

SCHOOL DISTRICT OF CLAY COUNTY
FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
March 7, 2019

1. School Requesting: Orange Park Jr. High

2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: _____

3. Trip(s) overnight: Yes No _____ Trip(s) out-of-state: Yes _____ No

4. Dates of Field Trip*: 5/6-5/7 Destination*: Tallahassee, FL
* For School Buses...if more than one bus is requested, reference bus request form.

5. Group Taking Trip: Clay History Fair Delegates

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. Cynthia Cheatwood, parents

7. Educational Value of Field Trip: Academic Competition. Students will defend analysis and conclusions of historical research conducted first semester; they respond to judges questions. Civics-related side trips are included.

8. Supporting SSS Benchmark(s) with Narrative(s): LAFS.RH.1.1, 1.2, 1.3, 2.5, 2.6, 3.7, 3.8, 3.9 LAFS.WHST.2.2, 2.6, 3.8, 3.9 Using, referencing, and defending use of primary and secondary sources. Also many SSS Benchmarks specific to individual projects

9. Number of Students*: 13 Number of Chaperones*: 2 teachers, several parents

10. Cost Per Student: \$45 (food) Budget Code or Source to be charged: _____
(example: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time*: 8 AM Returning Time*: 3 PM

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s):

C. Cheatwood
Teacher, Team Leader, Department Head, Etc.

[Signature]
Principal

[Signature]
District Office Approval

5

SCHOOL DISTRICT OF CLAY
FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
March 7, 2019

- School Requesting: WJH
- Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier Other _____
If Commercial Carrier or Other, please state type: Supplied by CTE competitor
- Trip(s) Overnight: Yes No Trip(s) Out-of-State: Yes _____ No
- Dates of Field Trip*: March ^{9th April - 12 - 15, 2019} Destination*: Double Tree hotel by Sea world
- Group Taking Trip: FCCLA Regional winners Advancing to State Competition
- If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. N/A
- Educational Value of Field Trip: 01.01. Identify Roles + Responsibilities of members of professional and community service organizations, including career + technical student organizations while working cooperatively as a group member to achieve goals and demonstrated leadership roles and responsibilities to utilize the planning process to develop personal growth in FCCLA projects.
- Supporting Florida Standards Benchmark(s) with Narrative(s): 01.0 Demonstrate leadership skills 01.01 Identify roles and responsibilities of members of Professional and Community Service organizations including student career + technical organization FCCLA. 01.02 work cooperatively as a group member to achieve organizational goals. 01.03 Demonstrate leadership roles. 01.04 utilize planning process. 01.05 Develop personal growth with projects in FCCLA.
- Number of Students*: 8 Number of Chaperones*: 2
- Cost Per Student: \$100.00 Budget Code or Source to be charged: Internal acct. 3200 FCCLA ^{WJH}
(Example: Internal Accounts, 5100.0331, Athletic Departments)
- Departure Time*: 8:00 a.m. Returning Time*: 6:00 p.m.

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

Julia L. Parnell
Teacher, Team Leader, Department Head, Etc.

Channell
Principal

Mabel Wright
Assistant Superintendent

[Signature]
Superintendent

SEC-1-2723; E. 2/13/2019

9/17/18 1/16/19
Date

2/12/19
Date

2/13/19
Date

(Signature)

SCHOOL DISTRICT OF CLAY C
FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
March 7, 2019

1. School Requesting: CHS
2. Transportation (Check One):
 School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier _____ Other _____
 If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes No _____ Trip(s) Out-of-State: Yes No _____
4. Dates of Field Trip*: April 11-14 Destination*: Atlanta
5. Group Taking Trip: show choir
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. _____
7. Educational Value of Field Trip: participate in music choral festival while visiting sights in Atlanta
8. Supporting Florida Standards Benchmark(s) with Narrative(s): MUA 1.3.1
MUA 1.3.2
MUC 1.3.1 MUA 1.3.3 ~~MUA 1.3.3~~
9. Number of Students*: 20 Number of Chaperones*: 6
10. Cost Per Student: 275⁰⁰ Budget Code or Source to be charged: _____
 (Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 2:00 4/11 Returning Time*: 9:00 PM 11/14

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

John Brazel
 Teacher, Team Leader, Department Head, Etc.
W. Cary Dicks
 Principal
Michelle Huggins
 Assistant Superintendent
[Signature]
 Superintendent
 SEC-1-2723; E 2/13/2019

2/18/19
 Date
2/18/19
 Date
2/12/19
 Date
2/13/19
 Date

[Signature]

SCHOOL DISTRICT OF CLAY COUNTY
FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
March 7, 2019

1. School Requesting: KHHS
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: _____

3. Trip(s) Overnight: Yes No _____ Trip(s) Out-of-State: Yes _____ No Roger Jones

4. Dates of Field Trip*: 4/4/19-4/6/19 Destination*: Kissimmee Classic Softball

5. Group Taking Trip: Varsity Softball Team Tournament

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. _____

7. Educational Value of Field Trip:
Extracurricular Sports Activity

8. Supporting Florida Standards Benchmark(s) with Narrative(s):

9. Number of Students*: 12 Number of Chaperones*: 3

10. Cost Per Student: \$0.00 Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
Cost provided by: Softball account
(Example: Parents, Extracurricular, School, and/or District)

11. Departure Time*: _____ Returning Time*: _____
*For School Buses, if more than one bus is requested, reference bus request form.

~~All county policy and school directives have been reviewed and compliance has been established.~~
This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

Jessica Marquart _____ Date 2/13/19
Teacher, Team Leader, Department Head, Etc.
[Signature] _____ Date 2/13/19
Principal
[Signature] _____ Date 2/19/19
Assistant Superintendent
[Signature] _____ Date 2/19/19
Superintendent

(19)

SCHOOL DISTRICT OF CLAY COUNTY
FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED
Received too late for Feb 7, 2019
Board Meeting

Received for Information: March 7, 2019

- School Requesting: Fleming Island High School
- Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: School Rented Van
- Trip(s) Overnight: Yes No _____ Trip(s) Out-of-State: Yes _____ No
- Dates of Field Trip*: Feb 7-8 Destination*: Arnold High School Panama City Beach
- Group Taking Trip: Girls Weightlifting State Meet
- If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. _____
- Educational Value of Field Trip: State Weightlifting Meet
- Supporting Florida Standards Benchmark(s) with Narrative(s): _____
- Number of Students*: _____ Number of Chaperones*: _____
- Cost Per Student: _____ Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
- Departure Time*: 7A Returning Time*: 11 pm

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

Dammengum Springs
Teacher, Team Leader, Department Head, Etc.
Thomas Putnam
Principal
[Signature]
Assistant Superintendent
[Signature]
Superintendent
SEC-1-2723; E. 2/13/2019

1/31/19
Date
1/31/19
Date
2/7/19
Date
2/13/19
Date



SCHOOL DISTRICT OF CLAY
FIELD TRIP REQUE

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
March 7, 2019

- School Requesting: FIHS
- Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: _____
- Trip(s) Overnight: Yes No _____ Trip(s) Out-of-State: Yes _____ No
- Dates of Field Trip*: 3/20/19 - 3/23/19 Destination*: Tampa FL/ State Thespian Festival
- Group Taking Trip: Thespian Troupe 6687
- If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. Tonya Stansberry, Beth Couch, Steven Amburgey
- Educational Value of Field Trip: Students have qualified to perform at the State Thespian Festival. Students will be adjudicated by professionals in theatre and will receive feedback on their performance. Students will also attend multiple workshops/clinics to further develop their theatre skills.
- Supporting Florida Standards Benchmark(s) with Narrative(s):
TH.912.C.2.7: Students will accept feedback on performance + analyze it for validity + apply to future performance. TH.912.S.3.2: Students exercise artistic discipline + collaboration to achieve ensemble in performance.
- Number of Students*: 8 Number of Chaperones*: 3
- Cost Per Student: \$ 400 Budget Code or Source to be charged: Mus Theatre ^{FIHS} 3505
(Example: Internal Accounts, 5100.0331, Athletic Departments)
- Departure Time*: 9:00 am 3/20/19 Returning Time*: 10:00 pm 3/23/19

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

Julie Dukes
Teacher, Team Leader, Department Head, Etc.
Thomas Pittman
Principal
[Signature]
Assistant Superintendent
[Signature]
Superintendent
SEC-1-2723; B. 2/13/2019

1/30/19
Date
2/7/19
Date
2/13/19
Date

(3)

SCHOOL DISTRICT OF CLAY
FIELD TRIP REQUI

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
March 7, 2019

1. School Requesting: FLEMING ISLAND 1
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier _____ Other X _____
If Commercial Carrier or Other, please state type: 7 PAX MINI VAN
3. Trip(s) Overnight: Yes X No _____ Trip(s) Out-of-State: Yes X No _____
4. Dates of Field Trip*: 15 MAR - 16 MAR 19 Destination*: HILLGROVE H.S. POWDER SPRINGS GA
5. Group Taking Trip: NJROTC ACADEMIC TEAM
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. _____
7. Educational Value of Field Trip: SUPPORT NJROTC ACADEMICS / TEAMS
8. Supporting Florida Standards Benchmark(s) with Narrative(s): SAME AS ABOVE
9. Number of Students*: 5 Number of Chaperones*: 1
10. Cost Per Student: 0 Budget Code or Source to be charged: 0551
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 10:00 AM Returning Time*: 10:00 P.M.

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

Teacher, Team Leader, Department Head, Etc.

Principal

Assistant Superintendent

Superintendent

SEC-1-2723; E. 2/13/2019

30 JAN 2019

Date

1/30/2019

Date

1/31/19

Date

2/5/19

Date



SCHOOL DISTRICT OF CLAY
FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
March 7, 2019

1. School Requesting: FLEMING ISLAND
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier _____ Other X
If Commercial Carrier or Other, please state type: 7 Pax Mini Van
3. Trip(s) Overnight: Yes X No _____ Trip(s) Out-of-State: Yes X No _____
4. Dates of Field Trip*: 15-16 MAR 2019 Destination*: CEDAR GROVE HS, ELLENWOOD, GA
5. Group Taking Trip: NJROTC DRONE TEAM
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. _____
7. Educational Value of Field Trip: SUPPORTS NJROTC STEM CURRICULUM
8. Supporting Florida Standards Benchmark(s) with Narrative(s): See ABOVE
9. Number of Students*: 5 Number of Chaperones*: 1
10. Cost Per Student: 0 Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 3:00 p.m. Returning Time*: 10:00 p.m.

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

David Kauer NJROTC SUSE
Teacher, Team Leader, Department Head, Pto

Date

2/6/19

Thomas Pittman
Principal

Date

2/6/2019

[Signature]
Assistant Superintendent

Date

2/13/19

[Signature]
Superintendent

Date

2/19/19

FIELD TRIP REQ

- 1. School Requesting: MHS
- 2. Transportation (Check One):
 School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier Other _____
 If Commercial Carrier or Other, please state type: Charter Bus
- 3. Trip(s) Overnight: Yes ___ No Trip(s) Out-of-State: Yes No ___
- 4. Dates of Field Trip*: 2 Mar 19 Destination*: Douglas, GA
- 5. Group Taking Trip: NSROTC Drill Team
- 6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. _____
- 7. Educational Value of Field Trip: NSROTC Drill Team Area 12 Championship
- 8. Supporting Florida Standards Benchmark(s) with Narrative(s): _____
- 9. Number of Students*: 23 Number of Chaperones*: 2
- 10. Cost Per Student: 0 Budget Code or Source to be charged: NSROTC
 (Example: Internal Accounts, 5100.0331, Athletic Departments)
- 11. Departure Time*: 0500 am Returning Time*: 11pm

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

 Teacher, Team Leader, Department Head, Etc.

 Principal

 Assistant Superintendent

 Superintendent

22 Jan 19
 Date

2-16-19
 Date

2/12/19
 Date

2/13/19
 Date

SCHOOL DISTRICT OF CL
FIELD TRIP REC

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
March 7, 2019

1. School Requesting: MHS
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier _____ Other
If Commercial Carrier or Other, please state type: Enterprise Rental
3. Trip(s) Overnight: Yes No _____ Trip(s) Out-of-State: Yes No _____
4. Dates of Field Trip*: Mar 15-16 Destination*: Powder Springs GA
5. Group Taking Trip: NSROTC Brain Brawl Team
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. _____
7. Educational Value of Field Trip: NSROTC Brain Brawl (Academic) Team Area
Ch 12 championship
8. Supporting Florida Standards Benchmark(s) with Narrative(s): _____
9. Number of Students*: 10 Number of Chaperones*: 2
10. Cost Per Student: \$10 Budget Code or Source to be charged: NSROTC
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 12pm Returning Time*: 11pm

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

Mw
Teacher, Team Leader, Department Head, Etc.
me
Principal
[Signature]
Assistant Superintendent
[Signature]
Superintendent

22 Jan 19
Date
2-12-19
Date
2/12/19
Date
[Signature]
Date

FIELD TRIP REQUE

- School Requesting: CTE (OHS, KHHS, MHS)
- Transportation (Check One):
 School Bus(s) _____ Private Vehicle(s) km Commercial Carrier _____ Other rental van
 If Commercial Carrier or Other, please state type: _____
- Trip(s) Overnight: Yes No _____ Trip(s) Out-of-State: Yes _____ No
- Dates of Field Trip*: March 5th - 6th Destination*: Tallahassee
- Group Taking Trip: Clay County Emerging Ag Leaders Academy
- If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. _____
- Educational Value of Field Trip: Clay County 4-H & FFA members will travel to the State Capitol to learn about the legislative process, ag. industry issues, and state govt. They will network w/ Ag. industry leaders and visit our state legislators.
- Supporting Florida Standards Benchmark(s) with Narrative(s): 09.0 Apply Leadership & citizenship skills. 09.01 Identify and describe leadership characteristics 09.02 Identify opportunities to apply leadership skills 09.03 Identify ~~opportunities~~ and demonstrate ways to be an active citizen
- Number of Students*: 10 Number of Chaperones*: 2
- Cost Per Student: 0 Budget Code or Source to be charged: 0
 (Example: Internal Accounts, 5100.0331, Athletic Departments)
- Departure Time*: 2pm March 5th Returning Time*: 9pm March 6th

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

Kelly Mosley
Teacher, Team Leader, Department Head, Etc.

2-21-19
Date

Principal
[Signature]

Date 2-21-19

Assistant Superintendent
[Signature]

Date 2-21-19

Superintendent
[Signature]

Date _____

