southern Group (Lobbying)

School Board of Clay County

March 2, 2023 - Regular School Board Meeting

Title

C11 - Budget Amendment Report for January 31, 2023

Description

Florida State Board of Education Administrative Rule 6A-1.006 requires that the School Board approve amendments to the district school budget whenever the function and object amounts in the accounts prescribed by the State Board form are changed from the original budget approved by the School Board. The Budget Amendments are procedurally necessary to update our budget to reflect changes as outlined in the attached statements.

Gap Analysis

The monthly budget amendment show compliance to the district's amended budget as of the month end reported and meet State and School Board financial reporting requirements.

Previous Outcomes

Reported as per Florida State Board of Education Administrative Rule 6A-1.006.

Expected Outcomes

The monthly budget amendment is provided to meet the stewardship responsibilities of the district for reporting and accountability of the district's budget.

Strategic Plan Goal

Goal: 2: Strategy 2.4; Ensure effective and efficient use of resources for fiscal stability.

Recommendation

Approval of the Budget Amendments for January 31, 2023, as presented.

Contact

Dr. Susan M. Legutko, Assistant Superintendent for Business Affairs

Financial Impact

See attached statements for a complete analysis of the financial impact.

Review Comments

Attachments

📎 [Budget Amendment January 2022.pdf](#)



CLAY COUNTY DISTRICT SCHOOLS

900 WALNUT STREET, GREEN COVE SPRINGS, FL 32043

P (904) 336-6500 F (904) 336-6536 W oneclay.net

SUPERINTENDENT OF SCHOOLS

David S. Broskie

BOARD MEMBERS:

Erin Skipper, District 1

Mary Bolla, District 2

Beth Clark, District 3

Michele Hanson, District 4

Ashley Gilhousen, District 5

CLAY COUNTY SCHOOLS RESOLUTION TO AMEND DISTRICT BUDGET FISCAL YEAR 2022-2023 FOR MONTH ENDING January 31, 2023

Florida State Board of Education Administrative Rule 6A-1.006 requires that the School Board approve amendments to the district school budget whenever the function and object amounts in the accounts prescribed by the State Board form are changed from the original budget approved by the School Board. The Budget Amendments are procedurally necessary to update our budget to reflect changes outlined in the attached statements.

FUND	DESCRIPTION
GENERAL FUND (100)	THE GENERAL FUND IS THE LARGEST FUND WITHIN THE ACCOUNTING STRUCTURE OF THE SCHOOL DISTRICT. THIS FUND IS USED TO REPORT THE DISTRICT'S DAILY, MONTHLY AND ANNUAL FINANCIAL OPERATIONS OF THE SCHOOLS AND DISTRICT OFFICE.
GENERAL FUND VOTED MILLAGE (105)	THE VOTED MILLAGE FUND ARE FUNDS APPROVED BY THE CLAY COUNTY VOTERS TO SUPPORT SAFETY AND SECURITY AND OTHER OPERATIONAL EXPENDITURES.
DEBT SERVICE (2XX)	DEBT SERVICE FUNDS ARE USED TO ACCOUNT FOR AND REPORT FINANCIAL RESOURCES THAT ARE RESTRICTED, COMMITTED, OR ASSIGNED TO EXPENDITURES FOR THE DISTRICT'S PRINCIPAL AND INTEREST PAYMENTS FOR ITS OUTSTANDING DEBT.
CAPITAL PROJECTS FUND(3XX)	CAPITAL PROJECT FUNDS ARE USED TO ACCOUNT FOR AND REPORT FINANCIAL RESOURCES THAT ARE RESTRICTED, COMMITTED, OR ASSIGNED TO EXPENDITURES FOR MAJOR CAPITAL OUTLAYS, INCLUDING THE ACQUISITION OR CONSTRUCTION OF CAPITAL FACILITIES AND THEIR CAPITAL ASSETS.
SPECIAL REVENUE FOOD SERVICE (410)	SPECIAL REVENUE FUNDS, FOOD SERVICES ARE USED TO ACCOUNT FOR AND REPORT THE PROCEEDS OF SPECIFIC REVENUE SOURCES THAT ARE RESTRICTED OR COMMITTED TO EXPENDITURES FOR THE FOOD SERVICES OPERATIONS.
SPECIAL REVENUE OTHER (420,44X)	SPECIAL REVENUE FUNDS, OTHER ARE USED TO ACCOUNT FOR AND REPORT THE PROCEEDS OF SPECIFIC FEDERAL REVENUE SUCH AS TITLE I, TITLE II, TITLE III, CARES ACT FUNDING THAT ARE RESTRICTED OR COMMITTED TO EXPENDITURES FOR THE SPECIFIC PROGRAM.



CLAY COUNTY DISTRICT SCHOOL

RESOLUTION TO AMEND DISTRICT BUDGET

FISCAL YEAR 2022-2023

GENERAL FUND

FUND 100

DISCOVERING ENDLESS POSSIBILITIES

Clay County District Schools is an Equal Opportunity Employer.

SCHOOL BOARD OF CLAY COUNTY
RESOLUTION TO AMEND DISTRICT BUDGET
FISCAL YEAR 2022-2023
GENERAL FUND REVENUE
FUND 100
Month Ending January 31, 2023

Function	Description	Adopted	Beginning Budget	Budget Adj	Working Budget
3120	Federal Impact Funds	\$500,000	\$500,000	\$0	\$500,000
3190	Other Federal Direct	\$375,000	\$375,000	\$0	\$375,000
3202	Medicaid	\$2,000,000	\$2,000,000	\$0	\$2,000,000
3280	Federal Through Local Revenue	\$300,000	\$634,148	(\$300,000)	\$334,148
3310	Florida Educ Finance Program	\$211,526,754	\$211,526,754	\$0	\$211,526,754
3315	Workforce Development	\$495,645	\$495,645	\$235,243	\$730,888
3317	Workforce Performance Incentiv	\$0	\$0	\$0	\$0
3320	State Auto License CO and DS	\$22,000	\$22,000	\$0	\$22,000
3340	Other State Revenues	\$20,000	\$20,000	\$0	\$20,000
3350	Other Categorical	\$37,661,135	\$37,661,135	\$0	\$37,661,135
3360	School Recognition	\$0	\$3,007,741	\$0	\$3,007,741
3370	VPK	\$853,000	\$853,000	\$0	\$853,000
3390	Miscellaneous State Revenues	\$770,000	\$956,692	\$0	\$956,692
3410	Taxes	\$62,315,636	\$62,315,636	\$0	\$62,315,636
3421	Tax Redemptions	\$1,000,000	\$1,000,000	\$0	\$1,000,000
3425	Rent	\$600,000	\$600,000	\$0	\$600,000
3430	Interest Incl Profit On Inves	\$200,000	\$200,000	\$0	\$200,000
3440	Gifts Grants & Bequests	\$188,531	\$236,999	\$4,775	\$241,774
3460	Student Fees	\$45,120	\$59,181	\$4,255	\$63,435
3470	Other Fees	\$375,320	\$384,238	\$0	\$384,238
3490	Misc Local Resources	\$2,814,868	\$2,856,899	\$517,840	\$3,374,740
3630	Transfer From Capital Projects	\$4,394,750	\$4,394,750	\$0	\$4,394,750
3670	Transfer From Internal Svc FD	\$0	\$3,000,000	\$0	\$3,000,000
3733	Sale of Capital Asset	\$100,000	\$100,000	\$0	\$100,000
3740	Insurance Loss Recoveries	\$5,000	\$5,000	\$0	\$5,000
Revenue - Totals		\$326,562,759	\$333,204,819	\$462,113	\$333,666,932

SCHOOL BOARD OF CLAY COUNTY
RESOLUTION TO AMEND DISTRICT BUDGET
FISCAL YEAR -2022-2023
GENERAL FUND EXPENSES
FUND 100
Month Ending January 31, 2023

5000 Instruction

Function	Description	Adopted	Beginning Budget	Budget Adj	Working Budget
100	Salaries	\$137,048,344	\$136,684,263	\$1,940,439	\$138,624,702
200	Employee Benefits	\$44,840,977	\$44,861,857	\$149,529	\$45,011,389
300	Purchased Services	\$24,371,883	\$25,148,278	\$22,760	\$25,171,037
400	Energy Services	\$8,197	\$8,196	\$730	\$8,926
500	Material and Supplies	\$10,716,946	\$14,220,288	(\$2,130,385)	\$12,089,904
600	Capital Outlay	\$1,136,093	\$1,436,955	\$180,899	\$1,617,850
700	Other	\$2,185,892	\$2,181,655	(\$41,161)	\$2,140,494
Total Expenses Function 5000		\$220,308,332	\$224,541,491	\$122,811	\$224,664,302

Function	Description	Adopted	Beginning Budget	Budget Adj	Working Budget
6100 Pupil Personnel Services					
100	Salaries	\$12,595,791	\$12,570,582	\$203,531	\$12,774,114
200	Employee Benefits	\$4,201,977	\$4,215,851	\$34,390	\$4,250,242
300	Purchased Services	\$853,484	\$802,886	(\$114,286)	\$688,599
400	Energy Services	\$3,500	\$3,500	\$0	\$3,500
500	Material and Supplies	\$243,701	\$177,720	\$43	\$177,764
600	Capital Outlay	\$222,227	\$234,570	\$300	\$234,870
700	Other	\$4,800	\$4,800	\$98	\$4,898
6140 Psychological Services					
300	Purchased Services	\$1,600	\$1,600	\$0	\$1,600
6150 Parent Involvement					
100	Salaries	\$0	\$16,000	\$0	\$16,000
200	Employee Benefits	\$0	\$4,383	\$0	\$4,383
300	Purchased Services	\$0	\$2,000	\$0	\$2,000
500	Material and Supplies	\$0	\$4,500	\$0	\$4,500
600	Capital Outlay	\$0	\$0	\$0	\$0
700	Other	\$0	\$0	\$0	\$0
6190 Guidance Administration					
100	Salaries	\$113,725	\$113,725	\$0	\$113,725
200	Employee Benefits	\$38,905	\$38,905	\$0	\$38,905
6200 Instructional Media					
100	Salaries	\$2,951,981	\$2,951,981	\$53,292	\$3,005,272
200	Employee Benefits	\$1,136,994	\$1,136,994	\$4,081	\$1,141,076
300	Purchased Services	\$274,027	\$208,732	(\$1,597)	\$207,136
500	Material and Supplies	\$78,801	\$68,961	\$8,352	\$77,313
600	Capital Outlay	\$199,402	\$275,936	(\$5,225)	\$270,700
700	Other	\$3,050	\$2,497	\$75	\$2,572
6300 Inst & Curric Dev Services					
100	Salaries	\$3,194,080	\$3,174,988	\$281	\$3,175,269
200	Employee Benefits	\$1,071,195	\$1,103,752	\$140	\$1,103,891
300	Purchased Services	\$255,441	\$106,354	\$8,934	\$115,288
400	Energy Services	\$700	\$700	\$0	\$700
500	Material and Supplies	\$131,388	\$124,830	\$250	\$125,080
600	Capital Outlay	\$54,065	\$58,428	(\$150)	\$58,278
700	Other	\$22,594	\$23,000	\$0	\$23,000

SCHOOL BOARD OF CLAY COUNTY
RESOLUTION TO AMEND DISTRICT BUDGET
FISCAL YEAR -2022-2023
GENERAL FUND EXPENSES
FUND 100

Month Ending January 31, 2023

6400	Inst Staff Training Services					
	100	Salaries	\$1,708,732	\$1,721,482	\$231,417	\$1,952,899
	200	Employee Benefits	\$531,984	\$532,767	\$23,118	\$555,884
	300	Purchased Services	\$455,796	\$486,139	\$8,278	\$494,418
	500	Material and Supplies	\$136,592	\$149,036	\$749	\$149,785
	600	Capital Outlay	\$16,926	\$17,659	\$0	\$17,659
	700	Other	\$11,600	\$27,713	\$440	\$28,153
6500	Instruction Related Technology					
	100	Salaries	\$2,262,628	\$2,262,629	\$1,523	\$2,264,152
	200	Employee Benefits	\$842,090	\$842,090	\$117	\$842,207
	300	Purchased Services	\$1,977,440	\$1,952,258	(\$10,000)	\$1,942,258
	500	Material and Supplies	\$123,621	\$116,121	\$0	\$116,121
	600	Capital Outlay	\$593,015	\$629,015	\$0	\$629,015
7100	Board					
	100	Salaries	\$387,176	\$387,176	\$0	\$387,176
	200	Employee Benefits	\$162,858	\$162,858	\$0	\$162,858
	300	Purchased Services	\$462,302	\$492,302	\$7,500	\$499,802
	500	Material and Supplies	\$4,841	\$4,841	\$0	\$4,841
	600	Capital Outlay	\$1,500	\$1,500	\$0	\$1,500
	700	Other	\$26,500	\$26,500	\$4,500	\$31,000
7200	General Administration					
	100	Salaries	\$286,443	\$286,443	\$0	\$286,443
	200	Employee Benefits	\$136,863	\$136,863	\$0	\$136,863
	300	Purchased Services	\$33,811	\$33,811	\$0	\$33,811
	400	Energy Services	\$1,000	\$1,000	\$0	\$1,000
	500	Material and Supplies	\$7,588	\$7,588	\$0	\$7,588
	600	Capital Outlay	\$2,750	\$2,750	\$0	\$2,750
	700	Other	\$17,500	\$17,500	\$0	\$17,500
7300	School Administration					
	100	Salaries	\$12,572,549	\$12,572,565	\$121,549	\$12,694,116
	200	Employee Benefits	\$4,342,525	\$4,342,525	\$9,299	\$4,351,823
	300	Purchased Services	\$108,796	\$115,031	\$2,432	\$117,463
	400	Energy Services	\$0	\$0	\$0	\$0
	500	Material and Supplies	\$82,320	\$84,400	(\$6,724)	\$77,676
	600	Capital Outlay	\$109,761	\$123,284	\$17,171	\$140,456
	700	Other	\$21,172	\$30,574	\$248	\$30,822
7400	Facilities Aquisition & Const					
	100	Salaries	\$885,583	\$885,584	\$0	\$885,584
	200	Employee Benefits	\$309,537	\$309,537	\$0	\$309,537
	300	Purchased Services	\$1,207,005	\$1,206,705	\$2,228	\$1,208,933
	400	Energy Services	\$4,100	\$4,100	\$0	\$4,100
	500	Material and Supplies	\$24,933	\$24,933	(\$350)	\$24,583
	600	Capital Outlay	\$1,697,230	\$1,972,737	\$6,609	\$1,979,346
	700	Other	\$2,800	\$2,800	\$0	\$2,800
7500	Fiscal Services					
	100	Salaries	\$984,824	\$984,824	\$0	\$984,824
	200	Employee Benefits	\$311,382	\$311,382	\$0	\$311,382
	300	Purchased Services	\$493,995	\$440,738	(\$16,650)	\$424,088
	500	Material and Supplies	\$17,031	\$17,031	\$0	\$17,031

SCHOOL BOARD OF CLAY COUNTY
RESOLUTION TO AMEND DISTRICT BUDGET
FISCAL YEAR -2022-2023
GENERAL FUND EXPENSES
FUND 100

Month Ending January 31, 2023

	600	Capital Outlay	\$5,312	\$7,491	\$4,650	\$12,141
	700	Other	\$850	\$2,850	\$0	\$2,850
7600	Food Services					
	100	Salaries	\$103,741	\$103,741	\$85,642	\$189,381
	200	Employee Benefits	\$41,645	\$41,645	\$6,553	\$48,198
	600	Capital Outlay	\$0	\$0	\$0	\$0
	700	Other	\$0	\$0	\$0	\$0
7700	Central Services					
	100	Salaries	\$2,284,699	\$2,306,639	\$7,000	\$2,313,639
	200	Employee Benefits	\$849,274	\$851,579	\$1,200	\$852,779
	300	Purchased Services	\$706,835	\$696,245	\$8,003	\$704,248
	400	Energy Services	\$7,715	\$7,715	\$0	\$7,715
	500	Material and Supplies	\$86,011	\$101,179	\$1,000	\$102,179
	600	Capital Outlay	\$883,972	\$902,311	(\$1,000)	\$901,311
	700	Other	\$78,060	\$78,060	\$0	\$78,060
7800	Pupil Transportation Services					
	100	Salaries	\$7,032,506	\$7,032,506	\$1,250	\$7,033,756
	200	Employee Benefits	\$1,813,940	\$1,813,940	\$96	\$1,814,036
	300	Purchased Services	\$692,910	\$701,220	(\$3,176)	\$698,044
	400	Energy Services	\$1,578,001	\$1,579,201	\$0	\$1,579,201
	500	Material and Supplies	\$1,179,000	\$1,139,012	(\$13,882)	\$1,125,130
	600	Capital Outlay	\$243,969	\$620,908	\$10,457	\$631,365
	700	Other	\$86,546	\$24,146	\$0	\$24,146
7900	Operation Of Plant					
	100	Salaries	\$6,310,957	\$6,159,616	\$89,211	\$6,248,828
	200	Employee Benefits	\$2,725,419	\$2,740,762	\$6,816	\$2,747,577
	300	Purchased Services	\$7,427,646	\$7,454,439	\$122,776	\$7,577,215
	400	Energy Services	\$7,174,238	\$7,174,385	(\$1,573)	\$7,172,813
	500	Material and Supplies	\$807,166	\$811,277	\$12,483	\$823,760
	600	Capital Outlay	\$282,643	\$287,157	\$240	\$287,397
	700	Other	\$500	\$900	\$0	\$900
8100	Maintenance Of Plant					
	100	Salaries	\$3,063,917	\$3,063,917	\$0	\$3,063,917
	200	Employee Benefits	\$1,225,978	\$1,225,978	\$0	\$1,225,978
	300	Purchased Services	\$1,390,198	\$1,390,199	\$0	\$1,390,199
	400	Energy Services	\$166,059	\$166,059	\$0	\$166,059
	500	Material and Supplies	\$1,128,541	\$1,116,042	\$0	\$1,116,042
	600	Capital Outlay	\$410,719	\$423,219	\$0	\$423,219
	700	Other	\$15,000	\$15,000	\$0	\$15,000
8200	Administrative Technology Svcs					
	100	Salaries	\$1,142,070	\$1,142,071	\$0	\$1,142,071
	200	Employee Benefits	\$397,014	\$397,014	\$0	\$397,014
	300	Purchased Services	\$81,800	\$72,300	(\$30,000)	\$42,300
	400	Energy Services	\$7,200	\$7,200	\$1,000	\$8,200
	500	Material and Supplies	\$8,852	\$9,162	\$5,075	\$14,237
	600	Capital Outlay	\$9,031	\$9,481	\$0	\$9,481
	700	Other	\$1,000	\$1,000	\$0	\$1,000
9100	Community Services					
	100	Salaries	\$323,163	\$323,163	\$2,732	\$325,895

SCHOOL BOARD OF CLAY COUNTY
RESOLUTION TO AMEND DISTRICT BUDGET
FISCAL YEAR -2022-2023
GENERAL FUND EXPENSES
FUND 100

Month Ending January 31, 2023

200	Employee Benefits	\$154,662	\$154,662	\$209	\$154,871
300	Purchased Services	\$0	\$0	\$0	\$0
500	Material and Supplies	\$142,400	\$142,325	\$0	\$142,325
600	Capital Outlay	\$0	\$75	\$0	\$75
700	Other	\$19,500	\$19,500	\$0	\$19,500
9200	Debt Service				
700	Other	\$0	\$0	\$0	\$0
Total Expenses Function 6000 to 9900		\$113,111,185	\$113,472,254	\$912,725	\$114,384,970

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CLAY COUNTY DISTRICT SCHOOL

RESOLUTION TO AMEND DISTRICT BUDGET

**FISCAL YEAR 2022-2023
GENERAL FUND – ONE MILL
FUND 105**

DISCOVERING ENDLESS POSSIBILITIES

Clay County District Schools is an Equal Opportunity Employer.

SCHOOL BOARD OF CLAY COUNTY
RESOLUTION TO AMEND DISTRICT BUDGET
FISCAL YEAR 2022-2023
ONE MILL
FUND 105

Month Ending January 31, 2023

Function	Description	Adopted	Beginning Budget	Budget Adj	Working Budget
3400	Revenue from Local Sources				
000	Revenue	\$15,893,247	\$15,893,247	\$0	\$15,893,247
Total Revenue		\$15,893,247	\$15,893,247	\$0	\$15,893,247
7400	Facilities Aquisition & Const				
300	Purchased Services	\$0	\$0	\$0	\$0
500	Material and Supplies	\$0	\$0	\$0	\$0
600	Capital Outlay	\$7,954,831	\$7,954,834	\$0	\$7,954,834
7700	Central Services				
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
300	Purchased Services	\$1,000	\$1,000	\$0	\$1,000
7800	Pupil Transportation Services				
600	Capital Outlay	\$109,737	\$109,737	\$0	\$109,737
7900	Operation Of Plant				
100	Salaries	\$2,798,810	\$2,798,808	\$0	\$2,798,808
200	Employee Benefits	\$1,220,451	\$1,220,451	\$0	\$1,220,451
300	Purchased Services	\$695,897	\$695,898	\$0	\$695,898
400	Energy Services	\$63,000	\$63,000	\$0	\$63,000
500	Material and Supplies	\$62,608	\$62,608	\$0	\$62,608
600	Capital Outlay	\$194,194	\$194,194	\$0	\$194,194
700	Other	\$6,000	\$6,000	\$0	\$6,000
8100	Maintenance Of Plant				
100	Salaries	\$109,941	\$109,941	\$0	\$109,941
200	Employee Benefits	\$38,243	\$38,243	\$0	\$38,243
Total Expenses		\$13,254,712	\$13,254,714	\$0	\$13,254,714



CLAY COUNTY DISTRICT SCHOOL

RESOLUTION TO AMEND DISTRICT BUDGET

FISCAL YEAR 2022-2023

DEBT SERVICE

FUND 2XX

DISCOVERING ENDLESS POSSIBILITIES

Clay County District Schools is an Equal Opportunity Employer.

SCHOOL BOARD OF CLAY COUNTY
RESOLUTION TO AMEND DISTRICT BUDGET
FISCAL YEAR 2022-2023
DEBT SERVICE
FUND 2XX
Month Ending January 31, 2023

Fund	Function	Description	Obj	Description	Adopted	Beginning Budget	Budget Adj	Working Budget
210	3320	State Auto License CO and DS	000	Revenue	\$61,800	\$61,800	\$0	\$61,800
222	3340	Other State Revenues	000	Revenue	\$215,474	\$215,474	\$0	\$215,474
	3430	Interest Incl Profit On Inves	000	Revenue	\$0	\$0	\$0	\$0
290	3630	Transfer From Capital Projects	000	Revenue	\$372,145	\$372,145	\$0	\$372,145
292	3430	Interest Incl Profit On Inves	000	Revenue	\$0	\$0	\$0	\$0
	3630	Transfer From Capital Projects	000	Revenue	\$3,938,863	\$3,938,863	\$0	\$3,938,863
293	3430	Interest Incl Profit On Inves	000	Revenue	\$125	\$125	\$0	\$125
	3630	Transfer From Capital Projects	000	Revenue	\$878,629	\$878,629	\$0	\$878,629
299	3630	Transfer From Capital Projects	000	Revenue	\$1,615,559	\$1,615,559	\$0	\$1,615,559
Total Revenue					\$7,082,595	\$7,082,595	\$0	\$7,082,595
210	9200	Debt Service	710	Redemption of Principal	\$61,800	\$61,800	\$0	\$61,800
			730	Dues and Fees	\$0	\$0	\$0	\$0
222	9200	Debt Service	710	Redemption of Principal	\$215,474	\$215,474	\$0	\$215,474
			730	Dues and Fees	\$0	\$0	\$0	\$0
290	9200	Debt Service	710	Redemption of Principal	\$367,145	\$367,145	\$0	\$367,145
			730	Dues and Fees	\$5,000	\$5,000	\$0	\$5,000
292	9200	Debt Service	710	Redemption of Principal	\$3,933,863	\$3,933,863	\$0	\$3,933,863
			730	Dues and Fees	\$5,000	\$5,000	\$0	\$5,000
293	9200	Debt Service	710	Redemption of Principal	\$873,754	\$873,754	\$0	\$873,754
			730	Dues and Fees	\$5,000	\$5,000	\$0	\$5,000
298	9200	Debt Service	730	Dues and Fees	\$0	\$0	\$0	\$0
299	9200	Debt Service	710	Redemption of Principal	\$1,615,559	\$1,615,559	\$0	\$1,615,560
			730	Dues and Fees	\$0	\$0	\$0	\$0
Total Expenses					\$7,082,595	\$7,082,595	\$0	\$7,082,595



CLAY COUNTY DISTRICT SCHOOL

RESOLUTION TO AMEND DISTRICT BUDGET

FISCAL YEAR 2022-2023
CAPITAL PROJECTS
FUND 3XX

DISCOVERING ENDLESS POSSIBILITIES

Clay County District Schools is an Equal Opportunity Employer.

SCHOOL BOARD OF CLAY COUNTY
RESOLUTION TO AMEND DISTRICT BUDGET
FISCAL YEAR 2022-2023
CAPITAL PROJECTS
FUND 3XX
Month Ending January 31, 2023

Fund	Function	Description	Obj	Description	Adopted	Beginning Budget	Budget Adj	Working Budget
340	3430	Interest Incl Profit On Inves	000	Revenue	\$0	\$0	\$0	\$0
360	3320	State Auto License CO and DS	000	Revenue	\$1,300,000	\$1,300,000	\$0	\$1,300,000
	3430	Interest Incl Profit On Inves	000	Revenue	\$0	\$0	\$0	\$0
370	3410	Taxes	000	Revenue	\$22,886,277	\$22,886,277	\$0	\$22,886,277
	3421	Tax Redemptions	000	Revenue	\$0	\$0	\$0	\$0
	3430	Interest Incl Profit On Inves	000	Revenue	\$0	\$0	\$0	\$0
	3724	Capital Lease Agreements	000	Revenue	\$0	\$0	\$0	\$0
380	3430	Interest Incl Profit On Inves	000	Revenue	\$0	\$0	\$0	\$0
	3490	Misc Local Resources	000	Revenue	\$12,700,000	\$12,700,000	\$0	\$12,700,000
391	3430	Interest Incl Profit On Inves	000	Revenue	\$0	\$0	\$0	\$0
392	3430	Interest Incl Profit On Inves	000	Revenue	\$0	\$0	\$0	\$0
394	3390	Miscellaneous State Revenues	000	Revenue	\$0	\$0	\$0	\$0
	3397	Charter School Capital Outlay	000	Revenue	\$796,000	\$796,000	\$0	\$796,000
	3430	Interest Incl Profit On Inves	000	Revenue	\$0	\$0	\$0	\$0
395	3390	Miscellaneous State Revenues	000	Revenue	\$46,500	\$46,500	\$0	\$46,500
	3430	Interest Incl Profit On Inves	000	Revenue	\$0	\$0	\$0	\$0
396	3410	Taxes	000	Revenue	\$15,500,000	\$15,500,000	\$0	\$15,500,000
	3430	Interest Incl Profit On Inves	000	Revenue	\$0	\$0	\$0	\$0
398	3430	Interest Incl Profit On Inves	000	Revenue	\$0	\$0	\$0	\$0
399	3390	Miscellaneous State Revenues	000	Revenue	\$0	\$0	\$0	\$0
	3430	Interest Incl Profit On Inves	000	Revenue	\$0	\$0	\$0	\$0
Total Revenue					\$53,228,777	\$53,228,777	\$0	\$53,228,777
340	7400	Facilities Aquisition & Const	670	Improvements other than Bldg	\$0	\$0	\$0	\$0
			680	Remodeling and Renovations	\$0	\$0	\$0	\$0
360	7400	Facilities Aquisition & Const	630	Buildings and Fixed Equip	\$3,759,464	\$3,759,464	\$0	\$3,759,464
			640	Furniture Fixtures & Equipment	\$453,000	\$453,000	\$0	\$453,000
			680	Remodeling and Renovations	\$0	\$0	\$0	\$0
	9200	Debt Service	730	Dues and Fees	\$0	\$0	\$0	\$0
370	7400	Facilities Aquisition & Const	630	Buildings and Fixed Equip	\$27,594,575	\$28,777,686	(\$400,000)	\$28,377,686
			690	Computer Software	\$554,000	\$554,000	\$0	\$554,000
			640	Furniture Fixtures & Equipment	\$32,665	\$57,665	\$0	\$57,665
			670	Improvements other than Bldg	\$3,069,468	\$3,114,514	\$0	\$3,114,514
			660	Land	\$1,216,500	\$1,325,051	\$0	\$1,325,051
			650	Motor Vehicles	\$0	\$0	\$0	\$0
			680	Remodeling and Renovations	\$10,876,052	\$9,514,344	\$400,000	\$9,914,344
	7800	Pupil Transportation Services	650	Motor Vehicles	\$1,594,260	\$1,594,260	\$0	\$1,594,260
			680	Remodeling and Renovations	\$0	\$0	\$0	\$0
	7900	Operation Of Plant	680	Remodeling and Renovations	\$0	\$0	\$0	\$0
	9200	Debt Service	710	Redemption of Principal	\$674,287	\$674,287	\$0	\$674,287
	9700	Transfer Of Funds	920	Transfers to Debt Service Fund	\$1,981,479	\$1,981,479	\$0	\$1,981,479
			910	Transfers to General Fund	\$4,394,750	\$4,394,750	\$0	\$4,394,750
380	7400	Facilities Aquisition & Const	630	Buildings and Fixed Equip	\$14,584,955	\$14,584,955	\$2,408,720	\$16,993,675
			640	Furniture Fixtures & Equipment	\$2,037,535	\$2,037,535	\$755,112	\$2,792,647
			670	Improvements other than Bldg	\$0	\$0	\$1,359,524	\$1,359,524
			610	Library Books	\$0	\$0	\$135,000	\$135,000
			680	Remodeling and Renovations	\$10,000	\$10,000	\$0	\$10,000
	9700	Transfer Of Funds	920	Transfers to Debt Service Fund	\$4,823,717	\$4,823,717	\$0	\$4,823,717
392	7400	Facilities Aquisition & Const	620	Audiovisual Materials	\$3,000	\$2,840	\$0	\$2,840
			630	Buildings and Fixed Equip	\$0	\$0	\$0	\$0
			690	Computer Software	\$26,143	\$54,479	\$0	\$54,479
			640	Furniture Fixtures & Equipment	\$133,281	\$105,105	\$0	\$105,105
			650	Motor Vehicles	\$0	\$0	\$0	\$0
			390	Other Purchased Services	\$21,925	\$21,925	\$0	\$21,925
			680	Remodeling and Renovations	\$0	\$0	\$0	\$0
			360	Rentals	\$0	\$0	\$0	\$0
	9200	Debt Service	710	Redemption of Principal	\$0	\$0	\$0	\$0
393	7400	Facilities Aquisition & Const	680	Remodeling and Renovations	\$0	\$0	\$0	\$0
394	9700	Transfer Of Funds	910	Transfers to General Fund	\$0	\$0	\$0	\$0
395	7400	Facilities Aquisition & Const	670	Improvements other than Bldg	\$430,295	\$430,295	\$0	\$430,295
396	7400	Facilities Aquisition & Const	630	Buildings and Fixed Equip	\$14,087,846	\$14,160,199	\$130,584	\$14,290,783
			670	Improvements other than Bldg	\$937,440	\$927,440	\$73,691	\$1,001,131
			790	Miscellaneous	\$0	\$0	\$0	\$0

SCHOOL BOARD OF CLAY COUNTY
RESOLUTION TO AMEND DISTRICT BUDGET
FISCAL YEAR 2022-2023
CAPITAL PROJECTS
FUND 3XX
Month Ending January 31, 2023

Fund	Function	Description	Obj	Description	Adopted	Beginning Budget	Budget Adj	Working Budget
398	7400	Facilities Aquisition & Const	680	Remodeling and Renovations	\$14,452,335	\$14,389,982	(\$204,275)	\$14,185,707
			670	Improvements other than Bldg	\$0	\$0	\$0	\$0
			680	Remodeling and Renovations	\$0	\$0	\$0	\$0
399	7400	Facilities Aquisition & Const	670	Improvements other than Bldg	\$20,377	\$20,377	\$0	\$20,377
			790	Miscellaneous	\$0	\$39,615	\$0	\$39,615
			680	Remodeling and Renovations	\$529,689	\$529,689	\$0	\$529,689
Total Expenses					\$108,299,038	\$108,338,653	\$4,658,356	\$112,997,009

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CLAY COUNTY DISTRICT SCHOOL

RESOLUTION TO AMEND DISTRICT BUDGET

FISCAL YEAR 2022-2023

SPECIAL REVENUE – FOOD SERVICE

FUND 410

DISCOVERING ENDLESS POSSIBILITIES

Clay County District Schools is an Equal Opportunity Employer.

SCHOOL BOARD OF CLAY COUNTY
RESOLUTION TO AMEND DISTRICT BUDGET
FISCAL YEAR 2022-2023
SPECIAL REVENUE FOOD SERVICE
FUND 410
Month Ending January 31, 2023

Func	Obj	Description	Adopted	Beginning Budget	Budget Adj	Working Budget
National School Lunch Act						
3260	000	Revenue	\$15,425,750	\$15,425,750	\$0	\$15,425,750
Categorical State Sources						
3330	000	Revenue	\$145,000	\$145,000	\$0	\$145,000
Interest Incl Profit On Inves						
3430	000	Revenue	\$10,000	\$10,000	\$0	\$10,000
Food Services						
3450	000	Revenue	\$4,190,300	\$4,190,300	\$0	\$4,190,300
Misc Local Resources						
3490	000	Revenue	\$5,000	\$5,000	\$0	\$5,000
Total Revenue			\$19,776,050	\$19,776,050	\$0	\$19,776,050
Basic FEFP K-12						
5100	100	Salaries	\$0	\$0	\$0	\$0
	200	Employee Benefits	\$0	\$0	\$0	\$0
Food Services						
7600	100	Salaries	\$6,368,035	\$6,368,035	\$0	\$6,368,035
	200	Employee Benefits	\$3,169,006	\$3,169,006	\$0	\$3,169,006
	300	Purchased Services	\$304,500	\$304,645	\$5,700	\$310,345
	400	Energy Services	\$199,000	\$199,500	\$0	\$199,500
	500	Material and Supplies	\$10,052,100	\$10,031,294	\$1,497,950	\$11,529,244
	600	Capital Outlay	\$302,000	\$1,062,322	(\$3,650)	\$1,058,672
	700	Other	\$280,000	\$280,000	\$0	\$280,000
Central Services						
7700	100	Salaries	\$0	\$9,020	\$0	\$9,020
	200	Employee Benefits	\$0	\$819	\$0	\$819
Operation Of Plant						
7900	100	Salaries	\$23,400	\$23,400	\$0	\$23,400
	200	Employee Benefits	\$14,879	\$14,879	\$0	\$14,879
Total Expenses			\$20,712,920	\$21,462,920	\$1,500,000	\$22,962,920



CLAY COUNTY DISTRICT SCHOOL

RESOLUTION TO AMEND DISTRICT BUDGET

FISCAL YEAR 2022-2023
SPECIAL REVENUE – OTHER
FUND 42X

DISCOVERING ENDLESS POSSIBILITIES

Clay County District Schools is an Equal Opportunity Employer.

SCHOOL BOARD OF CLAY COUNTY
RESOLUTION TO AMEND DISTRICT BUDGET
FISCAL YEAR 2022-2023
SPECIAL REVENUE OTHER
FUND 42X
Month Ending January 31, 2023

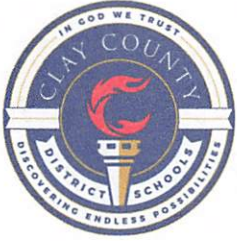
Func	Obj	Adopted	Beginning Budget	Budget Adj	Working Budget
3201	Vocational Ed				
3201	Revenue	\$371,166	\$371,166	\$0	\$371,166
3220	Workforce Investment Act				
3220	Revenue	\$287,326	\$415,524	(\$2,130)	\$413,394
3226	Eisenhower Math And Science				
3226	Revenue	\$1,401,643	\$1,401,643	\$0	\$1,401,643
3230	I.D.E.A.				
3230	Revenue	\$8,750,828	\$8,792,330	\$0	\$8,792,330
3240	Title I - Elem & Secondary Edu				
3240	Revenue	\$8,720,432	\$8,818,252	\$0	\$8,818,252
3290	Other Federal Thru State				
3290	Revenue	\$203,605	\$197,078	\$0	\$197,078
3190	Other Federal Direct				
3190	Revenue	\$363,350	\$363,350	\$0	\$363,350
3430	Interest Incl Profit On Inves				
3430	Revenue	\$0	\$0	\$0	\$0
Total Revenue		\$20,098,350	\$20,359,343	(\$2,130)	\$20,357,213
5000	Instruction				
100	Salaries	\$6,973,964	\$7,544,077	(\$174,504)	\$7,369,573
200	Employee Benefits	\$3,079,635	\$3,133,737	(\$53,240)	\$3,080,497
300	Purchased Services	\$1,111,653	\$1,103,137	\$8,549	\$1,111,686
400	Energy Services	\$0	\$0	\$0	\$0
500	Material and Supplies	\$1,443,066	\$995,618	\$7,820	\$1,003,438
600	Capital Outlay	\$460,251	\$700,081	\$34,617	\$734,697
700	Other	\$55,389	\$65,352	\$200	\$65,552
6100	Student Personnel Services				
100	Salaries	\$1,020,118	\$1,021,792	(\$2,569)	\$1,019,223
200	Employee Benefits	\$360,571	\$361,936	\$105	\$362,041
300	Purchased Services	\$7,950	\$84,640	\$0	\$84,640
500	Material and Supplies	\$1,530	\$1,800	\$0	\$1,800
600	Capital Outlay	\$0	\$2,463	\$0	\$2,463
700	Other	\$3,500	\$3,500	(\$200)	\$3,300
6110	Social Work				
200	Employee Benefits	\$22,701	\$22,701	(\$2,425)	\$20,276
300	Purchased Services	\$3,030	\$2,400	\$0	\$2,400
700	Other	\$0	\$0	\$0	\$0
6120	Guidance Services				
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
6130	Health Services				
100	Salaries	\$0	\$0	\$0	\$0

SCHOOL BOARD OF CLAY COUNTY
RESOLUTION TO AMEND DISTRICT BUDGET
FISCAL YEAR 2022-2023
SPECIAL REVENUE OTHER
FUND 42X
Month Ending January 31, 2023

Func	Obj	Adopted	Beginning Budget	Budget Adj	Working Budget
200	Employee Benefits	\$0	\$0	\$0	\$0
300	Purchased Services	\$0	\$0	\$0	\$0
500	Material and Supplies	\$0	\$0	\$0	\$0
600	Capital Outlay	\$0	\$0	\$0	\$0
6150	Parent Involvement				
100	Salaries	\$0	\$3,750	\$0	\$3,750
200	Employee Benefits	\$0	\$987	\$0	\$987
300	Purchased Services	\$125,985	\$133,260	(\$2,925)	\$130,335
500	Material and Supplies	\$108,895	\$102,924	\$425	\$103,348
600	Capital Outlay	\$0	\$0	\$0	\$0
700	Other	\$2,500	\$2,000	\$0	\$2,000
6200	Instructional Media				
500	Material and Supplies	\$0	\$0	\$0	\$0
600	Capital Outlay	\$0	\$0	\$4,000	\$4,000
6300	Inst & Curric Dev Services				
100	Salaries	\$1,533,784	\$1,554,827	\$2,293	\$1,557,120
200	Employee Benefits	\$518,575	\$525,202	\$3,946	\$529,148
300	Purchased Services	\$29,884	\$28,756	(\$6,739)	\$22,017
500	Material and Supplies	\$176	\$3,252	\$0	\$3,252
600	Capital Outlay	\$237	\$637	\$0	\$637
700	Other	\$1,000	\$1,000	\$0	\$1,000
6400	Inst Staff Training Services				
100	Salaries	\$1,396,519	\$1,151,589	\$133,713	\$1,285,302
200	Employee Benefits	\$371,076	\$340,640	\$23,835	\$364,475
300	Purchased Services	\$615,561	\$628,119	\$4,697	\$632,816
500	Material and Supplies	\$84,340	\$103,291	\$17,685	\$120,976
600	Capital Outlay	\$51	\$22,481	(\$2,012)	\$20,469
700	Other	\$14,550	\$15,165	\$0	\$15,165
6500	Instruction Related Technology				
300	Purchased Services	\$0	\$0	\$0	\$0
600	Capital Outlay	\$0	\$0	\$0	\$0
7200	General Administration				
700	Other	\$568,513	\$578,906	\$0	\$578,906
7300	School Administration				
100	Salaries	\$69,966	\$19,615	\$0	\$19,615
200	Employee Benefits	\$15,042	\$15,042	\$0	\$15,042
7400	Facilities Aquisition & Const				
600	Capital Outlay	\$0	\$0	\$0	\$0
7600	Food Services				
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
7700	Central Services				
100	Salaries	\$0	\$99	\$0	\$99
200	Employee Benefits	\$0	\$9	\$0	\$9

SCHOOL BOARD OF CLAY COUNTY
RESOLUTION TO AMEND DISTRICT BUDGET
FISCAL YEAR 2022-2023
SPECIAL REVENUE OTHER
FUND 42X
Month Ending January 31, 2023

Func	Obj	Adopted	Beginning Budget	Budget Adj	Working Budget
300	Purchased Services	\$0	\$0	\$0	\$0
7800	Pupil Transportation Services				
100	Salaries	\$25,907	\$25,907	\$0	\$25,907
200	Employee Benefits	\$5,060	\$5,060	\$0	\$5,060
300	Purchased Services	\$71,937	\$79,937	\$0	\$79,937
400	Energy Services	\$0	\$0	\$0	\$0
7900	Operation Of Plant				
100	Salaries	\$705	\$815	\$395	\$1,210
200	Employee Benefits	\$197	\$221	\$105	\$326
300	Purchased Services	\$0	\$0	\$0	\$0
500	Material and Supplies	\$0	\$0	\$100	\$100
600	Capital Outlay	\$0	\$0	\$0	\$0
700	Other	\$0	\$0	\$0	\$0
8100	Maintenance Of Plant				
500	Material and Supplies	\$0	\$0	\$0	\$0
8200	Administrative Technology Svcs				
300	Purchased Services	\$0	\$0	\$0	\$0
9100	Community Services				
500	Material and Supplies	\$0	\$0	\$0	\$0
Total Expenses		\$20,103,818	\$20,386,725	(\$2,129)	\$20,384,594



CLAY COUNTY DISTRICT SCHOOL

RESOLUTION TO AMEND DISTRICT BUDGET

FISCAL YEAR 2022-2023

SPECIAL REVENUE

FEDERAL CARES ACT FUNDING

FUND 44X

DISCOVERING ENDLESS POSSIBILITIES

Clay County District Schools is an Equal Opportunity Employer.

SCHOOL BOARD OF CLAY COUNTY
RESOLUTION TO AMEND DISTRICT BUDGET
FISCAL YEAR 2022-2023
SPECIAL REVENUE OTHER
FUND 44X
Month Ending January 31, 2023

Func	Obj	Adopted	Beginning Budget	Budget Adj	Working Budget
3271	CARES Act ESSER				
3271	Revenue	\$32,623,171	\$33,225,039	\$1,110,009	\$34,335,048
3430	Interest Incl Profit On Inves				
3430	Revenue	\$0	\$0	\$0	\$0
Total Revenue		\$32,623,171	\$33,225,039	\$1,110,009	\$34,335,048
5000	Instruction				
100	Salaries	\$11,183,410	\$7,714,829	\$1,084,095	\$8,798,925
200	Employee Benefits	\$677,150	\$965,935	\$266,806	\$1,232,738
300	Purchased Services	\$2,685,350	\$2,725,413	\$726,064	\$3,451,477
500	Material and Supplies	\$3,404,514	\$4,084,158	\$343,332	\$4,427,489
600	Capital Outlay	\$3,439,840	\$3,529,681	\$215,040	\$3,744,721
700	Other	\$86,400	\$86,400	(\$10,000)	\$76,400
6100	Student Personnel Services				
100	Salaries	\$759,967	\$1,145,517	(\$548,000)	\$597,517
200	Employee Benefits	\$239,800	\$254,344	(\$183,037)	\$71,307
300	Purchased Services	\$0	\$3,600	\$0	\$3,600
600	Capital Outlay	\$58,000	\$15,000	(\$15,000)	\$0
6110	Social Work				
200	Employee Benefits	\$22,337	\$22,567	(\$142)	\$22,425
6130	Health Services				
300	Purchased Services	\$6,000	\$6,000	\$0	\$6,000
500	Material and Supplies	\$3,963	\$3,963	\$0	\$3,963
600	Capital Outlay	\$0	\$0	\$0	\$0
6150	Parent Involvement				
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
300	Purchased Services	\$50,000	\$40,000	\$25,000	\$65,000
500	Material and Supplies	\$0	\$10,000	\$71,000	\$81,000
6190	Guidance Administration				
100	Salaries	\$0	\$4,500	\$0	\$4,500
200	Employee Benefits	\$0	\$344	\$0	\$344
6200	Instructional Media				
100	Salaries	\$0	\$88,950	\$0	\$88,950
200	Employee Benefits	\$0	\$9,430	(\$2,592)	\$6,800
600	Capital Outlay	\$0	\$0	\$0	\$0
6300	Inst & Curric Dev Services				
100	Salaries	\$5,285	\$166,335	\$24,630	\$190,965
200	Employee Benefits	\$1,897	\$30,044	\$4,751	\$34,795
500	Material and Supplies	\$0	\$0	\$0	\$0
600	Capital Outlay	\$1,875	\$1,875	\$0	\$1,875
700	Other	\$7,870	\$7,870	\$0	\$7,870
6400	Inst Staff Training Services				
100	Salaries	\$132,785	\$182,935	(\$55,000)	\$127,935
200	Employee Benefits	\$19,038	\$23,472	(\$615)	\$22,857

SCHOOL BOARD OF CLAY COUNTY
RESOLUTION TO AMEND DISTRICT BUDGET
FISCAL YEAR 2022-2023
SPECIAL REVENUE OTHER
FUND 44X
Month Ending January 31, 2023

Func	Obj	Adopted	Beginning Budget	Budget Adj	Working Budget
300	Purchased Services	\$453,632	\$486,444	(\$490)	\$485,954
500	Material and Supplies	\$13,619	\$14,095	(\$2,100)	\$11,995
600	Capital Outlay	\$0	\$0	\$0	\$0
700	Other	\$2,550	\$2,550	\$0	\$2,550
6500	Instruction Related Technology				
100	Salaries	\$0	\$64,500	\$0	\$64,500
200	Employee Benefits	\$0	\$4,934	\$0	\$4,934
300	Purchased Services	\$0	\$15,000	(\$15,000)	\$0
600	Capital Outlay	\$0	\$0	\$0	\$0
7100	Board				
100	Salaries	\$0	\$3,000	\$0	\$3,000
200	Employee Benefits	\$0	\$230	\$0	\$230
7200	General Administration				
100	Salaries	\$0	\$4,500	\$0	\$4,500
200	Employee Benefits	\$0	\$344	\$0	\$344
300	Purchased Services	\$72,000	\$68,400	\$0	\$68,400
700	Other	\$923,934	\$958,541	(\$26,957)	\$931,584
7300	School Administration				
100	Salaries	\$0	\$312,100	\$6,000	\$318,100
200	Employee Benefits	\$0	\$24,130	\$198	\$24,328
7400	Facilities Aquisition & Const				
100	Salaries	\$0	\$16,500	\$0	\$16,500
200	Employee Benefits	\$0	\$1,493	(\$230)	\$1,263
600	Capital Outlay	\$8,171,422	\$8,301,247	(\$976,583)	\$7,324,664
7500	Fiscal Services				
100	Salaries	\$0	\$24,000	\$0	\$24,000
200	Employee Benefits	\$0	\$1,836	\$0	\$1,836
7600	Food Services				
100	Salaries	\$0	\$376,000	(\$200)	\$375,800
200	Employee Benefits	\$0	\$28,873	(\$234)	\$28,639
7700	Central Services				
100	Salaries	\$26,600	\$85,550	\$0	\$85,550
200	Employee Benefits	\$5,293	\$10,319	(\$514)	\$9,805
500	Material and Supplies	\$0	\$0	\$0	\$0
600	Capital Outlay	\$0	\$0	\$0	\$0
7800	Pupil Transportation Services				
100	Salaries	\$78,250	\$441,760	\$183,000	\$624,760
200	Employee Benefits	\$22,558	\$64,647	\$39,386	\$104,033
300	Purchased Services	\$3,000	\$3,000	\$0	\$3,000
400	Energy Services	\$45,946	\$45,946	\$147,113	\$193,059
700	Other	\$0	\$0	\$0	\$0
7900	Operation Of Plant				
100	Salaries	\$0	\$343,000	\$179	\$343,179
200	Employee Benefits	\$0	\$28,008	(\$1,817)	\$26,193
300	Purchased Services	\$7,611	\$0	\$0	\$0

SCHOOL BOARD OF CLAY COUNTY
RESOLUTION TO AMEND DISTRICT BUDGET
FISCAL YEAR 2022-2023
SPECIAL REVENUE OTHER
FUND 44X
Month Ending January 31, 2023

Func	Obj	Adopted	Beginning Budget	Budget Adj	Working Budget
500	Material and Supplies	\$11,273	\$10,864	\$0	\$10,864
600	Capital Outlay	\$0	\$0	\$0	\$0
8100	Maintenance Of Plant				
100	Salaries	\$0	\$124,500	\$0	\$124,500
200	Employee Benefits	\$0	\$9,524	\$0	\$9,524
300	Purchased Services	\$0	\$0	\$0	\$0
500	Material and Supplies	\$0	\$0	\$0	\$0
8200	Administrative Technology Svcs				
100	Salaries	\$0	\$22,500	\$0	\$22,500
200	Employee Benefits	\$0	\$1,721	\$0	\$1,721
9100	Community Services				
100	Salaries	\$0	\$13,000	\$0	\$13,000
200	Employee Benefits	\$0	\$1,180	(\$183)	\$994
Total Expenses		\$32,623,169	\$33,037,398	\$1,297,900	\$34,335,256

School Board of Clay County

March 2, 2023 - Regular School Board Meeting

Title

C12 - Approval of the 2023-2024 Payroll Calendars

Description

The adopted payroll calendar serves as the instrument for the reporting of employees for payroll purposes.

Gap Analysis

Section V (5.04) of the School Board of Clay County rules states that the School Board shall annually adopt a payroll calendar for pay periods and paydays for the employees of the Board. Approval of a calendar is necessary to be in compliance with this rule.

Previous Outcomes

All proposed 2023-2024 payroll calendars are developed based on approved work calendars which were adopted on January 5, 2023.

Expected Outcomes

Proposed calendars should be approved by the school board.

Strategic Plan Goal

Ensure effective, equitable, and efficient use of resources.

Recommendation

Approve the 2023-2024 payroll calendars.

Contact

Dr. Susan Legutko, Assistant Superintendent of Business Affairs, ext. 66721, susan.legutko@myoneclay.net, Michelle Larson, Supervisor of Payroll, michelle.larson@myoneclay.net

Financial Impact

Review Comments

Attachments

- ☞ [23-24 Calendar - 9 Month Employees ALL.pdf](#)
- ☞ [23-24 Calendar - 10 Mo 196 & 197 Day Employees.pdf](#)
- ☞ [23-24 Calendar - 11 Month 216 Day Employees.pdf](#)
- ☞ [23-24 Calendar - 12 month 260 Day Employees.pdf](#)
- ☞ [23-24 Payroll Master Calendar Dates.pdf](#)
- ☞ [23-24 Payroll Employee Work Days.pdf](#)
- ☞ [2023 Summer Payroll Calendar.pdf](#)



CLAY COUNTY DISTRICT SCHOOLS
2023 - 2024 PAYROLL CALENDAR
9 MONTH EMPLOYEES

# Checks	Remaining Checks	PAY DATE	Pay Period	BEGIN DATE	END DATE	8/8/23 - 5/30/24	8/10/23 - 5/30/24	8/9/23 - 5/30/24	8/9/23 - 5/29/24	PAID HOLIDAY	NON WORK NON PAID DAY(S)	ADDITIONAL NOTES
						9 month Classroom Assistants, ESE Assistants, Secondary ISS	9 month Transportation Bus Drivers, Bus Monitors, Fuel Attendants	9 month Elementary Cafe Assistant, Van Drivers	9 month JR/SR High Cafe Assistant, Van Drivers			
SUMMER/CLOSEOUT		07/07/23	2301122	06/01/23	06/30/23							
1	21	08/31/23	2301160	07/30/23	08/19/23	9	7	8	8			
2	20	09/15/23	2301170	08/20/23	09/02/23	10	10	10	10			Insurance Deductions Begin
3	19	09/29/23	2301180	09/03/23	09/16/23	10	10	10	10	Labor Day 9/4		
4	18	10/13/23	2301190	09/17/23	09/30/23	10	10	10	10			
5	17	10/31/23	2301200	10/01/23	10/21/23	14	14	14	14		Teacher Planning 10/16	
6	16	11/15/23	2301210	10/22/23	11/04/23	10	10	9	10		Early Release 10/31 Elem Cafe Assistants & Van Drivers	
7	15	11/30/23	2301220	11/05/23	11/18/23	10	10	10	10	Veteran's Day 11/10		
8	14	12/15/23	2301230	11/19/23	12/02/23	6	6	6	6	Thanksgiving 11/23	Thanksgiving 11/20-22,11/24	
9	13	12/29/23	2301240	12/03/23	12/16/23	10	10	10	10			
10	12	01/12/24	2401010	12/17/23	12/31/23	4	4	3	3	Christmas 12/25	Early Release 12/20 All Cafe Assistants & Van Drivers Christmas 12/21-22, 12/26-29	
11	11	01/31/24	2401020	01/01/24	01/20/24	11	11	11	11	New Year's 1/1 MLK Day 1/15	New Year's 1/2-1/4 Planning Day 1/5	
12	10	02/15/24	2401030	01/21/24	02/03/24	10	10	10	10			
13	9	02/29/24	2401040	02/04/24	02/17/24	10	10	10	10			
14	8	03/15/24	2401050	02/18/24	03/02/24	9	9	9	9		President's Day 2/19	
15	7	03/28/23	2401060	03/03/24	03/16/24	4	4	4	4		3/8 Planning Day, Spring Break 3/11 -15	
16	6	04/15/24	2401070	03/17/24	04/06/24	14	14	14	14		Good Friday, 3/29	
17	5	04/30/24	2401080	04/07/24	04/20/24	9	9	9	9		April 12, Fair Day	
18	4	05/15/24	2401090	04/21/24	05/04/24	10	10	10	10			
19	3	05/31/24	2401100	05/05/24	05/18/24	10	10	10	10			
20	2	06/14/24	2401110	05/19/24	05/25/24	5	5	5	5			
21	1	06/28/24	2401120	05/26/24	06/30/24	3	3	3	2		Memorial Day 5/27	Insurance Deductions End
9 month Adult Temporary/Miscellaneous/Student labor personnel are paid						188	186	185	185	Total Work Days		

9 month Adult Temporary/Miscellaneous/Student labor personnel are paid based on this payroll calendar



CLAY COUNTY DISTRICT SCHOOLS 2023 - 2024 PAYROLL CALENDAR 10 MONTH EMPLOYEES

# Checks	Remaining Checks	PAY DATE	Pay Period	BEGIN DATE	END DATE	8/2/23 - 5/31/24 10 month Cafe Manager	8/2/23 - 5/31/24 10 month Instructional, Support	PAID HOLIDAY	NON WORK NON PAID DAY(S)	ADDITIONAL NOTES
SUMMER/CLOSEOUT		07/07/22	2301122	06/01/23	06/30/23	N/A	N/A			
1	21	08/31/23	2301160	07/30/23	08/19/23	13	13			
2	20	09/15/23	2301170	08/20/23	09/02/23	10	10			Insurance Deductions Begin
3	19	09/29/23	2301180	09/03/23	09/16/23	10	10	Labor Day 9/4		
4	18	10/13/23	2301190	09/17/23	09/30/23	10	10			
5	17	10/31/23	2301200	10/01/23	10/21/2023	15	15			
6	16	11/15/23	2301210	10/22/23	11/04/23	10	10			
7	15	11/30/23	2301220	11/05/23	11/18/23	10	10	Veteran's Day 11/10		
8	14	12/15/23	2301230	11/19/23	12/02/23	6	6	Thanksgiving 11/23	Thanksgiving 11/20-22, 11/24	
9	13	12/29/23	2301240	12/03/23	12/16/23	10	10			
10	12	01/12/24	2401010	12/17/23	12/31/23	4	4	Christmas 12/25	Christmas 12/21-22, 12/26-29	
11	11	01/31/24	2401020	01/01/24	01/20/24	12	12	New Year's 1/1 MLK Day 1/15	New Year's 1/2-1/4	
12	10	02/15/24	2401030	01/21/24	02/03/24	10	10			
13	9	02/29/24	2401040	02/04/24	02/17/24	10	10			
14	8	03/15/24	2401050	02/18/24	03/02/24	9	9		President's Day 2/19	
15	7	03/28/23	2401060	03/03/24	03/16/24	5	5		Spring Break 3/11 -15	
16	6	04/15/24	2401070	03/17/24	04/06/24	14	14		Good Friday 3/29	
17	5	04/30/24	2401080	04/07/24	04/20/24	10	9		Fair Day 4/12 Inst & Support only 4/12 is a work day for Cafe Mgrs	
18	4	05/15/24	2401090	04/21/24	05/04/24	10	10			
19	3	05/31/24	2401100	05/05/24	05/18/24	10	10			
22-24		05/31/24	(3) Instructional Summer Checks							
20	2	06/14/24	2401110	05/19/24	05/25/24	5	5			
21	1	06/28/24	2401120	05/26/24	05/30/23	4	4		Memorial Day 5/27	Insurance Deductions End
10 month instructional personnel are paid 1/24 of their calculated contract each pay date						197	196	TOTAL WORK DAYS		
10 month Nurse Subs and Adult Temporary/Miscellaneous labor are paid based on this payroll calendar										



CLAY COUNTY DISTRICT SCHOOLS

2023 - 2024 PAYROLL CALENDAR

11 MONTH EMPLOYEES

# Checks	Remaining Checks	PAY DATE	Pay Period	BEGIN DATE	END DATE	7/17/23-6/11/24	PAID HOLIDAY	NON WORK NON PAID DAY(S)	ADDITIONAL NOTES
						11 month Administrators, Instructional, Support			
SUMMER/CLOSEOUT		07/07/23	2301122	06/01/23	06/30/23	N/A			
1	24	08/15/23	2301150	07/16/23	07/29/23	10			
2	23	08/31/23	2301160	07/30/23	08/19/23	15			
3	22	09/15/23	2301170	08/20/23	09/02/23	10			Insurance Deductions Begin
4	21	09/29/23	2301180	09/03/23	09/16/23	10	Labor Day 9/4		
5	20	10/13/23	2301190	09/17/23	09/30/23	10			
6	19	10/31/23	2301200	10/01/23	10/21/2023	15			
7	18	11/15/23	2301210	10/22/23	11/04/23	10			
8	17	11/30/23	2301220	11/05/23	11/18/23	10	Veteran's Day 11/10		
9	16	12/15/23	2301230	11/19/23	12/02/23	6	Thanksgiving 11/23	Thanksgiving 11/20-22,11/24	
10	15	12/29/23	2301240	12/03/23	12/16/23	10			
11	14	01/12/24	2401010	12/17/23	12/31/23	4	Christmas 12/25	Christmas 12/21-22, 12/26-29	
12	13	01/31/24	2401020	01/01/24	01/20/24	12	New Year's 1/1 1/15 MLK Day	New Year's 1/2-1/4	
13	12	02/15/24	2401030	01/21/24	02/03/24	10			
14	11	02/29/24	2401040	02/04/24	02/17/24	10			
15	10	03/15/24	2401050	02/18/24	03/02/24	9		President's Day 2/19	
16	9	03/28/23	2401060	03/03/24	03/16/24	5		Spring Break 3/11 -15	
17	8	04/15/24	2401070	03/17/24	04/06/24	15	Good Friday 3/29		
18	7	04/30/24	2401080	04/07/24	04/20/24	9		Fair Day 4/12	
19	6	05/15/24	2401090	04/21/24	05/04/24	10			
20	5	05/31/24	2401100	05/05/24	05/18/24	10			
21	4	06/14/24	2401110	05/19/24	05/25/24	5			
22	3	06/28/24	2401120	05/26/24	6/12/23	11		Memorial Day 5/27	Insurance Deductions End 6/3 (4) Day work week begins
23-24	1-2	06/28/24	(2) Instructional Summer Checks						
						216	TOTAL WORK DAYS		

11 month Adult Temporary/Miscellaneous labor personnel are paid based on this payroll calendar



CLAY COUNTY DISTRICT SCHOOLS

2023 - 2024 PAYROLL CALENDAR

12 MONTH EMPLOYEES

# Checks	Remaining Checks	PAY DATE	Pay Period	BEGIN DATE	END DATE	7/1/23 - 6/30/24	PAID HOLIDAY	NON WORK NON PAID DAY(S)	ADDITIONAL NOTES
						12 month Administrators, Instructional, Support			
SUMMER/CLOSEOUT		07/07/23	2301122	06/01/23	06/30/23	N/A			
1	24	07/14/23	2301130	07/01/23	07/08/23	5	Independence Day 7/4		
2	23	07/31/23	2301140	07/09/23	07/15/23	5			
3	22	08/15/23	2301150	07/16/23	07/29/23	10			
4	21	08/31/23	2301160	07/30/23	08/19/23	15			
5	20	09/15/23	2301170	08/20/23	09/02/23	10			Insurance Deductions Begin
6	19	09/29/23	2301180	09/03/23	09/16/23	10	Labor Day 9/4		
7	18	10/13/23	2301190	09/17/23	09/30/23	10			
8	17	10/31/23	2301200	10/01/23	10/21/2023	15			
9	16	11/15/23	2301210	10/22/23	11/04/23	10			
10	15	11/30/23	2301220	11/05/23	11/18/23	10	Veteran's Day 11/10		
11	14	12/15/23	2301230	11/19/23	12/02/23	10	Thanksgiving 11/23 & 11/24		
12	13	12/29/23	2301240	12/03/23	12/16/23	10			
13	12	01/12/24	2401010	12/17/23	12/31/23	10	Christmas 12/25		
14	11	01/31/24	2401020	01/01/24	01/20/24	15	New Year's 1/1 MLK Day 1/15		
15	10	02/15/24	2401030	01/21/24	02/03/24	10			
16	9	02/29/24	2401040	02/04/24	02/17/24	10			
17	8	03/15/24	2401050	02/18/24	03/02/24	10			
18	7	03/28/23	2401060	03/03/24	03/16/24	10			
19	6	04/15/24	2401070	03/17/24	04/06/24	15	Good Friday 3/29		
20	5	04/30/24	2401080	04/07/24	04/20/24	10			
21	4	05/15/24	2401090	04/21/24	05/04/24	10			
22	3	05/31/24	2401100	05/05/24	05/18/24	10			
23	2	06/14/24	2401110	05/19/24	05/25/24	5			
24	1	06/28/24	2401120	05/26/24	06/30/24	25	Memorial Day 5/27		Insurance Deductions End 6/3 (4) Day work week begins

12 Month personnel receive 1/24 of their calculated contract pay each pay date
 12 month Adult Temporary/Miscellaneous Labor personnel are paid based on this payroll calendar



CLAY COUNTY DISTRICT SCHOOLS 2023 - 2024 PAYROLL CALENDAR PAYROLL MASTER CALENDAR DATES

# Checks	Remaining Checks	PAY DATE	PAY PERIOD	BEGIN DATE	END DATE	EMPLOYEE SUBMIT TIMESHEET	ADMINISTRATORS MUST SUBMIT TIMECARDS AND CERTIFICATIONS BY 4:00PM	PAYROLL MERGE 9:00AM	HR FINAL KEY 3:00PM	BN FINAL KEY 4:00PM	PAYROLL PROCESS	PAYROLL / VENDOR CHECKS ISSUED
SUMMER/CLOSEOUT		07/07/23	2301122	06/01/23	06/30/23	06/27/23	06/28/23	06/29/23	06/28/23		07/05/23	07/06/23
1	24	07/14/23	2301130	07/01/23	07/08/23	07/06/23	07/06/23	07/10/23	07/06/23		07/12/23	07/13/23
2	23	07/31/23	2301140	07/09/23	07/15/23	07/13/23	07/18/23	07/20/23	07/19/23		07/26/23	07/27/23
3	22	08/15/23	2301150	07/16/23	07/29/23	07/28/23	08/01/23	08/07/23	08/03/23		08/10/23	08/11/23
4	21	08/31/23	2301160	07/30/23	08/19/23	08/18/23	08/22/23	08/25/23	08/22/23		08/28/23	08/29/23
5	20	09/15/23	2301170	08/20/23	09/02/23	09/01/23	09/05/23	09/11/23	09/05/23	09/07/23	09/12/23	09/13/23
6	19	09/29/23	2301180	09/03/23	09/16/23	09/15/23	09/19/23	09/21/23	09/19/23	09/21/23	09/26/23	09/27/23
7	18	10/13/23	2301190	09/17/23	09/30/23	09/29/23	10/03/23	10/06/23	10/03/23	10/05/23	10/10/23	10/11/23
8	17	10/31/23	2301200	10/01/23	10/21/2023	10/20/23	10/20/23	10/23/23	10/20/23	10/24/23	10/26/23	10/27/23
9	16	11/15/23	2301210	10/22/23	11/04/23	11/03/23	11/06/23	11/07/23	11/06/23	11/07/23	11/09/23	11/13/23
10	15	11/30/23	2301220	11/05/23	11/18/23	11/17/23	11/17/23	11/21/23	11/17/23	11/21/23	11/27/23	11/30/23
11	14	12/15/23	2301230	11/19/23	12/02/23	12/01/23	12/05/23	12/06/23	12/05/23	12/07/23	12/12/23	12/13/23
12	13	12/29/23	2301240	12/03/23	12/16/23	12/15/23	12/15/23	12/19/23	12/15/23	12/19/23	12/20/23	12/21/23
13	12	01/12/24	2401010	12/17/23	12/31/23	01/02/24	01/03/24	01/04/24	01/03/24	01/05/24	01/09/24	01/10/24
14	11	01/31/24	2401020	01/01/24	01/20/24	01/19/24	01/22/24	01/23/24	01/22/24	01/24/24	01/26/24	01/29/24
15	10	02/15/24	2401030	01/21/24	02/03/24	02/02/24	02/05/24	02/07/24	02/05/24	02/07/24	02/12/24	02/13/24
16	9	02/29/24	2401040	02/04/24	02/17/24	02/16/24	02/20/24	02/22/24	02/20/24	02/22/24	02/26/24	02/27/24
17	8	03/15/24	2401050	02/18/24	03/02/24	03/01/24	03/05/24	03/07/24	03/05/24	03/07/24	03/12/24	03/13/24
18	7	03/28/23	2401060	03/03/24	03/16/24	03/15/24	03/19/24	03/21/24	03/19/24	03/21/24	03/25/24	03/26/24
19	6	04/15/24	2401070	03/17/24	04/06/24	04/05/24	04/08/24	04/09/24	04/08/24	04/09/24	04/10/24	04/11/24
20	5	04/30/24	2401080	04/07/24	04/20/24	04/19/24	04/22/24	04/23/24	04/22/24	04/23/24	04/25/24	04/26/24
21	4	05/15/24	2401090	04/21/24	05/04/24	05/03/24	05/06/24	05/07/24	05/06/24	05/08/24	05/10/24	05/13/24
22	3	05/31/24	2401100	05/05/24	05/18/24	05/17/24	05/21/24	05/22/24	05/21/24	05/23/24	05/28/24	05/29/24
		05/31/24	10 month (3) INST Summer Checks / 10 month FYCA (2) INST Summer checks								05/29/24	
23	2	06/14/24	2401110	05/19/24	05/25/24	05/24/24	05/28/24	06/04/24	05/28/24	06/04/24	06/11/24	06/12/24
24	1	06/28/24	2401120	05/26/24	06/30/24	last work day**	06/20/24	06/21/24	06/20/24	06/21/24	06/25/24	06/26/24
		06/28/24	11 month (2) INST Summer Checks								06/26/24	



CLAY COUNTY DISTRICT SCHOOLS 2023 - 2024 PAYROLL CALENDAR EMPLOYEE WORK DAYS

# Checks	Remaining Checks	PAY DATE	Pay Period	BEGIN DATE	END DATE	7/1/23 - 6/30/24	7/17/23-6/11/24	8/2/23 - 5/31/24	8/2/23- 5/31/24	8/8/23 - 5/30/24	8/10/23 - 5/30/24	8/9/23 - 5/30/24	8/9/23 - 5/29/24
						12 month Administrators, Instructional, Support	11 month Administrators, Instructional, Support	10 month Cafe Manager	10 month Instructional, Support	9 month Classroom Assistants, ESE Assistants, Guardians, ISS Assistants	9 month Transportation Bus Drivers, Bus Monitors, Fuel Attendants	9 month Elementary Cafe Assistant, Van Drivers	9 month JR/SR High Cafe Assistant, Van Drivers
SUMMER/CLOSEOUT		07/07/23	2301122	06/01/23	06/30/23	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	24	07/14/23	2301130	07/01/23	07/08/23	5	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2	23	07/31/23	2301140	07/09/23	07/15/23	5	N/A	N/A	N/A	N/A	N/A	N/A	N/A
3	22	08/15/23	2301150	07/16/23	07/29/23	10	10	N/A	N/A	N/A	N/A	N/A	N/A
4	21	08/31/23	2301160	07/30/23	08/19/23	15	15	13	13	9	7	8	8
5	20	09/15/23	2301170	08/20/23	09/02/23	10	10	10	10	10	10	10	10
6	19	09/29/23	2301180	09/03/23	09/16/23	10	10	10	10	10	10	10	10
7	18	10/13/23	2301190	09/17/23	09/30/23	10	10	10	10	10	10	10	10
8	17	10/31/23	2301200	10/01/23	10/21/2023	15	15	15	15	14	14	14	14
9	16	11/15/23	2301210	10/22/23	11/04/23	10	10	10	10	10	10	10	10
10	15	11/30/23	2301220	11/05/23	11/18/23	10	10	10	10	10	10	10	10
11	14	12/15/23	2301230	11/19/23	12/02/23	10	6	6	6	6	6	6	6
12	13	12/29/23	2301240	12/03/23	12/16/23	10	10	10	10	10	10	10	10
13	12	01/12/24	2401010	12/17/23	12/31/23	10	4	4	4	4	4	3	3
14	11	01/31/24	2401020	01/01/24	01/20/24	15	12	12	12	11	11	11	11
15	10	02/15/24	2401030	01/21/24	02/03/24	10	10	10	10	10	10	10	10
16	9	02/29/24	2401040	02/04/24	02/17/24	10	10	10	10	10	10	10	10
17	8	03/15/24	2401050	02/18/24	03/02/24	10	9	9	9	9	9	9	9
18	7	03/28/23	2401060	03/03/24	03/16/24	10	5	5	5	4	4	4	4
19	6	04/15/24	2401070	03/17/24	04/06/24	15	15	14	14	14	14	14	14
20	5	04/30/24	2401080	04/07/24	04/20/24	10	9	10	9	9	9	9	9
21	4	05/15/24	2401090	04/21/24	05/04/24	10	10	10	10	10	10	10	10
22	3	05/31/24	2401100	05/05/24	05/18/24	10	10	10	10	10	10	10	10
		05/31/24	10 month (3) INST Summer Checks / 10 month FYCA (2) INST Summer checks										
23	2	06/14/24	2401110	05/19/24	05/25/24	5	5	5	5	5	5	5	5
24	1	06/28/24	2401120	05/26/24	06/30/24	25	11	4	4	3	3	2	2
		06/28/24	11 month (2) INST Summer Checks										
						260	216	197	196	188	186	185	185



CLAY COUNTY DISTRICT SCHOOLS
2023 - 2024 PAYROLL CALENDAR
SUMMER 2023

	PAY DATE	Pay Period	BEGIN DATE	END DATE	DUE DATE
Summer	07/07/23	2301133	05/31/23	06/30/23	06/28/23
Summer	07/31/23	2301143	07/01/23	07/15/23	07/18/23
Summer	08/15/23	2301153	07/16/23	07/31/23	08/01/23

School Board of Clay County

March 2, 2023 - Regular School Board Meeting

Title

C13 - DELETION OF CERTAIN ITEMS REPORT FEBRUARY, 2023

Description

The items listed have been surveyed by the Coordinator of Property Control, at the request of the Cost Center Property Manager, and the recommended disposition is noted. These items are either obsolete, unusable or beyond economical repair. These items should be removed from active inventory and disposed of in the manner indicated. Deletions are for property items received in the month of January, 2023.

Gap Analysis

N/A

Previous Outcomes

Property Records followed State mandate on trackable assets, Chapter 274.05

Expected Outcomes

Tangible Personal Property shall be controlled and supervised from acquisition through transfer or disposal. Disposal of property shall be in accordance with Section 274.05, Florida Statutes. All deletions of items with a value of \$1,000.00 or more will be approved by The School Board of Clay County prior to disposition - School Board Policy Section 5.03C.

Strategic Plan Goal

Goal 2: Strategy 2.4; Ensure effective and efficient use of resources for fiscal stability.

Recommendation

Approve Deletion of Certain Items Report - February, 2023 as submitted

Contact

Dr. Susan Legutko,
Assistant Superintendent for Business Affairs
(904)-336-6721
susan.legutko@myoneclay.net

Financial Impact

Provides additional storage space and eliminates the need to account for unusable property. Reduces the dollar value of Tangible Personal Property.

Review Comments**Attachments**

🔗 [DELETION OF CERTAIN ITEMS REPORT FEBRUARY, 2023.pdf](#)

Monthly Deletion Analysis / Feburary 2022 2023			
Cost Center	Asset	Item, Reason for Deletion	Type of Deletion
BLC - 0111	00067912	OVEN: STOVE:HOOD:KENMORE ELECTRIC - SEARS	D1
OPE - 0201	14001236	COOLER: MILK - ATLAS METAL / BROKEN	D5
GPE - 0232	00037314	TABLES: SERVING UTILITY / OBSOLETE	D5
WEC - 0241	00058352	REFRIGERATOR:REACH-IN HOBART / BROKEN	D5
DIS - 0261	14001195	DELL PRECISION T1700 / BROKEN	D5
KHE - 0301	11000215	CART:MILK MOBILE-ATLAS / BROKEN	D5
SBJ - 0331	00066859	MOWER RIDING 20HP 46 " HUSQVAR / BROKEN	D5
CHS - 0341	16000578	DRYER: SCREEN PRINT 24 " ECONO / Class discontinue	D5
LJH - 0351	15000669	CART: DELL MOBILE COMPUTING / BROKEN	D5
	15000666	CART: DELL MOBILE COMPUTING / BROKEN	D5
	00080022	CART: DELL MOBILE COMPUTING / BROKEN	D5
	00096929	CART: DELL MOBILE COMPUTING / BROKEN	D5
	00088106	COPIER:RICOH AFICIO 3035E / BROKEN	D5
	12000209	CASHIER STATION / OBSOLETE	D5
WJH - 0371	00034329	CABINET: INSULATED HEATED / BROKEN	D5
MHS - 0391	00024924	SET:MASTER TOOL W/ROLL CAB / BROKEN	D5
	17100169	CHASSIS ONLY: DELL PRECISION / BROKEN	D5
	17100170	CHASSIS ONLY: DELL PRECISION / BROKEN	D5
	17100171	CHASSIS ONLY: DELL PRECISION / BROKEN	D5
	17100172	CHASSIS ONLY: DELL PRECISION / BROKEN	D5
	17100173	CHASSIS ONLY: DELL PRECISION / BROKEN	D5
	17100174	CHASSIS ONLY: DELL PRECISION / BROKEN	D5
	17100175	CHASSIS ONLY: DELL PRECISION / BROKEN	D5
	17100176	CHASSIS ONLY: DELL PRECISION / BROKEN	D5
	17100177	CHASSIS ONLY: DELL PRECISION / BROKEN	D5
	17000135	CHASSIS ONLY: DELL PRECISION / BROKEN	D5
	17000136	CHASSIS ONLY: DELL PRECISION / BROKEN	D5
	17000137	CHASSIS ONLY: DELL PRECISION / BROKEN	D5
	17000138	CHASSIS ONLY: DELL PRECISION / BROKEN	D5
	17000139	CHASSIS ONLY: DELL PRECISION / BROKEN	D5
	17000140	CHASSIS ONLY: DELL PRECISION / BROKEN	D5
	17000141	CHASSIS ONLY: DELL PRECISION / BROKEN	D5
	17000142	CHASSIS ONLY: DELL PRECISION / BROKEN	D5
	17000143	CHASSIS ONLY: DELL PRECISION / BROKEN	D5
	17000144	CHASSIS ONLY: DELL PRECISION / BROKEN	D5
	17100168	CHASSIS ONLY: DELL PRECISION / BROKEN	D5
	13100313	LAPTOP - DELL LATITUDE E6430 / BROKEN	D5
	12000236	LAPTOP - DELL LATITUDE E6420 / BROKEN	D5
	00025038	CABINET: METALWORK W/TOOLS / BROKEN	D5
	00090404	SPORTS COOL POWER TANKER / BROKEN	D1
	00066997	MOWER JOHN DEERE 18HP 48" / BROKEN	D5

Monthly Deletion Analysis / Feburary 2022 2023			
Cost Center	Asset	Item, Reason for Deletion	Type of Deletion
PES - 0471	00045971	UNIT HOT SERVING / OBSOLETE	D5
LAJ - 0481	00086792	COPIER: RICOH AFICIO 1224C / BROKEN	D1
FIE - 0521	00072220	CABINET:CRESCOR HOT / BROKEN	D5
AES - 0591	00084575	CAMCORDER: MINI DV/SHOULDER / BROKEN	D5
	00084576	CAMCORDER: MINI DV/SHOULDER / BROKEN	D5
	00084577	CAMCORDER: MINI DV/SHOULDER / BROKEN	D5
	00084563	CAMCORDER: MINI DV/SHOULDER / BROKEN	D5
DOE - 0641	09000595	CASHIER STATION - COLORPOINT / OBSOLETE	D5
POE - 0651	09000669	SIGN:ELECTRONIC FLOOR-DEMCO / BROKEN	D5
	09000667	SIGN:ELECTRONIC FLOOR-DEMCO / BROKEN	D5
	14001377	MAKER: ID SYSTEM - IDVILLE #43 / BROKEN	D5
CVA - 7005	16000009	LAPTOP: APPLE MACBOOK PRO MD10 / BROKEN	D1
	17000191	LAPTOP: APPLE MACBOOK PRO MD10 / BROKEN	D1
	17000196	LAPTOP: APPLE MACBOOK PRO MD10 / BROKEN	D1
INSTRUC. RESO. - 9003	18100369	LAPTOP: DELL LATITUDE 7390 / B ROKEN	D5
IT - 9040	18100247	LAPTOP: DELL LATITUDE 7389 / BROKEN	D5
	18100338	LAPTOP: DELL LATITUDE 7389 / BROKEN	D5
	12000257	LAPTOP - DELL LATITUDE E6420 / BROKEN	D5
	18000073	LAPTOP: DELL PRECISION M5520 / BROKEN	D5
	18100360	LAPTOP: DELL LATITUDE 7389 / BROKEN	D5
BAD - 9050	18100198	LAPTOP: DELL LATITUDE 7389 / BROKEN	D5
	18000113	COPIER: W/CABINET RICOH MP3555 / B ROKEN	D1
FOOD SERVICE - 9110	00056226	UNIT HOT SERVING / BROKEN	D5
	11000925	CABINET: TRANSPORT HEATED-ALTO / OBSOLETE	D5
	11000916	CABINET: TRANSPORT HEATED-ALTO / OBSOLETE	D5
	00061992	TABLE MOBILE SERVING UTILIT / OBSOLETE	D5
	00059201	UNIT MOBILE W/5 HOT WELLS / OBSOLETE	D5
	15000801	KIOSK: SERVING LINE - FUEL UP / OBSOLETE	D5
	11000929	CABINET: TRANSPORT HEATED-ALTO / OBSOLETE	D5
	00084546	SERVING COUNTER: ATLAS CASHIER / OBSOLETE	D5
	00079207	CABINET:HOT PASS THRU FOOD / OBSOLETE	D5
	15000874	REFRIGERATOR: REACH-IN TRAUlse / BROKEN	D5
	00056221	TABLE UTILITY SERVING / BROKEN	D5
	12000381	CASHIER STATION: COLORPOINT / OBSOLETE	D5
	00096229	CART: MILK MOBILE - ATLAS / OBSOLETE	D5
	00088258	CABINET: REFRIG. MILK / OBSOLETE	D5
	00079239	BOX:MILK / BROKEN	D5
	00044781	MILK CART / OBSOLETE	D5
	00072235	CART:PRECISION MILK BMM-1000 / OBSOLETE	D5
	00040219	TABLE MOBILE UTILITY 24" / OBSLETE	D5
	12000208	CASHIER STATION / OBSOLETE	D5
	16000386	CART:PRECISION MILK BMM-1000 / OBSOLETE	D5
	00072213	TABLE:UTILITY SERVING / OBSOLETE	D5

Monthly Deletion Analysis / Feburary 2022 2023			
Cost Center	Asset	Item, Reason for Deletion	Type of Deletion
	00072212	TABLE:UTILITY SERVING / OBSOLETE	D5
	00028488	TABLE:UTILITY SERVING MOBIL / OBSOLETE	D5
	00044792	MOBILE SERVING TABLE / OBSOLETE	D5
	00049182	UNIT:SERVING LINE / OBSOLETE	D5

D1 = PARTED OUT/JUNK

D5 = SURPLUS SALES

DRAFT

Clay County Public Schools Monthly Deletion Report For Month Ending: 02/28/2023

<u>Disposal Method</u>	<u>Tag</u>	<u>Description</u>	<u>Acquisition Date</u>	<u>Disposal Date</u>	<u>Purchase Amount</u>	<u>Depreciation Value</u>
Junk/Parts	<u>LCTN</u> 00067912	0111 BANNERMAN LEARNING CENTER STOVE:KENMORE ELECTRIC - SEARS	Furniture,Fixtures & Equipment	09/26/2002	02/01/2023	2,244.00 2,244.00
Surplus Sale	<u>LCTN</u> 14001236	0201 ORANGE PARK ELEMENTARY COOLER: MILK - ATLAS METAL BMM	Furniture,Fixtures & Equipment	02/27/2014	02/01/2023	7,845.06 7,845.06
Surplus Sale	<u>LCTN</u> 00037314	0232 GROVE PARK ELEMENTARY TABLES: SERVING UTILITY	Furniture,Fixtures & Equipment	03/15/1985	02/01/2023	1,383.00 1,383.00
Surplus Sale	<u>LCTN</u> 00058352	0241 W E CHERRY ELEMENTARY REFRIGERATOR:REACH-IN HOBART	Furniture,Fixtures & Equipment	05/17/1994	02/01/2023	2,599.00 2,599.00
Surplus Sale	<u>LCTN</u> 14001195	0261 DOCTORS INLET ELEMENTARY C/M/K - DELL PRECISION T1700	Furniture,Fixtures & Equipment	01/16/2014	02/01/2023	1,049.53 1,049.53
Surplus Sale	<u>LCTN</u> 11000215	0301 KEYSTONE HEIGHTS ELEMENTARY CART:MILK MOBILE-ATLAS METAL B	Furniture,Fixtures & Equipment	10/21/2010	02/01/2023	7,046.00 7,046.00
Surplus Sale	<u>LCTN</u> 00066859	0331 S BRYAN JENNINGS ELEMENTARY MOWER RIDING 20HP 46 " HUSQVAR	Furniture,Fixtures & Equipment	08/19/1999	02/01/2023	2,699.96 2,699.96
Surplus Sale	<u>LCTN</u> 16000578	0341 CLAY HIGH SCHOOL DRYER: SCREEN PRINT 24 " ECONO	Furniture,Fixtures & Equipment	06/23/2016	02/01/2023	6,235.00 6,235.00
Surplus Sale	<u>LCTN</u> 00080022	0351 LAKESIDE JUNIOR HIGH CART:LAPTOP SECURITY - DELL DS	Furniture,Fixtures & Equipment	09/11/2003	02/01/2023	1,189.00 1,189.00
Surplus Sale	00088106	COPPER-RICOH AFICIO 3035E DIGI	Furniture,Fixtures & Equipment	02/23/2006	02/01/2023	5,284.00 5,284.00
Surplus Sale	00096929	CART: LAPTOP SECURITY 16-MODUL	Furniture,Fixtures & Equipment	11/25/2008	02/01/2023	1,138.00 1,138.00
Surplus Sale	12000209	CASHIER STATION - COLORPOINT C	Furniture,Fixtures & Equipment	10/27/2011	02/01/2023	2,981.03 2,981.03
Surplus Sale	15000666	CART: DELL MOBILE COMPUTING	Furniture,Fixtures & Equipment	01/15/2015	02/01/2023	2,265.99 2,265.99

Clay County Public Schools Monthly Deletion Report For Month Ending: 02/28/2023

<u>Disposal Method</u>	<u>Tag</u>	<u>Description</u>	<u>Acquisition Date</u>	<u>Disposal Date</u>	<u>Purchase Amount</u>	<u>Depreciation Value</u>
Surplus Sale	15000669	CART: DELL MOBILE COMPUTING	Furniture,Fixtures & Equipment 01/15/2015	02/01/2023	2,265.99 15,124.01	2,265.99 15,124.01
LCN 0371 WILKINSON JR HIGH						
Surplus Sale	00034329	CABINET: INSULATED HEATED	Furniture,Fixtures & Equipment 01/31/1985	02/01/2023	1,695.00 1,695.00	1,695.00 1,695.00
LCN 0391 MIDDLEBURG HIGH						
Surplus Sale	00024924	SET:MASTER TOOL W/ROLL CAB SNA	Furniture,Fixtures & Equipment 09/18/1980	02/01/2023	3,604.73	3,604.73
Surplus Sale	00025038	CABINET: METALWORK W/TOOLS	Furniture,Fixtures & Equipment 06/10/1980	02/01/2023	2,420.07	2,420.07
Surplus Sale	00066997	MOWER:JOHN DEERE 18HP 48"	Furniture,Fixtures & Equipment 01/13/2000	02/01/2023	3,599.28	3,599.28
Junk/Parts	00090404	SPORTS COOL POWER TANKER WITH	Furniture,Fixtures & Equipment 09/08/2006	02/01/2023	1,085.00	1,085.00
Surplus Sale	12000236	LAPTOP - DELL LATITUDE E6420 4	Furniture,Fixtures & Equipment 12/15/2011	02/01/2023	1,160.32	1,160.32
Surplus Sale	13100313	LAPTOP - DELL LATITUDE E6430	Furniture,Fixtures & Equipment 01/17/2013	02/01/2023	1,134.70	1,134.70
Surplus Sale	17000135	CHASSIS ONLY: DELL PRECISION 3	Furniture,Fixtures & Equipment 02/23/2017	02/01/2023	1,446.67	1,125.88
Surplus Sale	17000136	CHASSIS ONLY: DELL PRECISION 3	Furniture,Fixtures & Equipment 02/23/2017	02/01/2023	1,446.67	1,125.88
Surplus Sale	17000137	CHASSIS ONLY: DELL PRECISION 3	Furniture,Fixtures & Equipment 02/23/2017	02/01/2023	1,446.67	1,125.88
Surplus Sale	17000138	CHASSIS ONLY: DELL PRECISION 3	Furniture,Fixtures & Equipment 02/23/2017	02/01/2023	1,446.67	1,125.88
Surplus Sale	17000139	CHASSIS ONLY: DELL PRECISION 3	Furniture,Fixtures & Equipment 02/23/2017	02/01/2023	1,446.67	1,125.88
Surplus Sale	17000140	CHASSIS ONLY: DELL PRECISION 3	Furniture,Fixtures & Equipment 02/23/2017	02/01/2023	1,446.67	1,125.88
Surplus Sale	17000141	CHASSIS ONLY: DELL PRECISION 3	Furniture,Fixtures & Equipment 02/23/2017	02/01/2023	1,446.67	1,125.88
Surplus Sale	17000142	CHASSIS ONLY: DELL PRECISION 3	Furniture,Fixtures & Equipment 02/23/2017	02/01/2023	1,446.67	1,125.19
Surplus Sale	17000143	CHASSIS ONLY: DELL PRECISION 3	Furniture,Fixtures & Equipment 02/23/2017	02/01/2023	1,446.67	1,125.19
Surplus Sale	17000144	CHASSIS ONLY: DELL PRECISION 3	Furniture,Fixtures & Equipment 02/23/2017	02/01/2023	1,446.67	1,125.19
Surplus Sale	17100168	CHASSIS ONLY: DELL PRECISION T	Furniture,Fixtures & Equipment 06/29/2017	02/01/2023	1,474.48	982.99
Surplus Sale	17100169	CHASSIS ONLY: DELL PRECISION T	Furniture,Fixtures & Equipment 06/29/2017	02/01/2023	1,474.48	982.99
Surplus Sale	17100170	CHASSIS ONLY: DELL PRECISION T	Furniture,Fixtures & Equipment 06/29/2017	02/01/2023	1,474.48	982.99
Surplus Sale	17100171	CHASSIS ONLY: DELL PRECISION T	Furniture,Fixtures & Equipment 06/29/2017	02/01/2023	1,474.48	982.99
Surplus Sale	17100172	CHASSIS ONLY: DELL PRECISION T	Furniture,Fixtures & Equipment 06/29/2017	02/01/2023	1,474.48	982.99
Surplus Sale	17100173	CHASSIS ONLY: DELL PRECISION T	Furniture,Fixtures & Equipment 06/29/2017	02/01/2023	1,474.48	982.99
Surplus Sale	17100174	CHASSIS ONLY: DELL PRECISION T	Furniture,Fixtures & Equipment 06/29/2017	02/01/2023	1,474.48	982.99
Surplus Sale	17100175	CHASSIS ONLY: DELL PRECISION T	Furniture,Fixtures & Equipment 06/29/2017	02/01/2023	1,474.48	982.99
Surplus Sale	17100176	CHASSIS ONLY: DELL PRECISION T	Furniture,Fixtures & Equipment 06/29/2017	02/01/2023	1,474.48	982.99
Surplus Sale	17100177	CHASSIS ONLY: DELL PRECISION T	Furniture,Fixtures & Equipment 06/29/2017	02/01/2023	1,474.48	982.99

Clay County Public Schools

Monthly Deletion Report

For Month Ending: 02/28/2023

<u>Disposal Method</u>	<u>Tag</u>	<u>Description</u>	<u>Acquisition Date</u>	<u>Disposal Date</u>	<u>Purchase Amount</u>	<u>Depreciation Value</u>
Surplus Sale	<u>LCTN</u>	<u>0471 ROBERT M PATERSON ELEMENTARY</u>				
	00045971	TABLE SERVING	Furniture,Fixtures & Equipment	08/18/1992	02/01/2023	1,692.00
						1,692.00
Junk/Parts	<u>LCTN</u>	<u>0481 LAKE ASBURY JUNIOR HIGH SCHOOL</u>				
	00086792	COPIER: RICOH AFICIO 1224C S/	Furniture,Fixtures & Equipment	09/08/2005	02/01/2023	6,995.00
						6,995.00
Surplus Sale	<u>LCTN</u>	<u>0521 FLEMING ISLAND ELEMENTARY</u>				
	00072220	CABINET:CRESCOR HOT	Furniture,Fixtures & Equipment	12/19/2000	02/01/2023	2,133.00
						2,133.00
Surplus Sale	<u>LCTN</u>	<u>0591 ARGYLE ELEMENTARY</u>				
	00084563	CAMCORDER: MINI DV/SHOULDER MO	Furniture,Fixtures & Equipment	08/25/2005	02/01/2023	1,095.00
	00084575	CAMCORDER: MINI DV/SHOULDER MO	Furniture,Fixtures & Equipment	08/25/2005	02/01/2023	1,095.00
	00084576	CAMCORDER: MINI DV/SHOULDER MO	Furniture,Fixtures & Equipment	08/25/2005	02/01/2023	1,095.00
	00084577	CAMCORDER: MINI DV/SHOULDER MO	Furniture,Fixtures & Equipment	08/25/2005	02/01/2023	1,095.00
Surplus Sale	<u>LCTN</u>	<u>0641 DISCOVERY OAKS ELEMENTARY</u>				
	09000595	CASHIER STATION - COLORPOINT C	Furniture,Fixtures & Equipment	02/12/2009	02/01/2023	2,065.00
						2,065.00
Surplus Sale	<u>LCTN</u>	<u>0651 PLANTATION OAKS ELEMENTARY</u>				
	09000667	SIGN:ELECTRONIC FLOOR-DEMCO WE	Furniture,Fixtures & Equipment	05/28/2009	02/01/2023	3,313.00
	09000669	SIGN:ELECTRONIC FLOOR-DEMCO WE	Furniture,Fixtures & Equipment	05/28/2009	02/01/2023	3,313.00
	14001377	MAKER: ID SYSTEM - IDVILLE #43	Furniture,Fixtures & Equipment	06/05/2014	02/01/2023	1,113.86
Junk/Parts	<u>LCTN</u>	<u>7005 CLAY VIRTUAL ACADEMY</u>				
	16000009	LAPTOP: APPLE MACBOOK PRO MD10	Furniture,Fixtures & Equipment	08/13/2015	02/01/2023	1,182.00
	17000191	LAPTOP: MACBOOK PRO APPLE MD10	Furniture,Fixtures & Equipment	09/08/2016	02/01/2023	1,182.00
	17000196	LAPTOP: MACBOOK PRO APPLE MD10	Furniture,Fixtures & Equipment	09/08/2016	02/01/2023	1,182.00
						3,546.00
						3,414.66

Clay County Public Schools
Monthly Deletion Report
For Month Ending: 02/28/2023

Disposal Method	Tag	Description	Acquisition Date	Disposal Date	Purchase Amount	Depreciation Value
INSTRUCTIONAL RESOURCES						
Surplus Sale	18100369	LAPTOP: DELL LATITUDE 7390	Furniture,Fixtures & Equipment	05/01/2018	02/01/2023	1,219.97 1,219.97 474.43
INFORMATION AND TECH SERVICES						
Surplus Sale	12000257	LAPTOP - DELL LATITUDE E6420+W	Furniture,Fixtures & Equipment	10/13/2011	02/01/2023	1,160.32 1,160.32
Surplus Sale	18000073	LAPTOP: DELL PRECISION M5520	Furniture,Fixtures & Equipment	09/07/2017	02/01/2023	1,603.45 979.89
Surplus Sale	18100247	LAPTOP: DELL LATITUDE 7389	Furniture,Fixtures & Equipment	02/20/2018	02/01/2023	1,219.97 542.21
Surplus Sale	18100338	LAPTOP: DELL LATITUDE 7389	Furniture,Fixtures & Equipment	02/20/2018	02/01/2023	1,219.97 542.21
Surplus Sale	18100360	LAPTOP: DELL LATITUDE 7389	Furniture,Fixtures & Equipment	02/20/2018	02/01/2023	1,219.97 542.21 3,766.84
BUSINESS AFFAIRS DIVISION						
Junk/Parts	18000113	COPIER: W/CABINET RICOH MP3555	Furniture,Fixtures & Equipment	10/26/2017	02/01/2023	3,170.00 754.76
Surplus Sale	18100198	LAPTOP: DELL LATITUDE 7389	Furniture,Fixtures & Equipment	02/20/2018	02/01/2023	1,219.97 542.21 1,296.97
FOOD & NUTRITION SERVICES						
Surplus Sale	00028488	TABLE:UTILITY SERVING MOBIL	Furniture,Fixtures & Equipment	10/25/1982	02/01/2023	1,382.00 1,382.00
Surplus Sale	00040219	TABLE MOBILE UTILITY 24 ""	Furniture,Fixtures & Equipment	06/01/1993	02/01/2023	1,113.00 1,113.00
Surplus Sale	00044781	MILK CART	Furniture,Fixtures & Equipment	04/22/1988	02/01/2023	2,637.00 2,637.00
Surplus Sale	00044792	MOBILE SERVING TABLE	Furniture,Fixtures & Equipment	04/22/1988	02/01/2023	1,767.00 1,767.00
Surplus Sale	00049182	UNIT:SERVING LINE	Furniture,Fixtures & Equipment	07/24/1990	02/01/2023	2,697.00 2,697.00
Surplus Sale	00056221	TABLE UTILITY SERVING	Furniture,Fixtures & Equipment	04/12/1993	02/01/2023	1,113.00 1,113.00
Surplus Sale	00056226	UNIT HOT SERVING	Furniture,Fixtures & Equipment	04/12/1993	02/01/2023	2,780.00 2,780.00
Surplus Sale	00059201	UNIT MOBILE W/5 HOT WELLS	Furniture,Fixtures & Equipment	02/22/1995	02/01/2023	3,015.00 3,015.00
Surplus Sale	00061992	TABLE MOBILE SERVING UTILIT	Furniture,Fixtures & Equipment	03/25/1996	02/01/2023	1,822.52 1,822.52
Surplus Sale	00072212	TABLE:UTILITY SERVING W/ACCESS	Furniture,Fixtures & Equipment	09/14/2000	02/01/2023	2,421.00 2,421.00
Surplus Sale	00072213	TABLE:UTILITY SERVING W/ACCESS	Furniture,Fixtures & Equipment	09/14/2000	02/01/2023	2,421.00 2,421.00
Surplus Sale	00072235	CART:PRECISION MILK BMM-1000	Furniture,Fixtures & Equipment	09/27/2001	02/01/2023	4,533.00 4,533.00
Surplus Sale	00079207	CABINET:HOT PASS THRU FOOD - T	Furniture,Fixtures & Equipment	07/24/2003	02/01/2023	3,440.00 3,440.00
Surplus Sale	00079239	BOX:MILK	Furniture,Fixtures & Equipment	08/26/2004	02/01/2023	4,632.17 4,632.17
Surplus Sale	00084546	SERVING COUNTER: ATLAS CASHIER	Furniture,Fixtures & Equipment	08/25/2005	02/01/2023	2,511.90 2,511.90
Surplus Sale	00088258	CABINET: REFRIG. MILK - ATLAS	Furniture,Fixtures & Equipment	02/23/2006	02/01/2023	3,600.00 3,600.00

Clay County Public Schools Monthly Deletion Report For Month Ending: 02/28/2023

<u>Disposal Method</u>	<u>Tag</u>	<u>Description</u>	<u>Acquisition Date</u>	<u>Disposal Date</u>	<u>Purchase Amount</u>	<u>Depreciation Value</u>
Surplus Sale	00096229	CART: MILK MOBILE - ATLAS META	08/14/2008	02/01/2023	6,922.24	6,922.24
Surplus Sale	11000916	CABINET: TRANSPORT HEATED-ALTO	05/12/2011	02/01/2023	2,504.17	2,504.17
Surplus Sale	11000925	CABINET: TRANSPORT HEATED-ALTO	05/12/2011	02/01/2023	2,504.17	2,504.17
Surplus Sale	11000929	CABINET: TRANSPORT HEATED-ALTO	05/12/2011	02/01/2023	2,504.17	2,504.17
Surplus Sale	12000208	CASHIER STATION - COLORPOINT C	10/27/2011	02/01/2023	2,981.03	2,981.03
Surplus Sale	12000381	CASHIER STATION: COLORPOINT CP	12/15/2011	02/01/2023	3,689.72	3,689.72
Surplus Sale	15000801	KIOSK: SERVING LINE - FUEL UP	02/12/2015	02/01/2023	1,247.00	786.80
Surplus Sale	15000874	REFRIGERATOR: REACH-IN TRAUlse	06/18/2015	02/01/2023	9,509.86	5,434.21
Surplus Sale	16000386	CART: BREAKFAST PORTABLE - FUE	01/14/2016	02/01/2023	6,946.00	3,473.00
					80,693.95	72,685.10

<u>Total Furniture</u>	<u>Total Vehicles</u>	<u>Total Audio Visual</u>	<u>Total Software</u>	<u>Totals for Deletion Report</u>
211,414.59	0.00	0.00	0.00	211,414.59
				182,913.60

Note:

Disposal Method Descriptions:

- JUNK/PARTS - Part(s) of an asset are used and remainder of part(s) are sold, recycled or disposed
- TRADE-IN - Vendor issues a credit towards a new purchase
- THEFT/VANDALISM - Items stolen or broken (police report attached)
- MISSING - Items lost and are not found during property inventory (Annually)
- SURPLUS SALE - Items that are outdated, not working or obsolete. Items are either sold, recycled or disposed
- ENTERED IN ERROR- Not used
- TRANSFER/DONATION - From Clay County District to an Outside Agency (Approved by Board or Superintendent)
- DESTROYED - Fire/Natural Disaster, etc.
- THRESHOLD (ex. \$750 TO \$1000)

School Board of Clay County

March 2, 2023 - Regular School Board Meeting

Title

C14 - BID to be Awarded

Description

a. Gym and Stage Floor Maintenance and Refinishing - County Wide Bid #23-SCH-94: Contract period is for one (1) year from March 15, 2023 through March 14, 2024 with the option to renew for three (3) additional one-year contract periods upon mutual agreement, in writing. Bid established for the purchase of qualified labor and materials to repair, maintain, replace and paint gymnasium and stage floor(s) as needed throughout the District. The primary vendor awarded is the lowest responsive and responsible bid. The secondary vendor awarded is the second lowest responsive and responsible bid.

Gap Analysis

The District requires contractors to provide services to ensure our facilities and equipment are maintained and functional. The District requires vendors to provide products to ensure our students and staff receive the items to meet their needs.

Previous Outcomes

No prior bids have been awarded for this type of service. Maintenance and replacement have been done by use of a piggyback from other school district bids.

Expected Outcomes

Upon approval by the Board, we expect the vendor to provide quality services and products at the terms and conditions listed in the Bid.

Strategic Plan Goal

Goal 2; Strategy 2.4; Ensure effective and efficient use of resources for fiscal stability.

Recommendation

- a. Gym and Stage Floor Maintenance and Refinishing - County Wide Bid #23-SCH-94:
- Trident Surfacing Inc., 5399 NW 161 Street, Miami, FL, 33014 (Primary)
 - Impact Sport Surfaces, 1121 S. Military Trail #318, Deerfield Beach, FL, 33442 (secondary)

Contact

Dr. Susan Legutko, Assistant Superintendent for Business Affairs, Phone: (904)336-6721, Email: susan.legutko@myoneclay.net

Financial Impact

a. Gym and Stage Floor Maintenance and Refinishing - County Wide Bid #23-SCH-94: The total annual spend is estimated as \$250,000.00 from General and Capital Revenue.

Review Comments

Attachments

School Board of Clay County

March 2, 2023 - Regular School Board Meeting

Title

C15 - Schematic/Preliminary/Final (Phase I, II, and III) Plans and Specifications for Lakeside Junior High School Restroom Renovations Buildings 1, 2, & 3

Description

Each phase or combination of phases is submitted to the School Board for review and approval. The plans have received staff review and are complete to Schematic/Preliminary/Final (Phase I, II, and III) stage.

Gap Analysis

N/A

Previous Outcomes

Individual departments have the opportunity to express needs during plan review in order to design a project that will meet user's expectations.

Expected Outcomes

Schematic, Preliminary and Final Plan review allows for participation from a variety of departments to ensure any program changes are incorporated into the design.

Strategic Plan Goal

Ensure effective management of the organization, operations, and facilities to maximize the use of resources and promote a safe, efficient, and effective learning environment for Clay County students.

Recommendation

Approve Schematic/Preliminary/Final (Phase I, II, and III) Plans and Specifications for the Lakeside Junior High School Restroom Renovations Buildings 1, 2, & 3.

Contact

Bryce Ellis, Assistant Superintendent for Operations, (904) 336-6853, bryce.ellis@myoneclay.net,
Michael Kemp, Director of Facility Planning & Construction, (904) 336-6824, michael.kemp@myoneclay.net

Financial Impact

As budgeted in the Educational Facilities Work Plan for \$1,000,000.00. The architect's cost estimate is \$750,000.00.

Review Comments**Attachments**

School Board of Clay County

March 2, 2023 - Regular School Board Meeting

Title

C16 - Pre-Qualification of Contractors

Description

Section 1013.46 of Florida Statutes requires School Boards to pre-qualify contractors prior to their being able to bid on construction projects for the district. The rules for pre-qualification are stipulated in the State Requirements for Educational Facilities (SREF). The attached list identifies the contractors to be approved this month. As this is an annual requirement, the attached list may contain both new contractors and contractors seeking to renew their pre-qualification status. Per Florida Statutes, only those contractors currently pre-qualified at the time of bidding may bid on a School Board construction project.

Gap Analysis

Contractor Pre-Qualification is an annual requirement.

Previous Outcomes

CCDS complies with contractor pre-qualification as required by Florida Statutes and SREF (State Requirements for Educational Facilities).

Expected Outcomes

CCDS will remain in compliance by certifying the contractors recommended for pre-qualification meet the requirements of Section 1013.46 FS, the State Requirements for Educational Facilities (SREF) and School Board Policy.

Strategic Plan Goal

Ensure effective management of the organization, operations, and facilities to maximize the use of resources and promote a safe, efficient, and effective learning environment for Clay County students.

Recommendation

Approve the attached Contractor Pre-qualification list.

Contact

Dr. Michael Kemp, Director of Facility Planning and Construction, (904) 336-6824, michael.kemp@myoneclay.net
Bryce Ellis, Assistant Superintendent for Operations, (904) 336-6853, bryce.ellis@myoneclay.net

Financial Impact

None.

Review Comments

Attachments

📎 [Table for Board Backup Contractor Prequal, 3.2.23.pdf](#)

SBCC PRE-QUALIFIED CONTRACTORS

The following contractors are being submitted to the School Board for Contractor Pre-Qualification approval having met all requirements of Chapter 1013.46 F. S., as determined by the Pre-Qualification Committee consisting of Dr. Michael Kemp, Clayton Anderson, Bertie Staefe, Chris Deely-Isais and Beth Clark. The pre-qualification certification is valid for one year from the end of the month in which Board approval is obtained.

COMPANY	TRADE CATEGORY	BOND LIMIT	EXPIRATION DATE
Foresight Construction Group, Inc.	General Contractor	\$15,000,000.00	March 31, 2024
Gateway Contracting, Inc.	General, Mechanical and Plumbing Contractor	\$15,000,000.00	March 31, 2024
Gary S. Bailey, Inc.	Building Contractor	\$2,000,000.00	March 31, 2024
Life Safety Designs, Inc.	Alarm System Contractor	\$10,000,000.00	March 31, 2024
Security Fire & Electronics, Inc.	Alarm System and Electrical Contractor	\$750,000.00	March 31, 2024
STG Contracting Group, Inc.	General Contractor	\$70,000,000.00	March 31, 2024
The Rose Group, LLC	General Contractor	\$250,000.00	March 31, 2024
Thorne Metal Systems, Inc.	Roofing Contractor	\$2,000,000.00	March 31, 2024

School Board of Clay County

March 2, 2023 - Regular School Board Meeting

Title

C17 - Change Order #2 (Direct Purchasing) for Spring Park Elementary School

Description

Direct purchasing change orders are almost always deductive and are the sole initiative of the owner. These change orders represent the purchase of materials and/or equipment directly by the School Board in order to save the sales tax. The direct purchases are deducted from the original contract in the form of a change order.

Gap Analysis

N/A

Previous Outcomes

Sales tax savings have been used in the past to fund capital projects that may otherwise have not been funded.

Expected Outcomes

Money saved with sales tax savings will be used for capital projects that may otherwise have not been funded.

Strategic Plan Goal

Ensure effective management of the organization, operations, and facilities to maximize the use of resources and promote a safe, efficient, and effective learning environment for Clay County students.

Recommendation

Approve Change Order #2.

Contact

Dr. Michael Kemp, Director of Facilities Planning and Construction, (904) 336-6824, michael.kemp@myoneclay.net
Bryce Ellis, Assistant Superintendent for Operations, (904) 336-6853, bryce.ellis@myoneclay.net

Financial Impact

This deduction to the construction contract in the amount of \$1,004,226.12 will not impact the budget. A total tax savings in the amount of \$57,052.42 is realized as a result of this direct purchasing change order.

Review Comments**Attachments**

📎 [Change Order #2 \(Direct Purchasing\) for Spring Park Elementary School.pdf](#)



Document G701™ – 2017

Change Order

PROJECT: (name and address)
Spring Park Elementary School
Green Cove Springs, FL
OWNER: (name and address)
Clay County District Schools
900 Walnut Street
Green Cove Springs, FL 32043

CONTRACT INFORMATION:
Contract For: Spring Park Construction
Date: 11/04/2021
ARCHITECT: (name and address)
Bhide & Hall Architects, P.A.
1329-C Kingsley Avenue
Orange Park, Florida 32073

CHANGE ORDER INFORMATION:
Change Order Number: 02 - ODP
Date: 3/2/2023
CONTRACTOR: (name and address)
Parrish McCall Constructors
3455 SW 42nd Avenue
Gainesville, FL 32608

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Direct Purchase Encumbrance (Batch 2 Through 01.27.2023) - See attached spreadsheet.

The original (Contract Sum) (Guaranteed) was \$ 35,457,078.00
The net change by previously authorized Change Orders \$ <10,165,020.88>
The (Contract Sum) (Guaranteed) prior to this Change Order was \$ 25,292,057.12
The (Contract Sum) (Guaranteed) will be (increased) by this Change Order in the amount of \$ <\$1,004,226.12>
The new (Contract Sum) (Guaranteed) including this Change Order, will be \$ 24,287,831.00
The Contract Time will be (increased) by zero (0) days.
The new date of Substantial Completion will be May 31, 2023

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Bhide & Hall Architects, P.A.
ARCHITECT (Firm name)

SIGNATURE

David Shively
PRINTED NAME AND TITLE

2/10/2023
DATE

Parrish McCall Constructors, Inc.
CONTRACTOR (Firm name)

SIGNATURE

Michael D. Walsh, President
PRINTED NAME AND TITLE

2/9/23
DATE

School Board of Clay County
OWNER (Firm name)

SIGNATURE

Ashley Gilhousen, Board Chair
PRINTED NAME AND TITLE

DATE

Spring Park Elementary School**Owner Direct Purchase Summary**

Clay County Schools

Tax Exemption Certificate #85-8013573611C-8

Parrish McCall Constructors, Inc.**3455 SW 42nd Avenue****Gainesville, FL 32608**

PMC Date	Spring Park PO No.	Subcontractor Supplier/Vendor	Requisition Amount	Sales Tax	Deduct
9/21/2022	P2303568	WW Gay Fire/ Viking Supply Net	\$64,516.16	\$3,945.97	\$68,462.13
9/21/2022	P2303585	Teal Tile/ Cain & Bultman	\$76,084.56	\$4,640.07	\$80,724.63
9/26/2022	P2303478	Audio Enhancement	\$180,051.17	\$10,878.07	\$190,929.24
10/10/2022	P2304028	Parrish McCall/White Cap	\$206,025.00	\$12,436.50	\$218,461.50
11/4/2022	P2304844	Pro Tech/Sherwin Williams	\$64,086.43	\$3,920.19	\$68,006.62
1/27/2023	P2306566	FCC Cabinets	\$356,410.38	\$21,231.62	\$377,642.00
			\$947,173.70	\$57,052.42	\$1,004,226.12

Original Contract Value	\$	35,457,078.00
Previous Changes	\$	(10,165,020.88)
Subtotal	\$	25,292,057.12
This Change	\$	(1,004,226.12)
Current Contract Value	\$	24,287,831.00

School Board of Clay County

March 2, 2023 - Regular School Board Meeting

Title

C18 - Schematic/Preliminary/Final (Phase I, II, & III) Plans and Specifications for Montclair Elementary School Electrical Panel Replacement

Description

Each phase or a combination of phases is submitted to the School Board for review and approval. The plans have received staff review and are complete to Schematic/Preliminary/Final (Phase I, II, & III) stage.

Gap Analysis

N/A

Previous Outcomes

Individual departments have the opportunity to express needs during plan review in order to design a project that will meet user's expectations.

Expected Outcomes

Schematic, Preliminary and Final Plan review allows for participation from a variety of departments to ensure any program changes are incorporated into the design.

Strategic Plan Goal

Ensure effective management of the organization, operations, and facilities to maximize the use of resources and promote a safe, efficient, and effective learning environment for Clay County students.

Recommendation

Approve Schematic/Preliminary/Final (Phase I, II, & III) Plans and Specifications for Montclair Elementary School Electrical Panel Replacement.

Contact

Dr. Michael Kemp, Director for Facility Planning and Construction, (904) 336-6824, michael.kemp@myoneclay.net

Bryce Ellis, Assistant Superintendent for Operations, (904) 336-6853, bryce.ellis@myoneclay.net

Financial Impact

As budgeted in the Educational Facilities Work Plan for \$500,000.00. The engineer's cost estimate is \$500,000.00.

Review Comments

Attachments

School Board of Clay County

March 2, 2023 - Regular School Board Meeting

Title

C19 - Annual Florida Inventory of School Houses (FISH) Certification

Description

In accordance with Florida Statutes 1013.31 and State Requirements for Educational Facilities (SREF) Section 6.1, annually, prior to April 1st, each school district must review the Florida Inventory of School Houses (FISH) and certify that it is current and accurate to the Office of Educational Facilities.

Gap Analysis

N/A

Previous Outcomes

The School Board approved prior years' certifications.

Expected Outcomes

It is expected the School Board will approve the certification of the 2023 FISH data.

Strategic Plan Goal

Ensure effective management of the organization, operations, and facilities to maximize the use of resources and promote a safe, efficient and effective learning environment for Clay County students.

Recommendation

Approval of the certification of the 2023 FISH data.

Contact

Bryce Ellis, Assistant Superintendent for Operations, (904) 336-6853, bryce.ellis@myoneclay.net,

Lance Addison, Coordinator of Planning & Intergovernmental Affairs, (904) 336-6852, lance.addison@myoneclay.net

Financial Impact

None

Review Comments**Attachments**

📎 [FISH Certification 2023 \(2\).pdf](#)



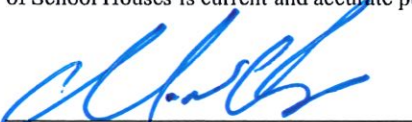
OFFICE OF EDUCATIONAL FACILITIES
FLORIDA INVENTORY OF SCHOOL HOUSES
CERTIFICATION OF FACILITIES DATA

WHEREAS, Section 1013.03(3), F.S., states in part that the Department of Education must, "Require boards to submit other educational plant inventories data..."

WHEREAS, Section 1013.31(l)(e), F.S., states in part, "...School districts shall periodically update their inventory of educational facilities"

WHEREAS, State Requirements for Educational Facilities, Section 6.1(5)(c), requires that, "Prior to April 1 of each year, each district shall review the Florida Inventory of School Houses and shall certify to the Office that the inventory is current and accurate."

THEREFORE, on behalf of the School Board of Clay County, the authorized representatives whose signatures appear below hereby certify that, to the best of their knowledge, the educational facilities inventory data for the district contained in the Florida Inventory of School Houses is current and accurate pursuant to applicable statutes and rules.



Director of Facilities Planning

2/1/23

Date

Superintendent

Date

Board Chair

Date

Return signed form to:
Office of Educational Facilities
Florida Department of Education 325
West Gaines Street, Room 1014
Tallahassee, Florida 32399-0400

OEF FISH CERT
Rule 6A-2.0010, FAC
Effective November 2012

School Board of Clay County

March 2, 2023 - Regular School Board Meeting

Title

C20 - Substantial and Final Completion of Orange Park High School Front Entrance Security Enhancements

Description

Establish a Substantial and Final Completion date for audit purposes and as required by the State Requirements for Educational Facilities (SREF) and Florida Statutes. The project, as determined by the Project Manager and Project Architect, has reached Substantial Completion on November 24, 2022 and Final Completion on January 10, 2023 in accordance with the project documents.

Gap Analysis

N/A

Previous Outcomes

N/A

Expected Outcomes

N/A

Strategic Plan Goal

Ensure effective management of the organization, operations, and facilities to maximize the use of resources and promote a safe, efficient, and effective learning environment for Clay County students.

Recommendation

Approve Substantial and Final Completion.

Contact

Bryce Ellis, Assistant Superintendent for Operations, (904) 336-6853, bryce.ellis@myoneclay.net

Michael Kemp, Director of Facility Planning & Construction, (904) 336-6824, michael.kemp@myoneclay.net

Financial Impact

None.

Review Comments**Attachments**

📎 [OPH Front Entrance Security Substantial & Final Completion.pdf](#)

Clay County District Schools Certificate of Substantial Completion

Having completed all requirements as outlined within the project specifications and drawings, I certify that the project listed below is substantially completed and has been constructed in accordance with said documents.

Project Title: Front Entrance Security Enhancements

School: Orange Park High School

SDCC Project Number: C-7-21/22

OEF Project Number: N/A

Project Architect: Kasper

Project Contractor: Thomas May

Date of Substantial Completion: 11/24/2022




Signature: Contractor

Date: 11/24/22



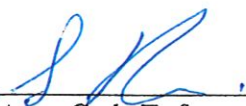
Signature: Architect/Engineer

Date: 12/12/2022



Signature: Project Manager

Date: 11/24/2022



Signature: Code Enforcement

Date: 12/12/22

Clay County District Schools Certificate of Final Completion

Having completed all requirements as outlined within the project specifications and drawings, I certify that the project listed below has reached final completion and has been constructed in accordance with said documents.

Project Title: Front Entrance Security Enhancements

School: Orange Park High School


SDCC Project Number: C-7-21/22

OEF Project Number: N/A

Project Architect: Kasper

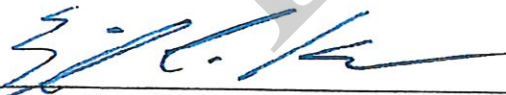
Project Contractor: Thomas May

Date of Final Completion: 1/10/2023


Signature: Contractor

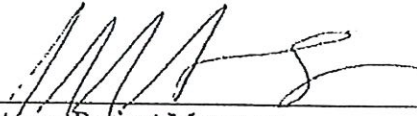
Date:

1/10/23


Signature: Architect/Engineer

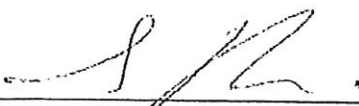
Date:

Jan 12, 2023


Signature: Project Manager

Date:

1/10/2023


Signature: Code Enforcement

Date:

1/10/2023

School Board of Clay County

March 2, 2023 - Regular School Board Meeting

Title

C21 - Middleburg High School Safety & Security Single Key Access Initiative Contract Award

Description

This project is listed in the Educational Facilities Plan (EFP). The selection was conducted in accordance with Florida Statute 287.055. The project was advertised for three (3) consecutive weeks with The Clay Today. The bid opening was held February 7, 2023 at 2:00 p.m. The project had two (2) bidders which met the bid requirements.

Gap Analysis

N/A

Previous Outcomes

N/A

Expected Outcomes

Completion of Middleburg High School Safety & Security Single Key Access Initiative

Strategic Plan Goal

Ensure effective management of the organization, operations, and facilities to maximize the use of resources and promote a safe, efficient, and effective learning environment for Clay County students.

Recommendation

Award the construction contract to the low bidder meeting specifications, Gary S. Bailey, Inc., the base bid in the amount of \$514,840.00.

Contact

Bryce Ellis, Assistant Superintendent Operations, (904) 336-6853, bryce.ellis@myoneclay.net,
Michael Kemp, Director of Facility Planning & Construction, (904) 336-6824, michael.kemp@myoneclay.net

Financial Impact

These funds are available and budgeted in the Educational Facilities Work Plan.

Review Comments**Attachments**

- 🔗 [MHS Single Key Access Bid Tab.pdf](#)
- 🔗 [MHS Safety & Security Single Key Access Contract.pdf](#)

**Middleburg High School
Safety & Security Single Key Access Initiative**

Bid Tabulation

Project Number: C-27-22/23

Bid Opening Date: February 7, 2023 - 2:00 pm

Bid Opening Location:

Purchasing Conference Room
800 Center Street
Green Cove Springs, FL 32043

Opened by: *Burt Sharp*
Tabulated by: *John Mandell*
Posted by: *John Mandell*
Witnessed by: *John Mandell*
Time/Date: 2:10pm | 2/7/23

CONTRACTOR	PRE-QUAL	PRE-BID MTG	BID BOND	LIST OF SUBS	PUB ENT CRIME	TRENCH SAFETY	ADDENDA			BASE BID	DEDUCTIVE ALTERNATES			TOTAL
							#1	#2	#3		#1	#2	#3	
Gary S Bailey, Inc.	✓	✓	✓	✓	✓	NA	✓	✓	NA	\$514,840.00	\$146,219.00	NA	NA	
Thomas May Construction Co., Inc.	✓	✓	✓	✓	✓	NA	✓	✓	NA	\$587,586.00	\$149,219.00	NA	NA	
						NA			NA			NA	NA	
						NA			NA			NA	NA	
						NA			NA			NA	NA	
						NA			NA			NA	NA	
						NA			NA			NA	NA	
						NA			NA			NA	NA	
						NA			NA			NA	NA	
						NA			NA			NA	NA	
						NA			NA			NA	NA	
						NA			NA			NA	NA	
						NA			NA			NA	NA	
						NA			NA			NA	NA	

NOTE: Any actual or prospective bidder who disputes the reasonableness or competitiveness of terms and conditions of the invitation to bid or contract award recommendation shall file a Notice to Protest with Superintendent of Schools within 72 hours of receipt of bid solicitation or posting of the bid tabulation with recommendation and must file a formal written protest within ten (10) days following the filing of Notice to Protest. Failure to observe such timelines will constitute a waiver of proceedings and of right to protest - Chapter 120, Florida Statutes. The School Board requires a protest to post bond in accordance with Florida Statutes, Section 255.0516 F.S. refer to Specification Section 00100, Part 27 - Bid Protest for additional requirements.

Recommendation: Award the construction contract to the low bidder meeting specifications, Gary S. Bailey, Inc., the base bid in the amount of \$514,840.00.

AIA® Document A101® – 2017

Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum

AGREEMENT made as of the 2nd day of March in the year 2023
(In words, indicate day, month and year.)

BETWEEN the Owner:
(Name, legal status, address and other information)

School Board of Clay County
900 Walnut Street
Green Cove Springs, Florida 32043
Telephone Number: (904) 336-6500

and the Contractor:
(Name, legal status, address and other information)

Gary S. Bailey, Inc.
5201 C.R. 218
Middleburg, Florida 32068
Telephone Number: (904) 291-2291

for the following Project:
(Name, location and detailed description)

Middleburg High School Safety & Security Single Key Access Initiative
(C-27-22/23)
3750 C.R. 220
Middleburg, Florida 32068

The Architect:
(Name, legal status, address and other information)

Brian Boatright Architect, Inc.
914 Plainfield Avenue
Orange Park, Florida 32073
Telephone Number: (904) 413-8028

The Owner and Contractor agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

The parties should complete A101®-2017, Exhibit A, Insurance and Bonds, contemporaneously with this Agreement. AIA Document A201®-2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

Init.

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User Notes: (1037191734)

TABLE OF ARTICLES

- 1 THE CONTRACT DOCUMENTS
- 2 THE WORK OF THIS CONTRACT
- 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
- 4 CONTRACT SUM
- 5 PAYMENTS
- 6 DISPUTE RESOLUTION
- 7 TERMINATION OR SUSPENSION
- 8 MISCELLANEOUS PROVISIONS
- 9 ENUMERATION OF CONTRACT DOCUMENTS

EXHIBIT A INSURANCE AND BONDS

ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others. In accordance with the project plans and specifications. The Contractor shall execute the entire work for the Base Bid as awarded by the School District of Clay County on March 2, 2023.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be:
(Check one of the following boxes.)

The date set forth in a Notice to Proceed issued by the Owner.

(Paragraphs deleted)

§ 3.2 The Contract Time shall be measured from the date of commencement, as established in the Notice to Proceed.

§ 3.3 Substantial Completion

§ 3.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work:

(Paragraphs deleted)

The Work to be performed under this contract shall be commenced after receipt of the Notice to Proceed. The Work shall be substantially complete no later than July 7, 2023. The Work shall be finally completed no later than August 7, 2023.

(Table deleted)

(Paragraph deleted)

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(1037101734)

§ 3.3.3 If the Contractor fails to achieve Substantial Completion as provided in this Section 3.3, liquidated damages, if any, shall be assessed as set forth in Section 4.5.

ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be Five Hundred Fourteen Thousand Eight Hundred Forty Dollars (\$ 514,840.00), subject to additions and deductions as provided in the Contract Documents.

§ 4.2 Alternates

§ 4.2.1 Alternates, if any, included in the Contract Sum:

(Paragraphs deleted)

No deductive alternates are included.

(Table deleted)

(Paragraphs deleted)

(Table deleted)

(Paragraphs deleted)

§ 4.4 Unit prices, if any:

(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit (\$0.00)
Unit Price No. 1: Provide/Install Hwr Grp 1	EA	\$140.00
Unit Price No. 2: Provide/Install Hwr Grp 2	EA	\$992.00
Unit Price No. 3: Provide/Install Hwr Grp 3	EA	\$992.00
Unit Price No. 4: Provide/Install Hwr Grp 7	EA	\$3,200.00
Unit Price No. 5: Provide/Install Hwr Grp 9	EA	\$1,038.00

§ 4.5 Liquidated damages, if any:

(Insert terms and conditions for liquidated damages, if any.)

In as much as failure to complete the project within the time fixed in the Agreement will result in substantial injury to the Owner, and as damages arising from such failure cannot be calculated with any degree of certainty, it is hereby agreed that if the project is not substantially completed, according to the definition of "substantial completion" in Section 00800, Article 9.11, of the Specifications, or within such further time, if any, as in accordance with the provisions of the contract documents shall be allowed for substantial completion, the Contractor shall pay to the Owner as liquidated damages for such delay, and not as a penalty, one thousand dollars (\$ 1,000) for each and every calendar day elapsing between the date fixed for substantial completion and the date such substantial completion shall have been fully accomplished, and five hundred dollars (\$ 500) for each and every calendar day elapsing between date fixed for Final Completion and the date such Final Completion shall have been fully accomplished. Said liquidated damages shall be payable in addition to any excess expenses or costs payable by the Contractor to the Owner under the provisions of the contract documents, except for Contractor's delays.

(Paragraphs deleted)

ARTICLE 5 PAYMENTS

§ 5.1 Progress Payments

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

The School District of Clay County will make payments based on Florida Statute 218, Timely Payments for Purchases of Construction Services.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

Contractors are encouraged to submit their applications on the same day each month.

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User Notes: (1937191734)

§ 5.1.3 Provided that an Application for Payment is received by the Architect on the day selected by the Contractor and approved, the Owner shall make payment of the certified amount to the Contractor not later than twenty-five (25) business days. If an Application for Payment is received by the Architect after the application date fixed above, payment shall be made by the Owner not later than twenty-five (25) business days after the Architect receives the Application for Payment.

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form, and supported by such data to substantiate its accuracy, as the Architect may require. This schedule of values shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 In accordance with AIA Document A201™-2017, General Conditions of the Contract for Construction, and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

§ 5.1.6.1 The amount of each progress payment shall first include:

- .1 Take that portion of the Contract Sum properly allocable to completed Work as determined by multiplying the percentage completion of each portion of the Work by the share of the Contract Sum allocated to that portion of the Work in the schedule of values, less retainage of five percent (5%). Pending final determination of cost to the Owner of changes in the Work, amounts not in dispute shall be included as provided in Section 7.3.9 of AIA Document A201-2017, General Conditions of the Contract for Construction;
- .2 Add that portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction (or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing), less retainage of five percent (5%), offsite storage of material shall be in an insured facility approved by the owner's project manager;
- .3 Subtract the aggregate of previous payments made by the Owner; and
- .4 Subtract amounts, if any, for which the Architect has withheld or nullified a Certificate for Payment as provided in Section 9.5 of AIA Document A201-2017.

§ 5.1.6.2 The progress payment amount determined in accordance with Section 5.1.6 shall be further modified under the following circumstances:

.1
(Paragraphs deleted)

Add, upon Substantial Completion of the Work, a sum sufficient to increase the total payments to five percent (5%) of the Contract Sum, less such amounts as the Architect shall determine for incomplete Work, retainage applicable to such work and unsettled claims.

§ 5.1.7 Retainage

§ 5.1.7.1 For each progress payment made prior to Substantial Completion of the Work, the Owner may withhold the following amount, as retainage, from the payment otherwise due:

(Insert a percentage or amount to be withheld as retainage from each Application for Payment. The amount of retainage may be limited by governing law.)

Retainage in the amount of five percent (5%) will be withheld in accordance with Florida Statute 255.078.

(Paragraphs deleted)

§ 5.1.9 Except with the Owner's prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

Init.

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4

§ 5.2 Final Payment

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

- .1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Article 12 of AIA Document A201-2017, and to satisfy other requirements, if any, which extend beyond final payment; and
- .2 a final Certificate for Payment has been issued by the Architect.

§ 5.2.2 The Owner's final payment to the Contractor shall be made no later than twenty-five (25) days after the issuance of the Architect's final Certificate for Payment, or as follows:

All requirements are satisfied in accordance with the specifications and all paragraphs in Section 01700 – Contract Closeout – of the Project Manual.

(Paragraphs deleted)

ARTICLE 6 DISPUTE RESOLUTION

§ 6.1 Initial Decision Maker

The Architect will serve as the Initial Decision Maker pursuant to Article 15 of AIA Document A201-2017, unless the parties appoint below another individual, not a party to this Agreement, to serve as the Initial Decision Maker.

(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)

§ 6.2 Binding Dispute Resolution

For any Claim subject to, but not resolved by, mediation pursuant to Article 15 of AIA Document A201-2017, the method of binding dispute resolution shall be as follows:

(Check the appropriate box.)

(Paragraphs deleted)

Litigation in a court of competent jurisdiction in Clay county.

If the Owner and Contractor do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.

ARTICLE 7 TERMINATION OR SUSPENSION

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201-2017.

(Paragraphs deleted)

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201-2017.

ARTICLE 8 MISCELLANEOUS PROVISIONS

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201-2017 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 The Owner's representative:

(Name, address, email address, and other information)

Gregory Giuffre, Project Manager
925 W. Center St, Green Cove Springs, FL 32043
Telephone Number: (904) 336-6826

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User Notes: (1937191734)

§ 8.3 The Contractor's representative:
(Name, address, email address, and other information)

Jason Bailey, Project Manager
Gary S. Bailey, Inc.
5201 C.R. 218, Middleburg, FL 32068
Telephone Number: (904) 588-3747

§ 8.4 Neither the Owner's nor the Contractor's representative shall be changed without ten days' prior notice to the other party.

§ 8.5 Insurance and Bonds

§ 8.5.1 The Contractor shall provide a performance and payment bond as set forth in Specification Section 00600, Bonds and Certifications, and elsewhere in the Contract Documents.

(Paragraphs deleted)

§ 8.7 Other provisions:

ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1 This Agreement is comprised of the following documents:

- .1 AIA Document A101™-2017, Standard Form of Agreement Between Owner and Contractor
- .2
- .3

(Paragraphs deleted)

Drawings

Number	Title	Date
A0.1	Cover Sheet	12-8-2022
A1.1	Site Plan	12-8-2022
A2.1	Demolition Plan - Overall	12-8-2022
A3.1	Floor Plan - Overall	12-8-2022
A3.2	Floor Plan - Part A	12-8-2022
A3.3	Floor Plan - Part B	12-8-2022
A3.4	Floor Plan - Part C	12-8-2022
A3.5	Floor Plan - Part D	12-8-2022
A3.6	Floor Plan - Part E	12-8-2022
A3.7	Floor Plan - Part F	12-8-2022
A4.1	Enlarged Plans	12-8-2022
A5.1	Door Schedule, Notes & Elevations	12-8-2022
A5.2	Door Schedule	12-8-2022

.4 Specifications

(Paragraphs deleted)

See Table of Contents attached hereto and incorporated herein as Exhibit "A"

.5 Addenda, if any:

Number	Date	Pages
1	01/30/2023	18

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(Paragraph deleted)

Portions of Addenda relating to bidding or proposal requirements are not part of the Contract Documents unless the bidding or proposal requirements are also enumerated in this Article 9.

This Agreement entered into as of the day and year first written above.

OWNER (Signature)

Ashley Gilhousen, Board Chair
(Printed name and title)

CONTRACTOR (Signature)

Gary Bailey, President
(Printed name and title)

DRAFT

Init.

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(1937191734)

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MIDDLEBURG HIGH SCHOOL SINGLE KEY ACCESS INITIATIVE

Clay County School Board
900 Walnut Street
Green Cove Springs, Florida 32043

BRIAN BOATRIGHT ARCHITECT, INC.

914 Plainfield Ave
Orange Park, Florida 32073

DIVISION 0 - BIDDING AND CONTRACT REQUIREMENTS

00001 Table of Contents
00009 Description of the Work
00010 Notice to Bidders (Invitation to Bid)
00100 Instructions to Bidders
00105 Alternates
00200 Public Entity Crimes
00300 Bid Proposal Form
00400 List of Subcontractors Form
00500 Agreement and Completion Forms
00600 Bonds and Certificates
00700 AIA General Conditions
00800 Supplemental Conditions
00810 Progress Payments
00860 Project Documents
00900 Special Conditions

DIVISION 1 - GENERAL REQUIREMENTS

01010 Summary of Work
01026 Unit Prices
01040 Coordination, Inspection and Protection
01042 Direct Purchasing
01060 Codes, Permits and Fees
01070 Cutting and Patching
01150 Substitution Requests (only permitted during Bidding)
01200 Job Site Administration
01300 Submittal Procedures (Digital)
01320 Progress Reporting
01410 Testing Laboratory Services
01500 Temporary Facilities
01530 Protective Barriers
01531 Temporary Fencing
01620 Materials, Storage and Protection
01700 Project Close-out
01710 Cleaning
01721 Project Record Documents
01730 Operation and Maintenance Manuals
01784 Extra Stock Materials



DIVISION 2 - SITEWORK & DEMOLITION
02070 Selective Demolition

DIVISION 3 - CONCRETE - Not Used

DIVISION 4 - MASONRY - Not Used

DIVISION 5 - METALS - Not Used

DIVISION 6 - CARPENTRY - Not used

DIVISION 7 - THERMAL AND MOISTURE PROTECTION
07921 Sealants

DIVISION 8 - DOORS, WINDOWS AND TRIM
08110 Steel Doors
08111 Steel Frames
08211 Wood Doors
08400 Aluminum Storefront
08710 Finish Hardware

DIVISION 9 - FINISHES
09900 Paint

DIVISION 10 - SPECIALTIES - Not Used

DIVISION 11 - EQUIPMENT - Not Used

DIVISION 12 - FURNISHINGS - Not Used

DIVISION 13 - SPECIAL CONSTRUCTION - Not Used

DIVISION 14 - CONVEYING SYSTEMS - Not Used

DIVISION 15 - MECHANICAL - Not Used

DIVISION 16 - ELECTRICAL
16010 Electrical Renovation

END OF TABLE OF CONTENTS



School Board of Clay County

March 2, 2023 - Regular School Board Meeting

Title

C22 - Change Order #5 for Orange Park High School Front Entrance Security Enhancement

Description

Change Orders are initiated by the Contractor, Architect/Engineer or Owner, and may increase or decrease the scope of the project as defined by the plans and specifications. Change Orders are reviewed by the Architect/Engineer and staff prior to submission to the School Board for approval. This change order is for an additional seventeen (17) days due to delay in materials needed for completion of punch list items identified during Substantial Completion inspection.

Gap Analysis

N/A

Previous Outcomes

N/A

Expected Outcomes

Construction will proceed immediately translating to an on time completion.

Strategic Plan Goal

Ensure effective management of the organization, operations, and facilities to maximize the use of resources and promote a safe, efficient, and effective learning environment for Clay County students.

Recommendation

Approve Change Order #5.

Contact

Bryce Ellis, Assistant Superintendent for Operations, (904) 336-6853, bryce.ellis@myoneclay.net,
Michael Kemp, Director of Facility Planning & Construction, (904) 336-6824, michael.kemp@myoneclay.net

Financial Impact

This change order will not increase the contract amount. Architect fees, contracted at 8.82%, will not increase as a result of this change order.

Review Comments**Attachments**

📎 [OPH Front Entrance Security CO #5.pdf](#)

AIA® Document G701™ – 2017

Change Order

PROJECT: <i>(Name and address)</i> Front Entrance Security Enhancements Orange Park High School 2300 Kingsley Avenue Orange Park, FL 32073	CONTRACT INFORMATION: Contract For: OPHS Front Entrance Security Enhancements Date: 5/5/2022	CHANGE ORDER INFORMATION: Change Order Number: 5 Date: 3/2/2023
OWNER: <i>(Name and address)</i> School Board of Clay County. 900 Walnut Street Green Cove Springs, FL 32043	ARCHITECT: <i>(Name and address)</i> kasper architects + associates 10175 Fortune Parkway #701 Jacksonville, FL 32256	CONTRACTOR: <i>(Name and address)</i> Thomas May Construction Company 310 College Drive Orange Park, FL 32065

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

17 additional calendar days to achieve Final Completion due to material backorder for punch list item due to change in design of safety handrails

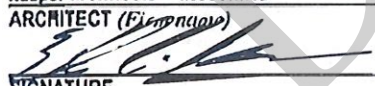
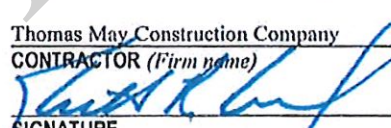
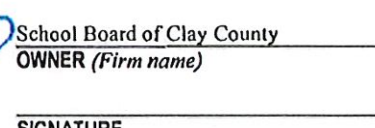
The original Contract Sum was	\$ 999,619.00
The net change by previously authorized Change Orders	\$ 303,659.85
The Contract Sum prior to this Change Order was	\$ 1,303,278.85
The Contract Sum will be unchanged by this Change Order in the amount of	\$ 0.00
The new Contract Sum including this Change Order will be	\$ 1,303,278.85

The Contract Time will be increased by Seventeen (17) days.

The new date of Final Completion will be January 10, 2023

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

kasper architects + associates	Thomas May Construction Company	School Board of Clay County
ARCHITECT <i>(Firm name)</i>	CONTRACTOR <i>(Firm name)</i>	OWNER <i>(Firm name)</i>
		
SIGNATURE	SIGNATURE	SIGNATURE
Erik C. Kasper, AIA	Keith R. Ward, President	
PRINTED NAME AND TITLE	PRINTED NAME AND TITLE	PRINTED NAME AND TITLE
Jan 10, 2023	1/10/23	
DATE	DATE	DATE

**SCHOOL BOARD OF CLAY COUNTY
CHANGE ORDER # 05**

SBCC PROJECT NAME: Orange Park High School Front Entrance Security Enhancements

SBCC PROJECT NUMBER: C-7-21/22

ADDITIONAL INFORMATION

- Additional days to achieve Final Completion due to material backorder for punch list item due to change in design of safety handrails	\$ 0.00
TOTAL CHANGE ORDER AMOUNT:	\$ 0.00

17 additional calendar days to achieve final completion will be required for this change order. Substantial Completion date was achieved on November 24, 2022. Final Completion date will be January 10, 2023.

School Board of Clay County

March 2, 2023 - Regular School Board Meeting

Title

C23 - Keystone Heights High School Safety & Security Single Key Access Initiative Contract Award

Description

This project is listed in the Educational Facilities Plan (EFP). The selection was conducted in accordance with Florida Statute 287.055. The project was advertised for three (3) consecutive weeks with The Clay Today. The bid opening was held February 7, 2023 at 1:00 p.m. The project had two (2) bidders which met the bid requirements.

Gap Analysis

N/A

Previous Outcomes

N/A

Expected Outcomes

Completion of Keystone Heights High School Safety & Security Single Key Access Initiative

Strategic Plan Goal

Ensure effective management of the organization, operations, and facilities to maximize the use of resources and promote a safe, efficient, and effective learning environment for Clay County students.

Recommendation

Award the construction contract to the low bidder meeting specifications, Gary S. Bailey, Inc., the base bid in the amount of \$393,952.00.

Contact

Bryce Ellis, Assistant Superintendent Operations, (904) 336-6853, bryce.ellis@myoneclay.net,
Michael Kemp, Director of Facility Planning & Construction, (904) 336-6824, michael.kemp@myoneclay.net

Financial Impact

These funds are available and budgeted in the Educational Facilities Work Plan.

Review Comments**Attachments**

🔗 [KHH Single Key Access Contract Award.pdf](#)

AIA® Document A101® – 2017

Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum

AGREEMENT made as of the 2nd day of March in the year 2023
(In words, indicate day, month and year.)

BETWEEN the Owner:
(Name, legal status, address and other information)

School Board of Clay County
900 Walnut Street
Green Cove Springs, Florida 32043
Telephone Number: (904) 336-6500

and the Contractor:
(Name, legal status, address and other information)

Gary S. Bailey, Inc.
5201 C.R. 218
Middleburg, Florida 32068
Telephone Number: (904) 291-2291

for the following Project:
(Name, location and detailed description)

Keystone Heights High School Safety & Security Single Key Access Initiative
(C-26-22/23)
900 Orchid Avenue
Keystone Heights, Florida 32656

The Architect:
(Name, legal status, address and other information)

Brian Boatright Architect, Inc.
914 Plainfield Avenue
Orange Park, Florida 32073
Telephone Number: (904) 413-8028

The Owner and Contractor agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

The parties should complete A101®-2017, Exhibit A, Insurance and Bonds, contemporaneously with this Agreement. AIA Document A201®-2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

Init.

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TABLE OF ARTICLES

- 1 THE CONTRACT DOCUMENTS
- 2 THE WORK OF THIS CONTRACT
- 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
- 4 CONTRACT SUM
- 5 PAYMENTS
- 6 DISPUTE RESOLUTION
- 7 TERMINATION OR SUSPENSION
- 8 MISCELLANEOUS PROVISIONS
- 9 ENUMERATION OF CONTRACT DOCUMENTS

EXHIBIT A INSURANCE AND BONDS

ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others. In accordance with the project plans and specifications. The Contractor shall execute the entire work for the Base Bid as awarded by the School District of Clay County on March 2, 2023.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be:
(Check one of the following boxes.)

The date set forth in a Notice to Proceed issued by the Owner.

(Paragraphs deleted)

§ 3.2 The Contract Time shall be measured from the date of commencement, as established in the Notice to Proceed.

§ 3.3 Substantial Completion

§ 3.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work:

(Paragraphs deleted)

The Work to be performed under this contract shall be commenced after receipt of the Notice to Proceed. The Work shall be substantially complete no later than July 7, 2023. The Work shall be finally completed no later than August 7, 2023.

(Table deleted)

(Paragraph deleted)

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§ 3.3.3 If the Contractor fails to achieve Substantial Completion as provided in this Section 3.3, liquidated damages, if any, shall be assessed as set forth in Section 4.5.

ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be Three Hundred Ninety-three Thousand Nine Hundred Fifty-two Dollars (\$393,952.00), subject to additions and deductions as provided in the Contract Documents.

§ 4.2 Alternates

§ 4.2.1 Alternates, if any, included in the Contract Sum:

(Paragraphs deleted)

No deductive alternates are included.

(Table deleted)

(Paragraphs deleted)

(Table deleted)

(Paragraphs deleted)

§ 4.4 Unit prices, if any:

(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit (\$0.00)
Unit Price No. 1: Provide/Install Hwr Grp 1	EA	\$140.00
Unit Price No. 2: Provide/Install Hwr Grp 2	EA	\$992.00
Unit Price No. 3: Provide/Install Hwr Grp 3	EA	\$992.00
Unit Price No. 4: Provide/Install Hwr Grp 7	EA	\$3,200.00
Unit Price No. 5: Provide/Install Hwr Grp 9	EA	\$1,038.00

§ 4.5 Liquidated damages, if any:

(Insert terms and conditions for liquidated damages, if any.)

In as much as failure to complete the project within the time fixed in the Agreement will result in substantial injury to the Owner, and as damages arising from such failure cannot be calculated with any degree of certainty, it is hereby agreed that if the project is not substantially completed, according to the definition of "substantial completion" in Section 00800, Article 9.11, of the Specifications, or within such further time, if any, as in accordance with the provisions of the contract documents shall be allowed for substantial completion, the Contractor shall pay to the Owner as liquidated damages for such delay, and not as a penalty, one thousand dollars (\$1,000) for each and every calendar day elapsing between the date fixed for substantial completion and the date such substantial completion shall have been fully accomplished, and five hundred dollars (\$500) for each and every calendar day elapsing between date fixed for Final Completion and the date such Final Completion shall have been fully accomplished. Said liquidated damages shall be payable in addition to any excess expenses or costs payable by the Contractor to the Owner under the provisions of the contract documents, except for Contractor's delays.

(Paragraphs deleted)

ARTICLE 5 PAYMENTS

§ 5.1 Progress Payments

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

The School District of Clay County will make payments based on Florida Statute 218, Timely Payments for Purchases of Construction Services.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

Contractors are encouraged to submit their applications on the same day each month.

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(1498105681)

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§ 5.1.3 Provided that an Application for Payment is received by the Architect on the day selected by the Contractor and approved, the Owner shall make payment of the certified amount to the Contractor not later than twenty-five (25) business days. If an Application for Payment is received by the Architect after the application date fixed above, payment shall be made by the Owner not later than twenty-five (25) business days after the Architect receives the Application for Payment.

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form, and supported by such data to substantiate its accuracy, as the Architect may require. This schedule of values shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 In accordance with AIA Document A201™-2017, General Conditions of the Contract for Construction, and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

§ 5.1.6.1 The amount of each progress payment shall first include:

- .1 Take that portion of the Contract Sum properly allocable to completed Work as determined by multiplying the percentage completion of each portion of the Work by the share of the Contract Sum allocated to that portion of the Work in the schedule of values, less retainage of five percent (5%). Pending final determination of cost to the Owner of changes in the Work, amounts not in dispute shall be included as provided in Section 7.3.9 of AIA Document A201-2017, General Conditions of the Contract for Construction;
- .2 Add that portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction (or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing), less retainage of five percent (5%), offsite storage of material shall be in an insured facility approved by the owner's project manager;
- .3 Subtract the aggregate of previous payments made by the Owner; and
- .4 Subtract amounts, if any, for which the Architect has withheld or nullified a Certificate for Payment as provided in Section 9.5 of AIA Document A201-2017.

§ 5.1.6.2 The progress payment amount determined in accordance with Section 5.1.6 shall be further modified under the following circumstances:

.1

(Paragraphs deleted)

Add, upon Substantial Completion of the Work, a sum sufficient to increase the total payments to five percent (5%) of the Contract Sum, less such amounts as the Architect shall determine for incomplete Work, retainage applicable to such work and unsettled claims.

§ 5.1.7 Retainage

§ 5.1.7.1 For each progress payment made prior to Substantial Completion of the Work, the Owner may withhold the following amount, as retainage, from the payment otherwise due:

(Insert a percentage or amount to be withheld as retainage from each Application for Payment. The amount of retainage may be limited by governing law.)

Retainage in the amount of five percent (5%) will be withheld in accordance with Florida Statute 255.078.

(Paragraphs deleted)

§ 5.1.9 Except with the Owner's prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

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§ 5.2 Final Payment

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

- .1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Article 12 of AIA Document A201-2017, and to satisfy other requirements, if any, which extend beyond final payment; and
- .2 a final Certificate for Payment has been issued by the Architect.

§ 5.2.2 The Owner's final payment to the Contractor shall be made no later than twenty-five (25) days after the issuance of the Architect's final Certificate for Payment, or as follows:

All requirements are satisfied in accordance with the specifications and all paragraphs in Section 01700 – Contract Closeout – of the Project Manual.

(Paragraphs deleted)

ARTICLE 6 DISPUTE RESOLUTION

§ 6.1 Initial Decision Maker

The Architect will serve as the Initial Decision Maker pursuant to Article 15 of AIA Document A201-2017, unless the parties appoint below another individual, not a party to this Agreement, to serve as the Initial Decision Maker.

(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)

§ 6.2 Binding Dispute Resolution

For any Claim subject to, but not resolved by, mediation pursuant to Article 15 of AIA Document A201-2017, the method of binding dispute resolution shall be as follows:

(Check the appropriate box.)

(Paragraphs deleted)

Litigation in a court of competent jurisdiction in Clay county.

If the Owner and Contractor do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.

ARTICLE 7 TERMINATION OR SUSPENSION

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201-2017.

(Paragraphs deleted)

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201-2017.

ARTICLE 8 MISCELLANEOUS PROVISIONS

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201-2017 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 The Owner's representative:

(Name, address, email address, and other information)

Gregory Giuffre, Project Manager
925 W. Center St, Green Cove Springs, FL 32043
Telephone Number: (904) 336-6826

Init.

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User Notes:

(1498105681)

§ 8.3 The Contractor's representative:
(Name, address, email address, and other information)

Jason Bailey, Project Manager
Gary S. Bailey, Inc.
5201 C.R. 218, Middleburg, FL 32068
Telephone Number: (904) 588-3747

§ 8.4 Neither the Owner's nor the Contractor's representative shall be changed without ten days' prior notice to the other party.

§ 8.5 Insurance and Bonds

§ 8.5.1 The Contractor shall provide a performance and payment bond as set forth in Specification Section 00600, Bonds and Certifications, and elsewhere in the Contract Documents.

(Paragraphs deleted)

§ 8.7 Other provisions:

ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1 This Agreement is comprised of the following documents:

- .1 AIA Document A101™-2017, Standard Form of Agreement Between Owner and Contractor
- .2
- .3

(Paragraphs deleted)

Drawings

Number	Title	Date
A0.1	Cover Sheet	12-8-2022
A1.1	Site Plan	12-8-2022
A2.1	Floor Plan - Building 1	12-8-2022
A2.2	Floor Plan - Buildings 2 & 4	12-8-2022
A2.3	Floor Plan - Building 5	12-8-2022
A2.4	Floor Plan - Buildings 6, 7 & 8	12-8-2022
A2.5	Floor Plan - Building 9 - Gymnasium	12-8-2022
A2.6	Floor Plan - Buildings 9, 18 & 20	12-8-2022
A3.1	Enlarged Plans - Misc Buildings	12-8-2022
A4.1	Door Schedule, Notes & Elevations	12-8-2022
A4.2	Door Schedule	12-8-2022

- .4 Specifications

(Paragraphs deleted)

See Table of Contents attached hereto and incorporated herein as Exhibit "A"

- .5 Addenda, if any:

Number	Date	Pages
1	01/30/2023	18
2	02/03/2023	15

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User Notes: (1498105681)

(Paragraph deleted)

Portions of Addenda relating to bidding or proposal requirements are not part of the Contract Documents unless the bidding or proposal requirements are also enumerated in this Article 9.

This Agreement entered into as of the day and year first written above.

OWNER (Signature)

Ashley Gillhousen, Board Chair
(Printed name and title)

CONTRACTOR (Signature)

Gary Bailey, President
(Printed name and title)

DRAFT

Init.

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User Notes:

(1498105681)

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TABLE OF CONTENTS

KEYSTONE HEIGHTS HIGH SCHOOL SINGLE KEY ACCESS INITIATIVE

Clay County School Board
900 Walnut Street
Green Cove Springs, Florida 32043

BRIAN BOATRIGHT ARCHITECT, INC.

914 Plainfield Ave
Orange Park, Florida 32073

DIVISION 0 - BIDDING AND CONTRACT REQUIREMENTS

00001 Table of Contents
00009 Description of the Work
00010 Notice to Bidders (Invitation to Bid)
00100 Instructions to Bidders
00105 Alternates
00200 Public Entity Crimes
00300 Bid Proposal Form
00400 List of Subcontractors Form
00500 Agreement and Completion Forms
00600 Bonds and Certificates
00700 AIA General Conditions
00800 Supplemental Conditions
00810 Progress Payments
00860 Project Documents
00900 Special Conditions

DIVISION 1 - GENERAL REQUIREMENTS

01010 Summary of Work
01026 Unit Prices
01040 Coordination, Inspection and Protection
01042 Direct Purchasing
01060 Codes, Permits and Fees
01070 Cutting and Patching
01150 Substitution Requests (only permitted during Bidding)
01200 Job Site Administration
01300 Submittal Procedures (Digital)
01320 Progress Reporting
01410 Testing Laboratory Services
01500 Temporary Facilities
01530 Protective Barriers
01531 Temporary Fencing
01620 Materials, Storage and Protection
01700 Project Close-out
01710 Cleaning
01721 Project Record Documents
01730 Operation and Maintenance Manuals
01784 Extra Stock Materials

DIVISION 2 - SITEWORK & DEMOLITION

02070 Selective Demolition

DIVISION 3 - CONCRETE - Not Used

DIVISION 4 - MASONRY - Not Used

DIVISION 5 - METALS - Not Used

DIVISION 6 - CARPENTRY - Not used

DIVISION 7 - THERMAL AND MOISTURE PROTECTION

07921 Sealants

DIVISION 8 - DOORS, WINDOWS AND TRIM

08110 Steel Doors

08111 Steel Frames

08211 Wood Doors

08710 Finish Hardware

DIVISION 9 - FINISHES

09900 Paint

DIVISION 10 - SPECIALTIES - Not Used

DIVISION 11 - EQUIPMENT - Not Used

DIVISION 12 - FURNISHINGS - Not Used

DIVISION 13 - SPECIAL CONSTRUCTION - Not Used

DIVISION 14 - CONVEYING SYSTEMS - Not Used

DIVISION 15 - MECHANICAL - Not Used

DIVISION 16 - ELECTRICAL - Not Used

END OF TABLE OF CONTENTS



School Board of Clay County

March 2, 2023 - Regular School Board Meeting

Title

C24 - Orange Park Junior High School Restroom Renovations (Building 1) Contract Award

Description

This project is listed in the Educational Facilities Plan (EFP). The selection was conducted in accordance with Florida Statute 287.055. The project was advertised for three (3) consecutive weeks with The Clay Today. The bid opening was held February 7, 2023 at 11:00 a.m. The project had three (3) bidders which met the bid requirements.

Gap Analysis

N/A

Previous Outcomes

N/A

Expected Outcomes

Completion of Orange Park Junior High School Restroom Renovations (Building 1).

Strategic Plan Goal

Ensure effective management of the organization, operations, and facilities to maximize the use of resources and promote a safe, efficient, and effective learning environment for Clay County students.

Recommendation

Award the construction contract to the low bidder meeting specifications, Thomas May Construction Company, the base bid in the amount of \$385,997.00.

Contact

Bryce Ellis, Assistant Superintendent Operations, (904) 336-6853, bryce.ellis@myoneclay.net,
Michael Kemp, Director of Facility Planning & Construction, (904) 336-6824, michael.kemp@myoneclay.net

Financial Impact

These funds are available and budgeted in the Educational Facilities Work Plan.

Review Comments**Attachments**

📎 [OPJ Restroom Renovation Contract.pdf](#)



AIA® Document A101® – 2017

Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum

AGREEMENT made as of the 2nd day of March in the year 2023
(In words, indicate day, month and year.)

BETWEEN the Owner:

(Name, legal status, address and other information)

School Board of Clay County
900 Walnut Street
Green Cove Springs, FL 32043
(904) 669 - 6500

and the Contractor:

(Name, legal status, address and other information)

Thomas May Construction Company
310 College Drive
Orange Park, FL 32065
(904) 272 - 4808

for the following Project:

(Name, location and detailed description)

Orange Park Junior High School Restroom Renovation
1500 Gano Avenue
Orange Park, FL 32073

This project consists of the renovation of 13 restrooms within Building #1 on the Orange Park Junior High School campus.

The Architect:

(Name, legal status, address and other information)

kasper architects + associates
10175 Fortune Parkway #701
Jacksonville, FL 32256
(904) 683 - 9201

The Owner and Contractor agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

The parties should complete A101®–2017, Exhibit A, Insurance and Bonds, contemporaneously with this Agreement. AIA Document A201®–2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

Init.

TABLE OF ARTICLES

- 1 THE CONTRACT DOCUMENTS
- 2 THE WORK OF THIS CONTRACT
- 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
- 4 CONTRACT SUM
- 5 PAYMENTS
- 6 DISPUTE RESOLUTION
- 7 TERMINATION OR SUSPENSION
- 8 MISCELLANEOUS PROVISIONS
- 9 ENUMERATION OF CONTRACT DOCUMENTS

EXHIBIT A INSURANCE AND BONDS

ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be:

(Check one of the following boxes.)

- ☐ The date of this Agreement.
- ☒ A date set forth in a notice to proceed issued by the Owner.
- ☐ Established as follows:
(Insert a date or a means to determine the date of commencement of the Work.)

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of this Agreement.

§ 3.2 The Contract Time shall be measured from the date of commencement of the Work.

§ 3.3 Substantial Completion

§ 3.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work:

(Check one of the following boxes and complete the necessary information.)

Init.

[X] Not later than Eighty Six (86) calendar days from the date of commencement of the Work.

[] By the following date:

§ 3.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Contractor shall achieve Substantial Completion of such portions by the following dates:

Portion of Work
N/A

Substantial Completion Date

§ 3.3.3 If the Contractor fails to achieve Substantial Completion as provided in this Section 3.3, liquidated damages, if any, shall be assessed as set forth in Section 4.5.

ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be Three Hundred Eighty Five Thousand Nine Hundred Ninety Seven (\$385,997.00), subject to additions and deductions as provided in the Contract Documents.

§ 4.2 Alternates

§ 4.2.1 Alternates, if any, included in the Contract Sum:

Item
N/A

Price

§ 4.2.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Agreement. Upon acceptance, the Owner shall issue a Modification to this Agreement.
(Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)

Item
N/A

Price

Conditions for Acceptance

§ 4.3 Allowances, if any, included in the Contract Sum:
(Identify each allowance.)

Item
N/A

Price

§ 4.4 Unit prices, if any:

(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

Item
N/A

Units and Limitations

Price per Unit (\$0.00)

§ 4.5 Liquidated damages, if any:

(Insert terms and conditions for liquidated damages, if any.)

\$200 per calendar day between date fixed for substantial completion and date substantial completion is fully accomplished and \$100 per calendar day between date fixed for final completion and date final completion is fully accomplished

§ 4.6 Other:

(Insert provisions for bonus or other incentives, if any, that might result in a change to the Contract Sum.)

N/A

Init.

ARTICLE 5 PAYMENTS

§ 5.1 Progress Payments

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

The School Board of Clay County will make payments based on Florida Statute 218, Timely Payments for Purchase of Construction Services.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

Contractors are encouraged to submit their application on the same day each month

§ 5.1.3 Provided that an Application for Payment is received by the Architect on the day selected by the Contractor and approved, the Owner shall make payment of the amount certified to the Contractor not later than 25 business days. If an Application for Payment is received by the Architect after the application date fixed above, payment of the amount certified shall be made by the Owner not later than Twenty Five (25) days after the Architect receives the Application for Payment.

(Federal, state or local laws may require payment within a certain period of time.)

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form, and supported by such data to substantiate its accuracy, as the Architect may require. This schedule of values shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

(Paragraph deleted)

§ 5.1.6.1 The amount of each progress payment shall first include:

- .1 That portion of the Contract Sum properly allocable to completed Work as determined by multiplying the percentage completion of each portion of the work by the share of the contract sum allocated to that portion of the work in the schedule of values, less retainage of five percent (5%); Pending final determination of cost to the Owner of changes in the work, amounts not in dispute shall be included as provided in Section 7.3.9 of AIA Document A.201-2017 General Conditions of the Contract for Construction;
- .2 That portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction, or, if approved in advance by the Owner, suitably stored off the site at a insured location agreed upon in writing less five percent (5%); and
- .3 That portion of Construction Change Directives that the Architect determines, in the Architect's professional judgment, to be reasonably justified.

§ 5.1.6.2 The amount of each progress payment shall then be reduced by:

- .1 The aggregate of any amounts previously paid by the Owner;
- .2 The amount, if any, for Work that remains uncorrected and for which the Architect has previously withheld a Certificate for Payment as provided in Article 9 of AIA Document A201-2017;
- .3 Any amount for which the Contractor does not intend to pay a Subcontractor or material supplier, unless the Work has been performed by others the Contractor intends to pay;
- .4 For Work performed or defects discovered since the last payment application, any amount for which the Architect may withhold payment, or nullify a Certificate of Payment in whole or in part, as provided in Article 9 of AIA Document A201-2017; and
- .5 Retainage withheld pursuant to Section 5.1.7.

Init.

§ 5.1.7 Retainage

§ 5.1.7.1 For each progress payment made prior to Substantial Completion of the Work, the Owner may withhold the following amount, as retainage, from the payment otherwise due:

(Insert a percentage or amount to be withheld as retainage from each Application for Payment. The amount of retainage may be limited by governing law.)

Five Percent (5%) in accordance with Florida Statutes 255.078

§ 5.1.7.1.1 The following items are not subject to retainage:

(Insert any items not subject to the withholding of retainage, such as general conditions, insurance, etc.)

N/A

§ 5.1.7.2 Reduction or limitation of retainage, if any, shall be as follows:

(If the retainage established in Section 5.1.7.1 is to be modified prior to Substantial Completion of the entire Work, including modifications for Substantial Completion of portions of the Work as provided in Section 3.3.2, insert provisions for such modifications.)

N/A

§ 5.1.7.3 Except as set forth in this Section 5.1.7.3, upon Substantial Completion of the Work, the Contractor may submit an Application for Payment that includes the retainage withheld from prior Applications for Payment pursuant to this Section 5.1.7. The Application for Payment submitted at Substantial Completion shall not include retainage as follows:

(Insert any other conditions for release of retainage upon Substantial Completion.)

N/A

§ 5.1.8 If final completion of the Work is materially delayed through no fault of the Contractor, the Owner shall pay the Contractor any additional amounts in accordance with Article 9 of AIA Document A201–2017.

§ 5.1.9 Except with the Owner's prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

§ 5.2 Final Payment

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

- .1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Article 12 of AIA Document A201–2017, and to satisfy other requirements, if any, which extend beyond final payment; and
- .2 a final Certificate for Payment has been issued by the Architect.

§ 5.2.2 The Owner's final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect's final Certificate for Payment, or as follows:

All requirements are satisfied in accordance with specifications and sections 01 78 00, Contract Closeout

§ 5.3 Interest

Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.

(Insert rate of interest agreed upon, if any.)

As required by Florida Statute

ARTICLE 6 DISPUTE RESOLUTION

§ 6.1 Initial Decision Maker

The Architect will serve as the Initial Decision Maker pursuant to Article 15 of AIA Document A201–2017, unless the parties appoint below another individual, not a party to this Agreement, to serve as the Initial Decision Maker.
(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)

§ 6.2 Binding Dispute Resolution

For any Claim subject to, but not resolved by, mediation pursuant to Article 15 of AIA Document A201–2017, the method of binding dispute resolution shall be as follows:

(Check the appropriate box.)

- ☐ Arbitration pursuant to Section 15.4 of AIA Document A201–2017
- ☒ Litigation in a court of competent jurisdiction in Clay County
- ☐ Other *(Specify)*

If the Owner and Contractor do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.

ARTICLE 7 TERMINATION OR SUSPENSION

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201–2017.

§ 7.1.1 If the Contract is terminated for the Owner's convenience in accordance with Article 14 of AIA Document A201–2017, then the Owner shall pay the Contractor a termination fee as follows:

(Insert the amount of, or method for determining, the fee, if any, payable to the Contractor following a termination for the Owner's convenience.)

The contractor shall be entitled to receive payment from the owner on the same basis provided in Subparagraph 14.4 Termination by the Owner for Convenience, of the Supplemental Conditions.

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2017.

ARTICLE 8 MISCELLANEOUS PROVISIONS

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201–2017 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 The Owner's representative:

(Name, address, email address, and other information)

Greg Giuffre, Project Manager
925 W. Center Street
Green Cove Springs, FL 32043
(904) 336 - 6821

§ 8.3 The Contractor's representative:

(Name, address, email address, and other information)

Josh Goff, Project Manager
Thomas May Construction Company
310 College Drive
Orange Park, FL 32065
(904) 272 - 4808

§ 8.4 Neither the Owner's nor the Contractor's representative shall be changed without ten days' prior notice to the other party.

§ 8.5 Insurance and Bonds

§ 8.5.1 The Owner and the Contractor shall purchase and maintain insurance as set forth in AIA Document A101™-2017, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, Exhibit A, Insurance and Bonds, and elsewhere in the Contract Documents.

§ 8.5.2 The Contractor shall provide bonds as set forth in AIA Document A101™-2017 Exhibit A, and elsewhere in the Contract Documents.

§ 8.6 Notice in electronic format, pursuant to Article 1 of AIA Document A201-2017, may be given in accordance with AIA Document E203™-2013, Building Information Modeling and Digital Data Exhibit, if completed, or as otherwise set forth below:

(If other than in accordance with AIA Document E203-2013, insert requirements for delivering notice in electronic format such as name, title, and email address of the recipient and whether and how the system will be required to generate a read receipt for the transmission.)

§ 8.7 Other provisions:

ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1 This Agreement is comprised of the following documents:

- .1 AIA Document A101™-2017, Standard Form of Agreement Between Owner and Contractor
- .2 AIA Document A101™-2017, Exhibit A, Insurance and Bonds
- .3 AIA Document A201™-2017, General Conditions of the Contract for Construction
- .4 AIA Document E203™-2013, Building Information Modeling and Digital Data Exhibit, dated as indicated below:

(Insert the date of the E203-2013 incorporated into this Agreement.)

- .5 Drawings

Number	Title	Date
C-21-22/23	Orange Park Junior High School Restroom Renovation	12/05/2022

- .6 Specifications

Section	Title	Date	Pages
	Orange Park Junior High School Restroom Renovation	12/05/2022	270

- .7 Addenda, if any:

Number	Date	Pages
ASI 1	01/05/2023	
Addendum 01	02/02/2023	1

Portions of Addenda relating to bidding or proposal requirements are not part of the Contract Documents unless the bidding or proposal requirements are also enumerated in this Article 9.

.8 Other Exhibits:

(Check all boxes that apply and include appropriate information identifying the exhibit where required.)

☐ AIA Document E204™–2017, Sustainable Projects Exhibit, dated as indicated below:
(Insert the date of the E204-2017 incorporated into this Agreement.)

☐ The Sustainability Plan:

Title	Date	Pages
-------	------	-------

☐ Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
----------	-------	------	-------

.9 Other documents, if any, listed below:

(List here any additional documents that are intended to form part of the Contract Documents. AIA Document A201™–2017 provides that the advertisement or invitation to bid, Instructions to Bidders, sample forms, the Contractor's bid or proposal, portions of Addenda relating to bidding or proposal requirements, and other information furnished by the Owner in anticipation of receiving bids or proposals, are not part of the Contract Documents unless enumerated in this Agreement. Any such documents should be listed here only if intended to be part of the Contract Documents.)

This Agreement entered into as of the day and year first written above.

OWNER (Signature)

Ashley Gilhousen, Board Chair
(Printed name and title)

CONTRACTOR (Signature)

Keith R. Ward, President
(Printed name and title)

Init.

Additions and Deletions Report for AIA® Document A101® – 2017

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 14:10:23 ET on 02/08/2023.

PAGE 1

AGREEMENT made as of the 2nd day of March in the year 2023

...

School Board of Clay County
900 Walnut Street
Green Cove Springs, FL 32043
(904) 669 - 6500

...

Thomas May Construction Company
310 College Drive
Orange Park, FL 32065
(904) 272 - 4808

...

Orange Park Junior High School Restroom Renovation
1500 Gano Avenue
Orange Park, FL 32073

This project consists of the renovation of 13 restrooms within Building #1 on the Orange Park Junior High School campus.

...

kasper architects + associates
10175 Fortune Parkway #701
Jacksonville, FL 32256
(904) 683 - 9201

PAGE 2

[☒] A date set forth in a notice to proceed issued by the Owner.

PAGE 3

[☒] Not later than Eighty Six (86) calendar days from the date of commencement of the Work.

...

N/A

...

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be Three Hundred Eighty Five Thousand Nine Hundred Ninety Seven (\$385,997.00), subject to additions and deductions as provided in the Contract Documents.

...

N/A

...

N/A

...

N/A

...

N/A

...

\$200 per calendar day between date fixed for substantial completion and date substantial completion is fully accomplished and \$100 per calendar day between date fixed for final completion and date final completion is fully accomplished

...

N/A

PAGE 4

The School Board of Clay County will make payments based on Florida Statute 218, Timely Payments for Purchase of Construction Services.

Contractors are encouraged to submit their application on the same day each month

§ 5.1.3 Provided that an Application for Payment is received by the Architect ~~not later than the day of a month, on the day selected by the Contractor and approved,~~ the Owner shall make payment of the amount certified to the Contractor not later than ~~the day of the month.~~ 25 business days. If an Application for Payment is received by the Architect after the application date fixed above, payment of the amount certified shall be made by the Owner not later than (Twenty Five (25) days after the Architect receives the Application for Payment.

...

~~§ 5.1.6 In accordance with AIA Document A201™ 2017, General Conditions of the Contract for Construction, and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:~~

- .1 That portion of the Contract Sum properly allocable to completed ~~Work;~~ Work as determined by multiplying the percentage completion of each portion of the work by the share of the contract sum allocated to that portion of the work in the schedule of values, less retainage of five percent (5%); Pending final determination of cost to the Owner of changes in the work, amounts not in dispute shall be included as provided in Section 7.3.9 of AIA Document A.201-2017 General Conditions of the Contract for Construction;

- .2 That portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction, or, if approved in advance by the Owner, suitably stored off the site at a insured location agreed upon in ~~writing~~; writing less five percent (5%); and

PAGE 5

Five Percent (5%) in accordance with Florida Statutes 255.078

...

N/A

...

N/A

...

N/A

...

All requirements are satisfied in accordance with specifications and sections 01 78 00, Contract Closeout

...

%—As required by Florida Statute

PAGE 6

[X] Litigation in a court of competent jurisdiction in Clay County

...

The contractor shall be entitled to receive payment from the owner on the same basis provided in Subparagraph 14.4 Termination by the Owner for Convenience, of the Supplemental Conditions.

...

Greg Giuffre, Project Manager
925 W. Center Street
Green Cove Springs, FL 32043
(904) 336 - 6821

PAGE 7

Josh Goff, Project Manager
Thomas May Construction Company
310 College Drive
Orange Park, FL 32065
(904) 272 - 4808

...

C-21-22/23

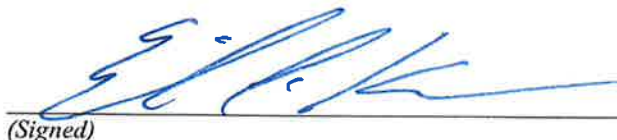
Orange Park Junior High 12/05/2022
School Restroom
Renovation

...

Certification of Document's Authenticity

AIA® Document D401™ – 2003

I, Erik C. Kasper, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 14:10:23 ET on 02/08/2023 under Order No. 4104236168 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document A101™ – 2017, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, other than those additions and deletions shown in the associated Additions and Deletions Report.


(Signed)

President
(Title)

Feb. 9, 2023
(Dated)

School Board of Clay County

March 2, 2023 - Regular School Board Meeting

Title

C25 - Change Order #2 for Clay High School Restroom Renovations

Description

Change Orders are initiated by the Contractor, Architect/Engineer or Owner, and may increase or decrease the scope of the project as defined by the plans and specifications. Change Orders are reviewed by the Architect/Engineer and staff prior to submission to the School Board for approval. This change order is for materials and labor to install exhaust fans, necessary duct work, electrical connections for fans, and additional ceilings and light fixtures. Provide and install new roof curbs for exhaust fan ventilation due to unforeseen and changed site conditions.

Gap Analysis

N/A

Previous Outcomes

N/A

Expected Outcomes

Construction will proceed immediately translating to an on time completion.

Strategic Plan Goal

Ensure effective management of the organization, operations, and facilities to maximize the use of resources and promote a safe, efficient, and effective learning environment for Clay County students.

Recommendation

Approve Change Order #2.

Contact

Bryce Ellis, Assistant Superintendent for Operations, (904) 336-6853, bryce.ellis@myoneclay.net,
Michael Kemp, Director of Facility Planning & Construction, (904) 336-6824, michael.kemp@myoneclay.net

Financial Impact

This change order will increase the contract amount by \$162,829.00. Architect fees, contracted at 8.34%, will increase by \$13,579.94 as a result of this change order. These funds are available and budgeted in the Educational Facilities Work Plan.

Review Comments**Attachments**

📎 [CHS Restroom Renovation CO #2.pdf](#)



AIA Document G701® – 2017

Change Order

PROJECT: (Name and address) Clay High School Restroom Renovation Project # C-2-21/22 22025 Highway 16 W Green Cove Springs, FL 32043 OWNER: (Name and address) School Board of Clay County 900 Walnut Street Green Cove Springs, FL 32043	CONTRACT INFORMATION: Contract For: Clay High School Restroom Renovation Project # C-2-21/22 Date: 11/03/2022 ARCHITECT: (Name and address) Ebert Norman Brady Architects Quadrant One 4651 Salisbury Road, Suite 330 Jacksonville, FL 32256-6187	CHANGE ORDER INFORMATION: Change Order Number: 2 Date: 03/02/2023 CONTRACTOR: (Name and address) Gary S. Bailey, Inc. 5201 CR 218 Middleburg, FL 32068
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THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

COP # 2 - New fans, new hard ceilings, roof modifications ASI #1

TOTAL: \$162,829.00



ADDITIONAL DAYS: 60

The original Contract Sum was	\$ 579,000.00
The net change by previously authorized Change Orders	\$ 23,882.00
The Contract Sum prior to this Change Order was	\$ 602,882.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 162,829.00
The new Contract Sum including this Change Order will be	\$ 765,711.00

The Contract Time will be increased by Sixty (60) days.
 The new date of Substantial Completion will be October 10, 2023

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Ebert Norman Brady Architects ARCHITECT (Firm name)  SIGNATURE John Thomas Norman II, AIA PRINTED NAME AND TITLE 02/14/2023 DATE	Gary S. Bailey, Inc. CONTRACTOR (Firm name)  SIGNATURE Gary S. Bailey PRINTED NAME AND TITLE 2-16-2023 DATE	School Board of Clay County OWNER (Firm name) SIGNATURE PRINTED NAME AND TITLE DATE
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 User Notes: (389ADA3C)

**SCHOOL BOARD OF CLAY COUNTY
CHANGE ORDER # 02**

SBCC PROJECT NAME: Clay High School Restroom Renovation

SBCC PROJECT NUMBER: C-2-21/22

ADDITIONAL INFORMATION

- Materials and labor to install exhaust fans, necessary duct work, Electrical connections for fans, and additional ceilings and light fixtures. Provide and install new roof curbs for exhaust fan ventilation.	\$ 162,829.00
TOTAL CHANGE ORDER AMOUNT:	\$ 162,829.00

60 additional calendar days due to delays in materials to achieve substantial completion will be required for this change order. Substantial Completion date will be October 10, 2023. Final Completion date will be November 9, 2023.

School Board of Clay County

March 2, 2023 - Regular School Board Meeting

Title

D1 - Human Resources Special Action A

Description

Florida Statutes (F.S. 1012.22(1)(9f), State Board Rules and Clay County School Board Policies require Board notification and/or action regarding decisions and recommendations of the Superintendent related to Personnel matters.

Gap Analysis

N/A

Previous Outcomes

N/A

Expected Outcomes

N/A

Strategic Plan Goal

Goal 5: Develop and support great educators, support personnel, and leaders.

Recommendation

Approve the action as presented.

Contact

Brenda G. Troutman, Assistant Superintendent for Human Resources (904) 336 6701 Brenda.Troutman@myoneclay.net

Financial Impact

None

Review Comments**Attachments**

🔗 [Special Action A - 3.2.2023 \(Confidential\).pdf \(Confidential\)](#)

School Board of Clay County

March 2, 2023 - Regular School Board Meeting

Title

D2 - Human Resources Special Action B

Description

Florida Statutes (F.S. 1012.22(1)(9f), State Board Rules and Clay County School Board Policies require Board notification and/or action regarding decisions and recommendations of the Superintendent related to Personnel matters.

Gap Analysis

N/A

Previous Outcomes

N/A

Expected Outcomes

N/A

Strategic Plan Goal

Goal 5: Develop and support great educators, support personnel, and leaders.

Recommendation

Approve the action as presented.

Contact

Brenda G. Troutman, Assistant Superintendent for Human Resources (904) 336 6701 Brenda.Troutman@myoneclay.net

Financial Impact

None

Review Comments**Attachments**

School Board of Clay County

March 2, 2023 - Regular School Board Meeting

Title

D3 - Proposed Allocations for 2023-2024

Description

Staff allocation documents clarify how each school, district, department, and division is staffed for the 2023-24 school year. The School Board is required to take action on all staff allocation changes.

Gap Analysis

These allocations are required to ensure the adequate staffing of the district and schools.

Previous Outcomes

The district and schools are adequately staffed.

Expected Outcomes

Staffing will be sufficient to meet the needs of the various schools and district departments.

Strategic Plan Goal

The district ensures fiscal responsibility and equitable distribution of resources.

Recommendation

Approve the staff allocation plan as submitted.

Contact

Dr. Susan Legutko, Assistant Superintendent for Business Affairs, (904) 336-6722, susan.legutko@myoneclay.net

Financial Impact

Reflected on Attachment

Review Comments

Attachments