

SCHOOL DISTRICT OF CLAY (
FIELD TRIP REQUE

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
March 3, 2022

- 1. School Requesting: Orange Park Elementary
2. Transportation (Check One): School Bus(s) Private Vehicle(s) Commercial Carrier X Other
3. Trip(s) Overnight: Yes No X Trip(s) Out-of-State: Yes X No
4. Dates of Field Trip\*: Thursday, May 12th Destination\*: Valdosta, Georgia / Wild Adv.
5. Group Taking Trip: 6th Grade
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form.
7. Educational Value of Field Trip: See attached
8. Supporting Florida Standards Benchmark(s) with Narrative(s): See attached
9. Number of Students\*: 60 Number of Chaperones\*: 40
10. Cost Per Student: \$ 70 Budget Code or Source to be charged:
11. Departure Time\*: 7:00 a.m. Returning Time\*: 7:00 p.m.

\*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

Chris Harris / Chris Harris
Teacher, Team Leader, Department Head, Etc.
Principal
Assistant Superintendent
Superintendent

01/14/22
Date
1/21/22
Date
1/25/22
Date
Date



## Wild Adventures Activity

Name \_\_\_\_\_

Chaperone \_\_\_\_\_

### Standards covered:

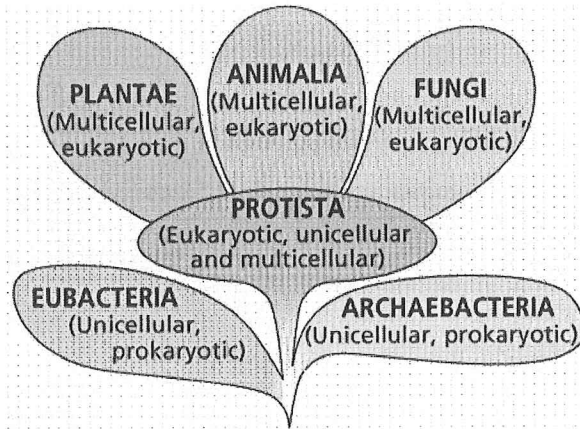
- SC.6.N.2.3** What background and interests do scientists have?  
What are some careers that use science?  
Why do scientists work together?
- SC.6.L.15.1** Analyze and describe how and why organisms are classified according to shared characteristics with emphasis on the Linnaean system combined with the concept of Domains.
- LA.6.4.2.2** The student will record information (e.g., observations) related to a topic

### CCSS.ELA-Literacy.W.6.2

Write informative/explanatory texts to examine a topic and convey ideas, concepts, and information through the selection, organization, and analysis of relevant content.

**Directions:** During the course of the day each group will need to interview a zoologist, veterinarian, and a researcher. Record their answers to the following questions.

1. **Veterinarian** – Name \_\_\_\_\_ Exhibit \_\_\_\_\_
  - A. What do you enjoy most about your job? \_\_\_\_\_
  - B. Where did you go to college? \_\_\_\_\_
  - C. How long did you go to college? \_\_\_\_\_
  - D. What were some of the science classes that you had to take to prepare you for the career you have chosen? \_\_\_\_\_
  - E. Did you always want to be a veterinarian? \_\_\_\_\_
  
2. **Zoologist** – Name \_\_\_\_\_ Exhibit \_\_\_\_\_
  - A. What do you enjoy most about your job? \_\_\_\_\_
  - B. Where did you go to college? \_\_\_\_\_
  - C. How long did you go to college? \_\_\_\_\_
  - D. What were some of the science classes that you had to take to prepare you for the career you have chosen? \_\_\_\_\_
  - E. Did you always want to be a zoologist? \_\_\_\_\_
  
3. **Researcher**- Name \_\_\_\_\_ Exhibit \_\_\_\_\_
  - A. What do you enjoy most about your job? \_\_\_\_\_
  - B. Where did you go to college? \_\_\_\_\_
  - C. How long did you go to college? \_\_\_\_\_
  - D. What were some of the science classes that you had to take to prepare you for the career you have chosen? \_\_\_\_\_
  - E. Did you always want to be a researcher? \_\_\_\_\_



## Field Journal

Location: \_\_\_\_\_

Date: \_\_\_\_\_

Organism's observable characteristics: \_\_\_\_\_

\_\_\_\_\_

Observed habitat: \_\_\_\_\_

\_\_\_\_\_

Domain and Kingdom: \_\_\_\_\_

Additional information: diet, behavior \_\_\_\_\_

\_\_\_\_\_

Name – scientific and nickname \_\_\_\_\_

Significance /meaning of name: \_\_\_\_\_

\_\_\_\_\_

The students who do not attend will write a brief report on the 3 scientists listed above. They will also complete a field journal from material provided by the science teacher



SCHOOL DISTRICT OF

FIELD TRIP REQUEST

- School Requesting: FIHS
- Transportation (Check One):  
 School Bus(s) \_\_\_\_\_ Private Vehicle(s)  Commercial Carrier \_\_\_\_\_ Other   
 If Commercial Carrier or Other, please state type: \_\_\_\_\_
- Trip(s) Overnight: Yes  No \_\_\_\_\_ Trip(s) Out-of-State: Yes \_\_\_\_\_ No
- Dates of Field Trip\*: 2/11-2/12/22 Destination\*: USF - St Pete Campus
- Group Taking Trip: Ocean Science Bowl Team
- If using private vehicles, list approved driver(s): Sarah Pederson, Brenda Morris
- Educational Value of Field Trip: Students will demonstrate their mastery of marine and oceanic science in a quiz bowl competition. Students will study and learn about the chemistry, geology, geography, biology and physics of the ocean along with climate change and its effect on the ocean.
- Supporting Florida Standards Benchmark(s) with Narrative(s): SC.912.L.17.2 - Explain the general distribution of life in aquatic ecosystems as a function of chemistry, geography, light, depth, salinity and temperature.
- Number of Students\*: 10 Number of Chaperones\*: 2
- Cost Per Student: \$20 Budget Code or Source to be charged: 3419  
 (Example: Internal Accounts, 5100.0331, Athletic Departments)
- Departure Time\*: 8 AM on 2/11/22 Returning Time\*: 10 PM on 2/12/22

\*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

Sarah J Pederson

Teacher, Team Leader, Department Head, Etc.

1/6/22  
Date

[Signature]

Principal

1/14/22  
Date

[Signature]

Assistant Superintendent

1/21/22  
Date

[Signature]

Superintendent

Date [Signature]



## Clay County Field Trip COVID Guidelines Overnight or Out of State Field Trips



(Please attach these guidelines to your field trip request form)

All participants have signed COVID-19 Waiver (all athletes have already done so via Athletic Clearance process)

### Travel Accommodations (Charter Bus, Rental Vans, Parents Driving etc):

Students will be traveling in private vehicles driven by Sarah Pederson and Brenda Morris who are teachers from FIHS.

### Hotel Accommodations (room assignments/supervision etc):

Students will be staying with teammates from their school at the Hilton Tru Hotel in St. Petersburg, FL. They will be staying with teammates of the same sex. Sarah Pederson and Brenda Morris will be rooming together in a room near their students.

### Mask Compliance:

Masks are optional throughout the competition, but students are highly encouraged to use them. The policy is the same as in Clay County Schools.  
\* COVID positive students may not attend.

### Social Distancing:

There is no social distancing requirement. The policy is the same as in Clay County Schools.

SCHOOL DISTRICT OF C  
FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
March 3, 2022

- School Requesting: KHHS
- Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s) \_\_\_\_\_ Commercial Carrier X Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: CHARTER BUS
- Trip(s) Overnight: Yes \_\_\_\_\_ No X Trip(s) Out-of-State: Yes X No \_\_\_\_\_
- Dates of Field Trip\*: April 8, 2022 Destination\*: Wild Adventures - Valdosta, GA
- Group Taking Trip: FBA, Honor Society, HOSA
- If using private vehicles, list approved driver(s): NA
- Educational Value of Field Trip: This trip serves as a reward for members who competed and placed in district competitions, but due to COVID concerns will not be attending a state meet. Also as a reward for members either meeting or exceeding all club requirements - including: community service, GPA, attendance, club promotion, + overall positive representation of KHHS within our community. While there, students will observe a wide variety of careers that involve both vocational training or post-secondary education. They will see real-world examples of careers in marketing, land/animal conservation, construction, art-design, + hospitality.
- Supporting Florida Standards Benchmark(s) with Narrative(s):  
Hospitality - CTE 15.0 - Understand the relationship between educational achievement and career options  
16.0 - Identify Career clusters + pathways - match career + education goals  
17.0 - Develop a career plan - involving short + long-term goals + includes high school + beyond.  
Health Science: 2.0 - Demonstrate the ability to communicate + use interpersonal skills effectively.
- Number of Students\*: 50 Number of Chaperones\*: 5
- Cost Per Student: \$40<sup>00</sup> Budget Code or Source to be charged: \_\_\_\_\_  
(Example: Internal Accounts, 5100.0331, Athletic Departments)
- Departure Time\*: 8:00 AM Returning Time\*: 7:30 PM

\*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): \_\_\_\_\_

Helen Moncier - H.Moncier  
Teacher, Team Leader, Department Head, Etc.

[Signature]  
Principal

[Signature]  
Assistant Superintendent

[Signature]  
Superintendent

01-25-2022  
Date

1/25/22  
Date

2/1/22  
Date

2/1/22  
Date





## Clay County Field Trip COVID Guidelines Overnight or Out of State Field Trips



(Please attach these guidelines to your field trip request form)

All participants have signed COVID-19 Waiver (all athletes have already done so via Athletic Clearance process)

### Travel Accommodations (Charter Bus, Rental Vans, Parents Driving etc):

Group will travel on a Charter bus. All students and adults will be offered a mask as a precaution, but it will be optional per school board policy.

### Hotel Accommodations (room assignments/supervision etc):

Not applicable

### Mask Compliance:

All students and adults will be advised to follow COVID-19 guidelines in adherence to school board policy and local guidelines.

### Social Distancing:

All students and adults will be advised to follow COVID-19 guidelines in adherence to school board policy and guidelines.

SCHOOL DISTRICT OF CLAY COUNTY

FIELD TRIP REQUEST

1. School Requesting: KHHS
2. Transportation (Check One): ESE Van  
 School Bus(s)  Private Vehicle(s) \_\_\_\_\_ Commercial Carrier \_\_\_\_\_ Other \_\_\_\_\_  
 If Commercial Carrier or Other, please state type: \_\_\_\_\_
3. Trip(s) Overnight: Yes  No \_\_\_\_\_ Trip(s) Out-of-State: Yes \_\_\_\_\_ No
4. Dates of Field Trip\*: 2-18-22/2-19-22 Destination\*: Panama City Fl.
5. Group Taking Trip: Girls Wrestling
6. If using private vehicles, list approved driver(s): \_\_\_\_\_
7. Educational Value of Field Trip: Girls Wrestling Regional Tournament
8. Supporting Florida Standards Benchmark(s) with Narrative(s): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
9. Number of Students\*: 2 Number of Chaperones\*: 2
10. Cost Per Student: 0 Budget Code or Source to be charged: \_\_\_\_\_  
 (Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time\*: 2:00pm 2-18-22 Returning Time\*: 9pm 2-19-22

had to qualify

\*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): \_\_\_\_\_

Steven Knott  
 Teacher, Team Leader, Department Head, Etc.  
[Signature]  
 Principal  
[Signature]  
 Assistant Superintendent  
[Signature]  
 Superintendent

2-14-22  
 Date  
2/14/22  
 Date  
2/14/22  
 Date  
2/14/22  
 Date





# Clay County Field Trip COVID Guidelines Overnight or Out of State Field Trips



(Please attach these guidelines to your field trip request form)

- Athletes All participants have signed COVID-19 Waiver (not required for athletes; all athletes have already done so via Athletic Clearance process)

### Travel Accommodations (Charter Bus, Rental Vans, Parents Driving etc):

Van

### Hotel Accomodations (room assignments/supervision etc):

Days Inn      2 athletes 1 chaperone Room 1  
Head Coach Room 2

### Mask Compliance:

yes

### Social Distancing:

yes

ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL

March 3, 2022

SCHOOL DISTRICT OF C  
FIELD TRIP REQUES

- School Requesting: Middleburg High School
- Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s) \_\_\_\_\_ Commercial Carrier \_\_\_\_\_ Other   
If Commercial Carrier or Other, please state type: school vans
- Trip(s) Overnight: Yes  No \_\_\_\_\_ Trip(s) Out-of-State: Yes \_\_\_\_\_ No
- Dates of Field Trip\*: March 25-26<sup>th</sup> Destination\*: Montverde High School
- Group Taking Trip: MHS Softball
- If using private vehicles, list approved driver(s): Ashley Houston, Matt Way
- Educational Value of Field Trip: Softball
- Supporting Florida Standards Benchmark(s) with Narrative(s): \_\_\_\_\_
- Number of Students\*: 15 Number of Chaperones\*: 3
- Cost Per Student: \$20 Budget Code or Source to be charged: \_\_\_\_\_  
(Example: Internal Accounts, 5100.0331, Athletic Departments)
- Departure Time\*: 7:00 am Returning Time\*: 10:00 pm

\*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): \_\_\_\_\_

Teacher, Team Leader, Department Head, Etc. \_\_\_\_\_  
Principal \_\_\_\_\_  
Assistant Superintendent \_\_\_\_\_  
Superintendent \_\_\_\_\_

1/13/2021  
Date \_\_\_\_\_  
1/13/21  
Date \_\_\_\_\_  
1/21/22  
Date \_\_\_\_\_  
Date \_\_\_\_\_

100

## Middleburg Softball Travel Social Distancing Protocol

### Departing School and Traveling:

1. Students will be monitored for health before travel. Under the weather students will be kept home. Advisors will verbally screen students as well.
2. Students will work to maintain 6 feet for social distancing.
3. When riding in the vehicle, students will be encouraged to wear masks.
4. Students will travel in smaller groups to minimize close contact during travel time.
5. Students will remain with the team for the duration of the trip to prevent close contact with families/fans/opponents.

### Overnight Stay in Hotel:

1. Students will be assigned to rooms with other students following safety protocol.
2. Students will be instructed and monitored for keeping hygiene and social distancing.

### Food:

1. Students will be served and eat or drink from individual bottles, cups and plates. No shared items.
2. A parent or advisor will be the one who serves food. Gloves will be worn by the server.
3. We will continue to employ single use, throw away forks, spoons,



SCHOOL DISTRICT OF CLAY COUNTY  
FIELD TRIP REQUEST

1. School Requesting: Middleburg High School

2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s) \_\_\_\_\_ Commercial Carrier \_\_\_\_\_ Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: X School Clay County Van

3. Trip(s) Overnight: Yes X No \_\_\_\_\_ Trip(s) Out-of-State: Yes \_\_\_\_\_ No X

4. Dates of Field Trip\*: March 4-7, 2022 Destination\*: ORLANDO - Rosen Plaza Hotel

5. Group Taking Trip: Culinary ARTS JR/SRS

6. If using private vehicles, list approved driver(s): SURITA - County Van

7. Educational Value of Field Trip: Students practice cooking @ restaurant quality meal under competition settings. Students network with other peers, instructors, chefs & colleges + professional advancement opportunities in professional cooking/baking

8. Supporting Florida Standards Benchmark(s) with Narrative(s): 14-0 RESEARCH College + Career food + beverage items to meet creativity aspects as well as quality standards

9. Number of Students\*: ~ 22 Number of Chaperones\*: 2

10. Cost Per Student: hotel food trans Budget Code or Source to be charged: CTE industry funds

11. Departure Time\*: TBD depends on start time Returning Time\*: Manday Mid afternoon

\*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): \_\_\_\_\_

Teacher, Team Leader, Department Head, Etc.  
A. Surita

Principal  
[Signature]

Assistant Superintendent  
[Signature]

Superintendent  
[Signature]

Date 1/21/2022  
Date 1/21/22  
Date 2/10/22  
Date \_\_\_\_\_

Alice Pauk 2/3/22



SCHOOL DISTRICT OF CLAY COUNTY

FIELD TRIP REQUEST

1. School Requesting: Middleburg High School

2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s) \_\_\_\_\_ Commercial Carrier \_\_\_\_\_ Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: X School Clay County Van

3. Trip(s) Overnight: Yes X No \_\_\_\_\_ Trip(s) Out-of-State: Yes \_\_\_\_\_ No X

4. Dates of Field Trip\*: March 4-7, 2022 Destination\*: ORLANDO - Rosen Plaza Hotel

5. Group Taking Trip: Culinary ARTS JR/SRS

6. If using private vehicles, list approved driver(s): SURITA - County Van

7. Educational Value of Field Trip: Students practice cooking @ restaurant quality meal under competition settings. Students network with other peers, instructors, chefs, & colleges + professional in business.

8. Supporting Florida Standards Benchmark(s) with Narrative(s): 14-0 RESEARCH College + Career advancement opportunities in professional cooking/baking 11-0 Present food + beverage items to meet creativity aspects as well as quality standards

9. Number of Students\*: ~12 Number of Chaperones\*: 2

10. Cost Per Student: hotel trans Budget Code or Source to be charged: CTE industry fund  
(Example: Internal Accounts, 5100.0331, Athletic Departments)

11. Departure Time\*: TBD depends on start time Returning Time\*: Monday Mid-afternoon

\*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): \_\_\_\_\_

A. Surita  
Teacher, Team Leader, Department Head, Etc.

1/21/2022  
Date

[Signature]  
Principal

1/21/22  
Date

[Signature]  
Assistant Superintendent

2/10/22  
Date

[Signature]  
Superintendent

\_\_\_\_\_  
Date

Arci Pawelk 2/3/22

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## Middleburg Culinary Arts Travel Social Distancing Protocol

### Departing School and Traveling:

1. Students will be monitored for health before travel. Under the weather students will be kept home. Advisors will verbally screen students as well.
2. Students will work to maintain 6 feet for social distancing.
3. Students will sign a waiver stating that they have not been in contact with someone who has been diagnosed with COVID in the past 14 days or exhibited symptoms themselves.

### Overnight Stay in Hotel:

1. Students will be assigned to rooms with other students following said protocol.
2. Students will be instructed and checked for keeping hygiene and social distancing.
3. We will be following Florida COVID protocol.

### Food:

1. Students will be served and eat or drink from individual bottles, cups and plates. No shared items.
2. A parent or Advisor will be the one who serves food. Gloves will be worn by the server.
3. We will continue to employ single use, throw away forks, spoons, and paper products.

### Masks:

1. Students will be required to wear masks when social distancing is not possible,
2. Students will follow principles of social distancing set by Florida ProStart Competition and the Florida Restaurant Association.

FHSAA JV State!

SCHOOL DISTRICT OF CL

FIELD TRIP REQUEST

you

1. School Requesting: Oakleaf HS

2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s) \_\_\_\_\_ Commercial Carrier \_\_\_\_\_ Other   
If Commercial Carrier or Other, please state type: 2 school vans

3. Trip(s) Overnight: Yes  No \_\_\_\_\_ Trip(s) Out-of-State: Yes \_\_\_\_\_ No

4. Dates of Field Trip\*: 02/11-02/12 Destination\*: Osceola High School

5. Group Taking Trip: JV Wrestling team

6. If using private vehicles, list approved driver(s): Rory Roderick, John Powers Young

7. Educational Value of Field Trip: N/A FHSAA Junior Varsity State Tournament

8. Supporting Florida Standards Benchmark(s) with Narrative(s): N/A

9. Number of Students\*: 10 Number of Chaperones\*: 2

10. Cost Per Student: \$22.50 = \$225 total Budget Code or Source to be charged: Wrestling 1126  
(Example: Internal Accounts, 5100.0331, Athletic Departments)

11. Departure Time\*: 11:00 am 02/11 Returning Time\*: 5 PM 02/12

\*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

\_\_\_\_\_  
Teacher, Team Leader, Department Head, Etc.

\_\_\_\_\_  
Principal

\_\_\_\_\_  
Assistant Superintendent

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date 1/24/22

\_\_\_\_\_  
Date 1/24/22

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

(18)



## Clay County Field Trip COVID Guidelines Overnight or Out of State Field Trips



(Please attach these guidelines to your field trip request form)

All participants have signed COVID-19 Waiver (all athletes have already done so via Athletic Clearance process)

### Travel Accommodations (Charter Bus, Rental Vans, Parents Driving etc):

2 School vans

### Hotel Accommodations (room assignments/supervision etc):

Baymont by Wyndam Kissimmee  
4156 W Vine St, Kissimmee, FL 34741  
4 Students per room

### Mask Compliance:

(optional) Strongly encouraged.

### Social Distancing:

When possible.

FHSAA Girl's Wrestling

SCHOOL DISTRICT OF CLAY

FIELD TRIP REQUEST

1. School Requesting: Oakleaf HS
2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s) \_\_\_\_\_ Commercial Carrier \_\_\_\_\_ Other   
If Commercial Carrier or Other, please state type: School VANS
3. Trip(s) Overnight: Yes  No \_\_\_\_\_ Trip(s) Out-of-State: Yes \_\_\_\_\_ No
4. Dates of Field Trip\*: 02/18-02/19 Destination\*: North Bay Haven HS
5. Group Taking Trip: Girls wrestling team
6. If using private vehicles, list approved driver(s): Rory Roderick, John Powers Young
7. Educational Value of Field Trip: N/A FHSAA Girls Regionals
8. Supporting Florida Standards Benchmark(s) with Narrative(s): N/A
9. Number of Students\*: 2 Number of Chaperones\*: 2
10. Cost Per Student: \$0.00 Budget Code or Source to be charged: Wrestling 1126  
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time\*: 2:30 PM 02/18 Returning Time\*: 9 PM 02/19

\*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

_____ Teacher, Team Leader, Department Head, Etc.	_____ Date <u>1/27/22</u>
_____ Principal	_____ Date <u>1/24/22</u>
_____ Assistant Superintendent	_____ Date <u>1/24/22</u>
_____ Superintendent	_____ Date

(29)





## Clay County Field Trip COVID Guidelines Overnight or Out of State Field Trips



(Please attach these guidelines to your field trip request form)

All participants have signed COVID-19 Waiver (all athletes have already done so via Athletic Clearance process)

### Travel Accommodations (Charter Bus, Rental Vans, Parents Driving etc):

1 school van

### Hotel Accommodations (room assignments/supervision etc):

Wingate by Wyndham  
2610 Lynn Haven, Lynn Haven FL 32444  
4 students per room

### Mask Compliance:

(Optional) Strongly encouraged.

### Social Distancing:

~~N/A~~ When possible.

FHSAA  
~~FHSAA~~ 3A State Cl

ADMINISTRATIVELY APPROVED  
Received too late for Feb, 2022  
Board Meeting  
Received for Information: March 3, 2022

SCHOOL DISTRICT OF CLAY  
FIELD TRIP REQUEST

1. School Requesting: Oakleaf HS ✓

2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s)  Commercial Carrier \_\_\_\_\_ Other   
If Commercial Carrier or Other, please state type: School vans

3. Trip(s) Overnight: Yes  No \_\_\_\_\_ Trip(s) Out-of-State: Yes \_\_\_\_\_ No

4. Dates of Field Trip\*: 03/02 - 03/05/22 Destination\*: Silver Spurs Arena

5. Group Taking Trip: Varsity boys + girls wrestling team

6. If using private vehicles, list approved driver(s): Rory Roderick and John Powers-Young

7. Educational Value of Field Trip: N/A FHSAA State wrestling Championships

8. Supporting Florida Standards Benchmark(s) with Narrative(s): N/A

9. Number of Students\*: 10 Number of Chaperones\*: 2

10. Cost Per Student: \$0.00 Budget Code or Source to be charged: Wrestling 112G  
(Example: Internal Accounts, 5100.0331, Athletic Departments)

11. Departure Time\*: 2:30 PM 03/02 Returning Time\*: 10PM 03/05

\*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

[Signature]  
Teacher, Team Leader, Department Head, Etc.

[Signature]  
Principal

[Signature]  
Assistant Superintendent

[Signature]  
Superintendent

1/24/22  
Date

1/24/22  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date







## Clay County Field Trip COVID Guidelines Overnight or Out of State Field Trips



(Please attach these guidelines to your field trip request form)

All participants have signed COVID-19 Waiver (all athletes have already done so via Athletic Clearance process)

### Travel Accommodations (Charter Bus, Rental Vans, Parents Driving etc):

School Vans

### Hotel Accommodations (room assignments/supervision etc):

~~N/A~~ Depends on how many qualify  
Villas at Fortune Place  
1201 Simpson Rd.  
Kissimmee, FL  
4 Students per Room

### Mask Compliance:

~~N/A~~ Strongly encouraged.

### Social Distancing:

~~N/A~~ When possible.

ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
March 3, 2022

SCHOOL DISTRICT OF CL  
FIELD TRIP REQUEST

1. School Requesting: OHS
2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s) \_\_\_\_\_ Commercial Carrier \_\_\_\_\_ Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: SCHOOL VANS/PARENTS
3. Trip(s) Overnight: Yes  No \_\_\_\_\_ Trip(s) Out-of-State: Yes \_\_\_\_\_ No
4. Dates of Field Trip\*: 3/31 - 4/2 Destination\*: KISSIMMEE
5. Group Taking Trip: SOFTBALL
6. If using private vehicles, list approved driver(s): GINA PRATHER, HEATHER HAN
7. Educational Value of Field Trip: N/A
8. Supporting Florida Standards Benchmark(s) with Narrative(s): N/A
9. Number of Students\*: 25 Number of Chaperones\*: 2
10. Cost Per Student: N/A Budget Code or Source to be charged: N/A  
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time\*: 3/31 - 8am Returning Time\*: 4/2 - 10pm

\*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

Heather Prather  
Teacher, Team Leader, Department Head, Etc.  
[Signature]  
Principal  
[Signature]  
Assistant Superintendent  
[Signature]  
Superintendent

1/24/22  
Date  
1/24/22  
Date  
1/24/22  
Date  
1/24/22  
Date

(2)



## Clay County Field Trip COVID Guidelines Overnight or Out of State Field Trips



(Please attach these guidelines to your field trip request form)

All participants have signed COVID-19 Waiver (all athletes have already done so via Athletic Clearance process)

### Travel Accommodations (Charter Bus, Rental Vans, Parents Driving etc):

SCHOOL VANS + PARENTS DRIVING

### Hotel Accommodations (room assignments/supervision etc):

RED LION  
KISSIMMEE, FL  
4 STUDENTS / ROOM      PACKAGED BREAKFAST  
2 COACHES ROOMS

### Mask Compliance:

MASKS ARE STRONGLY ENCOURAGED.

### Social Distancing:

WHEN POSSIBLE

SCHOOL DISTRICT OF C  
FIELD TRIP REQUEST

1. School Requesting: Oakleaf High
2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s) \_\_\_\_\_ Commercial Carrier \_\_\_\_\_ Other  School Vans  
If Commercial Carrier or Other, please state type: \_\_\_\_\_
3. Trip(s) Overnight:  Yes  No \_\_\_\_\_ Trip(s) Out-of-State: Yes \_\_\_\_\_ No
4. Dates of Field Trip\*: 3-11 to 3-13 Destination\*: FIU (Fl. Int. Univ.)
5. Group Taking Trip: Model United Nation
6. If using private vehicles, list approved driver(s): —
7. Educational Value of Field Trip: Provide students with leadership & research skills to help develop the leaders & thinkers of tomorrow
8. Supporting Florida Standards Benchmark(s) with Narrative(s): This is a club, so there are no benchmarks per say, but the conference focus is on problem solving & research skills
9. Number of Students\*: 12 Number of Chaperones\*: 2
10. Cost Per Student: \$150<sup>00</sup> Budget Code or Source to be charged: Internal  
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time\*: 5:30 am 3/11 Returning Time\*: 10 pm 3/13

\*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): \_\_\_\_\_

Gregory Clark  
Teacher, Team Leader, Department Head, Etc.

1-31-22  
Date

[Signature]  
Principal

2/3/22  
Date

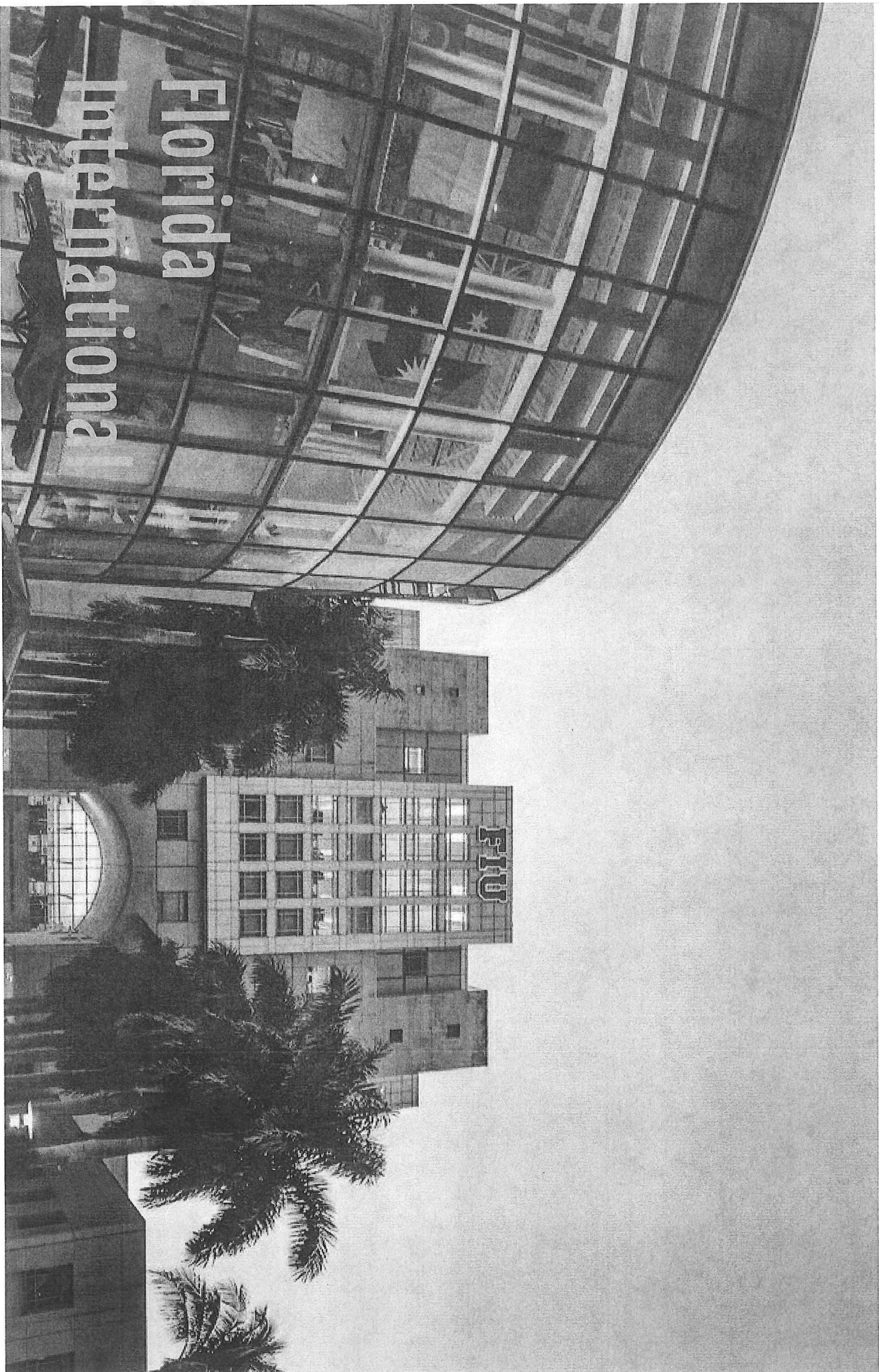
[Signature]  
Assistant Superintendent

2/4/22  
Date

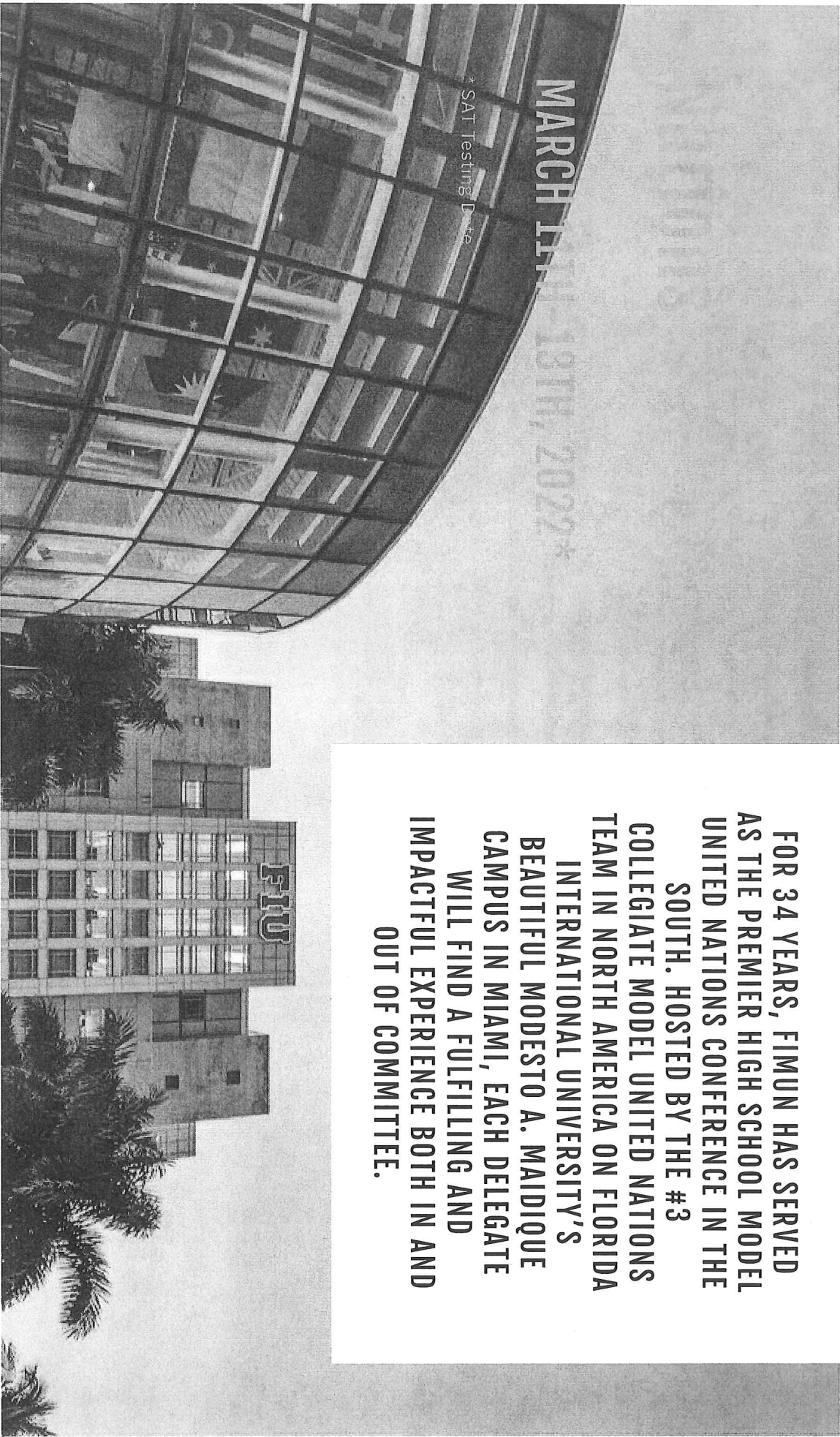
[Signature]  
Superintendent

\_\_\_\_\_  
Date









**FOR 34 YEARS, FIMUN HAS SERVED AS THE PREMIER HIGH SCHOOL MODEL UNITED NATIONS CONFERENCE IN THE SOUTH. HOSTED BY THE #3 COLLEGIATE MODEL UNITED NATIONS TEAM IN NORTH AMERICA ON FLORIDA INTERNATIONAL UNIVERSITY'S BEAUTIFUL MODESTO A. MAIDIQUE CAMPUS IN MIAMI, EACH DELEGATE WILL FIND A FULFILLING AND IMPACTFUL EXPERIENCE BOTH IN AND OUT OF COMMITTEE.**

**WELCOME**

# Letter from the Secretary – Generals

## Dear Delegates, Faculty Advisors, and Future World Leaders,

It is with great privilege and honor to welcome you to our thirty-fourth iteration of Florida International University's Model United Nations conference, FIMUN. This conference aims to provide high school and middle school students with the tools needed to succeed in any and all capacities; whether that is honing in on their leadership skills or their research capabilities, FIMUN hopes to create the leaders and thinkers of tomorrow. Leading isn't always easy, especially when it comes to the multifaceted issues that plague our world presently, and historically. In being able to understand and lead solutions in these problems, we can begin to reshape the world we live in to become the ideal place to reside in.

This upcoming year, FIMUN 34 will be held on March 11-13th, 2022, in both virtual and in-person landscapes, at the Florida International University's Modesto Maidique Campus. Our team has been diligently working towards creating this event. Moreover, with this conference we aim to make this conference accessible and inclusive of all, and we hope to achieve this by continuing the scholarship program.

At FIMUN 34, we will be offering 12 unique committees. 2 General Assemblies, 2 Specialized, and 8 Crisis Committees. Of which we will have 1 General Assembly and 2 Crisis Committees in a virtual landscape, making it accessible for those who can not attend in person and for schools who want to participate at a larger scale.

We're incredibly excited to welcome you to the FIU campus for the first time since March 2020. We look forward to supporting you through an exciting and challenging weekend. Most of all, we hope that you embrace this opportunity to find your fire and apply it to all of your future endeavors outside of Model United Nations.

**Best of Luck!**

**Your Secretary-Generals,  
Ricky and Stef**

**ESTEFANIA'S SECRETARY-GENERAL LETTER:**

Dear Delegates, Faculty Advisors, and Friends of FIMUN,

My name is Estefania Urdaneta, and I am honored to serve as one of your Secretary Generals for the 34th Session of Florida International University's Model United Nations Conference. FIMUN is the perfect environment for delegates to improve their public speaking skills, develop diplomacy abilities, and learn to think critically about academic topics with real-world applications.

FIMUN delegates for the past 33 years have displayed outstanding potential to be the leaders of tomorrow. Through this global crisis, communities have been fractured, unable to agree on important issues at a great human cost. FIMUN encourages delegates to come together to find common ground on difficult issues. Since its inception, FIMUN has fostered an environment where disagreements are not the end of a conversation, but rather only the beginning.

While you are competing this March 11-13th, study, learn, and interact with your peers. The people who sit across from you or those that look at you from their screen in another state are the

**RICARDO'S SECRETARY-GENERAL LETTER:**

Dear Delegates, Advisors, Parents, and Model UN Enthusiasts

Hello and Welcome to FIMUN 34! My name is Ricardo Nayibh Vazquez, and I am proud to serve as one of your Secretary-Generals for the 34th continuation of the Florida International Model United Nations Conference (FIMUN.) This conference is important to me because it was here when my passion for helping others was consolidated. I began this conference like many of you, as a delegate looking for a manner to practice speeches, and searching for solutions for real-world problems; and in doing so I found a passion for helping the world around me to make a world in which I and many others, wish to live in.

FIMUN has the potential to inspire many to take a stance against the injustices that plague our world and reshape it into the environment that we wish to see. Leaders of tomorrow are founded in FIMUN, and even more you find your passion for life in this unique conference setting. Whether you realize a passion for academia and knowledge, global service, policy-writing, or advocacy, the implications of FIMUN are real and boundless.



future. Throughout my time in the collegiate circuit, I have learned that awards do not dictate achievement in Model UN: but the friends that you make along the way will show you what success really is. My MUN friends have guided me through career questions, sent me opportunities for internships, and supported me through long nights of research.

As you attempt to reach solutions in your committees, be sure to learn, bond, and connect with your fellow delegates. Model UN is more than just aiming to gavel, it's about the memories that this conference can make for you and the loyal friends that come with it as well, though most of all learn what you can do for the world around you.

FIMUN 34 is your opportunity to engage and immerse yourself in an environment that will help you become the best version of yourself. The incredible FIMUN staff is here to support you in any way possible. Feel free to send them an email in advance and ask them any questions you may have.

See you all very soon!

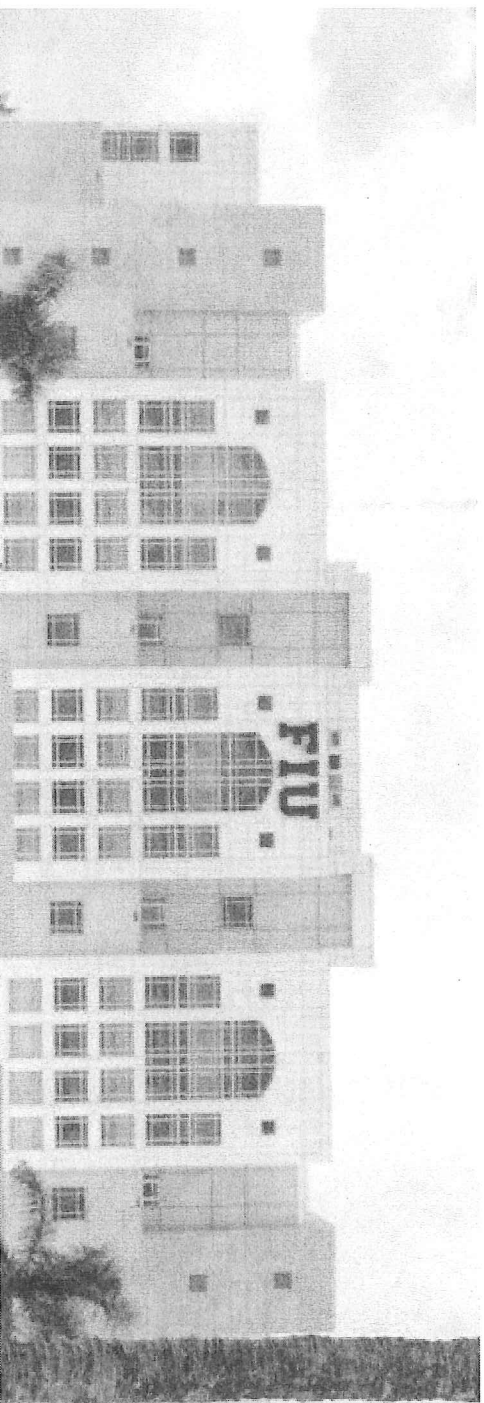
All the best,

I look forward to seeing you all in March!

Ricardo Vazquez

Best wishes,

Estefania Urdaneta





## Clay County Field Trip COVID Guidelines Overnight or Out of State Field Trips



(Please attach these guidelines to your field trip request form)

- All participants have signed COVID-19 Waiver (not required for athletes; all athletes have already done so via Athletic Clearance process)

### Travel Accommodations (Charter Bus, Rental Vans, Parents Driving etc):

Students will be required to wear a mask when social distancing is not possible.

### Hotel Accommodations (room assignments/supervision etc):

Hotel has Covid-19 protocols in place for cleaning as well as each room will be given hand sanitizer. Masks will be required while in halls or lobby of hotel.

### Mask Compliance:

When social distancing is not possible

### Social Distancing:

will follow all county, hotel, & Univ. of Fl. requirements for social distancing.

SCHOOL DISTRICT OF CLAY COUNTY  
FIELD TRIP REQUEST

1. School Requesting: OHS
2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s) \_\_\_\_\_ Commercial Carrier  Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: Charter Bus (Annetti)
3. Trip(s) Overnight: Yes \_\_\_\_\_ No  Trip(s) Out-of-State: Yes  No \_\_\_\_\_
4. Dates of Field Trip\*: 20220209 Destination\*: SAVANNAH STATE
5. Group Taking Trip: NSRCH
6. If using private vehicles, list approved driver(s): \_\_\_\_\_
7. Educational Value of Field Trip: Campus visit
8. Supporting Florida Standards Benchmark(s) with Narrative(s): \_\_\_\_\_
9. Number of Students\*: 45 Number of Chaperones\*: 4
10. Cost Per Student: 10.00 Budget Code or Source to be charged: \_\_\_\_\_  
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time\*: 0700 0700 Returning Time\*: 1500

\*For School Buses, if more than one bus is requested, reference bus request form.

**All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.**

Bus Requisition Number(s): \_\_\_\_\_

\_\_\_\_\_  
Teacher, Team Leader, Department Head, Etc.  
\_\_\_\_\_  
Principal  
\_\_\_\_\_  
Assistant Superintendent  
\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date 2/10/22  
\_\_\_\_\_  
Date 2/10/22  
\_\_\_\_\_  
Date  
\_\_\_\_\_  
Date

OP



Willis, Jamie &lt;jamie.willis@myoneclay.net&gt;

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**NJROTC Visit to Savannah State University**

9 messages

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**Madden, Eric** <maddene@savannahstate.edu>  
To: "jamie.willis@myoneclay.net" <jamie.willis@myoneclay.net>  
Cc: Malik Perry <mperry13@student.savannahstate.edu>

Tue, Sep 7, 2021 at 3:20 PM

MGySgt Willis,

Good afternoon! My Name is LT Eric Madden and I am one of the instructors at Savannah State University's Naval ROTC program. One of our recent graduates, ENS Malik Perry (cc'd) brought up that there may be interest for a campus visit by the Oakleaf HS NJROTC unit.

If so, we would be more than willing to host your NJROTC battalion for a campus visit, NROTC program overview, Midshipman panel, and tour of the campus/NROTC facilities. Please review and fill-in the attached form for the details of your request so that we can arrange a date/time.

Please call me at 912-358-3087 if you have any questions and we look forward to hosting you all!

Very Respectfully,

LT Eric W. Madden

Navigation/Naval Operations Instructor

Freshman Midshipman Advisor

Savannah State University Naval ROTC

maddene@savannahstate.edu

(office) 912-358-3087



**1. SSU Campus Visit Support Request.docx**  
19K

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**Malik Perry** <mperry13@student.savannahstate.edu>  
To: "jamie.willis@myoneclay.net" <jamie.willis@myoneclay.net>

Fri, Sep 10, 2021 at 9:47 AM

Good Morning MGySgt,

Just checking in to see if you have been able to take a look at the document that LT Madden emailed over to you. Hope all is well. Please call either of us if you have any questions!

Very Respectfully,  
ENS Malik Perry  
NROTC Unit, Savannah State University  
C: (706) 599-1153  
USN

#50YearsOfExcellenceAndStillRising

**From:** Madden, Eric <maddene@savannahstate.edu>  
**Sent:** Tuesday, September 7, 2021 15:22  
**To:** jamie.willis@myoneclay.net  
**Cc:** Malik Perry  
**Subject:** NJROTC Visit to Savannah State University

[Quoted text hidden]

**Willis, Jamie** <jamie.willis@myoneclay.net>  
**To:** Malik Perry <mperry13@student.savannahstate.edu>

Fri, Sep 10, 2021 at 12:47 PM

Good afternoon Ensign Perry,  
Yes I am trying to lock on the date for the visit.

**Jamie Willis**  
OHS TEACHER, ROTC/MILITARY SH  
OHS  
**Clay County District Schools**  
| phone 904-336-8375 | ext 68261  
| web oneclay.net | email jamie.willis@myoneclay.net



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[Quoted text hidden]

**Willis, Jamie** <jamie.willis@myoneclay.net>  
**To:** "Madden, Eric" <maddene@savannahstate.edu>, Malik Perry <mperry13@student.savannahstate.edu>

Wed, Sep 15, 2021 at 2:13 PM

Good afternoon sir,  
Per your request attached is the request for Oakleaf High School visit to Savannah State University. Thank you for allowing us the opportunity to visit your campus.

**Jamie Willis**  
OHS TEACHER, ROTC/MILITARY SH  
OHS  
**Clay County District Schools**  
| phone 904-336-8375 | ext 68261  
| web oneclay.net | email jamie.willis@myoneclay.net



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53K

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**Madden, Eric** <maddene@savannahstate.edu>

Fri, Oct 29, 2021 at 12:22 PM

To: "Willis, Jamie" <jamie.willis@myoneclay.net>, Malik Perry <mperry13@student.savannahstate.edu>

MGySgt Willis,

Good afternoon! Thank you for getting back to us on the campus visit and yes, we have you on our schedule for a campus visit on 09FEB22. Thanks again and we look forward to hosting your unit in February!

I will be back in touch with you prior to the visit date.

[Quoted text hidden]

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. This communication may contain privileged and confidential information intended only for the addressee(s) named above. If you are not the intended recipient, you are hereby notified that any review, dissemination, distribution or duplication of this communication is strictly prohibited. If you are not the intended recipient, please notify the sender by reply email and destroy all copies of the original message.

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**Madden, Eric** <maddene@savannahstate.edu>

Wed, Feb 2, 2022 at 11:21 AM

To: "Willis, Jamie" <jamie.willis@myoneclay.net>

Cc: "Hillman, Ryan" <hillmanr@savannahstate.edu>, "Reilly, Sean" <reillys@savannahstate.edu>, "Griffitts, Kyle" <griffittsk@savannahstate.edu>, "Rice, Kenneth" <ricek@savannahstate.edu>

Good morning MGySgt Willis,

I wanted to touch base again before our campus visit next week on 09FEB22 and workout the schedule of events. Our notional timeline for your campus visit is as follows:

1000: Oak Leaf H.S. NJROTC unit arrives at SSU NROTC Unit (address: McGlockton Naval ROTC Unit, N Tompkins Rd, Savannah, GA 31404) for staff and Midshipmen introduction.

1005-1145: MIDN-led campus tour and lunch at King Frazier dining facility. (Dining facility takes card/cash, lunch is approximately \$10.00 per person).

1200-1230: NROTC Program and Scholarship Brief.

1230-1300: SSU MIDN Q&A Panel.

2/7/22, 7:43 AM

SCHOOL DISTRICT OF CLAY COUNTY Mail - NJROTC Visit to Savannah State University

Please let us know if you need to adjust the timeline or if anything else changes. We look forward to hosting you next week!

[Quoted text hidden]

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**Willis, Jamie** <jamie.willis@myoneclay.net>  
To: "Madden, Eric" <maddene@savannahstate.edu>

Wed, Feb 2, 2022 at 12:50 PM

Good afternoon,  
We will be paying for the meals? is there a discount that can be arranged?

---

**Jamie Willis**  
OHS TEACHER, ROTC/MILITARY SH  
OHS  
**Clay County District Schools**  
| phone 904-336-8375 | ext 68261  
| web oneclay.net | email jamie.willis@myoneclay.net



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**Madden, Eric** <maddene@savannahstate.edu>  
To: "Willis, Jamie" <jamie.willis@myoneclay.net>

Wed, Feb 2, 2022 at 3:45 PM

MGySgt Willis,

Yes, meals will cost about \$10 per student.

V/r,

LT Madden

---

**From:** "Willis, Jamie" <jamie.willis@myoneclay.net>  
**Date:** Wednesday, February 2, 2022 at 12:50 PM  
**To:** "Madden, Eric" <maddene@savannahstate.edu>  
**Subject:** Re: NJROTC Visit to Savannah State University

Good afternoon,

We will be paying for the meals? is there a discount that can be arranged?

---

**Jamie Willis**

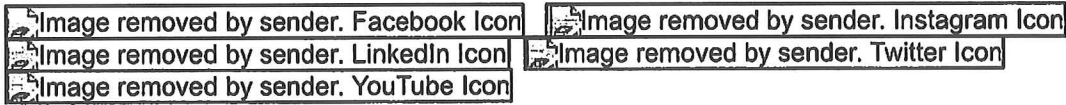
OHS TEACHER, ROTC/MILITARY SH

OHS

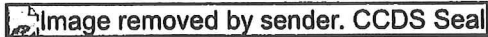
**Clay County District Schools**

| phone 904-336-8375| ext 68261

| web oneclay.net | email jamie.willis@myoneclay.net



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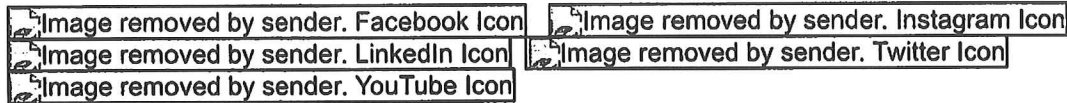
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[Quoted text hidden]

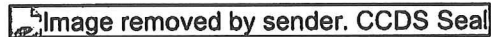
Good afternoon sir,

[Quoted text hidden]

[Quoted text hidden]



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On Tue, Sep 7, 2021 at 3:20 PM Madden, Eric <maddene@savannahstate.edu> wrote:



MGySgt Willis,

Good afternoon! My Name is LT Eric Madden and I am one of the instructors at Savannah State University's Naval ROTC program. One of our recent graduates, ENS Malik Perry (cc'd) brought up that there may be interest for a campus visit by the Oakleaf HS NJROTC unit.

If so, we would be more than willing to host your NJROTC battalion for a campus visit, NROTC program overview, Midshipman panel, and tour of the campus/NROTC facilities. Please review and fill-in the attached form for the details of your request so that we can arrange a date/time.

Please call me at 912-358-3087 if you have any questions and we look forward to hosting you all!

Very Respectfully,

LT Eric W. Madden  
Navigation/Naval Operations Instructor  
Freshman Midshipman Advisor  
Savannah State University Naval ROTC  
maddene@savannahstate.edu  
(office) 912-358-3087

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. This communication may contain privileged and confidential information intended only for the addressee(s) named above. If you are not the intended recipient, you are hereby notified that any review, dissemination, distribution or duplication of this communication is strictly prohibited. If you are not the intended recipient, please notify the sender by reply email and destroy all copies of the original message.

[Quoted text hidden]

**Willis, Jamie** <jamie.willis@myoneclay.net>  
To: "Madden, Eric" <maddene@savannahstate.edu>

Thu, Feb 3, 2022 at 10:03 AM

Good Morning Lieutenant,  
Can I get the itinerary for our visit?

**Jamie Willis**  
OHS TEACHER, ROTC/MILITARY SH  
OHS  
Clay County District Schools  
| phone 904-336-8375 | ext 68261  
| web oneclay.net | email jamie.willis@myoneclay.net



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On Tue, Sep 7, 2021 at 3:20 PM Madden, Eric <maddene@savannahstate.edu> wrote:  
[Quoted text hidden]

**NROTC Unit, Savannah State University**  
**SSU Campus Visit Request Form**

REQUEST SHOULD BE SUBMITTED AT LEAST 14 DAYS PRIOR TO REQUESTED VISIT DATE.

**IMPORTANT: IF YOU DESIRE TO HAVE A TOUR OF THE SSU CAMPUS AND/OR A MEAL ON CAMPUS, THEN YOU MUST FIRST COORDINATE YOUR ITINERARY WITH THE SSU ADMISSIONS OFFICE PRIOR TO MAKING THIS REQUEST (<http://www.savannahstate.edu/prospective-student/undergrad-tiger-ambassadors.shtml>)**

ONCE YOU HAVE SCHEDULED THE ABOVE COMPONENTS, PLEASE SEND THIS FORM TO LT MADDEN AT [MADDENE@SAVANNAHSTATE.EDU](mailto:MADDENE@SAVANNAHSTATE.EDU)

**Who:**

Visiting Organization Name: *Oakleaf High School N*

Visiting Organization City & State: *Orange Park, Florida*

POC Name: *Maj Sgt. Jamie Willis*

POC Office Phone: *(904) 336-8375* POC Mobile Phone: *(850) 529-8723*

POC E-mail: *jamie.willis@myoneday.net*  
*Ext. 68261*

Number of students attendees: *45*

Number of adult attendees/chaperones: *5*

**When:**

Primary Visit Date: *February 9<sup>th</sup>, 2022*

Secondary Visit Date: *March 9<sup>th</sup>, 2022*

Do You Have a Scheduled Tour w/ SSU Admissions? *Yes* / *No* (circle or bold one)

Desired Arrival Time at SSU NROTC: *0900*

Desired Departure Time from SSU NROTC: *1500*

**Visit Desires:**

NROTC Scholarship Brief? *Yes* / *No* (circle or bold one)

-This evolution will take approximately 30 minutes.

Q&A Panel with SSU NROTC Midshipmen? *Yes* / *No* (circle or bold one)

-This evolution will take approximately 30 minutes.

**Other Requests/Notes:**

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## Clay County Field Trip COVID Guidelines Overnight or Out of State Field Trips



(Please attach these guidelines to your field trip request form)

- All participants have signed COVID-19 Waiver (not required for athletes; all athletes  
<sup>x</sup> have already done so via Athletic Clearance process)

### Travel Accommodations (Charter Bus, Rental Vans, Parents Driving etc):

All Cadets will wear mask while on the bus

### Hotel Accommodations (room assignments/supervision etc):

N/A

### Mask Compliance:

Will adhere to the county policy on wear a mask.

### Social Distancing:

Will follow Social distance guidelines when appropriate

ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL

March 3, 2022

SCHOOL DISTRICT OF C  
FIELD TRIP REQUEST

1. School Requesting: Orange Park High

2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s) \_\_\_\_\_ Commercial Carrier  Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: charter bus

3. Trip(s) Overnight:  Yes  No Trip(s) Out-of-State:  Yes  No

4. Dates of Field Trip\*: 3/4-5/2022 Destination\*: Douglas Ga.

5. Group Taking Trip: NJROTC

6. If using private vehicles, list approved driver(s): N/A

7. Educational Value of Field Trip: Required sanctioned Drill Meet championship ship

8. Supporting Florida Standards Benchmark(s) with Narrative(s): N/A

9. Number of Students\*: 40 Number of Chaperones\*: 3

10. Cost Per Student: 0.00 Budget Code or Source to be charged: \_\_\_\_\_  
(Example: Internal Accounts, 5100.0331, Athletic Departments)

11. Departure Time\*: 10:00 AM Returning Time\*: 9:00 pm

\*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): \_\_\_\_\_

Teacher, Team Leader, Department Head, Etc. \_\_\_\_\_

Date 1/19/22

Principal \_\_\_\_\_

Date 1/21/22

Assistant Superintendent \_\_\_\_\_

Date \_\_\_\_\_

Superintendent \_\_\_\_\_

Date \_\_\_\_\_





COFFEE HIGH SCHOOL NJROTC  
159 TROJAN WAY  
DOUGLAS, GA 31533  
(912) 389-6610



12 Jan 2022

From: Senior Naval Science Instructor, Coffee High School  
To: Area 12 Drill Championship Qualifiers

Subj: AREA 12 DRILL MEET CHAMPIONSHIP, 05 MAR 2022

Ref: (a) Navy Nationals SOP ([www.thenationals.net](http://www.thenationals.net))  
(b) Area-12 Sanctioned Drill Meet SOP

Encl: (1) Agreement of Indemnity  
(2) Directions to Coffee Middle School  
(3) Pre-mishap plan  
(4) Hotel/Food Information  
(5) ORM matrix

1. The Area 12 Drill Championship scheduled for 05 March 2022 will be hosted by the Coffee High School NJROTC Unit. The meet will take place at Coffee Middle School. Events will be graded by US Marine Corps, US Navy, US Air Force and US National Guard active duty and reserve personnel.

2. The **entry fee** for the Area 12 Drill Championship has been set by the Area Manager at \$500.00. **\$200.00** of this fee must be submitted to the **Area 12 Manager** and **\$300.00** must be submitted to **Coffee High School NJROTC, 159 Trojan Way, Douglas, GA 31533**. The fee submitted to Coffee High School will include the cost of meals for 30 cadets. Schools bringing more than 30 cadets to the meet must pay an additional \$6.00 per cadet for meals and must lock in this price at least two weeks prior to the meet. Entry fees are due no later than 11 Feb 2022. The team qualifying at the Wild Card Meet will have two weeks to submit payment.

3. There will be no instructor meeting as all units should know Nationals rules/procedures. Remember, all participating cadets must stand the Personnel Inspection. No more than 40 cadets may participate in this meet. **ALL CADETS** must have a completed Sports Physical, Standard Release Form, and Agreement of Indemnity to compete in this Area-12 Drill Championship. Each SNSI will verify completion of ALL requirements before allowing a cadet to compete.

4. **THIS EVENT WILL BE RUN IN STRICT COMPLIANCE WITH THE NEW NATIONALS LOI. GRADING OF DRILL EVENTS WILL BE IAW REFERENCES (A) AND (B).**



ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
March 3, 2022

SCHOOL DISTRICT OF ( )  
FIELD TRIP REQUEST

1. School Requesting: ONECLAY Robotics
2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s)  Commercial Carrier \_\_\_\_\_ Other  TBD  
If Commercial Carrier or Other, please state type: \_\_\_\_\_
3. Trip(s) Overnight: Yes  No \_\_\_\_\_ Trip(s) Out-of-State: Yes \_\_\_\_\_ No
4. Dates of Field Trip\*: March 4-5 Destination\*: Winter Haven, FL  
(with FHS, OHS + RHS)
5. Group Taking Trip: 4 Secondary Schools Robotics Teams will advance to State Competition. Teams determined Feb. 5
6. If using private vehicles, list approved driver(s): TBD - Team / School Specific
7. Educational Value of Field Trip: Robotics Competitions provide students with 21<sup>st</sup> Century soft & hard skills making them stronger academically, emotionally, & socially
8. Supporting Florida Standards Benchmark(s) with Narrative(s): MA.K12.MTR.1.1  
Actively participate in effortful learning both individually and collectively.
9. Number of Students\*: App 10-20 per school Number of Chaperones\*: 2-4 per school
10. Cost Per Student: TBD, based on team fundraising Budget Code or Source to be charged: school team  
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time\*: TBD Returning Time\*: TBD

\*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): \_\_\_\_\_

Leslee Bryan - ONECLAY Robotics  
Teacher, Team Leader, Department Head, Etc.

1/21/2022  
Date

Principal

Date

Assistant Superintendent

Date

Superintendent

Date





# Clay County Field Trip COVID Guidelines Overnight or Out of State Field Trips



(Please attach these guidelines to your field trip request form)

All participants have signed COVID-19 Waiver (not required for athletes; all athletes have already done so via Athletic Clearance process) *All Robotics Teams have signed through their team Coach(es)*

**Travel Accommodations (Charter Bus, Rental Vans, Parents Driving etc):**

TBD by each team traveling to State.

**Hotel Accommodations (room assignments/supervision etc):**

TBD by each team traveling to State

**Mask Compliance:**

Strongly encouraged at all times. State venue may require masks.

**Social Distancing:**

When possible

ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
March 3, 2022

SCHOOL DISTRICT OF CI  
FIELD TRIP REQUEST

1. School Requesting: District Wide FRC (Museum) team
2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s) \_\_\_\_\_ Commercial Carrier  Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: Enterprise Mini Vans
3. Trip(s) Overnight:  Yes  No \_\_\_\_\_ Trip(s) Out-of-State: Yes \_\_\_\_\_ No
4. Dates of Field Trip\*: March 9-12 Destination\*: UCF Arena Orlando
5. Group Taking Trip: FRC #6322 ONECLAY A.R.M.O.R.Y. - District Wide Robotics Team
6. If using private vehicles, list approved driver(s): \_\_\_\_\_
7. Educational Value of Field Trip: Robotics Competitions provide students with 21st Century soft & hard skills making them stronger academically, emotionally, & socially.
8. Supporting Florida Standards Benchmark(s) with Narrative(s): Actively participate in effortful learning both individually and collectively  
MA.K.12.MTR.1.1
9. Number of Students\*: ~20 Number of Chaperones\*: 3-4
10. Cost Per Student: TBD based on Fundraising Budget Code or Source to be charged: 9006 1833  
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time\*: March 9 1:00 PM Returning Time\*: March 12 ~11:00 PM

\*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): \_\_\_\_\_

Lestee Bryan, FRC Coach  
Teacher, Team Leader, Department Head, Etc.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Principal

\_\_\_\_\_  
Date

[Signature]  
Assistant Superintendent

\_\_\_\_\_  
Date

[Signature]  
Superintendent

\_\_\_\_\_  
Date

20

FRC #6322 ONBCLAY ARMORY. District Wide  
HS Robotics  
Team



**Clay County Field Trip COVID Guidelines  
Overnight or Out of State Field Trips**



(Please attach these guidelines to your field trip request form)

All participants have signed COVID-19 Waiver (not required for athletes; all athletes have already done so via Athletic Clearance process)

**Travel Accommodations (Charter Bus, Rental Vans, Parents Driving etc):**

Rental Vans - Enterprise

**Hotel Accommodations (room assignments/supervision etc):**

Residence Inn by Marriott Orlando East/UCF area  
Room assignments TBD

**Mask Compliance:**

Strongly Recommended at all times.  
Venue might require.

**Social Distancing:**

When possible

SCHOOL DISTRICT OF CLAY COUNTY

FIELD TRIP REQUEST

1. School Requesting: Ridgeview High School

2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s) \_\_\_\_\_ Commercial Carrier \_\_\_\_\_ Other  Rental Vans/County Van  
If Commercial Carrier or Other, please state type: \_\_\_\_\_

3. Trip(s) Overnight: Yes  No \_\_\_\_\_ Trip(s) Out-of-State: Yes \_\_\_\_\_ No

4. Dates of Field Trip\*: 2/9/22-2/10/22 Destination\*: Pensacola, FL Gulf Breeze High School

5. Group Taking Trip: Boys Varsity Soccer

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. \_\_\_\_\_

7. Educational Value of Field Trip: Boys Regional Playoff Soccer game

8. Supporting Florida Standards Benchmark(s) with Narrative(s): \_\_\_\_\_

9. Number of Students\*: 21 Number of Chaperones\*: 4

10. Cost Per Student: 0 Budget Code or Source to be charged: \_\_\_\_\_  
(Example: Internal Accounts, 5100.0331, Athletic Departments)

11. Departure Time\*: 0900 2/9/22 Returning Time\*: 1800 2/10/22

\*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): \_\_\_\_\_

[Signature]  
Teacher, Team Leader, Department Head, Etc.

2.8.22  
Date

[Signature]  
Principal

2.8.22  
Date

[Signature]  
Assistant Superintendent

2/8/22  
Date

[Signature]  
Superintendent

\_\_\_\_\_  
Date



## Regional Soccer Game Trip Agenda 2/9-2/10/22

2/9/22

- 9:00 AM - Depart Ridgeview High School for the ***Holiday Inn Resort Pensacola Beach Gulf Front***. Address: 14 Via De Luna Dr, Pensacola Beach, FL 32561
- 12:00 PM - Stopping for lunch
- 2:00 - 3:00 PM - Approximate arrival and check-in at hotel
- 5:30 PM - Leave for game at ***Gulf Breeze High School***. Address: 675 Gulf Breeze Pkwy, Gulf Breeze, FL 32561
- 7:00 PM - Game
- 9:15 PM - Stop for after game meal
- 11:00 PM - Curfew

2/10/22

- 9:30 AM - Breakfast
- 11:00 AM - Checkout
- 11:30 AM - Begin travel back to Ridgeview High School
- 12:30 - 1:00 PM - Stop for lunch
- 6:00 PM - Approximate arrival back at Ridgeview High School





## Clay County Field Trip COVID Guidelines Overnight or Out of State Field Trips



(Please attach these guidelines to your field trip request form)

All participants have signed COVID-19 Waiver (all athletes have already done so via Athletic Clearance process)

### Travel Accommodations (Charter Bus, Rental Vans, Parents Driving etc):

Rental Vans (3)  
District Van (1)

### Hotel Accommodations (room assignments/supervision etc):

8 rooms  
- 4 students/room (6)  
- 2 coaches/room (2)

### Mask Compliance:

Masks recommended when social distancing cannot be maintained.

### Social Distancing:

Social distancing recommended