

School Board of Clay County

Teacher Inservice Center, 2233 Village Square Parkway, Fleming Island, FL

March 4, 2021 - Regular School Board Meeting

Date: Mar 04 2021 (6:00 p.m.)

Student Showcase

Invocation (Pastor Mason Dorsey, Fleming Island United Methodist Church)

Pledge of Allegiance

Call to Order

Recognitions and Awards

1. Recognition of Student Athletes of the Month

Presenters

School Showcase

Presentations from the Audience (Public Comment)

Consent Agenda

Superintendent

2. C1 - Minutes of Workshop on January 12, 2021; Workshop and Special Meeting on January 26, 2021; Regular Meeting on February 4, 2021

🔗 2021 Jan 12 Workshop.pdf

🔗 2021 Jan 26 Workshop.pdf

🔗 2021 Jan 26 Special Meeting.pdf

🔗 2021 Feb 4 Regular Meeting.pdf

3. C2 - Proclamation #21-10, Clay County Agricultural Fair

🔗 Proclamation 21-10 2021 Clay County Fair.pdf

School Board Attorney

4. C3 - Approve Half Cent Sales Tax Citizen Oversight Committee Application form

🔗 Oversight Committee Application_021821-Draft4.pdf

Information Technology Services

5. C4 - Yearly E-RATE Category 2 RFP awards

[!\[\]\(50ba758255c5d7cec2761495a31c7c80_img.jpg\) Connection Erate2021 48_Port_Copper_and_Fiber.pdf](#)

[!\[\]\(529949c2c3dadbaa4e538e8c643454bc_img.jpg\) PC Solutions Erate2021 Portable Classroom.pdf](#)

Human Resources

6. C5 - Personnel Consent Agenda

[!\[\]\(0f848bbd71cef6b345273b16f905912a_img.jpg\) Personnel Consent Agenda 3 4 2021.pdf](#)

7. C6 - Appointment of Clay County School Board's CCEA and CSPA Bargaining Team Members for 2021-2022

[!\[\]\(a870788d6ed9b8fd294b7654a8c8526b_img.jpg\) 2021-2022 Bargaining Team Members.pdf](#)

8. C7 - Montessori Program Memorandum of Understanding

[!\[\]\(3211b5d1d968fc1665909b34f9f16010_img.jpg\) Montessori Program MOU.pdf](#)

Instruction-Academic Services

9. C8 - K-12 Academic Services Out of State and Overnight Student Travel

[!\[\]\(6a9b39b98eb945faa14c645ec99e4eaa_img.jpg\) March 2021 - Student Travel.pdf](#)

10. C9 - 2021-22 Florida Youth Challenge Academy Calendar

[!\[\]\(e3275251d0893157c3584e20c81dc3ba_img.jpg\) March 2021 - FYCA Calendar 2021-22.pdf](#)

Instruction-Climate and Culture

11. C10 - Proclamation #21-09 to Establish School Social Work Week

[!\[\]\(235bfe13ebf007ce2eea9e689707fac7_img.jpg\) 2021 School Social Work Week Proclamation.docx.pdf](#)

Business Affairs

12. C11 - Proposed Allocation Changes for 2020-2021

[!\[\]\(166772600a13ad0a433053f90fe45649_img.jpg\) Allocation Summary - March 4, 2021.pdf](#)

13. C12 - Agreement with Florida Division of Emergency Management -Rideout Elementary School

[!\[\]\(a73c1962d20a39dd8fd6a060ae69693f_img.jpg\) Division of Emergency Mgmt Agreement-Rideout Elementary.pdf](#)

Business Affairs-Accounting

14. C13 - Monthly Financial Reports for January, 2021

[!\[\]\(066cb4a00c9d9f40edb6f87372ec6f08_img.jpg\) January 2021 Board Monthly Financial Report.pdf](#)

[!\[\]\(aceb1790ece33f2eac474d4a9431c6d6_img.jpg\) January 2021 Board Monthly Property Report.pdf](#)

[!\[\]\(b9742ff0bb3da904abeeee81c2bcb456_img.jpg\) January 2021 Board Contract Report \(\\$50,000-\\$100,000\).pdf](#)

15. C14 - Budget Amendment for Months Ending September, October, November, December 31, 2020, and January 31, 2021

Business Affairs-Payroll

16. C15 - Approval of the 2021-2022 Payroll Calendars

[!\[\]\(eff7520f80aa06fb7298beb68337d76d_img.jpg\) 2021_2022_Payroll_Calendar_9_Month \(1\).pdf](#)

[!\[\]\(4a60014e8c124e85ae27c7d200855f3f_img.jpg\) 2021_2022_Payroll_Calendar_11_Month \(1\).pdf](#)

[!\[\]\(6cb062c5b0ba577de9349a509584b7fe_img.jpg\) 2021_2022_Payroll_Calendar_12_Month.pdf](#)

[!\[\]\(a3ea015cc5581cad732d1eb81613fe7b_img.jpg\) 2021_2022_Payroll_Calendar_FYCA.pdf](#)

[!\[\]\(c8d96c8885d3000a912c2582004aed63_img.jpg\) 2021_2022_Payroll_Calendar_10_Month.pdf](#)

Business Affairs-Property

[17. C16 - Deletion of Certain Items Report - February, 2021](#)

[!\[\]\(c3d993ca47bfe2a953c700506ce31fa0_img.jpg\) Deletion Report-February, 2021.pdf](#)

Business Affairs-Purchasing

[18. C17 - BID Renewal](#)

[19. C18 - Vendor Agreement Renewal](#)

[!\[\]\(17413706fd4997a1a4bdf85c6864eee1_img.jpg\) 210085 Bailey Group Addendum #1.pdf](#)

Operations-Facilities

[20. C19 - Change Order #2 for Orange Park High School HVAC Repair/Replacement \(Building 4 - Gymnasium\)](#)

[!\[\]\(d3102649f02e825ddb76dc3de0190154_img.jpg\) Change Order #2 Orange Park High School HVAC Repair Replacement.pdf](#)

[21. C20 - Pre-Qualification of Contractors](#)

[!\[\]\(95b425611cbd2b8716a140cf67c81822_img.jpg\) Table for Board Backup Contractor Prequal, 3.4.21.pdf](#)

[22. C21 - Annual Florida Inventory of School Houses \(FISH\) Certification](#)

[!\[\]\(4f6bf54ae7e4144a72d78316053e412d_img.jpg\) signature page FISH CERT2021.pdf](#)

[23. C22 - Approve Clay County School Concurrency Proportionate Share Mitigation Agreement-Amended, for Bradley Creek Holdings LLC. \(Creekview Trail Development in the Lake Asbury area\).](#)

[!\[\]\(56549452e01ca28bdf2500ced9653143_img.jpg\) Proportionate Share Mitigation Agreement-Amended.pdf](#)

Adoption of Consent Agenda

CCEA Update

CESPA Update

Superintendent's Update and Presentations

Discussion Agenda

Human Resources

[24. D1 - Human Resources Special Action A](#)

[!\[\]\(206536f97fdb267876a3a10ea42b0254_img.jpg\) Special Action A.pdf \(Confidential\)](#)

[25. D2 - Human Resources Special Action B](#)

[!\[\]\(241407ae374027aec4b030ca93d07b05_img.jpg\) Special Action B.pdf \(Confidential\)](#)

[26. D3 - Human Resources Special Action C](#)

Business Affairs-Insurance

[27. D4 - Renewal of Employee Benefits for 2021-2022](#)

[!\[\]\(dcadc17c064c775919616fcc152162e9_img.jpg\) CCSD Board Presentation 03042020 \(3\).pdf](#)

Operations-Facilities

28. D5 - Public Hearing to Approve as Advertised Attendance Boundary Realignment for Oakleaf and Ridgeview High Schools

☞ [Attendance Boundary Adv._OHS, RHS, TES, CGE, LAJ, LJH.pdf](#)

☞ [Back up OHS to RHS.pdf](#)

29. D6 - Public Hearing to Approve as Advertised Attendance Boundary Realignment for Tynes Elementary School and Coppergate Elementary School

☞ [Attendance Boundary Adv._OHS, RHS, TES, CGE, LAJ, LJH.pdf](#)

☞ [Back up TES to CGE.pdf](#)

30. D7 - Public Hearing to Approve as Advertised Attendance Boundary Realignment for Lake Asbury Junior High School and Lakeside Junior High School

☞ [Attendance Boundary Adv._OHS, RHS, TES, CGE, LAJ, LJH.pdf](#)

☞ [Back up LAJ to LJH.pdf](#)

School Board Attorney Remarks

School Board Member Remarks

Adjournment

School Board of Clay County

March 4, 2021 - Regular School Board Meeting

Title

Recognition of Student Athletes of the Month

Description

The Clay County Student Athlete of the Month Program recognizes the best of the best in Clay County on and off the playing field. Each month our athletic directors nominate student athletes that have shown the utmost excellence in academics, athletics, leadership, and community involvement. Our winners receive an under armour pullover jacket, a framed certificate and recognition at our end of year all county awards ceremony. These student athletes truly are the best in Clay County.

Gap Analysis**Previous Outcomes****Expected Outcomes****Strategic Plan Goal****Recommendation****Contact**

John Sgromolo, Coordinator of District Athletics, john.sgromolo@myoneclay.net

Financial Impact

None

Review Comments**Attachments**

School Board of Clay County

March 4, 2021 - Regular School Board Meeting

Title

C1 - Minutes of Workshop on January 12, 2021; Workshop and Special Meeting on January 26, 2021; Regular Meeting on February 4, 2021

Description

Florida Statute 1001.42(1) requires the superintendent, as secretary, to keep such minutes and records as are necessary to set forth clearly all actions and proceedings of the school board. The minutes of each meeting shall be reviewed, corrected if necessary, and approved at the next regular meeting; provided that this action may be taken at an intervening special meeting if the board desires.

Gap Analysis

Previous Outcomes

Expected Outcomes

Strategic Plan Goal

Recommendation

Approve minutes as submitted.

Contact

David S. Broskie, Superintendent of Schools, david.broskie@myoneclay.net; Bonnie O'Nora, Board Assistant

Financial Impact

None

Review Comments

Attachments

- 📎 [2021 Jan 12 Workshop.pdf](#)
- 📎 [2021 Jan 26 Workshop.pdf](#)
- 📎 [2021 Jan 26 Special Meeting.pdf](#)
- 📎 [2021 Feb 4 Regular Meeting.pdf](#)



School Board of Clay County

District Multi-Purpose Center (Corner of Walnut St. & Gratio Pl.) Green Cove Springs

January 12, 2021 - School Board Workshop

Date: Jan 12 2021 (2:00 p.m.)

Invocation (Ashley Gilhousen)

Call to Order (Present: Janice Kerekes, District 1; Beth Clark, District 2; Tina Bullock, District 3; Mary Bolla, District 4; Ashley Gilhousen, District 5; and Superintendent David Broskie)

Workshop Items

1. Discuss Student Growth and Proposed Boundary Realignment

[Board Meeting growth 2020.pdf](#)

Minutes:

James Fossa, Coordinator Facilities Planning and Intergovernmental Relations, presented the attached information re growth and attendance boundary issues relative to Oakleaf High, Lake Asbury Junior High, Tynes Elementary, Paterson Elementary, Lake Asbury Elementary and Keystone Elementary. Proposals were presented for the board's consideration to address overcrowding at these schools. Current and projected capacity data was shared in the relevant areas of Florida School House Inventory and cafeteria capacity. The majority of capacity issues relate to student population growth due to new home construction.

Lengthy discussion ensued wherein the board discussed and examined the effect of the proposed changes on transportation/travel time for students, traffic concerns, special pupil requests that permit students to access school-specific programs, the sense of urgency to address issues, notification, involvement/input, and consideration of the community affected by these changes, and allowing students in their final year of a school to remain in the existing school. Proposals for consideration are as follows:

- **Oakleaf High** - Current capacity at OHS is 106% and projected status quo capacity is 115%. Mr. Boyack, Principal Oakleaf High, advised that every possible space on campus is currently being utilized for student instruction. In the absence of a portion of students currently opting for a virtual platform, several teachers would need to "roam" to deliver instruction, with no consistent assigned space. OHS has no space available to allow for any further expansion. Mr. Fossa presented three possible options for consideration involving the re-districting of students to Ridgeview High (option #1), Orange Park High (option #2) and both Ridgeview High and Orange Park High (option #3). Board consensus recognized the need to address OHS capacity for the 2021/2022 school year and supported the RHS option (option #1), providing seniors are given an option to remain at OHS, and with quick notification and involvement of the affected community. Board asked Mr. Fossa to move forward with option #1 for public meetings, advertisement, public hearing, and possible adoption.
- **Lake Asbury Junior High** - Current capacity (including ESE factor) at LAJ is 88% and projected status quo capacity is 117%. Status quo capacity would be reached progressively but not by the 2021/2022 school year. Proposal would re-zone students to Lakeside Junior, reducing the commute by more than two miles. Board consensus was to begin implementation of a plan, effective the 2022/2023 school year, that would pertain to current 5th grade elementary students, entering 7th grade in the 2022/2023 school year. Existing students at LAJ would not be affected. Parent/community contact will begin this year and meetings will be held at the affected elementary schools, giving the

community an opportunity to provide input and providing them with both materials and opportunities to have questions/concerns addressed.

- **Paterson Elementary** - Current capacity at PES is 104%, status quo capacity is 121%. **Elementary R**, when finalized for the 2023/2024 school year will relieve PES capacity. There are no proposals to rezone PES prior to the zoning of Elementary R. Future zoning for Elementary R may also have an impact on the capacity at **Lake Asbury Elementary** and **Rideout Elementary**.
- **Tynes Elementary** - Current capacity at Tynes Elementary is 104%, status quo capacity is 120%. Proposed rezoning would move three neighborhoods (approximately 152 students) from Tynes Elementary to Coppergate Elementary (currently under capacity), resulting in an approximate .5 mile increase in transportation. Board consensus was to move forward with this proposal for the 2022/2023 school year, holding community meetings this year to include parent input and provide them with information re what Coppergate Elementary (School of the Arts) offers. The board also wants rising 6th graders to have the option to remain at TES.
- **Keystone Area Schools** - The recommendation was made to retain a design architect to master plan the campus areas, which would need to be added to the Educational Five Year Work Plan and would allow an assessment of available space and address the feasibility of options. Mrs. Bullock advised that a prior plan proposal included building an elementary school on McDavid Field, possibly a multi-level structure with a smaller footprint. The existing elementary could then be converted to a 6-8 junior high, leaving the current junior/senior high as a senior high only. An architect's feasibility study could include an assessment of this option and provide a starting point for restructuring these schools.

Additional conversation included out of county special pupil requests/assignments and agreements between Clay County District Schools and other districts for students who reside out of county.

Questions from the Audience

2. Questions from the Audience

Minutes:

Brooke Nation, a parent of CCDS students, provided insight into the parent perspective of redistricting.

Superintendent Comments

3. Superintendent Comments

Minutes:

Superintendent Broskie indicated that the return of approximately 4,000 students to the brick and mortar setting for the second semester will require changes to staffing and student scheduling. Although this movement necessitates change, every effort will be made to provide services to students with the least disruption to their current schedules and staffing.

School Board Comments

4. School Board Member Comments

Minutes:

Mrs. Clark would like to explore the possibility of permitting students in close proximity to Orange Park Elementary to attend that school, absent the requirement that they be selected through the current lottery process, so that students have the option of the closest school to them.

Adjournment (4:45 p.m.)

Superintendent of Schools

Board Chair



School Board of Clay County

District Multi-Purpose Center, Corner of Walnut St., and Gratio Pl., Green Cove Springs

January 26, 2021 - School Board Workshop

Date: Jan 26 2021 (9:00 a.m.)

Invocation (Beth Clark)

Call to Order (Present: Janice Kerekes, District 1; Beth Clark, District 2; Tina Bullock, District 3; Mary Bolla, District 4; Ashley Gilhousen, District 5; and Superintendent David Broskie)

Workshop Items

1. Review Draft Agenda for Regular School Board Meeting on February 4, 2021

[February-4-2021-regular-school-board-meeting_agenda_packet\(2\).pdf](#)

Minutes:

Recognitions and Presentations

- Ceremonial Signing of the Ratified Clay County Education Association Contract - no discussion;
- Ceremonial Signing of the Ratified Clay Educational Staff Professional Association Contract - no discussion;
- Recognition of the 2020-2021 School-Related Employee of the Year and Teacher of the Year - Mrs. Kerekes appreciated the creative virtual presentation this year;
- Career and Technical Education Presentation - no discussion;
- School Counselors Presentation - no discussion;

Consent Agenda

- C1 Minutes of Workshop on December 15, 2020; Special Meeting on December 17, 2020; Student Discipline Hearings and Regular Meeting on January 7, 2021 - no discussion;
- C2 2021 Exceptional Student Education Extended School Year (ESY) Calendar - no discussion;
- C3 Personnel Consent Agenda - includes updated job descriptions for Business Affairs Division and will be updated to include out-of-field designations of instructional personnel;
- C4 Complete Salary Schedule 2020-21 - includes ratification of CCEA and CESPA contracts as well as administrative salary increase of \$1,000 to the base salary, which is the first increase to the administrative base since 2008;
- C5 K-12 Academic Services Out of State and Overnight Student Travel - no discussion;
- C6 Proclamation #21-08 for Career and Technical Education Month - no discussion;
- C7 Approval to Advertise the Adoption and Set the Public Hearing for April 1, 2021 of 2021 English Language Arts (ELA) Materials - advertisement for the adoption of state-approved curriculum per Florida's B.E.S.T. standards;
- C8 Affiliation Agreement Between Clay County District Schools and Grand Canyon University - no discussion;
- C9 Proclamation #21-07 for National School Counseling Week - no discussion;
- C10 Proposed Allocation Changes for 2020-2021 - no discussion on this item, but it was noted that the second-semester transition is proceeding smoothly and educational platform elections have necessitated a return of 20 secondary teachers and 10 elementary teachers to the brick and mortar setting;
- C11 Monthly Financial Reports for December, 2020 - routine reports;
- C12 Deletion of Certain Items Report - January, 2021 - routine surplus of items;
- C13 BID Renewal - no discussion;

- C14 Mutual Aid Agreement Between the Clay County Sheriff's Office and School Board of Clay County - Bruce Bickner, School Board Attorney, provided a draft copy of this agreement to the board and to Clay County Sheriff's Office, revised to incorporate traffic control in and around school areas;
- C15 Schematic/Preliminary/Final (Phase I, II, and III) Plans and Specifications for Middleburg High School Renovations - no discussion;
- C16 Pre-Qualification of Contractors - no discussion;
- C17 Change Order #1 for Tynes Elementary School New Classroom Addition - no discussion;

Discussion Agenda

- D1 Public Hearing to Approve as Advertised School Board Policy 1,14 Establishing the Citizens Oversight Committee, for Half Cent Sales Tax - Mr. Bickner shared a draft application for the Citizens Oversight Committee for the board to consider any revisions and submission for approval on the March agenda;
- D2 Human Resources Special Action - none at this time;
- D3 Public Hearing to Approve as Advertised Revisions to Inservice Education CCDS Board Policy 4.46C - no discussion.

Questions from the Audience (None)

Superintendent Comments

2. Superintendent Comments

Minutes:

Superintendent Broskie provided an overview of the timelines associated with the allocations and re-appointment process. A workshop to discuss proposed allocations for the 2021-2022 year and controlled open enrollment will be held on 3/8/21 at 1:00 p.m. A special meeting to approve proposed 2021-2022 allocations and 2021-2022 controlled open enrollment plan will be held on 3/11/21 at 1:00 p.m.

School Board Comments (None)

Adjournment (9:38 a.m.)

Superintendent of Schools

Board Chair

School Board of Clay County

District Multi-Purpose Center (Corner of Walnut St. & Gratio Pl.) Green Cove Springs

January 26, 2021 - School Board Special Meeting

Date: Jan 26 2021 (10:00 a.m.)

Invocation (Given by Beth Clark at preceding Workshop meeting.)

Call to Order (Present: Janice Kerekes, District 1; Beth Clark, District 2; Tina Bullock, District 3; Mary Bolla, District 4; Ashley Gilhousen, District 5; and Superintendent David Broskie)

Agenda Items

1. Approve Advertisement for Attendance Boundary Realignment for Oakleaf and Ridgeview High Schools

[Attendance Boundary Adv. OHS, RHS, TES, CGE, LAJ, LJH.pdf](#)

[Back up OHS to RHS.pdf](#)

Minutes:

Board members appreciated the well-planned efforts of staff and school representatives at the community meeting held to address the proposed boundary realignment and expressed the desire to address capacity issues well in advance of the intended moves to provide families the time and information to ease transition.

Motion

Motion to Approve Advertisement for Public Hearing on March 4, 2021 for Attendance Boundary Realignment for Oakleaf and Ridgeview High Schools

Vote Results (Approved)

Motion: Janice Kerekes

Second: Tina Bullock

Janice Kerekes

- Aye

Ashley Gilhousen

- Aye

Mary Bolla

- Aye

Tina Bullock

- Aye

Beth Clark

- Aye

2. Approve Advertisement for Attendance Boundary Realignment for Tynes Elementary School and Coppergate Elementary School

[Attendance Boundary Adv. OHS, RHS, TES, CGE, LAJ, LJH.pdf](#)

[Back up TES to CGE.pdf](#)

Minutes:

Board members appreciated the foresight of this item to allow parents advance planning for change.

Motion

Motion to Approve Advertisement for Public Hearing on March 4, 2021 for Attendance Boundary Realignment for Tynes Elementary School and Coppergate Elementary School

Vote Results (Approved)

Motion: Janice Kerekes

Second: Ashley Gilhousen

Janice Kerekes - Aye

Ashley Gilhousen - Aye

Mary Bolla - Aye

Tina Bullock - Aye

Beth Clark - Aye

3. Approve Advertisement for Attendance Boundary Realignment for Lake Asbury Junior High School and Lakeside Junior High School

[Attendance Boundary Adv. OHS, RHS, TES, CGE, LAJ, LJH.pdf](#)

[Back up LAJ to LJH.pdf](#)

Motion

Motion to Approve Advertisement for Public Hearing on March 4, 2021 for Attendance Boundary Realignment for Lake Asbury Junior High School and Lakeside Junior High School

Vote Results (Approved)

Motion: Ashley Gilhousen

Second: Beth Clark

Janice Kerekes - Aye

Ashley Gilhousen - Aye

Mary Bolla - Aye

Tina Bullock - Aye

Beth Clark - Aye

Presentations from the Audience (None)

Superintendent Comments

4. Superintendent Comments

Minutes:

Superintendent Broskie advised that letters will be sent to families affected by boundary alignment now as well as next year. This letter will be shared with the board, whose efforts and work re boundary realignment are appreciated. It is anticipated that, with growth accelerating, boundary realignment will likely need to be considered more frequently.

As a result of collaboration with the Clay County Department of Health, employees ages 65+ are now being offered an opportunity to receive the COVID vaccine.

School Board Comments

5. School Board Member Comments

Minutes:

Mrs. Gilhousen expressed the hope that parents affected by boundary realignment would have the ability to access and tour newly redistricted schools so that the campuses would be more familiar, alleviating angst. Superintendent Broskie indicated he hoped the existing health crisis would improve to allow this access as well.

Mrs. Bolla reminded board members of the Apple Awards, honoring the Teacher of the Year and Support-Related Employee of the Year that will be presented virtually on Thursday evening.

Adjournment (10:24 a.m.)

Superintendent of Schools

School Board Chair

DRAFT



School Board of Clay County

Teacher Inservice Center, 2233 Village Square Parkway, Fleming Island, FL

February 4, 2021 - Regular School Board Meeting

Date: Feb 04 2021 (6:00 p.m.)

Student Showcase (None)

Invocation (Rev. David Jackson, First United Methodist Church of Green Cove Springs)

Pledge of Allegiance

Call to Order

Recognitions and Awards

1. Ceremonial signing of the Ratified Clay County Education Association Contract

[ARTICLE XXX- Term of Agreement.pdf](#)

Minutes:

Brenda Troutman, Assistant Superintendent Human Resources, Mary Bolla, Board Chair, and Victoria Kidwell, President Clay County Education Association, participated in a ceremonial signing of the ratified Clay County Education Association contract.

2. Ceremonial Signing of the Ratified Clay Educational Staff Professional Association Contract

[ARTICLE XIX TERMS OF AGREEMENT.pdf](#)

Minutes:

Brenda Troutman, Assistant Superintendent Human Resources, Mary Bolla, Board Chair, and Lonnie Roberts, President Clay Educational and Staff Professional Association, participated in a ceremonial signing of the ratified Clay Educational Staff Professional Association contract.

3. Recognition of 2020-2021 School Related Employee of the Year and Teacher of the Year

Minutes:

Makayla Buchanan, Director Clay County Education Foundation, recognized the extraordinary contributions of:

- Meghan Grybb, Lakeside Elementary School, 2022 Clay County Teacher of the Year
- Rhiannon Weiskopf, Middleburg High School, 2021 Clay County Support-Related Employee of the Year

Presenters

4. Career and Technical Education Presentation

[2021 CTE Month Board Presentation.pdf](#)

Minutes:

Alice Paulk and Kelly Mosley, Career and Technical Education Supervisors, highlighted the wide variety of Career and Technical Education (CTE) programs offered in Clay County Schools to raise awareness of the role that CTE has in preparing students for careers and college.

5. School Counselors Presentation

[2021 School Counselor SB Presentation.pdf](#)

Minutes:

Erika Gilbert, School Counselor Specialist, Climate and Culture, highlighted the unique contributions of school counselors within U.S. school systems and spotlighted school counselors of Clay County District Schools.

School Showcase (None)

Presentations from the Audience (Public Comment)

6. Public Comment

Minutes:

Public Speaker:

- Cherie McKay - school boundary

Consent Agenda

Superintendent

7. C1 - Minutes of Workshop on December 15, 2020; Special Meeting on December 17, 2020; Student Discipline Hearings and Regular Meeting on January 7, 2021

[2020 Dec 15 Workshop.pdf](#)

[2020 Dec 17 Special Meeting.pdf](#)

[2021 Jan 7 Regular Meeting.pdf](#)

2021 Jan 7 Student Discipline.pdf (Confidential)

8. C2 - 2021 Exceptional Student Education Extended School Year (ESY) Calendar

[2021 ESE Extended School Year Calendar.pdf](#)

Human Resources

9. C3 - Personnel Consent Agenda

[Personnel Consent Agenda 2.4.2021.pdf](#)

10. C4 - Complete Salary Schedule 2020-21

[Salary Schedule 2020-2021 2 4 2021 Board Meeting.pdf](#)

Instruction-Academic Services

11. C5 - K-12 Academic Services Out of State and Overnight Student Travel

[Feb 2021 - Student Travel.pdf](#)

Instruction-Career and Technical Education

12. C6 - Proclamation #21-08 for Career and Technical Education Month

[2021 PROCLAMATION.doc.pdf](#)

Instruction-Instructional Resources

[13. C7 - APPROVAL TO ADVERTISE THE ADOPTION AND SET THE PUBLIC HEARING FOR APRIL 1, 2021 OF 2021 English Language Arts \(ELA\) Materials](#)

[2021 ELA Adoption NOTICE OF APPROVAL TO ADVERTISE SB Policy.pdf](#)

[2021 ELA Preselection Committee Top Choices - Sheet1.pdf](#)

Instruction-Professional Development

[14. C8 - Affiliation Agreement between Clay County District Schools and Grand Canyon University](#)

[210074 Grand Canyon University Approved.pdf](#)

[Executed 210074 Grand Canyon University.pdf](#)

Instruction-Climate and Culture

[15. C9 - Proclamation #21-07 for National School Counseling Week](#)

[National School Counseling Week.pdf](#)

Business Affairs

[16. C10 - Proposed Allocation Changes for 2020-2021](#)

[allocation-summary-february-4-20211 \(1\).pdf](#)

Business Affairs-Accounting

[17. C11 - Monthly Financial Reports for December, 2020](#)

[December 2020 Board Monthly Financial Report.pdf](#)

[December 2020 Board Monthly Property Report.pdf](#)

Business Affairs-Property

[18. C12 - Deletion of Certain Items Report - January, 2021](#)

[Deletion Report-January, 2021.pdf](#)

Business Affairs-Purchasing

[19. C13 - BID Renewal](#)

Operations

[20. C14 - Mutual Aid Agreement Between the Clay County Sheriff and Clay County District Schools Police Department](#)

[Mutual Aid Agreement CCSO CCDSPD 2021-2024.pdf](#)

[Executed Mutual Aid Agreement CCSO CCDSPD 2021-2024.pdf](#)

Operations-Facilities

[21. C15 - Schematic/Preliminary/Final \(Phase I, II, and III\) Plans and Specifications for Middleburg High School Restroom Renovations.](#)

[22. C16 - Pre-Qualification of Contractors](#)

[Table for Board Backup Contractor Pregual, 2.4.21.pdf](#)

[23. C17 - Change Order #1 for Tynes Elementary School New Classroom Addition](#)

[TES CO 1.pdf](#)

24. Adoption of Consent Agenda

Motion

Motion to approve adoption of Consent Agenda

Vote Results (Approved)

Motion: Tina Bullock

Second: Ashley Gilhousen

Janice Kerekes

- Aye

Ashley Gilhousen

- Aye

Mary Bolla

- Aye

Tina Bullock

- Aye

Beth Clark

- Aye

CCEA Update (Victoria Kidwell)

CESPA Update (Lonnie Roberts)

Superintendent's Update and Presentations

25. Superintendent's Update

[Superintendent's Update February 2021.pdf](#)

Minutes:

Superintendent Broskie discussed the attached update that highlighted:

- 2022 Teacher of the Year and 2021 Support Related Employee of the Year winners
- Graduation Rate Data
- Literacy Week Celebrations
- February Recognitions
- COVID-19 Safety Reminders

Discussion Agenda

School Board Attorney

[26. D1 - Public Hearing to Approve as Advertised School Board Policy 1.14 Establishing the Citizens Oversight Committee, for Half Cent Sales Tax](#)

[Proposed SB Policy 1.14 Sales Surtax Citizens Advisory Committee.pdf](#)

[Legal Adv. Public Hearing for SB Policy 1.14.pdf](#)

Minutes:

Chair Bolla opened the public hearing. With no one coming forward to speak, the public hearing was closed.

Motion

Motion to approve as advertised School Board Policy 1.14 establishing the Citizens Oversight Committee, for Half-Cent Sales Tax

Vote Results (Approved)

Motion: Janice Kerekes

Second: Tina Bullock

Janice Kerekes

- Aye

Ashley Gilhousen

- Aye

Mary Bolla	- Aye
Tina Bullock	- Aye
Beth Clark	- Aye

Human Resources

[27. D2 - Human Resources Special Action](#)

Minutes:

There were no Human Resources Special Actions.

Instruction-Professional Development

[28. D3 - Public hearing to approve as advertised revisions to Inservice Education School Board Policy 4.46.C](#)

[Proposed Revisions Board Policy 4.46\(C\) In-service1.pdf](#)

[PH to approve as advertised revisions to SB Policy 4.46C.pdf](#)

Minutes:

Chair Bolla opened the public hearing. With no one coming forward to speak, the public hearing was closed.

Motion

Motion to approve as advertised revisions to Inservice Education School Board Policy 4.46C

Vote Results (*Approved*)

Motion: Ashley Gilhousen

Second: Beth Clark

Janice Kerekes	- Aye
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Ashley Gilhousen	- Aye
------------------	-------

Mary Bolla	- Aye
------------	-------

Tina Bullock	- Aye
--------------	-------

Beth Clark	- Aye
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School Board Attorney Remarks (None)

School Board Member Remarks

[29. School Board Member Comments](#)

Minutes:

Board members commented on their participation and attendance at school, district, and community events as well as the consideration being given to address student growth in the county and appreciation for having ratified employment contracts with Clay County Education Association and Clay Educational Staff Professionals Association. Board members also supported Superintendent Broskie's directing a letter to state government requesting consideration for teachers to be given a higher priority for receiving the COVID-19 vaccine. Mrs. Kerekes requested Superintendent Broskie to send a reminder to all staff regarding the safety precautions we are following and maintaining, developed as a result of the Marjory Stoneman Douglas High School tragedy.

Adjournment (7:35 p.m.)

DRAFT

School Board of Clay County

March 4, 2021 - Regular School Board Meeting

Title

C2 - Proclamation #21-10, Clay County Agricultural Fair

Description

Significant events that affect the lives of Clay County students and employees deserve to be recognized by action. By approving this Proclamation, the School Board will show support and recognition of the Clay County Agricultural Fair.

Gap Analysis

The School Board endorses this event and hereby encourages all citizens to attend. The Fair serves as a showcase for Clay County agriculture with emphasis on educational experiences. Clay County youth organizations such as 4-H clubs and Future Farmers of America play an important part in the Fair.

Previous Outcomes

The Fair provides fun and entertainment, as well as educational experiences.

Expected Outcomes

The School Board will continue to support the Clay County Agricultural Fair, and through the Fair, continue to provide fun entertainment and educational experiences, serving as a showcase for Clay County agriculture.

Strategic Plan Goal

N/A

Recommendation

Approve Proclamation #21-10

Contact

Superintendent David S. Broskie, Superintendent of Schools; david.broskie@myoneclay.net

Financial Impact

N/A

Review Comments

Attachments

📎 [Proclamation 21-10 2021 Clay County Fair.pdf](#)

SCHOOL BOARD OF CLAY COUNTY, FLORIDA

PROCLAMATION # 21-10



WHEREAS, Clay County will hold its 35th annual Agricultural Fair on April 1-11, 2021; and

WHEREAS, the School Board of Clay County endorses this event with the Clay County Fair Association and hereby encourages all citizens to attend and enjoy this educational and entertaining event; and

WHEREAS, this fair will serve as a showcase for Clay County agriculture with emphasis on educational experience concerning Clay County's leading industry; and

WHEREAS, various Clay County youth organizations such as 4-H clubs and Future Farmers of America play an important part in the Fair; and

WHEREAS, the School Board of Clay County encourages all citizens to demonstrate their support of our youth by taking an active interest in their activities at the Fair; and

WHEREAS, Agricultural Fairs provide fun and entertainment as well as education for the entire family; and

WHEREAS, the Clay County Fair Board of Directors, committee members, patron life members and many volunteers have done an outstanding job of putting together the Clay County Agricultural Fair which will provide entertainment and educational experiences for children and adults of all ages.

NOW, THEREFORE, BE IT RESOLVED, that the School Board of Clay County, Florida, fully supports, celebrates, and encourages all citizens to attend and enjoy the 35th annual Clay County Agricultural Fair.

Duly adopted and approved by the School Board of Clay County, Florida, this 4th day of March, 2021.

ATTEST:

David S. Broskie
Superintendent of Schools
Clay County, Florida

Mary S. Bolla, School Board Chair

School Board of Clay County

March 4, 2021 - Regular School Board Meeting

Title

C3 - Approve Half Cent Sales Tax Citizen Oversight Committee Application form

Description

The citizens of Clay County approved a half-cent sales school capital outlay sales surtax on the November 2020 general election ballot. The Ballot measure included language which called for the creation of a Citizens Oversight Committee to monitor and report on the use of the sales surtax revenues to assure the public that the monies are being utilized as provided for by state law. The formation of the Committee will require an application process by each prospective member, nomination to the committee by an individual School Board member and final appointment by the School Board as a whole. The Application form, if approved, will be published on the School District website and will be readily available for execution and submission by any prospective committee applicant.

Gap Analysis

Approval of this Application is the last step requiring formal Board action before the application/appointment process begins.

Previous Outcomes

None

Expected Outcomes

It is expected that the School Board will utilize this new Application form to assist in the application appointment process.

Strategic Plan Goal

N/A

Recommendation

Approve Half Cent Sales Tax Citizen Oversight Committee Application form

Contact

J. Bruce Bickner, School Board Attorney, james.bickner@myoneclay.net

Financial Impact

None

Review Comments

Attachments

🔗 [Oversight Committee Application_021821-Draft4.pdf](#)



HALF-CENT SALES TAX CITIZEN OVERSIGHT COMMITTEE APPLICATION

Applications must be submitted via email to COCApplication@myoneclay.net. Please indicate Citizens Oversight Committee Application in the subject line.

Each School Board member shall review the applicants from their district and shall submit their choices for final appointment. Their choices cannot be vetoed by the Board. The School Board, meeting as a whole, shall appoint the committee as a whole. Information concerning the Committee can be found by reviewing School Board Policy 1.14 and the Citizens Oversight Committee information published on the District website.

Please type or clearly print on this application. *Inclusion of resumes and references is encouraged and such should be attached with the completed application.* Adobe PDF format is requested for submitting the application package.

These applications are public record and available for public review upon submission.

Please complete all sections of the next two pages. To include any information beyond what will fit in the spaces provided, please reference such additions by annotating both the respective section of the application and attached additional information page(s). Circle appropriate "Yes" or "No" response to any questions. Mark all applicable check boxes.

Please note: The Citizens Oversight Committee has an oversight role for the sales surtax adopted by the voters in November 2020. This role is expected to continue through December 2051 (until all funds are expended).





HALF-CENT SALES TAX CITIZEN OVERSIGHT COMMITTEE APPLICATION

PERSONAL INFORMATION *(please print)*

LAST NAME _____ FIRST NAME _____

RESIDENCE ADDRESS *(include mailing address if different)*

(street) (city) (state) (zip code)

MAILING ADDRESS _____

PRIMARY PHONE _____ SECONDARY PHONE *(cell or land)* _____

PRIMARY EMAIL _____

Do you have any children in Clay County District Schools? ☐ (YES) ☐ (NO)

Have you ever been convicted of a felony? ☐ (YES) ☐ (NO)

Are you currently affiliated with Clay County District Schools? ☐ (YES) ☐ (NO)

OCCUPATION / WORK HISTORY

Check all that apply:

RETIRED	EMPLOYED	UNEMPLOYED	MILITARY	OTHER
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

COMPANY / CITY, STATE	JOB TITLE	DUTY SUMMARY - LIST ALL RELEVANT HISTORY

COMMUNITY ACTIVITIES

If you have been a member of a county, municipal, board or school board, commission, or committee, please list the following:

BOARD, COMMISSION, OR COMMITTEE NAME:	DATES





HALF-CENT SALES TAX CITIZEN OVERSIGHT COMMITTEE APPLICATION

COMMUNITY ACTIVITIES – CONTINUED

Please list current and past civic, fraternal, volunteer and non-profit organizations in which you are or have been active:

ORGANIZATION NAME:	DATES

COMMITTEE INTEREST

Add additional attachments to this application, as needed.

Please provide a brief statement indicating why you wish to serve on the Committee and how you can contribute.

After reading the Committee School Board Policy and associated information, summarize your qualifications for selection; include education, training, experience, licenses, etc. Submission of a resume and references are encouraged.

Resume Attached? ☐ (YES) ☐ (NO)

References Attached? ☐ (YES) ☐ (NO)

By checking this box ☐ I hereby certify that:

- All information in this application is complete, truthful, and accurate to the best of my knowledge.
- I may be subject to a background check (at no cost to me) and, additionally, authorize that background check.
- If I am selected for the Committee, I understand that it is my responsibility to notify the Committee Chairman of any changes that would affect my membership on the committee.
- I recognize Committee membership requires my attendance at meetings and/or events which will be held, at a minimum, quarterly. I am willing and able to make this commitment of time and effort to serve.
- I understand that the Public Records Act, (FL Statute 119), allows for public review of this application.
- If appointed, I understand that I will be required to file a Conflict of Interest Statement.

PRINT NAME

SIGNATURE

DATE



School Board of Clay County

March 4, 2021 - Regular School Board Meeting

Title

C4 - Yearly E-RATE Category 2 RFP awards

Description

The Federal E-rate program provides funding to school districts based upon Free/Reduced Lunch percentages. Clay is an 80% NSLP district which means E-Rate funding provides 80% of the cost of purchases by the district for items related to Internal and External broadband connections. Category 2 provides funding for Internal Connections and the Basic Maintenance of Internal Connections.

This year Clay submitted a request for proposal for the purchase of internal networking equipment to replace aging wired equipment in the schools. Proposals were requested for these three types of devices: Copper Switching (48 ports), Fiber Switching (48ports), and Copper Portable Classroom Switching (8 ports).

Gap Analysis

The current wired system for accessing the network is at its refresh cycle and the District is looking to replace it completely for the next school year.

Previous Outcomes

Last year, CCDS submitted a request for proposal for Wireless Access points and Uninterruptible Power Supplies (UPS) saving the district \$1,596,066.96 by using the E-Rate program.

Expected Outcomes

The District will have a new wired networking infrastructure, future proofing networking for the next five years with providing enhancements over the new system such as ease of connectivity, performance, and security. This new infrastructure will ensure that CCDS staff and students have access to high speed internet to effectively complete online tasks such as blended learning initiatives, communications, and digital productivity.

Using the E-Rate program for switching has the potential to save CCDS \$2,577,928.80.

Strategic Plan Goal

Goal 2 - Strategy 2.1 - Improve technology in all classrooms and district buildings.

Recommendation

Recommend awarding the Proposal from Connections for Copper Edge Switching.

Recommend awarding the Proposal from Connections for Fiber Distribution Switching.

Recommend awarding the Proposal from PC Solutions for Portable Classroom Switching.

Contact

Ethan Caren, Director of ITS, ethan.caren@myoneclay.net, James Vinson, Supervisor of ITS, james.vinson@myoneclay.net

Financial Impact

The District only pays 20% of the cost of each contract. Maximum Total for 48 port Copper Switching: \$2,392,967.40 District share: \$478,593.48; Maximum Total for 48 port Fiber Switching: \$488,643.60 District share: \$97,728.72; Maximum Total for 8 port Copper Portable Classroom Switching: \$340,800.00 District share: \$68,160.

Maximum total cost to district: \$644,482

Maximum total savings to district: \$2,577,928.80

Review Comments

Attachments

☞ [Connection Erate2021 48_Port_Copper_and_Fiber.pdf](#)

☞ [PC Solutions Erate2021 Portable Classroom.pdf](#)



PROPOSAL

PREPARED FOR:

School Board of Clay County

PROJECT:

RFP No. 20-MI-89 2021 Switching

DUE:

February 10, 2021 by 2:00 PM

PREPARED BY:

Jamie Stoltze

Presidential Account Manager

Connection® Public Sector Solutions

February 4, 2021

Connection® Public Sector Solutions • 732 Milford Road • Merrimack, NH 03054 • www.connection.com/ps

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February 4, 2021

School Board of Clay County
SBCC Purchasing Department
900 Walnut Street
Green Cove Springs, Florida 32043

Re: RFP No. 20-MI-89 2021 Switching

Attn: SBCC Purchasing Department

Thank you for inviting GovConnection, Inc. d/b/a Connection® Public Sector Solutions (Connection) to participate in your RFP No. 20-MI-89 2021 Switching outlined within your invitation, we are offering the enclosed response for your review and consideration.

Connection has successfully participated in the E-Rate program since its inception, in 1998, bringing discounted technology to K-12 school districts all over the country. Our E-Rate customers rely on Connection to provide complete turn-key solutions around internal connections to include networking, wireless, cabling, implementation, and support.

To our K-12 customers, we offer the expertise of our experienced E-Rate team to educate, assist and provide guidance to our customers while navigating E-Rate and understanding USAC rules. Our E-Rate team, under the direction of Tom Halberda, Director of E-Rate, has worked with K-12 districts and libraries and consortiums, instructional leaders as well as technical leaders, and has the technical background needed to help identify needs, assemble the required technology partners to create unique solutions, get them integrated and assist in getting the funding required to implement the desired results.

What sets Connection apart, is our ability to offer this specialized E-Rate guidance combined with our ability to offer a highly trained sales team, 540 engineering, services, and technical staff to help design, implement, and manage the most complex of networking designs.

We are uniquely positioned to ensure that every school district has a successful experience with the E-rate Program and to secure the funding requested. Connection® Public Sector Solutions has filed FCC Form 499A and our E-Rate, FCC and EIN numbers are:

E-Rate SPIN #: 143026005 · FCC / FRN #: 0012080651 · EIN #: 52-1837891

Thank you for the opportunity to offer this proposal. For additional information, or to discuss this response to your Request for Proposal, please feel free to contact your Account Manager, Jamie Stoltze, at 800-800-0019 ext. 75520 or Jamie.Stoltze@connection.com.

Sincerely,

DocuSigned by:

Robert Marconi


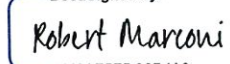
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Robert Marconi

Vice President SLED Sales

Connection® Public Sector Solutions

732 Milford Road, Merrimack, NH 03054 • www.connection.com/ps

		Submit RFP to Clay County School District - Information Technology 900 Walnut Street Green Cove Springs, FL 32043		<h1 style="text-align: center;">REQUEST FOR PROPOSAL</h1> <h2 style="text-align: center;">Acknowledgement Form</h2>	
Page 1 of 13 Pages		RFP WILL BE OPENED AT: 2:00 P.M., February 10, 2021 and may not be withdrawn within 90 days after such date and time.		APPLICATION NO. 20-MI-89	
POSTING TIME & DATE 4:00 P.M. January 7, 2021		SDCC REPRESENTATIVES Ethan Caren, Director of Information Technology and Services Scott Schultz, Procurement Coordinator		RFP TITLE 20-MI-89 2021 Switching	
VENDOR NAME GovConnection, Inc. dba Connection - Public Sector Solutions			"NO RFP" REASON FOR NOT SUBMITTING RFP To qualify as a respondent, bidder shall submit only this bidder acknowledgement form and it shall be received no later than the stated RFP opening date and hour.		
VENDOR MAILING ADDRESS 732 Milford Road			<div style="text-align: center;"> <p>DocuSigned by:</p>  <p>F440AE5EDC2D4A6...</p> <p>AUTHORIZED SIGNATURE (MANUAL)</p> <p>Robert Marconi</p> <p>AUTHORIZED SIGNATURE (TYPED or PRINTED)</p> <p>Vice President SLED Sales</p> <p>TITLE</p> </div>		
CITY-STATE-ZIP Merrimack, NH 03054					
TELEPHONE NUMBER: (800) 800- 0019 ext. 33331					
FAX NUMBER: (603) 683-0223					
EMAIL ADDRESS: bob.marconi@connection.com					
<p>I hereby certify that I am submitting the following information as my firm's (Bidder) RFP and am authorized by Vendor/Contractor/Bidder to do so. Bidder agrees to complete and unconditional acceptance of the contents of all pages in this Request For Proposal (RFP), and all appendices and the contents of any Addenda released hereto; Bidder agrees to be bound to any and all specifications, terms, conditions contained in RFP, and any released Addenda and understand that the following are requirements of RFP and failure to comply will result in disqualification of RFP submitted; Bidder certifies this offer is made without prior understanding, agreement, or connection with any corporation, firm, business entity or person submitting an offer for the same materials, supplies, equipment, or services(s), and is in all respects fair and without collusion or fraud. Bidder acknowledges that all information contained herein is part of the public record as defined by State of Florida Sunshine and Public Records Laws; all responses, data and information contained in this RFP are true and accurate.</p>					
<p>SEALED RFP: All RFP sheets, requested documents, and this acknowledgement form must be executed and submitted in a sealed envelope. (DO NOT INCLUDE MORE THAN ONE PROPOSAL PER ENVELOPE.) The face of the envelope shall contain, in addition to the above address, the RFP number, proposal deadline, SPIN number, and the company name. All RFPs are subject to the conditions specified herein. Those which do not comply with these conditions are subject to RFP being considered Non-Responsive.</p>					
<p>SIGNATURE REQUIRED CHECKLIST:</p> <p>Documents shall be submitted with RFP</p> <p><input checked="" type="checkbox"/> REQUEST FOR PROPOSAL ACKNOWLEDGEMENT FORM</p> <p><input checked="" type="checkbox"/> SPECIAL CONDITIONS</p> <p><input checked="" type="checkbox"/> APPENDIX A: PRICING TABLE</p> <p><input checked="" type="checkbox"/> CERTIFICATION REGARDING NON-DISCRIMINATING</p> <p><input checked="" type="checkbox"/> CERTIFICATION REGARDING LOBBYING</p> <p><input checked="" type="checkbox"/> BIDDER'S STATEMENT PRINCIPAL PLACE BUSINESS</p> <p><input checked="" type="checkbox"/> NON-COLLUSION AFFADAVIT</p>			<p>SUBMITTAL REQUIRED CHECKLIST:</p> <p>Documents submitted with RFP.</p>		

SCHOOL BOARD OF CLAY COUNTY

APPLICATION #20-MI-89

SEALED RFP REQUIREMENTS: Unless otherwise specified, bidders shall use the form(s) furnished by the Purchasing Department, of the School Board of Clay County, Florida ("SBCC" or "District") and enter information only in the spaces where a response is requested. Any modifications or alterations to the original RFP documents by the bidder, whether intentional or otherwise, may constitute grounds for rejection of a RFP. Bidders may use an attachment as an addendum to the RFP if sufficient space is not available on the original form for the bidder to enter a complete response. For purpose of evaluation, the bidder shall indicate any and all variances from specifications, terms, and conditions regardless of how slight. If variations are not stated in the RFP, it shall be assumed that the product or service fully complies with the specifications, terms, and conditions herein.

BIDDER'S RESPONSIBILITY: It is the responsibility of the Bidder to be certain that all numbered pages of the RFP and all attachments thereto are received and all Addendum released are received prior to submitting a RFP without regard to how a copy of this RFP was obtained. All RFPs are subject to the conditions specified herein, on the attached RFP documents, and on any Addenda issued thereto.

RFP SUBMITTED: Completed RFP must be submitted in a sealed envelope with RFP number and name clearly typed or written on the front of the envelope. RFPs must be time stamped in SBCC Purchasing Department on or before Due Date and Time listed on Acknowledgement Form. The address for RFP submittal, including hand delivery and overnight courier delivery, is indicated as: 900 Walnut Street, Green Cove Springs, Florida 32043. RFPs submitted by telegraphic, email, or facsimile transmission shall not be accepted. The Bidder is fully and completely responsible for the payment of all delivery costs associated with the delivery of their RFP or related material. Procurement and Warehousing Services shall not accept delivery of any RFP or related material requiring SBCC to pay for any portion of the delivery cost or the complete delivery cost.

EXECUTION OF RFP: RFP shall contain a manual signature of an authorized representative, officer or employee having authority to legally bind the company or firm in the space provided above. All RFPs must be completed in ink or typewritten. Use of erasable ink is not permitted.

If a price correction is necessary, draw a single line through the entered figure and enter the corrected figure or use an opaque correction fluid. All price corrections must be initialed by the person signing the RFP even when using opaque correction fluid. SBCC reserves the right to reject any RFP or RFP item completed in pencil or any RFP that contains illegible entries or price corrections not initialed.

PRICES QUOTED: Deduct discounts and quote firm net prices. Give both unit price and extended total. Prices must be stated in units to quantity specified in the RFP specification. In case of discrepancy in computing the amount of the RFP, the Unit Price quoted shall govern. Each item must be RFP separately and no attempt is to be made to tie any item or items in with any other item or items. All prices quoted shall be F.O.B. destination and freight prepaid (Bidder pays and bears freight charges). Awardee owns goods in transit and files any claims. Bidder is requested to offer a cash discount for prompt invoice payment, however such discounts shall not be considered in determining the lowest net cost for RFP evaluation purposes. Discount time shall be computed from the date of satisfactory delivery at place of acceptance or from receipt of correct invoice at the SBCC Accounts Payable Department, whichever is later. Cash or quantity discounts offered shall not be a consideration in determination of award of RFP(s).

TAXES: SBCC does not pay Federal Excise and State taxes. The applicable tax exemption number is shown on the Purchase Order.

MISTAKES: Bidders are expected to examine the specifications, delivery schedules, RFP prices and extensions, and all instructions pertaining to RFP. Failure to do so shall be at Bidder's risk.

CONDITION AND PACKAGING: It is understood and agreed that any item offered or shipped as a result of this RFP shall be new (current production model at the time of this RFP) unless otherwise specified. All containers shall be suitable for storage or shipment and all prices shall include standard commercial packaging.

SUBSTITUTIONS: SBCC SHALL NOT accept substitute shipments of any kind. Awardees are expected to furnish the brand quoted in their RFP once awarded by SBCC. Any substitute shipments shall be returned at the Awardee's expense.

MANUFACTURER'S NAMES AND APPROVED EQUIVALENTS: Any manufacturer's names, trade names, brand names, information, and/or catalog numbers listed in a specification are for information and not intended to limit competition. The bidder may offer any brand for which he is an authorized representative, which meets or exceeds the specification for any item(s). If RFPs are based on equivalent products, indicate the manufacturer's name and product number on the RFP form. Bidder shall submit cuts, sketches, and descriptive literature and/or complete specifications with their RFP. Reference to literature submitted with a previous RFP shall not satisfy this provision. The bidder shall also explain in detail the reason(s) why the proposed equivalent meets the specifications and should not be considered an exception thereto. The SBCC reserves the right to determine acceptance of item(s) as an approved equivalent. RFPs that do not comply with these requirements are subject to rejection. RFPs lacking any written indication of intent to RFP an alternate brand shall be received and considered in complete compliance with the specifications as listed on the RFP form. The Purchasing Department is to be notified of any proposed changes in (a) materials used, (b) manufacturing process, or (c) construction. However, changes shall not be binding upon the SBCC unless evidenced by a Change Notice issued and signed by authorized SBCC representative.

SAMPLES: Samples of items, when required, must be furnished free of expense within five (5) working days of request unless otherwise stated and, if not destroyed, will, upon request, be returned at the Bidder's expense. Bidders shall be responsible for removal of all samples furnished within 30 days after RFP opening or samples shall be disposed of. Each individual sample must be labeled with Bidder's name, RFP number and item number. Failure of Bidder to either deliver required samples or to clearly identify samples as indicated may be reason for rejection of RFP item. Unless otherwise indicated, samples should be delivered to SBCC Purchasing Department, 800 Center Street, Green Cove Springs, FL 32043.

DELIVERY: All deliveries shall be F.O.B. indicated destination, freight fully prepaid. Title to goods shall pass to SBCC upon receipt and acceptance at the destination unless indicated otherwise herein. Until acceptance, Contractor retains the sole insurable interest in the goods. SBCC shall not accept collect freight charges. Time of delivery is an important consideration for the SBCC in making the award. SBCC reserves the right to cancel any order, or any part thereof, without obligation if delivery is not made within the time specified. Any delivery made after cancellation of the order shall be returned at the Contractor's expense. Delivery shall be within the normal working hours of the user, Monday through Friday, excluding state holidays and days during which SBCC administration is closed.

AWARDS: In the best interest of the SBCC, the SBCC reserves the right to: 1) withdraw this RFP at any time prior to the time and date specified for the RFP opening; 2) make award(s) by individual item, group of items, all or none or combination thereof with one or more suppliers; 3) to acquire additional quantities at prices quoted on this RFP unless additional quantities are not acceptable, in which case, the RFP sheets must be noted "RFP IS FOR SPECIFIED QUANTITY ONLY."; 4) to reject any and all RFPs or waive any minor irregularity or technicality in RFPs received; and 5) when it is determined there is no competition to the lowest responsible bidder, evaluation of other RFPs are not required. Bidders are cautioned to make no assumptions unless their RFP has been evaluated as being responsive. Upon award of this RFP, the successful bidder shall be notified of award configuration in writing by Purchasing Department. Bidder who is awarded this contract resulting from this RFP is cautioned not to provide goods/services to any SBCC site or to any SBCC employee prior to receiving a purchase order issued by the SBCC Purchasing Department. Notification of award is not to be construed as authorization to provide goods/ services. SBCC is not obligated to pay invoices for provision of goods/services for which SBCC Purchasing Department has not issued a purchase order, or invoices resulting from purchase order changes not authorized by SBCC. All awards made as a result of this RFP shall conform to applicable Florida Statutes and shall be governed by the laws of the State of Florida, and must have venue established in state court located in Clay County, Florida.

RFP OPENING: All RFPs shall be received no later than the date and time specified on the document. All RFPs received after that time shall not be considered. It is the bidder's responsibility to assure that their RFP is delivered at the proper time and place of the RFP opening. RFPs, which for any reason are not so delivered, shall not be considered. Public opening shall acknowledge receipt of RFPs only, details concerning pricing or the offering may not be announced. All RFPs submitted shall become public record in accordance with F.S. 119.071. RFP files may be examined during normal working hours by appointment.

PROPRIETARY INFORMATION: Pursuant to Chapter 119, Florida Statutes, RFPs received as a result of this RFP shall not become public record until thirty (30) days after the date of opening or until posting of the recommendation for award, whichever occurs first. Thereafter, all RFP documents or other materials submitted by all Bidders in response to this RFP shall be open for inspection by any person and in accordance with Chapter 119, Florida Statutes. To the extent a Bidder asserts any portion of its RFP is confidential and exempt, long with specific citations of the Florida Statutes establishing the confidentiality or exemption. Failure to identify the portions of the RFP claimed to be exempt or the specific statutory authority establishing the exemption shall be deemed a waiver by the Bidder that any unidentified portion of the RFP is confidential or exempt from disclosure under Chapter 119, Florida Statutes.

PUBLIC RECORDS REQUEST: All public records requests shall be administered by the District Records Office at 900 Walnut Street, Green Cove Springs, Florida 32043, phone 904.336-6500, or by email at: PRR@myoneclay.net. The Public Records Request Procedure form is available online at <https://www.oneclay.net/domain/5052>

INSPECTION, ACCEPTANCE & TITLE: Inspection and acceptance shall be at destination unless otherwise provided. Title to/or risk of loss or damage to all items shall be the responsibility of the Awardee until acceptance by the buyer unless loss or damage resulting from negligence by the buyer. If the materials or services supplied to SBCC are found to be defective or not conform to specifications, SBCC reserves the right to cancel the order upon written notice to the seller and return product at Awardee's expense.

SCHOOL BOARD OF CLAY COUNTY

APPLICATION #20-MI-89

PAGE 3 OF 13 PAGES

PAYMENT AND INVOICING: Contractor shall be paid in accordance with the Florida Prompt Payment Act, Florida Statutes Chapter 218, upon submission of invoices to the SBCC at the prices stipulated on the contract at the time the order is placed, less deductions if any, after delivery and acceptance of goods in accordance with the Florida Prompt Payment Act. An original invoice referencing a SBCC purchase order number shall be submitted for payment to SBCC Accounts Payable Department, 814 Walnut Street, Green Cove Springs, FL 32043. Failure to follow these instructions may result in delay in processing invoices for payment.

INSURANCE / LICENSES / PERMITS: Bidder, by virtue of submitting a RFP, shall be in full compliance with LIABILITY INSURANCE, LICENSES AND PERMITS as specified herein. Bidder shall take special notice that SBCC shall be named as an additional insured under the General Liability policy including Products Liability. The insurance policies shall be issued by companies qualified to do business in the State of Florida. The insurance companies must be rated at least A- by AM Best. All policies must remain in effect during the performance of the contract.

Where Awardees are required to enter or go onto SBCC property to deliver materials or perform work or services as a result of a RFP award, the Awardee agrees to The Hold Harmless Agreement stated herein and shall assume the full duty obligation and expense of obtaining all necessary licenses, permits and insurance. The Awardee shall be liable for any damages or loss to SBCC occasioned by negligence of the Awardee (or agent) or any person the Awardee has designated in the completion of the Contract as a result of their RFP.

RFP BONDS / PERFORMANCE BONDS: RFP bonds, when required, shall be submitted with the RFP in the amount specified in Special Conditions. RFP bonds shall be returned to non-Awardees. After acceptance of RFP, SBCC shall notify the Awardee to submit a performance bond and certificate of insurance in the amount specified in Special Conditions. Upon receipt of the performance bond, the RFP bond shall be returned to the Awardee.

LICENSES, CERTIFICATIONS AND REGISTRATIONS: As of the RFP Opening Date, Bidder must have all Licenses, Certifications and Registrations required when performing the services as described herein, in order for RFP to be considered a responsive and responsible RFP. Licenses, Certifications and Registrations required for this RFP shall be as required by Chapter 489, Florida Statutes, as currently enacted or as amended from time to time; by the State Requirements for Educational Facilities (SREF), latest version; and by SBCC. Bidder must submit a copy of all its current Licenses, Certifications and Registrations required as described herein, either with its RFP or within 24 hours upon request by SBCC.

An Awardee who has any License, Certification or Registration either suspended, revoked or expired after the date of the RFP Opening, shall provide notice to the Supervisor of Purchasing within five working days of such suspension, revocation or expiration. However, such suspension, revocation or expiration after the date of the RFP Opening shall not relieve the Awardee of its responsibilities under this RFP.

PATENTS & ROYALTIES: The Awardee, without exception, shall indemnify and save harmless SBCC and its employees from liability of any nature or kind, including cost and expenses for any copyrighted, patented, or unpatented invention, process, or article manufactured or used in the performance of the contract, including its use by SBCC. If the Awardee uses any design, device, or materials covered by letters, patent, or copyright, it is mutually understood and agreed without exception that the RFP prices shall include all royalties or cost arising from the use of such design, device or materials in any way involved in the work.

SAFETY STANDARDS / OSHA / MSDS: The Awardee warrants that the product supplied to SBCC shall conform in all respects to the standards set forth in the Occupational Safety and Health Act (OSHA), as amended, and the failure to comply with this condition shall be considered as a breach of contract. The bidder further certifies that if they are the successful bidder and delivered product is subsequently found to be deficient pursuant to any OSHA requirement in effect on the date of delivery, all costs necessary to bring the material, equipment, etc. into compliance with aforementioned requirements shall come solely by the bidder. The Manufacturer, Importer, or Distributor of a toxic substance shall provide all Material Safety Data Sheets (MSDS) with their RFP. (See Florida's Right-To-Know Law, Chapter 442, Florida Statutes.)

ASBESTOS / FORMALDEHYDE / LEAD-FREE: All building materials, pressed boards, and furniture supplied to SBCC shall be 100% asbestos free. It is desirable that all building materials, pressed boards and furniture supplied to SBCC also be 100% formaldehyde free. Bidder, by virtue of bidding, certifies by signing RFP that, if awarded this RFP, only building materials, pressed boards, and/or furniture that is 100% asbestos free shall be supplied. All material supplied to SBCC must be 100% lead free. Bidder, by virtue of signing RFP, certifies that only materials or equipment that is 100% lead free shall be supplied to SBCC.

CONTRACT WORK HOURS & SAFETY STANDARDS ACT: (34 CFR 80.36(i)(6)): All Contractors, contractors and subcontractors shall comply with sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-330) as supplemented by Department of Labor regulations (29 CFR part 5). Applies to all construction contracts awarded by the district and subgrantees in excess of \$2000, and in excess of \$2500 for other contracts which involve the employment of mechanics or laborers).

TOXIC SUBSTANCES IN CONSTRUCTION, REPAIR OR MAINTENANCE OF EDUCATIONAL FACILITIES: (Fla. Statute 1013-49: (1) All toxic substances enumerated in the Florida Substance List that are to be used in the construction, repair or maintenance of educational facilities have restricted usage provisions. (2) Before any such substance may be used the contractor shall notify the SBCC Superintendent or the SBCC Project Manager/Supervisor in writing at least three (3) working days prior to using the substance. The notification shall contain: (a) The name of the substance to be used; (b) Where the substance is to be used; and (c) When the substance is to be used. A copy of a material safety data sheet shall be attached to the notification for each such substance.

GOVERNMENTAL RESTRICTIONS: In the event any governmental restrictions may be imposed which would necessitate alteration of the material, quality, workmanship or performance of the items offered on this proposal prior to their delivery, it shall be the responsibility of the supplier to notify the Purchasing Department in writing at once indicating in their submittal the specific regulation that required an alteration. The SBCC reserves the right to accept any such alteration, including any price adjustments occasioned thereby, or to cancel the contract at no expense to the SBCC.

FACILITIES: SBCC reserves the right to inspect the Awardee's facilities at any time with prior notice. RFPs shall be considered only from firms which are regularly engaged in the business of providing the goods and/or services as described in this RFP, have a record of performance for a reasonable period of time; have sufficient financial support equipment and organization to ensure that they can satisfactorily execute the services if awarded a contract under the terms and conditions herein stated. The term "equipment and organization" as used herein shall be construed to mean a fully equipped and well-established company in line with best business practices in the industry and as determined in discretion by the proper authorities of the SBCC. SBCC may use the information obtained from this in determining whether Bidder is a responsible Bidder.

SPECIAL CONDITIONS: The Superintendent or Designee has the authority to issue Special Conditions and Specifications as required for individual RFPs. Any and all Special Conditions that may vary from General Conditions shall have precedence.

DISPUTES: in the event of a conflict between the documents, the order of priority of the documents shall be as follows:
Addenda released for this RFP, with the latest Addendum taking precedence, then;

The RFP; then

Bidder's submitted RFP.

In case of any other doubt or difference of opinion, the decision of SBCC shall be final and binding on both parties.

EXPENDITURE: No guarantee is given or implied as to any sums payable or the quantity or scope of any award under this RFP. SBCC is not obligated to place any order for goods/services as a result of this award. Order placement shall be based upon the needs and best interest of SBCC.

EXTENSION: In addition to any extension options contained herein, SBCC is granted the right to extend any award resulting from this RFP for the period of time necessary for SBCC to release, award and implement a replacement RFP for the goods, products and/or services provided through this RFP. Such extension shall be upon the same prices, terms and conditions as existing at the time of SBCC's exercise of this extension right. The period of any extension under this provision shall not be for a period in excess of six months from (a) the termination date of a contract entered into as a result of this RFP or (b) the termination date under any applicable period of extension under a contract entered into as a result of this RFP.

ASSIGNMENT: Neither any award of this RFP nor any interest in any award of this RFP may be assigned, transferred or encumbered by any party without the prior written consent from SBCC. There shall be no partial assignments of this RFP including, without limitation, the partial assignment of any right to receive payments from SBCC. The successful Contractors shall not assign, transfer, convey, sublet, or otherwise dispose of this contract, or of any or all rights, title or interest herein, or their power to execute such contract to any person, company, or corporation without prior written consent of SBCC. The successful Contractors have the sole and exclusive responsibility for furnishing services in accordance with this contract. The successful Contractor obligations cannot be delegated.

PURCHASE AGREEMENT: This RFP and the corresponding Purchase Orders shall constitute the complete agreement. SBCC shall not accept proposed terms and conditions that are different than those contained in this Invitation to RFP, including pre-printed text contained on catalogs, price lists, other descriptive information submitted or any other materials. By virtue

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of submitting a RFP, Awardee agrees to not submit to any SBCC employee, for signature, any document that contains terms and conditions that are different than those contained herein and that in the event any document containing any term or condition that differs from those contained herein is executed, said document shall not be binding on SBCC.

FISCAL NON-APPROPRIATIONS CLAUSE: In the event sufficient budgeted funds are not available for a new fiscal period, the purchasing department shall notify the Contractor of such an occurrence and the RFP and any resulting contract shall terminate on the last day of the current fiscal period without penalty or expense to the SBCC.

TIED RFP: In the event of tied or identical RFPs, preference shall be given to the RFP which certifies that a drug-free workplace has been implemented in accordance with Section 287.087 F.S. If all tied RFPs have a drug-free workplace program certification, then preference shall be given to the bidder whose business is physically located in Clay County, Florida. If neither Contractor is located in Clay County, Florida then preference shall be given to the bidder whose business is physically located in the State of Florida. If more than one tied bidder is located in Clay County, Florida or if no tied bidder or more than one tied bidder is located in the State of Florida, the award of the tied RFP shall be decided by the flip of a coin in the presence of witnesses. The coin flip shall be administered by the Supervisor of Purchasing who shall designate the calling of heads or tails.

LOBBY: Bidders are hereby advised that they shall not lobby with any School District personnel or SBCC Members regarding this RFP. All oral or written inquiries shall be directed through the Purchasing Department. Lobbying is defined as any action taken by an individual, firm, association, joint venture, partnership, syndicate, corporation, and all other groups who seek to influence the governmental decision of a Board Member or School District Personnel on the award of this contract. Any bidder or any individuals that lobby on behalf of a bidder shall result in the rejection/disqualification of said RFP.

ETHICS: All bidders shall comply with the requirements of law regarding ethics as set forth in Chapter 112, Florida Statutes, and rules promulgated by the Florida Commission of Ethics.

ACCESS TO RECORDS: (34 CFR 80.36 (i)(10)): All Contractors, contractors and subcontractors shall give access to the SBCC, the appropriate Federal agency, the Comptroller General of the United States, or any of their duly authorized representative to any books, documents, papers, and records of the Contractor which are directly pertinent to this specific RFP/contract for the purpose of making audit, examination, excerpts and transcriptions.

RECORDS RETENTION: (34 CFR 80.36(i)(11)): All Contractors, contractors and subcontractors shall retain all records pertaining to this RFP/contract for three (3) years after SBCC makes final payment and all other pending matters closed.

CLEAR AIR ACT (34 CFR 80.36(i)(12)): All Contractors, contractors and subcontractors shall comply with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 11857 (h)), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15). (Applies to contract, subcontracts and subgrants of amounts in excess of \$100,000).

ENERGY EFFICIENCY (34 CFR 80.36(i)(13)): All Contractors, contractors and subcontractors shall comply with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (pub. L. 94-163, 89 Stat.871).

EQUAL EMPLOYMENT OPPORTUNITY (34 CFR 80.36(i)(3)): All Contractors, contractors and subcontractors shall comply with Executive Order 11246 of September 24, 1965, entitled "Equal Employment Opportunity" as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR chapter 60). (Applied to all construction contracts awarded in excess of \$10,000 by the district and their contractors or subgrantees).

COPELAND "ANTI-KICKBACK" ACT (34 CFR 80.36(i)(4)): All Contractors, contractors and subcontractors shall comply with the Copeland "Anti-Kickback" Act (18 U.S.C. 874) as supplemented in Department of Labor regulations (29 CFR part 3). (Applies to all contracts and subgrants for construction or repair).

DAVIS-BACON ACT (34 CFR 80.36(i)(5)): All Contractors, contractors and subcontractors shall comply with the Davis-Bacon Act (40 U.S.C. 276a to 276a-7) as supplemented by Department of Labor regulations (29 CFR part 5). (Construction contracts in excess of \$2000 awarded by grantees and sub-grantees when required by Federal grant program legislation). (Applies to construction contracts in excess of \$2000 awarded by the district and subgrantees when required by Federal grant program legislation).

SCRUTINIZED COMPANIES WITH ACTIVITIES IN SUDAN LIST OR SCRUTINIZED COMPANIES WITH ACTIVITIES IN THE IRAN: By submitting a RFP any Company/Contractor/Contractor certifies that it is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran petroleum Energy Sector List. In the event that it is subsequently determined that the Company/Contractor/Contractor submitted a false certification any contract resulting from this RFP may be immediately terminated in accordance with s.287.135 Florida Statute.

SERVICE AND WARRANTY: Unless otherwise specified, the bidder shall define any warranty service and replacements that shall be provided during and subsequent to this contract. Bidders shall explain on an attached sheet to what extent warranty and service facilities are provided. All materials and/or services furnished under this RFP shall be warranted by the Contractor/distributor/manufacturer to be free from defects and fit for the intended use. Unless otherwise requested, the items RFP shall be new and equal to or exceed specifications. The manufacturer's standard guarantee or warranty shall apply. During the guarantee or warranty period, the successful bidder shall repair and/or replace any defects without cost to the SBCC with the understanding that all replacements shall carry the same guarantee or warranty as the original equipment. The successful bidder shall make any such repairs and/or replacements immediately upon receiving notice from the SBCC.

GOVERNING LAW: This RFP, any award(s) resulting from this RFP, and all transaction from this RFP shall be interpreted and construed in accordance with the laws of the State of Florida. Any protests arising from this RFP shall be subject to Section 120.57(3), Florida Statutes. Any disputes or controversies arising out of a contract award under this RFP shall be submitted to the jurisdiction of the state courts located in Clay County, Florida without regards to principles of conflicts of law.

PURCHASES BY OTHER GOVERNMENTAL AGENCIES (D.O.E. Regulation #6A1.012(5)): With the consent and agreement of successful bidder(s), purchases may be made under this RFP by other governmental agencies within the State of Florida. Such purchases shall be governed by same terms and conditions as stated herein with exception of venue of litigation of disputes which may be changed to include only the state courts in the county in which the governmental agency is located.

USE OF OTHER CONTRACTS: SBCC reserves the right to utilize any other SBCC contract, any State of Florida Contract, any contract awarded by any other city or county governmental agencies, other schools, other community college/state university system cooperative RFP agreement, or to directly negotiate/purchase per SBCC and/or Rule 6A-1.012, Florida Administration Code as currently enacted or as amended from time to time, in lieu of any offer received or award made as a result of this RFP if it is in its best interest to do so.

PURCHASING AGREEMENTS AND STATE TERM CONTRACTS: The purchasing agreements and state term contract available under s. 287.056 have been reviewed.

CONE OF SILENCE: Any Bidder, or lobbyist for a Bidder, is prohibited from having any communications (except as provided in this rule) concerning any solicitation for a competitive procurement with any School Board member, the Superintendent, any Evaluation Committee Member, or any other School District employee after SBCC Purchasing Department releases a solicitation to the General Public. All communications regarding this solicitation shall be directed to the designated SBCC representative. This "Cone of Silence" period shall go into effect and shall remain in effect from the time of release of the solicitation until the contract is awarded by SBCC. Further, any Awardee, its principals, or their lobbyists shall not offer campaign contributions to School Board Members or offer contributions to School Board Members for campaigns of other candidates for political office during the period in which the Awardee is attempting to sell goods or services to SBCC. This period of limitation of offering campaign contributions shall commence at the time of the "cone of silence" period for any solicitation for a competitive procurement as described by SBCC. Any Bidder or lobbyist who violates this provision shall cause their RFP (or that of their principal) to be considered non-responsive and therefore be ineligible for award.

NONCONFORMANCE TO CONTRACT CONDITIONS: Items offered may be tested for compliance with RFP conditions and specifications at any time. Items delivered, not conforming to RFP conditions or specifications, may be rejected and returned at Awardee's expense. Goods or services not delivered as per delivery date in RFP and/or Purchase Order may be rejected upon delivery and/or may be purchased on the open market. Any increase in cost may be charged against the Awardee. Any violation of these stipulations may also result in:

a) For a period of two years, any RFP submitted by Awardee shall not be considered and shall not be recommended for award.

b) All departments being advised not to do business with Awardee.

SEVERABILITY: In case of any one or more of the provisions contained in this RFP shall be for any reason be held to be invalid, illegal, unlawful, unenforceable or void in any respect, the invalidity, illegality, unenforceability or unlawful or void nature of that provision shall not affect any other provision and this RFP shall be considered as if such invalid.

JESSICA LUNSFORD ACT: In accordance with the Jessica Lunsford Act the bidder and all their employees, as required by law, shall undergo and pass a Level II fingerprinting and background check as required by F.S. 1012.465, 467 or 468 and possess a SBCC fingerprinting clearance card prior to entry upon SBCC property. All costs associated with obtaining fingerprinting and background check shall be at no expense to the SBCC. To obtain information on when and how to obtain fingerprinting log on to the SBCC web site at oneclay.net/purchasing click on "Jessica Lunsford Act Information" or contact the Human Resources Division at (904) 336-6716.

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E-VERIFY: The Contractor named herein, and its subcontractors, are required to register with and use the U.S. Department of Homeland Security's (DHS) E-Verify system to verify the work authorization status of all newly hired employees. By executing this Contract, the Contractor certifies that it, and any sub-contractors with which it contracts, are registered with, and use, the E-Verify system for all newly hired employees, and acknowledges that it must obtain an affidavit from its subcontractors in accordance with section 895.095(2)(b) Fla. Stat. that the subcontractor does not employ, contract with or subcontract with any unauthorized alien. The Contractor must maintain a copy of such affidavit for the duration of the Contract. This section serves as notice to the Contractor that, pursuant to the terms of section 448.095(2)(c)1 and 2, Florida Statutes, the School Board shall terminate this Contract if it has a good faith belief that the Contractor has knowingly violated section 448.09(1), F.S. If the School Board has a good faith belief that the subcontractor, without the knowledge of the Contractor, has knowingly violated section 448.09(1) or 448.095(2), F.S., School board shall notify the Contractor and order the Contractor to immediately terminate the contract with the subcontractor. If the School Board terminates a contract with a Contractor pursuant to sec. 448.095(2)(c), F.S., the Contractor will not be award of a public contract for at least one year after the date of such termination.

BIDDER'S EMPLOYEE RESPONSIBILITY: All employees and/or sub-contractors of the Contractor shall be considered to be at all times the sole employees and responsibility of Contractor under their sole direction and not an employee or agent of SBCC. The contractor shall supply competent employees and/or sub-contractors and the SBCC may require the Contractor to remove an employee and/or sub-contractor it deems careless, incompetent, insubordinate of otherwise objectionable and whose presence on SBCC property is not in the best interest of the SBCC. Contractors and all their employees shall be in accordance with Jessica Lunsford Act. Each employee and or sub-contractor of contractor shall have and wear proper identification while on SBCC property and are required to sign in/out at main office or other designated place upon arrival and when leaving job site, if applicable. Workman using foul/abusive language or presenting an offensive appearance as determined by SBCC Representative(s) shall be asked to leave. Radios/other audio items are not to be used and Smoking is prohibited on SBCC property.

DISCRIMINATION: An entity or affiliate who has been placed on the discriminatory Contractor list may not submit a RFP on a contract to provide goods or services to a public entity, may not submit a RFP on a contract with a public entity for the construction or repair of a public building or public work, may not submit RFPs on leases of real property to a public entity, may not award or perform work as a contractor, supplier, subcontractor, or consultant under contract with any public entity, and may not transact business with any public entity.

PROTESTING: Any actual or prospective bidder who disputes the reasonableness, or competitiveness of the terms and conditions / specifications of the invitation to RFP or contract award recommendation, shall file a written Notice of Protest with the Superintendent of Schools within 72 hours of the posting of RFP solicitation or posting of the RFP tabulation with recommendation and shall file a formal written protest within ten working days following the filing of Notice of Protest. Any person who files an action protesting this RFP pursuant to FS 120.57(3)(b), shall post with the purchasing department at the time of filing the formal written protest, a bond payable to the School Board of Clay County in an amount equal to 1 percent (1%) of the total estimated contract value, but not less than \$5000, which bond shall be conditioned upon the payment of all costs which may be adjudged against the protester in the administrative hearing in which the action is brought and in any subsequent appellate court proceeding. In lieu of a bond, a cashier's check, certified bank check, bank certified company check, money order or U.S. currency will be acceptable form of security. If, after completion of the administrative hearing process and any appellate court proceedings, the district prevails, it shall recover all costs and charges which shall be included in the final order or judgment, including charges made by the Division of Administrative Hearings, but excluding attorney's fees. Upon payment of such costs and charges by the protester, the protest security shall be returned. If the protester prevails, he or she shall recover from the district all costs and charges which shall be included in the final order of judgment, excluding attorney's fees. Failure to observe such timeliness shall constitute a waiver of proceedings and of right to protest as set forth in Chapter 120, Florida Statutes. RFP Tabulation / Recommendation of Award shall be posted online at oneclay.net/erate. This tabulation shall remain posted for a minimum period of 96 hours. Section 3 b, Chapter 120.57, Florida Statutes, as currently enacted or as amended from time to time, states that "The formal written protest shall state with particularity the facts and law upon which the protest is based."

CONFIDENTIAL RECORDS: Notwithstanding any provision to the contrary within this Contract, any party contracting with SBCC under this Contract shall fully comply with the requirements of Sections 1002.22 and 1002.221, Florida Statutes; Family Educational Rights and Privacy Act (FERPA), and any other state or federal law or regulation regarding the confidentiality of student information and records. Each such party agrees, for itself, its officers, employees, agents, representatives, contractors or subcontractors, to fully indemnify and hold harmless SBCC and its officers and employees for any violation of this section, including, without limitation, defending SBCC and its officers and employees against any complaint, administrative or judicial proceeding, payment of any penalty imposed upon SBCC, or payment of any and all costs, damages, judgments or losses incurred by or imposed upon SBCC arising out of a breach of this covenant by the party, or an officer, employee, agent, representative, contractor, or sub-contractor of the party to the extent that the party or an officer, employee, agent, representative, contractor, or sub-contractor of the party shall either intentionally or negligently violate the provisions of this section or of Sections 1002.22 and/or 1002.221, Florida Statutes. Awardee agrees that it may create, receive from or on behalf of SBCC, or have access to, records or record systems that are subject to FERPA and/or HIPAA (collectively, the "Confidential Records"). Awardee represents, warrants, and agrees that it shall: (1) hold the Confidential Records in strict confidence and shall not use or disclose the Confidential Records except as permitted or required by this Agreement, (b) required by law, or (c) otherwise authorized by the SBCC in writing; (2) safeguard the Confidential Records according to commercially reasonable administrative, physical and technical standards as required by law; and (3) continually monitor its operations and take any and all action necessary to assure that the Confidential Records are safeguarded in accordance with the terms of this Agreement. At the request of the SBCC, Awardee agrees to provide SBCC with a written summary of the procedures Awardee uses to safeguard the Confidential Records. A breach of these confidentiality requirements shall constitute grounds for the SBCC to terminate any Agreement with Awardee.

PUBLIC ENTITY CRIMES: Section 287.133(2)(a), Florida Statutes, as currently enacted or as amended from time to time, states that a person or affiliate who has been placed on the convicted Contractor list following a conviction for a public entity crime may not submit a RFP on a contract to provide any goods or services to a public entity, may not submit a RFP on a contract with a public entity for the construction or repair of a public building or public work, may not submit RFPs on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 for CATEGORY TWO [currently \$25,000] for a period of 36 months from the date of being placed on the convicted Contractor list.

FORCE MAJEURE: Neither party to this Agreement shall be liable for delays or failures in performance under this Agreement (other than obligations relating to payment, confidentiality, and protection of ownership and intellectual property rights) resulting from acts or events beyond the reasonable control of such party (a "Force Majeure Event"), including acts of war, terrorism, acts of God, earthquake, flood, embargo, riot, sabotage, labor dispute, wide spread outbreak of disease or pandemic, governmental act, failure of the internet, power failure, or energy, utility, or telecommunications interruptions, provided that the delayed party: (i) gives the other party prompt notice of such cause; and (ii) uses its reasonable commercial efforts to promptly correct such failure or delay in performance. In the event that a Force Majeure Event lasts for more than 90 days, and the party experiencing the initial delay cannot correct its failure or delay in performance during that period of time, despite using its reasonable commercial efforts to do so, the other party may terminate the affected portions of this Agreement.

CANCELLATION / TERMINATION: In the event, the awarded bidder violates any of the provisions of this RFP or fails to perform their obligation under this contract in a manner satisfactory to the SBCC as per specifications, the Supervisor of Purchasing shall give written notice to the Contractor setting forth the deficiencies and unless the deficiencies are corrected within ten (10) days, recommendation shall be made to the SBCC for immediate cancellation of the contract. Failure of the Contractor to correct deficiencies shall give the SBCC the right to cancel this contract, but failure by the SBCC to exercise this right, in any instance, shall not prevent the subsequent exercise of this right by the SBCC or prejudice its claim for damages resulting from such default, violations, breach of contract or other failures whether or not an expressed written agreement exists for the provision of such goods and/or service. Upon cancellation, hereunder the SBCC may pursue any and all legal remedies as provided herein and pursuant to the contract and by law. The SBCC reserves the right to terminate any contract resulting from this invitation at any time for cause, upon giving seven (7) days prior written notice to the other party. If said contract should be terminated for cause or convenience as provided herein, the SBCC shall be relieved of all obligations under said contract. The SBCC shall only be required to pay to the award bidder that amount of the contract actually satisfactorily performed to the date of termination and shall not be responsible for any consequential damage, future damages or damages caused by lost profits, inconvenience or overhead expense to the Contractor. The SBCC may cancel the contract upon ninety (90) days written notice for reasons other than cause and Contractor shall have no legal recourse or cause of action against the SBCC damages resulting from said cancellation.

INDEMNIFICATION: Notwithstanding any contrary contractual language, nothing in any agreement shall be construed or interpreted to increase the scope or dollar limit of the School's or School Board's liability beyond that which is set forth in 768.28 Fla. Stat. , or to otherwise waive School's or School Board's sovereign immunity, or to require School or School Board to indemnify the Contractor or any other person, corporation or legal entity of any kind or nature whatsoever for injury or loss resulting from any acts other than the negligent acts of School or School Board or its agents or employees. Contractor shall, in addition to any other statutory or common law obligation to indemnify the School Board of Clay County, Florida, indemnify, defend and hold harmless the School Board of Clay County, Florida, its agents, officers, elected officials and employees against all claims, actions, liabilities, damages, losses, costs, fines, punitive damages and expenses of any kind or nature whatsoever, including but not limited to attorney's fees and legal costs, brought against the School Board of Clay County, Florida, and/or its agents, officers, elected officials, employees and assigns, by any individual, corporation, consortium or any other legal person or entity, arising out of or caused by acts or

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omissions, negligence, recklessness, intentional wrongful misconduct, violations of laws, statutes, ordinances, government administration orders, rules or regulations of the contractor, contractor's employees, officers, agents, subcontractors, sub-subcontractors, material man or agents of any tier or their respective employees. This indemnification clause shall not be construed to require any indemnitor to indemnify the School Board of Clay County, Florida, for any negligence on the part of the School Board of Clay County, Florida, its agents or employees. The indemnification obligations hereunder shall not be limited to any limitation on the amount, type of damages, compensation, or benefits payable by or for the contractor or any subcontractor under workers' compensation acts, disability benefit acts, other employee benefits acts or any statutory bar. This indemnification/hold harmless provision shall survive the termination of any contract with the School Board of Clay County, Florida.

Any and all special conditions and specifications attached hereto that vary from these General Conditions shall have precedence. The accompanying RFP constitute an offer from the bidder. If any or all parts of the RFP are accepted by the School Board of Clay County, an authorized representative of the Purchasing Department shall issue an officially signed Award Letter which shall then constitute the completed written agreement between the parties. The conditions of the Award Letter become a part of the written agreement between the parties.

DRAFT

SPECIAL CONDITIONS

QUESTIONS/CLARIFICATIONS - Written questions concerning clarification, interpretation, or additional information will be accepted only by email submitted to erate@myoneclay.net, by the deadlines listed in the Timetable below. Telephone inquiries will not be accepted, nor will any answers or additional information be provided by telephone.

SCOPE OF SERVICES - The School District of Clay County is seeking proposals for upgrading and replacing the current switching infrastructure. The quantity of devices are as follows:

- Up to a quantity of 820 48 Port Copper MultiRate-Gigabit Ethernet Switches with Stacking Capabilities and includes:
 - the ability to support 10/100/1000/2.5Gb Full Duplex Ethernet Connections
 - the ability to support SFP/SFP+/SFP28 (1000/10Gb/25Gb) for uplinks
 - the ability to support 802.3af/at/bt PoE standards
 - All necessary hardware/software to utilize the product's stacking functionality
 - Any and all licensing and Maintenance costs for 5 years
- Up to a quantity of 450 1000Base-SX SFPs (for 62.5nm MultiMode Fiber Connections) coded for 48 Port Copper Option
- Up to a quantity of 50 SFP28 DAC's to uplink from Copper Switch to Fiber Switch solutions at each school Core
- Up to a quantity of 60 48 Port Fiber Layer 3 Ethernet Switches with Stacking Capabilities and includes:
 - the ability to support SFP/SFP+/SFP28 (1000Mb/10Gb/25Gb) on all 48 ports
 - All necessary hardware/software to utilize the product's stacking functionality
 - Stacking Functionality can include proprietary modules and cables, using "front" ports to stack as long as 48 SFP/SFP+/SFP28 ports are still available on the physical switch, or a chassis solution as long as multiple switches can be managed by a single IP Address
 - Any and all licensing and Maintenance costs for 5 years
- Up to a quantity of 2880 1000Base-SX SFPs (for 62.5nm MultiMode Fiber Connections) coded for 48 Port Fiber Option
- Up to a quantity of 1600 8 Port (or other small form factor) Copper Ethernet Switches to provide connectivity to our portable classroom buildings and includes:
 - the ability to support 10/100/1000Mb connections on all 8 ports
 - the ability to support 802.3af/at PoE standards on all 8 ports (non-concurrently) at a minimum
 - the ability to support 1000Base-SX fiber connections (SFP port(s))
 - passive (fan-less) cooling with a max operating temperature that exceeds 105 degrees fahrenheit
 - Any and all licensing and Maintenance costs for 5 years
- Up to a quantity of 1600 1000Base-SX SFPs (for 62.5nm MultiMode Fiber Connections) coded for 8 Port Copper Option

Please note: The School District of Clay County does not require any installation or configuration services for the requested devices.

REQUIREMENTS:

- 1.1 The Switching Solution must meet the following requirements:
- Must comply with all hardware specifications as indicated in the Scope of Services
 - The Switching Solution should be able to be monitored via SNMP, with Universal Pollers provided (for systems like Solarwinds NPM or Dorado CruzOC) or MIB tables available to create custom pollers.

Connection Response: Connection can comply with all hardware specifications outlined in the Scope of Work. Please refer to Connection Quotation No.25140895.1 - Dorado Solution Quote.

- 1.2 The Switching Vendor must meet the following requirements:
- Training of the product should be accessible to the School District.
 - Classes can be hosted with the School District and it's facilities or remotely in Clay County or Jacksonville, FL. If there is a cost associated with this training please provide this cost in your response.

Connection Response: Training of products will be accessible via the School District. Please refer to Connection Quotation No. See Quote 25144615.1 – Training Solution.

- Access to Support 24/7/365 with a guide for escalating issues provided.

Connection Response: Please note, all Dell switches include Dell ProSupport:7x24 HW/SW Technical Support and Assistance, 5 Years.

- Engineer(s) accessible during installation and start of service for a successful product launch.

Connection Response: The District has access to the Dell "Presales" resources in addition to the support resources provided as part of the ProSupport included in the switch price (which covers 5 years).

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PRICING:

- 2.1 Pricing is expected to be per switch/SFP. Maintenance/License costs should be quoted separately
Connection Response: Connection acknowledges and understands.
- 2.2 Vendors should also quote all hardware or software needed for the functionality of the switching solution to meet the requirements outlined in this RFP.
Connection Response: Connection acknowledges and understands.
- 2.3 Vendors are free to quote any additional software or hardware available that is an accessory of the solution but is not needed for the functionality. These costs will not be evaluated in the grading matrix.
Connection Response: Connection acknowledges and understands.
- 2.4 Final Numbers quoted are not guaranteed and may vary based upon assessment of each site. The District reserves the right to proceed with the winning proposal in part or as a whole. Vendors may bid to the RFP as a whole or partially.
Connection Response: Connection acknowledges and understands.
- 2.5 Vendors must disclose any E-Rate ineligible costs in their proposal.
Connection Response: Please note that the Dorado Solution is not E-Rate eligible.
- 2.6 The Pricing Tables must be signed by an individual of the bidding firm that has the authority to bind the firm.
Connection Response: Connection acknowledges and understands.
- 2.7 All pricing will be submitted in an unlocked .xlsx format using Appendix A_Pricing Table.
Connection Response: Please see a copy of Appendix A_Pricing Table included on the flash drive provided within this response.

Proposal Submission Format

SEALED RFP: All RFP sheets, requested documents, page 1 acknowledgement form must be executed and submitted in a sealed envelope. The face of the envelope shall contain, in addition to the above address, the RFP number, proposal deadline, SPIN number, and the company name. All RFPs are subject to the conditions specified herein. Those which do not comply with these conditions are subject to RFP being considered Non-Responsive.

Timetable - Please make sure you can accommodate the following timetable.

January 7, 2021	RFP Released
January 12, 2021 by 2 PM	RFP Questions by Email are Due
January 13, 2021	Addendum Regarding Questions Posted (if Applicable)
February 10, 2021 by 2 PM	Proposals Due
February 10-12, 2021	Proposal Evaluations
February 17, 2021	Award Notification Posted On or About
March 4, 2021	Board Approval

Proposers should provide their best offer with the initial proposal since the District reserves the right to award a contract based on initial Proposal without any further negotiations.

Vendors are given wide latitude in the degree of detail they offer in their Proposal, including the extent to which they describe their corporate capability and how their firm engages in services that meet the objectives of the District. There is no limit on the number of pages; however, Proposers should prepare their Proposal simply and economically, providing a straightforward and concise description of their ability to satisfy the requirements of the RFP. Proposals that are of excessive length, contain a preponderance of boilerplate text, or are redundant are discouraged.

Definitions of Evaluation Criteria for Ranking of Proposals for RFP 20-MI-89

- A. Price of the E-Rate eligible products/services (0-30 points).
 - Switch cost, license/Maintenance cost at 5 years, SFP Cost, and any additional hardware/software/training to meet the needs of the district.
- B. Technical Solution meets the needs of CCDS (0-29 points).
- C. Compliance with RFP requirements (0-16 points).
 - Vendor requirements completed original RFP required documents to include all Attachments/Exhibits.
- D. Price of E-Rate ineligible products, services, and/or fees (0-15 points).
- E. Previous Experience with the School District or provided References (0-10 points).

DRAFT

ATTACHMENT 1
CERTIFICATION REGARDING NON-DISCRIMINATION

THE UNDERSIGNED ASSURES THAT IT SHALL COMPLY WITH:

- A. TITLE VI OF THE CIVIL RIGHTS ACT OF 1964, AS AMENDED, 42 U.S.C. 2000d ET SEQ., WHICH PROHIBITS DISCRIMINATION ON THE BASIS OF RACE, COLOR, OR NATIONAL ORIGIN.
- B. SECTION 504 OF THE REHABILITATION ACT OF 1973, AS AMENDED, 20 U.S.C. 794, WHICH PROHIBITS DISCRIMINATION ON THE BASIS OF HANDICAP.
- C. TITLE IV OF THE EDUCATION AMENDMENTS OF 1972, AS AMENDED, 20 U.S.C. 1681 ET SEQ., WHICH PROHIBITS DISCRIMINATION ON THE BASIS OF SEX.
- D. THE AGE DISCRIMINATION ACT OF 1975, AS AMENDED, 42 U.S.C. 6101 ET SEQ., WHICH PROHIBITS DISCRIMINATION ON THE BASIS OF AGE.
- E. SECTION 654 OF THE OMNIBUS BUDGET RECONCILIATION ACT OF 1981, AS AMENDED, 42 U.S.C. 9849, WHICH PROHIBITS DISCRIMINATION ON THE BASIS OF RACE, CREED, COLOR, NATIONAL ORIGIN, SEX, HANDICAP, POLITICAL AFFILIATION OR BELIEFS.
- F. THE AMERICANS WITH DISABILITIES ACT OF 1990, P.L. 101-336, WHICH PROHIBITS DISCRIMINATION ON THE BASIS OF DISABILITY AND REQUIRES REASONABLE ACCOMMODATION FOR PERSON WITH DISABILITIES.
- G. ALL REGULATIONS, GUIDELINES, AND STANDARDS AS ARE NOW OR MAY BE LAWFULLY ADOPTED UNDER THE ABOVE STATUTES.

THE CONTRACTOR AGREES THAT COMPLIANCE WITH THIS ASSURANCE CONSTITUTES A CONDITION OF RECEIVING PAYMENTS UNDER THIS CONTRACT/PURCHASE ORDER AND THAT IT IS BINDING UPON THE CONTRACTOR FOR THE PERIOD DURING WHICH SERVICES/PRODUCTS ARE PROVIDED.

CONTRACTOR NAME: GovConnection, Inc. dba Connection - Public Sector Solutions

AUTHORIZED CONTRACTOR REPRESENTATIVE SIGNATURE:

Robert Marconi
(Printed Name)

DocuSigned by:
Robert Marconi
5440A5E5DC3D4A6...
(Signature)

Vice President SLED Sales
(Title)

2/4/2021 | 10:45 AM CST
(Date)

ATTACHMENT 2
CERTIFICATION REGARDING LOBBYING

CERTIFICATION FOR CONTRACTS, GRANTS, LOANS AND COOPERATIVE AGREEMENTS

THE UNDERSIGNED CERTIFIES, TO THE BEST OF HIS OR HER KNOWLEDGE AND BELIEF, THAT:

1. NO FEDERAL APPROPRIATED FUNDS HAVE BEEN PAID OR SHALL BE PAID BY OR ON BEHALF OF THE UNDERSIGNED, TO ANY PERSON FOR INFLUENCING OR ATTEMPTING TO INFLUENCE AN OFFICER OR EMPLOYEE OF ANY AGENCY, A MEMBER OF CONGRESS, AN OFFICER OR EMPLOYEE OF CONGRESS, OR AN EMPLOYEE OF A MEMBER OF CONGRESS IN CONNECTION WITH THE AWARDED OF ANY FEDERAL CONTRACT, THE MAKING OF ANY FEDERAL GRANT, THE MAKING OF ANY FEDERAL LOAN, THE ENTERING INTO OF ANY COOPERATIVE AGREEMENT, AND THE EXTENSION, CONTINUATION, RENEWAL, AMENDMENT, OR MODIFICATION OF ANY FEDERAL CONTRACT, GRANT, LOAN OR COOPERATIVE AGREEMENT.
2. IF ANY FUNDS OTHER THAN FEDERAL APPROPRIATED FUNDS HAVE BEEN PAID OR SHALL BE PAID TO ANY PERSON FOR INFLUENCING OR ATTEMPTING TO INFLUENCE AN OFFICER OR EMPLOYEE OF ANY AGENCY, A MEMBER OF CONGRESS, AN OFFICER OR EMPLOYEE OF CONGRESS, OR AN EMPLOYEE OF A MEMBER OF CONGRESS IN CONNECTION WITH THIS FEDERAL CONTRACT, GRANT, LOAN, OR COOPERATIVE AGREEMENT, THE UNDERSIGNED SHALL COMPLETE AND SUBMIT STANDARD FORM-LLL, "DISCLOSURE FORM TO REPORT LOBBYING," IN ACCORDANCE WITH ITS INSTRUCTIONS.
3. THE UNDERSIGNED SHALL REQUIRE THAT THE LANGUAGE OF THIS CERTIFICATION BE INCLUDED IN THE AWARD DOCUMENTS FOR ALL SUB-AWARDS AT ALL TIERS (INCLUDING SUBCONTRACTS, SUB-GRANTS AND CONTRACT UNDER GRANTS, LOANS, AND COOPERATIVE AGREEMENTS) AND THAT ALL SUB-RECIPIENTS SHALL CERTIFY AND DISCLOSE ACCORDINGLY.

THIS CERTIFICATION IS MATERIAL REPRESENTATION OF FACT UPON WHICH RELIANCE WAS PLACED WHEN THIS TRANSACTION WAS MADE OR ENTERED INTO. SUBMISSION OF THIS CERTIFICATION IS A PREREQUISITE FOR MAKING OR ENTERING INTO THIS TRANSACTION IMPOSED BY SECTION 1352, TITLE 31, and U. S. CODE. ANY PERSON WHO FAILS TO FILE THE REQUIRED CERTIFICATION SHALL BE SUBJECT TO CIVIL PENALTY OF NOT LESS THAN \$10,000 AND NOT MORE THAN \$100,000 FOR EACH SUCH FAILURE.

DocuSigned by:

Robert Marconi

5440A555DC3D4A6...

AUTHORIZED SIGNATURE OF CONTRACTOR

2/4/2021 | 10:45 AM CST

DATE

SCHOOL BOARD OF CLAY COUNTY

APPLICATION #20-MI-89

PAGE 12 OF 13 PAGES

ATTACHMENT 3
BIDDER'S STATEMENT OF PRINCIPAL PLACE OF BUSINESS

(To be completed by each Bidder)

Name of bidder: GovConnection, Inc. dba Connection - Public Sector SolutionsIdentify the state in which the bidder has their principal place of business: New Hampshire

Identify the political subdivision (outside of Florida) in which bidder has its principal place of business:

OPINION OF OUT-OF-STATE BIDDER'S ATTORNEY ON BIDDING PREFERENCES

(To be completed by the Attorney for any Out-of-State Bidder)

NOTICE: Section 287.084(2), Fla. Stat., provides that "A Contractor whose principal place of business is outside this state must accompany any written bid, proposal, or reply documents with a written opinion of any attorney at law licensed to practice law in that foreign state, as to the preferences, if any or non, granted by the law of the state [or political subdivision thereof] to its own business entities whose principal places of business are in that foreign state in the letting of any or all public contract." See also: Section 287.084(1), Fla. Stat.

LEGAL OPINION ABOUT STATE BIDDING PREFERENCES

(Please Select One)

☒ The bidder's principal place of business is in the State of New Hampshire and it is my legal opinion that the laws of that state **do not grant a preference** in the letting of any or all public contracts to business entities whose principal places of business are in that state.

☐ The bidder's principal place of business is in the State of _____ and it is my legal opinion that the laws of that state **grant the following preference(s)** in the letting of any public contracts to business entities whose principal places of business are in that state. [Please describe applicable preference(s) and identify applicable state law(s)]

LEGAL OPINION ABOUT POLITICAL SUBDIVISION BIDDING PREFERENCES

(Please Select One)

☒ The bidder's principal place of business is in the political subdivision of District 1 and it is my legal opinion that the laws of that political subdivision **do not grant a preference** in the letting of any or all public contracts to business entities whose principal places of business are in the political subdivision.

☐ The bidder's principal place of business is in the political subdivision of _____ and it is my legal opinion that the laws of that political subdivision **grant a preference** in the letting of any or all public contracts to business entities whose principal places of business are in the political subdivision. [Please describe applicable preference(s) and identify applicable authority granting the preference(s)]:

Signature of out-of-state bidder's attorney: Ray McIlwainPrinted name of out-of-state bidder's attorney: Raymond McIlwainAddress of out-of-state bidder's attorney: 732 Milford Road, Merrimack, NH 03054Telephone Number of out-of-state bidder's attorney: (240) 234 - 0996E-mail address of out-of-state bidder's attorney: raymond.mcilwain@connection.comAttorney's states of bar admission: Maryland

SCHOOL BOARD OF CLAY COUNTY

APPLICATION #20-MI-89

PAGE 13 OF 13 PAGES

ATTACHMENT 4
NON-COLLUSION AFFIDAVITState of FLORIDA)
County of CLAY)

My name is (INSERT NAME Robert Marconi). I hereby attest that I am authorized to execute this affidavit on behalf of my firm, its owners, directors, and officers. I have personal knowledge of the price(s), guarantees and the total financial commitment represented in the firm's offer and/or contract.

(1) The firm's prices and amounts offered have been arrived at independently and without consultation, communication or agreement with any other contractor or respondent.

(2) Neither the final nor approximate prices or amounts offered have been disclosed to any other firm or person who is a respondent or potential respondent, nor were they disclosed prior to opening of offers.

(3) The offer from my firm is made in good faith and no attempt has been made to induce any firm or person to refrain from submitting an offer, or to submit an offer higher than our offer, or to submit any intentionally high or noncompetitive offer or other form of complementary offer.

(4) (INSERT NAME OF COMPANY GovConnection, Inc. dba Connection - Public Sector Solutions) its affiliates, subsidiaries, officers, directors, employees are not currently under investigation by any governmental agency and have not in the last three years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding, proposing or offering on any public contract, except as follows:

I attest that (INSERT NAME OF COMPANY GovConnection, Inc. dba Connection - Public Sector Solutions) understands and acknowledges that the above representations are material and important, and will be relied on by The School Board of Clay County, Florida, in awarding the contract for which this offer is submitted. I understand and my firm understands that any misstatement of material representations herein shall be treated as fraudulent or otherwise intentional concealment of the true facts relating to submission of offers for this contract.

CONTRACTOR NAME: GovConnection, Inc. dba Connection - Public Sector Solutions

AUTHORIZED CONTRACTOR REPRESENTATIVE SIGNATURE:

Robert Marconi
(Printed Name)

DocuSigned by:
Robert Marconi
E440AE5EDC2D4A6
(Signature)

Vice President SLED Sales
(Title)

2/4/2021 | 10:45 AM CST
(Date)

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2/4/2021 | 10:45 AM CST

Date _____

Page 44 of 387

F410AF5EDC2D4A6

Date _____

[illegible]

DocuSigned by:

Robert Marconi

F440AE5EDC2D4A6

Signature

2/4/2021 | 10:45 AM CST

Date _____

Connection References

- Company Name: University of North Florida
Contact Name and Title: Clay Maddox, Associate Director of Network and Telecommunication Services
Email: Clay.maddox@unf.edu
Telephone Number: 904-620-1305
Project: Campus wired network refresh utilizing a combination of S Series and N Series switches. Project begun 2 years ago.
- School District of Osceola County
Contact Name and Title: Shawn Woodell, Director of Technology Services
Email: Shawn.woodell@osceolaschools.net
Telephone Number: 407-343-8634 ext. 67023
Project: Campus wired network utilizing N Series. Project begun 5 years ago.
- Company Name: Santa Rosa County District Schools
Contact Name and Title: Ricky Wallace, Enterprise Network Administrator
Telephone Number: 850-983-5085 / 850-400-7400 ext. 3477
Email: wallaceR@santarosa.k12.fl.us
Project: Campus wired network utilizing N Series, now also deploying S Series as the core.

For more than a decade, Connection has been supporting the School Board of Clay County, providing a variety of IT solutions and services. We currently supply the School Board of Clay County with Chromebooks for the entire district. This included successfully shipping thousands of Chromebooks to the School Board of Clay County in a time when manufacturers are experiencing availability/stock constraints in the Chromebook environment. Jamie Stoltze (inside sales) and Jerret Simmons (outside sales) worked diligently with manufacturers and distributors to make this happen.

Jamie and Jerret bring more than 20 years of IT sales experience and have been the district's main points of contact. They have been trusted advisors during these uncertain times and are fully committed and ready to assist with remote and hybrid learning solutions to ensure that learning continues uninterrupted. This is truly a partnership that has been very successful and we want to continue to support this partnership in any way possible, for many years to come!

CONNECTION PRICING

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IMPORTANT INFORMATION

Coronavirus Notice:

Notwithstanding anything else to the contrary contained in this proposal or RFQ, Connection shall in no event be liable for delivery delays that are caused by circumstances beyond Connection's reasonable control, including without limitation, carrier delays, product unavailability, fire, acts of God or government agency, severe weather, acts of war, labor shortages, power failures or health pandemics. Furthermore, Connection shall not be liable for any global shipping delays caused by the Coronavirus outbreak. Order status can be obtained from:

<https://www.connection.com/IPA/Reporting/OrderTrackingRequest>

Connection's Remit-To address is:

GovConnection, Inc.
P.O. Box 536477
Pittsburgh, PA 15253-5906



ORDERING INFORMATION
GovConnection, Inc. DBA Connection

Please contact your account manager with any questions.

Ordering Address
GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Remittance Address
GovConnection, Inc.
Box 536477
Pittsburgh, PA 15253-5906

Please reference the Contract # on all purchase orders.

TERMS & CONDITIONS

Payment Terms:	NET 30 (subject to approved credit)
FOB Point:	DESTINATION (within Continental US)
Maximum Order Limitation:	NONE
FEIN:	52-1837891
DUNS Number:	80-967-8782
CEC:	80-068888K
Cage Code:	OGTJ3
Business Size:	LARGE
Erate Spin Number:	143026005

WARRANTY: Manufacturer's Standard Commercial Warranty

NOTE: It is the end user's responsibility to review, understand and agree to the terms of any End User License Agreement (EULA).

link on the left side of the page to print one: <https://www.govconnection.com/web/Shopping/ProofOfPurchase.htm>

Please forward your Contract or Purchase Order to:

SLEDOPS@connection.com

QUESTIONS: Call 800-800-0019

FAX: 603.683.0374



Dorado Cruz Solution Quote

SALES QUOTE

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Account Executive: Jamie Stoltze
Phone: (800) 800-0019 ext. 75520
Fax: 603-683-0882
Email: jamie.stoltze@connection.com

25140895.01

PLEASE REFER TO THE ABOVE
QUOTE # WHEN ORDERING

Date: 2/2/2021
Valid Through: 3/4/2021
Account #: 966509/k01656

Account Manager:
Phone:
Fax:
Email:

Customer Contact: Sally Difolco
Email: sara.difolco@myoneclay.net

Phone: (904) 336-9579
Fax:

QUOTE PROVIDED TO:	SHIP TO:
AB#: 966509 CLAY COUNTY SCHOOL BOARD 814 WALNUT ST GREEN COVE SPRINGS, FL 32043 (904) 284-6500	AB#: 13192327 CLAY COUNTY SCHOOL BOARD INFORMATION SERVICES 900 WALNUT ST GREEN COVE SPRINGS, FL 32043 (904) 529-4996

DELIVERY	FOB	SHIP VIA	SHIP WEIGHT	TERMS	CONTRACT ID#
5-30 Days A/R/O	Destination	UPS Ground Commercial	.00 lbs	NET 30	143026005

* Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
1	1			Dorado Cruz OC 2500 Devices 5 Years Subscription Custom SKU created for Clay County School District This quote is valid for 90 Days from the 2/10/2021 bid opening date, which supersedes the "Valid Through" date at the top of this quote. Delivery within 30 calendar days, ARO. This supersedes the delivery timeframe indicated at the top of this quote.		\$ 127,522.68	\$ 127,522.68
2							\$ -
Subtotal							\$ 127,522.68
Fee							\$ 0.00
Shipping and Handling							\$ 0.00
Tax							Exempt!
Total							\$ 127,522.68



48 Port Copper Solution Quote

SALES QUOTE

25142365.01

PLEASE REFER TO THE ABOVE
QUOTE # WHEN ORDERING

Date: 2/2/2021
Valid Through: 3/4/2021
Account #: 966509/k01656

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Account Executive: Jamie Stoltze
Phone: (800) 800-0019 ext. 75520
Fax: 603-683-0882
Email: jamie.stoltze@connection.com

Account Manager:
Phone:
Fax:
Email:

Customer Contact: Sally Difolco
Email: sara.difolco@myoneclay.net

Phone: (904) 336-9579
Fax:

QUOTE PROVIDED TO:	SHIP TO:
AB#: 966509 CLAY COUNTY SCHOOL BOARD 814 WALNUT ST GREEN COVE SPRINGS, FL 32043 (904) 284-6500	AB#: 13192327 CLAY COUNTY SCHOOL BOARD INFORMATION SERVICES 900 WALNUT ST GREEN COVE SPRINGS, FL 32043 (904) 529-4996

DELIVERY	FOB	SHIP VIA	SHIP WEIGHT	TERMS	CONTRACT ID#
5-30 Days A/R/O	Destination	UPS Ground Commercial	.00 lbs	NET 30	143026005

* Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
1	820			Dell PowerSwitch N2248PX-ON		\$ 2,853.28	\$ 2,339,689.60
2	450			Dell Networking, Transceiver, SFP, 1000BASE-SX, 850nm Wavelength, 550m Reach		\$ 53.54	\$ 24,093.00
3	50			Dell Networking, Cable, SFP28 to SFP28, 25GbE, Passive Copper Twinax Direct Attach Cable, 3 Meter		\$ 30.36	\$ 1,518.00
4	820			Dell Networking, Cable, QSFP+ to QSFP+, 40GbE Passive Copper Direct Attach Cable, 1 Meter		\$ 33.74	\$ 27,666.80
5				This quote is valid for 90 Days from the 2/10/2021 bid opening date, which supersedes the "Valid Through" date at the top of this quote. Delivery within 30 calendar days, ARO. This supersedes the delivery timeframe indicated at the top of this quote.			\$ -
Subtotal						\$	2,392,967.40
Fee						\$	0.00
Shipping and Handling						\$	0.00
Tax							Exempt!
Total						\$	2,392,967.40



Product Notes for Quote# 25142365.01

Item #	Description	Notes
	Dell PowerSwitch N2248PX-ON	Powerswitch N2248PX-ON, 48x1/2.5G, PoE 30W/60W, 4x25G, 2x40G Stacking, 1xAC PSU, IO/PS airflow, OS6 210-ASPX - 1 - Dell Hardware Limited Warranty 1 Year 828-9439 - 1 - Lifetime Limited Hardware Warranty with Basic Hardware Service Next Business Day Parts Only on Your Network Switch 828-9440 - 1 - ProSupport Next Business Day Onsite Service After Problem Diagnosis, 5 Years 828-9445 - 1 - ProSupport 7x24 HW-SW Technical Support, 5 Years 828-9461 - 1 - Thank you choosing Dell ProSupport. For tech support, visit //www.dell.com/support or call 1-800-945-3355 989-3439 - 1 - INSTALL DECLINED - Switch deployment performed by Customer or 3rd party 987-2549 - 1 - Power Supply, 1600W AC, Hot Swap, N2248PX, N3224PX, N3248PXE, MPS-1S Shelf, MPS-3S Shelf 450-AJHK - 1 - Power Cord, 125V, 15A, 10 Feet, NEMA 5-15/C13 450-AAFH - 2 - Dell EMC Networking N2200-ON Series Americas User Guide 343-BBPO - 1

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48 Port FiberCore Solution Quote

SALES QUOTE

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Account Executive: Jamie Stoltze
Phone: (800) 800-0019 ext. 75520
Fax: 603-683-0882
Email: jamie.stoltze@connection.com

Account Manager:
Phone:
Fax:
Email:

25142376.01
PLEASE REFER TO THE ABOVE
QUOTE # WHEN ORDERING
Date: 2/2/2021
Valid Through: 3/4/2021
Account #: 966509/k01656

Customer Contact: Sally Difolco
Email: sara.difolco@myoneclay.net

Phone: (904) 336-9579
Fax:

QUOTE PROVIDED TO: AB#: 966509 CLAY COUNTY SCHOOL BOARD 814 WALNUT ST GREEN COVE SPRINGS, FL 32043 (904) 284-6500	SHIP TO: AB#: 13192327 CLAY COUNTY SCHOOL BOARD INFORMATION SERVICES 900 WALNUT ST GREEN COVE SPRINGS, FL 32043 (904) 529-4996
---	---

DELIVERY	FOB	SHIP VIA	SHIP WEIGHT	TERMS	CONTRACT ID#
5-30 Days A/R/O	Destination	UPS Ground Commercial	.00 lbs	NET 30	143026005

* Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
1	60			Dell PowerSwitch S5248-ON		\$ 5,502.56	\$ 330,153.60
2	2,880			Dell Networking, Transceiver, SFP, 1000BASE-SX, 850nm Wavelength, 550m Reach		\$ 53.54	\$ 154,195.20
3	60			Dell Networking Cable, 100GbE, QSFP28 to QSFP28, Passive Copper Direct Attach, 1 Meter		\$ 71.58	\$ 4,294.80
4				This quote is valid for 90 Days from the 2/10/2021 bid opening date, which supersedes the "Valid Through" date at the top of this quote. Delivery within 30 calendar days, ARO. This supersedes the delivery timeframe indicated at the top of this quote.			\$ -
Subtotal						\$	488,643.60
Fee						\$	0.00
Shipping and Handling						\$	0.00
Tax							Exempt!
Total						\$	488,643.60



Product Notes for Quote# 25142376.01

Item #	Description	Notes
	Dell PowerSwitch S5248-ON	<p>Dell EMC S5248F-ON Switch, 48x25GbE SFP28, 4x100GbE QSFP28, 2x100GbE QSFP-DD, IO to PSU, 2xPSU, OS10 210-APEX - 1 -</p> <p>Dell EMC S52XX-ON Series User Guide 343-BBLP - 1 -</p> <p>OS10 Enterprise, S5248F-ON 634-BRUN - 1 -</p> <p>Dell Hardware Limited Warranty 1 Year 818-4856 - 1 -</p> <p>ProSupport:Next Business Day Onsite Service After Problem Diagnosis, 1 Year 818-4869 - 1 -</p> <p>ProSupport:Next Business Day Onsite Service After Problem Diagnosis, 4 Years Extended 818-4871 - 1 -</p> <p>-</p> <p>ProSupport:7x24 HW/SW Technical Support and Assistance, 5 Years 818-4891 - 1 -</p> <p>Dell Limited Hardware Warranty Extended Year(s) 975-3461 - 1 -</p> <p>Thank you choosing Dell ProSupport. For tech support, visit http://www.dell.com/support or call 1-800- 945-3355 989-3439 - 1 -</p> <p>Info 3rd Party Software Warranty provided by Vendor 997-6306 - 1 -</p> <p>On-Site Installation Declined 900-9997 - 1 -</p> <p>Dell Networking, Jumper Cord, 250V, 12A, 2 Meters, C13/C14, US 450-AASX - 1 -</p> <p>Dell Networking, Jumper Cord, 250V, 12A, 2 Meters, C13/C14, US 450-AASX - 1 -</p>



Portable Classroom Solution Quote

SALES QUOTE

25143699.01

PLEASE REFER TO THE ABOVE
QUOTE # WHEN ORDERING

Date: 2/2/2021

Valid Through: 3/4/2021

Account #: 966509/k01656

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Account Executive: Jamie Stoltze
Phone: (800) 800-0019 ext. 75520
Fax: 603-683-0882
Email: jamie.stoltze@connection.com

Account Manager:
Phone:
Fax:
Email:

Customer Contact: Sally Difolco
Email: sara.difolco@myoneclay.net

Phone: (904) 336-9579
Fax:

QUOTE PROVIDED TO: AB#: 966509 CLAY COUNTY SCHOOL BOARD 814 WALNUT ST GREEN COVE SPRINGS, FL 32043 (904) 284-6500	SHIP TO: AB#: 13192327 CLAY COUNTY SCHOOL BOARD INFORMATION SERVICES 900 WALNUT ST GREEN COVE SPRINGS, FL 32043 (904) 529-4996
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DELIVERY	FOB	SHIP VIA	SHIP WEIGHT	TERMS	CONTRACT ID#
5-30 Days A/R/O	Destination	UPS Ground Commercial	.00 lbs	NET 30	143026005

* Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
1	1,600			Del PowerSwitch N1108EP-ON		\$ 464.43	\$ 743,088.00
2	1,600			Dell Networking, Transceiver, SFP, 1000BASE-SX, 850nm Wavelength, 550m Reach		\$ 53.54	\$ 85,664.00
3				This quote is valid for 90 Days from the 2/10/2021 bid opening date, which supersedes the "Valid Through" date at the top of this quote. Delivery within 30 calendar days, ARO. This supersedes the delivery timeframe indicated at the top of this quote.			\$ -
Subtotal						\$	828,752.00
Fee						\$	0.00
Shipping and Handling						\$	0.00
Tax							Exempt!
Total						\$	828,752.00



Product Notes for Quote# 25143699.01

Item #	Description	Notes
	Del PowerSwitch N1108EP-ON	<p>Dell EMC Switch N1108EP-ON, L2, 8 ports, RJ45 PoE/PoE+, 2 ports SFP 1GbE 210-ARUK - 1 - Power Cord, 125V, 15A, 10 Feet, NEMA 5-15/C13 450-AAFH - 1 - Dell Networking N1100 Series User Guide 343-BBES - 1 - Dell Hardware Limited Warranty 1 Year 813-1269 - 1 - Lifetime Limited Warranty. Warranty Extends Until 5 Years After End Of Product Model Sales 813-1272 - 1 - ProSupport: Next Business Day Onsite Service After Problem Diagnosis, 5 Years 813-1282 - 1 - ProSupport: 7x24 HW/SW Tech Support and Assistance, 5 Years 813-1319 - 1 - Thank you choosing Dell ProSupport. For tech support, visit /www.dell.com/support or call 1-800-945-3355 989-3439 - 1 - On-Site Installation Declined 900-9997 - 1 -</p>

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Training Solution Quote

SALES QUOTE

25144615.01

 PLEASE REFER TO THE ABOVE
QUOTE # WHEN ORDERING

Date: 2/2/2021

Valid Through: 3/4/2021

Account #: 966509/k01656

 GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

 Account Executive: Jamie Stoltze
Phone: (800) 800-0019 ext. 75520
Fax: 603-683-0882
Email: jamie.stoltze@connection.com

 Account Manager:
Phone:
Fax:
Email:

 Customer Contact: Sally Difolco
Email: sara.difolco@myoneclay.net

 Phone: (904) 336-9579
Fax:

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AB#: 966509 CLAY COUNTY SCHOOL BOARD 814 WALNUT ST GREEN COVE SPRINGS, FL 32043 (904) 284-6500	AB#: 13192327 CLAY COUNTY SCHOOL BOARD INFORMATION SERVICES 900 WALNUT ST GREEN COVE SPRINGS, FL 32043 (904) 529-4996

DELIVERY	FOB	SHIP VIA	SHIP WEIGHT	TERMS	CONTRACT ID#
5-30 Days A/R/O	Destination	UPS Ground Commercial	.00 lbs	NET 30	143026005

* Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
1	1			Education Services PowerSwitch Campus Implementation and Administration ILT 5Day Expire1YR		\$ 1,431.50	\$ 1,431.50
2	1			Education Services PowerSwitch Data Center Implementation and Administration ILT 5Day Expire1YR		\$ 1,431.50	\$ 1,431.50
3				This quote is valid for 90 Days from the 2/10/2021 bid opening date, which supersedes the "Valid Through" date at the top of this quote. Delivery within 30 calendar days, ARO. This supersedes the delivery timeframe indicated at the top of this quote.			\$ -
Subtotal							\$ 2,863.00
Fee							\$ 0.00
Shipping and Handling							\$ 0.00
Tax							Exempt!
Total							\$ 2,863.00

WARRANTY AND SPECIFICATION DATA SHEETS

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Dell EMC PowerSwitch Data Center Implementation and Administration

Course Description

Course Duration

40 hours

Overview

The Dell EMC PowerSwitch Data Center Implementation and Administration course is part of the certification training path leading to Dell EMC Certified Specialist, Networking. This course is On Demand with hands-on activities.

Audience

This course is intended for professionals those who configure, manage, and troubleshoot Dell EMC Data Center Networking products. This course enables students to implement Dell EMC networking solutions into the data center. It focuses on OS10 and S-Series switch features and functionality.

Prerequisite Knowledge/Skills

The pre-requisite for this course is that, the student must have completed the Associate course -Dell EMC PowerSwitch Concepts and Features.

Course Objectives

Upon successful completion of this course, participants should be able to:

- Describe networking technologies and data flows found in the data center environment.
- Perform basic switch setup tasks.
- Describe, configure, and troubleshoot VLANs.
- Explain the importance of Spanning Tree Protocol (STP), and then configure, verify, and troubleshoot the feature.
- Describe static and dynamic Link Aggregation Groups (LAG). Configure and troubleshoot port channel configuration issues.
- Configure discovery protocols and interpret Link Layer Discovery Protocol (LLDP) output.
- Demonstrate familiarity with IP subnetting and configure static routes.
- Explain, Configure, and validate Open Shortest Path First (OSPF) routing.
- Explain, configure, and validate Border Gateway Protocol (BGP) and Equal-cost multi-path routing (ECMP).
- Describe, configure, and validate Virtual Link Trunking (VLT).
- Configure and validate Virtual Router Redundancy Protocol (VRRP) and list use cases.
- Configure uplink failure detection and explain what it is used for.
- Implement Policy based routing (PBR).
- Configure and validate Virtual Routing and Forwarding (VRF).

Support Contact [Education Services](#)

DELL EMC Corporation
Hopkinton
Massachusetts
01748-9103
1-508-435-1000
In North America
1-866-464-7381



Dell EMC PowerSwitch Data Center Implementation and Administration

Course Description

Course Duration
40 hours

- Describe and configure security features including Access Control List (ACL), Port Security, and Authentication, Authorization, and Accounting (AAA).
- Explain the need for Quality of Service (QoS) and configure for a data center environment.
- Configure a switch to function as a Dynamic Host Configuration Protocol (DHCP) server or relay agent. Differentiate between Internet Group Management Protocol (IGMP) and Protocol-Independent Multicast PIM and configure into an existing multicast environment.

Course Outline

The content of this course is designed to support the course objectives.

- Data Center Networking Overview
- Basic Switch Configuration
- Virtual LANs
- Link Aggregation Groups
- Spanning Tree Protocols and Discovery Protocols
- Border Gateway Protocol
- Virtual Router Redundancy Protocol
- Basic Routing
- Open Shortest Path First - OSPF
- Virtual Link Trunking
- Uplink Failure Detection
- Policy-Based Routing
- Virtual Routing and Forwarding
- Security

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In addition to lecture and demonstrations, this course includes labs designed to allow practical experience for the participant.

Course Delivery Modes and Product Version Information

Refer to the **Product Version Description** document for a list of Delivery Modes and product versions covered by this course.



Dell EMC PowerSwitch Data Center Implementation and Administration

Course Description

Course Duration

40 hours

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Dell EMC PowerSwitch Campus Implementation and Administration

Course Description

Course Duration

40 hours

Overview

This Instructor Led course is designed to instruct the learner on various topics related to the theory, configuration, and troubleshooting of layer 2 and layer 3 protocols typically found in a Campus networking environment. The theory learned in lecture will be put to practical application with hands-on labs utilizing Dell EMC N-Series switches.

Audience

This course is intended for professionals those who configure, manage, and troubleshoot Dell EMC Campus Networking Products.

Prerequisite Knowledge/Skills

The pre-requisite for this course is that, the student must have completed the Associate course -Dell EMC PowerSwitch Concepts and Features

Course Objectives

Upon successful completion of this course, participants should be able to:

- Describe the Dell EMC Campus Portfolio
- Describe networking technologies and data flows found in the campus environment.
- Perform basic switch setup tasks.
- Describe, configure, and troubleshoot VLANs.
- Explain the importance of Spanning Tree Protocol (STP), and then configure, verify, and troubleshoot the feature.
- Describe static and dynamic Link Aggregation Groups (LAG). Configure and troubleshoot LAG configuration mismatch
- Describe the components that makeup an MLAG and Configure and validate MLAG configuration.
- Describe the characteristics of the discovery protocols supported by the N-Series switch and use cases.
- Describe and configure security features including Access Control List (ACL), Port Security, and Authentication, Authorization, and Accounting (AAA) Security
- Configure PoE on a switch port and determine the cause for an IP Phone not powering on. Provide examples common POE devices.
- Explain the need for Quality of Service (QoS), Identify the characteristics of QoS and configure QoS on N-Series switches.

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Dell EMC PowerSwitch Campus Implementation and Administration

Course Description

Course Duration

40 hours

- Describe the basic operation of VOIP and identify the configuration requirements to support VOIP devices
- Identify the N-Series pre-defined VOIP policy and manipulate Voice VLAN to achieve desired quality of service for voice traffic
- Describe the basic operation DHCP and DHCP Relay. Configure DHCP using a N-Series switch and identify the options to secure DHCP from attacks.
- Describe the basic operation of VRRP and identify the components of VRRP
- Configure and Validate VRRP configurations
- Configure IPv4 on an interface
- Demonstrate familiarity with IP subnetting and configure static routes. Compare static routing with dynamic routing.
- Troubleshoot a problem using ARP table and Traceroute commands
- Describe the basic operation of policy based routing. Configure and Validate PBR configurations
- Identify PBR use cases
- Describe the concepts relating to IP Multicast technology and identify the steps required to configure multicasting
- Compare IGMP and PIM use cases
- Define IPv6 address types, EUI64 and ipv6 auto configuration
- Describe stacking and its benefits
- Describe the topology options (cascade vs ring), Roles (Master, Standby, Member) and hardware used for connectivity between chassis.

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Course Outline

The content of this course is designed to support the course objectives.

- Campus Networking Overview
 - Define Campus Networking
 - Campus Networking Technologies
 - Campus Topologies
- Campus Networking Overview
 - Boot Process
 - Mgmt IP and Firmware
 - Standalone vs stack



Dell EMC PowerSwitch Campus Implementation and Administration

Course Description

Course Duration

40 hours

- Virtual LAN (VLAN)
 - VLAN Overview
 - VLAN Tagging, Switchport modes, Switch Tag Filtering
 - Default VLAN, VLAN Database, VLAN Interfaces and Configurable VLAN Range
 - Configuration Validation and Troubleshooting VLANs
 - Private VLANs
 - Use cases
 - Routed VLANs
- Spanning-Tree Protocol
 - STP Basics
 - RSTP protocol
 - MSTP protocol
 - RSTP-PV Protocol
 - STP Protection
 - Troubleshooting
- Link Aggregation Groups (LAGs)
 - Overview
 - Operation of LAGs
 - Static LAG
 - Link Aggregation Control Protocol (LACP)
 - Interaction with STP
 - Switch to Server LAG
- MLAG (Multi-chassis Link Aggregation)
 - Overview
 - Components
 - Peer Link and Peers
 - Limitations of MLAG
 - Firmware Updates
 - Configuration, Validation and Troubleshooting
- Discovery Protocols
 - Discover Protocols Overview
 - Packet info (text fields in the frame), with visual examples
 - ISDP, CDP and LLDP
 - N-Series run ISDP
- Security
 - Access Control Lists
 - Port Security
 - AAA Security

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Dell EMC PowerSwitch Campus Implementation and Administration

Course Description

Course Duration

40 hours

- Power Over Ethernet (PoE)
 - Overview
 - Example POE devices
 - Power Standards, Class of device and power requirements
 - Static vs Dynamic power budget
 - PoE Limits per switch model and port number
 - Configuring PoE on Campus Switches
 - Validation using show commands
 - Determine the cause for an IP Phone not powering on
 - Measure the power output for a given interface and/or the entire switch
- Quality of Service (QoS)
 - QoS Overview
 - Classification
 - Queuing
 - Shaping
 - Policing
 - Congestion
 - Protocols
- Voice Over IP (VOIP)
 - VOIP Overview
 - N-Series predefined policy
 - VLAN support
 - LLDP-MED
 - dotp and diffserv
 - ISDP/CDP in Cisco phone configs
- DHCP
 - DHCP Overview
 - DHCP protocol
 - DHCP Server Options (supported and not supported)
 - DHCP Server
 - DHCP Helper
 - DHCP L2 relay, snooping
- VRRP
 - VRRP Overview
 - Priority
 - Master vs slave
 - Staggering per VLAN
 - Object tracking

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Dell EMC PowerSwitch Campus Implementation and Administration

Course Description

Course Duration

40 hours

- Addresses and uses (multicast, VIP)
 - Pre-empt vs no pre-empt
- Routing
 - Route Basics
 - Static Routing
 - OSPF
 - BGP
- Policy based routing (PBR)
 - Overview of PBR
 - Working of PBR
 - Examples for Traffic Isolation, Server Priority and VLAN Redirection
 - Configuring, Validation and Troubleshooting PBR
- Multicast
 - Overview
 - IGMP Query/Snooping (within network)
 - PIM (routing multicast)
- IPv6
 - IPv6 Addressing
 - Scopes
 - ICMP
- Stacking
 - Need for stacking
 - Topology options (cascade vs ring)
 - Roles (Master, Standby, Member)
 - Hardware used for connectivity between chassis
 - Setting member priority
 - General Stacking guidelines
 - User port vs. stack modules

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In addition to lecture and demonstrations, this course includes labs designed to allow practical experience for the participant.

Course Delivery Modes and Product Version Information

Refer to the **Product Version Description** document for a list of Delivery Modes and product versions covered by this course.

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Dell EMC PowerSwitch Campus Implementation and Administration

Course Description

Course Duration

40 hours

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CONNECTION QUALIFICATIONS AND CAPABILITIES

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Executive Summary

Connection® Public Sector Solutions is a K–12 Education market leader. Our contract portfolio includes hundreds of school districts nationwide that have come to recognize and rely upon our demonstrated excellence of service and close affinity for the needs of the K–12 education information technology market.

Founded in 1982, Connection is a Fortune 1000 company that currently employs 2,500 people and has revenues of \$3 billion. Our Public Sector team's philosophy is to offer a "best value" solution with a focus on public institutional customers. We have in-house specialists dedicated to understanding how to serve the public and education marketplace, by providing technology products and solutions with award-winning service. Connection helps customers solve the key business challenges inherent in any IT project by:

- Understanding the core problem
- Identifying the best-fit solution for the customer
- Delivering services customized to the customer's unique requirements
- Validating that true knowledge transfer takes place for the customer to maintain self-sufficiency
- Layering in maintenance and support to extend the lifecycle and reliability of the solution
- Ensuring that customers derive the maximum value from their IT technology investments

Connection works closely with IT, academic, and administrative departments on website purchasing development, campus integration standards, marketing plans, and streamlining purchasing procedures. Connection offers robust product lines, expert marketing, and maintains an award-winning reputation for comprehensive service.

Connection has strong relationships with more than 1,600 manufacturers, including original equipment manufacturers (OEMs) Hewlett Packard Enterprise, HP Inc., Lenovo, Dell EMC, Samsung, Acer, IBM, Panasonic, Kingston Technologies, Tripp Lite, Belkin, Targus, and numerous others. Our partner alliances are leveraged through our multiple successful contracts. These relationships, coupled with best commercial practices for delivery, ensure that we will be able to meet any stringent delivery requirements of our customers.

Connection has a 99% ship rate and will ship most in stock items the same day the order is received. We offer customers a broad range of delivery options ranging from standard overnight and second-day delivery to ground, time-definite, and truckload services. Connection uses standard small package and LTL carriers such as UPS, FedEx, and Pitt-Ohio to deliver shipments. Most orders shipped ground are at no charge and would be routed "Ground Best Way" via these or other carriers. Connection also arranges specialized transportation services such as inside delivery, package removal, and product setup.

Connection has attained industry leadership by adhering tenaciously to a high standard of quality—in our people, products, partnerships, and technology. Despite our continued growth, we have never lost sight of the core of our success—**customer satisfaction**.

Company History

In recent years, we have grown into a Fortune 1000 company, with annual revenues of \$3 billion. Today, our 2,500 employees work in three offices in New Hampshire, as well as sites in Connecticut, Florida, Illinois, Massachusetts, Maryland, New Jersey, Pennsylvania, South Dakota, and in our full service, ISO 9001:2015-certified Technology Integration and Distribution Center (TIDC) in Wilmington, Ohio.



Notable events in our history include:

- | | |
|---|--|
| <p>1982 Company founded as "PC Connection."</p> <p>1987 Named to the <i>Inc.</i> 500.</p> <p>1993 GovConnection incorporated as ComTeq Federal, Inc.</p> <p>1998 PC Connection opened its new corporate headquarters in Merrimack, NH.</p> <p>1999 PC Connection purchased ComTeq Federal, a Maryland-based company that had successfully served the expansive and growing computing needs of federal government agencies since 1993.</p> <p>2001 ComTeq Federal re-christened GovConnection, Inc., and now handles all government and education customers.</p> <p>2002 PC Connection purchased MoreDirect, a company providing medium-to-large organizations with a comprehensive, Web-based eProcurement solution.</p> <p>2005 PC Connection purchased the business and selected assets of Amherst Technologies, Inc., a New Hampshire-based company.</p> <p>2009 PC Connection opened a new GovConnection sales office in North Sioux City, South Dakota, expanding its reach to serve government and education accounts.</p> | <p>2011 PC Connection acquired ValCom Technology, a Chicago-based company providing technology services and delivering infrastructure management and on-site managed services utilizing proprietary cloud-based IT service management software, WebSPOC™.</p> <p>2013 PC Connection opened another new GovConnection sales office in Shelton, Connecticut, expanding our reach to serve even more government and education accounts.</p> <p>2013 PC Connection introduced the Cloud Solutions Practice, increasing its services expertise to cover 8 distinct IT practice areas.</p> <p>2015 GovConnection opened a new 268,000 square-foot TIDC in Wilmington, Ohio.</p> <p>2016 PC Connection opened new GovConnection sales office in Boca Raton, Florida.</p> <p>2016 PC Connection opened new GovConnection sales office in Wilmington, Ohio.</p> <p>2016 PC Connection acquired Softmart.</p> <p>2016 PC Connection acquired GlobalServe.</p> <p>2016 Announces corporate rebranding. New "Connection" brand unites all subsidiaries (PC Connection, GovConnection, MoreDirect, and Softmart) under one clear, concise, and powerful brand name. NASDAQ stock ticker changes from PCCC to CNXN.</p> |
|---|--|

Ever-changing technology will continue to shape the way we work, communicate, and manage our lives. As technology marches forward, our company will continue to evolve to respond to our customers' needs, from design through deployment.

Commitment to K-12 Institutions

Connection has worked extensively to offer coverage specific to the verticals that encompass the SLED market, mainly the kindergarten through 12th grade education (K-12), higher education, and state and local government markets. This includes providing all account managers with a specific vertical that they focus on, allowing them to become subject matter experts, and able to be a trusted advisor to our customers. We have also hired a vertical alliance manager (VAM) for each of these verticals. These vertical leads are responsible for the creation and implementation of growth strategies for their assigned market. They will identify strengths and opportunities to support long-term growth and sustainability. Each VAM has extensive experience with the vertical they support, and they use this experience to work with emerging technology vendors, to make sure Connection is offering a complete solution for that vertical. This includes investigating and offering niche products for that vertical, and new and emerging technologies. Adding to their expertise and industry experience, our VAM's also participate in ongoing training, seminars, and customer meetings to ensure they are aware of their customers' needs and challenges, which they pass along to our account managers.

For the K-12 sector, Connection has grown our supporting team considerably. This included adding Corey Petersen as the vertical sales lead, and Pam Aulakh as the K-12 VAM. As a VAM, Pam is your K-12 Education Strategist and is available to work your team to identify strengths and opportunities to support long-term growth and sustainability. As a former educator and technology leader in a top tier K-12 school district, she is uniquely positioned to understand the culture as well as the challenges that are specific the K-12 market.



While not solely dedicated to K-12, Connection has also added two Microsoft Innovative Educators (MIE), Cindy Daniels and Nicole Caldwell. Cindy and Nicole use their 30 years combined experience as K-12 educators to focus on providing professional development and support surrounding Microsoft solutions. With the addition of our MIE's, Connection is now a Microsoft Global training partner and is proud to be the first reseller to be certified through Microsoft's new program that focused on Professional Development. Connection has invested in a team of Microsoft Professional Development strategists and developed partnerships with Certified Google Cloud partners. We can support your staff with professional learning on platforms such as M365 and GSuite.

E-Rate Strategy

As a Category 2 Internal Connections Service Provider, Connection® Public Sector Solutions has been involved with many strategic projects for E-Rate applicants. Remote learning and networking infrastructure are becoming a must have in these changing times. Our E-Rate customers have relied on Connection to provide a complete turnkey solution around internal connections to include networking, wireless, cabling, implementation, and support.

Connection has more than 540 engineering, services, and technical staff to design, implement, and manage the most complex of networking designs. We can support multiple manufacturers and software publishers, including Aruba, Cisco, Palo Alto, Meraki, and more. We can augment your IT staff or take complete control of the project from design to outsourced management of the networking platform.

Historically, we have done large-scale integration projects to include complex wireless network designs and implementations. We have designed multi-site Layer 2 and Layer 3 switching technologies. We have successfully done multi-site deployments that include structured CAT 5+ and CAT 6 cabling infrastructure, fiber backbone design, and implementation. Connection has also successfully partnered with 3rd party partners that can provide an extra layer of design and support like point-to-point wireless mesh technologies. In addition, we employ several Certified Security Engineers to help design safe, secure firewall implementations and remote access networks that will support your remote learning environments.



Company Profile

Connection is a Fortune 1000 Global Solutions Provider that connects people with technology to enhance growth, elevate productivity, and empower innovation.

The Connection brand includes Connection® Business Solutions, Connection® Enterprise Solutions, and Connection® Public Sector Solutions, which provide customer-centric IT solutions and services for small- to medium-sized businesses, enterprises, and public sector markets, respectively.

Our Story

When Patricia Gallup and David Hall founded this company 39 years ago, the personal computer was a revolutionary idea they knew would change the world. They were right.

Since that day back in 1982, technology has advanced in leaps and bounds. And we've been there all along, helping people connect with innovative technologies—from the PC to the latest cloud services—in new and exciting ways.

Establishing a reputation as a pioneer in the industry early on, our experts set the standard for the levels of service and support customers expect in the marketplace today. We became known as an innovator and service leader by introducing toll-free technical support before, during, and after the sale. Our team was constantly on the lookout for services that would differentiate the company from the competition and offer customers a higher level of comfort and convenience. Today, we are a Fortune 1000 company with annual revenues topping \$3 billion. We've come a long way—and we haven't stopped yet.

A Trusted Technology Advisor

Twice recognized by Forbes as one of "America's Most Trustworthy Companies," our mission is to provide customers with the expert guidance, state-of-the-art tools, and exceptional service to solve their technology challenges. Today, we serve our customers through our staff of highly trained Account Managers, our team of on-staff experts, and our efficient procurement websites. A collaborative approach to the design, deployment, and support of technology has fueled Connection's growth and earned us the reputation of trusted advisor to our customers.

Solve Your Toughest IT Challenges with Expertise You Can Count On

THE TEAM	THE EXPERTISE	THE BUYING POWER
2500+ Employees	44,000 Hours of training annually	1600+ Technology partners
765+ Account managers	2500+ Professional certifications	425,000 IT products available
7 Years Average tenure	Hundreds of training hours per engineer every year	225,000+ Custom configurations completed every year and growing







Technical Expertise

Offering nationwide service coverage, access to more than 425,000 products, and in-house teams of certified technical experts, project managers, and engineers, Connection continues to expand its capabilities to meet evolving customer needs. From virtualization and cloud computing to mobility and security solutions, the Company pushes the boundaries of information technology to provide the performance, value, and efficiency customers need to achieve better business outcomes.

Connection delivers custom-configured computer systems from an ISO 9001:2015 certified technical configuration lab at our Technology Integration and Distribution Center (TIDC) in Wilmington, Ohio. In addition, the Company maintains more than 2,500 technical certifications to ensure that we can solve the most complex issues of our customer.

Who is Connection?

- We are a financially stable, Fortune 1000 company.
- We offer complete solutions and services designed to improve operations and increase the value of IT.
- We employ the most highly trained, experienced IT professionals in the industry.
- We are dedicated to exceptional customer service.
- We offer global procurement in 174 countries with over 500 suppliers, allowing us to provide IT service management that's unmatched in our industry

Company Fast Facts

- Founded: 1982
- President, Connection Public Sector Solutions, Robert Howard
- Corporate headquarters: Merrimack, NH
- Locations: Merrimack, Keene and Portsmouth, NH; Shelton, CT; Boca Raton, FL; Schaumburg, IL; Wilmington, OH; Marlborough, MA; Rockville, MD; Englewood Cliffs, NJ; Exton, PA; and Dakota Dunes, SD
- Annual revenue: \$3 billion (2020)
- NASDAQ listing: CNXN

Why Choose Connection?

Connection delivers value to our customers through a combination of depth of experience, savings, and outstanding service. We are committed to the highest standards of quality in our people, products, partnerships, and technology to ensure we continue to deliver on the reason for our success—customer satisfaction. When you partner with Connection you will receive:



- **Contract Expertise**—Connection is named on many of the contracts you may use today. We'll leverage your contract pricing and offer competitive pricing for off-contract items.
- **Technology Solutions**—Connection transforms technology, turning trusted brands into complete IT solutions by adding a unique combination of IT services, expertise, and support.
- **Dedicated Account Teams**—Connection employs the industry's most tenured sales force and understands your environment and the external forces affecting it.
- **Team of Experts**—Connection's team of experts can support the assessment, design, implementation, and management of all your IT projects.
- **Software Licensing**—Connection's experienced licensing team is ready to help you find licensing programs that will stretch your software budget and protect you from liability.
- **Technology Certifications**—Connection holds premier certifications with top vendors that allow us to offer in-demand products and expert technical service and support.
- **Product Authorizations**—Connection holds authorizations with top OEM partners, keeping a pulse on advances in technology and enabling us to offer the latest products.
- **Availability**—Connection has priority access to the biggest IT brands in the industry, granting us the capability to maximize product availability.
- **Rapid Response**—Within hours of an order, we can have items picked, configured, packed, and in-flight to any nationwide location—well past typical cut-off times—for next-day delivery.
- **Custom Configuration**—Connection technicians can perform a broad range of configuration services at our ISO 9001 certified Technology Integration and Distribution Center (TIDC) and deliver your items the next business day.
- **Support Throughout the IT Lifecycle**—Connection offers services that include IT Service Management, IT Staffing Solutions, and customizable Technology Deployment Solutions.
- **Efficient Procurement Tools**—Connection's website offers an efficient procurement channel with benefits that include purchasing authorization control, the ability to connect eProcurement systems, ERPs and marketplaces, and much more.

10 Need-to-Know Facts About Connection® Public Sector Solutions

1. We invest in our people to provide the best service and expertise in the industry.
2. Every one of our 540 technical staff and engineers is certified. They hold over 2,500 certification types.
3. A relationship with Connection gives you access to people who are truly the best in the business.
4. We craft the best solution for our customers—we don't push brands or products.
5. Customers are 'assigned' to our reps; they aren't put into a rotating sales pool.
6. We solve IT every day, through thousands of customer conversations and put our solutions to work for you.
7. Our company is built on great people who care. Many have been with us for more than 25 years.
8. We hold an extensive number of contracts to provide federal, state, and local government the best selection and pricing.
9. We have developed an extremely efficient—inside led, outside support—model that accelerates benefits for our customers.
10. We offer an entire suite of IT services and solutions that can be customized to help you maximize IT value in every project.



Technology Solutions

Connection transforms technology, turning trusted brands into complete IT solutions by adding a unique combination of personal service, in-depth expertise and customized support.

IT Solutions

Our organization is well positioned to help you advance your IT strategies. We help our customers solve complex IT challenges across technology focus areas like cloud computing, data center services, lifecycle solutions, mobility services, network optimization, security services, software solutions, and storage optimization.



Solutions Center

Visit our Solutions Center at www.connection.com/solutions-ps to learn more about the many solutions we offer, gather expert advice and access a variety of resources to ensure your IT success.

IT Services

You will encounter key challenges with every IT project, but you don't have to solve them alone. Our Professional Services Team has the expertise to assess your situation, help you navigate past any IT obstacles, and chart a course to a solution. We work with you to identify the problem and design and implement a budget-conscious plan of action.

We organize our services offerings into these practices:

PRACTICE	IT SERVICES FOCUSED ON:
Data Center	Create a more efficient infrastructure with converged and hyper-converged infrastructure, private cloud, and software-defined methodologies.
IT Security	Protect your organization with solutions and services to counteract increased risk proliferation.
End-User Computing and Mobility	Deliver the mobile experience that today's technology users require.
Networking and Collaboration	Optimize connectivity, maximize bandwidth, and enable better collaboration.
Microsoft Software	Give users the tools they need to stay productive by migrating to new platforms or upgrading to new versions.
IT Lifecycle	Find services extending from staging and configuration through deployment and asset disposal.
Digital Signage	Improve your communication strategy with unique and powerful communication tools.

Expertise You Can Trust

Each practice area is staffed by practice leaders, systems engineers, and a program management office. Within each practice, we can help you with the assessment, design, implementation, and management of IT solutions for your environment.

Our Services Team adheres to an industry best-practice ADIM (Assess, Design, Implement, and Manage) methodology to ensure quality in service delivery. Each ADIM phase leads logically to the next, resulting in a well-managed, efficient, and productive solution.

Our in-house experts focus on delivering best-practice results and identifying emerging solution offerings. This allows you to consistently benefit as new technologies mature into mainstream adoption.



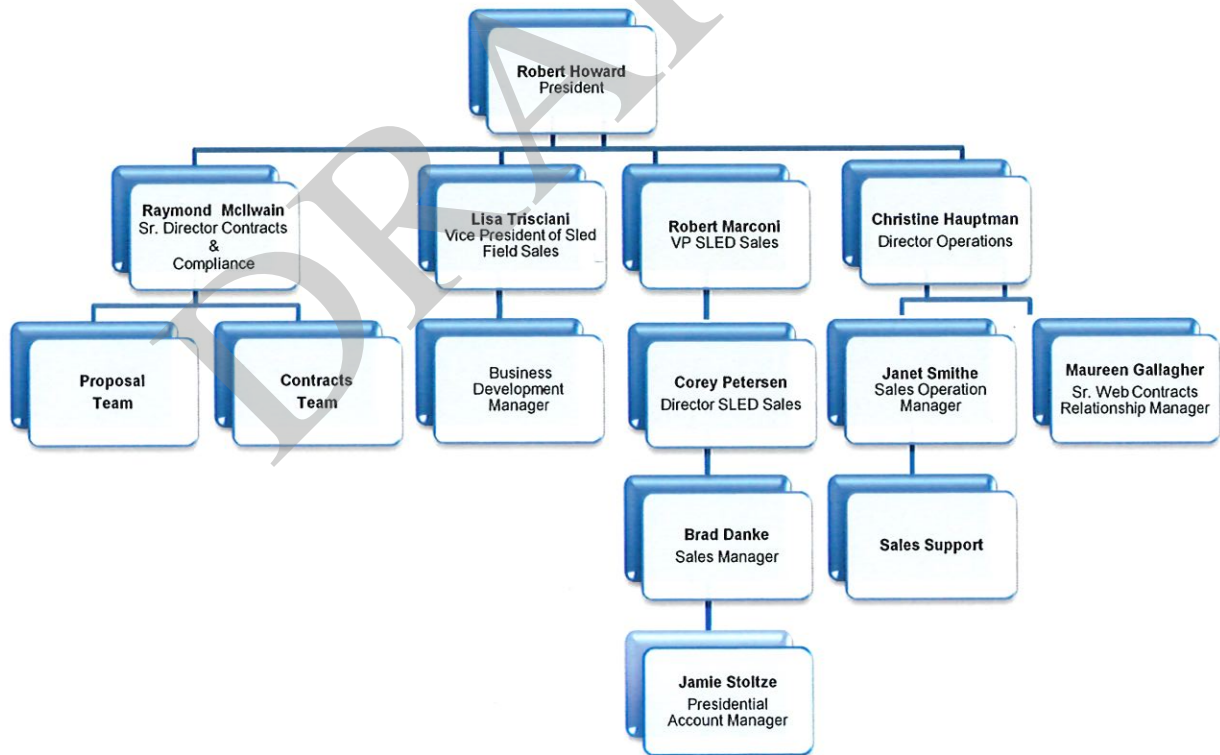
Visit our Services portal at www.connection.com/ps to learn more about our full line of IT services to maintain your infrastructure throughout the technology lifecycle, as well as customizable professional services to support the unique needs of your organization every step of the way.

Dedicated Account Team

Connection® Public Sector Solutions employs the industry's most tenured sales force. We understand your environment and the external forces that affect you. Using that information, we create customer-centered solutions to match your needs and budget.

Connection builds strong relationships with customers by providing them with primary and secondary points of contacts; these familiar voices appreciate the unique needs of public sector IT decision makers. Your dedicated Account Manager and Sales Manager work directly with a team of experts to help with the assessment, planning, design, and implementation of your IT projects, daily transactional purchases, and management of your applicable contract purchasing vehicles.

As part of our partnership commitment, we have assembled a dedicated team to meet all the School Board of Clay County's needs. Led by Jamie Stoltze and Brad Danke, this team is backed by the full support of the entire Connection® Public Sector Solutions executive team and will ensure that your organization receives the resources to fully support your needs.



Contract Expertise

Connection® Public Sector Solutions has partnered with cooperatives that have national, regional, and local reach. We support the smallest memberships with the same care as we do the largest memberships. Some of the cooperatives we work with include:

- **E&I**, a cooperative purchasing organization established for public agencies across the United States, with the specific purpose of reducing procurement costs by leveraging group volume
- **OMNIA**, a cooperative purchasing organization established for public agencies across the United States, with the specific purpose of reducing procurement costs by leveraging group volume
- **Sourcewell**, a national K–12 and municipal cooperative with members across the nation
- **NCPA**, a national K–12 and municipal cooperative with members across the nation
- **Massachusetts Higher Education Consortium (MHEC)** is available to not for profit public and private institutions of higher education, municipalities including elementary and secondary schools, technical, vocational, and charter schools, and other educational organizations throughout New England
- **NASPO Cooperative Purchasing Organization**, Connection® Public Sector Solutions is a named reseller for a number of manufacturers
- **Connection® Public Sector Solutions also holds Federal GSA and SEWP contracts** as well as being named an authorized reseller on a number of manufacturers' Federal contracts

This is only a partial listing of our contracts. Visit www.connection.com/ps and navigate to the Higher Education section of the site to access a complete listing.

National Contracts

 **E&I Cooperative Services®**
CNR-01483, Computer Equipment and Related Hardware, Software, Services and Support

E&I Professional Services
CNR-01350, IT Managed Integration Services and Staff Augmentation; Labor Categories and Tasks

 **OMNIA Partners**
R160202, Full Catalog

 **Sourcewell**
RFP#081419-GVC, Full Catalog

 **NCPA: National Cooperative Purchasing Alliance**
NCPA01-44, Full Catalog

 **Intalere**
(Amerinet) Healthcare, VH10917, Full Catalog

 **Premiere**
PP-IT-164, Full Catalog

 **TIPS**
(The Interlocal Purchasing System), 200105, Full Catalog

 **Vizient**
(Novation), IT-0033, Full Catalog

Website and eProcurement

Your Connection® Public Sector Solutions Account Manager, along with our B2B website, can help you streamline your IT purchasing. Our B2B website helps you standardize your purchasing practices, control unauthorized spending, reduce paperwork, and increase productivity. At the same time, your Account Manager is available to answer any questions you have and provide dedicated attention. Our B2B website offers an efficient procurement channel with benefits that include:



Limit fragmented IT spending and pool your buying power

- Empower administrators in your organization to set up approval policies
- Limit purchases to regulated standards with custom catalogs
- Search order history by purchase order, order number, date range, and more

Access product information quickly

- Get technical specs on over 300,000 products
- Browse image galleries on hundreds of products
- Read and write customer reviews on thousands of products

Reduce procurement time

- Route orders electronically for faster administrative approval
- Create companywide or personal QuickLists for simplified repeat purchases
- Search by item number, manufacturer part number, and keywords
- Use dynamic search refinements by product category

Choose flexible payment options and special programs

- Pay online quickly via P-Card or credit card
- Bill orders to your Net Terms Account
- Obtain estimated leasing costs on select items

Customize your experience

- Highlight product standards with customized home page merchandising
- Custom catalogs and unique pricing are available
- Co-branding and special programs are available
- Create employee/faculty/student stores that offer savings on electronics like PCs, printers, cameras, HDTVs, iPods, and more

Do more with eProcurement

- Our site integrates with many procurement systems and third-party e-Commerce solutions
- Seamlessly connect internal eProcurement systems, ERPs, or marketplaces to eliminate the cost and time associated with supporting multiple internal and external systems, including: Ariba, Coupa, Elcom, Epicor, ePlus, ExpenseWatch.com, Infor, Ketera, Mercury Commerce, Oracle, PeopleSoft, Perfect Commerce, PurchasingNet, Qvalent, ReQlogic, SAP, SciQuest, and Unimarket

Partner with Us

When you are faced with opportunities and challenges, it's important to have a reliable IT partner on your side. We are confident that your partnership with Connection® Public Sector Solutions will deliver you value through a combination of depth of experience, savings, and outstanding service.

Take a closer look at Connection and you'll see that everything we do revolves around making it easier for you to evaluate, design, purchase, implement, and maintain complete IT solutions that enable you to better fulfill your mission. Not only are we named on the contracts you use most, but we have the technology solutions, dedicated account teams, on-staff experts, product authorizations, IT services and efficient procurement tools you need to take care of everything with a single phone call.

The IT marketplace is full of companies who simply claim to be different. We prefer to prove it, day in and day out. Choose Connection and we'll prove it to you. We are committed to the highest standards of quality in our people, products, partnerships, and technology, to ensure we continue to deliver on the reason for our success—customer satisfaction.

Why Connection® Public Sector Solutions?

- We are a financially stable, Fortune 1000 company.
- We offer complete solutions and services designed to improve operations and increase the value of IT.
- We employ the most highly trained, experienced IT professionals in the industry.
- We strive to understand your needs and to create solutions that adhere to your requirements and budget.
- We serve as a trusted extension of your IT staff.
- We are relentless in our commitment to exceeding your expectations.

1.800.800.0019

www.connection.com/ps



Certificate Of Completion

Envelope Id: BB1DEAE5835D4735991447B5370C9869
 Subject: Please DocuSign: Connection Response VS3.pdf
 Who is the envelope being sent to: Yourself
 Source Envelope:
 Document Pages: 56
 Certificate Pages: 4
 AutoNav: Enabled
 Envelopeld Stamping: Enabled
 Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Status: Completed
 Envelope Originator:
 Meghan Bent
 730 Milford Drive
 Merrimack, NH 03054
 meghan.bent@connection.com
 IP Address: 73.60.222.131

Record Tracking

Status: Original
 2/4/2021 11:38:39 AM
 Holder: Meghan Bent
 meghan.bent@connection.com
 Location: DocuSign

Signer Events

Robert Marconi
 bob.marconi@connection.com
 VP
 Connection
 Security Level: Email, Account Authentication
 (None)

Signature

DocuSigned by:

 F40AE5EDC2D4A6...
 Signature Adoption: Pre-selected Style
 Using IP Address: 65.199.155.93

Timestamp

Sent: 2/4/2021 11:42:18 AM
 Viewed: 2/4/2021 11:45:23 AM
 Signed: 2/4/2021 11:45:48 AM

Electronic Record and Signature Disclosure:
 Accepted: 3/27/2020 10:27:26 AM
 ID: 03892ba8-7483-4e0a-9fcf-5ccb4676f93e

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent	Hashed/Encrypted	2/4/2021 11:42:18 AM
Certified Delivered	Security Checked	2/4/2021 11:45:23 AM
Signing Complete	Security Checked	2/4/2021 11:45:48 AM
Completed	Security Checked	2/4/2021 11:45:48 AM

Payment Events

Status

Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, PC Connection, Inc. (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

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If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact PC Connection, Inc.:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: Michelle.Buckland@connection.com

To advise PC Connection, Inc. of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at lesmary.ebert@connection.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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To request paper copies from PC Connection, Inc.

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to Michelle.Buckland@connection.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with PC Connection, Inc.

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to Michelle.Buckland@connection.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

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To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

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- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify PC Connection, Inc. as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by PC Connection, Inc. during the course of your relationship with PC Connection, Inc..



Proposal for

Clay County School District

PCS Response to:

20-MI-89 2021
Switching



February 2nd, 2021

Clay County School District
Ref: 20-MI-89 2021 Switching

Dear Mr. Caren,

PC Solutions (PCS) is a leading provider of technology services to educational institutions, government agencies, and businesses. On behalf of PC Solutions & Integration, Inc. "PCS" and Aruba Networks, Inc. "Aruba," we are pleased to offer the following response.

PC Solutions was founded in 1995 as a provider of IT equipment and has become one of the largest networking firms in the SE United States. For more than 26 years, we have successfully provided information technology services and solutions to Florida, Georgia, Alabama academic institutions, state & local government agencies, and commercial businesses. PC Solutions enjoys a national reputation for precise technical design and proven performance.

Our SPIN# is 143035405.

PC Solutions retains highly skilled certified professional staff including Systems Engineers, Wireless Engineers (Wireless, voice, data), and Certified Network Experts. Our in-house engineers have certifications from a wide range of manufactures.

Our Aruba Certifications



About Aruba Networks

Aruba, a Hewlett Packard Enterprise company, is the global leader in secure, intelligent edge-to-cloud networking solutions that use AI to automate the network while harnessing data to drive powerful business outcomes. Aruba is the leading networking provider of K-12 institutions in the United States. Many of the largest school districts in Florida utilize Aruba wireless and wired products because of their dedication to creating products and solutions that adapt to ever-changing circumstances and address needs as they arise.

1. **Gartner** has scored Aruba Networks the **highest** in all 6 Critical Capabilities use cases.

Undisputed Leader in Wired and Wireless

The Complete and Clear Picture: Magic Quadrant + Critical Capabilities + Customer Choice

6 for 6!

Aruba #1 in all 6 Critical Capability Use Cases

Unified Wired and Wireless Access
Wired – Only Refresh/New Build
WLAN – Only Refresh/New Build
Remote Branch Office with Corporate HQ
Hands-Off NetOps
Performance Stringent Applications

Figure 1: Magic Quadrant for Wired and Wireless LAN Access Infrastructure



Gartner
Magic Quadrant

NONSTOP LEADERSHIP

Aruba positioned in the Leaders quadrant 15 years straight!

Gartner
CRITICAL CAPABILITIES

CONSISTENTLY #1

Only Aruba ranked #1 in 31 of all 41 Gartner Use Cases since 2014

Gartner
peer insights customers' CHOICE 2020

THE CUSTOMERS' CHOICE

Gartner Peer Insight 2020 Customers' Choice Award for Wired and WLAN and Network Access Control

"Enterprises should evaluate Aruba globally for all Wired/WLAN access layer opportunities." – Gartner

2. **The Pentagon Modernizes Wired and Wireless Connectivity, Across All Classification Levels, with Aruba Infrastructure**

At the end of last year, Aruba Networks added the Pentagon, headquarters of the United States Department of Defense (DoD), to their extensive and impressive client list. Aruba's ESP-based architecture will provide the Pentagon an automated networking infrastructure that eliminates manual processes, like port mapping and initial switch configuration. Read the full press release [here](#).

PCS believes these groundbreaking achievements, along with many others, show the depth of Aruba's end-to-end portfolio. If institutions like the Pentagon and industry leaders like Gartner are putting their trust in Aruba, we believe your district's decision should be simple.

PCS is committed to assuring your district is extremely satisfied with their decision for years to come. All equipment proposed meets or surpasses the specs you requested. We appreciate the opportunity to submit a bid and look forward to developing a partnership with your district.

Regards,

David Rudnick
Vice-President
PC Solutions

Pricing Summary

- We have priced multiple options for your district.

Aruba branded optics – Aruba 5-year 24x7 support on all items-
Q64965 Option 1 - \$4,851,830.00

PCS branded optics – Aruba 5-year 24x7 support on all items-
Q65022 Option 1 - \$4,615,190.00

Aruba branded optics – Aruba 5-year 24x7 support on all core items – PCS 24x7 support on all edge items – **Q65214**
\$4,351,834.00. Standard manufacture support of 9x5 will still be available on the edge equipment.

PCS branded optics – Aruba 5-year 24x7 support on all core items – PCS 24x7 support on all edge items - \$4,115,194.00. **Q65216** Standard manufacture support of 9x5 will still be available on the edge equipment.

Training

Included in our offering at no additional cost is **quarterly training** for district personnel. These trainings can provide continuing education for existing personnel, or they can assist onboarding for new district personnel. The course material will be tailored to the skill level of the specific attendees and the topics the district feel is most relevant for those individuals.

Value Adds

At zero cost, PCS will house **spare equipment** at the district location to provide insurance and Reliability.

PCS has a local warehouse in Miami where we can provide a **Lab environment** for testing and implementing solutions including but not limited to the proposed solution.

PCS will provide **dedicated pre-sales team** to have Best practice, Security, Future needs, road maps etc., discussions to keep the customer informed and moving towards a successful implementation.

Balance of line discounts for other HP/Aruba equipment the district would like to consider is a minimum 60% off Hardware and 12% off support.

Options the district may want to consider.

- Redundant Power supplies for the qty 820, 48 port switches are \$149 per switch
- Cable Guard for 8 port switch - \$20 - part # J9700A
- Shelf for 8 port switch - \$20 – part # J9820A

DRAFT

Notes and Points of Interest Regarding your evaluation criteria.

Definitions of Evaluation Criteria for Ranking of Proposals for RFP 20-MI-89

A. Price of the E-Rate eligible products/services (0-30 points).

- Switch cost, license/Maintenance cost at 5 years, SFP Cost, and any additional hardware/software/training to meet the needs of the district.
- PCS has very familiar with the stringent budgets of K-12 entities. PCS has provided the lowest possible pricing we can offer to your district.

B. Technical Solution meets the needs of CCDS (0-29 points).

Our solution meets or **exceeds** all requirements of your RFP.

- For instance, SFP28 ports were requested in certain switches. We have proposed SFP56 ports which also operate as SFP28 ports or at the higher speeds of SFP56 if necessary, to future proof your investment.
- Unlike other manufactures that only a few ports support multi-rate. In our solution all ports support multi-rate in the required switches.

C. Compliance with RFP requirements (0-16 points).

Vendor requirements completed original RFP required documents to include all Attachments/Exhibits.

We have completed and included all required documents, attachments, and exhibits requested in the RFP.

D. Price of E-Rate ineligible products, services, and/or fees (0-15 points).

There are no e-rate ineligible products or services in our offering. But we are offering a balance of line discounts if the district would require other HPE/Aruba products. These would be offered at 60% off hardware and 12% off support.

E. Previous Experience with the School District or provided References (0-10 points).

PCS is probably the most E-Rate experienced and focused company in the SE United States. We have worked with over 20 Florida school districts and over 30 Georgia districts on E-rate projects over the years. We have a primary focus on the networking and security needs of K-12 customers. We have listed many of these customers in our Educational Experience flyer.

DRAFT

Pricing

PCS has provided 4 different options for your district to choose from, ensuring that Clay County Schools get the best possible solution. Each option meets or exceeds the requirements you have requested in the RFP. All proposed items are E-rate eligible. We have not proposed any ineligible items.

Within each option, we have included *FREE* quarterly training for district personnel.

Please refer to the pricing excel sheet and/or our executive summary for the breakdowns and differences within each proposed solution.

Item	Make	Model	Part No. / SKU	Quantity	Price	Discount Eligible?	Totals
OPTION 1 Q64965 - Aruba Optics & Aruba Support							
Copper Switch	HPE	ARUBA 6300M 48SR5 CL6 POE 4SFP56 SWCH	JL659A	820	\$3,099.80	<input checked="" type="checkbox"/>	\$2,541,836.00
License (5 Year)	N/A					<input checked="" type="checkbox"/>	\$0.00
Maintenance (5 Year)	HPE	HPE 5Y 24x7 SW E/RAruba6300M48P SRPoESVC [for JL659A]	HL6J1E	820	\$1,084.30	<input checked="" type="checkbox"/>	\$889,126.00
1000Base-SX SFP	HPE	ARUBA 1G SFP LC SX 500M MMF XCVR PL	J4858D	450	\$68.00	<input checked="" type="checkbox"/>	\$30,600.00
SFP28 DAC	HPE	ARUBA 25G SFP28 TO SFP28 3M DAC CABLE PL-NV	JL488A	50	\$69.80	<input checked="" type="checkbox"/>	\$3,490.00
Stacking Module	N/A					<input checked="" type="checkbox"/>	\$0.00
Stacking Cable	HPE	ARUBA 10G SFP+ TO SFP+ 1M DAC CABLE	J9281D	820	\$21.00	<input checked="" type="checkbox"/>	\$17,220.00
Misc Hardware 1	HPE	ARUBA X372 54VDC 680W PL-35	JL086A#ABA	820	\$149.80	<input checked="" type="checkbox"/>	\$122,836.00
Misc Hardware 2	N/A					<input checked="" type="checkbox"/>	\$0.00
TOTAL						<input checked="" type="checkbox"/>	\$3,605,108.00
Option 2 Q65022 - PCS Optics & Aruba Support						<input checked="" type="checkbox"/>	\$0.00
Copper Switch	HPE	ARUBA 6300M 48SR5 CL6 POE 4SFP56 SWCH	JL659A	820	\$3,099.80	<input checked="" type="checkbox"/>	\$2,541,836.00
License (5 Year)	N/A					<input checked="" type="checkbox"/>	\$0.00
Maintenance (5 Year)	HPE	HPE 5Y 24x7 SW E/RAruba6300M48P SRPoESVC [for JL659A]	HL6J1E	820	\$1,084.30	<input checked="" type="checkbox"/>	\$889,126.00
1000Base-SX SFP	PCS	PCS1G SFP LC SX 500M MMF XCVR PL CODE-35	J4858D-pcs	450	\$20.00	<input checked="" type="checkbox"/>	\$9,000.00
SFP28 DAC	HPE	ARUBA 25G SFP28 TO SFP28 3M DAC CABLE PL-NV	JL488A	50	\$69.80	<input checked="" type="checkbox"/>	\$3,490.00
Stacking Module	N/A					<input checked="" type="checkbox"/>	\$0.00
Stacking Cable	HPE	ARUBA 10G SFP+ TO SFP+ 1M DAC CABLE	J9281D	820	\$21.00	<input checked="" type="checkbox"/>	\$17,220.00
Misc Hardware 1	HPE	ARUBA X372 54VDC 680W PL-35	JL086A#ABA	820	\$149.80	<input checked="" type="checkbox"/>	\$122,836.00
Misc Hardware 2	N/A					<input checked="" type="checkbox"/>	\$0.00
TOTAL						<input checked="" type="checkbox"/>	\$3,583,508.00
Option 3 Q65214 - Aruba Optics, Aruba Core Support, and PCS Edge Support						<input checked="" type="checkbox"/>	\$0.00
Copper Switch	HPE	ARUBA 6300M 48SR5 CL6 POE 4SFP56 SWCH	JL659A	820	\$3,099.80	<input checked="" type="checkbox"/>	\$2,541,836.00
License (5 Year)	N/A					<input checked="" type="checkbox"/>	\$0.00
Maintenance (5 Year)	PCS	PCS 5Y 24x7 SW E/RAruba6300M48P SRPoESVC [for JL659A]	HL6J1E-PCS	820	\$508.50	<input checked="" type="checkbox"/>	\$416,970.00
1000Base-SX SFP	HPE	ARUBA 1G SFP LC SX 500M MMF XCVR PL	J4858D	450	\$68.00	<input checked="" type="checkbox"/>	\$30,600.00
SFP28 DAC	HPE	ARUBA 25G SFP28 TO SFP28 3M DAC CABLE PL-NV	JL488A	50	\$69.80	<input checked="" type="checkbox"/>	\$3,490.00
Stacking Module	N/A					<input checked="" type="checkbox"/>	\$0.00
Stacking Cable	HPE	ARUBA 10G SFP+ TO SFP+ 1M DAC CABLE	J9281D	820	\$21.00	<input checked="" type="checkbox"/>	\$17,220.00
Misc Hardware 1	HPE	ARUBA X372 54VDC 680W PL-35	JL086A#ABA	820	\$149.80	<input checked="" type="checkbox"/>	\$122,836.00
Misc Hardware 2	N/A					<input checked="" type="checkbox"/>	\$0.00
TOTAL						<input checked="" type="checkbox"/>	\$3,132,952.00
Option 4 Q65216 - PCS Optics, PCS Edge Support, and Aruba Core Support						<input checked="" type="checkbox"/>	\$0.00
Copper Switch	HPE	ARUBA 6300M 48SR5 CL6 POE 4SFP56 SWCH	JL659A	820	\$3,099.80	<input checked="" type="checkbox"/>	\$2,541,836.00
License (5 Year)	N/A					<input checked="" type="checkbox"/>	\$0.00
Maintenance (5 Year)	PCS	PCS 5Y 24x7 SW E/RAruba6300M48P SRPoESVC [for JL659A]	HL6J1E-PCS	820	\$508.50	<input checked="" type="checkbox"/>	\$416,970.00
1000Base-SX SFP	PCS	PCS1G SFP LC SX 500M MMF XCVR PL CODE-35	J4858D-pcs	450	\$20.00	<input checked="" type="checkbox"/>	\$9,000.00
SFP28 DAC	HPE	ARUBA 25G SFP28 TO SFP28 3M DAC CABLE PL-NV	JL488A	50	\$69.80	<input checked="" type="checkbox"/>	\$3,490.00
Stacking Module	N/A					<input checked="" type="checkbox"/>	\$0.00
Stacking Cable	HPE	ARUBA 10G SFP+ TO SFP+ 1M DAC CABLE	J9281D	820	\$21.00	<input checked="" type="checkbox"/>	\$17,220.00

Misc Hardware 1	HPE	ARUBA X372 54VDC 680W PL-35	JL086A#ABA	820	\$149.80	<input checked="" type="checkbox"/>	\$122,836.00
Misc Hardware 2	N/A					<input checked="" type="checkbox"/>	\$0.00
TOTAL						<input checked="" type="checkbox"/>	\$3,111,352.00

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Item	Make	Model	Part No. / SKU	Quantity	Price	Discount Eligible?	Totals
OPTION 1 Q64965 - Aruba Optics & Aruba Support						<input checked="" type="checkbox"/>	
Fiber Switch	HPE	ARUBA 8325-48Y8C FB 6 F 2 PS BDL PL-NV	JL624A#ABA	60	\$7,359.00	<input checked="" type="checkbox"/>	\$441,540.00
License (5 Year)	N/A					<input checked="" type="checkbox"/>	\$0.00
Maintenance (5 Year)	HPE	5YR ARUBA FOUNDATION CARE NBD EXHE/R 8325-48 SWT SVC	HK6R3E	60	\$2,618.70	<input checked="" type="checkbox"/>	\$157,122.00
1000Base-SX SFP	HPE	ARUBA 1G SFP LC SX 500M MMF XCVR PL	J4858D	2880	\$68.00	<input checked="" type="checkbox"/>	\$195,840.00
Stacking Module	N/A					<input checked="" type="checkbox"/>	\$0.00
Stacking Cable	HPE	ARUBA 100G QSFP28 TO QSFP28 1M DAC CABLE	R0Z25A	60	\$94.00	<input checked="" type="checkbox"/>	\$5,640.00
Misc Hardware 1	HPE	ARUBA X472 2-POST RACK KIT	JL482B	60	\$19.00	<input checked="" type="checkbox"/>	\$1,140.00
Misc Hardware 2	N/A					<input checked="" type="checkbox"/>	\$0.00
TOTAL						<input checked="" type="checkbox"/>	\$801,282.00
Option 2 Q65022 - PCS Optics & Aruba Support						<input checked="" type="checkbox"/>	
Fiber Switch	HPE	ARUBA 8325-48Y8C FB 6 F 2 PS BDL PL-NV	JL624A#ABA	60	\$7,359.00	<input checked="" type="checkbox"/>	\$441,540.00
License (5 Year)	N/A					<input checked="" type="checkbox"/>	\$0.00
Maintenance (5 Year)	HPE	5YR ARUBA FOUNDATION CARE NBD EXHE/R 8325-48 SWT SVC	HK6R3E	60	\$2,618.70	<input checked="" type="checkbox"/>	\$157,122.00
1000Base-SX SFP	PCS	PCS 1G SFP LC SX 500M MMF XCVR PL CODE-35	J4858D-pcs	2880	\$20.00	<input checked="" type="checkbox"/>	\$57,600.00
Stacking Module	N/A					<input checked="" type="checkbox"/>	\$0.00
Stacking Cable	HPE	ARUBA 100G QSFP28 TO QSFP28 1M DAC CABLE	R0Z25A	60	\$94.00	<input checked="" type="checkbox"/>	\$5,640.00
Misc Hardware 1	HPE	ARUBA X472 2-POST RACK KIT	JL482B	60	\$19.00	<input checked="" type="checkbox"/>	\$1,140.00
Misc Hardware 2	N/A					<input checked="" type="checkbox"/>	\$0.00
TOTAL						<input checked="" type="checkbox"/>	\$663,042.00
Option 3 Q65214 - Aruba Optics, Aruba Core Support, and PCS Edge Support						<input checked="" type="checkbox"/>	
Fiber Switch	HPE	ARUBA 8325-48Y8C FB 6 F 2 PS BDL PL-NV	JL624A#ABA	60	\$7,359.00	<input checked="" type="checkbox"/>	\$441,540.00
License (5 Year)	N/A					<input checked="" type="checkbox"/>	\$0.00
Maintenance (5 Year)	HPE	5YR ARUBA FOUNDATION CARE NBD EXHE/R 8325-48 SWT SVC	HK6R3E	60	\$2,618.70	<input checked="" type="checkbox"/>	\$157,122.00
1000Base-SX SFP	HPE	ARUBA 1G SFP LC SX 500M MMF XCVR PL	J4858D	2880	\$68.00	<input checked="" type="checkbox"/>	\$195,840.00
Stacking Module	N/A					<input checked="" type="checkbox"/>	\$0.00
Stacking Cable	HPE	ARUBA 100G QSFP28 TO QSFP28 1M DAC CABLE	R0Z25A	60	\$94.00	<input checked="" type="checkbox"/>	\$5,640.00
Misc Hardware 1	HPE	ARUBA X472 2-POST RACK KIT	JL482B	60	\$19.00	<input checked="" type="checkbox"/>	\$1,140.00
Misc Hardware 2	N/A					<input checked="" type="checkbox"/>	\$0.00
TOTAL						<input checked="" type="checkbox"/>	\$801,282.00
Option 4 Q65216 - PCS Optics, PCS Edge Support, and Aruba Core Support						<input checked="" type="checkbox"/>	
Fiber Switch	HPE	ARUBA 8325-48Y8C FB 6 F 2 PS BDL PL-NV	JL624A#ABA	60	\$7,359.00	<input checked="" type="checkbox"/>	\$441,540.00
License (5 Year)	N/A					<input checked="" type="checkbox"/>	\$0.00
Maintenance (5 Year)	HPE	5YR ARUBA FOUNDATION CARE NBD EXHE/R 8325-48 SWT SVC	HK6R3E	60	\$2,618.70	<input checked="" type="checkbox"/>	\$157,122.00
1000Base-SX SFP	PCS	PCS 1G SFP LC SX 500M MMF XCVR PL CODE-35	J4858D-pcs	2880	\$20.00	<input checked="" type="checkbox"/>	\$57,600.00
Stacking Module	N/A					<input checked="" type="checkbox"/>	\$0.00
Stacking Cable	HPE	ARUBA 100G QSFP28 TO QSFP28 1M DAC CABLE	R0Z25A	60	\$94.00	<input checked="" type="checkbox"/>	\$5,640.00
Misc Hardware 1	HPE	ARUBA X472 2-POST RACK KIT	JL482B	60	\$19.00	<input checked="" type="checkbox"/>	\$1,140.00
Misc Hardware 2	N/A					<input checked="" type="checkbox"/>	\$0.00
TOTAL						<input checked="" type="checkbox"/>	\$663,042.00

Item	Make	Model	Part No. / SKU	Quantity	Price	Discount Eligible?	Totals
OPTION 1 Q64965 - Aruba Optics & Aruba Support						<input checked="" type="checkbox"/>	
Copper Switch	HPE	2530-8G-POE+ SWITCH PL-35 PROMO	J9774A#ABA	1600	\$153.00	<input checked="" type="checkbox"/>	\$244,800.00
License (5 Year)	N/A					<input checked="" type="checkbox"/>	\$0.00
Maintenance (5 Year)	HPE	HPE 5Y 24x7 SW EDU/RAruba 2530 8G sw SVC	HQ0M1E	1600	\$57.40	<input checked="" type="checkbox"/>	\$91,840.00
1000Base-SX SFP	HPE	ARUBA 1G SFP LC SX 500M MMF XCVR PL	J4858D	1600	\$68.00	<input checked="" type="checkbox"/>	\$108,800.00
Misc Hardware 1	N/A					<input checked="" type="checkbox"/>	\$0.00
Misc Hardware 2	N/A					<input checked="" type="checkbox"/>	\$0.00
TOTAL						<input checked="" type="checkbox"/>	\$445,440.00
Option 2 Q65022 - PCS Optics & Aruba Support						<input checked="" type="checkbox"/>	
Copper Switch	HPE	2530-8G-POE+ SWITCH PL-35 PROMO	J9774A#ABA	1600	\$153.00	<input checked="" type="checkbox"/>	\$244,800.00
License (5 Year)	N/A					<input checked="" type="checkbox"/>	\$0.00
Maintenance (5 Year)	HPE	HPE 5Y 24x7 SW EDU/RAruba 2530 8G sw SVC	HQ0M1E	1600	\$57.40	<input checked="" type="checkbox"/>	\$91,840.00
1000Base-SX SFP	PCS	PCS 1G SFP LC SX 500M MMF XCVR PL COD	J4858D-PCS	1600	\$20.00	<input checked="" type="checkbox"/>	\$32,000.00
Misc Hardware 1	N/A					<input checked="" type="checkbox"/>	\$0.00
Misc Hardware 2	N/A					<input checked="" type="checkbox"/>	\$0.00
TOTAL						<input checked="" type="checkbox"/>	\$368,640.00
Option 3 Q65214 - Aruba Optics, Aruba Core Support, and PCS Edge Support						<input checked="" type="checkbox"/>	
Copper Switch	HPE	2530-8G-POE+ SWITCH PL-35 PROMO	J9774A#ABA	1600	\$153.00	<input checked="" type="checkbox"/>	\$244,800.00
License (5 Year)	N/A					<input checked="" type="checkbox"/>	\$0.00
Maintenance (5 Year)	PCS	PCS 5Y 24x7 SW EDU/RAruba 2530 8G sw SVC	HQ0M1E-PCS	1600	\$40.00	<input checked="" type="checkbox"/>	\$64,000.00
1000Base-SX SFP	HPE	ARUBA 1G SFP LC SX 500M MMF XCVR PL	J4858D	1600	\$68.00	<input checked="" type="checkbox"/>	\$108,800.00
Misc Hardware 1	N/A					<input checked="" type="checkbox"/>	\$0.00
Misc Hardware 2	N/A					<input checked="" type="checkbox"/>	\$0.00
TOTAL						<input checked="" type="checkbox"/>	\$417,600.00
Option 4 Q65216 - PCS Optics, PCS Edge Support, and Aruba Core Support						<input checked="" type="checkbox"/>	
Copper Switch	HPE	2530-8G-POE+ SWITCH PL-35 PROMO	J9774A#ABA	1600	\$153.00	<input checked="" type="checkbox"/>	\$244,800.00
License (5 Year)	N/A					<input checked="" type="checkbox"/>	\$0.00
Maintenance (5 Year)	PCS	PCS 5Y 24x7 SW EDU/RAruba 2530 8G sw SVC	HQ0M1E-PCS	1600	\$40.00	<input checked="" type="checkbox"/>	\$64,000.00
1000Base-SX SFP	PCS	PCS 1G SFP LC SX 500M MMF XCVR PL COD	J4858D-PCS	1600	\$20.00	<input checked="" type="checkbox"/>	\$32,000.00
Misc Hardware 1	N/A					<input checked="" type="checkbox"/>	\$0.00
Misc Hardware 2	N/A					<input checked="" type="checkbox"/>	\$0.00
TOTAL						<input checked="" type="checkbox"/>	\$340,800.00

	Q64965 Option 1	Q65022 Option 2	Q65214 Option 3	Q65216 Option 4
Copper	\$ 3,605,108.00	\$ 3,583,508.00	\$ 3,132,952.00	\$ 3,111,352.00
Fiber	\$ 801,282.00	\$ 663,042.00	\$ 801,282.00	\$ 663,042.00
Portables	\$ 445,440.00	\$ 368,640.00	\$ 417,600.00	\$ 340,800.00
Total	\$ 4,851,830.00	\$ 4,615,190.00	\$ 4,351,834.00	\$ 4,115,194.00

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Option 1

DRAFT



PC Solutions & Integration, Inc

4937 SW 75 Ave, Miami, FL 33155
Ph:305-667-0633 Fax:305-667-0618

Sales Quote

Q64965

1/13/21

Sales Rep

DAVID

Quote Prepared For

Customer

Ship To

Line#	Part Number	Description	Qty	Unit Price	Extended Price
1					\$0.00
2		48P EDGE			
3	JL659A	ARUBA 6300M 48SR5 CL6 POE 4SFP56 SWCH	820	\$3099.80	\$2541836.00
4	JL086A#ABA	ARUBA X372 54VDC 680W PL-35 PROMO NO DEAL REG	820	\$149.80	\$122836.00
5					
6	J9281D	ARUBA 10G SFP+ TO SFP+ 1M DAC CABLE PROMO NO DEAL REG PL-NV	820	\$21.00	\$17220.00
7		*** STACKING CABLES			
8					
9	HL6J1E	HPE 5Y 24X7 SW E/RARUBA6300M48P SRPOESVC [FOR JL659A]	820	\$1084.30	\$889126.00
10		**** SUPPORT			
11					
12	J4858D	ARUBA 1G SFP LC SX 500M MMF XCVR PL CODE-35 PROMO NO DEAL REG	450	\$68.00	\$30600.00
13	JL488A	ARUBA 25G SFP28 TO SFP28 3M DAC CABLE PL-NV	50	\$69.80	\$3490.00
14					
15		48P CORE			
16	JL624A#ABA	ARUBA 8325-48Y8C FB 6 F 2 PS BDL PL-NV	60	\$7359.00	\$441540.00
17	JL482B	ARUBA X472 2-POST RACK KIT	60	\$19.00	\$1140.00
18		*** DUAL POWER SUPPLY			
19					
20	R0Z25A	ARUBA 100G QSFP28 TO QSFP28 1M DAC CABLE	60	\$94.00	\$5640.00
21		*** STACKING CABLES			
22					
23	J4858D	ARUBA 1G SFP LC SX 500M MMF XCVR PL CODE-35 PROMO NO DEAL REG	2880	\$68.00	\$195840.00
24	HK6R3E	5YR ARUBA FOUNDATION CARE NBD EXHE/R 8325-48 SWT SVC	60	\$2618.70	\$157122.00
25		**** SUPPORT			
26					
27					
28					\$0.00
29		8-PORT			
30	J4858D	ARUBA 1G SFP LC SX 500M MMF XCVR PL CODE-35 PROMO NO DEAL REG	1600	\$68.00	\$108800.00
31	J9774A#ABA	2530-8G-POE+ SWITCH PL-35 PROMO PROMO NO DEAL REG	1600	\$153.00	\$244800.00
32	HQ0M1E	HPE 5Y 24X7 SW EDU/RARUBA 2530 8G SW SVC [FOR J9774A]	1600	\$57.40	\$91840.00
33					\$0.00



PC Solutions & Integration, Inc

4937 SW 75 Ave, Miami, FL 33155
Ph:305-667-0633 Fax:305-667-0618

Customer

Clay County Schools

Sales Quote

Q64965

1/13/21

Sales Rep

DAVID

Quote Prepared For

Ship To

Line#	Part Number	Description	Qty	Unit Price	Extended Price
SubTotal		Tax	Ground Shipping		Total
\$4,851,830.00		\$0.00			\$4,851,830.00

Terms & Conditions

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*****REBATES AND SPECIAL PRICING ARE NOT VALID ON BACK ORDERS IF PROMOTION EXPIRES BEFORE PRODUCT IS AVAILABLE.*****

Option 2

DRAFT



PC Solutions & Integration, Inc

4937 SW 75 Ave, Miami, FL 33155
Ph:305-667-0633 Fax:305-667-0618

Sales Quote

Q65022

1/18/21

Sales Rep

DAVID

Quote Prepared For

Customer

Clay County Schools

Ship To

Line#	Description	Qty	Unit Price	Extended Price
1				\$0.00
2	48P EDGE			
3	ARUBA 6300M 48SR5 CL6 POE 4SFP56 SWCH	820	\$3099.80	\$2541836.00
4	ARUBA X372 54VDC 680W PL-35 PROMO NO DEAL REG	820	\$149.80	\$122836.00
5				
6	ARUBA 10G SFP+ TO SFP+ 1M DAC CABLE PROMO NO DEAL REG PL-NV	820	\$21.00	\$17220.00
7	*** STACKING CABLES			
8				
9	HPE 5Y 24X7 SW E/RARUBA6300M48P SRPOESVC [FOR JL659A]	820	\$1084.30	\$889126.00
10	**** SUPPORT			
11				
12	ARUBA 1G SFP LC SX 500M MMF XCVR PL CODE-35 PROMO NO DEAL REG	0	\$68.00	\$0.00
13	PCS 1G SFP LC SX 500M MMF XCVR PL CODE-35 PROMO NO DEAL REG	450	\$20.00	\$9000.00
14	ARUBA 25G SFP28 TO SFP28 3M DAC CABLE PL-NV	50	\$69.80	\$3490.00
15				
16				
17	48P CORE			
18	ARUBA 8325-48Y8C FB 6 F 2 PS BDL PL-NV	60	\$7359.00	\$441540.00
19	ARUBA X472 2-POST RACK KIT	60	\$19.00	\$1140.00
20	*** DUAL POWER SUPPLY			
21				
22	ARUBA 100G QSFP28 TO QSFP28 1M DAC CABLE	60	\$94.00	\$5640.00
23	*** STACKING CABLES			
24				
25	ARUBA 1G SFP LC SX 500M MMF XCVR PL CODE-35 PROMO NO DEAL REG	2880	\$0.00	\$0.00
26	PCS 1G SFP LC SX 500M MMF XCVR PL CODE-35 PROMO NO DEAL REG	2880	\$20.00	\$57600.00
27	5YR ARUBA FOUNDATION CARE NBD EXHE/R 8325-48 SWT SVC	60	\$2618.70	\$157122.00
28	**** SUPPORT			
29				
30				\$0.00
31	8-PORT			
32	PCS 1G SFP LC SX 500M MMF XCVR PL CODE-35 PROMO NO DEAL REG	1600	\$20.00	\$32000.00
33	2530-8G-POE+ SWITCH PL-35 PROMO NO DEAL REG	1600	\$153.00	\$244800.00
34	HPE 5Y 24X7 SW EDU/RARUBA 2530 8G SW SVC [FOR J9774A]	1600	\$57.40	\$91840.00
35				



PC Solutions & Integration, Inc

4937 SW 75 Ave, Miami, FL 33155
Ph:305-667-0633 Fax:305-667-0618

Customer

Clay County Schools

Sales Quote

Q65022

1/18/21

Sales Rep

DAVID

Quote Prepared For

Ship To

Line#	Description	Qty	Unit Price	Extended Price
SubTotal		Tax		Ground Shipping
\$4,615,190.00		\$0.00		Total
				\$4,615,190.00

Terms & Conditions

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Option 3

DRAFT



PC Solutions & Integration, Inc

4937 SW 75 Ave, Miami, FL 33155
Ph:305-667-0633 Fax:305-667-0618

Sales Quote

Q65214

2/1/21

Sales Rep

DAVID

Quote Prepared For

Ship To

Customer

Clay County Schools

Line#	Part Number	Description	Qty	Unit Price	Extended Price
1					\$0.00
2		48P EDGE			
3	JL659A	ARUBA 6300M 48SR5 CL6 POE 4SFP56 SWCH	820	\$3099.80	\$2541836.00
4	JL086A#ABA	ARUBA X372 54VDC 680W PL-35 PROMO NO DEAL REG	820	\$149.80	\$122836.00
5					
6	J9281D	ARUBA 10G SFP+ TO SFP+ 1M DAC CABLE PROMO NO DEAL REG PL-NV	820	\$21.00	\$17220.00
7		*** STACKING CABLES			
8					
9	HL6J1E-PCS	PCS 5Y 24X7 SW E/RARUBA6300M48P SRPOESVC [FOR JL659A]	820	\$508.50	\$416970.00
10		**** SUPPORT			
11					
12	J4858D	ARUBA 1G SFP LC SX 500M MMF XCVR PL CODE-35 PROMO NO DEAL REG	450	\$68.00	\$30600.00
13	JL488A	ARUBA 25G SFP28 TO SFP28 3M DAC CABLE PL-NV	50	\$69.80	\$3490.00
14					
15		48P CORE			
16	JL624A#ABA	ARUBA 8325-48Y8C FB 6 F 2 PS BDL PL-NV	60	\$7359.00	\$441540.00
17	JL482B	ARUBA X472 2-POST RACK KIT	60	\$19.00	\$1140.00
18		*** DUAL POWER SUPPLY			
19					
20	R0Z25A	ARUBA 100G QSFP28 TO QSFP28 1M DAC CABLE	60	\$94.00	\$5640.00
21		*** STACKING CABLES			
22					
23	J4858D	ARUBA 1G SFP LC SX 500M MMF XCVR PL CODE-35 PROMO NO DEAL REG	2880	\$68.00	\$195840.00
24	HK6R3E	5YR ARUBA FOUNDATION CARE NBD EXHE/R 8325-48 SWT SVC	60	\$2618.70	\$157122.00
25		**** SUPPORT			
26					
27					
28					\$0.00
29		8-PORT			
30	J4858D	ARUBA 1G SFP LC SX 500M MMF XCVR PL CODE-35 PROMO NO DEAL REG	1600	\$68.00	\$108800.00
31	J9774A#ABA	2530-8G-POE+ SWITCH PL-35 PROMO PROMO NO DEAL REG	1600	\$153.00	\$244800.00
32	HQ0M1E-PCS	PCS 5Y 24X7 SW EDU/RARUBA 2530 8G SW SVC [FOR J9774A]	1600	\$40.00	\$64000.00
33					\$0.00



PC Solutions & Integration, Inc

4937 SW 75 Ave, Miami, FL 33155
Ph:305-667-0633 Fax:305-667-0618

Customer

Clay County Schools

Sales Quote

Q65214

2/1/21

Sales Rep

DAVID

Quote Prepared For

Ship To

Line#	Part Number	Description	Qty	Unit Price	Extended Price
SubTotal		Tax	Ground Shipping		Total
\$4,351,834.00		\$0.00			\$4,351,834.00

Terms & Conditions

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Option 4

DRAFT



PC Solutions & Integration, Inc

4937 SW 75 Ave, Miami, FL 33155
Ph:305-667-0633 Fax:305-667-0618

Sales Quote

Q65216

2/1/21

Sales Rep

DAVID

Quote Prepared For

Customer

Clay County Schools

Ship To

Line#	Part Number	Description	Qty	Unit Price	Extended Price
1					\$0.00
2		48P EDGE			
3	JL659A	ARUBA 6300M 48SR5 CL6 POE 4SFP56 SWCH	820	\$3099.80	\$2541836.00
4	JL086A#ABA	ARUBA X372 54VDC 680W PL-35 PROMO NO DEAL REG	820	\$149.80	\$122836.00
5					
6	J9281D	ARUBA 10G SFP+ TO SFP+ 1M DAC CABLE PROMO NO DEAL REG PL-NV	820	\$21.00	\$17220.00
7		*** STACKING CABLES			
8					
9	HL6J1E-PCS	HPE 5Y 24X7 SW E/RARUBA6300M48P SRPOESVC [FOR JL659A]	820	\$508.50	\$416970.00
10		**** SUPPORT			
11					
12	J4858D	ARUBA 1G SFP LC SX 500M MMF XCVR PL CODE-35 PROMO NO DEAL REG	0	\$68.00	\$0.00
13	J4858D-pcs	PCS 1G SFP LC SX 500M MMF XCVR PL CODE-35 PROMO NO DEAL REG	450	\$20.00	\$9000.00
14	JL488A	ARUBA 25G SFP28 TO SFP28 3M DAC CABLE PL-NV	50	\$69.80	\$3490.00
15					
16					
17		48P CORE			
18	JL624A#ABA	ARUBA 8325-48Y8C FB 6 F 2 PS BDL PL-NV	60	\$7359.00	\$441540.00
19	JL482B	ARUBA X472 2-POST RACK KIT	60	\$19.00	\$1140.00
20		*** DUAL POWER SUPPLY			
21					
22	R0Z25A	ARUBA 100G QSFP28 TO QSFP28 1M DAC CABLE	60	\$94.00	\$5640.00
23		*** STACKING CABLES			
24					
25	J4858D	ARUBA 1G SFP LC SX 500M MMF XCVR PL CODE-35 PROMO NO DEAL REG	2880	\$0.00	\$0.00
26	J4858D-pcs	PCS 1G SFP LC SX 500M MMF XCVR PL CODE-35 PROMO NO DEAL REG	2880	\$20.00	\$57600.00
27	HK6R3E	5YR ARUBA FOUNDATION CARE NBD EXHE/R 8325-48 SWT SVC	60	\$2618.70	\$157122.00
28		**** SUPPORT			
29					
30					\$0.00
31		8-PORT			
32	J4858D-PCS	PCS 1G SFP LC SX 500M MMF XCVR PL CODE-35 PROMO NO DEAL REG	1600	\$20.00	\$32000.00
33	J9774A#ABA	2530-8G-POE+ SWITCH PL-35 PROMO PROMO NO DEAL REG	1600	\$153.00	\$244800.00
34	HQ0M1E-PCS	PCS 5Y 24X7 SW EDU/RARUBA 2530 8G SW SVC [FOR J9774A]	1600	\$40.00	\$64000.00
35					



PC Solutions & Integration, Inc

4937 SW 75 Ave, Miami, FL 33155
Ph:305-667-0633 Fax:305-667-0618

Customer

Clay County Schools

Sales Quote

Q65216

2/1/21

Sales Rep

DAVID

Quote Prepared For

Ship To

Line#	Part Number	Description	Qty	Unit Price	Extended Price
SubTotal		Tax	Ground Shipping		Total
\$4,115,194.00		\$0.00			\$4,115,194.00

Terms & Conditions

It is understood that PC Solutions & Integration, Inc. will retain title to all items stated above until the total purchase price of this order is paid. Failure by customer to pay for this order in full under the terms shown on this document shall give PC Solutions & Integration, Inc. the right to repossess the items stated above, with or without notice, and without liability to customer. If payment is not recieved when due, customer agrees to pay interest at the rate of 1.5% per month. If collection becomes necessary on this purchase, then customer agrees to pay all costs of collections, including but not limited to, reasonable attorney's fees and court costs. Customer further agrees that any and all legal matters related to this order are governed by the laws of the State of Florida, County of Miami-Dade. No warranty is made by PC Solutions & Integration, Inc. for any of the items stated above, and there is no warranty of merchantability or fitness for any particular purpose. PC Solutions & Integration, Inc. is not liable/nor responsible under any circumstances for data. Quote price may change without notice.

ANY PRICING INFORMATION INCLUDED HEREIN IS FOR QUOTATION PURPOSES ONLY AND ALL PRODUCTS ARE SUBJECT TO AVAILABILITY FROM THE MANUFACTURER.

*****REBATES AND SPECIAL PRICING ARE NOT VALID ON BACK ORDERS IF PROMOTION EXPIRES BEFORE PRODUCT IS AVAILABLE.*****

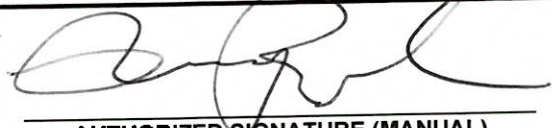

Required Documents



Submit RFP to
Clay County School District -
Information Technology
900 Walnut Street
Green Cove Springs, FL 32043

REQUEST FOR PROPOSAL

Acknowledgement Form

Page 1 of 13 Pages	RFP WILL BE OPENED AT: 2:00 P.M., February 10, 2021 and may not be withdrawn within 90 days after such date and time.		APPLICATION NO. 20-MI-89
POSTING TIME & DATE 4:00 P.M. January 7, 2021	SDCC REPRESENTATIVES Ethan Caren, Director of Information Technology and Services Scott Schultz, Procurement Coordinator	RFP TITLE 20-MI-89 2021 Switching	
VENDOR NAME PC Solutions & Integration, Inc.		"NO RFP" REASON FOR NOT SUBMITTING RFP To qualify as a respondent, bidder shall submit only this bidder acknowledgement form and it shall be received no later than the stated RFP opening date and hour.	
VENDOR MAILING ADDRESS 4937 SW 75th Avenue		 AUTHORIZED SIGNATURE (MANUAL)  Robert Boush AUTHORIZED SIGNATURE (TYPED or PRINTED) Account Manager TITLE	
CITY-STATE-ZIP Miami, FL 33155			
TELEPHONE NUMBER: () 305-667-0633			
FAX NUMBER: () 305-667-0618			
EMAIL ADDRESS: sales@pcsusa.net			
<p>I hereby certify that I am submitting the following information as my firm's (Bidder) RFP and am authorized by Vendor/Contractor/Bidder to do so. Bidder agrees to complete and unconditional acceptance of the contents of all pages in this Request For Proposal (RFP), and all appendices and the contents of any Addenda released hereto; Bidder agrees to be bound to any and all specifications, terms, conditions contained in RFP, and any released Addenda and understand that the following are requirements of RFP and failure to comply will result in disqualification of RFP submitted; Bidder certifies this offer is made without prior understanding, agreement, or connection with any corporation, firm, business entity or person submitting an offer for the same materials, supplies, equipment, or services(s), and is in all respects fair and without collusion or fraud. Bidder acknowledges that all information contained herein is part of the public record as defined by State of Florida Sunshine and Public Records Laws; all responses, data and information contained in this RFP are true and accurate.</p> <p>SEALED RFP: All RFP sheets, requested documents, and this acknowledgement form must be executed and submitted in a sealed envelope. (DO NOT INCLUDE MORE THAN ONE PROPOSAL PER ENVELOPE.) The face of the envelope shall contain, in addition to the above address, the RFP number, proposal deadline, SPIN number, and the company name. All RFPs are subject to the conditions specified herein. Those which do not comply with these conditions are subject to RFP being considered Non-Responsive.</p>			
SIGNATURE REQUIRED CHECKLIST: Documents shall be submitted with RFP <input checked="" type="checkbox"/> REQUEST FOR PROPOSAL ACKNOWLEDGEMENT FORM <input checked="" type="checkbox"/> SPECIAL CONDITIONS <input checked="" type="checkbox"/> APPENDIX A: PRICING TABLE <input checked="" type="checkbox"/> CERTIFICATION REGARDING NON-DISCRIMINATING <input checked="" type="checkbox"/> CERTIFICATION REGARDING LOBBYING <input checked="" type="checkbox"/> BIDDER'S STATEMENT PRINCIPAL PLACE BUSINESS <input checked="" type="checkbox"/> NON-COLLUSION AFFADAVIT		SUBMITTAL REQUIRED CHECKLIST: Documents submitted with RFP.	

ATTACHMENT 1
CERTIFICATION REGARDING NON-DISCRIMINATION

THE UNDERSIGNED ASSURES THAT IT SHALL COMPLY WITH:

- A. TITLE VI OF THE CIVIL RIGHTS ACT OF 1964, AS AMENDED, 42 U.S.C. 2000d ET SEQ., WHICH PROHIBITS DISCRIMINATION ON THE BASIS OF RACE, COLOR, OR NATIONAL ORIGIN.
- B. SECTION 504 OF THE REHABILITATION ACT OF 1973, AS AMENDED, 20 U.S.C. 794, WHICH PROHIBITS DISCRIMINATION ON THE BASIS OF HANDICAP.
- C. TITLE IV OF THE EDUCATION AMENDMENTS OF 1972, AS AMENDED, 20 U.S.C. 1681 ET SEQ., WHICH PROHIBITS DISCRIMINATION ON THE BASIS OF SEX.
- D. THE AGE DISCRIMINATION ACT OF 1975, AS AMENDED, 42 U.S.C. 6101 ET SEQ., WHICH PROHIBITS DISCRIMINATION ON THE BASIS OF AGE.
- E. SECTION 654 OF THE OMNIBUS BUDGET RECONCILIATION ACT OF 1981, AS AMENDED, 42 U.S.C. 9849, WHICH PROHIBITS DISCRIMINATION ON THE BASIS OF RACE, CREED, COLOR, NATIONAL ORIGIN, SEX, HANDICAP, POLITICAL AFFILIATION OR BELIEFS.
- F. THE AMERICANS WITH DISABILITIES ACT OF 1990, P.L. 101-336, WHICH PROHIBITS DISCRIMINATION ON THE BASIS OF DISABILITY AND REQUIRES REASONABLE ACCOMMODATION FOR PERSON WITH DISABILITIES.
- G. ALL REGULATIONS, GUIDELINES, AND STANDARDS AS ARE NOW OR MAY BE LAWFULLY ADOPTED UNDER THE ABOVE STATUTES.

THE CONTRACTOR AGREES THAT COMPLIANCE WITH THIS ASSURANCE CONSTITUTES A CONDITION OF RECEIVING PAYMENTS UNDER THIS CONTRACT/PURCHASE ORDER AND THAT IT IS BINDING UPON THE CONTRACTOR FOR THE PERIOD DURING WHICH SERVICES/PRODUCTS ARE PROVIDED.

CONTRACTOR NAME: PC Solutions & Integration, Inc.

AUTHORIZED CONTRACTOR REPRESENTATIVE SIGNATURE:

Robert Boush

(Printed Name)


(Signature)

Account Manager

(Title)

2/2/2021

(Date)

ATTACHMENT 2
CERTIFICATION REGARDING LOBBYING

CERTIFICATION FOR CONTRACTS, GRANTS, LOANS AND COOPERATIVE AGREEMENTS

THE UNDERSIGNED CERTIFIES, TO THE BEST OF HIS OR HER KNOWLEDGE AND BELIEF, THAT:

1. NO FEDERAL APPROPRIATED FUNDS HAVE BEEN PAID OR SHALL BE PAID BY OR ON BEHALF OF THE UNDERSIGNED, TO ANY PERSON FOR INFLUENCING OR ATTEMPTING TO INFLUENCE AN OFFICER OR EMPLOYEE OF ANY AGENCY, A MEMBER OF CONGRESS, AN OFFICER OR EMPLOYEE OF CONGRESS, OR AN EMPLOYEE OF A MEMBER OF CONGRESS IN CONNECTION WITH THE AWARDED OF ANY FEDERAL CONTRACT, THE MAKING OF ANY FEDERAL GRANT, THE MAKING OF ANY FEDERAL LOAN, THE ENTERING INTO OF ANY COOPERATIVE AGREEMENT, AND THE EXTENSION, CONTINUATION, RENEWAL, AMENDMENT, OR MODIFICATION OF ANY FEDERAL CONTRACT, GRANT, LOAN OR COOPERATIVE AGREEMENT.

2. IF ANY FUNDS OTHER THAN FEDERAL APPROPRIATED FUNDS HAVE BEEN PAID OR SHALL BE PAID TO ANY PERSON FOR INFLUENCING OR ATTEMPTING TO INFLUENCE AN OFFICER OR EMPLOYEE OF ANY AGENCY, A MEMBER OF CONGRESS, AN OFFICER OR EMPLOYEE OF CONGRESS, OR AN EMPLOYEE OF A MEMBER OF CONGRESS IN CONNECTION WITH THIS FEDERAL CONTRACT, GRANT, LOAN, OR COOPERATIVE AGREEMENT, THE UNDERSIGNED SHALL COMPLETE AND SUBMIT STANDARD FORM-LLL, "DISCLOSURE FORM TO REPORT LOBBYING," IN ACCORDANCE WITH ITS INSTRUCTIONS.

3. THE UNDERSIGNED SHALL REQUIRE THAT THE LANGUAGE OF THIS CERTIFICATION BE INCLUDED IN THE AWARD DOCUMENTS FOR ALL SUB-AWARDS AT ALL TIERS (INCLUDING SUBCONTRACTS, SUB-GRANTS AND CONTRACT UNDER GRANTS, LOANS, AND COOPERATIVE AGREEMENTS) AND THAT ALL SUB-RECIPIENTS SHALL CERTIFY AND DISCLOSE ACCORDINGLY.

THIS CERTIFICATION IS MATERIAL REPRESENTATION OF FACT UPON WHICH RELIANCE WAS PLACED WHEN THIS TRANSACTION WAS MADE OR ENTERED INTO. SUBMISSION OF THIS CERTIFICATION IS A PREREQUISITE FOR MAKING OR ENTERING INTO THIS TRANSACTION IMPOSED BY SECTION 1352, TITLE 31, and U. S. CODE. ANY PERSON WHO FAILS TO FILE THE REQUIRED CERTIFICATION SHALL BE SUBJECT TO CIVIL PENALTY OF NOT LESS THAN \$10,000 AND NOT MORE THAN \$100,000 FOR EACH SUCH FAILURE.



AUTHORIZED SIGNATURE OF CONTRACTOR

2/2/2021

DATE

ATTACHMENT 3**BIDDER'S STATEMENT OF PRINCIPAL PLACE OF BUSINESS**

(To be completed by each Bidder)

Name of bidder: PC Solutions & Integration, Inc.Identify the state in which the bidder has their principal place of business: Florida

Identify the political subdivision (outside of Florida) in which bidder has its principal place of business:

N/A

(R13)

OPINION OF OUT-OF-STATE BIDDER'S ATTORNEY ON BIDDING PREFERENCES

(To be completed by the Attorney for any Out-of-State Bidder)

NOTICE: Section 287.084.(2), Fla. Stat., provides that "A Contractor whose principal place of business is outside this state must accompany any written bid, proposal, or reply documents with a written opinion of any attorney at law licensed to practice law in that foreign state, as to the preferences, if any or non, granted by the law of the state [or political subdivision thereof] to its own business entities whose principal places of business are in that foreign state in the letting of any or all public contract." See also: Section 287.084(1), Fla. Stat.

LEGAL OPINION ABOUT STATE BIDDING PREFERENCES

(Please Select One)

_____ The bidder's principal place of business is in the State of _____ and it is my legal opinion that the laws of that state **do not grant a preference** in the letting of any or all public contracts to business entities whose principal places of business are in that state.

_____ The bidder's principal place of business is in the State of _____ and it is my legal opinion that the laws of that state **grant the following preference(s)** in the letting of any public contracts to business entities whose principal places of business are in that state. [Please describe applicable preference(s) and identify applicable state law(s)]

LEGAL OPINION ABOUT POLITICAL SUBDIVISION BIDDING PREFERENCES

(Please Select One)

_____ The bidder's principal place of business is in the political subdivision of _____ and it is my legal opinion that the laws of that political subdivision **do not grant a preference** in the letting of any or all public contracts to business entities whose principal places of business are in the political subdivision.

_____ The bidder's principal place of business is in the political subdivision of _____ and it is my legal opinion that the laws of that political subdivision **grant a preference** in the letting of any or all public contracts to business entities whose principal places of business are in the political subdivision. [Please describe applicable preference(s) and identify applicable authority granting the preference(s)]:

Signature of out-of-state bidder's attorney: _____

Printed name of out-of-state bidder's attorney: _____

Address of out-of-state bidder's attorney: _____

Telephone Number of out-of-state bidder's attorney: (____) _____ - _____

E-mail address of out-of-state bidder's attorney: _____

Attorney's states of bar admission: _____

ATTACHMENT 4
NON-COLLUSION AFFIDAVIT

State of FLORIDA)
County of CLAY)

My name is (INSERT NAME Robert Boush). I hereby attest that I am authorized to execute this affidavit on behalf of my firm, its owners, directors, and officers. I have personal knowledge of the price(s), guarantees and the total financial commitment represented in the firm's offer and/or contract.

(1) The firm's prices and amounts offered have been arrived at independently and without consultation, communication or agreement with any other contractor or respondent.

(2) Neither the final nor approximate prices or amounts offered have been disclosed to any other firm or person who is a respondent or potential respondent, nor were they disclosed prior to opening of offers.

(3) The offer from my firm is made in good faith and no attempt has been made to induce any firm or person to refrain from submitting an offer, or to submit an offer higher than our offer, or to submit any intentionally high or noncompetitive offer or other form of complementary offer.

(4) (INSERT NAME OF COMPANY PC Solutions & Integration, Inc.) its affiliates, subsidiaries, officers, directors, employees are not currently under investigation by any governmental agency and have not in the last three years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding, proposing or offering on any public contract, except as follows:

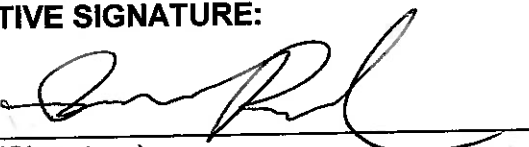
I attest that (INSERT NAME OF COMPANY PC Solutions & Integration, Inc.) understands and acknowledges that the above representations are material and important, and will be relied on by The School Board of Clay County, Florida, in awarding the contract for which this offer is submitted. I understand and my firm understands that any misstatement of material representations herein shall be treated as fraudulent or otherwise intentional concealment of the true facts relating to submission of offers for this contract.

CONTRACTOR NAME: PC Solutions & Integration, Inc.

AUTHORIZED CONTRACTOR REPRESENTATIVE SIGNATURE:

Robert Boush

(Printed Name)


(Signature)

Account Manager

(Title)

2/2/2021

(Date)



CLAY COUNTY DISTRICT SCHOOLS
INFORMATION TECHNOLOGY SERVICES DEPARTMENT
900 Walnut Street, Green Cove Springs, Florida 32043
Telephone 904-336-9600 erate@myoneclay.net

SUPERINTENDENT OF SCHOOLS
David S. Broskie

BOARD MEMBERS:
Janice Kerekes, District 1
Beth Clark, District 2
Tina Bullock, District 3
Mary Bolla, District 4
Ashley Gilhousen, District 5

ADDENDUM 1 POSTED AT 4:00 P.M., on JANUARY 14, 2021

ADDENDUM 1 FOR RFP #20-MI-89
2021 SWITCHING

NOTE: The Proposal Deadline has been extended by one (1) day, to February 11, 2021 by 2:00 P.M.

NOTE: VENDOR QUESTIONS AND DISTRICT RESPONSES are hereby incorporated into the RFP.

Question 1:

May a bidder provide more than 1 option in their response ?

Answer:

Yes.

Question 2:

The request in the RFP is for: "Up to a quantity of 450 1000Base-SX SFPs (for 62.5nm MultiMode Fiber Connections) coded for 48 Port Copper Option". Is this requirement written to ensure that these optics are coded to function in the proposed 48 Port Copper MultiRate Gigabit Ethernet switches when slotted in the SFP/SFP+/SFP28 socket?

Answer:

Yes.

Question 3:

Does Clay County require additional switching engineer support beyond the manufacturer hardware support ?

Answer:

Yes. Clay County may need engineering help (like through a Sales Engineer) to work through configuration/installation challenges.

Question 4:

Does Clay County require specific training of manufacturer product support beyond the documentation that is publicly available ?

(if so, as product training is ineligible for E-Rate funding. Manufacturer provided training could be provided as an additional cost, but would be outlined as an e-rate ineligible cost/offering)


Answer:

Yes, and if there are any costs associated with training, those should be outlined in the response and included in Appendix A_Pricing Table.

Except as noted above, all other Conditions and Specifications remain unchanged. Include, as part of your proposal package an executed copy of this Addendum.

Sign and return this ADDENDUM 1 with your proposal

VENDOR NAME: PC Solutions & Integration, Inc.
(Print)

SIGNATURE: 

NAME & TITLE: Robert Boush Account Manager
(Print)

DRAFT

SHAPING EDUCATION THROUGH TECHNOLOGY

PCS has worked together with numerous private and public K-12 and Higher Education institutions with one clear goal in mind: To leverage the power of technology to create connected and collaborative environments for students, teachers, and staff. We want to bring the transformative power of technology to every classroom and offer the experience, expertise, and resources to help you design, implement, and maintain your IT investments.

EXPERIENCE

FLORIDA SCHOOL DISTRICTS

- Bay County
- Calhoun County
- Gadsden County
- Hardee County
- Hendry County
- Jackson County
- Martin County
- Okaloosa County
- Palm Beach County
- Santa Rosa County
- Wakulla County
- Walton County

GEORGIA SCHOOL DISTRICTS

- Banks County
- Bartow County
- Beaufort County
- Columbia County
- Coweta County
- Dade County
- Dodge County
- Jefferson City
- Madison County
- McDuffie County
- Morgan County
- Newton County

UNIVERSITIES & COLLEGES

- Clayton State University
- Florida Gulf Coast
- Florida International University
- Hillsborough Community College
- Mercer University
- Rollins College
- St. Petersburg Community College
- St. Thomas University
- Tallahassee Community College
- University of Central FL
- University of Miami
- University of West Georgia

WHAT OUR CUSTOMERS ARE SAYING

“ PCS has been the choice vendor on several projects with the Columbia County School District. Although new to Georgia, PCS has developed a strong following in other states due to a strong focus on the K-12 vertical. Our district has been pleasantly pleased with the level of customer support and care PCS has delivered to the Columbia County School District. In addition, to both presale and post-sale support, the level of technical engineering brought to the Columbia County School District has both saved the district money while improving the IT infrastructure for our students.”

-James Van Meter

CTO, COLUMBIA COUNTY SCHOOLS

“ PCS has provided St. Petersburg College with excellent service and flexibility. They understand the education market and the challenges we face to continuously improve our technology infrastructure and services while living within our funding and procurement procedures.”

-David Creamer

CTO & CISO, St. Petersburg College

LOCATIONS

PCS has strategic local offices throughout the SE United States.

- Miami, FL (Headquarters)
- Tampa, FL
- Tallahassee, FL
- Atlanta, GA
- Dallas, TX
- Nashville, TN



Education

We create technology solutions tailored to fit your environment and budget.

Students, teachers, and administrators are all having to navigate an increasingly connected world. This means more devices, connecting and communicating across networks, both on campus and off. You need tech advisors that understand how to ensure always-on communications in a cost-effective way, and how to navigate the E-Rate Program.



Multi-Vendor Approach



E-Rate Experts



IT Health Checks





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/02/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Wexler Insurance Agency, Inc. 1120 Ponce de Leon Blvd Coral Gables FL 33134	CONTACT NAME: Wexler Insurance PHONE (A/C, No, Ext): (305) 445-5050 FAX (A/C, No): (305) 448-8189 E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: Mount Vernon Fire Ins Co INSURER B: Progressive Express Insurance Company INSURER C: INSURER D: INSURER E: INSURER F:
INSURED PC Solutions & Integration, Inc. 4937 SW 75 Avenue Miami, FL 33155	NAIC #

COVERAGES**CERTIFICATE NUMBER:** CL212220147**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Broad Form GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			DPS4000841B	11/17/2020	11/17/2021	EACH OCCURRENCE \$ 1000000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300000 MED EXP (Any one person) \$ 10000 PERSONAL & ADV INJURY \$ 1000000 GENERAL AGGREGATE \$ 2000000 PRODUCTS - COMP/OP AGG \$ INCLUDED Technology PRO LIA \$ 1000000
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			0312596-4	05/23/2020	05/23/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1000000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			DPS5000462B	11/17/2020	11/17/2021	EACH OCCURRENCE \$ 2000000 AGGREGATE \$ 2000000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N <input type="checkbox"/>	N / A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Professional Liability			DPS4000834B	11/18/2020	11/18/2021	1000000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder is Additional Insured

CERTIFICATE HOLDER**CANCELLATION**Clay County School District
Information Technology
900 Walnut Street
Green Cove Springs

FL 32043

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/21/20

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

Aon Risk Services, Inc of Florida
1001 Brickell Bay Drive, Suite #1100
Miami, FL 33131-4937

CONTACT

NAME: Aon Risk Services, Inc of Florida

PHONE
(A/C, No, Ext): 800-743-8130FAX
(A/C, No): 800-522-7514EMAIL
ADDRESS: ADP.COI.Center@Aon.com**INSURER(S) AFFORDING COVERAGE****NAIC #**

INSURER A : New Hampshire Ins Co

23841

INSURED

ADP TotalSource CO XXI, Inc.
10200 Sunset Drive
Miami, FL 33173
ALTERNATE EMPLOYER
PC Solutions & Integration Inc
4937 SW 75th Ave
Miami, FL 33155

INSURER B :

INSURER C :

INSURER D :

INSURER E :

INSURER F :

COVERAGES

CERTIFICATE NUMBER: 3160638

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. **LIMITS SHOWN ARE AS REQUESTED.**

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY						
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						EACH OCCURRENCE \$
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$
							MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$
	<input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$
	<input type="checkbox"/> OTHER						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per person) \$
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR						EACH OCCURRENCE \$
	EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$
	DEC <input type="checkbox"/> RETENTION \$						
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N <input type="checkbox"/> N/A			WC 027115061 GA	07/01/20	07/01/21	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$ 2,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 2,000,000
							E.L. DISEASE - POLICY LIMIT \$ 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

All worksite employees working for PC SOLUTIONS & INTEGRATION INC, paid under ADP TOTALSOURCE, INC.'s payroll, are covered under the above stated policy. PC SOLUTIONS & INTEGRATION INC is an alternate employer under this policy.

CERTIFICATE HOLDER**CANCELLATION**

	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Aon Risk Services, Inc of Florida</i>

Local Business Tax Receipt

Miami-Dade County, State of Florida

-THIS IS NOT A BILL - DO NOT PAY

3929735

BUSINESS NAME/LOCATION

P C SOLUTIONS & INTEGRATION INC
4937 SW 75TH AVE
MIAMI FL 33155

RECEIPT NO.

RENEWAL
4102844

LBT

EXPIRES

SEPTEMBER 30, 2020

Must be displayed at place of business

Pursuant to County Code

Chapter 8A - Art. 9 & 10

OWNER

P C SOLUTIONS & INTEGRATION INC

SEC. TYPE OF BUSINESS

220 TANGIBLE PERSONAL PROP DLR

PAYMENT RECEIVED

BY TAX COLLECTOR

\$75.00 07/11/2019

CHECK21-19-053370

Employee(s) 4

This Local Business Tax Receipt only confirms payment of the Local Business Tax. The Receipt is not a license, permit, or a certification of the holder's qualifications, to do business. Holder must comply with any governmental or nongovernmental regulatory laws and requirements which apply to the business.

The RECEIPT NO. above must be displayed on all commercial vehicles - Miami-Dade Code Sec 8a-276.

For more information, visit www.miamidade.gov/taxcollector

State of Florida

Minority Business Certification

pc solutions & integration, inc.

Is certified under the provisions of
287 and 295.187, Florida Statutes, for a period from:

08/13/2019

to

08/13/2021



Jonathan R. Satter, Secretary
Florida Department of Management Services



Office of Supplier Diversity
4050 Esplanade Way, Suite 380
Tallahassee, FL 32399
850-487-0915
www.dms.myflorida.com/osd



Company ID Number: 447712

To be accepted as a participant in E-Verify, you should only sign the Employer's Section of the signature page. If you have any questions, contact E-Verify at 888-464-4218.

Employer PC Solutions & Integration, Inc.

Francisco Rodriguez

Name (Please Type or Print)

Title

Electronically Signed

09/13/2011

Signature

Date

Department of Homeland Security – Verification Division

USCIS Verification Division

Name (Please Type or Print)

Title

Electronically Signed

09/13/2011

Signature

Date

Information Required for the E-Verify Program

Information relating to your Company:

Company Name: **PC Solutions & Integration, Inc.**

Company Facility Address: **4937 SW 75 Avenue**

Miami, FL 33155

Company Alternate
Address:

County or Parish: **MIAMI-DADE**

Employer Identification
Number: **650798706**

Company ID Number: 447712

North American Industry Classification Systems Code:	541
Administrator:	
Number of Employees:	10 to 19
Number of Sites Verified for:	1
Are you verifying for more than 1 site? If yes, please provide the number of sites verified for in each State:	
<ul style="list-style-type: none">FLORIDA 1 site(s)	

Information relating to the Program Administrator(s) for your Company on policy questions or operational problems:

Name:	Francisco D Rodriguez	Fax Number:	(305) 667 - 0618
Telephone Number:	(305) 667 - 0633		
E-mail Address:	frank@pcsolutions.us		

1/16/2014 3:01 PM

Current Status of FRN 0021346762

STATUS: Green

You have no delinquent bills which would restrict you from doing business with the FCC.

The Red Light Display System checks all FRNs associated with the same Taxpayer Identification Number (TIN). A green light means that there are no outstanding delinquent non-tax debts owed to the Commission by any FRN associated with the requestor's TIN. The Red Light Display System was last updated on 01/16/2014 at 6:38 AM; it is updated once each business day at about 7 a.m., ET.

DRAFT



Red Light Display System (RLDS)



Red Light Display System

[FCC](#) | [Fees](#) | Red Light Display System

< [FCC Site Map](#)

Logged in as FRN: PC Solutions & Integration (0021346762) [[Log Out](#)]

[Back](#) | [Print](#) | [Help](#)

10/30/2017 10:20 AM

Current Status of FRN 0021346762

STATUS: Green

You have no delinquent bills which would restrict you from doing business with the FCC.

The Red Light Display System checks all FRNs associated with the same Taxpayer Identification Number (TIN). A green light means that there are no outstanding delinquent non-tax debts owed to the Commission by any FRN associated with the requestor's TIN. The Red Light Display System was last updated on 10/30/2017 at 6:36 AM; it is updated once each business day at about 7 a.m., ET.

Customer Service

[Red Light Help](#)

[FCC Debt Collection](#)

[FCC Fees](#)

[Web Policies](#) / [Privacy Policy](#)

Red Light Display System Help Line: (877) 480-3201, option 4, 4; TTY (202) 414-1255 (Mon.-Fri. 8 a.m.-6:00 p.m. ET)

Red Light Display System has a dedicated staff of customer service representatives standing by to answer your questions or concerns. You can email us at arinquies@fcc.gov or fax us at (202) 418-7869.



A LEADING IT SOLUTIONS PROVIDER

SIMPLIFY WITH TECHNOLOGY

OUR VISION & MISSION

Our commitment is to be an expert advisor of hybrid IT solutions that give every customer, staff member, and audience a better experience. By providing scalable IT infrastructure, companies benefit from highly efficient and profitable IT investments that drive a measurable competitive advantage.

A LITTLE ABOUT US



Founded 22 years ago, PC Solutions & Integration (PCS) is the South Eastern United States premier integrator of IT services.

When you work with PCS, you are working with a full-service provider. We are focused on supporting our clients throughout the project lifecycle, from consultation and design to implementation, optimization, and ongoing management. Our comprehensive portfolio provides one of the broadest and deepest solution offerings in the industry and is backed by a nationwide team of highly trained and certified technicians.

PC Solutions & Integration (PCS) is a leading IT services provider of collaboration and technology solutions for large and medium enterprises. We have spent decades building upon our technology offerings which span the core technology markets-collaboration, enterprise networking, data center, cloud, and security. We deliver these offerings across several delivery models including on premise, private, hybrid, and public clouds regardless of clients existing infrastructure.

OUR PROFILE

PCS offers innovative Premise and Cloud based best-of-breed products for Cyber Security, Desktop Computing, Networking, Data Center, Storage, Voice and Video.

WHAT WE DO

- ✓ **IT Health Checks**
Gain peace of mind knowing your system are performing optimally
- ✓ **Proactive Maintenance**
We discover and then eradicate problems before they create downtime
- ✓ **Enterprise Design & Scoping**
From consultation, to design, to implementation, to ongoing support, we're with you at every step.

OUR SERVICES

Over the years, we have developed a proven track record of successes in Cyber Security, Storage, Voice Communications, Data Networks, Video, Wi-Fi, and UC Applications.



WIRELESS NETWORK INFRASTRUCTURE

PCS provides network auditing, design optimization, and maintenance to predict and respond to your growing network needs.



CYBER SECURITY

The threat landscape is complex, but your security doesn't have to be. PCS can help you protect your networks, implement industry standards, follow best practices, and reduce attack surfaces.



WIRED NETWORK INFRASTRUCTURE

Wired infrastructure is a crucial part of most organizations and has only grown in complexity. To manage that complexity, you need a team with a diverse skill set and a vendor-neutral approach.



DATA CENTER/ VIRTUALIZATION

The volume of data your business must manage has exploded. You need infrastructure that can capture, store, and archive massive amounts of data, while still keeping it readily accessible.



PRO SERVICES

IT should support your core business, not overtake it. Do you need to offload mundane service tasks? Do you need full support and strategic planning for the entire IT function? No matter where you fall on that spectrum, PCS can help.



UNIFIED COMMUNICATION

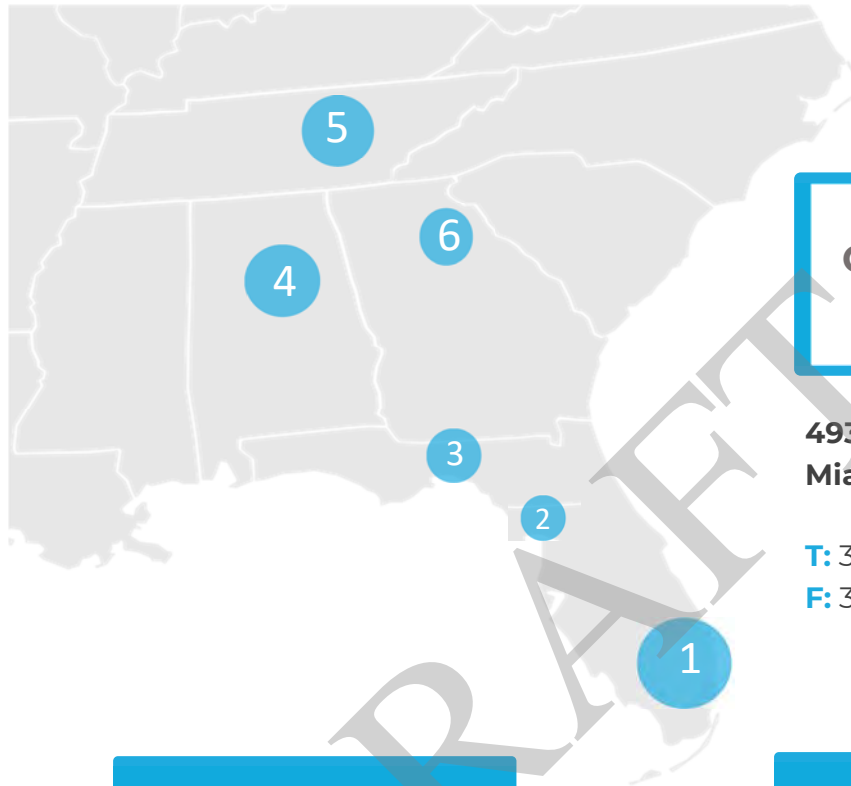
Unifying all of your businesses communication tools amplifies their power to transform your business through greater efficiency, better customer service, and stronger connections.

TECHNOLOGY PARTNERS

We are firm believers that when it comes to technology one size or partner does not fit all. That is why we work with more than 200 of the world's leading best of breed hardware, software, and application development companies so that we can bring you the right solution for your unique situation.



OUR MARKET



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LET'S CONNECT



HQ: 4937 SW 75 Avenue
Miami, FL 33155



1.800.391.0054



sales@pcsusa.net

WWW.PCSUSA.NET

Spec Sheets

DRAFT

DATA SHEET

ARUBA CX 8325 SWITCH SERIES

High Performance Enterprise Campus and Data Center Switch

PRODUCT OVERVIEW

The Aruba CX 8325 Switch Series offers a flexible and innovative approach to addressing the application, security, and scalability demands of the mobile, cloud and IoT era. These switches serve the needs of the next generation core and aggregation layer, as well as emerging data center requirements at the Top of Rack (ToR) and End of Row (EoR). They provide over 6.4Tbps of capacity, with line-rate Gigabit Ethernet interfaces including 1Gbps, 10Gbps, 25Gbps, 40Gbps, and 100Gbps.

The 8325 series includes industry-leading line rate ports 1/10/25GbE (SFP/SFP+/SFP28) and 40/100GbE (QSFP+/QSFP28) with connectivity in a compact 1U form factor. These switches offer a fantastic investment for customers wanting to migrate from older 1GbE/10GbE to faster 25GbE, or 10GbE/40GbE to 100GbE ports.

PRODUCT DIFFERENTIATORS

AOS-CX - a modern software system

The Aruba CX 8325 Switch Series is based on AOS-CX, a modern, database-driven operating system that automates and simplifies many critical and complex network tasks. A built-in time series database enables customers and developers to utilize software scripts for historical troubleshooting, as well as analysis of past trends. This helps predict and avoid future problems due to scale, security, and performance bottlenecks.

Our AOS-CX software also includes Aruba Network Analytics Engine (NAE) and support for Aruba NetEdit. Because AOS-CX is built on a modular Linux architecture with a stateful database, our operating system provides the following unique capabilities:

- Easy access to all network state information allows unique visibility and analytics
- REST APIs and Python scripting for fine-grained programmability of network tasks
- A micro-services architecture that enables full integration with other workflow systems and services
- Continual state synchronization that provides superior fault tolerance and high availability



KEY FEATURES

- High performance 6.4Tbps with 2,000 Mpps
- High availability with industry-leading VSX redundancy, and redundant power supplies and fans
- Designed for core/aggregation in the campus or Top of Rack or End of Row in the data center
- AOS-CX automation and programmability using built-in REST APIs and Python scripts
- Advanced Layer 2/3 feature set includes BGP, OSPF, VRF-Lite, and IPv6
- Dynamic VXLAN with BGP-EVPN for deep segmentation in data center and campus networks
- Intelligent monitoring, visibility, and remediation with Aruba Network Analytics Engine
- One touch deployment with the Aruba CX Mobile App
- Aruba NetEdit support for automated configuration and verification
- Compact 1U switch with 1/10/25GbE and 40/100GbE connectivity

- All software processes communicate with the database rather than each other, ensuring near real-time state and resiliency and allowing individual software modules to be independently upgraded for higher availability

Aruba Central - unified single pane of glass management

Flexible cloud-based or on-premises management for unified network operations of wired, WLAN, SD-WAN, and public cloud infrastructure. Designed to simplify day zero through day two operations with streamlined workflows. Switch management capabilities include configuration, onboarding, monitoring, troubleshooting, and reporting.



Aruba Network Analytics Engine

For enhanced visibility and troubleshooting, Aruba's Network Analytics Engine (NAE) automatically interrogates and analyzes events that can impact a network's health. Advanced telemetry and automation provide the ability to easily identify and troubleshoot network, system, application and security related issues easily, through the use of python agents and REST APIs.

The Time Series Database (TSDB) stores configuration and operational state data, making it available to quickly resolve network issues. The data may also be used to analyze trends, identify anomalies and predict future capacity requirements.

Aruba NetEdit – automated switch configuration and management

The entire Aruba CX portfolio empowers IT teams to orchestrate multiple switch configuration changes for smooth end-to-end service rollouts. Aruba NetEdit introduces automation that allows for rapid network-wide changes, and ensures policy conformance post network updates. Intelligent capabilities include search, edit, validation (including conformance checking), deployment and audit features. Capabilities include:

- Centralized configuration with validation for consistency and compliance
- Time savings via simultaneous viewing and editing of multiple configurations
- Customized validation tests for corporate compliance and network design
- Automated largescale configuration deployment without programming Network health and topology visibility via Aruba NAE integration

Note: A separate software license is required to use Aruba NetEdit.

Aruba CX Mobile App – unparalleled deployment convenience

An easy to use mobile app simplifies connecting and managing Aruba CX switches for any size project. Switch information can also be imported into Aruba NetEdit for simplified configuration management and to continuously validate the conformance of configurations anywhere in the network. The Aruba CX Mobile App is available for download.

Aruba Virtual Switching Extension

The ability of AOS-CX to maintain synchronous state across dual control planes allows a unique high availability solution called Aruba Virtual Switching Extension (VSX).

VSX is delivered through redundancy gained by deploying two chassis with an inter-switch link, with each chassis maintaining its independent control.

Designed using the best features of existing HA technologies such as Multi-chassis Link Aggregation (MC-LAG) and Virtual Switching Framework (VSF), Aruba VSX enables a distributed architecture that is highly available during upgrades or control plane events. Features include:

- Continuous configuration synchronization via AOSCX
- Flexible active/active network designs at Layers 2 and 3
- Operational simplicity and usability for easy configuration
- High availability by design during upgrades including support for VSX Live Upgrade with LACP traffic draining.

PRODUCT CAPABILITIES

Performance

High-speed fully distributed architecture

- Provides 6.4Tbps for bidirectional switching and 2,000 Mpps for forwarding. All switching and routing are wire-speed to meet the demands of bandwidth-intensive applications today and in the future

Scalable system design

- Provides investment protection to support future technologies and higher-speed connectivity

Connectivity

High density port options

Choice of compact high density port 1U switches with airflow direction flexibility include model with:

- 32 ports of 40GbE/100GbE (QSFP+/QSFP28) [optional 4x10 and 4x25 breakout]
- 48 ports of 1GbE/10GbE/25GbE (SFP/SFP+/SFP28) [1GBASE-T and 10GBASE-T transceiver support] + 8 ports of 40GbE/100GbE (QSFP+/QSFP28) [optional 4x10 and 4x25 breakout]

Jumbo frames

- Allows high-performance backups and disaster-recovery systems; provides a maximum frame size of 9K bytes

Unsupported Transceiver Mode (UTM)

- Allows to insert and enable all unsupported 1G and 10G transceiver and cable
- No warranty nor support for the transceiver/cable when used

Loopback

- Supports internal loopback testing for maintenance purposes and increased availability; loopback



detection protects against incorrect cabling or network configurations and can be enabled on a per-port or per-VLAN basis for added flexibility

Packet storm protection

- Protects against unknown broadcast, multicast, or unicast storms with user-defined thresholds

Quality of Service (QoS)

Strict priority (SP) queuing and Deficit Weighted Round Robin (DWRR)

- Enable congestion avoidance

Data Center Bridging (DCB)

- Supports lossless Ethernet networking standard Priority Flow Control (PFC), Enhanced Transmission Service (ETS) and DCB Exchange Protocol (DCBX) to eliminate packet loss due to queue overflow

Resiliency and high availability

Redundant and load-sharing fans and power supplies

- Increases total performance and power availability while providing hitless, stateful failover

Hot swappable power supply and fan modules

- Allows replacement of accessories modules without any operational impact on other modules nor the switch operations

Separate data and control paths

- Separates control from services and keeps service processing isolated; increases security and performance

Aruba Virtual Switching Extension (VSX)

- VSX enables a distributed and redundant architecture by deploying two switches with each switch maintaining independent control yet staying synchronized during upgrades or failover. Also supports upgrades during live operation

Virtual Router Redundancy Protocol (VRRP)

- VRRP allows a group of switches to dynamically back each other up to create highly available routed environments

Bidirectional Forward Detection (BFD)

- Enable sub-second failure detection for rapid routing protocol re-balancing

Ethernet Ring Protection Switching (ERPS)

- Supports rapid protection and recovery in a ring topology.

Unidirectional Link Detection (UDLD)

- Monitors link connectivity and shuts down ports at both ends if unidirectional traffic is detected, preventing loops in STP-based networks

IEEE 802.3ad LACP

- Supports up to 54 LAGs, with up to 16 members per LAG (32 for a VSX pair), with a user-selectable L1-4 hashing algorithm

Management

In addition to the Aruba CX Mobile App, Aruba NetEdit and Aruba Network Analytics Engine, the 8325 series offers the following:

Built-in programmable and easy to use **REST API interface**

Management interface control

- Enables or disables each of the following interfaces depending on security preferences: console port, or reset button

Industry-standard CLI with a hierarchical structure

- Reduces training time and expenses, and increases productivity in multivendor installations

Management security

- Restricts access to critical configuration commands; offers multiple privilege levels with password protection; ACLs provide SNMP access; local and remote Syslog capabilities allow logging of all access

IPSLA

- Monitors the network for degradation of various services, including voice.
- Monitoring is enabled via the NAE for history and for immediate automated gathering of additional information when anomalies are detected

SNMP v2c/v3

- Provides SNMP read and trap support of industry standard Management Information Base (MIB), and private extensions

sFlow® (RFC 3176)

- Provides scalable ASIC-based wire speed network monitoring and accounting with no impact on network performance; this allows network operators to gather a variety of sophisticated network statistics and information for capacity planning and real-time network monitoring purposes

Remote monitoring (RMON)

- Uses standard SNMP to monitor essential network functions and supports events, alarms, history, and statistics groups as well as a private alarm extension group



TFTP and SFTP support

- Offers different mechanisms for configuration updates; trivial FTP (TFTP) allows bidirectional transfers over a TCP/IP network
- Secure File Transfer Protocol (SFTP) runs over an SSH tunnel to provide additional security

Debug and sampler utility

- Supports ping and traceroute for IPv4 and IPv6

Network Time Protocol (NTP)

- Synchronizes timekeeping among distributed time servers and clients; keeps timekeeping consistent among all clock-dependent devices within the network
- Can serve as the NTP server in a customer network

IEEE 802.1AB Link Layer Discovery Protocol (LLDP)

- Advertises and receives management information from adjacent devices on a network, facilitating easy mapping by network management applications

Dual flash images

- Provides independent primary and secondary operating system files for backup while upgrading

Multiple configuration files

- Stores files easily to the flash image

Layer 2 Switching

VLAN

- Supports up to 4,040 port-based or IEEE 802.1Q-based VLANs

VLAN Translation

- Remaps VLANs during transit across a core network

Bridge Protocol Data Unit (BPDU) tunneling

- Transmits STP BPDUs transparently, allowing correct tree calculations across service providers, WANs, or MANs

Port mirroring

- Duplicates port traffic (ingress and egress) to a local or remote monitoring port; supports 4 mirroring groups, with an unlimited number of ports per group

STP

- Supports standard IEEE 802.1D STP, IEEE 802.1w Rapid Spanning Tree Protocol (RSTP) for faster convergence, and IEEE 802.1s Multiple Spanning Tree Protocol (MSTP)

Rapid Per-VLAN spanning tree plus (RPVST+)

- Allows each VLAN to build a separate spanning tree to improve link bandwidth usage in network environments with multiple VLANs

Internet Group Management Protocol (IGMP)

- Controls and manages the flooding of multicast packets in a Layer 2 network

Static VXLAN

- Allows operators to manually connect two or more VXLAN tunnel endpoints (VTEP)

Dynamic VXLAN with BGP-EVPN

- Deep segmentation for Spine/Leaf data center networks or Layer 3 campus designs with centralized gateway and symmetric Integrated Routing and Bridging (IRB) based distributed gateways VXLAN tunnels

IPv4 Multicast in VXLAN/EVPN Overlay

- Enable PIM-SM/IGMP snooping in the VXLAN Overlay

IPv6 VXLAN/EVPN Overlay Support

- Enables IPv6 traffic over the VXLAN overlay

VXLAN distributed anycast gateway

- Addressing mechanism that enables the use of the same gateway IP addresses across all the leaf switches part of a VXLAN network

VXLAN ARP/ND suppression

- Allows minimization of ARP and ND traffic flooding within individual VXLAN segments, thus optimizing the VXLAN network

Layer 3 Services

Address Resolution Protocol (ARP)

- Determines the MAC address of another IP host in the same subnet; supports static ARPs
- Gratuitous ARP allows detection of duplicate IP addresses
- Proxy ARP allows normal ARP operation between subnets or when subnets are separated by a Layer 2 network

IP Directed Broadcast

- Supports directed broadcast on configured network subnets

Dynamic Host Configuration Protocol (DHCP)

- DHCP services are offered within a client network to simplify network management
- DHCP Relay enables DHCP operation across subnets

DHCP Server

- Supports DHCP services (for IPv4 and IPv6) in customer networks

Domain Name System (DNS)

- Provides a distributed database that translates domain names and IP addresses, which simplifies network design; supports client and server

Generic Routing Encapsulation (GRE)

- Enables tunneling traffic from site to site over a Layer 3 path



Layer 3 Routing

Static IPv4 routing

- Provides simple manually configured IPv4 routing

Open shortest path first (OSPF)

- Delivers faster convergence; uses link-state routing Interior Gateway Protocol (IGP), which supports ECMP, NSSA, and MD5 authentication for increased security and graceful restart for faster failure recovery

Border Gateway Protocol 4 (BGP-4)

- Delivers an implementation of the Exterior Gateway Protocol (EGP) utilizing path vectors; uses TCP for enhanced reliability for the route discovery process; reduces bandwidth consumption by advertising only incremental updates; supports extensive policies for increased flexibility; scales to very large networks

Routing Information Protocol version 2 (RIPv2)

- Easy to configure routing protocol for small networks relying on User Datagram Protocol (UDP)

Routing Information Protocol Next Generation (RIPng)

- Extension of RIPv2 for support of IPv6 networking

Multiprotocol BGP (MP-BGP) with IPv6 Address Family

- Enables sharing of IPv6 routes using BGP and connections to BGP peers using IPv6

Policy Based Routing (PBR)

- Enables using a classifier to select traffic that can be forwarded based on policy set by the network administrator

6in4 tunnels

- Supports the tunneling of IPv6 traffic in an IPv4 network

IP performance optimization

- Provides a set of tools to improve the performance of IPv4 networks; includes directed broadcasts, customization of TCP parameters, support of ICMP error packets, and extensive display capabilities

Static IPv6 routing

- Provides simple manually configured IPv6 routing

Dual IP stack

- Maintains separate stacks for IPv4 and IPv6 to ease the transition from an IPv4-only network to an IPv6-only network design

OSPFv3

- Provides OSPF support for IPv6

Equal-Cost Multipath (ECMP)

- Enables multiple equal-cost links in a routing environment to increase link redundancy and scale bandwidth

Generic Routing Encapsulation (GRE)

- Enables tunneling traffic from site to site over a Layer 3 path

Security

TAA Compliance

- The Aruba CX 8325 with AOS-CX, a TAA compliant product, uses FIPS 140-2 validated cryptography for protection of sensitive information

Access control list (ACL) Features

- Supports powerful ACLs for both IPv4 and IPv6. Supports creation of object groups representing sets of devices like IP addresses. For instance, IT management devices could be grouped in this way
- ACLs can also protect control plane services such as SSH, SNMP, NTP or web servers

Enrollment over Secure Transport (EST)

- Enables secure certificate enrollment, allowing for easier enterprise management of PKI.

Remote Authentication Dial-In User Service (RADIUS)

- Eases security access administration by using a password authentication server

Terminal Access Controller Access-Control System (TACACS+)

- Delivers an authentication tool using TCP with encryption of the full authentication request, providing additional security

RadSec

- Enable RADIUS authentication and accounting data to be passed safely and reliably across insecure networks such as the internet

Management access security

- AOS-CX provides for both on-box as well as off-box authentication for administrative access. RADIUS or TACACS+ can be used to provide encrypted user authentication
- Additionally, TACACS+ can also provide user authorization services

Secure shell (SSHv2)

- Uses external servers to securely log in to a remote device; with authentication and encryption, it protects against IP spoofing and plain-text password interception; increases the security of Secure FTP (SFTP) transfers



Multicast

Internet Group Management Protocol (IGMP)

- Enables establishing multicast group memberships in IPv4 networks; supports IGMPv1, v2, and v3

Multicast Listener Discovery (MLD)

- Enable discovery of IPv6 multicast listeners; supports MLDv1 and v2

Multicast Service Delivery Protocol (MSDP) for

Anycast RP

- MSDP used for Anycast RP is an intradomain feature that provides redundancy and load-sharing capabilities.

MSDP Mesh Groups

- Allows to avoid SA messages flood to other mesh group peers.

PIM-Dense Mode

- Floods multicast traffic to every corner of the network (push-model). Method is for delivering data to receivers without receivers requesting the data. Can be efficient in certain deployments in which there are active receivers on every subnet in the network. Branches without downstream receivers are pruned from the forwarding trees.

FastLeave (FL) and Forced-FastLeave (FFL)

- FL and FFL for IGMP/MLD speed up the process of blocking unnecessary Multicast traffic to a switch port that is connected to end nodes for IGMP. They help to eliminate the CPU overhead of having to generate an IGMP/MLD Group-Specific Query message.

Support for Microsoft **Network Load Balancer (NLB)** for server applications

Microsoft Network Load Balancer (NLB)

- Support for server applications

Protocol Independent Multicast (PIM)

- Protocol Independent Multicast for IPv4 and IPv6 supports one-to-many and many-to-many media casting use cases such as IPTV over IPv4 and IPv6 networks. Support for PIM Sparse Mode (PIM-SM, IPv4 and IPv6)

Additional information

- Green Initiative support
- Provides support for RoHS (EN 50581:2012) regulations

Warranty, services and support

Limited Lifetime Warranty

- See <https://www.arubanetworks.com/support-services/product-warranties/> for warranty and support information included with your product purchase.

For **Software Releases** and Documentation, refer to <https://asp.arubanetworks.com/downloads>

For **support and services** information, visit <https://www.arubanetworks.com/support-services/arubacare/>



SPECIFICATIONS				
	JL624A 8325-48Y8C Front-to-Back switch bundle	JL625A 8325-48Y8C Back-to-Front switch bundle	JL626A 8325-32C Front-to-Back switch bundle	JL627A 8325-32C Back-to-Front switch bundle
Description	1 x JL635A base 8325-48Y8C switch <ul style="list-style-type: none">6 x JL628A Front-to-Back Fan2 x JL632A Front-to-Back 650W 100-240VAC Power Supply	1 x JL635A base 8325-48Y8C switch <ul style="list-style-type: none">6 x JL629A Back-to-Front Fan2 x JL633A Back-to-Front 650W 100-240VAC Power Supply	1 x JL636A base 8325-32C switch <ul style="list-style-type: none">6 x JL630A Front-to-Back Fan2 x JL632A Front-to-Back 650W 100-240VAC Power Supply	1 x JL636A base 8325-32C switch <ul style="list-style-type: none">6 x JL631A Back-to-Front Fan2 x JL633A Back-to-Front 650W 100-240VAC Power Supply
	Supports 48 ports of 1G/10G/25GbE (SFP/SFP+/SFP28) and 8 ports of 40G/100GbE (QSFP+/QSFP28) [optional 1GBASE-T and 10GBASE-T transceivers, 4x10G and 4x25G breakout cables]	Supports 48 ports of 1G/10G/25GbE (SFP/SFP+/SFP28) and 8 ports of 40G/100GbE (QSFP+/QSFP28) [optional 1GBASE-T and 10GBASE-T transceivers, 4x10G and 4x25G breakout cables]	Supports 32 ports of 40G/100GbE (QSFP+/QSFP28) [optional 4x10G and 4x25G breakout cables]	Supports 32 ports of 40G/100GbE (QSFP+/QSFP28) [optional 4x10G and 4x25G breakout cables]
Power supplies	Field-replaceable, hot-swappable, and up to 2 power supplies.			
Fans	Field-replaceable, hot-swappable, and up to 6 fans.			
Physical characteristics				
Dimensions	(H) 4.35 cm x (W) 43.84 cm x (D) 53.6 cm (1.71" x 17.26" x 21.1")	(H) 4.35 cm x (W) 43.84 cm x (D) 53.6 cm (1.71" x 17.26" x 21.1")	(H) 4.395 cm x (W) 44.25 cm x (D) 47.3 cm (1.73" x 17.42" x 18.62")	(H) 4.395 cm x (W) 44.25 cm x (D) 47.3 cm (1.73" x 17.42" x 18.62")
Full configuration weight	10 kg (22.05 lb)	10 kg (22.05 lb)	10.87 kg (23.96 lb)	10.87 kg (23.96 lb)
Additional specifications				
CPU	2.2GHz			
Memory, Drive and Flash	16GB RAM, 64GB SSD, 8GB Flash			
Packet Buffer	32MB			
Performance*				
Switching Capacity	6.4Tbps			
IPv4 Host Table	120,000			
IPv6 Host Table	52,000			
IPv4 Unicast Routes	131,072			
IPv6 Unicast Routes	32,732			
MAC Table Size	98,304			
IGMP Groups	4,094			
MLD Groups	4,094			
IPv4 Multicast Routes	4,094			
IPv6 Multicast Routes	4,094			

*Some of these scaling numbers assume shared tables.



SPECIFICATIONS

	JL624A 8325-48Y8C Front-to-Back switch bundle	JL625A 8325-48Y8C Back-to-Front switch bundle	JL626A 8325-32C Front-to-Back switch bundle	JL627A 8325-32C Back-to-Front switch bundle
Environment				
Operating temperature	0°C to 40°C (32°F to 104°F) up to 3.0 km (10,000 ft.)			
Operating relative humidity	5% to 95% at 40°C (104°F) non-condensing			
Non-Operating	-40°C to 70°C (-40°F to 158°F) up to 4.6 km (15,000 ft.)			
Non-Operating/Storage relative humidity	5% to 95% @ 65°C (149°F)			
Max operating altitude	Up to 10,000ft (3,048 km)			
Max non-operating	Up to 15,000ft (4.6km)			
Primary airflow	Front-to-Back or Back-to-Front			
Electrical characteristics				
Frequency	50-60Hz			
AC Voltage	100-240 volts			
Current	6A (low voltage) – 3A (high voltage)			
Power consumption	Max: 550W	Max: 550W	Max: 550W	Max: 550W
Safety				
	EN 60950-1:2006+A11:2009+A1:2010+A12:2011+A2:2013 IEC 60950-1:2005 Ed.2; Am 1:2009+A2:2013 UL 60950-1, CSA 22.2 No 60950-1 EN 60825-1:2007/IEC 60825-1:2007 Class 1			
EMC				
	EN 55032:2012, Class A EN 55024:2010 EN 61000-3-2:2014, Class A EN 61000-3-3:2013 FCC CFR 47 Part 15:2010, Class A VCCI Class A CNS 13438			
Lasers				
	EN60825-1:2014/IEC 60825-1: 2014 Class 1 Class 1 Laser Products/Laser Klasse 1			
Management				
	SNMP RJ-45 serial USB micro USB console RJ-45 Ethernet port			
Mounting and enclosure				
	Mounts in an EIA standard 19-inch rack or other equipment cabinet; horizontal surface mounting only; order 2-post or 4-post mounting kit separately			



STANDARDS AND PROTOCOLS

The following standards and protocols are supported.

- IEEE 802.1AB-2009
- IEEE 802.1ak-2007
- IEEE 802.1t-2001
- IEEE 802.1AX-2008 Link Aggregation
- IEEE 802.1p Traffic Class Expediting and Dynamic Multicast Filtering
- IEEE 802.1Q VLANs
- IEEE 802.1s Multiple Spanning Trees
- IEEE 802.1w Rapid Reconfiguration of Spanning Tree
- IEEE 802.3ad Link Aggregation Control Protocol (LACP)
- IEEE 802.3x Flow Control
- IEEE 802.3z Gigabit Ethernet
- IEEE 802.3ae 10 Gigabit Ethernet
- IEEE 802.3by 25 Gigabit Ethernet
- IEEE 802.3ba 40 and 100 Gigabit Ethernet Architecture
- RFC 768 UDP
- RFC 791 IP
- RFC 792 ICMP
- RFC 793 TCP
- RFC 826 ARP
- RFC 768 User Datagram Protocol
- RFC 813 Window and Acknowledgement Strategy in TCP
- RFC 815 IP datagram reassembly algorithms
- RFC 879 TCP maximum segment size and related topics
- RFC 896 Congestion control in IP/TCP internetworks
- RFC 917 Internet subnets
- RFC 919 Broadcasting Internet Datagrams
- RFC 922 Broadcasting Internet Datagrams in the Presence of Subnets (IP_BROAD)
- RFC 925 Multi-LAN address resolution
- RFC 1215 Convention for defining traps for use with the SNMP
- RFC 1256 ICMP Router Discovery Messages
- RFC 1393 Traceroute Using an IP Option
- RFC 1591 Domain Name System Structure and Delegation
- RFC 1657 Definitions of Managed Objects for BGP-4 using SMIv2
- RFC 1772 Application of the Border Gateway Protocol in the Internet
- RFC 1981 Path MTU Discovery for IP version 6
- RFC 1997 BGP Communities Attribute
- RFC 1998 An Application of the BGP Community Attribute in Multi-home Routing
- RFC 2385 Protection of BGP Sessions via the TCP MD5 Signature Option
- RFC 2401 Security Architecture for the Internet Protocol
- RFC 2402 IP Authentication Header
- RFC 2406 IP Encapsulating Security Payload (ESP)
- RFC 2460 Internet Protocol, Version 6 (IPv6) Specification
- RFC 2545 Use of BGP-4 Multiprotocol Extensions for IPv6 Inter-Domain Routing
- RFC 2710 Multicast Listener Discovery (MLD) for IPv6
- RFC 2787 Definitions of Managed Objects for the Virtual Router Redundancy Protocol
- RFC 2918 Route Refresh Capability for BGP-4
- RFC 2934 Protocol Independent Multicast MIB for IPv4
- RFC 3137 OSPF Stub Router Advertisement
- RFC 3176 InMon Corporation's sFlow: A Method for Monitoring Traffic in Switched and Routed Networks
- RFC 3484: Default Address Selection for Internet Protocol version 6 (IPv6)
- RFC 3509 Alternative Implementations of OSPF Area Border Routers
- RFC 3623 Graceful OSPF Restart
- RFC 3810 Multicast Listener Discovery Version 2 (MLDv2) for IPv6
- RFC 4213 Basic Transition Mechanisms for IPv6 Hosts and Routers
- RFC 4251 The Secure Shell (SSH) Protocol
- RFC 4271 A Border Gateway Protocol 4 (BGP-4)
- RFC 4273 Definitions of Managed Objects for BGP-4
- RFC 4291 IP Version 6 Addressing Architecture
- RFC 4292 IP Forwarding Table MIB
- RFC 4293 Management Information Base for the Internet Protocol (IP)
- RFC 4360 BGP Extended Communities Attribute
- RFC 4486 Subcodes for BGP Cease Notification Message
- RFC 4552 Authentication/Confidentiality for OSPFv3
- RFC 4724 Graceful Restart Mechanism for BGP
- RFC 4760 Multiprotocol Extensions for BGP-4
- RFC 4940 IANA Considerations for OSPF
- RFC 5095: Deprecation of Type 0 Routing Headers in IPv6
- RFC 5187 OSPFv3 Graceful Restart
- RFC 5701 IPv6 Address Specific BGP Extended Community Attribute
- RFC 6987 OSPF Stub Router Advertisement
- RFC 7047 The Open vSwitch Database Management Protocol
- RFC 7059 A Comparison of IPv6-over-IPv4 Tunnel Mechanisms



- RFC 7313 Enhanced Route Refresh Capability for BGP-4
- RFC 8201 Path MTU Discovery for IP version 6

BUNDLES AND ACCESSORIES

Aruba CX 8325 Bundles

Note: Mounting kit and console cable are not included in bundles. Order separately. Mounting kit is required.

- JL624A Aruba 8325-48Y8C Bundle includes: 48 x 25Gb ports (SFP+/28), 8 x 100Gb ports (QSFP+/28), 6 Front-to-Back Fans and 2 PSU's
- JL625A Aruba 8325-48Y8C Bundle includes: 48 x 25Gb ports (SFP+/28), 8 x 100Gb ports (QSFP+/28), 6 Back-to-Front Fans and 2 PSU's
- JL626A Aruba 8325-32C Bundle includes: 32 x 100Gb ports (QSFP+/QSFP28), 6 Front-to-Back Fans and 2 PSU's
- JL627A Aruba 8325-32C Bundle includes: 32 x 100Gb ports (QSFP+/QSFP28), 6 Back-to-Front Fans, and 2 PSU's

Mounting kit (required when ordering a bundle)

- JL482B 2-post Rack Kit
- JL483B 4-post Rack Kit

Console Cable

- Aruba X2C2 RJ45 to DB9 Console Cable (JL448A)

Accessories

- JL628A Aruba 8325-48Y8C Front-to-Back Fan
- JL629A Aruba 8325-48Y8C Back-to-Front Fan
- JL630A Aruba 8325-32C Front-to-Back Fan
- JL631A Aruba 8325-32C Back-to-Front Fan

Power supply

- JL632A Aruba 8325 650W 100-240VAC Front-to-Back Power Supply
- JL633A Aruba 8325 650W 100-240VAC Back-to-Front Power Supply

1G Transceivers¹

- Aruba 1G SFP LC SX 500m MMF Transceiver (JL4858D)
- Aruba 1G SFP LC LX 10km SMF Transceiver (JL4859D)
- Aruba 1G SFP LC LH 70km SMF Transceiver (JL4860D)
- Aruba 1G SFP RJ45 T 100m Cat5e Transceiver (JL177D)⁴

10G Transceivers¹ and Cables

- Aruba 10G SFP+ LC SR 300m MMF Transceiver (JL9150D)
- Aruba 10G SFP+ LC LR 10km SMF Transceiver (JL9151E)²
- Aruba 10G SFP+ LC ER 40km SMF Transceiver (JL9153D)

- Aruba 10GBASE-T SFP+ RJ-45 30m Cat6A Transceiver (JL563A)³
- Aruba 10G SFP+ to SFP+ 1m Direct Attach Copper Cable (JL9281D)
- Aruba 10G SFP+ to SFP+ 3m Direct Attach Copper Cable (JL9283D)

25G Transceivers¹ and Cables

- Aruba 25G SFP28 LC SR 100m MMF Transceiver (JL484A)
- Aruba 25G SFP28 LC eSR 400m MMF Transceiver (JL485A)
- Aruba 25G SFP28 LC LR 10km SMF Transceiver (JL486A)
- Aruba 25G SFP28 to SFP28 0.65m Direct Attach Copper Cable (JL487A)
- Aruba 25G SFP28 to SFP28 3m Direct Attach Copper Cable (JL488A)
- Aruba 25G SFP28 to SFP28 5m Direct Attach Copper Cable (JL489A)
- Aruba 25G SFP28 to SFP28 3m Active Optical Cable (R0M44A)
- Aruba 25G SFP28 to SFP28 7m Active Optical Cable (R0M45A)
- Aruba 25G SFP28 to SFP28 15m Active Optical Cable (R0Z21A)

40G Transceivers¹ and Cables

- Aruba 40G QSFP+ LC BIDI 150m MMF Transceiver (JL308A)
- HPE X142 40G QSFP+ MPO SR4 Transceiver (JH231A)
- HPE X142 40G QSFP+ MPO eSR4 300M Transceiver (JH233A)
- HPE X142 40G QSFP+ LC LR4 SM Transceiver (JH232A)
- Aruba 40G QSFP+ LC ER4 40km SMF Transceiver (Q9G82A)
- HPE X242 40G QSFP+ to QSFP+ 1m Direct Attach Copper Cable (JH234A)
- HPE X242 40G QSFP+ to QSFP+ 3m Direct Attach Copper Cable (JH235A)
- HPE X242 40G QSFP+ to QSFP+ 5m Direct Attach Copper Cable (JH236A)
- Aruba 40G QSFP+ to QSFP+ 7m Active Optical Cable (R0Z22A)
- Aruba 40G QSFP+ to QSFP+ 15m Active Optical Cable (R0Z23A)
- Aruba 40G QSFP+ to QSFP+ 30m Active Optical Cable (R0Z24A)
- HPE QSFP+ to 4xSFP+ 3m Breakout Direct Attach Cable (721064-B21)

See next page for 100G transceivers and cables



100G Transceivers¹ and Cables

- Aruba 100G QSFP28 MPO SR4 MMF Transceiver (JL309A)
- Aruba 100G QSFP28 LC LR4 SMF Transceiver (JL310A)
- Aruba 100G QSFP28 LC CWDM4 2km SMF Transceiver (R0Z30A)
- Aruba 100G QSFP28 LC ER4L 40km SMF Transceiver (JL743A)
- Aruba 100G QSFP28 to QSFP28 1m Direct Attach Copper Cable (R0Z25A)
- Aruba 100G QSFP28 to QSFP28 3m Direct Attach Copper Cable (JL307A)
- Aruba 100G QSFP28 to QSFP28 5m Direct Attach Copper Cable (R0Z26A)
- HPE (HIT) QSFP28 to 4xSFP28 3m Breakout Direct Attach Cable (845416-B21)

Note: 8325 Series Switches do not support the use of 10G LRM transceivers (J9152D), nor 10G 7-meter Direct Attach Copper Cables (J9285D).

¹ Consult the ArubaOS-Switch and AOS-CX Transceiver Guide in the Aruba Support Portal for the minimum required software releases to support these transceivers.

² 10G LR support only for Revision E part, J9151E (Note: Do not use J9151D)

³ Maximum of twelve (12) 10GBASE-T (JL563A) in 8325-48Y8C models only allowed in ports 1-2, 4-5, 7-8, 10-11, 13-14, 16-17 (Not applicable to 8325-32C models)

⁴ Maximum of thirty-two (32) 1G RJ45 (J8177D) in 8325-48Y8C models only allowed in top two rows, not the third row (Not applicable to 8325-32C models)

DATA SHEET

ARUBA CX 6300 SWITCH SERIES

PRODUCT OVERVIEW

The Aruba CX 6300 Switch Series is a modern, flexible and intelligent family of stackable switches ideal for enterprise network access, aggregation, core and data center top of rack (ToR) deployments. Created for game-changing operational efficiency with built-in security and resiliency, the 6300 switches provide the foundation for high-performance networks supporting IoT, mobile and cloud applications.

Built from the ground up with a combination of cutting-edge hardware, software and analytics and automation tools, the stackable 6300 switches are part of the Aruba CX switching portfolio, designed for today's enterprise campus, branch and data center networks. By combining a modern, fully programmable OS with the Aruba Network Analytics Engine, the 6300 switches provide industry leading monitoring and troubleshooting capabilities for the access layer.

A powerful Aruba Gen7 ASIC architecture delivers performance and robust feature support with flexible programmability for tomorrow's applications. The Aruba Virtual Stacking Framework (VSF) allows for stacking of up to 10 switches, providing scale and simplified management. This flexible series has built-in wirespeed 1/10/25/50GbE uplinks and supports high density IEEE 802.3bt high power PoE. HPE Smart Rate multi-gigabit Ethernet paves the way for high speed access points and IoT devices by delivering fast connectivity and high power PoE using existing cabling. Modular models offer redundancy and PoE customization with hot-swappable power supplies and fans. Back-to-front airflow available in switch bundle for hot-cold aisle top-of-rack (TOR) and out-of-band-management (OOBM) data center deployments.

Aruba Dynamic Segmentation extends Aruba's foundational wireless role-based policy capability to Aruba wired switches. What this means is that the same security, user experience and simplified IT management can be enjoyed throughout the network. Regardless of how users and IoT devices connect, consistent policies are enforced across wired and wireless networks, keeping traffic secure and separate.



KEY BENEFITS

- Stackable Layer 3 switches with BGP, EVPN, VXLAN, VRF, and OSPF with robust security and QoS
- High performance 880 Gbps system switching capacity, 660 MPPS of system throughput and up to 200 Gbps stacking bandwidth
- Compact 1U switches with full density HPE Smart Rate (1/2.5/5GbE) multi-gigabit, 60W PoE and SFP+ models
- Power-to-port switch bundle with back-to-front airflow ideal for data center 1GbE ToR and OOBM deployments
- Built-in high speed 10GbE/25GbE/50GbE uplinks
- Intelligent monitoring, visibility, and remediation with Aruba Network Analytics Engine
- One touch deployment with the Aruba CX Mobile App
- Aruba NetEdit support for automated configuration and verification
- Aruba Dynamic Segmentation enables secure and simple access for users and IoT

PRODUCT DIFFERENTIATORS

AOS-CX - a modern operating system

The Aruba CX 6300 Switch Series is based on AOS-CX, a modern, database-driven operating system that automates and simplifies many critical and complex network tasks. A built-in time series database enables customers and developers to utilize software scripts for historical troubleshooting, as well as analysis of past trends. This helps predict and avoid future problems due to scale, security, and performance bottlenecks.



Our AOS-CX software also includes Aruba Network Analytics Engine (NAE) and support for Aruba NetEdit. Because AOS-CX is built on a modular Linux architecture with a stateful database, our operating system provides the following unique capabilities:

- Easy access to all network state information allows unique visibility and analytics
- REST APIs and Python scripting for fine-grained programmability of network tasks
- A micro-services architecture that enables full integration with other workflow systems and services
- Continuous telemetry data with WebSocket subscriptions for event driven automation
- Continual state synchronization that provides superior fault tolerance and high availability
- All software processes communicate with the database rather than each other, ensuring near real-time state and resiliency and allowing individual software modules to be independently upgraded for higher availability

Aruba Central - unified single pane of glass management

Flexible cloud-based or on-premises management for unified network operations of wired, WLAN, SD-WAN, and public cloud infrastructure. Designed to simplify day zero through day two operations with streamlined workflows. Switch management capabilities include configuration, onboarding, monitoring, troubleshooting, and reporting.

Aruba Network Analytics Engine - advanced monitoring and diagnostics

For enhanced visibility and troubleshooting, Aruba's Network Analytics Engine (NAE) automatically monitors and analyzes events that can impact network health. Advanced telemetry and automation provide the ability to easily identify and troubleshoot network, system, application and security related issues easily, through the use of python agents and REST APIs.

The Time Series Database (TSDB) stores configuration and operational state data, making it available to quickly resolve network issues. The data may also be used to analyze trends, identify anomalies and predict future capacity requirements.

Aruba NetEdit - automated switch configuration and management

The entire Aruba CX portfolio empowers IT teams to orchestrate multiple switch configuration changes for smooth end-to-end service rollouts. Aruba NetEdit introduces automation that allows for rapid network-wide changes,

and ensures policy conformance post network updates. Intelligent capabilities include search, edit, validation (including conformance checking), deployment and audit features. Capabilities include:

- Centralized configuration with validation for consistency and compliance
- Time savings via simultaneous viewing and editing of multiple configurations
- Customized validation tests for corporate compliance and network change analysis
- Automated large-scale configuration deployment without programming
- Network health and topology visibility via Aruba NAE integration

Note: A separate software license is required to use Aruba NetEdit.

Aruba CX Mobile App - true deployment convenience

An easy to use mobile app simplifies connecting and managing Aruba CX 6300 switches for any size project. Switch information can also be imported into Aruba NetEdit for simplified configuration management and to continuously validate the conformance of configurations anywhere in the network. The Aruba CX Mobile App is available for download.

Aruba ASICs - programmable innovation

Based on over 30 years of continuous investment, Aruba's ASICs create the basis for innovative and agile software feature advancements, unparalleled performance and deep visibility. These programmable ASICs are purpose-built to allow for a tighter integration of switch hardware and software within campus and data center architectures to optimize performance and capacity. Virtual Output Queuing (VOQ) isolates congestion, prevents Head of Line Blocking (HOLB) and allows full line rate on outgoing (egress) ports. Flexible ASIC resources enable Aruba's NAE solution to inspect all data, which allows for industry-leading analytics capabilities. The Aruba CX 6300 is based on the Aruba Gen7 ASIC architecture.

Aruba Dynamic Segmentation - improved segmentation and simplicity

For enhanced security, Aruba Dynamic Segmentation automatically applies and enforces user, device and application-aware policies on Aruba wired and wireless infrastructure. Automated device profiling, role-based access control, and Layer 7 firewall features deliver enhanced visibility and performance for a better overall experience for



both IT and end-users alike.

The Aruba CX 6300 introduces a policy-driven standards-based segmented network solution with higher performance and scale with switch-to-switch tunnels using VXLAN and BGP EVPN. This offers the choice of tunnelling to the controller to use L4-L7 services or tunnelling to another Aruba switch for low-latency and high performance use cases. Simplified IT controls include:

- A secure tunnel from Aruba switches or access points transports user traffic to an Aruba Controller or Gateway. Policies can be written on the Controller or Gateway – or the Aruba ClearPass Policy Manager can be used to centrally configure policies to further simplify micro-segmentation of networks.
- The utilization of user roles will include a set of switch-based rules to define authentication, authorization and QoS values for each connecting device. A user role can be assigned to a group of users or devices, regardless of using local user roles written on the switch or downloaded from ClearPass.
- Switch-to-switch tunnels enables scalable multi-tenancy support with VXLAN to VRF mapping while allowing policy application via User Roles.

Mobility and IoT performance

The Aruba CX 6300 Switch Series uses a fully distributed architecture that utilizes the Aruba Gen7 ASICs. This ensures that our switches offer very low latency, increased packet buffering, and adaptive power consumption. All switching and routing are wire-speed to meet the demands of bandwidth-intensive applications today and in the future. Each switch includes the following:

- Up to 880 Gbps in non-blocking bandwidth and up to 660 Mpps for forwarding
- 50GbE uplinks and large TCAM sizes ideal for mobility and IoT deployments in large campuses with several thousand clients
- Selectable queue configurations that allow for increased performance by defining a number of queues and associated memory buffering to best meet the requirements of network applications

VSF Stacking - scale and simplicity

The Aruba Virtual Switching Framework (VSF) allows you to quickly grow your network using high performance front plane stacking. Four built-in 50G SFP ports support speeds of 1GbE, 10GbE, 25GbE and 50GbE for a total of up to 200 Gbps

of stacking throughput per switch. Additional features include:

- Support for up to 10 switches (or members) in a stack via chain or ring topology
- Flexibility to create stacks that span longer distances such as hundreds of meters across campuses to kilometres between sites using long-range 10/25/50GbE transceivers
- Flexibility to mix both modular and fixed Aruba 6300 models within a single stack to meet your deployment requirements
- Simplified configuration and management as the switches act as a single chassis when stacked
- The Aruba CX Mobile app provides support for a validated stack deployment that ensure that all stack links and uplinks are connected properly

An Aruba CX 6300 switch for any enterprise environment

Whether in the branch office or a small to large enterprise environment, you can choose from 24 and 48 port 1U models. Each switch includes four high-speed built-in uplinks that auto-negotiate from 1GbE, 10GbE to 25GbE to 50GbE to deliver non-blocking performance. Fixed format (F) models include built-in power supplies. The modular (M) models have rear slots for hot swappable power supplies that allow you to customize your PoE requirements, and its fans are field replaceable. Additional highlights:

- Compact 1U models support:
 - 24 and 48 ports of HPE Smart Rate Multi-gigabit Ethernet IEEE 802.3bz (100M/1GbE/2.5GbE/5GbE) supporting high power IEEE 802.3bt Class 6 (60W)
 - High density 24 port SFP+ model which is ideal for aggregation
 - 10GbE/25GbE/50GbE uplink port connectivity
- HPE Smart Rate multi-gigabit (IEEE 802.3bz) Ethernet supports high speed wireless access points
- For deployments that need higher port and PoE density, the 6300 supports 60W of PoE in every port of a 48-port switch for a total of 2880W of PoE
- Industry standard IEEE 802.3bt High Power PoE support (class 6) provides up to 60W per port for support of the latest IoT devices and APs. PoE support for IEEE 802.3at Power over Ethernet (PoE+) provides up to 30W per port as well as any IEEE 802.3af-compliant end device
- Support for pre-standard PoE detection provides power to legacy PoE devices
- High availability with always-on PoE that supplies PoE power even during scheduled reboots and firmware upgrades



- Quick PoE supplies PoE power to powered devices as soon as the switch is plugged into AC power so device can initialize at same time as switch OS boots up.
- Support for Energy Efficient Ethernet IEEE 802.3az reduces power consumption during periods of low network traffic.
- Support for top-of-rack (ToR) and out-of-band management (OOBM) data center deployments with CX 6300M Power-to-port bundle that delivers required power-to-port (back to front) airflow.
- Auto-MDIX provides automatic adjustments for straight-through or crossover cables on all 10/100/1000, Smart Rate and 10GBASE-T ports
- Unsupported Transceiver Mode (UTM) allows to insert and enable all unsupported 1G and 10G transceivers and cables. Note that there is no warranty nor support for the transceiver/cable when this feature is used
- IPv6 capabilities include:
 - IPv6 host enables switches to be managed in an IPv6 network
 - Dual stack (IPv4 and IPv6) transitions from IPv4 to IPv6, supporting connectivity for both protocols
 - MLD snooping forwards IPv6 multicast traffic to the appropriate interface
 - IPv6 ACL/QoS supports ACL and QoS for IPv6 network traffic
 - IPv6 routing supports Static and OSPFv3 protocols
 - Security provides RA guard, DHCPv6 protection, dynamic IPv6 lockdown, and ND snooping
- Jumbo frames allow for high-performance backups and disaster-recovery systems; provides a maximum frame size of 9198 bytes
- Packet storm protection against broadcast and multicast storms with user-defined thresholds

CX 6300M bundle for data centers

The CX 6300M 48 port power-to-port switch bundle serves as a top of rack (ToR) switch for 1GbE servers and also as a 1GbE out-of-band management (OOBM) switch for data centers server racks. Features include:

- Power-to-port bundle (JL762A) includes 48 port 1GbE switch with 2 x Fan Trays (JL761A) and 1 x power supply (JL760A)
- Back (power-side) to front (1GbE port side) airflow

- 1GbE/10GbE/25GbE/50GbE SFP uplinks

High availability and resiliency

To ensure a high degree of up-time we offer high availability and multicast features needed for a full Layer 3 deployment at access and aggregation such as PBR, BFD, MSDP, BSR, and IP SLA without the need for software licenses. This includes:

- Hot Swappable Power Supplies available in the 6300 "M" models
 - Provides N+1 and N+N redundancy for high reliability in the event of power line or supply failures
 - Optional secondary power supplies to increase the total available PoE power
 - Fixed power supplies in 6300 "F" models
- Bidirectional Forward Detection (BFD) enables sub-second failure detection for rapid routing protocol re-balancing, supporting both IPV4 and IPV6 networks
- Virtual Router Redundancy Protocol (VRRP) allows groups of two routers to dynamically create highly available routed environments in IPV4 and IPV6 networks
- Uni-directional Link Detection (UDLD) to monitor link connectivity and shut down ports at both ends if uni-directional traffic is detected, preventing loops in STP-based networks
- IEEE 802.3ad LACP supports up to 256 LAGs, each with up to 8 links per LAG; and provides support for static or dynamic groups and a user-selectable hashing algorithm
- IEEE 802.1s Multiple Spanning Tree provides high link availability in VLAN environments where multiple spanning trees are required; and legacy support for IEEE 802.1d and IEEE 802.1w
- IEEE 802.3ad Link-aggregation-control protocol (LACP) and port trunking support static and dynamic trunks where each trunk supports up to eight links (ports) per static trunk
- Support for Microsoft Network Load Balancer (NLB) for server applications
- Ethernet Ring Protection Switching (ERPS) supports rapid protection and recovery in a ring topology

Quality of Service (QoS) features

To support congestion actions and traffic prioritization, the Aruba CX 6300 Series includes the following:

- Strict priority (SP) queuing and Deficit Weighted Round Robin (DWRR)



- Traffic prioritization (IEEE 802.1p) for real-time classification into 8 priority levels that are mapped to 8 queues
- Layer 4 prioritization based on TCP/UDP port numbers
- Class of Service (CoS) sets the IEEE 802.1p priority tag based on IP address, IP Type of Service (ToS), Layer 3 protocol, TCP/UDP port number, source port, and DiffServ
- Rate limiting sets per-port ingress enforced maximums and per-port, per-queue minimums
- Transmission rates of egressing frames can be limited on a per-queue basis using Egress Queue Shaping (EQS)
- Large buffers for graceful congestion management

Simplified configuration and management

In addition to the Aruba CX Mobile App, Aruba NetEdit and Aruba Network Analytics Engine, the 6300 series offers the following:

- Built-in programmable and easy to use REST API interface
- Simple day zero provisioning
- Scalable ASIC-based wire speed network monitoring and accounting with no impact on network performance; network operators can gather a variety of network statistics and information for capacity planning and real-time network monitoring purposes
- Management interface control enables or disables each of the following depending on security preferences, console port, or reset button
- Industry-standard CLI with a hierarchical structure for reduced training time and expense. Delivers increased productivity in multivendor environments
- Management security restricts access to critical configuration commands, provides multiple privilege levels with password protection and local and remote syslog capabilities allow logging of all access
- SNMP v2c/v3 provides SNMP read and trap support of industry standard Management Information Base (MIB), and private extensions
- Remote monitoring (RMON) with standard SNMP to monitor essential network functions. Supports events, alarms, history, and statistics groups as well as a private alarm extension group; RMON, and sFlow provide advanced monitoring and reporting capabilities for statistics, history, alarms and events
- TFTP and SFTP support offers different mechanisms for configuration updates; trivial FTP (TFTP) allows bidirectional transfers over a TCP/IP network; Secure File Transfer Protocol (SFTP) runs over an SSH tunnel to

provide additional security

- Debug and sampler utility supports ping and traceroute for IPv4 and IPv6
- Network Time Protocol (NTP) synchronizes timekeeping among distributed time servers and clients; keeps timekeeping consistent among all clock-dependent devices within the network so the devices can provide diverse applications based on the consistent time
- IEEE 802.1AB Link Layer Discovery Protocol (LLDP) advertises and receives management information from adjacent devices on a network, facilitating easy mapping by network management applications
- Dual flash Images provides independent primary and secondary operating system files for backup while upgrading
- Assignment of descriptive names to ports for easy identification
- Multiple configuration files can be stored to a flash image
- Ingress and egress port monitoring enable more efficient network problem solving
- Unidirectional link detection (UDLD) monitors the link between two switches and blocks the ports on both ends of the link if the link goes down at any point between the two devices
- IP SLA for Voice monitors quality of voice traffic using the UDP Jitter and UDP Jitter for VoIP tests

Layer 2 Switching

The following layer 2 services are supported:

- VLAN support and tagging for IEEE 802.1Q (4094 VLAN IDs)
- Jumbo packet support improves the performance of large data transfers; supports frame size of up to 9198 bytes
- IEEE 802.1v protocol VLANs isolate select non-IPv4 protocols automatically into their own VLANs
- Rapid Per-VLAN Spanning Tree (RPVST+) allows each VLAN to build a separate spanning tree to improve link bandwidth usage; is compatible with PVST+
- MVRP allows automatic learning and dynamic assignment of VLANs
- VXLAN encapsulation (tunnelling) protocol for overlay network that enables a more scalable virtual network deployment
- Bridge Protocol Data Unit (BPDU) tunnelling Transmits STP BPDUs transparently, allowing correct tree calculations across service providers, WANs, or MANs
- Port mirroring duplicates port traffic (ingress and egress)



- to a monitoring port; supports 4 mirroring groups
- STP supports standard IEEE 802.1D STP, IEEE 802.1w Rapid Spanning Tree Protocol (RSTP) for faster convergence, and IEEE 802.1s Multiple Spanning Tree Protocol (MSTP)
- Internet Group Management Protocol (IGMP) Controls and manages the flooding of multicast packets in a Layer 2 network
- IPv4 Multicast in VXLAN/EVPN Overlay support allows PIM-SM/IGMP snooping in the VXLAN Overlay
- IPv6 VXLAN/EVPN Overlay support, allows IPv6 traffic over the VXLAN overlay
- VXLAN ARP/ND suppression allows minimization of ARP and ND traffic flooding within individual VXLAN segments, thus optimizing the VXLAN network

Layer 3 Services

The following layer 3 services are supported:

- Bidirectional Forwarding Detection (BFD) enables link connectivity monitoring and reduces network convergence time for static route, OSPFv2 and VRRP
- User Datagram Protocol (UDP) helper function allows UDP broadcasts to be directed across router interfaces to specific IP unicast or subnet broadcast addresses and prevents server spoofing for UDP services such as DHCP
- Loopback interface address defines an address in Open Shortest Path First (OSPF), improving diagnostic capability
- Route maps provide more control during route redistribution; allow filtering and altering of route metrics
- Address Resolution Protocol (ARP) determines the MAC address of another IP host in the same subnet; supports static ARPs; gratuitous ARP allows detection of duplicate IP addresses; proxy ARP allows normal ARP operation between subnets or when subnets are separated by a Layer 2 network
- Dynamic Host Configuration Protocol (DHCP) simplifies the management of large IP networks and supports client; DHCP Relay enables DHCP operation across subnets
- DHCP server centralizes and reduces the cost of IPv4 address management
- Domain Name System (DNS) provides a distributed database that translates domain names and IP addresses, which simplifies network design; supports client and server
- mDNS (Multicast Domain Name System) Gateway enables discovery of mDNS groups across L3 boundaries
- Generic Routing Encapsulation (GRE) enables tunneling traffic from site to site over a Layer 3 path

- Supports internal loopback testing for maintenance purposes and increased availability; loopback detection protects against incorrect cabling or network configurations and can be enabled on a per-port or per-VLAN basis for added flexibility

Layer 3 Routing

The following layer 3 routing services are supported:

- Border Gateway Protocol (BGP) provides IPv4 and IPv6 routing, which is scalable, robust, and flexible
- Border Gateway Protocol 4 (BGP-4) delivers an implementation of the Exterior Gateway Protocol (EGP) utilizing path vectors; uses TCP for enhanced reliability for the route discovery process; reduces bandwidth consumption by advertising only incremental updates; supports extensive policies for increased flexibility; scales to very large networks with graceful restart capability
- Equal-Cost Multipath (ECMP) enables multiple equal-cost links in a routing environment to increase link redundancy and scale bandwidth
- Multi-protocol BGP (MP-BGP) enables sharing of IPv6 routes using BGP and connections to BGP peers using IPv6
- Routing Information Protocol version 2 (RIPv2) provides an easy to configure routing protocol for small networks as while RIPv6 provides support for small IPv6 networks
- Open shortest path first (OSPF) delivers faster convergence; uses link-state routing Interior Gateway Protocol (IGP), which supports ECMP, NSSA, and MD5 authentication for increased security and graceful restart for faster failure recovery
- OSPF provides OSPFv2 for IPv4 routing and OSPFv3 for IPv6 routing
- Static IP routing provides manually configured routing; includes ECMP capability
- Policy-based routing uses a classifier to select traffic that can be forwarded based on policy set by the network administrator
- Static IPv4 and IPv6 routing provides simple manually configured IPv4 and IPv6 routes
- IP performance optimization provides a set of tools to improve the performance of IPv4 networks; includes directed broadcasts, customization of TCP parameters, support of ICMP error packets, and extensive display capabilities



- Dual IP stack maintains separate stacks for IPv4 and IPv6 to ease the transition from an IPv4-only network to an IPv6-only network design

Security

The Aruba CX 6300 Switch Series come with an integrated trusted platform module (TPM) for platform integrity. This ensures the boot process started from a trusted combination of Aruba AOS-CX switches. Other security features include:

- TAA Compliance uses FIPS 140-2 validated cryptography for protection of sensitive information
- Access control list (ACL) support for both IPv4 and IPv6; allows for filtering traffic to prevent unauthorized users from accessing the network, or for controlling network traffic to save resources; rules can either deny or permit traffic to be forwarded; rules can be based on a Layer 2 header or a Layer 3 protocol header
- ACLs also provide filtering based on the IP field, source/destination IP address/subnet, and source/destination TCP/UDP port number on a per-VLAN or per-port basis
- Enrollment over Secure Transport (EST) enables secure certificate enrollment, allowing for easier enterprise management of PKI
- Remote Authentication Dial-In User Service (RADIUS)
- Terminal Access Controller Access-Control System (TACACS+) delivers an authentication tool using TCP with encryption of the full authentication request, providing additional security
- Management access security for both on- and off-box authentication for administrative access. RADIUS or TACACS+ can be used to provide encrypted user authentication. Additionally, TACACS+ can also provide admin authorization services
- Control Plane Policing sets rate limit on control protocols to protect CPU overload from DOS attacks
- Supports multiple user authentication methods. Uses an IEEE 802.1X supplicant on the client in conjunction with a RADIUS server to authenticate in accordance with industry standards
- Web based authentication using Captive Portal on ClearPass is supported for use cases such as Guest Access and for devices that don't support 802.1x or MAC Auth.
- Supports MAC-based client authentication
- Concurrent IEEE 802.1X, Web, and MAC authentication schemes per switch port accepts up to 32 sessions of IEEE 802.1X, Web, and MAC authentications
- DHCP protection blocks DHCP packets from unauthorized DHCP servers, preventing denial-of-service attacks
- Secure management access delivers secure encryption of all access methods (CLI, GUI, or MIB) through SSHv2, SSL, and/or SNMPv3
- Switch CPU protection provides automatic protection against malicious network traffic trying to shut down the switch
- ICMP throttling defeats ICMP denial-of-service attacks by enabling any switch port to automatically throttle ICMP traffic
- Identity-driven ACL enables implementation of a highly granular and flexible access security policy and VLAN assignment specific to each authenticated network user
- STP BPDU port protection blocks Bridge Protocol Data Units (BPDUs) on ports that do not require BPDUs, preventing forged BPDU attacks
- Dynamic IP lockdown works with DHCP protection to block traffic from unauthorized hosts, preventing IP source address spoofing
- Dynamic ARP protection blocks ARP broadcasts from unauthorized hosts, preventing eavesdropping or theft of network data
- STP root guard protects the root bridge from malicious attacks or configuration mistakes
- Port security allows access only to specified MAC addresses, which can be learned or specified by the administrator
- MAC address lockout prevents particular configured MAC addresses from connecting to the network
- Source-port filtering allows only specified ports to communicate with each other
- Secure shell encrypts all transmitted data for secure remote CLI access over IP networks
- Secure Sockets Layer (SSL) encrypts all HTTP traffic, allowing secure access to the browser-based management GUI in the switch
- Secure FTP allows secure file transfer to and from the switch; protects against unwanted file downloads or unauthorized copying of a switch configuration file
- Critical Authentication Role ensures that important infrastructure devices such as IP phones are allowed network access even in the absence of a RADIUS server
- MAC Pinning allows non-chatty legacy devices to stay authenticated by pinning client MAC addresses to the port until the clients logoff or get disconnected
- Security banner displays a customized security policy



when users log in to the switch

- RadSec enables RADIUS authentication and accounting data to be passed safely and reliably across insecure networks

Multicast

- IGMP Snooping allows multiple VLANs to receive the same IPv4 multicast traffic, lessening network bandwidth demand by reducing multiple streams to each VLAN
- Multicast Listener Discovery (MLD) enables discovery of IPv6 multicast listeners; support MLD v1 and v2
- Protocol Independent Multicast (PIM) defines modes of IPv4 and IPv6 multicasting to allow one-to-many and many-to-many transmission of information; supports PIM Sparse Mode (SM) and Dense Mode (DM) for both IPv4 and IPv6
- Internet Group Management Protocol (IGMP) utilizes Any-Source Multicast (ASM) to manage IPv4 multicast networks; supports IGMPv1, v2, and v3
- Multicast Service Discovery Protocol (MSDP) efficiently routes multicast traffic through core networks
- MSDP for Anycast RP is an intra-domain feature that provides redundancy and load-sharing capabilities

Convergence

- IP multicast routing includes PIM Sparse and Dense modes to route IP multicast traffic
- IP multicast snooping (data-driven IGMP) prevents flooding of IP multicast traffic
- Protocol Independent Multicast for IPv6 supports one-to-many and many-to-many media casting use cases such as IPTV over IPv6 networks
- LLDP-MED (Media Endpoint Discovery) defines a standard extension of LLDP that stores values for parameters such as QoS and VLAN to automatically configure network devices such as IP phones
- PoE allocations supports multiple methods (allocation by usage or class, with LLDP and LLDP-MED) to allocate PoE power for more efficient power management and energy savings.

- Auto VLAN configuration for voice RADIUS VLAN uses a standard RADIUS attribute and LLDP-MED to automatically configure a VLAN for IP phones
- CDPv2 uses CDPv2 to configure legacy IP phones

Additional information

- Green Initiative support for RoHS (EN 50581:2012) and WEEE regulations

Warranty, services and support

- Limited Lifetime Warranty, see <https://www.arubanetworks.com/support-services/product-warranties/> for warranty and support information included with your product purchase
- For Software Releases and Documentation, refer to <https://asp.arubanetworks.com/downloads>
- For support and services information, visit <https://www.arubanetworks.com/support-services/arubacare/>

School Board of Clay County

March 4, 2021 - Regular School Board Meeting

Title

C5 - Personnel Consent Agenda

Description

Florida Statutes, State Board Rules and Clay County School Board Policies require Board notification and/or action regarding decisions and recommendations of the Superintendent related to Personnel matters. Actions regarding personnel have been recommended by Supervisors, approved by the Superintendent and are being forwarded to the Board for action or, if appropriate, for information. Personnel Actions, Transfer Requests, Pre-employments, Leave Forms or Directives from the Superintendent are available for review in the Human Resources Division.

Gap Analysis

These personnel actions are necessary for the effective operation of the school district.

Previous Outcomes

The Clay County School Board has approved each month a Personnel Consent Agenda which contains appointments, re-appointments, transfers, redesignations, retirements, resignations, and conclude employments.

Expected Outcomes

Approval of the Personnel Consent Agenda.

Strategic Plan Goal

Goal 5: Develop and support great educators, support personnel, and leaders.

Initiative 5.1.1 - Recruit and retain highly skilled, qualified, and diverse educators, leaders, and support staff.

Recommendation

To approve the Personnel Consent Agenda.

Contact

Brenda G. Troutman, Assistant Superintendent for Human Resources. (904) 336-6701 Brenda.Troutman@myoneclay.net

Financial Impact

Personnel changes involving already-allocated positions will result in salary impact per the current Board-approved Salary Schedule. This also includes supplemental positions. See current backup for allocation changes for impact of new positions.

Review Comments

Attachments

🔗 [Personnel Consent Agenda 3 4 2021.pdf](#)

**DIVISION OF HUMAN RESOURCES
PERSONNEL CONSENT AGENDA**

March 4, 2021

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I. Administrative Actions**A. APPOINTMENT**

<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
BOESE, TRUDI J GRAPHIC DESIGNER 12 MONTH	Superintendent/Deputy Super	Effective 2021-02-08 12 MONTH / Annual
MILLS, STEPHEN ERIC SUPV OPERATION/SAFETY/SECURITY 12 MONTH	Division Of Support Services	Effective 2021-01-19 12 MONTH / Annual
ROBERTS, MARY ELIZABETH DOE ASST PRINCIPAL EL 12 MO 12 MONTH	Discovery Oaks Elementary	Effective 2021-01-23 12 MONTH / Annual

I. Administrative Actions**B. RE-APPOINTMENT**

<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
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I. Administrative Actions

C. RE-DESIGNATION

<u>Name/Assignment</u>	<u>Site</u>	<u>Previous Assignments</u>
SCHRIVER, JEFFREY W DIRECTOR, HUMAN RESOURCE 12 MONTH	Human Resources	Effective 2021-01-19 / redesignated from / HMR SUPV, HR / 12 MONTH
TROUTMAN, BRENDA GUY HMR ASST SUPT, HUM RES ASSISTAN	Human Resources	Effective 2021-01-19 / redesignated from / HMR ASST Supt, HUM RES INTERIM / ASSISTAN

I. Administrative Actions**D. TRANSFER**

<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
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I. Administrative Actions**E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT**

<u>Name/Assignment</u>	<u>Site</u>	<u>Effective/Action</u>
ROBERTS, MARY ELIZABETH ELE CURR SPEC 12 MO 12 MONTH	Discovery Oaks Elementary	Effective 2021-01-22 RESIGNATION

I. Administrative Actions**F. SUPPLEMENT**

<u>Name/Assignment</u>	<u>Site</u>	
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II. JOB DESCRIPTION ACTIONS

A. Administrative - Approve the following job descriptions:

REVISED:

As a response to the OPPAGA Audit, and in an effort to ensure that all job descriptions are current, Human Resources is leading the revision of all job descriptions throughout the District. Human Resources is implementing a strategic plan to review and revise all job descriptions every two (2) years.

This month, the Superintendent's Office has carefully reviewed and revised each job description within their department.

I-1.1.63 - Coordinator of Communications and Media Partnerships

I-1.2.50 - Graphic Designer

S-1.1.08 - Chief of Staff

S-1.1.37 - Executive Director of the Education Foundation

Job Locator: I-1.1.63

Title: Coordinator of Communications and Media Partnerships

Position Grade: Coordinator I

Evaluated By: Superintendent

Job Description:

The Coordinator of Communications and Media Partnerships is directly responsible to the Superintendent of Schools. This person serves in a staff relationship with senior staff and other administrators. manages the district's internal and external marketing, communications, public relations, and engagement activities with families and the community. The Coordinator of Communications supports school-level communications programs and work to enhance experiences, both digital and non-digital, that build relationships with key audiences including students, teachers, parents, and the community members.

Responsibilities and duties of this position include:

1. ~~Promotes communication among key school system stakeholders and with the media.~~ Serves as the official Public Information Officer for Clay County District Schools to include official liaison with all news media representatives.
2. ~~Accurately and effectively communicates information and messages regarding district goals, issues, plans, programs and events to a variety of audiences.~~ Develops and executes both short and long term communications plans to promote, inform, and engage all stakeholders on district initiatives.
3. ~~Communicates district goals via social media.~~ Provides executive communications support to include advice/counsel of key communication issues, i.e. speaking engagements, speech writing, talking points.
4. ~~Coordinates and promotes school and district-level partnerships on behalf of the Superintendent's office.~~ Develops a community relations program to raise visibility of the district and ensure consistency of message throughout the district to enhance commitment to district's strategic plan, missions, goals, school improvement, and accountability.
5. ~~Assists schools and work sites with internal and external communication.~~ Creates and manages a crisis communications plan that details effective procedures for communication with the press and public during emergency situations.
6. ~~Coordinates with appropriate staff on web development.~~ Plans, directs, and coordinates the district's internal and external communication and information services designed to inform employees and the public about what is happening in the schools and the district.
7. ~~Creates videos for recognition and educational videos for schools and the district as needed.~~ Oversees the creation and dissemination of all digital and printed content from the Communications Department to internal and external audiences.
8. ~~Serves on community and district level committees as directed by the Superintendent.~~ Supervises all subordinate professional personnel in the Communications Department.

9. ~~Develops and implements a media partnership plan to promote and establish media partnerships for effective communication in regard to district operations and events.~~ Recruits, manages, and cultivates a communications and community engagement team to support the development and execution of the communications strategy.
10. ~~Assists with other projects and responsibilities as assigned.~~ Attends required board, district, and community meetings.
11. Oversees coordination of special district activities, events, and programs.
12. Researches best practices of communications departments of school districts across the United States as a member of state and national School Public Relations Associations.
13. Performs other related tasks as assigned by the Superintendent or other district office administrator as designated by the Superintendent.
14. Responsible for Communications Department budget and purchasing.

Required Qualifications:

1. Bachelor's degree or higher from an accredited college or university, preferably in Communications, Journalism, or Public Relations.
2. ~~Skills in oral and written communication.~~ Minimum of three years successful experience in communications, digital social media, public relations, journalism, public information management, and community relations or related area.
3. ~~Successful experience with multimedia technology.~~ Ability to write clear, concise, factually correct, and error-free copy in standard print, broadcast, business, and speech styles.
4. Demonstrated ability to work with diverse groups and to communicate effectively with the media, small and large groups, employees, and the general public.
5. Ability to work individually and/or in partnerships with a minimum of direction on a variety of simultaneous job tasks and responsibilities.
6. Adaptability to situations and assignments.
7. Strong organizational and planning skills.
8. Excellent interpersonal skills.
9. Demonstrated ability to lead others to a high level of effectiveness.

Preferred Qualifications:

1. Ability to read, analyze, interpret and explain to the public and the news media complex documents and district issues.
2. Proficient in video editing, photography and other visual mediums to communicate with all audiences.
3. Experience with script writing and creating digital content.
4. Strong working knowledge of best marketing practices on all digital platforms including social media and websites.
5. Investigates, evaluates and implements new technologies and media to enhance the District's communication channels with internal and external audiences.

Approved: 11/18/2014

Revised: 12/15/2016

Revised: 03/04/2021

DRAFT

Job Locator: I-1.2.50

Title: Graphic Designer

Position Grade: Coordinator IV

Evaluated By: Superintendent

Job Description:

Works with the communications department in the layout and design of a variety of media, including newsletters, brochures, invitations, advertisements, fliers, direct mail, postcards, marketing collateral, and web content to support the mission of Clay County District Schools. Communicates and evaluates progress of projects and associated metrics throughout the process. Manages and maintains graphic files, including photos, vector art, and logos. Works with commercial printers and other vendors to ensure production of quality printed products. Keeps up-to-date on new technologies, techniques, and trends in graphic design.

Responsibilities and duties of this position include:

1. Collaborates with the Communications Department to develop creative, dynamic and polished ways to communicate with internal and external audiences and to reinforce the district's key messages.
2. Assists in the gathering of school and district news for dissemination to internal and external audiences by designing publications, taking photographs, maintaining Web page content and producing e-newsletters.
3. Designs and edits various printed information such as letters, newsletters, handbooks, fact sheets, tip sheets, and brochures.
4. Assist in the department's efforts to use social media tools (Facebook, Twitter, YouTube, Instagram, etc.) effectively.
5. Proficient at transitioning printed publications to e-Publications.
6. Writing and editing skills.
7. Demonstrated ability to work as part of a team toward organizational objectives.
8. Ability to meet tight deadlines.
9. Ability to handle multiple projects simultaneously.
10. Ability to assist at district and school events.
11. Organized and detail-oriented.
12. Knowledge of the policies, procedures and activities of the school district, which pertain to the specific duties and responsibilities of the position.
13. Knowledge of departmental policies, procedures, and operations.
14. Extensive knowledge of English, grammar, spelling and punctuation.

15. Ability to maintain high standards of accuracy in exercising duties.
16. Ability to anticipate work to be completed and complete work without the need for direct supervision.
17. Ability to maintain confidentiality of employee and student records and information.
18. Working skill in effectively using a computer and using graphic design software.
19. Knowledge of journalistic principles and practices; grammar composition and style; methods and techniques used in planning, composing and editing publications.
20. Ability to demonstrate high level application of technology devices in the performance of daily activities.
21. Ability to demonstrate proper maintenance, safe operation and utilization of equipment, materials and supplies used in daily activities.
22. Ability to interact and communicate effectively with students, parents, teachers, administrators, colleagues and all other stakeholders involved in the activities of the job.

Required Qualifications:

1. A bachelor's degree in graphic design with field experience; or any equivalent combination of training and experience which provides the required knowledge, skills and abilities.
2. Proficiency with InDesign, Photoshop, Illustrator or comparable electronic design software.
3. Must possess a valid Florida Driver's License appropriate for the vehicle/equipment assigned and maintain the same during employment.
4. Must have a safe driving history prior to employment. Safe driving history shall be interpreted as follows: On a license record search, no accumulation of points totaling 8 or more in any 12-month period within the three (3) years immediately preceding the record search; and no conviction for DUI within the seven (7) years immediately preceding the record search. A no contest plea shall be considered the same as conviction.
5. Must maintain a safe driving record while employed.

Desired Qualifications:

1. Understanding of the fine arts and their relevance to creating promotional materials that impress and inspire.
2. Understanding of layouts and graphic fundamentals.
3. Ability to storyboard or translate ideas to designs and develop innovative graphics solutions for both print and web.
4. Investigates, evaluates and implements new technologies and media to enhance the district's communication channels with internal and external audiences.
5. Working knowledge of the principles and practices of graphic design and desktop publishing; of four-color print production and of editing graphics.

In order to be considered, you must upload your cover letter, resume, and references. Please include a link to your electronic portfolio with these materials.

Approved: 04/04/2019

Reviewed: 03/04/2021

DRAFT

Job Locator: S-1.1.08

Title: Chief of Staff

Position Grade: ~~Coordinator II~~ Coordinator I

Evaluated By: Superintendent

Job Description:

Under executive supervision, responsible for advising and supporting the Superintendent on day-to-day matters in the District, communicating with internal and external stakeholders, troubleshooting day-to-day issues, planning and leading projects, facilitating meetings and discussions, preparing materials, representing the Superintendent and the School District to a wide variety of stakeholders. The Chief of Staff supervises the Office of the Superintendent. The Chief of Staff assists the Superintendent as a key strategic planner, advisor, decision-maker, and problem solver for the benefit of each student and staff member in the District. The Chief of Staff will sit on the Superintendent's Cabinet, helping to shape and drive initiatives across the district.

Responsibilities and duties of this position include:

1. Responds to daily electronic and in-person communications from the Board, internal administrators, elected officials and members of the public on behalf of the Superintendent.
2. Engages in daily communications with the Superintendent and Board Members on issues facing the District.
3. ~~Coordinates the development of the school board agenda and support information for school board meetings and monitors entry into the electronic agenda. Prepares advertisements for public notice of all school board meetings.~~ Serves as a key member of the Superintendent's executive cabinet, coordinating agendas and ensuring that follow-up actions are completed.
4. Attends all school board meetings and student disciplinary hearings ~~and serves as the recording secretary.~~
5. ~~Prepares the official school board minutes as required by law and for audit purposes, and conducts research of the minutes and related agenda items. Maintains a topical index of the school board minutes and actions.~~ Ensures that expectations and deadlines are clearly communicated to administrators and that issues that need the Superintendent's attention are handled efficiently and in a timely manner.
6. ~~Provides secretarial services to School Board members, District committees, and may also provide secretarial services to the school district's Attorney when needed.~~ Provides leadership and support in the assessment and tracking of progress toward the Superintendent's goals, vision, and policies; organizes, coordinates, and directs work on special projects as assigned by the Superintendent to accomplish stated goals.
7. ~~Performs miscellaneous accounting and recordkeeping duties, such as preparing the payroll report, maintaining weekly sign-in sheets, and leave records for the Superintendent's office.~~ Coordinates the development and revisions of the student and employee work calendars for the school district.

8. Communicates with parents in the District and parent representatives to various levels of the District.
9. ~~Communicates with school and departmental leadership and other District staff on all issues raised for the Superintendent's attention.~~ Collaborates with legal counsel on issues pertaining to the District or Superintendent.
10. Plans, organizes, and directs the activities of the Office of the Superintendent; monitors the results to assure the Department achieves tactical goals and plans.
11. Attends and represents the District at community meetings, events and school functions, as deemed appropriate.
12. Acts as liaison to and responds to requests from national, state and local elected officials and their staff.
13. Liaison for the Superintendent with private and public community organizations to establish or strengthen partnerships in support of the Superintendent's agenda and goals.
14. Participates with the Superintendent and other senior staff in strategic planning, policy development and problem resolution of complex issues and needs.
15. Enthusiastically promotes the Superintendent's goals and priorities in compliance with all policies and procedures.
16. Maintains absolute confidentiality of work-related issues, records and information.
17. Advises school district personnel on communication strategies and assists with the development and release of information with the Superintendent and Communications department.
18. Advises and works closely with staff on matters concerning the public's knowledge and understanding of school policies, procedures, programs, resources, initiatives, and performance.
19. Performs other duties as determined by the Superintendent.

Required Qualifications:

1. Bachelor's Degree in Education or closely related field; AND professional experience in progressively responsible academic administration; OR an equivalent combination of education, training and experience as determined by Human Resources.

Approved: 12/15/2016

Revised: 03/04/2021

Job Locator: S-1.1.37

Title: Executive Director of the Education Foundation

Position Grade: Coordinator II

Evaluated By: Superintendent of Schools

Job Description:

The Executive Director of the Education Foundation is responsible for leadership and management of the Clay County District Schools' direct-support organization Foundation, a 501(c) 3 not-for-profit philanthropic organization comprised of community, business, and education leaders in partnership with our school system whose mission has been investing in the future of Clay County's public schools students. The Executive Director communicates and drives the Clay County District Schools' vision and provides leadership to the Education Foundation and district staff in formulating goals aligned to district benchmarks. He/she leads with action and initiative, and defines, articulates, and responds to the ever-changing philanthropic and education environments. The Executive Director must provide leadership in developing financial resources and maintaining relationships with Clay County District Schools' constituents.

Responsibilities and duties of this position include:

1. ~~Develops a comprehensive fundraising program strategy, including annual fundraising events, planned giving, endowments, and an increase in unrestricted dollar donations; identify and cultivate key donor prospects on behalf of the Foundation.~~ Manages the Education Foundation's operations and employees under the direction of the full board of directors; day-to-day activities are the responsibility of the Executive Director, such as supervising the hiring, firing, and evaluation of all staff and directing staff in the assignment and performance of duties.
2. ~~Works in collaboration with the Board of Directors of the Clay Education Foundation, to develop short and long range fundraising goals and program development plans for the Clay Education Foundation; establish monitoring mechanism to ensure program effectiveness and the achievement of Foundation goals.~~ Ensures that the Foundation adheres to all local, state, and federal guidelines. Reports to the Board on the progress towards organizational objectives, new state policies, directives and legislation, and other issues of concern to the Board.
3. ~~Acts as the Clay County District Schools' executive leadership representative for the Clay Education Foundation, Inc., to identify and develop potential funding sources by building and maintaining strategic relationships.~~ Maintains and oversees accurate record keeping of all revenues and expenditures generated by the Foundation, including monthly reconciliation of bank accounts and annual audit/990 procedures.
4. ~~Establish linkages and alignments with internal and external entities, such as community boards, that can increase the Foundation's effectiveness in achieving its goals by serving as liaison between the Clay Education Foundation, school district, government, community, and key business/industry leaders in Foundation activities, Ad Hoc Committees, and collaborative advisors.~~ Establish and implement policies and procedures in support of the objectives of the organization.

5. Develop and implement effective marketing, communications, and public relations plans to increase public awareness of the mission of the Clay Education Foundation, the value of the programs they support to increase the potential to develop significant donor support. Works in collaboration with the Board of Directors of the Clay Education Foundation, to develop short and long range strategic planning, fundraising goals, and program development plans for the Clay Education Foundation.
6. Ensure the availability of information to promote the Clay Education Foundation by preparing necessary reports, articles, publications, new releases, and other material as needed by the Board of Trustees, School Board, committees, funders and the community in coordination with the Communications Department. Represents the organization as its Executive Director in dealings with school district personnel, other organizations, individuals, and the general public.
7. Determine availability of alternative funding sources by applying for federal, state, and local grants. Act as the primary liaison between the Foundation Board of Directors, the Clay County School District, the community, and the Consortium of Florida Education Foundations.
8. Remain current on changes affecting the education and professional fund-raising community by visiting other Foundations nonprofits and education foundations and attending pertinent workshops, conferences and meetings.
9. Serve as official spokesperson for the Foundation and participate in activities that increase the visibility of the Foundation — at Foundation events, in the school community and in the community at large. Prepare and manage within annual operating budget approved by the Board of Directors.
10. Manage and monitor the business and financial operations of the Foundation, ensuring fiscal accountability and compliance with board policies and legal requirements. Develop, maintain, and support a strong board of directors; serve as ex-officio of each committee, seek and build board and committee involvement with strategic direction for ongoing local operations.
11. Plan, organize and implement marketing strategies to increase school business partnerships, mentors, and revenue for the Clay Education Foundation. Develop and maintain a donor history and database on all business partnerships. Manage and monitor the business and financial operations of the Foundation, ensuring fiscal accountability and compliance with Foundation, School Board, local and state policies as appropriate.
12. Coordinate programs such as the Teacher of the Year, Support-Related Employee of the Year, Business Partner of the Year, Foundation Mini-grants, scholarships, etc., to enhance the image of the school district through cooperative ventures with the business community. Perform other duties as requested by the Superintendent of Clay County Schools.
13. Assist in documentation and accurate record keeping of all revenue generated by the Clay Education Foundation.
14. Performs other duties as requested by the Superintendent of Clay County Schools.
13. Develops a comprehensive fundraising program strategy, including, but not limited to, annual fundraising events, planned giving, endowments, annual campaign, and direct mail paying special

attention to restricted versus unrestricted dollar donations; identify and cultivate key donors through donor stewardship and manage donor database.

14. Develop and implement effective marketing, communications, and public relations plans - from web presence to external relations - with the goal of creating a stronger brand for the Foundation.
15. Ensure the availability of information to promote the Clay Education Foundation by preparing necessary reports, articles, publications, new releases, and other material as needed by the Board of Directors, School Board, committees, funders and the community.
16. Research and apply for appropriate federal, state, and local grants.
17. Plan, organize and implement marketing strategies on behalf of the foundation to ensure Foundation goals are met.
18. Plan, organize, implement and evaluate all programs and special events such as the Clay County Teacher and School-Related Employee of the Year.
19. Grow and manage a solid volunteer base for the needs of the Foundation.
20. Works with District staff, principals, and teachers to grow awareness of current Foundation programs and identify high priority initiatives of the District.
21. Establish monitoring mechanism to ensure program(s) effectiveness and the achievement of Foundation goals.

Required Qualifications:

1. Bachelor's Degree in Business, School Administration, Public Relations, Communications or related field; or related experience commensurate to the responsibilities of the position.
2. Knowledge of Florida Statutes and policies relative to a nonprofit organization.
3. Skillsed in grant writing.
4. Strong writing and oral skills.

Desired Qualifications:

1. Master's Degree in Business, School Administration, Public Relations, Communications or a related field.
2. Experience in fundraising and management of a nonprofit organization.

Approved: 09/06/2018

Revised: 12/06/2018

Revised: 03/04/2021

II. JOB DESCRIPTION ACTIONS

B. Support - Approve the following job descriptions:

REVISED:

As a response to the OPPAGA Audit and in an effort to ensure that all job descriptions are current, Human Resources is leading the revision of all job descriptions throughout the District. This month, the Superintendent's Office has carefully reviewed and revised each job description within their department.

C-3.1.05 (c) - Executive Secretary to the Superintendent/School Board

DRAFT

Job Locator: C-3.1.05 (C)

Title: Executive Secretary to Superintendent/School Board

Position Grade: Confidential Salary Schedule

Evaluated By: Superintendent

Job Description:

Performs varied and complex administrative and secretarial activities in support of the Superintendent of Schools and the School Board of Education

Responsibilities and duties of this position include:

1. Organizes, schedules and updates the Superintendent's calendar and appointments.
2. Answers and screens telephone calls from the public and district personnel, including determining the nature of the call, resolving and providing information as appropriate and referring calls to the Superintendent or others, as required.
3. Coordinates the development of the school board agenda and support information for school board meetings and monitors entry into the electronic agenda. Prepares legal advertisements for public notice of all school board meetings.
4. Attends all school board meetings and student disciplinary hearings and serves as the recording secretary.
5. Prepares the official school board minutes as required by law and for audit purposes, and conducts research of the minutes and related agenda items. Maintains a topical index of the school board minutes and actions.
6. Provides miscellaneous clerical and secretarial duties to the Superintendent of Schools, including typing, filing, opening and distributing mail, distributing meeting notices, etc. Purchases office supplies and prepares purchase orders, maintains department budget, makes travel arrangements and arranges locations for workshops/seminars. Organizes luncheons and dinner meetings for the Superintendent as requested.
7. Provides secretarial services to School Board members, District committees, and may also provide secretarial services to the school district's Attorney when needed.
8. Provides secretarial services to the ~~Deputy Superintendent in the absence of his/her secretary~~ Chief of Staff.
9. Performs miscellaneous accounting and recordkeeping duties, such as preparing the payroll report, maintaining ~~weekly sign-in sheets~~ electronic timecards and leave records for the Superintendent's ~~and Deputy Superintendent's~~ office, and processing and logging leave forms.
10. Drafts routine correspondence for the Superintendent for review and approval.

11. Prepares the agenda for the Superintendent's ~~weekly staff meetings~~ agenda review, attends the meetings and serves as the recording secretary, and prepares and distributes the minutes of the meetings.
12. ~~Prepares the agenda for the principals' meetings, attends the meetings and serves as the recording secretary, and prepares and distributes the minutes of the meetings.~~ Coordinates, prepares, and maintains advertising of School Board Policies in compliance with Administrative Procedures Act.
13. Coordinates and schedules appointments for the Superintendent of Schools to conduct pre-evaluations and post-evaluations of all principals and district senior staff.
14. May serve on district committees as assigned.
15. Performs other duties of a similar nature or level.

Required Qualifications:

1. Must be high school graduate or have passed the G.E.D. equivalency examination.
2. Requires a minimum of seven (7) years of administrative secretarial experience, preferably within a school district setting.
3. Pass the secretarial/clerical skills test.
4. Possess a combination of previous education/ training and/or experience which provides for an equivalent background necessary to perform the work.

PHYSICAL EFFORT	REGULARLY	FREQUENTLY	OCCASIONALLY	NEVER
<u>Lifting/carrying objects under 20 pounds</u>	X			
<u>Lifting/carrying object between 21-50 pounds</u>			X	
<u>Standing for sustained period of time</u>			X	
<u>Stooping/bending</u>		X		
<u>Walking for sustained periods of time</u>			X	
<u>Climb steps, stools or ladders</u>			X	
<u>Kneeling/crouching</u>			X	
<u>Twisting</u>			X	
<u>Pushing/pulling carts or other such objects</u>		X		
<u>Reach above shoulders</u>			X	
<u>Repetitive motions of the wrists, hands and fingers</u>	X			
<u>Operation of power tools, mechanical equipment</u>			X	

<u>WORKING CONDITIONS</u>	<u>REGULARLY</u>	<u>FREQUENTLY</u>	<u>OCCASIONALLY</u>	<u>NEVER</u>
<u>Working in normal office environment with few physical discomforts.</u>	<u>X</u>			
<u>Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variations and other conditions.</u>			<u>X</u>	
<u>Working with equipment or performing procedures where carelessness could result in injury</u>			<u>X</u>	
<u>Work Conditions that may have a variety of physical conditions, such as proximity to moving mechanical parts, electrical current, working on scaffolding and high places, and exposure to heat or chemicals.</u>				<u>X</u>

Board Approved: 05/20/1993

Revised: 03/21/1996

Revised: 06/19/1997

Revised: 01/19/2006

Revised: 04/17/2008

Revised: 03/04/2021

II. JOB DESCRIPTION ACTIONS

C. Supplements - Approve the following Supplement Job Description:

NEW:

Supplement 115: Instructional Application Facilitator

This new supplemental job description is needed to provide equity in technology leadership in each of our schools. CCDS is converting to a new Student Information System (Synergy), and our stakeholders (parents, students, teachers, and staff) will need a high level of training and support to ensure a seamless and successful conversion. This team will also assist school staff in the transition to the B.E.S.T. Standards (which include technology).

This position will be funded out of the Title IV Grant. The method of payment will be at the End and the percent is 6.00.

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Responsibilities and duties of this position include:

1. Provides leadership regarding technology standards (including B.E.S.T. Standards that require technology) and the use of District approved technology platforms, tools, resources, and applications in daily teacher tasks and instruction.
2. Facilitates training, coaching, and modeling to all school staff members regarding technology integration (must facilitate and provide documentation of at least one professional learning experience per quarter in order to retain supplement).
3. Provides support for all staff in using District approved technology platforms, tools, resources, and applications (student information systems, communication platforms, portals, online textbooks, etc.).
4. Facilitates the technical application review process at the school level.
5. Assists school leaders with the website, social media, and digital resources for staff, students, and families.
6. Acts as the liaison between the school and the district office for instructional technology related matters and assists District Information and Technology Services and Academic Services staff in coordinating technology integration in all instructional areas.
7. Attends all meetings and workshops for Instructional Application Facilitator unless excused by designated District Administrator.
8. Communicates District Technology information from meetings, workshops, and emails to the school community in a timely and positive manner.

Required Qualifications:

1. Comfortable using District technology platforms, tools, resources, and applications.
2. Comfortable in facilitating professional learning for adults.
3. Excellent skills in verbal and written communication.
4. Ability to collaborate effectively with stakeholders at all levels.
5. At least 1 year of instructional experience in Clay County District Schools.
6. Clay County Google Certified Educator - Level 1 (completed Google Fundamentals Course)

*NOTE: Must provide documentation of at least four professional learning experiences throughout the year in order to receive the supplement and in order to be considered for reappointment the following year. Required trainings/meetings may be after school hours or during the summer.

Pending School Board Approval: 03/04/2021

III. Instructional Actions

A. APPOINTMENT

<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
ADAMS, ALEXANDER T OHS TEACHER, SOC STUD, SH 10 MONTH	Oakleaf High School	Effective 2021-02-02 10 MONTH / interim
AUSTIN, KATIE ELIZABETH POE TEACHER, SC, KINDERGARTEN 10 MONTH	Plantation Oaks Elementary	Effective 2021-02-03 10 MONTH / interim
BARRON, LAURA STEWART OPJ TEACHER, VE/INCLUSION 10 MONTH	Orange Park Jr High	Effective 2021-02-01 10 MONTH / interim
CAFIRO, MACY AMBER OLJ TEACHER, SOC STUD, JH 10 MONTH	Oakleaf Junior High School	Effective 2021-01-20 10 MONTH / interim
CHANEY, CLARICE MERCEDES RHS TEACHER, VE SELF- CONTAINED 10 MONTH	Ridgeview High School	Effective 2021-02-09 10 MONTH / interim
CONNELLY, TANZA JO OLJ COUNSELOR, JH 10 MONTHS 10 MONTH	Oakleaf Junior High School	Effective 2021-02-01 10 MONTH / interim
DYER III, ROBERT W RHS TEACHER, LANGUAGE ARTS, SH 10 MONTH	Ridgeview High School	Effective 2021-02-01 10 MONTH / interim
EASTMAN, TONIA JEAN RHS TEACHER, LANGUAGE ARTS, SH 10 MONTH	Ridgeview High School	Effective 2021-02-01 10 MONTH / interim
EGUIGURE, YANITZA MARIE OHS TEACHER, FOREIGN LANG, SH 10 MONTH	Oakleaf High School	Effective 2021-01-19 10 MONTH / interim
ETHERIDGE, LAURA E BLC TEACHER, VE SELF- CONTAINED 10 MONTH	Bannerman Learning Center	Effective 2021-02-01 10 MONTH / interim
GANTT, CAROLYN EDWARDS OLJ TEACHER, READING, JH 10 MONTH	Oakleaf Junior High School	Effective 2021-01-28 10 MONTH / interim
HEALY, MARCELLE ROSE KHE TEACHER, EBD 10 MONTH	Keystone Heights Elementary	Effective 2021-01-25 10 MONTH / interim
JOHNSON, FELICIA YOUNG BLC TEACHER, SOC STUD, SH 10 MONTH	Bannerman Learning Center	Effective 2021-01-29 10 MONTH / interim
MCDONALD, TEANDRIA TOINS DOE TEACHER, SC, KINDERGARTEN 10 MONTH	Discovery Oaks Elementary	Effective 2021-02-10 10 MONTH / interim
MILLIGAN, CALEB MARK CHS TEACHER, LANGUAGE ARTS, SH 10 MONTH	Clay High	Effective 2021-01-19 10 MONTH / interim
NADDAF, GRETTA OPJ TEACHER, SCIENCE, JH 10 MONTH	Orange Park Jr High	Effective 2021-02-09 10 MONTH / interim

III. Instructional Actions

A. APPOINTMENT

<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
ONEIL, ASHLEY LAURA DOE TEACHER, SC, FIRST GR 10 MONTH	Discovery Oaks Elementary	Effective 2021-01-26 10 MONTH / interim
POE III, JOHN D OHS TEACHER, MATHEMATICS, SR 10 MONTH	Oakleaf High School	Effective 2021-01-28 10 MONTH / interim
THIBODEAUX, NICOLE LYNN TBE TEACHER, IND 10 MONTH	Thunderbolt Elementary	Effective 2021-02-02 10 MONTH / interim

III. Instructional Actions**B. RE-APPOINTMENT**

<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
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III. Instructional Actions

C. RE-DESIGNATION

<u>Name/Assignment</u>	<u>Site</u>	<u>Previous Assignment</u>
CHANEY, ASHLEY CHRISTINE DOE TEACHER, SC, SECOND GR 10 MONTH	Discovery Oaks Elementary	Effective 2021-02-08 / redesignated from / DOE TEACHER, SC, SECOND GR Out of field / 10 MONTH
MCKINNEY, AMANDA GAIL LES TEACHER, SC, THIRD GR 10 MONTH	Lakeside Elementary	Effective 2021-01-21 / redesignated from / LES TEACHER, SC, THIRD GR Out of field / 10 MONTH

III. Instructional Actions

D. TRANSFER

<u>Name/Assignment</u>	<u>Site</u>	<u>Previous Assignment</u>
BATTON, JACQUELYN MICHELLE MBE TEACHER, SC, KINDERGARTEN 10 MONTH	Middleburg Elementary	Effective 2021-01-20 /transfer from / TEACHER, K-3
CRIM, SIMONE OPH TEACHER, READING, SH 10 MONTH	Orange Park High	Effective 2021-01-20 /transfer from / CVA TEACHER, LANGUAGE ARTS, SH
FARMER, DEBORAH INSTRUCTIONAL - CWL 10 MO 10 MONTH	COUNTY-WIDE LEAVE	Effective 2021-01-27 /transfer from / INSTRUCTIONAL - CWL 10 MO
FARMER, DEBORAH POE TEACHER, SC, SIXTH GR 10 MONTH	COUNTY-WIDE LEAVE	Effective 2021-01-20 /transfer from / INSTRUCTIONAL - CWL 10 MO
FATIMA, BATUL OPJ TEACHER, FAMILY/CONSUMER 10 MONTH	Doctors Inlet Elementary	Effective 2021-02-15 /transfer from / DIS TEACHER, SC, SIXTH GR
GANN, ASHLEY NICHOLE ESE TEACHER, VE/INCLUSION 10 MONTH	Lake Asbury Elementary	Effective 2021-01-20 /transfer from / TEACHER, K-3
HAMMONDS, SUSAN B OLJ TEACHER, LANGUAGE ARTS, JH 10 MONTH	Oakleaf Junior High School	Effective 2021-01-20 /transfer from / CVA TEACHER, LANGUAGE ARTS, SH
JONES, LEISA ELIZABETH KHE TEACHER, SC, KINDERGARTEN 10 MONTH	Keystone Heights Elementary	Effective 2021-01-20 /transfer from / TEACHER, K-3
MATTHEWS, JOSHUA DARYL OLJ TEACHER, SCIENCE, JH 10 MONTH	Oakleaf Junior High School	Effective 2021-01-20 /transfer from / CVA TEACHER, SCIENCE, JH
MCGUFFEY, PAMELA GAIL POE TEACHER, SC, THIRD GR 10 MONTH	Plantation Oaks Elementary	Effective 2021-01-20 /transfer from / TEACHER, K-3
MILLER, TYLER ALLAN OLJ TEACHER, VE SELF- CONTAINED 10 MONTH	Oakleaf Junior High School	Effective 2021-02-08 /transfer from / RHS TEACHER, VE SELF-CONTAINED
MORANO, JESSICA LYNN OLJ TEACHER, SCIENCE, JH 10 MONTH	Oakleaf Junior High School	Effective 2021-01-20 /transfer from / CVA TEACHER, LANGUAGE ARTS, JH
MULLIS, SHANNON KAYE OHS TEACHER, SUPP FACIL 10 MONTH	Oakleaf High School	Effective 2021-01-20 /transfer from / CVA TEACHER, MATHEMATICS, JH
PAINSCHAB, CHRISTINE TES TEACHER, SC, KINDERGARTEN 10 MONTH	Tynes Elementary	Effective 2021-01-20 /transfer from / TEACHER, K-3
ROSS, COURTNEY HALL CHS TEACHER, VE SELF- CONTAINED 10 MONTH	Clay High	Effective 2021-01-20 /transfer from / TEACHER, K-3
ROSS, STEPHANIE MICHELLE ESE TEACHER, VE/INCLUSION 10 MONTH	Orange Park Jr High	Effective 2021-01-20 /transfer from / CVA TEACHER, ASSIGNMENT
SHEPHERD, ADELE ROSE	Lake Asbury Junior High School	Effective 2021-02-16

III. Instructional Actions

D. TRANSFER

<u>Name/Assignment</u>	<u>Site</u>	<u>Previous Assignment</u>
BLC TEACHER, SCIENCE, SH 10 MONTH		/transfer from / LAJ TEACHER, VE/INCLUSION
SMITH, CATHERINE ANN ESE TEACHER, VE/INCLUSION 10 MONTH	Plantation Oaks Elementary	Effective 2021-01-20 /transfer from / TEACHER, K-3
SMITH, ELIZABETH JANE LAJ TEACHER, STRATEGIC INT 10 MONTH	Lake Asbury Junior High School	Effective 2021-02-01 /transfer from / TEACHER, 4-6
SUMLAR, BARBARA BRANETTE LJH TEACHER, SCIENCE, JH 10 MONTH	Lakeside Junior High	Effective 2021-01-20 /transfer from / CVA TEACHER, LANGUAGE ARTS, JH
TONEY, ELIZABETH MCEWEN LAE TEACHER, SC, FIRST GR 10 MONTH	Lake Asbury Elementary	Effective 2021-01-20 /transfer from / TEACHER, 4-6
WEBBER, DESIREE ZAORSKI LAJ TEACHER, SCIENCE, JH 10 MONTH	Lake Asbury Junior High School	Effective 2021-01-20 /transfer from / CVA TEACHER, SCIENCE, JH

III. Instructional Actions

E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Effective/Action</u>
0.9	BARRON, LAURA STEWART RVE GENERAL HEALTH ASSISTA 9 MON SU	Orange Park Jr High	Effective 2021-01-29 RESIGNATION
	BICE, JOSHUA D BLC TEACHER, SOC STUD, SH 10 MONTH	Bannerman Learning Center	Effective 2021-01-12 RESIGNATION
	BLANCHARD, LAURA A CVA TEACHER, SCIENCE, SH 10 MONTH	Clay Virtual Academy	Effective 2021-02-05 RESIGNATION
	BOOTH, JOHN KENT RHS TEACHER, VE/INCLUSION 10 MONTH	Ridgeview High School	Effective 2021-01-22 RESIGNATION
	BRANDON, ROBIN AGNES GCJ TEACHER, VE/INCLUSION 10 MONTH	Green Cove Springs Junior High	Effective 2021-06-04 RETIREMENT
	CORNISH, JOE A WJH TEACHER, READING, JH 10 MONTH	Wilkinson Jr High	Effective 2021-02-02 RESIGNATION
0.9	ETHERIDGE, LAURA E LAE BEHAVIORAL HEALTH ASST 9 MON SU	Bannerman Learning Center	Effective 2021-01-29 RESIGNATION
	FLETCHER, AMANDA ELIZABETH WES TEACHER, SC, SIXTH GR 10 MONTH	Wilkinson Elementary	Effective 2021-01-29 RESIGNATION
	FONTNEAU, MARY KATE LJH TEACHER, VE SELF- CONTAINED 10 MONTH	Lakeside Junior High	Effective 2021-01-22 RESIGNATION
	FORSTER, WHITNEY NICOLE OLJ COUNSELOR, JH 10 MONTHS 10 MONTH	Oakleaf Junior High School	Effective 2021-02-18 RESIGNATION
	GAYNES, DEBRA E CHS TEACHER, MATHEMATICS, SR 10 MONTH	Clay High	Effective 2021-02-12 RETIREMENT
	GEORGE, AMANDA DAWN OPH TEACHER, SCIENCE, SH 10 MONTH	Orange Park High	Effective 2021-06-04 RESIGNATION
	JOHNSON, FELICIA YOUNG BLC MEDIA TECHNICAL ASST 10 MONTH	Bannerman Learning Center	Effective 2021-01-28 RESIGNATION
	KUCZLER, LISA EMILY LJH TEACHER, SCIENCE, JH 10 MONTH	Lakeside Junior High	Effective 2021-01-22 RESIGNATION
	MAULONI, JASON ANTHONY CVA TEACHER, TECHNOLOGY ED 10 MONTH	Oakleaf High School	Effective 2021-01-19 RESIGNATION
	NETTLES, ALEKSANDRA OPJ TEACHER, MATHEMATICS, JH 10 MONTH	Orange Park Jr High	Effective 2021-01-22 RESIGNATION
	PEEPLES, MARY KATHERINE	COUNTY-WIDE LEAVE	Effective 2021-01-04

III. Instructional Actions**E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT**

	<u>Name/Assignment</u>	<u>Site</u>	<u>Effective/Action</u>
	INSTRUCTIONAL - CWL 10 MO LNG TRM		RESIGNATION
	ROLLER, SARAH ALEXANDRA INSTRUCTIONAL - CWL 10 MO LNG TRM	COUNTY-WIDE LEAVE	Effective 2021-03-05 RESIGNATION
	SALT, ELIZABETH W DOE TEACHER, VE/INCLUSION 10 MONTH	Discovery Oaks Elementary	Effective 2021-02-19 RETIREMENT
	SCHNARE, KATHARINE GRACE CVA TEACHER, MATHEMATICS, JH 10 MONTH	Clay Virtual Academy	Effective 2021-01-15 RESIGNATION
0.9	THIBODEAUX, NICOLE LYNN TBE BEHAVIORAL HEALTH ASST LNG TRM	Thunderbolt Elementary	Effective 2021-02-01 RESIGNATION
	VARRASO, CHERYL TERESA CVA TEACHER, LANGUAGE ARTS, JH 10 MONTH	Clay Virtual Academy	Effective 2021-01-19 RESIGNATION

III. Instructional Actions

F. SUPPLEMENT

<u>Name/Assignment</u>	<u>Site</u>	<u>Supplement Action</u>
BATTLE, TONY S GCJ TRACK HD JH SUPPLEME	Green Cove Springs Junior High	Appointment
BURKE II, MARVIN AUSTIN CHS TRACK ASST SH SUPPLEME	Clay High	Resignation
BURKE II, MARVIN AUSTIN CHS TRACK HD SH SUPPLEME	Clay High	Appointment
CLARK-ALEXANDER, VERNESTER WJH ESE INTERVENTION FAC. SUPPLEME	Wilkinson Jr High	Appointment
COLE, ALLEN WARD CHS CO-CURR CLUB SUPPLEME	Clay High	Resignation
CRAWFORD, RANDALL J OPJ CO-CURR CLUB SUPPLEME	Orange Park Jr High	Appointment
DICKINSON, CHARLES TODD KHH WEIGHTLIFTING HD JH SUPPLEME	Keystone Heights High School	Resignation
DRIGGERS, ARIELLE MARIE KHH SOFTBALL FP ASST SH SUPPLEME	Keystone Heights Elementary	Appointment
GAYNES, DEBRA E CHS PEER TEACHER SUPPLEME	Clay High	Resignation
GRAHAM, INGA HELSETH CEB PEER TEACHER SUPPLEME	Charles E. Bennett Elementary	Appointment
HARTMAN, RONALD LARRY KHH SCI FAIR COOR LOCAL SUPPLEME	Keystone Heights High School	Appointment
JOHNSON, SPENCER ALAN MHS FOOTBALL ASST HS 25% SUPPLEME	Bannerman Learning Center	Appointment
KUCZLER, LISA EMILY LJH SCI FAIR COOR LOCAL SUPPLEME	Lakeside Junior High	Resignation
MARTIN, JAY SCOTT WJH BASEBALL ASST JH SUPPLEME	Wilkinson Jr High	Appointment
NIMMO-OLSEN, HEATHER ELIZABETH OLJ SOCCER HEAD JH SUPPLEME	Oakleaf Junior High School	Resignation
PATKO, ANDRES JUSTIN OHS SOCCER HEAD JV SUPPLEME	Oakleaf High School	Appointment
PEEPLS, BILLIE J CVA CO-CURR CLUB SUPPLEME	Clay Virtual Academy	Resignation
PEEPLS, BILLIE J CVA FUTURE ED. CLUB SUPPLEME	Clay Virtual Academy	Resignation

III. Instructional Actions

F. SUPPLEMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Supplement Action</u>
0.1	REEVES, MELISSA A CVA (.128) SIXTH PERIOD SUPPLEME	Clay Virtual Academy	Appointment
	RIDDLE, WILLIAM R CHS TRACK HD SH SUPPLEME	Clay High	Resignation
	RUSSELL, KAREEM ALEXANDER MHS FOOTBALL ASST HS 25% SUPPLEME	Ridgeview High School	Appointment
	STEWART, HANNAH MAE LYNN FIH SOCCER HEAD JV SUPPLEME	Fleming Island High School	Appointment
	SYKES, MARY TORODE WJH ESE INTERVENTION FAC. SUPPLEME	Middleburg High	Resignation
	TRAYWICK, BENJAMIN D FIH FOOTBALL ASST HS 25% SUPPLEME	Middleburg Elementary	Resignation
	TRAYWICK, BENJAMIN D FIH TENNIS HD SH SUPPLEME	Middleburg Elementary	Resignation
	TRAYWICK, BENJAMIN D MHS FOOTBALL ASST HS 25% SUPPLEME	Middleburg Elementary	Appointment
	WAY, MATTHEW DONALD MHS SOFTBALL FP ASST SH SUPPLEME	Middleburg High	Appointment

III. INSTRUCTIONAL ACTIONS 2020-2021

G. PENDING APPOINTMENTS

<u>Name</u>	<u>Site</u>	<u>Subject</u>	<u>OOF Subject</u>	<u>Effective</u>
NONE				

DRAFT

III. INSTRUCTIONAL ACTIONS 2020-2021

H. OUT OF FIELD

Name

Site

Subject

OOF Subject

NONE

DRAFT

A. SUMMER SCHOOL

Name/Assignment

Site

Effective Dates

NONE

DRAFT

IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2020-2021

B. COMMUNITY EDUCATION

Appointments

NONE

DRAFT

IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2020-2021

C. ADULT EDUCATION

Appointments

NONE

DRAFT

V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2020-2021

A. SUBSTITUTE TEACHER APPROVAL

Appointments

NONE

DRAFT

VI. Support Actions

A. APPOINTMENT

	Name/Assignment	Site	Action/Effective
0.9	BARTOLONE-BRADLEY, MEGHAN ROSE OLJ GENERAL ASSISTANT 9 MON SU	Oakleaf Junior High School	Effective 2021-02-05 9 MON SU / Annual
	CASH, MARYLOU FIE CAFE ASSISTANT 5.75 HOURS 9 MON CA	Fleming Island Elementary	Effective 2021-01-25 9 MON CA / Annual
	CASTLEMAN II, BRYAN KEITH FIE CUSTODIAN 12 MO SU	Fleming Island Elementary	Effective 2021-02-09 12 MO SU / Annual
0.8	COPELAND, DIANE S DOE IN SCHOOL SUSPENSION 9 MON SU	Discovery Oaks Elementary	Effective 2021-01-21 9 MON SU / Annual
	CROWELL, HANNA IRENE CHS CAFE ASSISTANT 4.5 HOURS 9 MON CA	Clay High	Effective 2021-01-28 9 MON CA / Annual
	CURRY, L'TANJA KATRICE GCJ ST RECORD SEC 12 MO 12 MO SU	Green Cove Springs Junior High	Effective 2021-01-14 12 MO SU / Annual
0.9	EARLS, BRITTANY MARIE LAE GENERAL HEALTH ASSISTA 9 MON SU	Lake Asbury Elementary	Effective 2021-02-08 9 MON SU / Annual
0.6	GONZALEZ MORENO, ISABEL RHS CHILD CARE ASSISTANT 9 MON SU	Ridgeview High School	Effective 2021-02-09 9 MON SU / Annual
0.9	GURUNG, CRISTAL ANNE OLJ BEHAVIORAL HEALTH ASST 9 MON SU	Oakleaf Junior High School	Effective 2021-02-01 9 MON SU / Annual
	HICKS, HEIDI SUE MBE CAFE ASSISTANT 4.5 HOURS 9 MON CA	Middleburg Elementary	Effective 2021-01-20 9 MON CA / Annual
0.9	HOWARD, LINDA SUE LAE GENERAL HEALTH ASSISTA 9 MON SU	Lake Asbury Elementary	Effective 2021-01-28 9 MON SU / Annual
	HUGHES, NICOLE MICHELLE CHS CAFE ASSISTANT 4.25 HOURS 9 MON CA	Clay High	Effective 2021-02-08 9 MON CA / Annual
0.9	LEE, JAMEE LORRAINE RHS BEHAVIORAL HEALTH ASST 9 MON SU	Ridgeview High School	Effective 2021-02-05 9 MON SU / Annual
0.9	LOUQUE, KAREN MARIE MRE BEHAVIORAL HEALTH ASST 9 MON SU	Mcrae Elementary	Effective 2021-02-03 9 MON SU / Annual
0.9	MALONE, GLORIA GIOVANI POE BEHAVIORAL HEALTH ASST 9 MON SU	Plantation Oaks Elementary	Effective 2021-01-20 9 MON SU / Annual
	MEAD, KELLY MICHELLE TRN BUS DRIVER	Transportation	Effective 2021-02-01 TRANSPOR / Annual

VI. Support Actions

A. APPOINTMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Action/Effective</u>
	TRANSPOR		
	MICHAEL, MYRIAM A CEB ESOL CLASSROOM ASSISTANT 9 MON SU	Charles E. Bennett Elementary	Effective 2021-01-26 9 MON SU / limited
	PARRA DE MORALES, ALEJANDRA RHS CAFE ASSISTANT 3.5 HOURS 9 MON CA	Ridgeview High School	Effective 2021-02-08 9 MON CA / Annual
	PIERCE, TIFFANY MARKESHA LAJ CUSTODIAN 12 MO SU	Lake Asbury Junior High School	Effective 2021-01-14 12 MO SU / Annual
0.9	POMEROY, CHEYENNE DAKOTA ROE BEHAVIORAL HEALTH ASST 9 MON SU	Rideout Elementary	Effective 2021-01-28 9 MON SU / Annual
	QUINTANA, MYLENNE OPH CUSTODIAN 12 MO SU	Orange Park High	Effective 2021-01-21 12 MO SU / Annual
0.9	RENO, TERRI MARIE ROE GENERAL ASSISTANT 9 MON SU	Rideout Elementary	Effective 2021-02-09 9 MON SU / Annual
	RIVAS, ERICKA NINOSKA FIE CAFE ASSISTANT 4 HOURS 9 MON CA	Fleming Island Elementary	Effective 2021-02-03 9 MON CA / Annual
0.9	ROBERTS, GRACE LEANN SPC BEHAVIORAL HEALTH ASST 9 MON SU	Swimming Pen Creek Elem	Effective 2021-01-25 9 MON SU / Annual
0.9	ROBLES RODRIGUEZ, LILIANA TES BEHAVIORAL HEALTH ASST 9 MON SU	Tynes Elementary	Effective 2021-02-09 9 MON SU / Annual
	SMITH, MICHELLE RENA RHS REGISTERED NURSE 10 MONTH	Ridgeview High School	Effective 2021-01-25 10 MONTH / Annual
	STRICKLAND, JEREMY WAYNE OPR CUSTODIAN 12 MO SU	Division Of Support Services	Effective 2021-01-22 12 MO SU / Annual
	TRECHE, JUAN MIGUEL SLE CUSTODIAN 12 MO SU	Shadowlawn Elementary	Effective 2021-02-05 12 MO SU / Annual
	WELCH, KEVIN RAY MNT WAREHOUSER 12 MO SU	Division of Support Svcs	Effective 2021-01-22 12 MO SU / Annual
	ZAYAS JR, JOSE OHS CAFE ASSISTANT 7.5 HOURS 9 MON CA	Oakleaf High School	Effective 2021-01-12 9 MON CA / Annual

VI. Support Actions

B. RE-APPOINTMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
	BLEDSON, DENNIS DEWAYNE TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
0.9	CUSTER, BARBARA LYNN LES BEHAVIORAL HEALTH ASST 9 MON SU	Lakeside Elementary	9 MON SU / Multi-Year Conditional
0.9	HEBB, SHERRY FAYE WES BEHAVIORAL HEALTH ASST 9 MON SU	Wilkinson Elementary	9 MON SU / Annual
0.9	HOOKS, ANASTACIA D LJH BEHAVIORAL HEALTH ASST 9 MON SU	Lakeside Junior High	9 MON SU / Annual

VI. Support Actions**C. RE-DESIGNATION**

<u>Name/Assignment</u>	<u>Site</u>	
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VI. Support Actions

D. TRANSFER

	<u>Name/Assignment</u>	<u>Site</u>	<u>Previous</u>
	BUENO-WELTON, BARBARA OLJ SCHOOL SECRETARY 10 MONTH 10 MONTH	Oakleaf Junior High School	Effective 2021-01-12 /transfer from / OLJ IN SCHOOL SUSPENSION
	CARNEY, ELIZABETH BRADLEY BLC SCHOOL SECRETARY 10 MONTH 10 MONTH	Bannerman Learning Center	Effective 2021-02-01 /transfer from / STS HEALTH ASSISTANT
0.9	CASON, CARMELITA C POE GENERAL ASSISTANT 9 MON SU	Plantation Oaks Elementary	Effective 2021-02-05 /transfer from / POE BEHAVIORAL HEALTH ASST
	CHALKER, TAMMY LYNNE FYA ADMINISTRATIVE SUP ASST 12 MO SU	FL Youth Challenge Academy	Effective 2021-02-01 /transfer from / MHS ST RECORD SEC 12 MO
	CRUZ, YVETTE OVE SECRETARY 11 MO 11 MONTH	Oakleaf Village Elementary	Effective 2021-02-01 /transfer from / POE GENERAL ASSISTANT
	DORR, SARAH BETH KHH ST RECORD SEC 12 MO 12 MO SU	Keystone Heights High School	Effective 2021-01-15 /transfer from / KHH GENERAL HEALTH ASSISTA
	DRURY, ZOIE C SLE CAFE ASSISTANT 5.75 HOURS 9 MON CA	Shadowlawn Elementary	Effective 2021-01-25 /transfer from / SLE CAFE ASSISTANT 4.25 HOURS
0.9	FLOYD, AMY S OPJ GENERAL HEALTH ASSISTA 9 MON SU	Orange Park Jr High	Effective 2021-01-05 /transfer from / OPJ COMPUTER LAB ASSISTANT
	FOLEY, SARAH J KHH CAFE ASSISTANT 5 HOURS 9 MON CA	Keystone Heights High School	Effective 2021-01-14 /transfer from / KHH CAFE ASSISTANT 4.5 HOURS
	HOWARD, LORI LYNNE BLC SECRETARY 12 MO 12 MO SU	Bannerman Learning Center	Effective 2021-02-01 /transfer from / BLC SCHOOL SECRETARY 10 MONTH
	HUPP, LINDSAY MARIE MHS ST RECORD SEC 12 MO 12 MO SU	Middleburg High	Effective 2021-02-01 /transfer from / MHS SECRETARY 11 MO
	KING, BRENDA C CHS CAFE VAN DRIVER 7.5 HOURS 9 MON SU	Clay High	Effective 2021-01-05 /transfer from / CHS CAFE ASSISTANT 5 HOURS
	LEAKEY, LARAMIE RICHELLE MHS SCHOOL SECRETARY 10 MONTH 10 MONTH	Middleburg High	Effective 2021-02-01 /transfer from / MHS BEHAVIORAL HEALTH ASST
	LOPEZ LEBRON, MARGARITA GPE CAFE ASSISTANT 6.5 HOURS 9 MON CA	Grove Park Elementary	Effective 2021-02-01 /transfer from / GPE CAFE ASSISTANT 5.5 HOURS
	ORTIZ, MARIA GUDADLUPE RHS CAFE ASSISTANT 7.25 HOURS 9 MON CA	Ridgeview High School	Effective 2021-01-21 /transfer from / RHS CAFE ASSISTANT 5.75 HOURS
	OSTEEN, LINETTE D CHS CAFE ASSISTANT 5 HOURS	Clay High	Effective 2021-01-15 /transfer from / CHS CAFE ASSISTANT 3.25 HOURS

VI. Support Actions

D. TRANSFER

	<u>Name/Assignment</u>	<u>Site</u>	<u>Previous</u>
	9 MON CA		
0.9	PARKS, KATHRYN LEANNA SPC BEHAVIORAL HEALTH ASST 9 MON SU	Swimming Pen Creek Elem	Effective 2021-02-01 /transfer from / LES BEHAVIORAL HEALTH ASST
0.9	PERKINS, ALEXIS JANEL RHS GENERAL ASSISTANT 9 MON SU	Ridgeview High School	Effective 2021-01-25 /transfer from / CGE BEHAVIORAL HEALTH ASST
	PHELPS, DOUGLAS J MNT CARPENTER 12 MO SU	Division of Support Svcs	Effective 2021-01-26 /transfer from / MNT CARPENTER ASSISTANT
	POWERS, KANDIS L BLC MEDIA TECHNICAL ASST 10 MONTH	Bannerman Learning Center	Effective 2021-02-05 /transfer from / TBE BEHAVIORAL HEALTH ASST
	PUFKO, AMBER ANNE RHS CAFE ASSISTANT 5.75 HOURS 9 MON CA	Ridgeview High School	Effective 2021-02-02 /transfer from / RHS CAFE ASSISTANT 3.5 HOURS
0.9	SANFORD, TAMARA ANNE SLE GENERAL ASSISTANT 9 MON SU	Lake Asbury Elementary	Effective 2021-03-01 /transfer from / LAE BEHAVIORAL HEALTH ASST
	SMITH, VICTORIA Y OHS CAFE ASSISTANT 5 HOURS 9 MON CA	Oakleaf High School	Effective 2021-01-15 /transfer from / OHS CAFE ASSISTANT 4 HOURS
	TRIPLETT, REBECCA J MHS SECRETARY 11 MO 11 MONTH	Middleburg High	Effective 2021-02-01 /transfer from / MHS SCHOOL SEC ADMINISTRATION
	VALIDO, ZORAIDA RHS CUSTODIAN 12 MO SU	Ridgeview High School	Effective 2021-01-04 /transfer from / RHS CHILD CARE ASSISTANT
	VANGYSEGHEM-HARRISON, REBECCA ITS TECH SPECIALIST 12 MO SU	Keystone Heights High School	Effective 2021-02-15 /transfer from / KHH PRINCIPAL SECRETARY
	WHITESIDE, KIMBERLY JO TRN ADMINSTRATIVE SECRETARY 12 MO SU	Transportation	Effective 2021-02-01 /transfer from / TRN BUS DRIVER
	WILSON, RODERICK DOMINIC FIH CUSTODIAN 12 MO SU	Fleming Island High School	Effective 2021-01-29 /transfer from / LJH BEHAVIORAL HEALTH ASST

VI. Support Actions

E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Action/Effective</u>
	ADAMS, OCTAVIA MONIQUE GPE CAFE ASSISTANT 6.5 HOURS 9 MON CA	Grove Park Elementary	Effective 2020-12-18 RESIGNATION
	ADON, ANDRES D WEC CUSTODIAN 12 MO SU	W.E. Cherry Elementary	Effective 2021-02-12 RETIREMENT
0.9	BECK, BENJAMIN LYLE LAE GENERAL HEALTH ASSISTA 9 MON SU	Lake Asbury Elementary	Effective 2021-01-22 RESIGNATION
	BETTINGER, RACHAEL ANNE FIE CAFE ASSISTANT 4 HOURS 9 MON CA	Fleming Island Elementary	Effective 2021-01-22 RESIGNATION
	BURRIS, ANNIE I TRN BUS DRIVER TRANSPOR	Transportation	Effective 2021-01-29 RETIREMENT
	BUTORAC, FATIMA O OPH SECRETARY 11 MO LNG TRM	Orange Park High	Effective 2021-01-21 CONCLUDE EMPLOYMENT
0.9	CERCY-JEFFERS, SANDRA Y SLE GENERAL ASSISTANT 9 MON SU	Shadowlawn Elementary	Effective 2021-04-01 RETIREMENT
0.9	COLLAMATI, BRIANNA R MHS GENERAL HEALTH ASSISTA 9 MON SU	Middleburg High	Effective 2021-01-26 RESIGNATION
	FEEHRER, DEAN L DOE CAFE ASSISTANT 3 HOURS 9 MON CA	Discovery Oaks Elementary	Effective 2021-01-06 RESIGNATION
	GATES, APRIL ANN GCJ CAFE ASSISTANT 3.25 HOURS 9 MON CA	Green Cove Springs Junior High	Effective 2020-12-22 RESIGNATION
	HALL, JERRY R MNT LEAD ROOFER 12 MO SU	Division of Support Svcs	Effective 2021-03-01 RETIREMENT
	HERTH, DAN D MNT CARPENTER 12 MO SU	Division of Support Svcs	Effective 2021-01-21 RETIREMENT
	HUNTING, SEAN ROGER CAFE/KITCHEN EQUIP TECH 12 MO SU	Division of Support Svcs	Effective 2021-02-12 RESIGNATION
	JACKSON, HARRY F ITS PROGRAMMER/ANALYST 12 MO SU	Information Services	Effective 2021-02-26 RETIREMENT
	KEITH, MARGARET ANN SBJ SCHOOL SECRETARY 10 MONTH 10 MONTH	S. Bryan Jennings Elementary	Effective 2021-02-18 RESIGNATION
	KITCHENS, PHILLIP MARK LAE CUSTODIAN 12 MO SU	Lake Asbury Elementary	Effective 2021-01-22 CONCLUDE EMPLOYMENT
0.9	LOHSE, TRACY LYNNE LAE BEHAVIORAL HEALTH ASST	Lake Asbury Elementary	Effective 2021-01-29 RESIGNATION

VI. Support Actions

E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Action/Effective</u>
	9 MON SU MICHAEL, MYRIAM A CEB GENERAL ASSISTANT 9 MON SU	Charles E. Bennett Elementary	Effective 2021-01-25 RESIGNATION
	PARKER, BRITTANY S OPH CAFE ASSISTANT 5 HOURS 9 MON CA	Orange Park High	Effective 2021-02-05 RESIGNATION
0.9	PATTERSON, CHARMAINE J RHS BEHAVIORAL HEALTH ASST 9 MON SU	Ridgeview High School	Effective 2021-01-08 RESIGNATION
	REESE, CIERRA ANGEL TRN ESE ASST/BUS MONITOR LNG TRM	Transportation	Effective 2021-01-22 RESIGNATION
0.7	SCHOFIELD JR, VINCENT JORDAN KHH COMPUTER LAB ASSISTANT 9 MON SU	Keystone Heights High School	Effective 2021-02-16 RESIGNATION
	SHELTON, RANDALL DALE MNT HVAC TECH 12 MO SU	Division of Support Svcs	Effective 2021-01-29 RESIGNATION
	SMITH, ERIKA A BLC SECRETARY 12 MO 12 MO SU	Bannerman Learning Center	Effective 2021-01-26 RESIGNATION
	SMITH, PATRICIA ANN OPH CUSTODIAN 12 MO SU	Orange Park High	Effective 2021-03-31 RETIREMENT
0.8	SOSINSKY, STEPHANIE R MCE IN SCHOOL SUSPENSION 9 MON SU	Montclair Elementary	Effective 2021-02-12 RESIGNATION
0.9	STACEY, VERONICA TESS MRE GENERAL ASSISTANT 9 MON SU	Mcrae Elementary	Effective 2021-02-05 RESIGNATION
	THOMAS, STUART JAMES FYA ADMINISTRATIVE SUP ASST 12 MO SU	FL Youth Challenge Academy	Effective 2021-01-29 RESIGNATION
	THOMPSON, LAURA STACHELCZY RHS MEDIA TECHNICAL ASST 10 MONTH	Ridgeview High School	Effective 2021-02-05 RESIGNATION
	TORRENCE, TERRY A OPJ ST RECORD SEC 12 MO 12 MO SU	Orange Park Jr High	Effective 2021-02-26 RETIREMENT
	WINDHAM, SALLI R ROE ST RECORD SEC 12 MO 12 MO SU	Rideout Elementary	Effective 2021-02-26 RETIREMENT

VI. Support Actions**F. SUPPLEMENT**

Name/Assignment	Site	Previous
CLINE, KAITLYN ANN KHH SOFTBALL FP HD JV SUPPLEME	Mcrae Elementary	Appointment
KNOTT, STEVEN W KHH WRESTLING HD SH SUPPLEME	Division Of Support Services	Appointment
LEAKEY, LARAMIE RICHELLE MHS TRACK HD SH SUPPLEME	Middleburg High	Appointment
SCHOFIELD JR, VINCENT JORDAN KHH FOOTBALL ASST HS 25% SUPPLEME	Keystone Heights High School	Resignation
SCHOFIELD JR, VINCENT JORDAN KHH TRACK HD SH SUPPLEME	Keystone Heights High School	Resignation
VANGYSEGHEM-HARRISON, REBECCA KHH DISCRETIONARY SUPPLEME	Keystone Heights High School	

School Board of Clay County

March 4, 2021 - Regular School Board Meeting

Title

C6 - Appointment of Clay County School Board's CCEA and CESPA Bargaining Team Members for 2021-2022

Description

Bargaining Team members are approved by the School Board prior to collective bargaining each year. Superintendent Broskie and Assistant Superintendent for Business Affairs, Dr. Susan Legutko, are members on both teams. Please see attachment.

Gap Analysis

N/A

Previous Outcomes

Bargaining teams have been approved by the school board in past years.

Expected Outcomes

The School Board of Clay County will approve the appointment of bargaining teams which will successfully negotiate the 2021-2022 contracts between the School Board of Clay County along with the CCEA and CESPA bargaining units.

Strategic Plan Goal

N/A

Recommendation

Approve the bargaining team members for 2021-2022.

Contact

Brenda Troutman, Assistant Superintendent of Human Resources (904) 336-6701 Brenda.Troutman@myoneclay.net

Financial Impact

None

Review Comments**Attachments**

📎 [2021-2022 Bargaining Team Members.pdf](#)



CLAY COUNTY DISTRICT SCHOOLS

900 WALNUT STREET, GREEN COVE SPRINGS, FL 32043

P (904) 336-6500 F (904) 336-6536 W oneclay.net

SUPERINTENDENT OF SCHOOLS

David S. Broskie

BOARD MEMBERS:

Janice Kerekes, District 1
Beth Clark, District 2
Tina Bullock, District 3
Mary Bolla, District 4
Ashley Gilhousen, District 5

2021-2022 BARGAINING TEAM MEMBERS

CCEA Team:

Brenda Troutman (Chief Negotiator)
Jeffrey Schriver
Melanie Sanders
Rodney Ivey
Matthew Boyack
Tania Auguste
David Broskie
Susan Legutko

CESPA Team:

Brenda Troutman (Chief Negotiator)
Catherine Richardson
Bryce Ellis
Derald Sweatt
Dimitra Mainer
Bryan Boyer
David Broskie
Susan Legutko

Leonard Dietzen will serve as special counsel for negotiations.

School Board of Clay County

March 4, 2021 - Regular School Board Meeting

Title

C7 - Montessori Program Memorandum of Understanding

Description

The attached Memorandum of Understanding (MOU) is an agreement between Clay County Education Association and the School Board of Clay County. The purpose of this agreement is to acknowledge the dedication of Montessori teachers, the additional preparation time required of Montessori teachers to have a successful classroom, to require a commitment from Montessori teachers, and to ensure stability within the program. This MOU provides additional compensation for Montessori teachers and also requires a commitment from these teachers due to the benefit received by receiving Montessori certification.

Gap Analysis

Teachers who have been part of the Montessori program, since its inception, signed a commitment agreement with the District. New teachers to the program have not currently signed such agreements.

Previous Outcomes

N/A

Expected Outcomes

The Board will agree to support the terms of the Memorandum of Understanding.

Strategic Plan Goal

3.3: Address the needs of all students with multiple opportunities for enrichment.

Recommendation

Approval of Memorandum Of Understanding between the School Board of Clay County, Florida and the Clay County Education Association.

Contact

Brenda Troutman, Assistant Superintendent Human Resources, brenda.troutman@myoneclay.net

Karen McMillan, Coordinator, School Choice and Charter

Financial Impact

The Montessori Program is under the District's School Choice division. This program is successful and enables the district to fulfill the goal of creating and offering a robust education designed to fit every student's and parent's needs. Funding for this MOU will be through Title II funds.

Annual additional compensation of \$1,500.00 for Montessori teacher retention. There are eight (8) Montessori teachers for a total expense of \$12,000.00

Stipend (\$12.00/hr) for online and face-face required Montessori training leading to Montessori certification. Approximate total cost for one-year training: \$9,600.00

Total MOU expenditure, paid from Title II funding, is \$21,600.00.

Review Comments

Attachments

📎 [Montessori Program MOU.pdf](#)

**MEMORANDUM OF UNDERSTANDING BETWEEN
THE SCHOOL BOARD OF CLAY COUNTY, FLORIDA,
AND THE CLAY COUNTY EDUCATION ASSOCIATION
REGARDING TEACHER TRAINING FOR MONTESSORI PROGRAM**

The School Board of Clay County, Florida ("School Board"), and the Clay County Education Association ("CCEA"), (collectively "the Parties"), seek to enter into a Memorandum of Understanding ("MOU") setting forth the parameters for training and retaining teachers in the Montessori Program in Clay County. Accordingly, they find as follows:

WHEREAS, Swimming Pen Creek Elementary School provides a Montessori Program of teaching, and

WHEREAS, teachers who choose to teach in the Montessori Program require special training and certification, and

WHEREAS, the requirement of commitment of monetary resources by the School Board for training teachers for certification in the Montessori methods is significant, and

WHEREAS, the need for an enforceable commitment by teachers who take advantage of the training for the Montessori Program provided by the School Board is of great concern.

NOW THEREFORE, based upon the forgoing, the School Board and the CCEA agree as follows:

1. The Parties agree to develop a training schedule to provide the necessary training to meet the needs of individuals who voluntarily agree to be part of the Montessori Program, the completion of which training will lead to receiving either an Early Childhood, Elementary I, or Elementary I-II credential from a credentialed Montessori program.

2. Participants will be eligible to receive Master Plan (In-Service) points for completion of the Montessori Training.

3. The School Board will pay the teacher/participants cost of tuition for the program.

4. The School Board will compensate teachers a stipend of \$12.00 per hour for all Montessori face-to-face training attended by the teacher, during the fiscal school year, which training occurs outside of contracted hours. Teachers attending online Montessori course work, after January 01, 2021, shall be paid a stipend of \$12.00 per hour upon verification of course completion.

5. Teachers shall commit to completion of the Montessori training program and to obtaining certification as a Montessori teacher. In the event that a teacher drops out of or fails to complete the Montessori training program, the teacher shall be responsible for repaying the costs of tuition paid by the School Board on behalf of the teacher.

6. Upon completion of the Montessori Training Program, the teacher voluntarily agrees to a commitment to teach in a Clay District Montessori school governed by the School Board, for a period of five years from the commencement of the Montessori training program and employment in Clay County District Schools. The teacher shall receive an annual additional compensation of One Thousand Five Hundred Dollars (\$1,500.00) which said additional compensation shall be divided into two payments, payable at the successful completion of each semester. A teacher shall be entitled to receive the additional compensation while actively enrolled in Montessori training if they are employed full time in a Montessori instructional position (not an assistant). Additionally, after completion of training and

certification in Montessori, the teacher shall be entitled to receive the bonus as set forth herein while employed by the School District of Clay County as a Montessori teacher.

7. Any teacher who completes the Montessori training program and who fails to honor the five year teaching commitment set forth herein for any reason including, but not limited to, transfer to a non-Montessori program within the Clay School District, shall be responsible for repaying the cost of tuition paid by the School Board on behalf of the teacher. In the event that a failure addressed either in this paragraph or paragraph 5 above is caused by either (A) an unforeseeable and unavoidable transfer/relocation of the teacher's family due to transfer or reassignment of the teacher's spouse by his/her employer, (military, government service, or other employment) which transfer renders completion of the teacher's obligations as set forth herein a practical impossibility, or (B) the teacher's employment is terminated by the District or the teacher is not reappointed to a Montessori teaching position by the school administration, or (C) any other reason which is completely unforeseeable and beyond the teacher's control, for example, a reduction in force, catastrophic illness or an act of God/force majeure, the repayment requirements set forth herein shall not apply.

8. This MOU shall apply to any teacher who enters into an agreement with the School Board to participate in the Montessori training program and post training commitment to teach in a Montessori school governed by the School Board for a period of five years from beginning of Montessori training program and Clay County School Board employment as set forth herein.

9. The Agreement which the teacher will be required to execute in order to participate in the Montessori training program is attached hereto as Exhibit A.

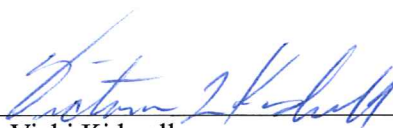
10. This MOU shall be effective upon execution of the parties and shall remain in effect until it is cancelled in writing by either party with agreement by the non-cancelling party, or until both parties reach a successor agreement. Cancellation of this MOU shall not affect the rights or obligations of teachers who are already undergoing the training or the rights or obligations of the Clay District as set forth in an executed Letter of Commitment (See Exhibit A).

11. This MOU will supersede the previous Montessori MOU drafted on March 01, 2018 between CCEA and CCSB and the teacher signed commitments.

WHEREFORE the Parties have executed this MOU by affixing their respective signatures hereto on the date(s) set forth herein.

By: David S. Broskie
Superintendent of Schools

Date: _____



By: Vicki Kidwell
President, CCEA

Date: 2/10/21

By: Mary Bolla
Clay County School Board Chair

Date: _____

**LETTER OF COMMITMENT
MONTESSORI PROGRAM -- CLAY COUNTY DISTRICT SCHOOLS**

As a teacher currently at Swimming Pen Creek Elementary School (or at any other Clay County District School which has a Montessori Program), I voluntarily agree to participate in Montessori Training offered by Clay County District Schools. I am voluntarily making a commitment as follows:

1. I commit to completing the entire training program.
2. I commit to attending all training sessions and activities promptly unless previous arrangements have been made with, and approved by, the instructor.
3. I commit to participate actively in all in-class and field assignments, opportunities, and experiences.
4. I commit to completing all course objectives, including, but not limited to, all written projects, and hands-on individual and group assignments.
5. I commit to being a part of the Swimming Pen Creek Elementary instructional staff (or such other Clay District Montessori school governed by the School Board as may exist at the time of my course completion) for a minimum of five (5) years from the onset of Montessori training program
6. I understand that in the event I fail to complete the Montessori training program and fail to honor the five year teaching commitment set forth herein for any reason including, but not limited to, transfer to a non-Montessori program within the Clay School District, shall be responsible for repaying the cost of tuition paid by the School Board on my behalf. In the event that a failure addressed either in this paragraph or paragraph 5 above is caused by either (A) an unforeseeable and unavoidable transfer/relocation of my family due to transfer or reassignment of my spouse by his/her employer, (military, government service, or other employment) which transfer renders completion of my obligations as set forth herein a practical impossibility, or (B) my employment is terminated by the District or I am not reappointed to a Montessori teaching position by the school administration, or (C) any other reason which is completely unforeseeable and beyond my control, for example, a reduction in force, catastrophic illness or an act of God/force majeure, the repayment requirements set forth herein shall not apply.

Signature

Date

Printed Name

Witness Signature

Date

School Board of Clay County

March 4, 2021 - Regular School Board Meeting

Title

C8 - K-12 Academic Services Out of State and Overnight Student Travel

Description

The School Board recognizes that field trips, when used for teaching and learning integral to the curriculum, are an educationally sound and important ingredient in the instructional program of the schools. Properly planned and executed field trips supplement and enrich classroom instruction by providing learning experiences that will enhance mastery of the curriculum standards of the State of Florida. A field trip is defined as any planned, student-travel activity which is approved as part of the district's educational program and is under the direct supervision and control of an instructional staff member or any advisor as designated by the Superintendent.

Field Trips Details

School	Date	Destination	Group	Purpose
Green Cove Springs Junior High	4/23-25, 2021	Orlando, FL	Cheer	National Championship
Fleming Island High	4/21-23, 2021	Orlando, FL	Cheer	NHSCC - National Championship
Keystone Heights High	2/11-12, 2021	Live Oak, FL	Girls Weightlifting	State Weightlifting Competition
Ridgeview High	3/25-28, 2021	Orlando, FL	FBLA	FBLA Competitions and State Conference

Gap Analysis

Field trips provide students with a window to the real world that they don't get in the classroom, and they can help students understand real-world applications to abstract concepts.

Previous Outcomes

All out of county activity trips are selected, planned, evaluated, and approved or rejected in conformity with written district policy.

Expected Outcomes

It is important to recognize that learning outcomes from field trips can range from cognitive to affective outcomes. Exposing students to new experiences and can increase interest and engagement in academics regardless of prior interests.

Strategic Plan Goal

Ensure that every classroom provides a quality and rigorous instructional experience in order to elevate student outcomes.

Recommendation

That the Clay County School Board approve out of county student travel.

Contact

Roger Dailey, Assistant Superintendent of Curriculum & Instruction; roger.dailey@myoneclay.net; 904-336-6904
Treasure Pickett, Director of K-12 Academic Services; treasure.pickett@myoneclay.net; 904-336-6918

Financial Impact

None

Review Comments

Attachments

📎 [March 2021 - Student Travel.pdf](#)

DRAFT

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL

March 4, 2021

SCHOOL DISTRICT OF
FIELD TRIP REQUEST

1. School Requesting: Green Cove Springs
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier _____ Other X
If Commercial Carrier or Other, please state type: Parents driving own children
3. Trip(s) Overnight: Yes X No _____ Trip(s) Out-of-State: Yes _____ No _____
4. Dates of Field Trip*: 4/23 - 4/25 Destination*: Cheer Nationals (Orlando)
5. Group Taking Trip: GCS cheer
6. If using private vehicles, list approved driver(s): N/A
7. Educational Value of Field Trip: _____
8. Supporting Florida Standards Benchmark(s) with Narrative(s): _____
9. Number of Students*: 18 Number of Chaperones*: All parents attending + 3 are official chaperones
10. Cost Per Student: \$395 Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 7:30 AM 4/23 Returning Time*: 8:00 PM 4/25

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

Taylor Silveria
Teacher, Team Leader, Department Head, Etc.

John H. Harts
Principal

D. Blum
Assistant Superintendent

Superintendent

1/30/2021

Date

1/30/2021

Date

2/8/21

Date

2/9/21

Date



Clay County Field Trip COVID Guidelines Overnight or Out of State Field Trips



(Please attach these guidelines to your field trip request form)

X All participants have signed COVID-19 Waiver (all athletes have already done so via Athletic Clearance process)

Travel Accommodations (Charter Bus, Rental Vans, Parents Driving etc):

Parents will be driving only their own children to and from the competition and hotel.

Hotel Accommodations (room assignments/supervision etc):

Cheerleaders will be staying in hotel rooms with their family only. Cheerleaders are not to share rooms with one another. Our hotel will be the Springhill Suites at Flamingo Crossing in Orlando, FL.

Mask Compliance:

All cheerleaders and coaches will be required to wear masks except during instances outlined in the Clay Athletic COVID packet: i.e. warm ups for the competition and the time of performance. Masks will be worn when walking from place to place, and before and after competing.

Social Distancing:

Cheerleaders will be socially distant at all times possible, and especially when masks are off. The competition has sent a list of rules in relation to COVID, which minimize the amount of people in one space at a time and require masks for both performers (when not competing) and spectators.

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
March 4, 2021

SCHOOL DISTRICT OF ()
FIELD TRIP REQUEST

1. School Requesting: FIH
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) X Commercial Carrier X Other _____
If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes X No _____ Trip(s) Out-of-State: Yes _____ No X
4. Dates of Field Trip*: 4/21-23/21 Destination*: Orlando FL
5. Group Taking Trip: JV & V cheer
6. If using private vehicles, list approved driver(s): _____
7. Educational Value of Field Trip: NHSOC - VCA nationals
8. Supporting Florida Standards Benchmark(s) with Narrative(s): _____
9. Number of Students*: 49 Number of Chaperones*: 6
10. Cost Per Student: _____ Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: _____ Returning Time*: _____

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

Teacher, Team Leader, Department Head, Etc. _____

Principal _____

Assistant Superintendent _____

Superintendent _____

Date 1-20-21

Date 1/20/21

Date 1/22/21

Date 6/22/21





Championship Experience Updates

Read Before You Register!

PARK RESERVATIONS – Disney Park Pass System

- **NEW:** Once you register and pay in full, you will receive more information on how to create your account, make park reservations and how to get your Park Hopper tickets. We strongly recommend you get your tickets early so you can make your theme park reservations. One contact person for each invoice will receive ticket confirmation numbers for your entire group and can make theme park reservations for your whole team. We highly recommend you designate one person (other than the head coach) to organize and plan your theme park experience.
- To help manage Park capacity, the Walt Disney World Resort has introduced the *Disney Park Pass* service, a new Theme Park reservation system. In order to make your Theme Park reservations, you will need a My Disney Experiences account and valid Theme Park admission linked to it. Then, simply log into your account and select the dates and Theme Parks you wish to visit. To enter a Theme Park, both a reservation and valid admission for the same Park on the same date are required. Please note that reservations are limited in capacity, subject to availability and are not guaranteed until confirmed.
- To learn more, [click here](#).

PREPARING FOR TRAVEL

- All athletes and coaches along with anyone who is staying on the hotel travel package, purchasing extra tickets or entering the ESPN Wide World of Sports Complex **MUST** complete a Release Waiver form prior to arrival and originals will need to be sent back to the Varsity Spirit office.
- Anyone planning to join us must monitor themselves for symptoms for COVID-19 listed by the CDC and check their own temperature 7 days prior to travel. We strongly recommend you get tested for COVID-19 72 hours before arriving in Orlando. Coaches will be asked at check-in upon arrival to confirm no positive tests (or anyone awaiting test results) are in your party.
 - If anyone in your group does test positive prior to your departure, they should NOT travel to Orlando.
- Before traveling to Florida, please make sure that you have reviewed any advisories or restrictions that may be in place for travel to Florida. [Click here](#) for information. Guests who are under isolation or quarantine orders should not travel to the event and must not enter Walt Disney World Resort.

SAFETY CHAMPION

- **NEW:** Each **team** will need to designate one person (other than the head coach) to be your Safety Champion. This person will need to be confirmed upon registration, over 18 years of age and willing to participate in additional safety training from the Walt Disney World Resort prior to the event. Each team is required to have a separate Safety Champion (Ex: If you bring two different teams from the same program, you need two different designated individuals.)



Championship Experience Updates

Read Before You Register!

- Some of the Safety Champion's responsibilities include (but are not limited to):
 - Ensuring the athletes, coaches and spectators of your team follow the health and safety requirements such as face coverings and physical distancing.
 - If someone within your travel party experiences symptoms of COVID-19, receives a positive test and must quarantine – the Safety Champion must deliver food and aid the sick person. The team is responsible for all expenses while the sick person is quarantined.

EXPERIENCE UPDATES

- Face coverings are required for all Guests ages 2 and up – including the athletes except when on the practice and performance floors. Guests should bring their own face coverings and wear them at all times, except when dining. Guests may remove their face covering while actively eating or drinking, but should be stationary and maintain appropriate physical distancing. To learn more, please visit <https://disneyworld.disney.go.com/experience-updates/>.
- Physical distancing measures will be in place throughout the Walt Disney World® Resort. For the latest information and to learn more about these measures, [click here](#).
- Temperature screenings will be required for entry to some locations at the Walt Disney World® Resort, including, the Walt Disney World theme parks, the ESPN Wide World of Sports Complex, the Disney Springs area and table-service restaurants at Disney Resort hotels. This includes temperature screenings of the athletes, coaches, spectators and Varsity Spirit Staff.
 - Based on guidance from health authorities, anyone displaying any COVID-19 symptoms or with a temperature of 100.4° F or above will be directed to an additional location for up to three rescreenings and assistance. Those with COVID-19 symptoms or temperatures 100.4° F or above (including athletes or coaches) will not be allowed entry; those in their party / team will not be allowed entry either. For example, if one person on the team has a temperature – the ENTIRE team will not be allowed entry.
 - Because of this, we strongly recommend that before you leave for Orlando and every day before you go to the competition – be sure to check the temperatures of yourself and everyone in your party as an extra layer of precaution. If anyone has a temperature of 100.4 or above, they should stay at home (or at the hotel if you are already in Orlando). To learn more, please [click here](#).
- In addition to the temperature screenings, all guests will be asked a health questionnaire upon arrival to the ESPN Wide World of Sports Complex. The questions may include if the guest is experiencing any COVID-19 symptoms and if they have been in contact with someone who has been diagnosed with COVID-19 in the past 14 days.
 - If someone in your party doesn't pass the health screening, the ENTIRE group will not be allowed entry. We strongly recommend that if someone cannot pass the screening – they do not travel to Orlando or try to come into the complex.
- The Walt Disney World Resort has taken a deliberate approach to implement a number of health and safety measures based on guidance from various governmental authorities and health agencies at the Disney Resort Hotels. Because of this, in order to minimize mass-



Championship Experience Updates

Read Before You Register!

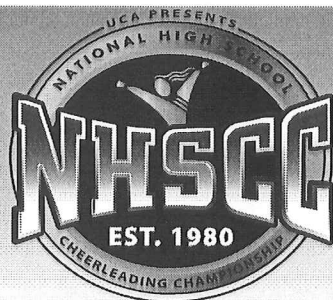
gatherings – grass areas around the resort will be marked off and teams will have to sign up for designated rehearsal times. Teams will not be able to practice in non-designated areas on-property. More information about practice time sign-ups will be available as we get closer to the events.

SPECTATOR VIEWING

- Spectator viewing may be limited to your team's performance only and a maximum number of fans per team may be set. We **cannot** guarantee at this time that all sister teams will be permitted to watch. (Ex: Team going into venue to watch another team from the same program.) Awards may be live with limited athletes and/or coaches or virtual.
- During registration process, you will select the teams you want to watch in the venue but space is very limited and capacity limits are subject to change.

WHAT HAPPENS IF YOU DEVELOP SYMPTOMS WHILE IN ORLANDO?

- Anyone that develops symptoms while at competition must immediately inform a Varsity Spirit Safety Captain and comply with the procedure of removal from the competition area. They must cooperate with Varsity and make a list of all persons whom they have been in close contact with (the CDC defines close contact as being within 6 feet of someone for 15 minutes or more in a 24 hour period), including in the 48-hour period before developing symptoms.
- HOTEL TRAVEL PACKAGE ONLY: If someone in your party develops symptoms while in Orlando and receives a positive COVID-19 test, the ill-person and anyone who is staying in their room, along with a team chaperone will be transferred to another Walt Disney World Resort to quarantine. The team's Safety Champion will be responsible for providing food and supplies to the group in isolation. The team will be responsible for all expenses while those who are in quarantine are in Orlando.
 - The rest of the party (the remainder of the team, coaches, spectators, etc.) will be required to stay in their rooms at the original hotel and quarantine for the remainder of your time in Orlando.



2021 National High School Cheerleading Championship

Featuring... UCA Game Day Championship!
April 23-25, 2021

Online registration will open January 28th!

- Deposit of \$100 per person is due with registration, final payment will be due on March 24, 2021.
- Hotel Travel packages are limited and will be available on a first come first served basis.

FOUR NIGHT HOTEL TRAVEL PACKAGE

The Travel package price for the four nights of April 22 (check-in) through April 26 (check-out) or April 21 (check-in) through April 25 (check-out) includes:

- Four nights and five days hotel accommodations
- Round trip airport transfers through **Disney's Magical Express** (Orlando International Airport ONLY)
- Three day **Magic Your Way** ticket with **Park Hopper®** Option
- Three day admission into **ESPN Wide World of Sports®** Complex
- Bus Transportation to all NHSCC events
- \$15 **Walt Disney World®** Dining card
- All taxes and gratuities

	Value*	Moderate*
Quad (4 per room)	\$724 per person	\$797 per person
Triple (3 per room)	\$788 per person	\$865 per person
Double (2 per room)	\$892 per person	\$990 per person
Single (1 per room)	\$1154 per person	\$1546 per person

*Actual Resort names will be updated soon

THREE NIGHT HOTEL TRAVEL PACKAGE

The Travel package price for the three nights of April 23 (check-in) through April 26 (check-out) or April 22 (check-in) through April 25 (check-out) includes:

- Three nights and four days hotel accommodations
- Round trip airport transfers through **Disney's Magical Express** (Orlando International Airport ONLY)
- Three day **Magic Your Way** ticket with **Park Hopper®** Option
- Three day admission into **ESPN Wide World of Sports®** Complex
- Bus Transportation to all NHSCC events
- \$15 **Walt Disney World®** Dining card
- All taxes and gratuities

	Value*	Moderate*
Quad (4 per room)	\$684 per person	\$728 per person
Triple (3 per room)	\$730 per person	\$779 per person
Double (2 per room)	\$812 per person	\$876 per person
Single (1 per room)	\$1039 per person	\$1172 per person

*Actual Resort names will be updated soon

TWO NIGHT HOTEL TRAVEL PACKAGE

The Travel package price for the two nights of April 23 (check-in) through April 25 (check-out) includes:

- Two nights and three days hotel accommodations
- Round trip airport transfers through **Disney's Magical Express** (Orlando International Airport ONLY)
- Two day **Magic Your Way** ticket with **Park Hopper®** Option
- Three day admission into **ESPN Wide World of Sports®** Complex
- Bus Transportation to all NHSCC events
- \$15 **Walt Disney World®** Dining card
- All taxes and gratuities

	Value*	Moderate*
Quad (4 per room)	\$642 per person	\$678 per person
Triple (3 per room)	\$663 per person	\$715 per person
Double (2 per room)	\$719 per person	\$786 per person
Single (1 per room)	\$882 per person	\$975 per person

*Actual Resort names will be updated soon

EXTRA NIGHTS

(only with the four night travel package!)

I would like to stay an extra night on:

PLEASE CHOOSE ONE:

- **Wednesday, April 21, 2021 • Monday, April 26, 2021**
- **Tuesday, April 27, 2021**

Optional Extra Nights (Wednesday, April 21, Monday, April 26 or Tuesday, April 27). Since the hotel has very limited space available for these nights, reservations for the extra nights will be accepted on a first come-first served basis. Disregard this section if you plan to stay the regular four nights and five days.

Value*	Moderate*
\$212 per room	\$290 per room

Pricing is per room, regardless of occupancy.

*Actual Resort names will be updated soon

The above prices do not include airfare. Most rooms will have two double beds however single rooms may have one king bed. You can upgrade your Magic Your Way tickets with Park Hopper Option to include more days. Pricing available on uca.varsity.com.

COMMUTER PARTICIPANT FEE: \$385

For those participants not purchasing the travel package, there is a \$385 per participant registration fee.

This fee includes:

- Two Day **Magic Your Way** ticket with **Park Hopper®** Option
- Three days admission into **ESPN Wide World of Sports®** Complex
- All registration fees for the NHSCC

Additional discounted, date limited **Walt Disney World®**

tickets may also be purchased for family and friends not included in one of the NHSCC hotel travel packages.

Tickets will be available online for the 2021 Championship at uca.varsity.com through April 7, 2021.

Tickets will NOT be sold at the event.

SCHOOL DISTRICT OF CLAY
FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL

March 4, 2021

1. School Requesting: KHHS
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) 1 Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes ☒ No _____ Trip(s) Out-of-State: Yes _____ No ☒ 1314 Pine Ave
4. Dates of Field Trip*: 2/11/21 - 2/12/21 Destination*: Suwannee HS Live Oak, FL 32069
5. Group Taking Trip: Girls Weightlifting
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. Mary Karshner-Smith
7. Educational Value of Field Trip: State Weightlifting Competition
8. Supporting Florida Standards Benchmark(s) with Narrative(s): had to qualify
9. Number of Students*: 1 Number of Chaperones*: 1
10. Cost Per Student: _____ Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 2:30pm Returning Time*: 7:00am

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

Mary Karshner-Smith
Teacher, Team Leader, Department Head, Etc.
[Signature]
Principal
[Signature]
Assistant Superintendent

Superintendent
SEC-1-2723; E. 2/13/2019

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2/2/21
Date
2/5/21
Date
2/5/21
Date
2/5/21
Date



Clay County Field Trip COVID Guidelines Overnight or Out of State Field Trips



(Please attach these guidelines to your field trip request form)

☐ All participants have signed COVID-19 Waiver (not required for athletes; all athletes have already done so via Athletic Clearance process)

Travel Accommodations (Charter Bus, Rental Vans, Parents Driving etc):

Driving Coach Karshner-Smith's explorer

Hotel Accommodations (room assignments/supervision etc):

Best Western Plus Lake City
350 SW Florida Gateway Dr, LK city, FL 32024
my lifter will be supervised by myself
& her parents will be attending.

Mask Compliance:

masks will be worn at all times unless
social distancing is possible.

Social Distancing:

maintain 6' distance when possible.
Wear a mask whenever social distancing
isn't possible.

SCHOOL DISTRICT OF CLAY CO
FIELD TRIP REQUEST

**ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
March 4, 2021**

1. School Requesting: Ridgely High
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier X - Bus
If Commercial Carrier or Other, please state type: Charter Bus
3. Trip(s) Overnight: Yes ✓ No _____ Trip(s) Out-of-State: Yes _____ No ✓
4. Dates of Field Trip*: 3/25-3/28 Destination*: Orlando, FL
5. Group Taking Trip: FBLA
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. _____
7. Educational Value of Field Trip: FBLA Competitions and State Conference.
8. Supporting Florida Standards Benchmark(s) with Narrative(s): Demonstrate knowledge of application of information systems to accomplish job objective + enhance workplace performance
Investigate individual assessment + job/career exploration
Other CTSD Standards
9. Number of Students*: 19 Number of Chaperones*: 2
10. Cost Per Student: _____ Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 8:30 am Returning Time*: 1 pm

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

Michelle Newell
Teacher, Team Leader, Department Head, Etc.

[Signature]
Principal

[Signature]
Assistant Superintendent

[Signature]
Superintendent

SEC-1-2723; E. 2/13/2019

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1/15/21
Date

1-15-21
Date

1/15/21
Date

[Signature]
Date

2



Clay County Field Trip COVID Guidelines Overnight or Out of State Field Trips



(Please attach these guidelines to your field trip request form)

- ☒ All participants have signed COVID-19 Waiver (all athletes have already done so via Athletic Clearance process)

Travel Accommodations (Charter Bus, Rental Vans, Parents Driving etc):

Charter Bus.

Hotel Accommodations (room assignments/supervision etc):

Hilton Orlando
2 Students per room
2 Chaperones, one male, one female

Mask Compliance:

While on bus, during Conference, while traveling to and from events.

Social Distancing:

Discussion of Field Trip

Date: March 22-28, 2021

Destination: FBLA State Conference, Orlando, FL

Purpose: RHS FBLA Competition

Transportation: Charter Bus

Number of students: 19

Number of Chaperones: 2

Estimated student cost: \$103 per person (*Food costs are not factored in)

Time of departure: 9AM

Approximate arrival to Hilton Orlando - 1:00PM on March 25th

Approximate departure from Hilton Orlando 8:00AM on March 28th

Approximate time of arrival to RHS: 1:00Pm on March 28th

Covid-19 protocols to be followed throughout the trip:

- A seating chart for the bus.
- Masks will be worn the entire time on the bus and at the conference.

FBLA has protocols for the conference that can be found at <https://www.floridafbla-pbl.com/new-page-3>.

- Face coverings to be worn throughout the conference and hotel except for when eating/drinking. Additionally, there are designated relaxation areas.
- 6 foot distancing while in lines at the conference.
- Increased frequency of cleaning the amenities
- Extra sanitation stations installed including at the entrance to all events
- Decreased attendance due to COVID
- Social distancing while seated in events and seminars
- Modified seating arrangements for events and seminars

School Board of Clay County

March 4, 2021 - Regular School Board Meeting

Title

C9 - 2021-22 Florida Youth Challenge Academy Calendar

Description

Calendar for School Board employees who work at FLYCA. In addition, the calendar covers all planning days, holidays for the employees and students, graduation date, etc.

Gap Analysis

It is required to have Florida National Guard approval of the calendar for the next school year. In addition, the calendar has to be approved by the School Board so that payroll and Human Resources can verify items surrounding the teachers contract.

Previous Outcomes

The calendar met the level of approval by the teachers contract and Human Resources. Correct dates were supplied by the calendar pertaining to planning days, holidays, etc. Teachers and students reported to work and school for the correct number of days.

Expected Outcomes

It is expected that the calendar will outline the appropriate dates and days that teachers and students will need to report to the facility. In addition, Human Resources has approved the proposed calendar.

Strategic Plan Goal

Goal 1: Develop a High Quality & Aligned Instructional System

Strategy 1.1 Provide teachers and students with the tools and resources necessary to meet the demands of the Florida Standards and students' individual needs.

Recommendation

That the Clay County School Board approve the 2021-22 FLYCA Calendar

Contact

Roger Dailey, Asst. Superintendent of Curriculum and Instruction; roger.dailey@myoneclay.net; 904-336-6904;

Treasure Pickett, Director of K-12 Academic Services; treasure.pickett@myoneclay.net; 904-336-6918

Financial Impact

No cost to District

Review Comments

Attachments

📎 [March 2021 - FYCA Calendar 2021-22.pdf](#)

**SCHOOL BOARD OF CLAY COUNTY
FLORIDA YOUTH CHALLENGE ACADEMY
STUDENT/EMPLOYEE WORK CALENDAR
2021-22**



Monday, July 19, 2021	First Day Teachers, Planning Day
Tuesday, July 20 & Wednesday, July 21, 2021	Planning Days
Thursday, July 22, 2021	First Day, Students
Monday, September 6, 2021	Labor Day, Student/Teacher Holiday
Wednesday, October 6, 2021	Planning Day/Student Holiday
Thursday, October 7 & Friday, October 8, 2021	Student/Teacher Holiday
Thursday, November 11, 2021	Veteran's Day, Student/Teacher Holiday
Tuesday, November 23, 2021	Planning Day/Student Holiday
Wednesday, Nov. 24 thru Friday, Nov. 26, 2021	Thanksgiving, Student/Teacher Holidays
Tuesday, December 7, 2021	Last Day for Students/Teachers
Tuesday, December 14, 2021	Graduation
<i>Wednesday, December 8, 2021 – Friday, January 14, 2022 Winter Break</i>	
Monday, January 17, 2022	M.L.K. Day, Student/Teacher Holiday
Tuesday, January 18, 2021	First Day Teachers, Planning Day
Wednesday, January 19 thru Thursday, Jan. 20, 2022	Planning Days
Friday, January 21, 2022	First Day, Students
Wednesday, April 6, 2022	Planning Day/Student Holiday
Thursday, April 7 & Friday, April 8, 2022	Student/Teacher Holidays
Friday, April 15, 2022	Good Friday, Student/Teacher Holiday
Wednesday, May 25, 2022	Planning Day, Student Holiday
Thursday, May 26 thru Friday, May 27, 2022	Student/Teacher Holiday
Monday, May 30, 2022	Memorial Day, Student/Teacher Holiday
Tuesday, June 7, 2022	Last Day, Student/Teachers
Tuesday, June 14, 2022	Graduation

School Board of Clay County

March 4, 2021 - Regular School Board Meeting

Title

C10 - Proclamation #21-09 to Establish School Social Work Week

Description

Proclamation of School Social Work Week March 7-13, 2021

Gap Analysis

Recognizes the contributions of school social workers in supporting the academic success of our students.

Previous Outcomes

The citizens of Clay County recognized and appreciated the contributions of school social workers.

Expected Outcomes

The citizens of Clay County will recognize and further support the work of school social workers and their provision of services that assist students and families in overcoming barriers to academic success.

Strategic Plan Goal**Recommendation****Contact****Financial Impact****Review Comments****Attachments**

📎 [2021 School Social Work Week Proclamation.docx.pdf](#)

SCHOOL BOARD OF CLAY COUNTY, FLORIDA

PROCLAMATION # 21-09



WHEREAS, school social workers in Clay County serve as vital members of the educational team, playing a central role in creating a positive environment at schools; and

WHEREAS, school social workers in Clay County are especially skilled in identifying and providing services to students who face serious challenges to school success, including poverty, disability, discrimination, abuse, addiction, bullying, loss of a loved one, and other barriers to learning; and

WHEREAS, school districts and local educational agencies should continue to work with school social workers to address students' social, emotional, physical, mental health, and environmental needs so that students may achieve academic success.

NOW, THEREFORE, BE IT RESOLVED, that the School Board of Clay County, Florida, does hereby recognize the importance and hard work of school social workers, and extend greetings and best wishes to all observing March 7-13, 2021 as School Social Work Week).

Duly adopted and approved by the School Board of Clay County, Florida, this 4th day of March, 2020.

ATTEST:

David S. Broskie
Superintendent of Schools
Clay County, Florida

Mary Bolla, School Board Chair

School Board of Clay County

March 4, 2021 - Regular School Board Meeting

Title

C11 - Proposed Allocation Changes for 2020-2021

Description

Staff allocation documents clarify how each school, district, department, and division is staffed for the 2020-2021 school year. The School Board is required to take action on all staff allocation changes.

Gap Analysis

These allocations are required to ensure the adequate staffing of the district and schools.

Previous Outcomes

The district and schools are adequately staffed.

Expected Outcomes

Staffing will be sufficient to meet the needs of the various schools and district departments.

Strategic Plan Goal

The district ensures fiscal responsibility and equitable distribution of resources.

Recommendation

Approve the staff allocation plan as submitted.

Contact

Dr. Susan Legutko, Assistant Superintendent for Business Affairs, (904) 336-6722, susan.legutko@myoneclay.net

Financial Impact

To be determined.

Review Comments

Attachments

④ [Allocation Summary - March 4, 2021.pdf](#)

PROPOSED CHANGES TO STAFF ALLOCATIONS

2020-2021 SUMMARY

Board Meeting, March 4, 2021

School	Add	Delete	Allocation	Comment	Salary	Benefits	Total Cost
			2020-2021 ACTIONS				
			General Funds				
LES-0352		1.0	Teacher, Inclusion	Program Needs	\$45,787	\$14,409	\$60,196
PES-0471	1.0		Teacher, Basic, Grade K-6	Program Needs	(\$45,787)	(\$14,409)	(\$60,196)
				TOTAL:	\$0	\$0	\$0
			Federal Funds (FNS)				
KHH-0311		1.0	Cafeteria Assistant, 4.5 hours	Program Needs	(\$9,765)	(\$3,073)	(\$12,838)
KHH-0311		1.0	Cafeteria Assistant, 5.0 hours	Program Needs	(\$10,850)	(\$3,414)	(\$14,264)
KHH-0311	1.0		Cafeteria Assistant, 6.0 hours	Program Needs	\$13,020	\$4,097	\$17,117
KHH-0311	1.0		Cafeteria Assistant, 3.5 hours	Program Needs	\$7,595	\$2,390	\$9,985
				TOTAL:	(\$0)	(\$0)	(\$0)

School Board of Clay County

March 4, 2021 - Regular School Board Meeting

Title

C12 - Agreement with Florida Division of Emergency Management -Rideout Elementary School

Description

Clay County, Emergency Management Agency, designates Rideout Elementary School as a public hurricane evacuation shelter. This sub-agreement with the Division of Emergency Management and the Clay County School District provides the funding to retrofit the buildings located at Rideout Elementary School with additional structural enhancements to improve hurricane safety. The grant will include reimbursement of expenses for windows, doors, louvers, and other assemblies installed as part of this project. The grant provides up to \$360,000 in funds to support 430 spaces during an emergency occurrence.

Gap Analysis

This agreement and funding will allow the district the opportunity to reinforce our structural buildings and improve hurricane safety.

Previous Outcomes

None

Expected Outcomes

The operations department shall provide a timeline with key milestone activities, including estimated start and end dates for each activity. The operations department will provide a copy of the site survey, site master plan, spatial needs assessment as needed, and a schematic design plan before project initiation.

The Business Affairs Division will ensure timely requests for reimbursements and or funding advances are submitted to the Division of Emergency Management.

Strategic Plan Goal

Strategy 2.2: Improve efficiency and reliability of operations to all district stakeholders.

Strategy 2.3: Improve security and safety of all district and school buildings.

Strategy 2.4: Ensure effective and efficient use of resources for fiscal stability.

Recommendation

To approve Rideout Elementary School Hurricane Retrofit Agreement with the Division of Emergency Management.

Contact

Dr. Susan Legutko, Assistant Superintendent of Business Affairs, (904) 336-6721 Susan.legutko@myoneclay.net

Mrs. Bryce Ellis, Assistant Superintendent of Operations, 904-336-6825, Bryce.Ellis@myoneclay.net

Financial Impact

Reimbursed to District \$360,200

Review Comments

Attachments

📎 [Division of Emergency Mgmt Agreement-Rideout Elementary.pdf](#)

SUB-RECIPIENT AGREEMENT CHECKLIST
DIVISION OF EMERGENCY MANAGEMENT
MITIGATION BUREAU

REQUEST FOR REVIEW AND APPROVAL

SUB-RECIPIENT:	School Board of Clay County
PROJECT #:	DEM-SR00035
PROJECT TITLE:	Rideout Elementary School Retrofit
CONTRACT #:	F0085
MODIFICATION #:	N/A

SUB-RECIPIENT REPRESENTATIVE (POINT OF CONTACT)

Susan Legutko
900 Walnut Street
Greencove Springs, FL 32043

Enclosed is your copy of the proposed contract/modification between **School Board of Clay County** and the Florida Division of Emergency Management (FDEM).

COMPLETE

- | | |
|-------------------------------------|--|
| <input type="checkbox"/> | This form is required to be included with all Reviews, Approvals, and Submittal |
| <input type="checkbox"/> | Signed electronic copy |
| <input type="checkbox"/> | Reviewed and Approved |
| <input type="checkbox"/> | Signed and Dated by Official Representative |
| <input type="checkbox"/> | Copy of the organization's resolution or charter that specifically identifies the person or position that is authorized to sign, if not Chairman, Mayor, or Chief |
| <input type="checkbox"/> | Attachment I - Federal Funding Accountability and Transparency Act (FFATA) completed, signed, and dated |
| <input checked="" type="checkbox"/> | N/A for Modifications or State Funded Agreements |
| <input type="checkbox"/> | Electronic Submittal to the Grant Specialist Jenna Hayth on |

If you have any questions regarding this contract, or who is authorized to sign it, please contact your Project Manager at (850) 815-4517 or email me at Daniel.Gardea@em.myflorida.com.

Agreement Number: F0085

Project Number: DEM-SR00035

STATE-FUNDED GRANT AGREEMENT

THIS AGREEMENT is entered into by the State of Florida, Division of Emergency Management, with headquarters in Tallahassee, Florida (hereinafter referred to as the "Division"), and School Board of Clay County, (hereinafter referred to as the "Recipient").

THIS AGREEMENT IS ENTERED INTO BASED ON THE FOLLOWING REPRESENTATIONS:

- A. The Recipient represents that it is fully qualified and eligible to receive these grant funds to provide the services identified herein; and
- B. The Division has received these grant funds from the State of Florida, and has the authority to subgrant these funds to the Recipient upon the terms and conditions below; and
- C. The Division has statutory authority to disburse the funds under this Agreement.

THEREFORE, the Division and the Recipient agree to the following:

(1) **LAWS, RULES, REGULATIONS, AND POLICIES**

- a. As required by Section 215.971(1), Florida Statutes, this Agreement includes:
 - i. A provision specifying a scope of work that clearly establishes the tasks that the Recipient is required to perform.
 - ii. A provision dividing the agreement into quantifiable units of deliverables that must be received and accepted in writing by the Division before payment. Each deliverable must be directly related to the scope of work and specify the required minimum level of service to be performed and the criteria for evaluating the successful completion of each deliverable.
 - iii. A provision specifying the financial consequences that apply if the Recipient fails to perform the minimum level of service required by the agreement.
 - iv. A provision specifying that the Recipient may expend funds only for allowable costs resulting from obligations incurred during the specified agreement period.
 - v. A provision specifying that any balance of unobligated funds which has been advanced or paid must be refunded to the Division.
 - vi. A provision specifying that any funds paid in excess of the amount to which the Recipient is entitled under the terms and conditions of the agreement must be refunded to the Division.
- b. In addition to the foregoing, the Recipient and the Division shall be governed by all applicable State and Federal laws, rules and regulations, including those identified in Attachment B. Any express reference in this Agreement to a particular statute, rule, or regulation in no way implies that no other statute, rule, or regulation applies.

(2) CONTACT

a. In accordance with Section 215.971(2), Florida Statutes, the Division's Grant Manager shall be responsible for enforcing performance of this Agreement's terms and conditions and shall serve as the Division's liaison with the Recipient. As part of his/her duties, the Grant Manager for the Division shall:

- i. Monitor and document Recipient performance; and,
- ii. Review and document all deliverables for which the Recipient requests payment.

b. The Division's Grant Manager for this Agreement is:

Daniel Gardea, Project Manager
2555 Shumard Oak Blvd.
Tallahassee, FL 32399-2100
Telephone: (850) 815-4517
Email: Daniel.Gardea@em.myflorida.com

c. The name and address of the representative of the Recipient responsible for the administration of this Agreement is:

Susan Legutko,
Assistant Superintendent of Business Affairs
900 Walnut Street
Green Cove Springs, FL 32043
Telephone: (904) 336-6721
Email: susan.legutko@myoneclay.net

d. In the event that different representatives or addresses are designated by either party after execution of this Agreement, notice of the name, title and address of the new representative will be provided to the other party.

(3) TERMS AND CONDITIONS

This Agreement contains all the terms and conditions agreed upon by the parties.

(4) EXECUTION

This Agreement may be executed in any number of counterparts, any one of which may be taken as an original.

(5) MODIFICATION

Either party may request modification of the provisions of this Agreement. Changes which are agreed upon shall be valid only when in writing, signed by each of the parties, and attached to the original of this Agreement.

(6) SCOPE OF WORK

The Recipient shall perform the work in accordance with the Budget and Scope of Work, Attachment A of this Agreement.

(7) PERIOD OF AGREEMENT

This Agreement shall begin upon execution by both parties and shall end on September 30, 2022, unless terminated earlier in accordance with the provisions of Paragraph (16) TERMINATION. In accordance with Section 215.971(1)(d), Florida Statutes, the Recipient may expend funds authorized by this Agreement "only for allowable costs resulting from obligations incurred during" the period of agreement.

(8) FUNDING

- a. This is a cost-reimbursement Agreement, subject to the availability of funds.
- b. The State of Florida's performance and obligation to pay under this Agreement is contingent upon an annual appropriation by the Legislature, and subject to any modification in accordance with either Chapter 216, Florida Statutes, or the Florida Constitution.
- c. The Division will reimburse the Recipient only for allowable costs incurred by the Recipient in the successful completion of each deliverable. The maximum reimbursement amount for each deliverable is outlined in Attachment A of this Agreement ("Budget and Scope of Work"). The maximum reimbursement amount for the entirety of this Agreement is \$360,200.00.
- d. The Division will review any request for reimbursement by comparing the documentation provided by the Recipient against a performance measure, outlined in Attachment A, which clearly delineates:
 - i. The required minimum acceptable level of service to be performed; and
 - ii. The criteria for evaluating the successful completion of each deliverable.
- e. The Division's Grant Manager, as required by Section 215.971(2)(c), Florida Statutes, shall reconcile and verify all funds received against all funds expended during the period of agreement and produce a final reconciliation report. The final report must identify any funds paid in excess of the expenditures incurred by the Recipient.
- f. For the purposes of this Agreement, the term "improper payment" means or includes:
 - i. Any payment that should not have been made or that was made in an incorrect amount (including overpayments and underpayments) under statutory, contractual, administrative, or other legally applicable requirements; and
 - ii. Any payment to an ineligible party, any payment for an ineligible good or service, any duplicate payment, any payment for a good or service not received (except for such payments where authorized by law), any payment that does not account for credit for applicable discounts, and any payment where insufficient or lack of documentation prevents a reviewer from discerning whether a payment was proper.

g. As required by the Reference Guide for State Expenditures, reimbursement for travel must be in accordance with section 112.061, Florida Statutes, which includes submission of the claim on the approved state travel voucher.

(9) RECORDS

a. As a condition of receiving state financial assistance, and as required by sections 20.055(6)(c) and 215.97(5)(b), Florida Statutes, the Division, the Chief Inspector General of the State of Florida, the Florida Auditor General, or any of their authorized representatives, shall enjoy the right of access to any documents, financial statements, papers, or other records of the Recipient which are pertinent to this Agreement, in order to make audits, examinations, excerpts, and transcripts. The right of access also includes timely and reasonable access to the Recipient's personnel for the purpose of interview and discussion related to such documents. For the purposes of this section, the term "Recipient" includes employees or agents, including all subcontractors or consultants to be paid from funds provided under this Agreement.

b. The Recipient shall maintain all records related to this Agreement for the period of time specified in the appropriate retention schedule published by the Florida Department of State. Information regarding retention schedules can be obtained at: <http://dos.myflorida.com/library-archives/records-management/general-records-schedules/>.

c. Florida's Government in the Sunshine Law (Section 286.011, Florida Statutes) provides the citizens of Florida with a right of access to governmental proceedings and mandates three, basic requirements: (1) all meetings of public boards or commissions must be open to the public; (2) reasonable notice of such meetings must be given; and, (3) minutes of the meetings must be taken and promptly recorded. The mere receipt of public funds by a private entity, standing alone, is insufficient to bring that entity within the ambit of the open government requirements. However, the Government in the Sunshine Law applies to private entities that provide services to governmental agencies and that act on behalf of those agencies in the agencies' performance of their public duties. If a public agency delegates the performance of its public purpose to a private entity, then, to the extent that private entity is performing that public purpose, the Government in the Sunshine Law applies. For example, if a volunteer fire department provides firefighting services to a governmental entity and uses facilities and equipment purchased with public funds, then the Government in the Sunshine Law applies to board of directors for that volunteer fire department. Thus, to the extent that the Government in the Sunshine Law applies to the Recipient based upon the funds provided under this Agreement, the meetings of the Recipient's governing board or the meetings of any subcommittee making recommendations to the governing board may be subject to open government requirements. These meetings shall be publicly noticed, open to the public, and the minutes of all the meetings shall be public records, available to the public in accordance with Chapter 119, Florida Statutes.

d. Florida's Public Records Law provides a right of access to the records of the state and local governments as well as to private entities acting on their behalf. Unless specifically exempted from disclosure by the Legislature, all materials made or received by a governmental agency (or a private entity acting on behalf of such an agency) in conjunction with official business which are used to perpetuate, communicate, or formalize knowledge qualify as public records subject to public inspection. The mere receipt of public funds by a private entity, standing alone, is insufficient to bring that entity within the ambit of the public record requirements. However, when a public entity delegates a public function to a private entity, the records generated by the private entity's performance of that duty become public records. Thus, the nature and scope of the services provided by a private entity determine whether that entity is acting on behalf of a public agency and is therefore subject to the requirements of Florida's Public Records Law.

e. The Recipient shall maintain all records for the Recipient and for all subcontractors or consultants to be paid from funds provided under this Agreement, including documentation of all program costs, in a form sufficient to determine compliance with the requirements and objectives of the Budget and Scope of Work - Attachment A - and all other applicable laws and regulations.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT: (850) 815-4156, Records@em.myflorida.com, or 2555 Shumard Oak Boulevard, Tallahassee, FL 32399.

(10) AUDITS

a. In accounting for the receipt and expenditure of funds under this Agreement, the Recipient shall follow Generally Accepted Accounting Principles ("GAAP"). As defined by 2 C.F.R. §200.49, GAAP "has the meaning specified in accounting standards issued by the Government Accounting Standards Board (GASB) and the Financial Accounting Standards Board (FASB)."

b. When conducting an audit of the Recipient's performance under this Agreement, the Division shall use Generally Accepted Government Auditing Standards ("GAGAS"). As defined by 2 C.F.R. §200.50, GAGAS, "also known as the Yellow Book, means generally accepted government auditing standards issued by the Comptroller General of the United States, which are applicable to financial audits."

c. If an audit shows that all or any portion of the funds disbursed were not spent in accordance with the conditions of this Agreement, the Recipient shall be held liable for reimbursement to

the Division of all funds not spent in accordance with these applicable regulations and Agreement provisions within thirty days after the Division has notified the Recipient of such non-compliance.

d. The Recipient shall have all audits completed by an independent auditor, which is defined in Section 215.97(2)(i), Florida Statutes, as "an independent certified public accountant licensed under chapter 473." The independent auditor shall state that the audit complied with the applicable provisions noted above. The audits must be received by the Division no later than nine months from the end of the Recipient's fiscal year.

e. The Recipient shall send copies of reporting packages required under this paragraph directly to each of the following:

i. The Division of Emergency Management

DEMSingle_Audit@em.myflorida.com

DEMSingle_Audit@em.myflorida.com

OR

Office of the Inspector General

2555 Shumard Oak Boulevard

Tallahassee, Florida 32399-2100

ii. The Auditor General

Room 401, Claude Pepper Building

111 West Madison Street

Tallahassee, Florida 32399-1450

(11) REPORTS

a. The Recipient shall provide the Division with quarterly reports and a close-out report. These reports shall include the current status and progress by the Recipient and all Sub-Recipients and subcontractors in completing the work described in the Scope of Work and the expenditure of funds under this Agreement, in addition to any other information requested by the Division.

b. Quarterly reports are due to the Division no later than 15 days after the end of each quarter of the program year and shall be sent each quarter until submission of the administrative close-out report. The ending dates for each quarter of the program year are March 31, June 30, September 30, and December 31.

c. The close-out report is due 60 days after termination of this Agreement or 60 days after completion of the activities contained in this Agreement, whichever occurs first.

d. If all required reports and copies are not sent to the Division or are not completed in a manner acceptable to the Division, the Division may withhold further payments until they are completed or may take other action as stated in Paragraph (15) REMEDIES. "Acceptable to the Division" means that the work product was completed in accordance with the Budget and Scope of Work.

e. The Recipient shall provide additional program updates or information that may be required by the Division.

f. The Recipient shall provide additional reports and information identified in Attachment D.

(12) MONITORING

a. The Recipient shall monitor its performance under this Agreement, as well as that of its subcontractors and/or consultants who are paid from funds provided under this Agreement, to ensure that time schedules are being met, the Schedule of Deliverables and Scope of Work are being accomplished within the specified time periods, and other performance goals are being achieved. A review shall be done for each function or activity in Attachment A to this Agreement, and reported in the quarterly report.

b. In addition to reviews of audits conducted in accordance with paragraph (10) AUDITS above, monitoring procedures may include, but not be limited to, on-site visits by Division staff, limited scope audits, or other procedures. The Recipient agrees to comply and cooperate with any monitoring procedures/processes deemed appropriate by the Division. In the event that the Division determines that a limited scope audit of the Recipient is appropriate, the Recipient agrees to comply with any additional instructions provided by the Division to the Recipient regarding such audit. The Recipient further agrees to comply and cooperate with any inspections, reviews, investigations or audits deemed necessary by the Florida Chief Financial Officer or Auditor General. In addition, the Division will monitor the performance and financial management by the Recipient throughout the period of agreement to ensure timely completion of all tasks.

(13) LIABILITY

a. Unless Recipient is a state agency or subdivision, as defined in Section 768.28, Florida Statutes, the Recipient is solely responsible to parties it deals with in carrying out the terms of this Agreement, and shall hold the Division harmless against all claims of whatever nature by third parties arising from the work performed under this Agreement. For purposes of this Agreement, Recipient agrees that it is not an employee or agent of the Division, but is an independent contractor.

b. Any Recipient which is a state agency or subdivision, as defined in Section 768.28, Florida Statutes, agrees to be fully responsible for its negligent or tortious acts or omissions which result in claims or suits against the Division, and agrees to be liable for any damages proximately caused by the acts or omissions to the extent set forth in Section 768.28, Florida Statutes. Nothing herein is intended to serve as a waiver of sovereign immunity by any party to which sovereign immunity applies. Nothing herein shall be construed as consent by a state agency or subdivision of the State of Florida to be sued by third parties in any matter arising out of this agreement.

(14) DEFAULT

If any of the following events occur ("Events of Default"), all obligations on the part of the Division to make further payment of funds shall, if the Division elects, terminate and the Division has the option to exercise any of its remedies set forth in Paragraph (15) REMEDIES. However, the Division may make

payments or partial payments after any Events of Default without waiving the right to exercise such remedies, and without becoming liable to make any further payment:

a. If any warranty or representation made by the Recipient in this Agreement or any previous agreement with the Division is or becomes false or misleading in any respect, or if the Recipient fails to keep or perform any of the obligations, terms or covenants in this Agreement or any previous agreement with the Division and has not cured them in timely fashion, or is unable or unwilling to meet its obligations under this Agreement;

b. If material adverse changes occur in the financial condition of the Recipient at any time during the period of agreement, and the Recipient fails to cure this adverse change within thirty (30) days from the date written notice is sent by the Division.

c. If any reports required by this Agreement have not been submitted to the Division or have been submitted with incorrect, incomplete or insufficient information;

d. If the Recipient has failed to perform and complete on time any of its obligations under this Agreement.

(15) REMEDIES

If an Event of Default occurs, then the Division shall, after thirty (30) calendar days written notice to the Recipient and upon the Recipient's failure to cure within those thirty (30) days, exercise any one or more of the following remedies, either concurrently or consecutively:

a. Terminate this Agreement, provided that the Recipient is given at least thirty (30) days prior written notice of the termination. The notice shall be effective when placed in the United States, first class mail, postage prepaid, by registered or certified mail-return receipt requested, to the address in paragraph (2) CONTACT herein;

b. Begin an appropriate legal or equitable action to enforce performance of this Agreement;

c. Withhold or suspend payment of all or any part of a request for payment;

d. Require that the Recipient refund to the Division any monies used for ineligible purposes under the laws, rules and regulations governing the use of these funds.

e. Exercise any corrective or remedial actions, to include but not be limited to:

i. request additional information from the Recipient to determine the reasons for or the extent of non-compliance or lack of performance,

ii. issue a written warning to advise that more serious measures may be taken if the situation is not corrected,

iii. advise the Recipient to suspend, discontinue or refrain from incurring costs for any activities in question or

iv. require the Recipient to reimburse the Division for the amount of costs incurred for any items determined to be ineligible;

f. Exercise any other rights or remedies which may be available under law.

Pursuing any of the above remedies will not stop the Division from pursuing any other remedies in this Agreement or provided at law or in equity. If the Division waives any right or remedy in this Agreement or fails to insist on strict performance by the Recipient, it will not affect, extend or waive any other right or remedy of the Division, or affect the later exercise of the same right or remedy by the Division for any other default by the Recipient.

(16) TERMINATION.

- a. The Division may terminate this Agreement for cause after thirty (30) days written notice. Cause can include misuse of funds, fraud, lack of compliance with applicable rules, laws and regulations, failure to perform on time, and refusal by the Recipient to permit public access to any document, paper, letter, or other material subject to disclosure under Chapter 119, Fla. Stat., as amended.
- b. The Division may terminate this Agreement for convenience or when it determines, in its sole discretion, that continuing the Agreement would not produce beneficial results in line with the further expenditure of funds, by providing the Recipient with thirty (30) calendar days prior written notice.
- c. The parties may agree to terminate this Agreement for their mutual convenience through a written amendment of this Agreement. The amendment will state the effective date of the termination and the procedures for proper closeout of this Agreement.
- d. In the event this Agreement is terminated, the Recipient will not incur new obligations for the terminated portion of this Agreement after the Recipient has received the notification of termination. The Recipient will cancel as many outstanding obligations as possible. Costs incurred after receipt of the termination notice will be disallowed. The Recipient shall not be relieved of liability to the Division because of any breach of this Agreement by the Recipient. The Division may, to the extent authorized by law, withhold payments to the Recipient for the purpose of set-off until the exact amount of damages due the Division from the Recipient is determined.

(17) SUBCONTRACTS

If the Recipient subcontracts any of the work required under this Agreement, a copy of the unsigned subcontract must be forwarded to the Division for review and approval before it is executed by the Recipient. The Recipient agrees to include in the subcontract that (i) the subcontractor is bound by the terms of this Agreement, (ii) the subcontractor is bound by all applicable state and federal laws and regulations, and (iii) the subcontractor shall hold the Division and Recipient harmless against all claims of whatever nature arising out of the subcontractor's performance of work under this Agreement, to the extent allowed and required by law. The Recipient shall document in the quarterly report the subcontractor's progress in performing its work under this Agreement.

For each subcontract, the Recipient shall provide a written statement to the Division as to whether that subcontractor is a minority business enterprise, as defined in Section 288.703, Fla. Stat.

(18) ATTACHMENTS

a. All attachments to this Agreement are incorporated as if set out fully.

b. In the event of any inconsistencies or conflict between the language of this Agreement and the attachments, the language of the attachments shall control, but only to the extent of the conflict or inconsistency.

c. This Agreement has the following attachments:

Exhibit 1 - Funding Sources

Attachment A – Budget and Scope of Work

Attachment B – Program Statutes and Regulations

Attachment C – Statement of Assurances

Attachment D – Request for Advance or Reimbursement

Attachment E – Justification of Advance Payment

Attachment F – Quarterly Report Form

Attachment G – Warranties and Representations

Attachment H – Certification Regarding Debarment

(19) PAYMENTS

a. Any advance payment under this Agreement is subject to Section 216.181(16), Florida Statutes. All advances are required to be held in an interest-bearing account. If an advance payment is requested, the budget data on which the request is based and a justification statement shall be included in this Agreement as Attachment E. Attachment E will specify the amount of advance payment needed and provide an explanation of the necessity for and proposed use of these funds. No advance shall be accepted for processing if a reimbursement has been paid prior to the submittal of a request for advanced payment. After the initial advance, if any, payment shall be made on a reimbursement basis as needed.

b. Invoices shall be submitted at least quarterly and shall include the supporting documentation for all costs of the project or services. The final invoice shall be submitted within sixty (60) days after the expiration date of the agreement. An explanation of any circumstances prohibiting the submittal of quarterly invoices shall be submitted to the Division grant manager as part of the Recipient's quarterly reporting as referenced in paragraph (11) REPORTS of this Agreement.

c. If the necessary funds are not available to fund this Agreement as a result of action by the United States Congress, the federal Office of Management and Budgeting, the State Chief Financial Officer or under paragraph 8 of this Agreement, all obligations on the part of the Division to make any further payment of funds shall terminate, and the Recipient shall submit its closeout report within thirty days of receiving notice from the Division.

(20) REPAYMENTS

All refunds or repayments due to the Division under this Agreement are to be made payable to the order of "Division of Emergency Management," and mailed directly to the following address:

Division of Emergency Management
Cashier
2555 Shumard Oak Boulevard
Tallahassee FL 32399-2100

In accordance with Section 215.34(2), Fla. Stat., if a check or other draft is returned to the Division for collection, Recipient shall pay the Division a service fee of \$15.00 or 5% of the face amount of the returned check or draft, whichever is greater.

(21) MANDATED CONDITIONS

a. The validity of this Agreement is subject to the truth and accuracy of all the information, representations, and materials submitted or provided by the Recipient in this Agreement, in any later submission or response to a Division request, or in any submission or response to fulfill the requirements of this Agreement. All of said information, representations, and materials is incorporated by reference. The inaccuracy of the submissions or any material changes shall, at the option of the Division and with thirty (30) days written notice to the Recipient, cause the termination of this Agreement and the release of the Division from all its obligations to the Recipient.

b. This Agreement shall be construed under the laws of the State of Florida, and venue for any actions arising out of this Agreement shall be in the Circuit Court of Leon County. If any provision of this Agreement is in conflict with any applicable statute or rule, or is unenforceable, then the provision shall be null and void to the extent of the conflict, and shall be severable, but shall not invalidate any other provision of this Agreement.

c. Any power of approval or disapproval granted to the Division under the terms of this Agreement shall survive the term of this Agreement.

d. This Agreement may be executed in any number of counterparts, any one of which may be taken as an original.

e. The Recipient agrees to comply with the Americans With Disabilities Act (Public Law 101-336, 42 U.S.C. Section 12101 et seq.), which prohibits discrimination by public and private entities on the basis of disability in employment, public accommodations, transportation, State and local government services, and telecommunications.

f. Those who have been placed on the convicted vendor list following a conviction for a public entity crime or on the discriminatory vendor list may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with a public entity, and may not transact business with any public entity in excess of \$25,000.00

for a period of 36 months from the date of being placed on the convicted vendor list or on the discriminatory vendor list.

g. Any Recipient which is not a local government or state agency, and which receives funds under this Agreement from the state government, certifies, to the best of its knowledge and belief, that it and its principals or affiliates:

i. Are not presently debarred, suspended, proposed for debarment, declared ineligible, voluntarily excluded, or disqualified from covered transactions by a federal department or agency;

ii. Have not, within a five-year period preceding this Agreement been convicted of or had a civil judgment rendered against it for fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

iii. Are not presently indicted or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any offenses enumerated in paragraph (21)(g)(ii) of this certification; and

iv. Have not within a five-year period preceding this Agreement had one or more public transactions (federal, state or local) terminated for cause or default.

In addition, the Recipient shall send to the Division (by email or by facsimile transmission) the completed "Certification Regarding Debarment, Suspension, Ineligibility And Voluntary Exclusion" (Attachment H) for each intended subcontractor that Recipient plans to fund under this Agreement. The form must be received by the Division before the Recipient enters into a contract with any subcontractor.

h. The State of Florida's performance and obligation to pay under this Agreement is contingent upon an annual appropriation by the Legislature, and subject to any modification in accordance with Chapter 216, Florida Statutes, or the Florida Constitution.

i. All bills for fees or other compensation for services or expenses shall be submitted in detail sufficient for a proper pre-audit and post-audit thereof.

j. Any bills for travel expenses shall be submitted in accordance with Section 112.061, Florida Statutes.

k. The Division reserves the right to unilaterally cancel this Agreement if the Recipient refuses to allow public access to all documents, papers, letters or other material subject to the provisions of Chapter 119, Florida Statutes, which the Recipient created or received under this Agreement.

l. If the Recipient is allowed to temporarily invest any advances of funds under this Agreement, any interest income shall either be returned to the Division or be applied against the Division's obligation to pay the contract amount.

m. The State of Florida will not intentionally award publicly-funded contracts to any contractor who knowingly employs unauthorized alien workers, constituting a violation of the employment provisions contained in 8 U.S.C. Section 1324a(e) [Section 274A(e) of the Immigration and Nationality Act ("INA")]. The Division shall consider the employment by any contractor of unauthorized aliens a violation of Section 274A(e) of the INA. Such violation by the Recipient of the employment provisions contained in Section 274A(e) of the INA shall be grounds for unilateral cancellation of this Agreement by the Division.

n. The Recipient is subject to Florida's Government in the Sunshine Law (Section 286.011, Florida Statutes) with respect to the meetings of the Recipient's governing board or the meetings of any subcommittee making recommendations to the governing board. All of these meetings shall be publicly noticed, open to the public, and the minutes of all the meetings shall be public records, available to the public in accordance with Chapter 119, Fla. Stat.

o. All expenditures of state financial assistance shall be in compliance with the laws, rules and regulations applicable to expenditures of State funds, including but not limited to, the Reference Guide for State Expenditures.

p. This Agreement may be charged only with allowable costs resulting from obligations incurred during the period of agreement.

q. Any balances of unobligated cash that have been advanced or paid that are not authorized to be retained for direct program costs in a subsequent period must be refunded to the State.

r. Section 287.05805, Florida Statutes, requires that any state funds provided for the purchase of or improvements to real property are contingent upon the contractor or political subdivision granting to the state a security interest in the property at least to the amount of state funds provided for at least 5 years from the date of purchase or the completion of the improvements or as further required by law.

s. The Division may, at its option, terminate the Contract if the Contractor is found to have submitted a false certification as provided under section 287.135(5), F.S., or been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or been engaged in business operations in Cuba or Syria, or to have been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel

(22) LOBBYING PROHIBITION

a. Section 216.347, Florida Statutes, prohibits "any disbursement of grants and aids appropriations pursuant to a contract or grant to any person or organization unless the terms of the grant or contract prohibit the expenditure of funds for the purpose of lobbying the Legislature, the judicial branch, or a state agency."

b. No funds or other resources received from the Division under this Agreement may be used directly or indirectly to influence legislation or any other official action by the Florida Legislature or any state agency.

(23) COPYRIGHT, PATENT AND TRADEMARK

EXCEPT AS PROVIDED BELOW, ANY AND ALL PATENT RIGHTS ACCRUING UNDER OR IN CONNECTION WITH THE PERFORMANCE OF THIS AGREEMENT ARE HEREBY RESERVED TO THE STATE OF FLORIDA. ANY AND ALL COPYRIGHTS ACCRUING UNDER OR IN CONNECTION WITH THE PERFORMANCE OF THIS AGREEMENT ARE HEREBY TRANSFERRED BY THE RECIPIENT TO THE STATE OF FLORIDA.

a. If the Recipient has a pre-existing patent or copyright, the Recipient shall retain all rights and entitlements to that pre-existing patent or copyright unless this Agreement provides otherwise.

b. If any discovery or invention is developed in the course of or as a result of work or services performed under this Agreement, or in any way connected with it, the Recipient shall refer the discovery or invention to the Division for a determination whether the State of Florida will seek patent protection in its name. Any patent rights accruing under or in connection with the performance of this Agreement are reserved to the State of Florida. If any books, manuals, films, or other copyrightable material are produced, the Recipient shall notify the Division. Any copyrights accruing under or in connection with the performance under this Agreement are transferred by the Recipient to the State of Florida.

c. Within thirty (30) days of execution of this Agreement, the Recipient shall disclose all intellectual properties relating to the performance of this Agreement that he or she knows or should know could give rise to a patent or copyright. The Recipient shall retain all rights and entitlements to any pre-existing intellectual property that is disclosed. Failure to disclose will indicate that no such property exists. The Division shall then, under Paragraph (b), have the right to all patents and copyrights that accrue during performance of this Agreement.

d. If the Recipient qualifies as a state university under Florida law, then, pursuant to section 1004.23, Florida Statutes, any invention conceived exclusively by the employees of the Recipient shall become the sole property of the Recipient. In the case of joint inventions, that is inventions made jointly by one or more employees of both parties hereto, each party shall have an equal, undivided interest in and to such joint inventions. The Division shall retain a perpetual, irrevocable, fully-paid, nonexclusive license, for its use and the use of its contractors of any resulting patented, copyrighted or trademarked work products, developed solely by the Recipient, under this Agreement, for Florida government purposes.

(24) LEGAL AUTHORIZATION.

The Recipient certifies that it has the legal authority to receive the funds under this Agreement and that its governing body has authorized the execution and acceptance of this Agreement. The Recipient also certifies that the undersigned person has the authority to legally execute and bind Recipient to the terms of this Agreement.

(25) ASSURANCES.

The Recipient shall comply with any Statement of Assurances incorporated as Attachment C.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

RECIPIENT:

School Board of Clay County

By: _____

Name and title: _____

Date: _____

FID# _____

STATE OF FLORIDA

DIVISION OF EMERGENCY MANAGEMENT

By: _____

Name and Title: Jared Moskowitz, Director

Date: _____

EXHIBIT – 1

STATE RESOURCES AWARDED TO THE RECIPIENT PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

SUBJECT TO SECTION 215.97, FLORIDA STATUTES:

State Project -

State awarding agency: Division of Emergency Management

Catalog of State Financial Assistance title: Shelter Retrofit Program

Catalog of State Financial Assistance number: 31.068

Amount of State Funding: \$360,200.00

DRAFT

Attachment A
Budget and Scope of Work

I. PROPOSED BUDGET

Category	Anticipated Expenditure Amount
Salary and Benefits	\$0
Other Personal/Contractual Services	\$360,200
Administrative Expenses (Limited to no more than 5%)	\$0
Expenses	\$0
Operating Capital Outlay	\$0
Fixed Capital Outlay	\$0
Total Expenditures	\$360,200

NARRATIVE EXPLANATION AND JUSTIFICATION OF LINE ITEMS:

The Recipient agrees to administer and complete the project per scope of work approved by the Florida Division of Emergency Management. The Recipient shall complete the work in accordance with all applicable State and Local Laws, Regulations and Codes.

Agreement funds shall be used for retrofit the buildings designated (listed below as Subject buildings) with exterior envelope fenestration or opening protection, to include windows, doors, louvers or other assemblies that penetrate through exterior walls and roofs. All systems must meet or exceed wind load requirements of American Society of Civil Engineers' *Minimum Design Loads for Buildings and Other Structures* standard 7 (ASCE 7), Risk Category IV and Exposure C.

Wind load protection shall be provided on any other opening such as vents, louvers and exhaust fans. All design and construction drawings will be in strict compliance with the Florida Building Code or Miami Dade Specifications and all materials will be certified to meet wind and large missile impact standards. The local municipal or county building department will inspect and certify installation according to the manufacturer's specification.

Upon written request (U.S. Mail, facsimile, e-mail) by the Recipient and written authorization by the Division, project cost under-run/surplus funds may be used for:

- Additional structural retrofitting needed to improve hurricane safety of scope-of-work designated building(s)
- Design for Retrofitting of additional buildings located on the same campus.

At final close-out, the Recipient shall provide a report showing the actual expenditures for all items under this Agreement.

II. SCOPE OF WORK

Subject building:

Site Name	Bldg # / type	Year Built	Description of Work	Estimated Cost \$	Risk Capacity Gained (@ 20 Sq Ft each)
Rideout Elementary School 3065 Apalachicola Blvd, Middleburg, FL 32068	200 wing - cafeteria	2000	Fenestration protection for all glazed openings rated to large missile impact standards	\$360,200	430 spaces
				\$360,200	430

Cost effective - **YES**

The identified building(s) have been designated by the county emergency management agency as a public hurricane evacuation shelter. Therefore, the Recipient agrees that during a declared state or local emergency the building(s) must be made available for use as a public hurricane evacuation shelter upon request by the local emergency management agency.

- A. The building(s) and essential appurtenant structures and service equipment shall resist penetration by windborne debris impact. Agreement funds shall be used to retrofit designated buildings with exterior envelope fenestration protection, to include windows, doors, louvers or other assemblies that penetrate through exterior walls and roofs. Vertical surfaces located above 60 feet in height shall meet the hurricane wind-borne debris (missile) impact standard ASTM E 1996, Missile Level D. That is, the building's exterior enclosure must resist penetration by a nominal 2"x4" lumber plank weighing 9 pounds propelled at 34 miles per hour (50 feet per second) striking end-on and normal to the assembly surface, or equivalent performance as approved by the Division. Therefore, all envelope protection systems or products purchased and installed with this grant shall have been tested and passed the large missile impact test procedures of ASTM E 1886 and ASTM E 1996, or Florida Building Code (High Velocity Hurricane Zone/Miami-Dade) Testing Protocols TAS 201, TAS 202 and TAS 203.

The recipient agrees to maintain the assemblies, systems and products that are constructed or installed under the funding agreement in good repair and functional condition for the expected life of the work but not less than 15 years. Should the facility be activated as a hurricane shelter, the building owner agrees to facilitate staff and or community personnel to manage the operation if requested by Clay County Emergency Management.

III. TASK PRODUCTS

- A. Per scope-of-work item II, Recipient shall prepare an initial timeline with key milestone activities schedule, including estimated start and end dates for each activity, and an estimate of state reimbursement request for each activity. Table SW-1 may be used to meet this Task.
- B. Design Bid- As applicable, Recipient shall submit a copy of the local public advertisement(s) requesting design professional services; copies of pre-bid conference sign-in roster(s) and agenda; copy of the list of respondent providers and their respective prices; and a copy of selected providers bid form(s). The Recipient shall provide the Division with copies of pertinent bid package which may include but is not limited to RFP, RFQ, ITB, or other proposal or bid

requests, advertising, pre bid conference or other information, bid conference, bid documents, award materials if applicable, award, and bid.

- C. The Recipient shall provide one (1) copy each of site survey, site master plan, spatial needs assessment, *if required* by the project, and schematic design plan or preliminary design drawings for review by the Division. The spatial needs assessment and schematic/preliminary design may be consolidated into one document.
- D. The Recipient shall provide one (1) set of substantially complete (approximately 90 percent) preliminary design construction drawings and specifications for the building(s) and essential appurtenant structures for review and comment by the Division. The Recipient shall ensure that the Division's comments are incorporated into the construction documents. The construction drawings shall include, *if required* by the project, site survey, landscaping, civil, architectural, structural, mechanical, plumbing, and electrical drawings as required and pertinent to the project.
- E. The construction documents shall demonstrate that the building(s) and essential appurtenant structures and service equipment will meet the provisions set forth in scope-of-work items explicated in Section II. Failure to supply the required documentation, or disapproval of this documentation by the Division, shall result in denial or reduction of funds at the sole discretion of the Division.
- F. The Recipient shall provide the Division with copies of pertinent construction regulatory reviews and permits, the designers detailed schedule of work (e.g., Gantt Chart), and wind load and wind-borne debris impact product performance certifications or test reports.
- G. The Recipient shall provide the Division with a copy of photographs of selected preconstruction site conditions; and final bid-ready construction documents, to include drawings, specifications, bid documents, and opinion of probable cost with signature of designer(s) of record.
- H. Construction Bid- Recipient shall submit a copy of the local public advertisement(s) requesting design professional services; copies of pre-bid conference sign-in roster(s) and agenda; copy of the list of respondent providers and their respective prices; and a copy of selected providers bid form(s). The Recipient shall provide the Division with copies of pertinent bid package which may include but is not limited to RFP, RFQ, ITB, or other proposal or bid requests, advertising, pre bid conference or other information, bid conference, bid documents, award materials if applicable, award, and cost to complete the project and construction time line.

IV. DELIVERABLES

Reimbursement for project costs shall be based on the percentage of completion of the project. Any request for reimbursement shall provide adequate and complete source documentation to support all costs related to the project. In some cases the project may not be fully complete prior to requesting reimbursement of costs incurred toward completion of this scope-of-work; therefore, a partial reimbursement may be requested. For full or partial reimbursement requests, the Recipient shall include a sworn Affidavit or American Institute of Architects (AIA) forms G702 and G703, as required below.

A. Affidavit. The Recipient is required to submit an Affidavit signed by the Recipient's project personnel with each reimbursement request attesting to the following: the percentage of completion of the work that the reimbursement request represents, that disbursements or payments were made in accordance with all of the agreement and regulatory conditions, and that reimbursement is due and has not been previously requested.

B. AIA Forms G702 and G703. For construction projects where an architectural, engineering or construction management firm provides construction administration services, the Recipient shall provide a

copy of the American Institute of Architects (AIA) form G702, Application and Certification for Payment, or a comparable form approved by the Division, signed by the contractor and inspection/certifying architect or engineer, and a copy of form G703, Continuation Sheet, or a comparable form approved by the Division.

V. FUNDING COMPLIANCE REQUIREMENTS

If Recipient fails to comply with any term of the grant, the Division shall take one or more of the following actions, as appropriate in the circumstances:

1. Temporarily withhold cash payments pending correction of the deficiency by the recipient;
2. Disallow all or part of the cost of the activity or action not in compliance;
3. Withhold further funding; or,
4. Take other remedies that may be legally available.

VI. REPORTS AND REIMBURSEMENT

1. A Quarterly Progress Report is due to be received by the Division no later than 30 days after the end of each quarter of the program year and shall continue to be submitted quarterly until submission of the administrative Final Close-Out Report. The ending dates for each quarter of the program year are September 30, December 31, March 31 and June 30. The Quarterly Progress Report shall provide the status of documentation requirements in accordance with the Reporting Schedule in Attachment C, as well as a discussion of significant events or milestones, circumstances affecting dates, and any special issues that should be reported.
2. **Reimbursement is required to be requested on a quarterly basis or as needed**, and will be based on expenses as reported and indicated by the submission of the Quarterly Progress Report required by Paragraph 7(b) and the submission of an approved Financial Report/Reimbursement Request for payment. Purchase and/or installation and vendor invoicing shall be completed no later than September 30, 2022.
3. A full accounting for the expenditures will be contained in the Final/Close-Out Report, which is due 45 days after termination of this Agreement or 60 days after completion of the activities contained in this Agreement, whichever first occurs. The Final/Close-Out Report shall provide a breakdown of actual funds used for each building, and the actual funds used for building/location of standby or emergency electric power system(s), if applicable. Additionally, the Final/Close-Out Report shall indicate the dates and amounts of all reimbursement requests submitted by the Recipient to the Division during the period of the Agreement, the total amount of funds the Recipient received for this project under the Agreement, and the balance of unused funds, if any, that will not be used by the Recipient for this project Agreement and may be de-obligated from this project Agreement by the Division.

Table SW-1. Initial Timeline and Estimated Reimbursement Allocation				
PROJECT PHASE/ ACTIVITY	Start Date	End Date	State Funds	Other Funds
Board Contract Approval				
A&E Firm Selection				
Site Survey and Soil Testing				
Spatial Needs Assessment				
Preliminary Design, 70% complete				
Preliminary Design, 100% complete				
Regulatory Review				
Bid Document(s) Development & Award				
Notice to Proceed/ Mobilization				
Contingency				
Administrative Fees; maximum of 5%				
Sub-Totals				
TOTAL Estimated Project Cost				

A&E - Architectural and Engineering; FY - Fiscal Year

Attachment B
Program Statutes and Regulations

Section 215.559, Florida Statutes	Hurricane Loss Mitigation Program
Section 215.422, Florida Statutes	Payments, warrants, and invoices; processing time limits; dispute limitation; agency or judicial branch compliance
Section 215.97, Florida Statutes	Florida Single Audit Act
Section 215.971, Florida Statutes	Agreements funded with federal and state assistance
Section 216.347, Florida Statutes	Disbursement of grant and aids appropriations for lobbying prohibited
Section 216.3475 Florida Statutes	Maximum rate of payment for services funded under General Appropriations Act or awarded on a noncompetitive basis
Section 287.056, Florida Statutes	Purchases from purchasing agreement and state term contract
Section 287.057, Florida Statutes	Procurement of commodities or contractual services
CFO MEMORANDUM NO. 04 (2005-06)	Compliance Requirements for Agreements
Section 553.844, Florida Statutes	Requirements for Roofs and Opening Protection

Attachment C
Statement of Assurances

To the extent the following provisions apply to this Agreement, the Recipient certifies that:

- (a) It possesses legal authority to enter into this Agreement and to carry out the proposed program;
- (b) Its governing body has duly adopted or passed as an official act of resolution, motion or similar action authorizing the execution of the hazard mitigation agreement with the Division of Emergency Management (DEM), including all understandings and assurances contained in it, and directing and authorizing the Recipient's chief administrative officer or designee to act in connection with the application and to provide such additional information as may be required;
- (c) No member of or delegate to the Congress of the United States, and no Resident Commissioner, shall receive any share or part of this Agreement or any benefit. No member, officer, or employee of the Recipient or its designees or agents, no member of the governing body of the locality in which this program is situated, and no other public official of the locality or localities who exercises any functions or responsibilities with respect to the program during his tenure or for one year after, shall have any interest, direct or indirect, in any contract or subcontract, or the proceeds, for work be performed in connection with the program assisted under this Agreement. The Recipient shall incorporate, in all contracts or subcontracts a provision prohibiting any interest pursuant to the purpose stated above;
- (d) All Recipient contracts for which the State Legislature is in any part a funding source, shall contain language to provide for termination with reasonable costs to be paid by the Recipient for eligible contract work completed prior to the date the notice of suspension of funding was received by the Recipient. Any cost incurred after a notice of suspension or termination is received by the Recipient may not be funded with funds provided under this Agreement unless previously approved in writing by the Division. All Recipient contracts shall contain provisions for termination for cause or convenience and shall provide for the method of payment in such event;
- (e) It will comply with:
 - (1) Contract Work Hours and Safety Standards Act of 1962, 40 U.S.C. 327 et seq., requiring that mechanics and laborers (including watchmen and guards) employed on federally assisted contracts be paid wages of not less than one and one-half times their basic wage rates for all hours worked in excess of forty hours in a work week; and
 - (2) Federal Fair Labor Standards Act, 29 U.S.C. Section 201 et seq., requiring that covered employees be paid at least minimum prescribed wage, and also that they

be paid one and one-half times their basic wage rates for all hours worked in excess of the prescribed work-week.

(f) It will comply with

- (1) Title VI of the Civil Rights Act of 1964 (P.L. 88-352), and the regulations issued pursuant thereto, which provides that no person in the United States shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Recipient received Federal financial assistance and will immediately take any measures necessary to effectuate this assurance. If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Recipient, this assurance shall obligate the Recipient, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits;
- (2) Any prohibition against discrimination on the basis of age under the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101-6107) which prohibits discrimination on the basis of age or with respect to otherwise qualifies handicapped individuals as provided in Section 504 of the Rehabilitation Act of 1973;
- (3) Executive Order 11246, as amended by Executive Orders 11375 and 12086, and the regulations issued pursuant thereto, which provide that no person shall be discriminated against on the basis of race, color, religion, sex or national origin in all phases of employment during the performance of federal or federally assisted construction contracts; affirmative action to insure fair treatment in employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff/termination, rates of pay or other forms of compensation; and election for training and apprenticeship;

(g) It will establish safeguards to prohibit employees from using positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties pursuant to Section 112.313 and Section 112.3135, Florida Statutes;

(h) It will comply with the Anti-Kickback Act of 1986, 41 U.S.C. Section 51 which outlaws and prescribes penalties for "kickbacks" of wages in federally financed or assisted construction activities;

(i) It will comply with the provisions of 18 U.S.C. 594, 598, 600-605 (further known as the Hatch Act) which limits the political activities of employees;

(j) It will comply with the flood insurance purchase and other requirements of the Flood Disaster Protection Act of 1973, as amended, 42 U.S.C. 4002-4107, including

requirements regarding the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area having special flood hazards. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance;

For sites located within Special Flood Hazard Areas (SFHA), the Recipient must include a FEMA Model Acknowledgement of Conditions of Mitigation of Property in a Special Flood Hazard Area with FEMA Grant Funds executed by the title holder with the closeout request verifying that certain SFHA requirements were satisfied on each of the properties. The Model Acknowledgement can be found at www.fema.gov/governmenta/grant/sfha_conditions.shtm

- (k) It will require every building or facility (other than a privately owned residential structure) designed, constructed, or altered with funds provided under this Agreement to comply with the "Uniform Federal Accessibility Standards," (AS) which is Appendix A to 41 CFR Section 101-19.6 for general type buildings and Appendix A to 24 CFR, Part 40 for residential structures. The Recipient will be responsible for conducting inspections to ensure compliance with these specifications by the contractor;
- (l) It will, in connection with its performance of environmental assessments under the National Environmental Policy Act of 1969, comply with Section 106 of the National Historic Preservation Act of 1966 (U.S.C. 470), Executive Order 11593, 24 CFR, Part 800, and the Preservation of Archaeological and Historical Data Act of 1966 (16 U.S.C. 469a-1, et seq.) by:
 - (1) Consulting with the State Historic Preservation Office to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects (see 36 CFR, Section 800.8) by the proposed activity; and
 - (2) Complying with all requirements established by the State to avoid or mitigate adverse effects upon such properties.
 - (3) Abiding by the terms and conditions of the **"Programmatic Agreement Among the Federal Emergency Management Agency, the Florida State Historic Preservation Office, the Florida Division of Emergency Management and the Advisory Council on Historic Preservation, (PA)"** which addresses roles and responsibilities of Federal and State entities in implementing Section 106 of the National Historic Preservation Act (NHPA), 16 U.S.C. 470(f), and implementing regulations in 36 CFR, Part 800.
 - (4) When any of the Recipient's projects funded under this Agreement may affect a historic property, as defined in 36 CFR, Part 800 (2)(e), the Federal Emergency Management Agency (FEMA) may require the Recipient to review the eligible scope of work in consultation with the State Historic Preservation Office (SHPO) and suggest methods of repair or construction that will conform with the

recommended approaches set out in the **Secretary of Interior's Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings 1992 (Standards)**, the **Secretary of the Interior's Guidelines for Archeological Documentation (Guidelines)** (48 Federal Register 44734-37), or any other applicable Secretary of Interior standards. If FEMA determines that the eligible scope of work will not conform with the **Standards**, the Recipient agrees to participate in consultations to develop, and after execution by all parties, to abide by, a written agreement that establishes mitigation and recondition measures, including but not limited to, impacts to archeological sites, and the salvage, storage, and reuse of any significant architectural features that may otherwise be demolished.

- (5) The Recipient agrees to notify FEMA and the Division if any project funded under this Agreement will involve ground disturbing activities, including, but not limited to: subsurface disturbance; removal of trees; excavation of footings and foundations, and installation of utilities (such as water, sewer, storm drains, electrical, gas, leach lines and septic tanks) except where these activities are restricted solely to areas previously disturbed by the installation, replacement or maintenance of such utilities. FEMA will request the SHPO's opinion on the potential that archeological properties may be present and be affected by such activities. The SHPO will advise the Recipient on any feasible steps to be accomplished to avoid any National Register eligible archeological property or will make recommendations for the development of a treatment plan for the recovery or archeological data from the property.

If the Recipient is unable to avoid the archeological property, develop, in consultation with SHPO, a treatment plan consistent with the **Guidelines** and take into account the Advisory Council on Historic Preservation (Council) publication "Treatment of Archeological Properties". The Recipient shall forward information regarding the treatment plan to FEMA, the SHPO and the Council for review. If the SHPO and the Council do not object within 15 calendar days of receipt of the treatment plan, FEMA may direct the Recipient to implement the treatment plan. If either the Council or the SHPO object, Recipient shall not proceed with the project until the objection is resolved.

- (6) The Recipient shall notify the Division and FEMA as soon as practicable: (a) of any changes in the approved scope of work for a National Register eligible or listed property; (b) of all changes to a project that may result in a supplemental DSR or modify a HMGP project for a National Register eligible or listed property; (c) if it appears that a project funded under this Agreement will affect a previously unidentified property that may be eligible for inclusion in the National Register or affect a known historic property in an unanticipated manner. The Recipient acknowledges that FEMA may require the Recipient to stop construction in the vicinity of the discovery of a previously unidentified property that may eligible for inclusion in the National Register or upon learning that construction may affect a known historic property in an unanticipated manner. The Recipient further acknowledges that FEMA may require the Recipient to take all reasonable

measures to avoid or minimize harm to such property until FEMA concludes consultation with the SHPO. The Recipient also acknowledges that FEMA will require, and the Recipient shall comply with, modifications to the project scope of work necessary to implement recommendations to address the project and the property.

- (7) The Recipient acknowledges that, unless FEMA specifically stipulates otherwise, it shall not receive funding for projects when, with intent to avoid the requirements of the PA or the NHPA, the Recipient intentionally and significantly adversely affects a historic property, or having the legal power to prevent it, allowed such significant adverse affect to occur.
- (m) It will comply with Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683 and 1685-1686) which prohibits discrimination on the basis of sex;
- (n) It will comply with the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, (42 U.S.C. 4521-45-94) relating to nondiscrimination on the basis of alcohol abuse or alcoholism;
- (o) It will comply with 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records;
- (p) It will comply with Lead-Based Paint Poison Prevention Act (42 U.S.C. 4821 et seq.) which prohibits the use of lead based paint in construction of rehabilitation or residential structures;
- (q) It will comply with the Energy Policy and Conservation Act (P.L. 94-163; 42 U.S.C. 6201-6422), and the provisions of the State Energy Conservation Plan adopted pursuant thereto;
- (r) It will comply with the Laboratory Animal Welfare Act of 1966, (7 U.S.C. 2131-2159), pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by an award of assistance under this Agreement;
- (s) It will comply with Title VIII of the Civil Rights Act of 1968, (42 U.S.C 2000c and 42 U.S.C. 3601-3619), as amended, relating to non-discrimination in the sale, rental, or financing of housing, and Title VI of the Civil Rights Act of 1964 (P.L. 88-352), which prohibits discrimination on the basis of race, color or national origin;
- (t) It will comply with the Clean Air Act of 1955, as amended, 42 U.S.C. 7401-7642;
- (u) It will comply with the Clean Water Act of 1977, as amended, 42 U.S.C. 7419-7626
- (v) It will comply with the endangered Species Act of 1973, 16 U.S.C. 1531-1544;

- (w) It will comply with the Intergovernmental Personnel Act of 1970, 42 U.S.C. 4728-4763;
- (x) It will assist the awarding agency in assuring compliance with the National Historic Preservation Act of 1966, as amended, 16 U.S.C. 270;
- (y) It will comply with environmental standards which may be prescribed pursuant to the National Environmental Policy Act of 1969, 42 U.S.C. 4321-4347;
- (z) It will assist the awarding agency in assuring compliance with the Preservation of Archeological and Historical Preservation Act of 1966, 16 U.S.C. 469a, et seq.;
- (aa) It will comply with the Rehabilitation Act of 1973, Section 504, 29 U.S.C. 794, regarding non-discrimination;
- (bb) It will comply with the environmental standards which may be prescribed pursuant to the Safe Drinking Water Act of 1974, 42 U.S.C. 300f-300j, regarding the protection of underground water sources;
- (cc) It will comply with the requirements of Titles II and III of the Uniform Relocation Assistance and Property Acquisition Policies Act of 1970, 42 U.S.C. 4621-4638, which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or Federally assisted programs;
- (dd) It will comply with the Wild and Scenic Rivers Act of 1968, 16 U.S.C. 1271-1287, related to protecting components or potential components of the national wild and scenic rivers system;
- (ee) It will comply with the following Executive Orders: EO 11514 (NEPA); EO 11738 (violating facilities); EO 11988 (Floodplain Management); EO 11990 (Wetlands); and EO 12898 (Environmental Justice);
- (ff) It will comply with the Coastal Barrier Resources Act of 1977, 16 U.S.C. 3510;
- (gg) It will assure project consistency with the approved State program developed under the Coastal Zone Management Act of 1972, 16 U.S.C. 1451-1464; and
- (hh) It will comply with the Fish and Wildlife Coordination Act of 1958, 16 U.S.C. 661-666.
- (ii) With respect to demolition activities, it will:
 - (1) Create and make available documentation sufficient to demonstrate that the Recipient and its demolition contractor have sufficient manpower and equipment to comply with the obligations as outlined in this Agreement.

- (2) Return the property to its natural state as though no improvements had ever been contained thereon.
- (3) Furnish documentation of all qualified personnel, licenses and all equipment necessary to inspect buildings located in the Recipient's jurisdiction to detect the presence of asbestos and lead in accordance with requirements of the U.S. Environmental Protection Agency, the Florida Department of Environmental Protection and the County Health Department.
- (4) Provide documentation of the inspection results for each structure to indicate:
 - a. Safety Hazard Present
 - b. Health Hazards Present
 - c. Hazardous Materials Present
- (5) Provide supervision over contractors or employees employed by the Recipient to remove asbestos and lead from demolished or otherwise applicable structures.
- (6) Leave the demolished site clean, level and free of debris.
- (7) Notify the Division promptly of any unusual existing condition which hampers the contractor's work.
- (8) Obtain all required permits.
- (9) Provide addresses and marked maps for each site where water wells and septic tanks are to be closed along with the number of wells and septic tanks located on each site. Provide documentation of closures.
- (10) Comply with mandatory standards and policies relating to energy efficiency which are contained in the State Energy Conservation Plan issued in compliance with the Energy Policy and Conservation Act (Public Law 94-163).
- (11) Comply with all applicable standards, orders, or requirements issued under Section 112 and 306 of the Clean Air Act (42 U.S.C. 1857h), Section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and the U.S. Environmental Protection Agency regulations (40 CFR, Part 15 and 61). This clause shall be added to any subcontracts.
- (12) Provide documentation of public notices for demolition activities.

Attachment D

DIVISION OF EMERGENCY MANAGEMENT

REQUEST FOR ADVANCE OR REIMBURSEMENT OF
HURRICANE LOSS MITIGATION PROGRAM FUNDS

RECIPIENT NAME: School Board of Clay County

ADDRESS: 900 Walnut Street

CITY, STATE, ZIP CODE: Green Cove Springs, FL 32043 Project Number: DEM-SR00035

PAYMENT No: _____

DEM Agreement No: F0085

Eligible Amount 100%	Obligated Federal %	Obligated HLMP 100%	Previous Payments	Current Request	DEM Use Only	
					Approved	Comments
	N/A					

TOTAL CURRENT REQUEST: \$ _____

I certify that to the best of my knowledge and belief the above amounts are correct, and that all disbursements were made in accordance with all conditions of the Division agreement and payment is due and has not been previously requested for these amounts.

RECIPIENT SIGNATURE _____

NAME AND TITLE _____ DATE: _____

_____ TO BE COMPLETED BY DIVISION OF EMERGENCY MANAGEMENT	
APPROVED PROJECT TOTAL \$ _____	
ADMINISTRATIVE COST \$ _____	GOVERNOR'S AUTHORIZED REPRESENTATIVE _____
APPROVED FOR PAYMENT \$ _____	DATE _____

Attachment E

JUSTIFICATION OF ADVANCE PAYMENT

RECIPIENT: School Board of Clay County

If you are requesting an advance, indicate same by checking the box below.

☐ **ADVANCE REQUESTED**

Advance payment of \$ _____ is requested. Balance of payments will be made on a reimbursement basis. These funds are needed to pay staff, award benefits to clients, duplicate forms and purchase start-up supplies and equipment. We would not be able to operate the program without this advance.

If you are requesting an advance, complete the following chart and line item justification below.

ESTIMATED EXPENSES

BUDGET CATEGORY/LINE ITEMS (list applicable line items)	20__-20__ Anticipated Expenditures for First Three Months of Contract
<u>For example</u> ADMINISTRATIVE COSTS (Include Secondary Administration.)	
<u>For example</u> PROGRAM EXPENSES	
TOTAL EXPENSES	

LINE ITEM JUSTIFICATION (For each line item, provide a detailed justification explaining the need for the cash advance. The justification must include supporting documentation that clearly shows the advance will be expended within the first ninety (90) days of the contract term. Support documentation should include quotes for purchases, delivery timelines, salary and expense projections, etc. to provide the Division reasonable and necessary support that the advance will be expended within the first ninety (90) days of the contract term. Any advance funds not expended within the first ninety (90) days of the contract term shall be returned to the Division Cashier, 2555 Shumard Oak Boulevard, Tallahassee, Florida 32399, within thirty (30) days of receipt, along with any interest earned on the advance)

Attachment F

**DIVISION OF EMERGENCY MANAGEMENT
HURRICANE LOSS MITIGATION PROGRAM**

QUARTERLY REPORT FORM

RECIPIENT: __ School Board of Clay County__

Project Number: DEM-SR00035

PROJECT LOCATION: _____

DEM ID #: F0085

QUARTER ENDING: _____

Provide amount of advance funds disbursed for period (if applicable) \$ _____

Provide reimbursement projections for this project:

July-Sep, 20__ \$ _____ Oct-Dec, 20__ \$ _____ Jan-Mar, 20__ \$ _____ Apr-June, 20__ \$ _____

July-Sep, 20__ \$ _____ Oct-Dec, 20__ \$ _____ Jan-Mar, 20__ \$ _____ Apr-June, 20__ \$ _____

Percentage of Work Completed (may be confirmed by state inspectors): _____%

Project Proceeding on Schedule: ☐ Yes ☐ No

Describe milestones achieved during this quarter:

Provide a schedule for the remainder of work to project completion:

Describe problems or circumstances affecting completion date, milestones, scope of work, and cost:

Cost Status: ☐ Cost Unchanged

☐ Under Budget

☐ Over Budget

Additional Comments/Elaboration:

NOTE: Division of Emergency Management (DEM) staff may perform interim inspections and/or audits at any time. Events may occur between quarterly reports, which have significant impact upon your project(s), such as anticipated overruns, changes in scope of work, etc. Please contact the Division as soon as these conditions become known, otherwise you may be found non-compliant with your subgrant award.

Name and Phone Number of Person Completing This Form _____

Attachment G
Warranties and Representations

Financial Management

Recipient's financial management system must include the following:

- (1) Accurate, current and complete disclosure of the financial results of this project or program
- (2) Records that identify the source and use of funds for all activities. These records shall contain information pertaining to grant awards, authorizations, obligations, unobligated balances, assets, outlays, income and interest.
- (3) Effective control over and accountability for all funds, property and other assets. Recipient shall safeguard all assets and assure that they are used solely for authorized purposes.
- (4) Comparison of expenditures with budget amounts for each Request For Payment. Whenever appropriate, financial information should be related to performance and unit cost data.
- (5) Written procedures to determine whether costs are allowed and reasonable under the provisions of the applicable OMB cost principles and the terms and conditions of this Agreement.
- (6) Cost accounting records that are supported by backup documentation.

Competition

All procurement transactions shall be done in a manner to provide open and free competition. The Recipient shall be alert to conflicts of interest as well as noncompetitive practices among contractors that may restrict or eliminate competition or otherwise restrain trade. In order to ensure excellent contractor performance and eliminate unfair competitive advantage, contractors that develop or draft specifications, requirements, statements of work, invitations for bids and/or requests for proposals shall be excluded from competing for such procurements. Awards shall be made to the bidder or offeror whose bid or offer is responsive to the solicitation and is most advantageous to the Recipient, considering the price, quality and other factors. Solicitations shall clearly set forth all requirements that the bidder or offeror must fulfill in order for the bid or offer to be evaluated by the Recipient. Any and all bids or offers may be rejected when it is in the Recipient's interest to do so.

Codes of Conduct.

The Recipient shall maintain written standards of conduct governing the performance of its employees engaged in the award and administration of contracts. No employee, officer, or agent shall participate in the selection, award, or administration of a contract supported by public grant funds if a real or apparent conflict of interest would be involved. Such a conflict would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated, has a financial or other interest in the firm selected for an award. The officers, employees, and agents of the Recipient shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. The standards of conduct shall provide for disciplinary actions to be applied for violations of the standards by officers, employees, or agents of the Recipient.

Business Hours

The Recipient shall have its offices open for business, with the entrance door open to the public, and at least one employee on site, from _____

Licensing and Permitting

All subcontractors or employees hired by the Recipient shall have all current licenses and permits required for all of the particular work for which they are hired by the Recipient.

School Board of Clay County

March 4, 2021 - Regular School Board Meeting

Title

C13 - Monthly Financial Reports for January, 2021

Description

The Monthly Financial Reports, in accordance with SBE Rule 6A-1.008, are submitted for the use and consideration of the Board for the month ending January 31, 2021.

Gap Analysis

The Monthly Financial Reports show compliance to the district's amended budget as of the month end reported and meet State and School Board financial reporting requirements.

Previous Outcomes

It has been a past (normal) practice to provide Monthly Financial Reports, in accordance with SBE Rule 6A-1.008.

Expected Outcomes

The Monthly Financial Reports are provided to meet the stewardship responsibilities of the district for reporting and accountability of the district's finances.

Strategic Plan Goal

Goal 2: Strategy 2.4: Ensure effective and efficient use of resources for fiscal stability.

Recommendation

That the Clay County School Board accept for use and consideration the Superintendent's Monthly Financial Reports for January, 2021.

Contact

Dr. Susan M. Legutko, Assistant Superintendent of Business Affairs, (904) 336-6721, susan.legutko@myoneclay.net

Financial Impact

The Monthly Financial Reports reflect the year-to-date results of operations.

Review Comments

Attachments

- 🔗 [January 2021 Board Monthly Financial Report.pdf](#)
- 🔗 [January 2021 Board Monthly Property Report.pdf](#)
- 🔗 [January 2021 Board Contract Report \(\\$50,000-\\$100,000\).pdf](#)

CLAY COUNTY SCHOOL BOARD
SUMMARY OF CASH INVESTMENTS
07/01/2020 thru 01/31/2021

	CASH BALANCE	INVESTMENT AMOUNT	TYPE	GRAND TOTAL
General Fund(3)	10,109,094.57	72,949,454.17	(1) & (4) SBA/OTH	83,058,548.74
Debt Services(5)	0.00	452,055.89	SBA/OTH	452,055.89
Capital Projects	0.00	43,898,272.69	SBA/OTH	43,898,272.69
Special Rev. - Other	0.00	545,387.00	SBA	545,387.00
Spec. Rev - Food Service	5,677,848.48	358,956.63	SBA	6,036,805.11
Self Insurance	0.00	4,574,688.77	SBA	4,574,688.77
GRAND TOTAL	15,786,943.05	122,778,815.15		138,565,758.20

NOTES:

1. The rate of interest earned on investments with the State Board of Administration during the month of January, 2021 was 0.17%.
2. For comparison purposes with the General Fund Statement of Revenue, we have completed 58.33% of the fiscal year. All other percentages are only a comparison of cash collections or expenditures to budgeted revenue or appropriations.
3. On the Summary of Cash & Investments, the figure reported for General Fund Investments includes \$1,374,598.92 invested for School Internal Accounts.
4. The rate of interest earned on investments with the Florida Education Investment Trust Fund (FEITF) during the month of January, 2021 was 0.11%.
5. Trustee Accounts - Amounts placed with SBA by the Florida Department of Education for investment of debt service moneys.

CLAY COUNTY SCHOOL BOARD
GENERAL FUNDS
STATEMENT OF REVENUE
07/01/2020 thru 01/31/2021

		Acct #	Original Budget	Amended Budget	Cash Received	% OF COLL
Federal Direct	Federal Impact	3121	550,000.00	550,000.00	180,543.84	32.83%
	R O T C	3191	350,000.00	350,000.00	92,174.67	26.34%
Federal Direct - Total			900,000.00	900,000.00	272,718.51	
Fed thru Local and State	Medicaid	3202	1,200,000.00	1,200,000.00	937,045.86	78.09%
	Federal Through Local Revenue	3280	296,254.25	312,181.00	130,075.74	41.67%
Fed thru Local and State - Total			1,496,254.25	1,512,181.00	1,067,121.60	
State Sources	Florida Educ Finance Program	3310	199,616,067.00	199,616,067.00	111,401,394.00	55.81%
	Workforce Development	3315	495,645.00	495,645.00	289,128.00	58.33%
	CO&DS Withheld/Admin Expense	3323	22,000.00	22,000.00	0.00	0.00%
	State License Tax	3343	20,000.00	20,000.00	22,132.73	110.66%
	Class Size Reduction	3355	41,608,810.00	41,608,810.00	24,271,807.00	58.33%
	Voluntary Pre-K High Schools	3370	80,000.00	80,000.00	38,388.77	47.99%
	Voluntary Pre-K	3371	597,400.00	673,012.00	511,463.84	76.00%
	Miscellaneous State Revenue	3390	900,254.00	1,067,797.50	133,253.11	12.48%
State Sources - Total			243,340,176.00	243,583,331.50	136,667,567.45	
Local Sources	District School Taxes	3411	57,245,718.00	57,063,187.00	51,049,539.57	89.46%
	Prior Year Coll School Taxes	3419	30,000.00	30,000.00	0.00	0.00%
	Tax Redemptions	3421	750,000.00	750,000.00	0.00	0.00%
	Rent	3425	250,000.00	250,000.00	93,046.95	37.22%
	Interest Incl Profit On Invest	3430	800,000.00	800,000.00	54,217.40	6.78%
	Gifts Grants & Bequests	3440	57,832.96	121,337.55	92,767.55	76.45%
	Adult Gen Educ Course Fee-Ged	3461	35,000.00	35,000.00	9,376.00	26.79%
	Postsecondary Voc Course Fees	3462	9,800.00	16,394.10	2,850.81	17.39%
	Lifelong Learning Fees	3466	3,000.00	3,000.00	(38.78)	-1.29%
	Other Student Fees	3469	0.00	8,916.00	8,916.00	100.00%
	Preschool Program Fees	3471	340,000.00	340,000.00	138,644.37	40.78%
	Other Schl Class Fees	3479	0.00	9,740.00	10,740.00	110.27%
	Miscellaneous Local Sources	3490	1,244,829.39	1,249,009.14	710,929.60	56.92%
	Receipt Of Fed Indirect Cost	3494	400,000.00	400,000.00	229,637.58	57.41%
	Other Misc Local Sources	3495	50,000.00	50,000.00	138,231.71	276.46%
	Refund Of Prior Year's Expense	3497	5,000.00	5,000.00	935.08	18.70%
	Lost Damaged & Sale Of Textbooks	3498	3,000.00	3,000.00	865.17	28.84%
	Receipt Of Food Serv Ind Cost	3499	400,000.00	400,000.00	139,716.55	34.93%
Local Sources - Total			61,624,180.35	61,534,583.79	52,680,375.56	
Transfers	Transfer From Capital Projects	3630	4,100,753.00	4,873,774.00	1,871,536.66	38.40%
Transfers - Total			4,100,753.00	4,873,774.00	1,871,536.66	
OFS	Sale Of Equipment	3733	0.00	50,000.00	75,757.47	151.51%
Other Financing Sources - Total			0.00	50,000.00	75,757.47	
Revenues - Total			311,461,363.60	312,453,870.29	192,635,077.25	61.65%
Fund Balance	Restricted Fund Balance	2720	0.00	0.00	0.00	0.00%
	Fund Balance 7-1-2020	2750	34,141,682.03	34,141,682.03	34,141,682.03	100.00%
Fund Balance - Total			34,141,682.03	34,141,682.03	34,141,682.03	
Grand Total			345,603,045.63	346,595,552.32	226,776,759.28	65.43%

CLAY COUNTY SCHOOL BOARD
GENERAL FUNDS
STATEMENT OF EXPENDITURES AND TRANSFERS
07/01/2020 thru 01/31/2021

Expense	Acct#	Original Budget	Amended Budget	Salaries	Emp Benefits	Pur Services	Eng Services	Mat Supplies	Cap Outlay	Other Transfers	Totals	% Of Budget
Basic FEPP K-12	5100	154,803,747.39	156,614,743.66	41,335,250.80	13,521,233.45	10,587,212.12	160.45	2,955,048.25	251,582.74	478,303.35	69,128,770.96	44.14%
Exceptional Education	5200	48,396,941.25	48,718,267.13	15,393,177.32	5,347,161.52	1,348,161.23	689.00	252,487.24	77,462.21	23,047.57	22,442,166.11	46.07%
Career Education	5300	10,167,302.06	10,221,126.14	2,641,277.64	878,935.09	356,279.96	814.41	182,930.39	168,267.12	12,630.20	4,239,134.81	41.47%
Adult General	5400	430,762.20	459,004.79	67,475.43	19,205.27	13,926.05	0.00	3,908.13	1,482.96	12,073.79	118,071.63	25.72%
Voluntary Pre K	5500	977,696.77	984,617.05	319,125.35	115,551.74	7,552.07	0.00	5,115.14	777.05	0.00	448,121.35	45.51%
Other Instruction	5900	85,467.79	84,467.79	429,364.10	67,596.08	0.00	0.00	0.00	0.00	0.00	495,960.18	588.34%
Student Support Services	6100	16,974,635.40	17,049,158.05	6,135,497.46	1,840,859.46	266,369.39	787.00	49,477.66	11,769.68	13,098.44	8,317,859.09	48.79%
Instructional Media Services	6200	4,594,278.63	4,603,123.39	1,382,057.37	459,518.45	167,861.84	0.00	27,462.33	149,132.36	1,575.00	2,187,637.35	47.53%
Curriculum Development	6300	4,358,803.11	4,346,530.24	1,686,925.87	479,935.81	82,628.74	87.00	8,092.15	18,757.55	852.40	2,252,879.52	51.83%
Inst. Staff Training Services	6400	2,874,802.99	2,959,387.13	875,702.82	249,957.73	89,121.32	0.00	8,032.05	54.27	10,701.00	1,233,569.19	41.68%
Instruction Related Technology	6500	4,656,815.34	5,018,087.60	1,362,688.94	383,714.10	1,247,134.50	0.00	36,816.47	340,678.69	0.00	3,371,032.7	67.18%
Board	7100	985,878.54	998,878.54	222,817.42	132,136.63	163,180.70	0.00	911.11	0.00	24,155.98	543,201.84	54.54%
General Administration	7200	511,432.94	516,048.24	162,960.49	72,349.47	15,938.61	51.00	(1,916.07)	0.00	16,155.00	265,538.5	51.46%
School Administration	7300	16,314,043.79	16,319,478.54	7,142,522.78	2,059,075.69	20,672.95	0.00	18,708.84	28,446.13	16,154.73	9,283,581.14	56.89%
Facilities Acquisition and Construction	7400	2,588,377.53	3,588,459.97	325,562.93	83,641.73	129,618.23	989.00	5,706.77	559,787.70	383,641.00	1,488,947.36	41.52%
Fiscal Services	7500	1,599,367.86	1,598,118.36	549,359.88	141,450.43	1,508.93	0.00	2,835.95	1,790.67	2,242.09	699,187.95	43.75%
Food Services	7600	120,345.48	120,345.48	52,979.29	15,151.60	0.00	0.00	0.00	0.00	0.00	68,130.89	56.61%
Central Services	7700	3,957,415.97	3,959,853.86	1,233,864.24	369,855.33	87,127.48	2,486.02	24,494.55	202,176.70	25,016.82	1,945,002.14	49.12%
Pupil Transportation Services	7800	12,699,772.09	12,698,645.96	3,711,065.91	1,211,880.69	211,311.98	337,258.03	216,303.23	40,638.44	65,764.15	5,794,222.43	45.64%
Operation of Plant	7900	26,264,131.58	26,621,287.50	3,443,814.65	1,246,283.57	2,826,478.05	3,430,256.74	365,655.89	164,041.08	83.21	11,476,613.19	43.11%
Maintenance Of Plant	8100	5,933,071.56	6,058,592.99	1,655,095.78	543,126.51	376,841.10	50,723.31	600,153.07	108,274.47	9,015.20	3,341,229.42	55.06%
Administrative Technology Svcs	8200	1,507,219.93	1,432,498.38	600,950.28	176,118.49	5,680.26	3,974.00	1,947.95	19,994.57	862.60	809,348.15	56.50%
Community Services	8100	505,824.24	508,930.68	151,531.78	66,597.61	443.64	0.00	10,637.26	187.00	709.42	230,106.71	45.39%
Debt Service	9200	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00%
Total Expense		321,328,134.44	325,477,651.47	90,860,668.31	29,475,337.45	18,005,079.17	3,828,235.96	4,774,808.36	2,141,281.39	1,095,901.97	150,181,312.61	46.14%
Nonspendable Fund Balance	6/30/2021	950,202.23	950,202.23								950,202.23	
Restricted Fund Balance	6/30/2021	3,800,000.00	3,800,000.00								3,800,000.00	
Assigned Fund Balance	6/30/2021	7,408,664.70	3,667,664.70								3,667,664.70	
Unassigned Fund Balance	6/30/2021	12,116,044.26	12,700,033.92								68,177,579.74	
Total Fund Balance	6/30/2021	24,274,911.19	21,117,900.85								76,595,446.67	
Grand Totals		345,603,045.63	346,595,552.32								226,776,759.28	65.43%

CLAY COUNTY SCHOOL BOARD
GENERAL FUNDS - Additional Millage Fund
STATEMENT OF REVENUE
07/01/2020 thru 01/31/2021

		Acct #	Original Budget	Amended Budget	Cash Received	% OF COLL
Local Sources	District School Taxes	3411	12,818,880.00	13,001,411.00	11,391,703.92	87.62%
Local Sources - Total			12,818,880.00	13,001,411.00	11,391,703.92	
Revenue			12,818,880.00	13,001,411.00	11,391,703.92	
Fund Balance - Total 7-1-2020			2,663,930.94	2,663,930.94	2,663,930.94	
Grand Total			15,482,810.94	15,665,341.94	14,055,634.86	89.72%

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CLAY COUNTY SCHOOL BOARD
GENERAL FUNDS - Additional Millage Fund
STATEMENT OF EXPENDITURES AND TRANSFERS
07/01/2020 thru 01/31/2021

Expense	Acc#	Original Budget	Amended Budget	Salaries	Emp Benefits	Pur Services	Entg Services	Mat Supplies	Cap Outlay	Other Transfers	Totals	% OF Budget
Facilities Acquisition & Const	7400	5,817,771.08	5,817,771.08	0.00	0.00	361.67	0.00	0.00	1,217,878.62	0.00	1,218,240.29	20.94%
Non-Instruct Staff Development	7700	750.00	750.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00%
Operation Of Plant	7900	5,672,048.69	5,472,048.69	1,601,766.65	598,095.83	281,435.61	20,537.93	7,627.48	17,335.40	260.00	2,527,058.9	46.18%
Maintenance Of Plant	8100	135,521.43	135,521.43	61,441.48	17,852.54	0.00	0.00	0.00	0.00	0.00	79,294.02	58.51%
Total Expense		11,626,091.20	11,426,091.20	1,663,208.13	615,948.37	281,797.28	20,537.93	7,627.48	1,235,214.02	260.00	3,824,593.21	33.47%
Restricted Fund Balance	6/30/2021	3,856,719.74	4,239,250.74								10,231,041.65	
Unassigned Fund Balance	6/30/2021	0.00	0.00								0.00	
Total Fund Balance		3,856,719.74	4,239,250.74								10,231,041.65	
Grand Totals		15,482,810.94	15,665,341.94								14,055,634.86	89.72%

CLAY COUNTY SCHOOL BOARD
DEBT SERVICE FUND
STATEMENT OF REVENUE, EXPENDITURES, AND TRANSFERS
07/01/2020 Thru 01/31/2021

REVENUE AND TRANSFERS

Local Sources

	Acct #	Original Budget	Amended Budget	Cash Received	% OF COLL
Interest Incl Profit On Invest	3430	456.00	456.00	631.49	138.48%
Total Local Sources		456.00	456.00	631.49	

State Sources

	Acct #	Original Budget	Amended Budget	Cash Received	% OF COLL
CO & DS Withhld For SBE Bonds	3322	57,050.00	57,050.00	0.00	0.00%
Racing Commission Funds	3341	223,250.00	223,250.00	55,812.50	25.00%
Total State Sources		280,300.00	280,300.00	55,812.50	

Transfers

	Acct #	Original Budget	Amended Budget	Cash Received	% OF COLL
Transfer From Capital Projects	3630	6,808,008.22	6,808,008.22	2,217,499.77	32.57%
Total Transfers		6,808,008.22	6,808,008.22	2,217,499.77	
Total REVENUE AND TRANSFERS		7,088,764.22	7,088,764.22	2,273,943.76	32.08%
Fund Balance July 1, 2020		455,715.36	455,715.36	455,715.36	
GRAND TOTAL		7,544,479.58	7,544,479.58	2,729,659.12	36.18%

EXPENDITURES

Debt Service

	Acct #	Original Budget	Amended Budget	Expenditures	% OF EXP
Redempt Of Prnc	710	5,607,917.88	5,607,917.88	1,458,917.88	26.02%
Interest	720	1,457,551.34	1,457,551.34	804,121.70	55.17%
Dues And Fees	730	16,100.00	16,100.00	7,952.16	49.39%
Total Debt Service		7,081,569.22	7,081,569.22	2,270,991.74	
Total EXPENDITURES		7,081,569.22	7,081,569.22	2,270,991.74	32.07%

FUND BALANCE

Fund Balance

	Acct #	Original Budget	Amended Budget		
Fund Balance June 30, 2021	2750	462,910.37	462,910.37	458,667.38	
GRAND TOTAL		7,544,479.59	7,544,479.59	2,729,659.12	36.18%

CLAY COUNTY SCHOOL BOARD
CAPITAL IMPROVEMENTS FUNDS
STATEMENT OF REVENUE, EXPENDITURES, AND TRANSFERS
07/01/2020 Thru 01/31/2021

REVENUE AND TRANSFERS

Local Sources					
	Acct #	Original Budget	Amended Budget	Cash Received	% OF COLL
District Local Cap Improv Taxes	3413	19,502,115.00	19,502,115.00	17,445,176.64	89.45%
Local Sales Taxes	3418	776,432.02	750,000.00	780,057.44	104.01%
Interest Incl Profit On Invest	3430	10,000.00	36,431.02	4,075.44	11.19%
Impact Fees	3496	7,500,000.00	7,500,000.00	5,275,115.51	70.33%
Total Local Sources		27,788,547.02	27,788,546.02	23,504,425.03	
Other Financing Sources					
	Acct #	Original Budget	Amended Budget	Cash Received	% OF COLL
Sale Of Equipment	3733	50,000.00	50,000.00	574,827.00	1,149.65%
Total OFS		50,000.00	50,000.00	574,827.00	
State Sources					
	Acct #	Original Budget	Amended Budget	Cash Received	% OF COLL
CO & DS Distributd To District	3321	1,275,000.00	1,275,000.00	0.00	0.00%
Interest On Undistrib CO & DS	3325	25,000.00	25,000.00	0.00	0.00%
Miscellaneous State Revenue	3390	46,500.00	46,500.00	383,638.00	825.03%
Total State Sources		1,346,500.00	1,346,500.00	383,638.00	
Total REVENUE AND TRANSFERS		29,185,047.02	29,185,046.02	24,462,890.03	83.82%
Fund Balance July 1, 2020		30,009,328.72	30,009,328.72	30,009,328.72	
GRAND TOTAL		59,194,375.74	59,194,374.74	54,472,218.75	92.02%

EXPENDITURES

Debt Service					
	Acct #	Original Budget	Amended Budget	Expenditures	% OF EXP
Redempt Of Pmc	710	533,308.52	533,308.52	533,308.52	100.00%
Interest	720	42,553.19	42,553.19	1,553.98	3.65%
Dues And Fees	730	0.00	0.00	0.00	0.00%
Total Debt Service		575,861.71	575,861.71	534,862.50	
Gen Sup Svc					
	Acct #	Original Budget	Amended Budget	Expenditures	% OF EXP
AV Mat L/T \$1000	622	5,104.60	5,104.60	85.16	1.67%
Bldgs & Fixed Equipment	630	17,822,148.22	17,620,648.22	759,357.12	4.31%
Dir Purch Bldgs	631	1,417,051.08	1,321,051.08	199,023.42	15.07%
Equip \$1000 Over	641	125,000.00	136,000.00	116,850.00	85.92%
Equip L/T \$1000	642	551,939.12	680,732.77	232,776.51	34.19%
Comp Hdw > \$1000	643	5,000.00	5,500.00	1,795.84	32.65%
Cptr Hdw <\$1000	644	112,998.83	112,498.83	71,987.34	63.99%
TechRel FFE<1000	649	593.23	20,493.23	19,855.00	96.89%
Vehicles	652	0.00	290,751.22	0.00	0.00%
Land	660	385,000.00	385,000.00	0.00	0.00%
Capitalized Imprv Other Than Bldgs.	671	0.00	0.00	0.00	0.00%
Non-Cap Imprv Other Than Bldgs.	672	4,404,932.76	4,711,993.30	1,002,299.93	21.27%
Cap Remodlg	681	6,324,945.90	5,107,445.90	761,016.75	14.90%
Non-Cap Remodlg/Renovations	682	7,790,109.86	8,817,469.08	2,610,342.77	29.60%
Dir Prch-Cap Remodlg	683	790,000.00	564,932.18	0.00	0.00%
Dir Purch-Non-Cap Remodlg	684	0.00	187,092.54	0.00	0.00%
Software >1000	691	321,986.21	714,986.21	495,687.75	69.33%
Software <1000	692	29,474.99	310,548.39	223,659.00	72.02%
Total Gen Sup Svc		40,086,284.80	40,992,247.55	6,494,736.59	
Xfer Of Funds					
	Acct #	Original Budget	Amended Budget	Expenditures	% OF EXP
Xfer To Gen Fnd	910	4,100,753.00	4,873,774.00	1,871,536.66	38.40%
Xfer To Dbt Svc	920	6,808,008.23	6,808,008.23	2,217,499.77	32.57%
Total Xfer Of Funds		10,908,761.23	11,681,782.23	4,089,036.43	
Total EXPENDITURES		51,570,907.74	53,249,891.49	11,118,635.52	20.88%
Fund Balance					
	Acct #	Original Budget	Amended Budget		
Fund Balance June 30, 2021	2750	7,623,468.00	5,944,483.25	43,353,583.23	
GRAND TOTAL		59,194,375.74	59,194,374.74	54,472,218.75	92.02%

CLAY COUNTY SCHOOL BOARD
SPECIAL REVENUE FUNDS - FOOD SERVICES
STATEMENT OF REVENUE, EXPENDITURES, AND TRANSFERS
07/01/2020 Thru 01/31/2021

REVENUE AND TRANSFERS

Local Sources					
	Acct #	Original Budget	Amended Budget	Cash Received	% OF COLL
Interest Incl Profit On Invest	3430	10,000.00	10,000.00	1,199.85	12.00%
Student Lunches	3451	2,471,000.00	2,471,000.00	0.00	0.00%
Student Breakfasts	3452	217,500.00	217,500.00	0.00	0.00%
Adult Breakfasts/Lunches	3453	1,800.00	1,800.00	156.00	8.67%
Student A La Carte	3454	1,500,000.00	1,500,000.00	665,734.60	44.38%
Miscellaneous Local Sources	3490	5,000.00	5,000.00	13,145.74	262.91%
Total Local Sources		4,205,300.00	4,205,300.00	680,236.19	
Fed thru Local and State - Total					
	Acct #	Original Budget	Amended Budget	Cash Received	% OF COLL
School Lunch Reimbursement	3261	9,824,960.00	9,824,960.00	691,569.78	7.04%
School Breakfast Reimbursement	3262	2,468,850.00	2,468,850.00	156,349.15	6.33%
After School Snack Reimb	3263	20,000.00	20,000.00	0.00	0.00%
U S D A Donated Commoditi	3265	1,400,000.00	1,400,000.00	0.00	0.00%
Cash in Lieu of Donated Food	3266	5,000.00	5,000.00	0.00	0.00%
Summer Food Service Program	3267	100,000.00	100,000.00	5,362,846.55	5,362.85%
Total Fed thru Local and State		13,818,810.00	13,818,810.00	6,210,765.48	
State Sources					
	Acct #	Original Budget	Amended Budget	Cash Received	% OF COLL
School Breakfast Supplement	3337	60,000.00	60,000.00	0.00	0.00%
School Lunch Supplement	3338	85,000.00	85,000.00	0.00	0.00%
Total State Sources		145,000.00	145,000.00	0.00	
Total REVENUE AND TRANSFERS		18,169,110.00	18,169,110.00	6,891,001.67	37.93%
Fund Balance July 1, 2020		3,294,036.00	3,294,036.00	3,294,036.00	
GRAND TOTAL		21,463,146.00	21,463,146.00	10,185,037.67	47.45%

EXPENDITURES

Gen Sup Srvc					
	Acct #	Original Budget	Amended Budget	Expended	% OF EXP
Administrator	110	2,013,343.91	2,013,343.91	1,112,164.41	55.24%
Other Support	160	3,938,556.94	3,938,556.94	2,076,660.29	52.73%
COVID LEAVE OTHR	169	0.00	0.00	2,516.80	0.00%
Retirement	210	615,258.80	615,258.80	333,652.44	54.21%
Social Security	220	442,573.03	442,573.03	234,819.28	53.06%
Group Insurance	230	1,563,679.34	1,563,679.34	701,141.11	44.84%
Workmans Comp	240	72,098.06	72,098.06	43,674.83	60.58%
Prof Svcs - Su	313	61,250.00	61,250.00	20,705.14	33.80%
Travel-In cnty	331	6,400.00	6,400.00	828.28	12.94%
Travel-Out Cnty	332	2,500.00	2,500.00	0.00	0.00%
Trvl-Out State	333	2,500.00	2,500.00	0.00	0.00%
Repairs And Maintenance	350	27,468.82	27,468.82	2,077.34	7.56%
Rentals	360	5,144.72	5,144.72	1,903.52	37.00%
Tech Rentals	369	44,000.00	44,000.00	19,323.00	43.92%
Stamps	371	21,126.50	21,126.50	6,154.64	29.13%
Cell Phones	378	1,000.00	1,000.00	238.35	23.84%
Othr Purch Svcs	390	80,588.85	81,438.85	6,966.58	8.55%
Printing	391	10,000.00	10,000.00	3,398.34	33.98%
Bottled Gas	420	1,500.00	1,500.00	127.93	8.53%
Electricity	430	156,500.00	156,500.00	28,447.08	18.18%
Gasoline	450	4,000.00	4,000.00	2,193.00	54.83%
Diesel Fuel	460	2,000.00	2,000.00	1,728.00	86.40%
Supplies	510	742,521.92	742,521.92	280,091.24	37.72%
Toner/Type Fee	515	27,814.84	27,814.84	2,560.03	9.20%
Tech Supplies	519	800.00	800.00	49.98	6.25%
Oil & Grease	540	1,000.00	1,000.00	83.00	8.30%
Repair Parts	550	7,500.00	7,500.00	2,504.00	33.39%
Tires & Tubes	560	8,000.00	8,000.00	683.00	8.54%
Food	570	6,625,407.20	6,625,407.20	2,489,387.99	37.57%
Commodities	580	700,000.00	700,000.00	0.00	0.00%
Equip \$1000 Over	641	250,000.00	250,000.00	30,198.22	12.08%
Equip L/T \$1000	642	10,492.56	10,492.56	6,853.82	65.32%
Comp Hdw > \$1000	643	10,000.00	10,000.00	0.00	0.00%
Cptr Hdw <\$1000	644	10,000.00	10,000.00	7,910.85	79.11%
TechRel FFE<1000	649	2,500.00	2,500.00	0.00	0.00%
Vehicles	652	108,425.00	108,425.00	0.00	0.00%
Cap Remodlg	681	302,971.15	302,121.15	64,317.13	21.29%
Software >1000	691	2,500.00	2,500.00	0.00	0.00%
Dues And Fees	730	30,000.00	30,000.00	24,916.89	83.06%
Misc Ex/Ind Cst	792	225,000.00	225,000.00	139,716.55	62.10%
Total Gen Sup Srvc		18,136,421.64	18,136,421.64	7,647,893.06	
Total EXPENDITURES		18,136,421.64	18,136,421.64	7,647,893.06	42.17%
Fund Balance June 30, 2021	2750	3,326,724.36	3,326,724.36	2,537,144.61	
GRAND TOTAL		21,463,146.00	21,463,146.00	10,185,037.67	47.45%

CLAY COUNTY SCHOOL BOARD
SPECIAL REVENUE FUNDS - OTHER
STATEMENT OF REVENUE
07/01/2020 thru 01/31/2021

		Acct #	Original Budget	Amended Budget	Cash Received	% OF COLL
Federal Direct	Miscellaneous Federal Direct	3199	702,991.67	702,991.67	515,639.20	73.35%
Federal Direct - Total			702,991.67	702,991.67	515,639.20	
Federal thru Local and State	Career And Technical Education	3201	420,224.65	420,224.65	171,832.78	40.89%
	Adult General Education	3221	231,275.06	231,275.06	123,367.63	53.34%
	English Literacy And Civics Ed	3222	39,459.01	39,459.01	14,333.04	36.32%
	Title II	3226	1,592,057.04	1,581,547.04	1,194,253.79	75.51%
	I D E A	3230	8,441,883.45	8,441,883.45	3,687,567.59	43.68%
	Title I - Elem & Secondary Edu	3240	5,259,070.98	5,646,885.94	2,821,620.59	49.97%
	Title III	3241	201,540.00	201,540.00	89,828.27	44.57%
	Twenty-First Century Schools	3242	522,139.74	522,139.74	215,934.74	41.36%
	Federal Through Local Revenue	3280	115,977.00	99,170.47	94,852.71	95.65%
	Other Federal Thru State	3290	42,820.71	83,758.85	44,736.42	53.41%
Federal thru Local and State - Total			16,866,447.64	17,267,884.21	8,458,327.56	
Total			17,569,439.31	17,970,875.88	8,973,966.76	49.94%

CLAY COUNTY SCHOOL BOARD
SPECIAL REVENUE FUNDS - OTHER
STATEMENT OF EXPENDITURES AND TRANSFERS
07/01/2020 thru 01/31/2021

Expense	Acct#	Original Budget	Amended Budget	Salaries	Emp Benefits	Pur Services	Eng Services	Mat Supplies	Cap Outlay	Other Transfers	Totals	% Of Budget
Basic FEFP K-12	5100	4,912,274.95	5,264,076.99	1,225,716.60	414,025.21	112,082.59	0.00	128,172.94	1,058,067.27	770.00	2,938,834.61	55.83%
Exceptional	5200	4,678,514.65	4,733,337.15	1,364,764.47	519,701.64	195,821.66	0.00	81,332.33	13,821.82	0.00	2,175,461.92	45.98%
Career Education	5300	358,931.88	358,931.88	0.00	0.00	5,000.00	0.00	83,645.49	74,825.86	2,000.00	165,471.35	46.10%
Adult General	5400	106,035.10	106,035.10	22,752.18	9,406.56	198.00	0.00	2,632.66	3,756.54	7,033.00	45,778.94	43.17%
Other Instruction	5900	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00%
Student Support Services	6100	1,429,158.65	1,569,384.78	539,242.88	179,126.94	27,187.64	0.00	7,982.06	148.00	1,323.75	755,011.27	48.11%
Instructional Media	6200	20,581.85	6,530.20	0.00	0.00	0.00	0.00	369.53	2,376.70	0.00	2,746.23	42.05%
Inst & Curric. Dev Services	6300	2,384,416.47	2,389,633.47	810,106.04	230,738.61	18,121.69	0.00	3,130.97	4,432.43	1,249.50	1,067,779.24	44.88%
Inst. Staff Training Services	6400	2,570,210.26	2,344,035.51	450,424.46	132,780.97	512,723.73	0.00	21,469.83	609.45	53,251.10	1,171,259.54	49.97%
Instruction Related Technology	6500	402,660.04	402,660.04	0.00	0.00	10,723.40	0.00	0.00	391,936.64	0.00	402,660.04	100.00%
General Administration	7200	591,857.97	601,176.67	0.00	0.00	0.00	0.00	0.00	0.00	193,587.28	193,587.28	32.20%
School Administration	7300	29,317.01	116,259.85	38,852.80	7,883.33	0.00	0.00	0.00	0.00	0.00	46,741.13	40.20%
School Facilities	7400	0.00	27.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00%
Food Services	7600	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00%
Central Services	7700	48,128.16	40,072.33	8,040.33	594.88	0.00	0.00	0.00	0.00	0.00	8,635.21	21.55%
Pupil Transportation Services	7800	37,352.32	37,203.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00%
Operation Of Plant	7900	0.00	1,010.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00%
Maintenance Of Plant	8100	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00%
Administrative Technology Svcs	8200	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00%
Community Services	9100	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00%
Total Expense		17,569,439.31	17,970,875.88	4,459,919.76	1,494,263.14	881,858.71	0.00	328,735.81	1,549,974.71	259,214.63	8,973,966.76	49.94%

CLAY COUNTY SCHOOL BOARD							
SPECIAL REVENUE FUNDS - CARES ACT RELIEF							
STATEMENT OF REVENUE AND EXPENDITURES							
07/01/2020 thru 1/31/2021							
REVENUES							
			Acct #	Original Budget	Amended Budget	Cash Received	% OF COL
Federal Direct	Miscellaneous Fed	3199		0.00	0.00	0.00	0.00%
Federal Direct - Total				0.00	0.00	0.00	0.00%
Fed thru Local and State	Education	3271		4,546,040.20	4,908,128.20	3,848,530.33	78.41%
	Stabilization	3280		0.00	0.00	0.00	0.00%
		3290		0.00	0.00	0.00	0.00%
Fed thru Local and State - Total				4,546,040.20	4,908,128.20	3,848,530.33	78.41%
Local Sources	Interest Incl Profit	3430		0.00	0.00	0.00	0.00%
Local Sources - Total				0.00	0.00	0.00	0.00%
Total				4,546,040.20	4,908,128.20	3,848,530.33	78.41%
EXPENDITURES							
Gen Sup Srvcs							
			Acct #	Original Budget	Amended Budget	Expended	% OF EXP
Classroom Teacher			120	139,291.89	142,738.02	142,738.02	100.00%
Paraprofessional			150	21,664.71	21,445.19	21,391.20	99.75%
Other Support			160	56,910.00	56,910.00	28,560.00	50.18%
Retirement			210	17,785.09	17,717.88	17,443.33	98.45%
Social Security			220	17,142.61	17,208.18	14,641.49	85.08%
Workmans Comp			240	3,000.33	3,013.44	2,452.79	81.40%
Travel			330	203.30	332.45	329.88	99.23%
Rentals			360	458,287.90	456,095.60	456,020.60	99.98%
Communications			370	360,000.00	360,000.00	70,264.58	19.52%
Other Purchased Services			390	195,020.70	197,251.33	97,829.34	49.60%
Diesel			460	10,400.00	10,400.00	4,128.63	39.70%
Supplies			510	1,133,372.72	1,128,061.90	628,321.08	55.70%
Textbooks			520	51,409.68	75,294.29	72,798.15	96.68%
Periodicals			530	1,374.35	0.00	0.00	0.00%
Other Materials			590	1,782.51	0.00	0.00	0.00%
Furniture Fixtures and Equipment			641	2,007,296.41	2,350,561.92	2,255,560.94	95.96%
Miscellaneous			790	71,098.00	71,098.00	36,050.30	50.71%
Total				4,546,040.20	4,908,128.20	3,848,530.33	78.41%

CLAY COUNTY SCHOOL BOARD
SELF INSURANCE FUND
STATEMENT OF REVENUE, EXPENDITURES, AND TRANSFERS
07/01/2020 Thru 01/31/2021

REVENUE AND TRANSFERS

Local Sources

	Acct #	Original Budget	Amended Budget	Cash Received	% OF COLL
Interest Incl Profit On Invest	3430	70,000.00	70,000.00	8,018.85	11.46%
Charges For Services	3481	2,931,181.00	2,931,181.00	1,390,912.22	47.45%
Total Local Sources		3,001,181.00	3,001,181.00	1,398,931.07	
Total REVENUE AND TRANSFERS		3,001,181.00	3,001,181.00	1,398,931.07	
Fund Balance July 1, 2020		4,923,526.28	4,923,526.28	4,923,526.28	
GRAND TOTAL		7,924,707.28	7,924,707.28	6,322,457.35	79.78%

EXPENDITURES

Gen Sup Svc

	Acct #	Original Budget	Amended Budget	Expenditures	% OF EXP
Workmans Comp	240	1,500,000.00	1,500,000.00	527,648.61	35.18%
Pro & Tech Serv	310	173,935.00	173,935.00	114,478.50	65.82%
Ins & Bond Prem	320	1,087,651.00	1,087,651.00	1,088,396.47	100.07%
Total Gen Sup Svc		2,761,586.00	2,761,586.00	1,730,523.58	
Total EXPENDITURES		2,761,586.00	2,761,586.00	1,730,523.58	

FUND BALANCE

Fund Balance

	Acct #	Original Budget	Amended Budget		
Fund Balance June 30, 2021	2750	5,163,121.28	5,163,121.28	4,591,933.77	
Total Fund Balance		5,163,121.28	5,163,121.28	4,591,933.77	
GRAND TOTAL		7,924,707.28	7,924,707.28	6,322,457.35	79.78%

JANUARY, 2021

	LOCATION	BEG BALANCE	NEW PURCHASE	VALUE ADD	OTHER	TRANSFER IN	TRANSFER OUT	DELETIONS	ENDING BALANCE
0311	KEYSTONE HEIGHTS JR/SR HIGH	2,500.00							2,500.00
0341	CLAY HIGH SCHOOL	5,599.00							5,599.00
0371	WILKINSON JUNIOR HIGH	1,255.23							1,255.23
0501	TYNES ELEMENTARY	1,512.50							1,512.50
0541	RIDEOUT ELEMENTARY	7,605.95							7,605.95
0551	FLEMING ISLAND HIGH SCHOOL	3,385.00							3,385.00
0611	OAKLEAF JUNIOR HIGH	37,921.00							37,921.00
0661	OAKLEAF HIGH SCHOOL	20,895.00							20,895.00
9005	EXCEPTIONAL STUDENT EDUCATION	1,105.82							1,105.82
9008	ADULT COMMUNITY EDUCATION	1,295.00							1,295.00
9010	TRANSPORTATION	38,383.84							38,383.84
9020	OFFICE OF SUPPORT SERVICES	4,495.38							4,495.38
9121	MAINTENANCE	13,800.00							13,800.00
9022	OPERATIONS	80,245.40							80,245.40
9023	FACILITY PLANNING & CONSTRUCT	21,441.02							21,441.02
9040	INFORMATION SERVICES	4,576,933.89		10,288.62					4,587,222.51
9050	BUSINESS AFFAIRS	11,240.83							11,240.83
9110	FOOD & NUTRITION SERVICES	41,095.00							41,095.00
	TOTAL	4,870,709.86	0.00	10,288.62	0.00	0.00	0.00	0.00	4,880,998.48

Clay County Public Schools Audio Visual

Location Number	Begin Balance	New Purchase	Other	Monthly Deletions	Ending Balance
0111 BANNERMAN LEARNING CENTER	2,402.11	0.00	0.00	0.00	2,402.11
0252 ORANGE PARK HIGH	11,164.04	0.00	0.00	0.00	11,164.04
0311 KEYSTONE HEIGHTS JR/SR HIGH	1,792.00	0.00	0.00	0.00	1,792.00
0341 CLAY HIGH SCHOOL	11,880.77	0.00	0.00	0.00	11,880.77
0361 ORANGE PARK JUNIOR HIGH	1,149.00	0.00	0.00	0.00	1,149.00
0391 MIDDLEBURG HIGH SCHOOL	15,208.40	0.00	0.00	0.00	15,208.40
0481 LAKE ASBURY JUNIOR HIGH	11,237.85	0.00	0.00	0.00	11,237.85
0551 FLEMING ISLAND HIGH SCHOOL	3,149.99	0.00	0.00	0.00	3,149.99
0661 OAKLEAF HIGH SCHOOL	6,221.21	0.00	0.00	0.00	6,221.21
	64,205.37	0.00	0.00	0.00	64,205.37

Clay County Public Schools

Vehicles

Location Number	Begin Balance	New Purchase	Other	Monthly Deletions	Ending Balance
0391 MIDDLEBURG HIGH SCHOOL	2,550.85	0.00	0.00	0.00	2,550.85
9010 TRANSPORTATION	31,189,166.73	0.00	0.00	0.00	31,189,166.73
	31,191,717.58	0.00	0.00	0.00	31,191,717.58

DRAFT

JANUARY, 2021

	LOCATION	BEG BALANCE	NEW PURCHASE	VALUE ADD	OTHER	REINSTATED	TRANSFER IN	TRANSFER OUT	DELETIONS	ENDING BALANCE
0020	FL YOUTH CHALLENGE ACADEMY	4,120.00								4,120.00
0021	GREEN COVE SPRINGS JUNIOR HIGH	319,199.23								319,199.23
0071	CHARLES E BENNETT ELEMENTARY	126,691.58								126,691.58
0111	BANNERMAN LEARNING CENTER	129,323.93								129,323.93
0201	ORANGE PARK ELEMENTARY	132,348.18								132,348.18
0232	GROVE PARK ELEMENTARY	150,233.60								150,233.60
0241	W E CHERRY ELEMENTARY	190,785.20								190,785.20
0252	ORANGE PARK HIGH	1,190,117.94							2,638.00	1,187,479.94
0261	DOCTORS INLET ELEMENTARY	106,730.29	105,215.00							211,945.29
0271	MIDDLEBURG ELEMENTARY	224,874.53								224,874.53
0301	KEYSTONE HEIGHTS ELEMENTARY	314,528.40								314,528.40
0311	KEYSTONE HEIGHTS JR/SR HIGH	656,383.15								656,383.15
0331	S BRYAN JENNINGS ELEMENTARY	188,267.19								188,267.19
0341	CLAY HIGH SCHOOL	827,076.65	4,895.00							831,971.65
0351	LAKESIDE JUNIOR HIGH	371,443.99								371,443.99
0352	LAKESIDE ELEMENTARY	202,598.35								202,598.35
0361	ORANGE PARK JUNIOR HIGH	342,711.53								342,711.53
0371	WILKINSON JUNIOR HIGH	411,274.77								411,274.77
0381	MONTCLAIR ELEMENTARY	124,729.38								124,729.38
0391	MIDDLEBURG HIGH SCHOOL	1,259,173.35	1,676.00						5,110.00	1,255,739.35
0401	RIDGEVIEW ELEMENTARY	190,202.31	31,135.16							221,337.47
0411	CLAY HILL ELEMENTARY	235,395.05							1,295.00	234,100.05
0431	RIDGEVIEW HIGH SCHOOL	1,010,116.59	1,675.00							1,011,791.59
0451	LAKE ASBURY ELEMENTARY	199,923.89							2,247.79	197,676.10
0471	ROBERT M PATERSON ELEMENTARY	166,803.65								166,803.65
0481	LAKE ASBURY JUNIOR HIGH	574,253.55					1,227.17			575,480.72
0491	WILKINSON ELEMENTARY	251,327.19								251,327.19
0501	TYNES ELEMENTARY	225,621.31					1,125.00			226,746.31
0511	MCRAE ELEMENTARY	199,071.63								199,071.63
0521	FLEMING ISLAND ELEMENTARY	186,466.78								186,466.78
0531	THUNDERBOLT ELEMENTARY	224,502.93							12,367.28	212,135.65
0541	RIDEOUT ELEMENTARY	146,676.43								146,676.43
0551	FLEMING ISLAND HIGH SCHOOL	1,026,549.45							2,175.00	1,024,374.45
0571	SWIMMING PEN CREEK ELEMENTARY	139,042.91								139,042.91
0591	ARGYLE ELEMENTARY SCHOOL	156,519.52	1,861.42							158,380.94
0601	COPPERGATE ELEMENTARY	181,126.46							1,189.00	179,937.46
0611	OAKLEAF JUNIOR HIGH	495,760.97			4,099.00					499,859.97

JANUARY, 2021

	LOCATION	BEG BALANCE	NEW PURCHASE	VALUE ADD	OTHER	REINSTATED	TRANSFER IN	TRANSFER OUT	DELETIONS	ENDING BALANCE
0621	OAKLEAF VILLAGE ELEMENTARY	291,997.47					2,374.90			294,372.37
0631	SHADOWLAWN ELEMENTARY	237,082.90								237,082.90
0641	DISCOVERY OAKS ELEMENTARY	656,780.33								656,780.33
0651	PLANTATION OAKS ELEMENTARY	618,362.28								618,362.28
0661	OAKLEAF HIGH SCHOOL	1,408,722.93						1,227.17		1,407,495.76
0769	ST JOHNS COUNTRY DAY	25,893.80								25,893.80
7005	CLAY VIRTUAL - ACADEMY	31,449.93								31,449.93
9000	SCHOOL BOARD	26,342.86								26,342.86
9002	CAREER AND TECHNICAL EDUCATION	22,238.57								22,238.57
9003	DEPT OF INST RESOURCES STEM	54,411.39								54,411.39
9004	STUDENT SERVICES	49,560.06								49,560.06
9005	EXCEPTIONAL STUDENT EDUCATION	230,019.53							1,089.00	228,930.53
9006	DEPT OF ELEMENTARY EDUCATION	45,019.07								45,019.07
9007	K12 ACADEMIC SERVICES	8,287.57								8,287.57
9008	ADULT COMMUNITY EDUCATION	68,928.09								68,928.09
9009	SCH IMPROVEMENT & PROF DEVEL	49,019.57								49,019.57
9010	TRANSPORTATION	476,034.30	15,515.68						3,299.00	488,250.98
9014	INSTRUCTIONAL MEDIA SERVICES	1,709.50								1,709.50
9016	SUPERINTENDENT/DEPUTY SUPER	40,480.12								40,480.12
9020	OFFICE OF SUPPORT SERVICES	11,536.38								11,536.38
9021	MAINTENANCE DEPARTMENT	623,943.61								623,943.61
9022	OPERATIONS	152,133.10								152,133.10
9023	FACILITY PLANNING & CONSTRUCT	27,987.99	7,345.00					3,500.00	1,909.00	29,923.99
9024	CODE ENFORCEMENT	6,267.37						1,130.90		5,136.47
9025	SCHOOL POLICE DEPARTMENT	323,117.35								323,117.35
9030	PRINT CENTER	64,262.81								64,262.81
9040	INFORMATION SERVICES	2,346,702.51								2,346,702.51
9050	BUSINESS AFFAIRS DIVISION	113,304.82								113,304.82
9060	HUMAN RESOURCES	71,159.12						1,125.00		70,034.12
9106	TITLE 1	23,547.89								23,547.89
9110	FOOD & NUTRITION SERVICES	256,173.37					4,630.90	2,374.90	40,115.10	218,314.27
9111	INSTRUCTIONAL DIVISION	28,411.83								28,411.83
9113	TEACHER TRAINING CENTER FIH	8,488.00								8,488.00
9114	TEACHER LEARNING CENTER OPHS	4,382.44								4,382.44
	TOTAL	21,285,730.72	169,318.26	0.00	4,099.00	0.00	9,357.97	9,357.97	73,434.17	21,385,713.81



Findley, Sonya <sonya.findley@myoneclay.net>

Fwd: Contract List - Add to BAD monthly BOARD Financial Report

1 message



----- Forwarded message -----

From: **Staefe, Bertha** <bertha.staefe@myoneclay.net>
 Date: Fri, Nov 13, 2020 at 8:40 AM
 Subject: Contract List - Add to BAD monthly BOARD Financial Report
 To: Susan Legutko <susan.legutko@myoneclay.net>
 Cc: Barton-Weeks, Elaine <elaine.bartonweeks@myoneclay.net>

Per Purchasing Policy contract signed by Superintendent with dollar amounts of \$50,000 - \$100,000 are to be sent to the Board on the monthly financial report. Below are the contracts that have been SIGNED by the Superintendent to date.

If you click on the Contract # it will pull up the signed Contract.

\$50,000 - \$100,000 Contracts "Signed" by Superintendent for BAD monthly BOARD Financial Report

CONTRACT #	SUBMITTED BY	DEPT	COST	PO #	VENDOR
210038	H McDonald	9004	\$63,000.00	P2104825	Clay Behavioral Health Center (Schl Based Mental Health Therapy-Short Term) (KHS,MHS,LAJ)
210040	B Ellis	9023	\$50,000 +	P210040	No Florida Building Code Svcs
210058	E Caren	9040	\$96,984.00	P2105086	CDW Customer Service order Form for Google G Suite for Education

Contract Review Log for District Contracts (below is the link to the spreadsheet that has been shared with you)
<https://docs.google.com/spreadsheets/d/1n78JmdPjeqGm9J5lp9EMc8NpXHUIoUalWoemm4md8Xg/edit?usp=sharing>

Bertha Staefe

Supervisor of Purchasing, Property Control and Print Center
 Business Affairs Division

Clay County District Schools

| phone 904-336-6736 | ext 6 6736

| web oneclay.net | email bertha.staefe@myoneclay.net

This Email Is Not An Acceptable Offer And Does Not Evidence Any Intention By The Sender To Enter Into A Contract.



School Board of Clay County

March 4, 2021 - Regular School Board Meeting

Title

C14 - Budget Amendment for Months Ending September, October, November, December 31, 2020, and January 31, 2021

Description

Florida State Board of Education Administrative Rule 6A-1.006 requires that the School Board approve amendments to the district school budget whenever the function and object amounts in the accounts prescribed by the State Board are changed from the original budget approved by the School Board. The Budget Amendments are procedurally necessary to update our budget to reflect changes as outlined in the attached statements.

Gap Analysis

The monthly budget amendments show compliance to the district's amended budget as of the month end reported and meet State and School Board financial reporting requirements.

Previous Outcomes

It has been past (normal) practice to provide budget amendments, in accordance with Florida State Board of Education Administrative Rule 6A-1.006.

Expected Outcomes

The monthly budget amendments are provided to meet stewardship responsibilities of the district for reporting and accountability of the district budget.

Strategic Plan Goal

The district ensures fiscal responsibility and equitable distribution of resources.

Recommendation

Approval of the Budget Amendments as presented for Months Ending September, October, November, December 2020, and January 31, 2021.

Contact

Dr. Susan M. Legutko Assistant Superintendent for Business Affairs (904) 336-6721

Financial Impact

As presented

Review Comments

Attachments

School Board of Clay County

March 4, 2021 - Regular School Board Meeting

Title

C15 - Approval of the 2021-2022 Payroll Calendars

Description

The adopted payroll calendar serves as the instrument for the reporting of employees for payroll purposes.

Gap Analysis

Section V (5.04) of the School Board of Clay County rules states that the School Board shall annually adopt a payroll calendar for pay periods and paydays for the employees of the Board. Approval of a calendar is necessary to be in compliance with this rule.

Previous Outcomes

All proposed 2021-2022 payroll calendars are developed based on approved work calendars which were adopted on December 10, 2020.

Expected Outcomes

Proposed calendars should be approved by the school board.

Strategic Plan Goal

Ensure effective, equitable, and efficient use of resources.

Recommendation

Approve the 2021-2022 payroll calendars.

Contact

Dr. Susan Legutko, Assistant Superintendent of Business Affairs, ext. 66721, susan.legutko@myoneclay.net

Financial Impact

Review Comments

Attachments

- 🔗 [2021_2022_Payroll_Calendar_9_Month \(1\).pdf](#)
- 🔗 [2021_2022_Payroll_Calendar_11_Month \(1\).pdf](#)
- 🔗 [2021_2022_Payroll_Calendar_12_Month.pdf](#)
- 🔗 [2021_2022_Payroll_Calendar_FYCA.pdf](#)
- 🔗 [2021_2022_Payroll_Calendar_10_Month.pdf](#)



CLAY COUNTY DISTRICT SCHOOLS
2021 - 2022 PAYROLL CALENDAR
9 MONTH EMPLOYEES

# Checks	Remaining Checks	PAY DATE	Pay Period	BEGIN DATE	END DATE	8/6/21 - 5/27/22 9 month Classroom Assistants, ESE Assistants, Secondary ISS	8/10/21 - 5/27/22 9 month Transportation Bus Drivers, Bus Monitors, Fuel Attendants	8/9/21 - 5/27/22 9 month Elementary Cafe Assistant, Van Drivers	8/9/21 - 5/26/22 9 month JR/SR High Cafe Assistant, Van Drivers	8/10/21 - 5/24/22 9 month Elementary ISS	PAID HOLIDAY	NON WORK NON PAID DAY(S)	ADDITIONAL NOTES
		SUMMER/CLOSEOUT	07/09/21	2101122	06/07/21	06/30/21							
1	21	08/31/21	2101160	08/01/21	08/21/21	11	9	10	10	9			
2	20	09/15/21	2101170	08/22/21	09/04/21	10	10	10	10	10			Insurance Deductions Begin
3	19	09/30/21	2101180	09/05/21	09/18/21	10	10	10	10	10	Labor Day 9/6		
4	18	10/15/21	2101190	09/19/21	10/02/21	10	10	10	10	10			
5	17	10/29/21	2101200	10/03/21	10/16/21	10	10	10	10	10			
6	16	11/15/21	2101210	10/17/21	10/30/21	9	9	8	9	9			
7	15	11/30/21	2101220	10/31/21	11/13/21	10	10	10	10	10	Veteran's Day 11/11	Teacher Planning 10/18	
8	14	12/15/21	2101230	11/14/21	11/27/21	6	6	6	6	6	Thanksgiving Day 11/25	Early Release 10/29 Ele Cafe Asst/Van Driver	
9	13	12/31/21	2101240	11/28/21	12/11/21	10	10	10	10	10		Thanksgiving 11/22-24,26	
10	12	01/14/22	2201010	12/12/21	12/25/21	6	6	5	5	6	Christmas 12/24	Early Release 12/17 ALL Cafe Asst/Van Driver, Christmas 12/20-23	
11	11	01/31/22	2201020	12/26/21	01/15/22	10	10	10	10	10	New Year's 12/31	Teacher Planning 1/3	
12	10	02/15/22	2201030	01/16/22	01/29/22	10	10	10	10	10	Martin Luther King Day 1/17		
13	9	02/28/22	2201040	01/30/22	02/12/22	10	10	10	10	10			
14	8	03/15/22	2201050	02/13/22	02/26/22	9	9	9	9	9		President's Day 2/21	
15	7	03/31/22	2201060	02/27/22	03/12/22	10	10	10	10	10			
16	6	04/14/22	2201070	03/13/22	03/26/22	4	4	4	4	4		Spring Break 3/14-18, Teacher Planning 3/21	
17	5	04/29/22	2201080	03/27/22	04/09/22	9	9	9	9	9		Fair Day 4/8	
18	4	05/13/22	2201090	04/10/22	04/23/22	9	9	9	9	9		Good Friday 4/15	
19	3	05/31/22	2201100	04/24/22	05/07/22	10	10	10	10	10			
20	2	06/15/22	2201110	05/08/22	05/21/22	10	10	10	10	10			
21	1	06/30/22	2201120	05/22/22	5/27/22	5	5	5	4	2			Insurance Deductions End 5/24 Ele ISS Last Day, 5/26 JR/SR Cafe Asst/Van Driver Last Day
						188	186	185	185	183	Total Work Days		Pending Board Approval

9 month Adult Temporary/Miscellaneous/Student labor personnel are paid based on this payroll calendar



CLAY COUNTY DISTRICT SCHOOLS
2021 - 2022 PAYROLL CALENDAR
11 MONTH EMPLOYEES

# Checks	Remaining Checks	PAY DATE	Pay Period	BEGIN DATE	END DATE	7/20/21 - 6/14/22	PAID HOLIDAY	NON WORK NON PAID DAY(S)	ADDITIONAL NOTES
						11 month Administrators, Instructional, Support			
SUMMER/CLOSEOUT		07/09/21	2101122	06/07/21	06/30/21				
1	24	08/13/21	2101150	07/18/21	07/31/21	9			7/26 (4) Day work week ends
2	23	08/31/21	2101160	08/01/21	08/21/21	15			
3	22	09/15/21	2101170	08/22/21	09/04/21	10			Insurance Deductions Begin
4	21	09/30/21	2101180	09/05/21	09/18/21	10	Labor Day 9/6		
5	20	10/15/21	2101190	09/19/21	10/02/21	10			
6	19	10/29/21	2101200	10/03/21	10/16/21	10			
7	18	11/15/21	2101210	10/17/21	10/30/21	10			
8	17	11/30/21	2101220	10/31/21	11/13/21	10	Veteran's Day 11/11		
9	16	12/15/21	2101230	11/14/21	11/27/21	6	Thanksgiving Day 11/25	Thanksgving 11/22-24, 26	
10	15	12/31/21	2101240	11/28/21	12/11/21	10			
11	14	01/14/22	2201010	12/12/21	12/25/21	6	Christmas 12/24	Christmas 12/20-23	
12	13	01/31/22	2201020	12/26/21	01/15/22	11	New Year's 12/31	Christmas 12/27-30	
13	12	02/15/22	2201030	01/16/22	01/29/22	10	Martin Luther King Day 1/17		
14	11	02/28/22	2201040	01/30/22	02/12/22	10			
15	10	03/15/22	2201050	02/13/22	02/26/22	9		President's Day 2/21	
16	9	03/31/22	2201060	02/27/22	03/12/22	10			
17	8	04/14/22	2201070	03/13/22	03/26/22	5		Spring Break 3/14-18	
18	7	04/29/22	2201080	03/27/22	04/09/22	9		Fair Day 4/8	
19	6	05/13/22	2201090	04/10/22	04/23/22	10	Good Friday 4/15		
20	5	05/31/22	2201100	04/24/22	05/07/22	10			
21	4	06/15/22	2201110	05/08/22	05/21/22	10			
22	3	06/30/22	2201120	05/22/22	6/14/22	16		Memorial Day 5/30	Insurance Deductions End 6/6 (4) Day work week begins
23-24	1-2	06/30/22	(2) Instructional Summer Checks						

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TOTAL WORK DAYS

Pending Board Approval

11 Month Admin/Inst personnel receive 1/24 of their calculated contract pay each pay date

11 month Adult Temporary/Miscellaneous labor personnel are paid based on this payroll calendar



CLAY COUNTY DISTRICT SCHOOLS
2021 - 2022 PAYROLL CALENDAR
12 MONTH EMPLOYEES

# Checks	Remaining Checks	PAY DATE	Pay Period	BEGIN DATE	END DATE	7/1/21 - 6/30/22	PAID HOLIDAY	NON WORK NON PAID DAY(S)	ADDITIONAL NOTES
						12 month Administrators, Instructional, Support			
SUMMER/CLOSEOUT		07/09/21	2101122	06/07/21	06/30/21				
1	24	07/15/21	2101130	07/01/21	07/10/21	7	Independence Day 7/5		
2	23	07/29/21	2101140	07/11/21	07/17/21	5			
3	22	08/13/21	2101150	07/18/21	07/31/21	10			7/26 (4) Day work week ends
4	21	08/31/21	2101160	08/01/21	08/21/21	15			
5	20	09/15/21	2101170	08/22/21	09/04/21	10			Insurance Deductions Begin
6	19	09/30/21	2101180	09/05/21	09/18/21	10	Labor Day 9/6		
7	18	10/15/21	2101190	09/19/21	10/02/21	10			
8	17	10/29/21	2101200	10/03/21	10/16/21	10			
9	16	11/15/21	2101210	10/17/21	10/30/21	10			
10	15	11/30/21	2101220	10/31/21	11/13/21	10	Veteran's Day 11/11		
11	14	12/15/21	2101230	11/14/21	11/27/21	9	Thanksgiving Day 11/26	Thanksgiving 11/26	
12	13	12/31/21	2101240	11/28/21	12/11/21	10			
13	12	01/14/22	2201010	12/12/21	12/25/21	10	Christmas 12/24		
14	11	01/31/22	2201020	12/26/21	01/15/22	15	New Year's 12/31		
15	10	02/15/22	2201030	01/16/22	01/29/22	10	Martin Luther King Day 1/17		
16	9	02/28/22	2201040	01/30/22	02/12/22	10			
17	8	03/15/22	2201050	02/13/22	02/26/22	10			
18	7	03/31/22	2201060	02/27/22	03/12/22	10			
19	6	04/14/22	2201070	03/13/22	03/26/22	10			
20	5	04/29/22	2201080	03/27/22	04/09/22	10			
21	4	05/13/22	2201090	04/10/22	04/23/22	10	Good Friday 4/15		
22	3	05/31/22	2201100	04/24/22	05/07/22	10			
23	2	06/15/22	2201110	05/08/22	05/21/22	10			
24	1	06/30/22	2201120	05/22/22	06/30/22	29	Memorial Day 5/30		Insurance Deductions End 6/6 (4) Day work week begins

12 Month personnel receive 1/24 of their calculated contract pay each pay date

260

TOTAL WORK DAYS

Pending Board Approval

12 month Adult Temporary/Miscellaneous Labor personnel are paid based on this payroll calendar



CLAY COUNTY DISTRICT SCHOOLS
2021 - 2022 PAYROLL CALENDAR
FLORIDA YOUTH CHALLENGE ACADEMY

# Checks	Remaining Checks	PAY DATE	Pay Period	BEGIN DATE	END DATE	7/19/21 - 6/7/22 FYCA 10 month Instructional	7/22/21 - 6/7/22 FYCA 9 month Support	PAID HOLIDAY	NON WORK NON PAID DAY(S)	ADDITIONAL NOTES
SUMMER/CLOSEOUT		07/10/20	2101122	06/02/20	06/30/20					
1	24	08/13/21	2101150	07/18/21	07/31/21	10	7			
2	23	08/31/21	2101160	08/01/21	08/21/21	15	15			
3	22	09/15/21	2101170	08/22/21	09/04/21	10	10			Insurance Deductions Begin
4	21	09/30/21	2101180	09/05/21	09/18/21	10	10	Labor Day 9/6		
5	20	10/15/21	2101190	09/19/21	10/02/21	10	10			
6	19	10/29/21	2101200	10/03/21	10/16/21	8	7		Student/Teacher Holiday 10/7,8 (10/7 9mo)	
7	18	11/15/21	2101210	10/17/21	10/30/21	10	10			
8	17	11/30/21	2101220	10/31/21	11/13/21	10	10	Veteran's Day 11/11		
9	16	12/15/21	2101230	11/14/21	11/27/21	8	7	Thanksgiving Day 11/25	Thanksgiving 11/24,26 (11/23 9 mo)	
10	15	12/31/21	2101240	11/28/21	12/11/21	7	7			
11	14	01/14/22	2201010	12/12/21	12/25/21	1	1	Christmas 12/24	Winter Break 12/8-25	
12	13	01/31/22	2201020	12/26/21	01/15/22	1	1	New Year's 12/31	Winter Break 12/26-1/14	
13	12	02/15/22	2201030	01/16/22	01/29/22	10	8	Martin Luther King Day 1/17	Teacher Planning 1/18-19 9mo	
14	11	02/28/22	2201040	01/30/22	02/12/22	10	10			
15	10	03/15/22	2201050	02/13/22	02/26/22	10	10			
16	9	03/31/22	2201060	02/27/22	03/12/22	10	10			
17	8	04/14/22	2201070	03/13/22	03/26/22	10	10			
18	7	04/29/22	2201080	03/27/22	04/09/22	8	7		Student/Teacher Holiday 4/7-8 (4/6 9 mo)	
19	6	05/13/22	2201090	04/10/22	04/23/22	9	9		Good Friday 4/15	
20	5	05/31/22	2201100	04/24/22	05/07/22	10	10			
23-24	1-2	06/01/21	(2) Instructional Summer Checks							
21	4	06/15/22	2201110	05/08/22	05/21/22	10	10			
22	3	06/30/22	2201120	05/22/22	06/07/22	9	9		Student/Teacher Holiday 5/26-27 Memorial Day 5/30	Insurance Deductions End
10 month instructional personnel are paid 1/24 of their calculated contract each pay date						196	188	TOTAL WORK DAYS	Pending Board Approval	



CLAY COUNTY DISTRICT SCHOOLS
2021 - 2022 PAYROLL CALENDAR
10 MONTH EMPLOYEES

# Checks	Remaining Checks	PAY DATE	Pay Period	BEGIN DATE	END DATE	8/2/21 - 5/31/22	8/2/21 - 5/31/22	PAID HOLIDAY	NON WORK NON PAID DAY(S)	ADDITIONAL NOTES
						10 month Cafe Manager	10 month Instructional, Support			
SUMMER/CLOSEOUT		07/10/20	2101122	06/07/21	06/30/21					
1	21	08/31/21	2101160	08/01/21	08/21/21	15	15			
2	20	09/15/21	2101170	08/22/21	09/04/21	10	10			Insurance Deductions Begin
3	19	09/30/21	2101180	09/05/21	09/18/21	10	10	Labor Day 9/6		
4	18	10/15/21	2101190	09/19/21	10/02/21	10	10			
5	17	10/29/21	2101200	10/03/21	10/16/21	10	10			
6	16	11/15/21	2101210	10/17/21	10/30/21	10	10			
7	15	11/30/21	2101220	10/31/21	11/13/21	10	10	Veteran's Day 11/11		
8	14	12/15/21	2101230	11/14/21	11/27/21	6	6	Thanksgiving Day 11/25	Thanksgiving 11/22-24, 26	
9	13	12/31/21	2101240	11/28/21	12/11/21	10	10			
10	12	01/14/22	2201010	12/12/21	12/25/21	6	6	Christmas 12/24	Christmas 12/20-23	
11	11	01/31/22	2201020	12/26/21	01/15/22	11	11	New Year's 12/31	Christmas 12/27-30	
12	10	02/15/22	2201030	01/16/22	01/29/22	10	10	Martin Luther King Day 1/17		
13	9	02/28/22	2201040	01/30/22	02/12/22	10	10			
14	8	03/15/22	2201050	02/13/22	02/26/22	9	9		President's Day 2/21	
15	7	03/31/22	2201060	02/27/22	03/12/22	10	10			
16	6	04/14/22	2201070	03/13/22	03/26/22	5	5		Spring Break 3/14-18	
17	5	04/29/22	2201080	03/27/22	04/09/22	10	9		Fair Day 4/8	4/8 Cafe Mgr Work Day
18	4	05/13/22	2201090	04/10/22	04/23/22	9	9		Good Friday 4/15	
19	3	05/31/22	2201100	04/24/22	05/07/22	10	10			
22-24		05/31/22	(3) Instructional Summer Checks							
20	2	06/15/22	2201110	05/08/22	05/21/22	10	10			
21	1	06/30/22	2201120	05/22/22	05/31/22	6	6		Memorial Day 5/30	Insurance Deductions End
10 month instructional personnel are paid 1/24 of their calculated contract each pay date						197	196	TOTAL WORK DAYS		Pending Board Approval

10 month instructional personnel are paid 1/24 of their calculated contract each pay date

10 month Cafe Managers are paid 1/21 of their calculated contract each pay date

10 month Nurse Subs and Adult Temporary/Miscellaneous labor are paid based on this payroll calendar

School Board of Clay County

March 4, 2021 - Regular School Board Meeting

Title

C16 - Deletion of Certain Items Report - February, 2021

Description

The items listed have been surveyed by the Coordinator of Property Control, at the request of the Cost Center Property Manager, and the recommended disposition is noted. These items are either obsolete, unusable or beyond economical repair. These items should be removed from active inventory and disposed of in the manner indicated. Deletions are for property items received in the month of January, 2021.

Gap Analysis

N/A

Previous Outcomes

Property Records followed State mandate on trackable assets, Chapter 274.05.

Expected Outcomes

Tangible Personal Property shall be controlled and supervised from acquisition through transfer or disposal. Disposal of property shall be in accordance with Section 274.05, Florida Statutes. All deletions of items with a value of \$1,000.00 or more will be approved by The School Board of Clay County prior to disposition - School Board Policy Section 5.03C.

Strategic Plan Goal

Goal 2: Strategy 2.4; Ensure effective and efficient use of resources for fiscal stability.

Recommendation

Approve Deletion of Certain Items Report - February, 2021 as submitted.

Contact

Dr. Susan Legutko,
Assistant Superintendent for Business Affairs
(904)-336-6721
susan.legutko@myoneclay.net

Financial Impact

Provides additional storage space and eliminates the need to account for unusable property. Reduces the dollar value of Tangible Personal Property.

Review Comments**Attachments**

📎 [Deletion Report-February, 2021.pdf](#)

Clay County Public Schools
Monthly Deletion Report
For Month Ending: 02/28/2021

<u>Disposal Method</u>	<u>Tag</u>	<u>Description</u>	<u>Acquisition Date</u>	<u>Disposal Date</u>	<u>Purchase Amount</u>	<u>Depreciation Value</u>	
LCTN 0201 ORANGE PARK ELEMENTARY							
Surplus Sale	09000137	LAPTOP: DELL LATITUDE E6400	Furniture,Fixtures & Equipment	11/25/2008	02/02/2021	1,177.57	1,177.57
						1,177.57	0.00
LCTN 0341 CLAY HIGH SCHOOL							
Surplus Sale	14100046	LAPTOP: DELL LATITUDE E6430	Furniture,Fixtures & Equipment	09/12/2013	02/02/2021	1,025.70	1,025.70
Surplus Sale	14100047	LAPTOP: DELL LATITUDE E6430	Furniture,Fixtures & Equipment	09/12/2013	02/02/2021	1,025.70	1,025.70
Surplus Sale	14100048	LAPTOP: DELL LATITUDE E6430	Furniture,Fixtures & Equipment	09/12/2013	02/02/2021	1,025.70	1,025.70
Surplus Sale	14100049	LAPTOP: DELL LATITUDE E6430	Furniture,Fixtures & Equipment	09/12/2013	02/02/2021	1,025.70	1,025.70
						4,102.80	4,254.67
LCTN 0381 MONTCLAIR ELEMENTARY							
Surplus Sale	00016069	TABLE:SOILED DISH SS HOBART	Furniture,Fixtures & Equipment	02/09/1978	02/02/2021	1,100.00	1,100.00
						1,100.00	1,025.70
LCTN 0391 MIDDLEBURG HIGH SCHOOL							
Junk/Parts	10000198	C/M/K - APPLE IMAC MB952LL/A	Furniture,Fixtures & Equipment	12/17/2009	02/02/2021	1,599.00	1,599.00
						1,599.00	1,100.00
LCTN 0451 LAKE ASBURY ELEMENTARY							
Surplus Sale	12000573	LAPTOP: DELL LATITUDE E6420 +W	Furniture,Fixtures & Equipment	03/08/2012	02/02/2021	1,123.54	1,123.54
						1,123.54	1,599.00
LCTN 0491 WILKINSON ELEMENTARY							
Surplus Sale	00096995	STUDENT STATION: COMPUTER	Furniture,Fixtures & Equipment	08/14/2008	02/02/2021	1,610.00	1,610.00
						1,610.00	1,123.54
LCTN 0551 FLEMING ISLAND HIGH SCHOOL							
Surplus Sale	00079264	LAMINATOR:LEDCO 25 ""	Furniture,Fixtures & Equipment	06/26/2003	02/02/2021	1,320.00	1,320.00
Junk/Parts	00083834	RACK: MOUNTED 4 " QUAD LCD SCR	Furniture,Fixtures & Equipment	12/14/2006	02/02/2021	1,189.00	1,189.00
Junk/Parts	12000168	COPIER:DIGITAL W/COIN-OP-RICOH	Furniture,Fixtures & Equipment	11/10/2011	02/02/2021	2,672.00	2,672.00
						5,181.00	4,119.00
LCTN 0621 OAKLEAF VILLAGE ELEMENTARY							
Surplus Sale	00095678	SCRUBBER: AUTOMATIC FLOOR - AZ	Furniture,Fixtures & Equipment	08/14/2008	02/02/2021	2,873.75	2,873.75
Surplus Sale	00095682	SCRUBBER: AUTO FLOOR 240X - MI	Furniture,Fixtures & Equipment	09/25/2008	02/02/2021	4,896.50	4,896.50
						7,770.25	5,545.75
LCTN 0661 OAKLEAF HIGH SCHOOL							

Clay County Public Schools
Monthly Deletion Report
For Month Ending: 02/28/2021

<u>Disposal Method</u>	<u>Tag</u>	<u>Description</u>		<u>Acquisition Date</u>	<u>Disposal Date</u>	<u>Purchase Amount</u>	<u>Depreciation Value</u>
Surplus Sale	11000031	C/M/K - DELL OPTIPLEX 980	Furniture,Fixtures & Equipment	08/26/2010	02/02/2021	1,589.58	1,589.58
Surplus Sale	11000035	C/M/K - DELL OPTIPLEX 980	Furniture,Fixtures & Equipment	08/26/2010	02/02/2021	1,589.58	1,589.58
Surplus Sale	11000038	C/M/K - DELL OPTIPLEX 980	Furniture,Fixtures & Equipment	08/26/2010	02/02/2021	1,589.58	1,589.58
Surplus Sale	11000039	C/M/K - DELL OPTIPLEX 980	Furniture,Fixtures & Equipment	08/26/2010	02/02/2021	1,589.58	1,589.58
Surplus Sale	11000042	C/M/K - DELL OPTIPLEX 980	Furniture,Fixtures & Equipment	08/26/2010	02/02/2021	1,589.58	1,589.58
Surplus Sale	11000043	C/M/K - DELL OPTIPLEX 980	Furniture,Fixtures & Equipment	08/26/2010	02/02/2021	1,589.58	1,589.58
Surplus Sale	11000046	C/M/K - DELL OPTIPLEX 980	Furniture,Fixtures & Equipment	08/26/2010	02/02/2021	1,589.58	1,589.58
Surplus Sale	11000049	C/M/K - DELL OPTIPLEX 980	Furniture,Fixtures & Equipment	08/26/2010	02/02/2021	1,589.58	1,589.58
Surplus Sale	11000051	C/M/K - DELL OPTIPLEX 980	Furniture,Fixtures & Equipment	08/26/2010	02/02/2021	1,589.58	1,589.58
Surplus Sale	11000053	C/M/K - DELL OPTIPLEX 980	Furniture,Fixtures & Equipment	08/26/2010	02/02/2021	1,589.58	1,589.58
Surplus Sale	11000055	C/M/K - DELL OPTIPLEX 980	Furniture,Fixtures & Equipment	08/26/2010	02/02/2021	1,589.58	1,589.58
						17,485.38	20,792.30
LCTN 9002 CAREER AND TECHNICAL EDUCATION							
Junk/Parts	16000109	LAPTOP:APPLE MACBOOK AIR 13 "	Furniture,Fixtures & Equipment	10/08/2015	02/02/2021	1,132.00	1,132.00
						1,132.00	1,589.58
LCTN 9010 TRANSPORTATION							
Surplus Sale	11000555	CHANGER:TIRE ELECTRIC-COATS 50	Furniture,Fixtures & Equipment	12/17/2010	02/02/2021	3,195.68	3,195.68
						3,195.68	1,132.00
LCTN 9021 MAINTENANCE DEPARTMENT							
Surplus Sale	00094500	CHASSIS/MONITOR/KEYBOARD - DEL	Furniture,Fixtures & Equipment	06/12/2008	02/02/2021	1,045.80	1,045.80
Surplus Sale	09000560	LAPTOP - DELL LATITUDE E6500	Furniture,Fixtures & Equipment	12/18/2008	02/02/2021	1,528.00	1,528.00
Surplus Sale	13000644	LAPTOP - WINDOW 7 PROFESS-DELL	Furniture,Fixtures & Equipment	06/13/2013	02/02/2021	1,364.90	1,364.90
Surplus Sale	16000336	SERVER: DELL POWEREDGE T430	Furniture,Fixtures & Equipment	01/14/2016	02/02/2021	3,618.33	3,618.33
						7,557.03	7,134.38

Clay County Public Schools
Monthly Deletion Report
For Month Ending: 02/28/2021

<u>Disposal Method</u>	<u>Tag</u>	<u>Description</u>	<u>Acquisition Date</u>	<u>Disposal Date</u>	<u>Purchase Amount</u>	<u>Depreciation Value</u>
Total Furniture	Total Vehicles	Total Audio Visual	Total Software		Totals for Deletion Report	
53,034.25	0.00	0.00	0.00		53,034.25	49,415.92

Note: JANUARY 2021 DELETIONS

Disposal Method Descriptions:

JUNK/PARTS - Part(s) of an asset are used and remainder of part(s) are sold, recycled or disposed

TRADE-IN - Vendor issues a credit towards a new purchase

THEFT/VANDALISM - Items stolen or broken (police report attached)

MISSING - Items lost and are not found during property inventory (Annually)

SURPLUS SALE - Items that are outdated, not working or obsolete. Items are either sold, recycled or disposed

ENTERED IN ERROR- Not used

TRANSFER/DONATION - From Clay County District to an Outside Agency (Approved by Board or Superintendent)

DESTROYED - Fire/Natural Disaster, etc.

THRESHOLD (ex. \$750 TO \$1000)

School Board of Clay County

March 4, 2021 - Regular School Board Meeting

Title

C17 - BID Renewal

Description

Renew BID as required per FS 287, DOE 6A-1.012 and School Board Policy

a. Plumbing Construction - County Wide Bid #18-F-228: Contract Period is May 1, 2021 through April 30, 2022. The contract period is for 1 year and is the final renewal option for Bid.

Gap Analysis

The District requires contractors to provide services to ensure our facilities and equipment are maintained and functional. The District requires vendors to provide products to ensure our students and staff receive the items to meet their needs.

Previous Outcomes

Original Bid was Board approved and has been used successfully during the past term to provide quality services and products to the district.

Expected Outcomes

Upon approval by the Board; we expect the contractors and vendors to continue providing quality services and products at the same terms and conditions as when the original Bid were awarded.

Strategic Plan Goal

Goal 2; Strategy 2.4; Ensure effective and efficient use of resources for fiscal stability.

Recommendation

Extend renewal as follows:

a. Plumbing Construction - County Wide Bid #18-F-228:

- Projects under \$25,000.00; lowest bidder is given first consideration during contract period. When the lowest bidder is unable to deliver items, the next low bidders, based on the order of award below, shall be contacted.
- First low bidder: Wright Plumbing of Clay County Inc., P.O Box 122, Middleburg, FL 32050
- Second low bidder: Gary S. Bailey Inc., 5201 Co Rd. 218, Middleburg, FL 32068

- Projects over \$25,000.00: A request for Sealed Quote shall be solicited from the following vendors:
- Wright Plumbing of Clay County Inc., P.O Box 122, Middleburg, FL 32050
- Gary S. Bailey Inc., 5201 Co Rd. 218, Middleburg, FL 32068

Contact

Dr. Susan Legutko, Assistant Superintendent for Business Affairs, Phone: (904)336-6721, Email: susan.legutko@myoneclay.net

Financial Impact

a. Plumbing Construction - County Wide Bid #18-F-228: The total estimated expenditure for the final 1 year contract renewal is \$50,000.00 from General and Capital Revenue.

Review Comments

Attachments

School Board of Clay County

March 4, 2021 - Regular School Board Meeting

Title

C18 - Vendor Agreement Renewal

Description

Renew Vendor Agreement as required per FS 287, DOE 6A-1.012 and School Board Policy

a. MFB Financial, Inc DBA The Bailey Group Addendum #1: Contract Period is May 30, 2021 through May 30, 2022. The contract period is for 1 year and is the first renewal option for Vendor Agreement.

Gap Analysis

The District requires Contractor to provide third party administrative services to ensure our staff receives products and services that meet their needs.

Previous Outcomes

The Contractor was Board approved 3/1/2018 and has been used successfully during the past term to provide quality services to the district.

Expected Outcomes

Upon approval by the Board; we expect the Contractor to continue providing quality services at the same terms and conditions of the Vendor Agreement. In addition to the ongoing services, effective June 1, 2021, the Contractor will assume the recurring monthly costs associated with the School Board's benefit administration system (Benefit Focus). Furthermore, the Contractor will continue to sponsor and support the School Board's "Tools 4 Clay Schools Store" in its new permanent location, as well as any related events. Upon approval by the Board; we expect the Contractor to continue providing quality services at the same terms and conditions of the Vendor Agreement. In addition to the ongoing services, effective June 1, 2021, the Contractor will assume the recurring monthly costs associated with the School Board's benefit administration system (Benefit Focus). Furthermore, the Contractor will continue to sponsor and support the School Board's "Tools 4 Clay Schools Store" in its new permanent location, as well as any related events.

Strategic Plan Goal

Goal 2; Strategy 2.4; Ensure effective and efficient use of resources for fiscal stability.

Recommendation

Extend Agreement as follows:

a. MFB Financial, Inc DBA The Bailey Group Addendum # 1:

-MFB Financial, Inc DBA The Bailey Group, 1200 Plantation Isl Dr S, Ste 210, St. Augustine, FL 32080

Contact

Dr. Susan Legutko, Assistant Superintendent for Business Affairs, Phone: (904)336-6721, Email: susan.legutko@myoneclay.net

Financial Impact

Cost paid out of Insurance Commissions not to exceed \$210,000.00 annually.

Review Comments

Attachments

📎 [210085 Bailey Group Addendum #1.pdf](#)

FOLLOW ALL PROCEDURES ON BACK OF THIS FORM

Contract # **210085**
Number Assigned by Purchasing Dept.



CONTRACT REVIEW

BOARD MEETING DATE:

3/4/2021

WHEN BOARD APPROVAL IS REQUIRED DO
NOT PLACE ITEM ON AGENDA UNTIL
REVIEW IS COMPLETED

☐ Must Have Board Approval over \$100,00.00

Date Submitted: 2/9/2021

Name of Contract Initiator: Sheila Gann

Telephone #:

School/Dept Submitting Contract: Business Affairs / Insurance Dept

Cost Center # 9050

Vendor Name: The Bailey Group

Contract Title: Addendum # 1(1st Renewal) to Vendor Agreement

Contract Type: New ☐ Renewal ☒ Amendment ☐ Extension ☐ Previous Year Contract # 180373

Contract Term: May 30, 2021 - May 30, 2022

Renewal Option(s): 2nd & 3rd (1) year renewals left

Contract Cost: not to exceed \$210,000 paid via carrier commissions

☐ BUDGETED FUNDS – SEND CONTRACT PACKAGE DIRECTLY TO PURCHASING DEPT

Funding Source: Budget Line # N/A

Funding Source: Budget Line # N/A

☐ NO COST MASTER (COUNTY WIDE) CONTRACT - SEND CONTRACT PACKAGE DIRECTLY TO PURCHASING DEPT

☐ INTERNAL ACCOUNT - IF FUNDED FROM SCHOOL IA FUNDS – SEND CONTRACT PACKAGE DIRECTLY TO SBAO

REQUIRED DOCUMENTS FOR CONTRACT REVIEW PACKAGE (when applicable):

☒ Completed Contract Review Form

☐ SBAO Template Contract or other Contract (NOT SIGNED by District / School)

☐ SIGNED Addendum A (if not an SBAO Template Contract)*

*This Statement MUST BE included in the body of the Contract:

"The terms and conditions of Addendum A are hereby incorporated into this Agreement and the same shall govern and prevail over any conflicting terms and/or conditions herein stated."

☐ Certificate of Insurance (COI) for General Liability & Workers' Compensation that meet these requirements:

COI must list the School Board of Clay County, Florida as an Additional Insured and Certificate Holder. Insurer must be rated as A- or better.

General Liability = \$1,000,000 Each Occurrence & \$2,000,000 General Aggregate.

Auto Liability = \$1,000,000 Combined Single Limit (\$5,000,000 for Charter Buses).

Workers' Compensation = \$100,000 Minimum

[If exempt from Workers' Compensation Insurance, vendor/contractor must sign a Release and Hold Harmless Form. If not exempt, vendor/contractor must provide Workers' Compensation coverage].

☐ State of Florida Workers Comp Exemption (<https://apps.fldfs.com/bocexempt/>) (If Applicable)

☐ COVID-19 Waiver (If Applicable)

☐ Release and Hold Harmless (If Applicable)

RECEIVED

FEB 11 2021

PURCHASING

RECEIVED
2/12/2021
SBAO

** AREA BELOW FOR DISTRICT PERSONNEL ONLY **

CONTRACT REVIEWED BY:

COMMENTS BELOW BY REVIEWING DEPARTMENT

Purchasing Department

B78

Red Revisions on Addendum

Done 2-16-21

Review Date

2/11/2021

School Board Attorney

JB

Good with revisions

Review Date

2-12-21

PENDING

BOARD

3/4/2021

Other Dept. as Necessary

Review Date

PENDING STATUS: ☐ YES ☐ NO

IF YES, HIGHLIGHTED COMMENTS ABOVE MUST BE CORRECTED BY INITIATOR

FINAL STATUS

☒ APPROVED

DATE: **2/12/2021**

Addendum #1

School Board of Clay County, Florida and MFB Financial, Inc. dba The Bailey Group, VENDOR AGREEMENT

This Addendum is made on February 16, 2021, updating various sections of the executed Vendor Agreement ("Agreement") between School Board of Clay County ("School Board") and MFB Financial, Inc. DBA The Bailey Group ("Coordinator"), as follows, and enacting the option to renew the term.

Please note for the records that the original Agreement, approved on April 9, 2018 included an initial term from May 30, 2018 through May 30, 2021, with an option to renew this contract for three (3) additional, one (1) year periods.

In compliance with the provisions of the Agreement, the following additional language is acknowledged:

Personnel

The Primary Service Team consists of the following individuals. Coordinator retains the right to substitute personnel with reasonable cause.

- Allison Profitt (Sr. Account Executive)
- Hannah Carter (Account Executive)
- Becky Cromwell (Sr. Client Advocate)
- Morgan Mayhew (Wellness Consultant)

Fees

School Board agrees to pay Coordinator fees as outlined in the following Fee Schedule:

Same as current, not to exceed \$210,000 annually	Same as current, paid to Coordinator via group carrier commissions
---	--

School Board agrees to the payment of a Service Fee to the Coordinator as shown above, and understands and agrees (i) the Service Fee is fully earned upon commencement of the term, (ii) no portion of the Service Fee is refundable except as required by law, and (iii) the Service Fee may be in addition to other sums payable to Coordinator by supplemental insurance carriers and other parties.

Additional Services

In addition to the ongoing services, effective June 1, 2021, the Coordinator will assume the recurring monthly costs associated with the School Board's benefit administration system (Benefit Focus). Furthermore, the Coordinator will continue to sponsor and support the School Board's "Tools 4 Clay Schools Store" in its new permanent location, as well as any related events.

Term

Both parties, School Board of Clay County and MFB Financial, Inc., mutually agree to renew this Vendor Agreement for the first of three (3) additional, one (1) year terms. This acknowledgement extends the previously identified services through May 30, 2022, with the option to renew through mutual agreement for two (2) additional one (1) year terms, as mutually agreed per future addendums on an annual basis through May 30, 2024.

AGREED:

School Board of Clay County, Florida
900 Walnut Street
Green Cove Springs, FL 32043

MFB Financial, Inc. DBA The Bailey Group,
1200 Plantation Isl Dr S, Ste 210
St. Augustine, FL 32080



Mark F. Bailey, Sr., President

02/16/2021

Date

Date



Agent Fee Agreement

Mark F. Bailey, Principal Officer

VENDOR AGREEMENT

This Vendor Agreement ("Agreement") is entered into by and between the School Board of Clay County, Florida ("School Board"), 900 Walnut St, Green Cove Springs, FL 32043 and MFB Financial, Inc., DBA The Bailey Group ("Coordinator"), with an address of 1200 Plantation Island Drive South, Suite 210, St. Augustine, FL 32080, with an effective date of May 30, 2018.

WHEREAS, the Coordinator has superior knowledge and experience in providing such Benefits administrative services via the Coordinator and its principal, Mark F. Bailey's history of efficiency and successful engagement of such business activities in the past and presently, through this, commonly managed, and predecessor institutions, including assisting similar employees and public entities by servicing employee benefit plans and;

WHEREAS, St. Johns County School Board issued RFP #2017-23, Benefits Coordinator, a copy of which is attached hereto as Exhibit A and incorporated by reference ("RFP"); and

WHEREAS, the School Board desires to piggyback on the St. Johns County School Board's recent request for Benefits Coordinator (Contract RFP #2017-23) award to **MFB Financial, Inc. dba The Bailey Group** for services concerning School Board's employee benefit programs, to include benefits coordination ("Services") in order to maintain an agreement; and

WHEREAS the School Board authorized the Superintendent to negotiate and execute a contract; and

WHEREAS, the negotiated term specific to Clay County School Board herein and attached hereto as Exhibit B apply; and

WHEREAS, The Coordinator agrees that during a 90-day transition period prior to May 30, 2018, the Coordinator will work as detailed in the Description of Services without compensation.

NOW, THEREFORE, the parties agree as follows:

1. Description of Services. Coordinator shall provide services to the School Board to ensure comprehensive and cost-effective benefits to School Board employees and retirees. Details regarding these services are included in this Agreement and exhibits, which are attached hereto, incorporated by reference, and made a part hereof as if fully set out herein. In the event of a conflict between this Agreement and the attached exhibits, such documents shall govern as

follows: (1) this Agreement, (2) the piggyback RFP and any addenda, Coordinator Response (attached Exhibit A).

- A. Coordinator shall provide all services necessary in order to communicate, coordinate, and enroll the plans beginning on May 30, 2018. The annual open enrollment process for eligible employees shall take place during the months of July/August and retirees in the months of August. The open enrollment is web-based and includes all core benefits and voluntary benefits offered. Web enrollments are also required for new hire and life event enrollments. The Coordinator's On-Site Enrollment Counselors shall meet personally with School Board employees requesting a meeting. Evening and Saturday appointments shall also be available if requested by the School Board. These counselors will be available at a mutually agreed upon date between the School Board and Coordinator.
- B. Coordinator must prepare and distribute an approved annual benefits guide inclusive of all benefits. The guides are provided directly to the School Board for all active employees in printed and electronic format. COBRA and retiree Benefit Guides and enrollment instruction must also be printed and mailed to the home address of each COBRA and retiree participant. Coordinator is responsible for the following printed and/or electronic materials for all participants (active, COBRA, retiree):
 - o Benefits guide (must include all core and voluntary benefits)
 - o Pre-enrollment information
 - o Information to utilize website and online/telephonic enrollment
 - o Onsite/telephonic enrollment information and dates
 - o Other information as determined by the School Board
 - o Plan documents, Summary of Benefits, update and maintain Section 125 Cafeteria Plan agreement

The School Board shall have final approval on all open enrollment forms and other distributed literature.

During the annual Open Enrollment and enrollment for New Hires, the Coordinator shall provide:

- o A sufficient number of enrollment counselors, as determined by the School Board, to meet with eligible employees, if needed
 - o Provide additional staff for site visits for all locations (approximately 43 sites) during open enrollment
- C. Coordinator shall assist the School Board with the Annual Benefits Enrollment process by:
 - o Preparing and printing enrollment booklet forms. The School Board will have final approval on all enrollment forms
 - o Preparing and printing retiree benefit summary
 - o Prepare an information letter and mail to each employee's home advising of enrollment dates and any benefit changes

- D. Coordinator shall maintain a benefits website for member access providing up to date information on all benefits programs under this contract. Coordinator shall update this benefits website no more than five (5) business days after receiving information from the Board.
- E. Coordinator shall provide brokerage and consulting services for all core and voluntary benefits, including but not limited to: Medical, Dental, Vision, Short and Long Term Disability, and Life.

Coordinator will evaluate and monitor the capabilities of each included provider. At the request of the School Board, the Coordinator will be responsible for issuing competitive solicitations within thirty (30) days after the request. Results and supporting documentation from all bidding/quoting/negotiating health plan reinsurance, dental plan insurance, vision plan insurance, life insurance, disability insurance, prescription plan and other plans as directed by the Insurance Committee shall be presented to the Insurance Committee no more than sixty (60) days after the initial request for review and recommendation to the School Board.

- F. Coordinator shall provide appropriate education, training and analytics to the School Board's Insurance Committee to ensure informed and intelligent decision-making.
 - o Provide ongoing cost projections and budget/funding analysis
 - o Provide quarterly claim utilization and claim trend analysis
 - o Modeling for alternative funding methods (fully-insured vs. self-funded) and contribution modeling
 - o Annual in-depth financial and benefit analysis with executive summary
 - o Develop annual budget projections
- G. Coordinator shall identify and provide a dedicated account manager. The dedicated account manager shall be present for monthly and specially scheduled Insurance Committee meetings. Additionally, the account manager will be available to meet with the Coordinator of Health Benefits or applicable School Board designee upon request.

The Coordinator shall identify and provide an account manager that will provide the services listed below. Defined services shall include:

- o Assist plan members through phone calls, emails, or counsel face to face from plan members and providing customer service
- o Data entry in the benefits module of the School Board's business system
- o Link between School Board and benefits vendors to provide service for questions, issues, claims audits and any other issue from the School Board office
- o Manage and counsel employees on disability benefits and life insurance benefits
- o Other assistance as agreed to by Coordinator and the School Board

All personnel assigned to the School Board shall require prior written approval by the School Board. Coordinator agrees that it will remove (within a mutually agreed upon

period of time) any employee assigned to services under this Agreement, if, after the matter has been reviewed jointly by the School Board and the Coordinator, the School Board requests such action in writing. Replacement personnel must have, at a minimum, credentials equivalent to the individuals whom they replace. Resumes' of replacement personnel may be required for submittal to the School Board for review. The School Board reserves the right to interview replacement personnel prior to approval. The Coordinator shall provide any and all necessary training for management and staff employed as a result of this Agreement.

- H. Coordinator shall assist in the facilitation of a Dependent Audit and verification as needed.
- I. Coordinator shall participate and assist in providing educational programs, as agreed upon between the Coordinator and the School Board, for all employees to make them aware of their benefits and to help contain costs.
- J. Coordinator shall manage the School Board wellness program to include implementation of School Board approved incentive programs and organizing meetings and communications with site based wellness coordinators. The School Board shall assign a site based wellness coordinator to each school/site. In addition, Coordinator will facilitate in the following areas:
 - o Dedicated health promotion consultant assigned to create new, or manage/assist with existing, Client wellness program
 - o Establish wellness goals and baseline spending
 - o Provide customized employee wellness campaigns, newsletters, monthly updates
 - o Create and promote wellness events and initiatives
 - o Train wellness team/ambassadors
 - o Provide ROI analysis on an agreed upon frequency
- K. Coordinator shall provide assistance to the School Board with the implementation of file feeds between plan vendors and the School Board's business system.
- L. Coordinator will be available upon request to assist with calculating reimbursement checks for overpayment of premium by the employees and shall be reimbursed by the School Board upon presentation of proper documentation.
- M. Upon request, Coordinator shall reconcile monthly payroll deduction reports provided by the School Board's Payroll Department, and will identify all discrepancies (amounts not deducted, incorrect amounts deducted, etc. from employee paychecks) for all insurance related benefits and section 125 plan.
- N. Coordinator shall also provide additional financial reports, usage reports and special analyses as requested by the School Board. Including but not limited to:
 - o Provide ongoing cost projections and budget/funding analysis
 - o Provide quarterly large claim probability modeling; claim utilization and claim trend analysis

- Modeling for alternative funding methods (fully-insured vs. self-funded) and contribution modeling
 - Annual in-depth financial and benefit analysis with executive summary
 - Actuarial analysis reports including proposed funding rates and IBNR reporting.
- O. The Coordinator will review and report on FSA provider's internal controls and compliance with Federal regulations.
- P. The Coordinator will provide compliance assistance including but not limited to the following areas of focus:
- HIPAA/ACA
 - Review contract/SPD for accuracy and client approval
 - Completion of NFP Compliance Checklist, interactive tool available online to Client
 - Completion of WRAP document and CMS compliance and disclosure, as required
 - Access to NFP legal counsel for specific healthcare reform and employee benefits compliance
 - Monthly compliance updates and quarterly healthcare reform updates via email blast
- Q. The Coordinator shall provide annual compensation statements for all School Board employees after open enrollment no later than 60 days after completion of open enrollment upon receipt of employee data in the requested format.
- R. Maintain applicable state licensure and carrier appointment(s)
- S. Client will receive (2) subscriptions services: Enquiron and HR360

2. Personnel. The Coordinator will assign its personnel according to the needs of the School Board and according to the disciplines required to complete the required services. The Coordinators Primary Service Team shall consist of:

- Allison Profitt (Sr. Account Executive)
- Tim Olson (Account Executive)
- Becky Cromwell (Sr. Client Advocate)
- Gabrielle Lobban (Wellness Consultant)

3. Term. The initial term of this Agreement shall be from May 30, 2018 through May 30, 2021. At the conclusion of the initial term, the Agreement may, by mutual agreement between the School Board and Coordinator, be renewable for up to three (3) additional one (1) year periods.

4. Termination. The School Board may terminate this Agreement for convenience, upon thirty (30) days written notice. If Coordinator's certification as a Third Party Coordinator by the State of Florida ever lapses, or is suspended or denied, the School Board may terminate this Agreement immediately. Further, if Coordinator ever files for bankruptcy or other relief from creditors the School Board may terminate this Agreement immediately. Coordinator shall be paid for services performed and completed under this Agreement up to the effective date of termination.

Coordinator will cooperate with the School Board for three (3) months following termination of this Agreement.

Upon termination, anything created by the Coordinator under this Agreement is property of the School Board.

5. Compensation and Payment. Coordinator shall provide services in accordance with this Agreement, the RFP and any addenda, and Coordinator response. School Board agrees to pay Coordinator fees as outlined in the Fee Schedule.

Should the School Board object to any portion of a Compensation Statement, the School Board shall notify Coordinator within thirty (30) days of receipt of statement, and the parties will promptly make a good faith effort to resolve the disputed portion of the statement. No interest will accrue and no attorney fees will be incurred by the School Board on such disputed portion of the statement.

Fee Schedule	
Year	Price per Active Employee per Month
May 30, 2018 – May 29, 2019 per active employee per month on the basic life plan	\$3.00, paid via carrier commissions (Not to exceed \$210,000 annually)
May 30, 2019 – May 29, 2020 per active employee per month on the basic life plan	\$3.00, paid via carrier commissions (Not to exceed \$210,000 annually)
May 30, 2020 – May 29, 2021 per active employee per month on the basic life plan	\$3.00, paid via carrier commissions (Not to exceed \$210,000 annually)

6. School Board's Responsibilities

School Board's Responsibilities. School Board will make available such reasonable information as required for Coordinator to conduct its services. Such data will be made available as promptly as possible. It is understood by Coordinator that the time of School Board's personnel is limited, and judicious use of that time is a requirement of this Agreement.

7. Independent Contractor. Coordinator certifies that it is an independent contractor and shall not employ, contract with or otherwise use the services of any officer or employee of the School Board. Nothing contained herein shall be construed to create an agency, joint venture, or joint relationship between the School Board and Coordinator. Coordinator's employees are not School Board employees or agents. Coordinator shall be solely responsible for the payment and compensation of their staff providing services pursuant to this Agreement.

Coordinator certifies that its owner, officers, directors or agents, or members of their immediate family, do not have an employee relationship or other material interest with the School Board.

8. Disclosure. School Board has the right to approve any arrangements and/or the utilization of any subcontractors in connection with, or arising out of, or in any way related to School Board's insurance and risk management program. Coordinator must seek approval from School Board prior to the use of any of the above in connection with the School Board's insurance and risk management program.

9. Insurance and Indemnification. Coordinator agrees to indemnify and save harmless the School Board, its officers, agents and employees from and against any and all claims and liabilities (including expenses) for injury or death of persons or damage to any property which may result, in whole or in part, from any negligence or other act or omission on the part of the Coordinator, its agents, employees or representatives. Coordinator will carry and maintain as a minimum the following coverage from insurance carriers that maintain a rating of "A-" or better and a financial size category of "VI" or higher according to the A. M. Best Company: (a) general liability; (b) workers' compensation where applicable, in the minimum amounts required by the Risk Management Department and Purchasing Department of the Clay County School Board. The Coordinator will provide before commencement of work, and attach to this Agreement, certificates evidencing such coverage.

(a) Commercial General Liability. Commercial general liability coverage which includes broad form commercial general liability, including premises and operation, products and complete operations, personal injury, fire damage (minimum \$100,000) for limits of not less than \$1,000,000 per occurrence and \$2,000,000 per general aggregate. This policy will include the Board as an additional insured.

(b) Workers' Compensation Coverage. The workers' compensation insurance will be maintained as required by applicable Florida law, minimum \$100,000.

10. Laws and Regulations. This Agreement, and all extensions, supplements and modifications thereto, and all questions relating to its validity, interpretation, performance or enforcement shall be governed and construed in accordance with the laws of the State of Florida. Any legal disputes, legal proceedings or actions arising out of or in connection with this Agreement shall be brought in the state courts of Clay County, Florida. The parties shall not violate the code of ethics for public officers and employees, Chapter 112, Florida Statutes.

11. Background Check. The Coordinator agrees to comply with all requirements of Sections 1012.32 and 1012.465, Florida Statutes, and, except as provided in Sections 1012.467 or

1012.468 and consistent with School Board policy, all of its personnel who: (1) are to be permitted access to school grounds when students are present, (2) will have direct contact with students, or (3) have access or control of school funds, shall successfully complete the background screening required by the referenced statutes and meet the standards established by the statutes and the School Board. This background screening will be conducted by the School Board in advance of the Coordinator or its personnel providing any services under the conditions prescribed in the previous sentence. The Coordinator shall bear the cost of acquiring the background screening required by Section 1012.32, Florida Statutes, and any fee imposed by the Florida Department of Law Enforcement to maintain the fingerprints provided with respect to the Coordinator and its personnel. The parties agree that the failure of the Coordinator to perform any of the duties described in this section shall constitute a material breach of this Agreement entitling the School Board to terminate immediately with no further responsibilities or duties to perform under this Agreement. The Coordinator agrees to indemnify and hold harmless the School Board, its officers and employees from any liability in the form of physical or mental injury, death or property damage resulting from Coordinator's failure to comply with requirements of this section or with Sections 1012.32 and 1012.465, Florida Statutes.

12. Assignability. This Agreement is for the personal services of the Coordinator and may not be assigned by the Coordinator except as part of the sale of all or substantially all of Coordinator's assets, without the prior written consent of the School Board, which shall not be unreasonably withheld. Neither a sale of all nor substantially all Coordinator's assets, a stock sale, merger or change in control shall require the School Board's consent. However, in any such event, Coordinator's successor shall honor and abide by all the terms and conditions of the Agreement.
13. Conduct While on School Property. The Coordinator acknowledges that its employees and agents will behave in an appropriate manner while on the premises of any school facility and shall at all times conduct themselves in a manner consistent with School Board policies and within the discretion of the premises Coordinator (or designee). It is a breach of this Agreement for any agent or employee of the Coordinator to behave in a manner which is inconsistent with good conduct or decorum or to behave in any manner that will disrupt the educational program or constitute any level of threat to the safety, health and well being of any student or employee of the School Board. The Coordinator agrees to immediately remove any agent or employee if directed to do so by the premises Coordinator or designee.
14. No Taxes. The School Board is not obligated and does not agree to pay any federal, state or local tax as a result of this Agreement. The only exemption regarding payment of taxes shall be for situations that involve re-sale of product to the public for the purpose of fundraising.
15. Amendments. No modification, amendment, or alteration in the terms or conditions contained herein shall be effective unless contained in a written document prepared with the same or similar formality as this Agreement and executed by both parties.
16. Severability. In any case one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, unlawful, unenforceable, or void in any respect, the invalidity, illegality, unenforceability or unlawful or void nature of that provision and this

Agreement shall be considered as if such invalid, illegal, unlawful, unenforceable or void provision had never been included herein.

17. Captions. The captions, section numbers, article numbers, title and headings appearing in this Agreement are inserted only as a matter of convenience and in no way define, limit, construe or describe the scope or intent of such articles or sections of this Agreement, nor in any way effect this Agreement and shall not be construed to create a conflict with the provisions of this Agreement.
18. No Waiver. Nothing herein is intended to serve as a waiver of sovereign immunity by any agency or political subdivision to which sovereign immunity may be applicable.
19. Non-Discrimination. The parties shall not discriminate against any employee or participant in the performance of the duties, responsibilities and obligations under this Agreement because of race, color, religion, gender, age, marital status, disability, political or religious beliefs, national or ethnic origin.
20. Confidentiality. The Coordinator shall keep confidential in accordance with HIPAA all personally identifiable health information and records pertaining to health center patients. Coordinator understands and agrees to limit its use and disclosure of protected health information as described in this Agreement and exhibits.

Coordinator shall not share any information about an employees' health or benefits with anyone except as needed to administer the benefits pursuant to this Agreement.

Coordinator shall train, including HIPAA training, all employees assigned to this Agreement on the importance of disclosing information within the School Board only as needed to perform the services pursuant to this Agreement.

21. Access to and Retention of Documentation. The School Board, the United States Department of Education, the Comptroller General of the United States, the Florida Department of Education or any of their duly authorized representatives shall have access to any books, documents, papers and records of the Coordinator which are directly pertinent to work and services to be performed under this Agreement for the purpose of audit, examination, excerpting and transcribing. The parties will retain all such required records, and records required under any state or federal rules, regulations or laws respecting audit, for a period of five years after the School Board has made final payment and all services have been performed under this Agreement.
22. Debarment. By signing this Agreement, Coordinator certifies to the best of its knowledge and belief, that it and its principals:
 - (a) Are not presently debarred, suspended, proposed for debarment, declare ineligible or voluntarily excluded from covered transactions by a federal department or agency.

(b) Have not, within the preceding five-year period, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.

(c) Are not presently indicted or otherwise criminally charged by a governmental entity (federal, state or local) with commission of any of the offenses enumerated in the preceding paragraph (b).

(d) Have not within the preceding five-year period had one or more public transactions (federal, state or local) terminated for cause or default.

Coordinator agrees to notify School Board within 30 days after occurrence of any of the events, actions, debarments, proposals, declarations, exclusions, convictions, judgments, indictments, informations or terminations as described in paragraph 18(a) - (d) above, with respect to Coordinator or its principals.

23. Public Records. This Agreement is subject to and governed by the laws of the State of Florida, including without limitation Chapter 119, Florida Statutes, which generally make public all records and other writings made or received by the parties.

IF COORDINATOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO COORDINATOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 904-336-6500; jeremy.bunkley@myoneclay.net; CLAY COUNTY SCHOOL BOARD, ATTN: INFORMATION SERVICES, 900 WALNUT ST, GREEN COVE SPRINGS, FL 32043

IN WITNESS WHEREOF, the parties hereunto have executed this Agreement as of the date first above written.

ATTEST (WITNESS):

THE SCHOOL BOARD OF CLAY
COUNTY, FLORIDA

By: Sheila Gann
Print Name: Sheila Gann
Title: Coordinator of Health Benefits

By: Addison Davis
Addison Davis
Superintendent

Date Approved: 4/9/18

ATTEST (WITNESS):

MFB FINANCIAL, INC., DBA THE BAILEY
GROUP

By: Joan B Thornton
Print Name: Joan B. Thornton
Title: Administrative Assistant

By: Mark F. Bailey
Print Name: MARK F. BAILEY
Title: President



School Board of Clay County

March 1, 2018 - Regular School Board Meeting

Title

D7 - Proposed Third Party Administrator ("TPA")/Benefit Consultant with The Bailey Group; Replacing current TPA Agreement with AON Hewitt

Description

The School District obtains a Third Party Administrator/Benefit Consultant to provide scope of services listed but not limited to the following: Analysis of current Employee Benefit program, Procurement Assistance, Implementation, Transition and on-going Administrative support, Actuarial services, Health Care Reform and HIPAA compliance assistance.

Gap Analysis

TPA Commissions for calendar year 2017 were approximately \$517,000.00. Piggybacking off St. Johns County School District RFP#2017-23 could generate a lower commission cost.

Previous Outcomes

Aon Hewitt has served as the TPA consultant of record for approximately fifteen (15) years, and earns commissions from the Insurance Carriers based on the amount of payments from the District to the carriers on a monthly basis.

VENDOR NAME	COVERAGE TYPE	AMOUNT PAID BY CARRIERS
		TO AON HEWITT FOR 2017
Delta Dental	2 Dental Plans	\$224,801.11
Humana	Vision	\$44,909.67
Kemper	Medical Gap	\$13,270.28
Liberty Mutual	Vol & Basic Life/AD&D/Plan B Disability	\$93,108.81
Liberty Mutual	Short Term Disability	\$44,133.09
Liberty Mutual	Long Term Disability	\$24,933.36

UnitedHealthcare 3 Medical Plans

\$72,014.08

TOTAL

\$517,170.40

Expected Outcomes

The Board to approve termination of the current Consulting Agreement with Aon Hewitt and enter into an agreement with The Bailey Group, piggybacking off St. Johns County School District RFP#2017-23.

Strategic Plan Goal

The District ensures fiscal responsibility and equitable distribution of resources.

Recommendation

The Board to approve termination of current Agent Agreement with Aon Hewitt and authorize the Superintendent to negotiate and execute an agreement from piggybacking off St. Johns County School District RFP#2017-23.

Contact

Dr. Susan Legutko; Assistant Superintendent of Business Affairs; (904)336-6721; Susan.Legutko@myoneclay.net

Financial Impact

Cost paid out of Insurance Commissions not to exceed \$250,000.00 annually.

Review Comments

Attachments

[2017-23-RFP SJCS.D.pdf](#)

[2017-23-Board-Approval.pdf](#)

School Board of Clay County

March 4, 2021 - Regular School Board Meeting

Title

C19 - Change Order #2 for Orange Park High School HVAC Repair/Replacement (Building 4 - Gymnasium)

Description

Change Orders are initiated by the Contractor, Architect/Engineer or owner, and may increase or decrease the scope of the project as defined by the plans and specifications. Change Orders are reviewed by the Architect/Engineer or staff prior to submission to the School Board for approval. This Change order is for additional materials, labor and extension of time needed due to the delay in material procurement caused by Covid-19. The additional time requested is eight-four (84) calendar days to achieve Substantial Completion making the new Substantial Completion date April 30, 2021.

Gap Analysis

N/A

Previous Outcomes

N/A

Expected Outcomes

Construction will be completed by the new Final Completion date, May 30, 2021.

Strategic Plan Goal

Ensure effective management of the organization, operations, and facilities to maximize the use of resources and promote a safe, effective environment for Clay County students.

Recommendation

Approve Change Order #2.

Contact

Bryce Ellis, Interim Assistant Superintendent of Operations, (904) 336-6853, bryce.ellis@myoneclay.net Jeffery Marks, Project Manager, (904) 336-6821, jeffery.marks@myoneclay.net

Financial Impact

This Change Order will increase the contract amount by \$33,696.00. Engineer fees will increase by \$2,695.68 as a result of this Change Order. These funds are available and budgeted in the Educational Facilities Plan.

Review Comments

Attachments

📎 [Change Order #2 Orange Park High School HVAC Repair Replacement.pdf](#)

AIA Document G701™ – 2017

Change Order

PROJECT: <i>(Name and address)</i> Orange Park High School HVAC Replacement, Building 4 (Gymnasium) Orange Park, FL	CONTRACT INFORMATION: Contract For: General Construction Date: 1/9/2020	CHANGE ORDER INFORMATION: Change Order Number: 002 Date: 3/4/2021
OWNER: <i>(Name and address)</i> School Board of Clay County 800 Walnut Street Green Cove Springs, FL 32043	ARCHITECT: <i>(Name and address)</i> H2Engineering, Inc. 114 East 5th Avenue Tallahassee, FL 32303	CONTRACTOR: <i>(Name and address)</i> Charles Perry Partners, Inc. 8200 NW 15th Place Gainesville, FL 32606

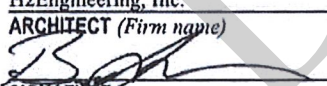
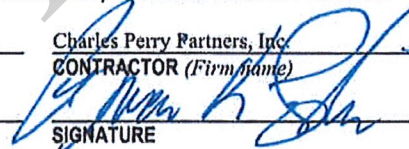
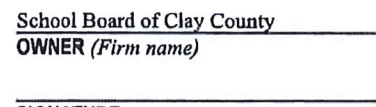
THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

The original Contract Sum was	\$ 938,700.00
The net change by previously authorized Change Orders	\$ 15,021.00
The Contract Sum prior to this Change Order was	\$ 953,721.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 33,696.00
The new Contract Sum including this Change Order will be	\$ 987,417.00
The Contract Time will be increased by Eighty-four (84) days.	
The new date of Substantial Completion will be 4/30/2021	

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

H2Engineering, Inc.	Charles Perry Partners, Inc.	School Board of Clay County
ARCHITECT <i>(Firm name)</i>	CONTRACTOR <i>(Firm name)</i>	OWNER <i>(Firm name)</i>
		
SIGNATURE	SIGNATURE	SIGNATURE
William L. Aldridge P.E., Project Manager	Brian K. Leslie, President	Mary Bolla, Board Chairman
PRINTED NAME AND TITLE	PRINTED NAME AND TITLE	PRINTED NAME AND TITLE
02/03/2021	2-4-2021	3/4/2021
DATE	DATE	DATE

SCHOOL BOARD OF CLAY COUNTY
CHANGE ORDER # 002

SBCC PROJECT NAME: HVAC Repair/Replacement (Building 4 - Gymnasium). Orange Park High School

SBCC PROJECT NUMBER: C-5-18/19

ADDITIONAL INFORMATION

- Materials and labor to relocate and replace existing water main piping and associated valves out of new chiller pad footprint	\$ 11,148.99
- Materials and labor to demo existing electrical conduit out of roof assembly, re-route new conduit, pull new wire to feed accessory panel from MDP	\$ 22,547.01
TOTAL CHANGE ORDER AMOUNT:	\$ 33,696.00

84 additional calendar days to achieve substantial completion will be required due to additional lead time on procurement of additional materials, delays in TECO Gas providing new service for the system, and delays in manufacturing attributed to COVID 19. The new Substantial Completion date will be April 30, 2021. The new Final Completion date will be May 30, 2021.



construction management | design build | general contracting

Date: 01/19/2021

H2 Engineering
114 East 5th Avenue
Tallahassee, FL 32303

Attn: Mr. Ryan Chewning

RE: Proposed Change Order #02
Orange Park High School – HVAC Repair / Replacement

Dear Mr. Chewning:

Attached is a copy of our Proposed Change Order for the work associated with the required replacement of the existing water main branch line as well as the required relocation of the existing conduit and wire fed from the MDP to the panel in the wrestling room. Clarifications are listed below:

Our Proposal for providing this work is Thirty Three Thousand Six Hundred and Ninety Six Dollars 00/100 Cents (\$33,696.00).

Clarifications:

1. Includes cost for additional management and supervision time to cover extension of work required to relocate existing utilities.
2. Includes cost for the replacement of the multiple existing water main distribution branch lines, valve boxes, and valves from inside of the future chiller pad footprint to a position that was outside of the equipment pad. This includes the following items:
 - a. Exploration, excavation, and documentation of existing underground water main distribution lines and associated hardware.
 - b. Replacement of existing underground, supply piping, and associated hardware with new systems required to feed the future equipment.
 - c. Tying in of all required water piping to existing feeds.
 - d. Updated as-built drawings for new work.
3. Includes cost for the relocation of the existing electrical conduit that was encased in the lightweight roofing assembly from the MDP to the panel located in the wrestling room. This includes the following items:
 - a. Exploration, demo, and documentation of existing conduit encased in the lightweight roofing assembly.
 - b. Installation of new conduit, wire, and hardware required to feed the existing panel.
 - c. Installation of a new 100 amp breaker from the MDP.
 - d. Updated as-built drawings for new work.
4. This proposed change order constitutes a revised substantial completion date of April 30, 2021.

We appreciate the opportunity to provide you with this proposal.

Sincerely,
Charles Perry Partners, Inc.

Ramsey Grissom
Assistant Project Manager

CHARLES PERRY PARTNERS, INC.
Proposed Change Order #02 - Relocation of Existing Conditions
Orange Park High School - HVAC Replacement / Renovation
2300 Kingsley Ave
Orange Park, FL 32073
January 19, 2021



Item No.	DESCRIPTION	QTY	UNIT	LABOR U/P	LABOR AMOUNT	MATERIAL U/P	MATERIAL AMOUNT	SUBCONTRACTOR U/P	SUBCONTRACTOR AMOUNT	Totals by Line	Subtotals
		1 wk		0.3 months							
	STAFFING										
	Management	1 wk		3300.0	3300.00		0.00		0.00	3300.00	
	Supervision	1 wk		3120.0	3120.00		0.00		0.00	3120.00	
									Staffing Subtotal	6420.00	
	CONSTRUCTION AIDS										
	Trash Removal & Dump Fees				0.00		250.00		0.00	250.00	
	DIV. 22 - PLUMBING										
	Relocation and replacement of existing water main piping and associated valves out of new chiller pad footprint.	1 ls		0	0.00	0	0.00	7637.18	7637.18	7,637.18	7637.18
	DIV. 26 - ELECTRICAL										
	Demo existing conduit out of roof assembly, re-route new conduit, pull new wire to feed accessory panel from MDP.	1 ls		0	0.00	0	0.00	15444.95	15444.95	15,444.95	
	SUBTOTAL				6520.00	0	250.00			29,852.13	29,852.13
5F.81.15.25	Burden & Taxes			0.00%	0.00	0.00%	0.00			0.00	
5F.81.10.05	OH&P	10.0%								2,985.21	
5F.81.15.20	Insurance	1.30%								426.89	
	SUBTOTAL									33,264.23	
5F.81.15.05	P&P Bond									431.77	
	TOTAL									\$33,696.00	



W.W. GAY MECHANICAL CONTRACTOR, INC.
524 STOCKTON STREET • JACKSONVILLE, FLORIDA 32204-2500
PHONE (904) 388-2696 • FAX (904) 389-4901
Mechanical CMC-008140 • Plumbing CFC-019184

December 10, 2020

Charles Perry Partners Inc.
12740 Gran Bay Parkway West Suite 2310
Jacksonville, Florida 32258

Attn: Mr. Ramsey Grissom

Re: Orange Park High School
Gymnasium/Building 4 HVAC Project
Domestic Water Main Relocate / Chiller Pad

Mr. Grissom,

W. W. Gay Mechanical Contractor, Inc. is pleased to provide a quote to furnish all labor, materials and equipment to remove and relocate domestic water main serving Gymnasium/Building 4, per Request. Domestic water main shall be shut down for tie-in of gymnasium water main tie-in. All work will be completed as per plans and specifications provided.

Included Items:

- Provide labor and material to remove and relocate existing water main.
- Provide specified HiMax couplings required for existing piping.
- Provide specified piping materials required for relocate.
- Receiving, unloading, storage and transportation of piping equipment.
- Provide all required domestic piping labor and materials.
- Provide all required excavation labor and materials.
- Provide all required equipment / tool rental as required.
- Clean up work area when work is completed.

Excluded Items:

- Any required High Voltage Electrical work.
- Any required Low Voltage Fire Alarm work.
- Any required utility locates.

We are pleased to quote you the above-mentioned project at Seven Thousand Six Hundred Thirty-Seven Dollars and eighteen cents (\$ 7,637.18).

W.W. Gay Mechanical Contractor, Inc. appreciates the opportunity of providing you with the above-mentioned proposal. If you have any questions, please call me at 904-394-7956.

Thank you,
W. W. Gay Mechanical Contractor, Inc.

Ted Williamson
Project Manager

Change Order

Date: November 14, 2021
Job #: OPHS HVAC Renovation

7005 Lloyd Rd. W.
Jacksonville, FL 32220
Office:904-766-6848
Fax:904-766-7140

TO:

Ramsey Grissom
CPPI
12740 Gran Bay Pkwy #2310
Jacksonville, FL
Phone Number 904-886-9902
Fax Number
Re: Demo and Reroute existing Electrical Panel

	QTY	DESCRIPTION	UNIT	Materials	Labor
1	1.00	Demo existing conduit and wire, then reroute conduit and refeed existing panel at OPHS. 100 amp 3 pole Breaker	1	\$8,011.20	\$3,555.75
				555.00	
				Materials	\$8,566.20
				Labor	\$3,555.75
				O/H 10%	\$1,276.44
				Sales Tax	\$642.47
				Mark Up	\$1,404.09
				Total	\$15,444.95

10 %

School Board of Clay County

March 4, 2021 - Regular School Board Meeting

Title

C20 - Pre-Qualification of Contractors

Description

Section 1013.46 of Florida Statutes requires School Boards to pre-qualify contractors prior to their being able to bid on construction projects for the district. The rules for pre-qualification are stipulated in the State Requirements for Educational Facilities (SREF). The attached list identifies the contractors to be approved this month. As this is an annual requirement, the attached list may contain both new contractors and contractors seeking to renew their pre-qualification status. Per Florida Statutes, only those contractors currently pre-qualified at the time of bidding may bid on a School Board construction project.

Gap Analysis

Contractor Pre-Qualification is an annual requirement.

Previous Outcomes

CCDS complies with contractor pre-qualification as required by Florida Statutes and SREF (State Requirements for Educational Facilities).

Expected Outcomes

CCDS will remain in compliance by certifying the contractors recommended for pre-qualification meet the requirements of Section 1013.46 FS, the State Requirements for Educational Facilities (SREF) and School Board Policy.

Strategic Plan Goal

Ensure effective management of the organization, operations, and facilities to maximize the use of resources and promote a safe, efficient, and effective learning environment for Clay County students.

Recommendation

Approve the attached Contractor Pre-qualification list.

Contact

Bryce Ellis, Interim Assistant Superintendent for Operations, (904) 336-6853, bryce.ellis@myoneclay.net

Financial Impact

None.

Review Comments

Attachments

🔗 [Table for Board Backup Contractor Prequal, 3.4.21.pdf](#)

SBCC PRE-QUALIFIED CONTRACTORS

The following contractors are being submitted to the School Board for Contractor Pre-Qualification approval having met all requirements of Chapter 1013.46 F. S., as determined by the Pre-Qualification Committee consisting of Bryce Ellis, Phil Hans, Bertie Staefe, Chris Deely-Isais and Beth Clark. The pre-qualification certification is valid for one year from the end of the month in which Board approval is obtained.

COMPANY	TRADE CATEGORY	BOND LIMIT	EXPIRATION DATE
Gary S. Bailey, Inc.	Building Contractor	\$150,000,000.00	March 31, 2022
Life Safety Designs, Inc.	Alarm System Contractor	\$2,500,000.00	March 31, 2022
Security Fire & Electronics, Inc.	Alarm System and Electrical Contractor	\$750,000.00	March 31, 2022
Thorne Metal Systems, Inc.	Roofing Contractor	\$2,000,000.00	March 31, 2022

School Board of Clay County

March 4, 2021 - Regular School Board Meeting

Title

C21 - Annual Florida Inventory of School Houses (FISH) Certification

Description

In accordance with Florida Statutes 1013.31 and State Requirements for Educational Facilities (SREF) Section 6.1, annually, each school district must review the Florida Inventory of School Houses (FISH) and certify that it is current and accurate to the Office of Educational Facilities prior to April 1st.

Gap Analysis

N/A

Previous Outcomes

N/A

Expected Outcomes

N/A

Strategic Plan Goal

Ensure effective management of the organization, operations and facilities to maximize the use of resources and promote a safe, efficient and effective learning environment for Clay County students.

Recommendation

Approve certification of FISH data.

Contact

Bryce Ellis, Interim Assistant Superintendent for Operations, (904) 336-6853, bryce.ellis@myoneclay.net,
James Fossa, Coordinator of Planning and Intergovernmental Affairs (904) 336-6849, james.fossa@myoneclay.net

Financial Impact

No financial impact.

Review Comments**Attachments**

📎 [signature page FISH CERT2021.pdf](#)



FLORIDA DEPARTMENT OF EDUCATION
OFFICE OF EDUCATIONAL FACILITIES
FLORIDA INVENTORY OF SCHOOL HOUSES
CERTIFICATION OF FACILITIES DATA

WHEREAS, Section 1013.03(3), F.S., states in part that the Department of Education must, "Require boards to submit other educational plant inventories data...."

WHEREAS, Section 1013.31(1)(e), F.S., states in part, "...School districts shall periodically update their inventory of educational facilities...."

WHEREAS, State Requirements for Educational Facilities, Section 6.1(5)(c) requires that, "Prior to April 1 of each year, each district shall review the Florida Inventory of School Houses and shall certify to the Office that the inventory is current and accurate."

THEREFORE, on behalf of the School Board of Clay County, the authorized representatives whose signatures appear below hereby certify that, to the best of their knowledge, the educational facilities inventory data for the district contained in the Florida Inventory of School Houses is current and accurate pursuant to applicable statutes and rules.

Bryan Ellis
Director of Facilities Planning

2/16/2021
Date

Superintendent

Date

Board Chair

Date

Return signed form to:
Office of Educational Facilities
Florida Department of Education
325 West Gaines Street, Room 1054
Tallahassee, Florida 32399-0400

OEF FISH CERT
Rule 6A-2.0010, FAC
Effective November 2012

School Board of Clay County

March 4, 2021 - Regular School Board Meeting

Title

C22 - Approve Clay County School Concurrency Proportionate Share Mitigation Agreement-Amended, for Bradley Creek Holdings LLC. (Creekview Trail Development in the Lake Asbury area).

Description

On May 7, 2020, at the Regular School Board Meeting, the School Board approved the attached "Clay County School Concurrency Proportionate Share Mitigation Agreement" in its original form. The Attachments to the Agreement, Attachments "A" and "B" were incorporated into the Agreement and, as such, were approved by the School Board. It has been determined by the Operations department that the original Attachment A was inaccurate in that it contained additional legal descriptions which were not to be included in the Creekview Trail Development, and for which no mitigation was required. The Agreement which is attached hereto contains the original Agreement language, the original Attachment "B" and an amended Attachment "A" which correctly describes the Creekview Trail Development. The only amendment is the correction of Attachment A from which the surplus language has been deleted.

Gap Analysis

Approval of this Agreement, as amended, will correct the error in the original Agreement which was approved on May 7, 2020.

Previous Outcomes

This Agreement, which included an error, was previously approved on May 7, 2020.

Expected Outcomes

Approval of this Agreement, as amended, will provide all parties with a corrected Agreement from which to work.

Strategic Plan Goal

N/A

Recommendation

Approve the Clay County School Concurrency Proportionate Share Mitigation Agreement-Amended

Contact

James Fossa, Operations Department; J. Bruce Bickner, School Board Attorney, james.bickner@myoneclay.net

Financial Impact

None

Review Comments**Attachments**

📎 [Proportionate Share Mitigation Agreement-Amended.pdf](#)

**CLAY COUNTY PUBLIC SCHOOL CONCURRENCY
PROPORTIONATE SHARE MITIGATION AGREEMENT-AMENDED**

THIS SCHOOL CONCURRENCY PROPORTIONATE SHARE MITIGATION DEVELOPMENT AGREEMENT-AMENDED ("Amended Agreement") is made by and between **CLAY COUNTY, FLORIDA**, a political subdivision of the State of Florida (hereinafter referred to as "County"), whose address is 477 Houston Street, Green Cove Springs, Florida, 32043; **THE SCHOOL BOARD OF CLAY COUNTY, FLORIDA**, a body corporate and political subdivision of the State of Florida (hereinafter referred to as "School Board"), whose address is 900 Walnut Street, Green Cove Springs, Florida, 32043; and **BRADLEY CREEK HOLDINGS LLC**, a Florida limited liability corporation (hereinafter referred to as "BC Holdings"), whose address is 2245 St. Johns Avenue, Jacksonville, Florida, 32204 (collectively, the "Parties").

RECITALS

WHEREAS, BC Holdings is the fee simple owner of that certain tract of land (Folio #s 15-05-25-009338-002-00 and portion of 16-05-25-009339-000-00) located in Clay County, Florida, more particularly described on Exhibit "A" attached hereto and incorporated herein (hereinafter "the Property"). The location of the Property described in Exhibit "A" is illustrated with a map appearing in Exhibit "B" and further described in the School Concurrency Determination application entitled Creekview Trail CRC-19-000011-a; and

WHEREAS, BC Holdings has applied for a School Concurrency Reservation Certificate, seeking approval to develop up to 1,500 single family residential dwelling units and 300 multi-family residential dwelling units on the Property (the "Development Proposal"); and

WHEREAS, the County has enacted its Clay County Public School Concurrency Management Ordinance, which is codified in Article XI of the Clay County Land Development Regulations (the Public School Concurrency Management Ordinance); and

WHEREAS, the primary purpose of the Public School Concurrency Management Ordinance is to ensure that public schools needed to support new residential development within the County will meet Level of Service Standards, as defined therein; and

WHEREAS, the School Board staff has reviewed the application for School Concurrency Reservation Certificate and has determined that the Development Proposal meets the Level of Service Standards as to middle school and high school capacity but fails to meet the Level of Service Standard as to elementary school capacity—specifically, the Development Proposal generates 328 elementary school students which, after the consideration of applicable factors, exceeds by 264 elementary school students the capacity in the Lake Asbury Elementary School Concurrency Service Area, in which the Property is located,; and

WHEREAS, Section 163.3180(6), Florida Statutes, recognizes that school concurrency for a development is satisfied if the developer executes a legally binding commitment to provide mitigation proportionate to the demand to be generated for public school facilities, which mitigation may be in the form of a monetary payment of Proportionate Share Mitigation, as defined in and calculated pursuant to the applicable formula in the Public School Concurrency Management Ordinance; and

WHEREAS, the Parties agree that payment of Proportionate Share Mitigation for the Development Proposal in the amount of \$6,439,778.68, said amount being comprised of \$6,254,673.36 associated with the impacts of 1,500 single family dwelling units and \$185,105.32 associated with the impacts of 300 multi-family dwelling units, or \$4,169.78 per single family

dwelling unit and \$617.02 per multi-family dwelling unit, which shall provide mitigation proportionate to the demand for public school facilities to be created by the Development Proposal and shall result in a reservation of capacity for the Development Proposal of 328 elementary school students in the School Concurrency Service Area for Lake Asbury Elementary School.

WHEREAS, the Parties executed this Agreement in its un-Amended form on May, 8, 2020 (School Board), May 26, 2020 (Clay County), and June 10, 2020 (Bradley Creek Holdings) and have since determined that the Attachment A, which was incorporated into the Agreement, contained an erroneous legal description in the form of an additional Paragraph 3, which error has been corrected herein, with that correction being the only amendment to this Agreement,

NOW, THEREFORE, in consideration of the foregoing described Proportionate Share Mitigation, the mutual covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereto, intending to be legally bound, hereby agree as follows:

1. **INCORPORATION OF RECITALS.** The foregoing recitals are true and correct and are hereby incorporated into this Agreement by this reference as if fully set forth herein.

2. **DEFINITION OF MATERIAL TERMS.** Any terms that are not defined herein are defined as set forth in the Public School Concurrency Management Ordinance.

3. **LEGALLY BINDING COMMITMENT.** The Parties agree that this Agreement constitutes a legally binding commitment by BC Holdings, and any assignees pursuant to Section 20 below, to provide Proportionate Share Mitigation for the residential dwelling units in the Development Proposal.

4. **PROPORTIONATE SHARE MITIGATION.** The Parties agree that the payment of Proportionate Share Mitigation in the total amount of \$6,439,778.68 for the

Development Proposal, or \$4,169.78 per single family dwelling unit, and \$617.02 per multi-family dwelling unit, is an appropriate Proportionate Share Mitigation option for the Development Proposal and is necessary to maintain the Level of Service Standard for school capacity in the affected Concurrency Service Area and/or Contiguous Concurrency Service Areas. BC Holdings, and its assignees pursuant to Section 20 below, shall pay to the School Board the Proportionate Share Mitigation in the form of a monetary contribution. Payment of the Proportionate Share Mitigation for each phase of single family residential development is due on a per-unit basis (\$4,169.78 per single family dwelling unit) for the number of single family residential lots shown on the approved final plat prior to the recording of the final plat for each applicable phase of the Development Proposal. Payment of the Proportionate Share Mitigation for each phase of multi-family residential development is due on a per-unit basis (\$617.02 per multi-family dwelling unit) for the number of multi-family residential units shown on the approved final construction plans approved by Clay County prior to the initiation of vertical construction of the multi-family dwelling units for each applicable phase of the Development Proposal. The Proportionate Share Mitigation is at least proportionate to the demand for Public School Facilities to be created by the additional or new residential units in the Development Proposal for which there is no Available School Capacity.

5. **SATISFACTION OF SCHOOL CONCURRENCY.** Upon final execution of this Agreement, the School Board shall issue a Finding of Available School Capacity for the Development Proposal of 1,500 single family dwelling units and 300 multi-family dwelling units. Consistent with Section 163.3180(6)(h)2.c, Florida Statutes, the School Board shall direct such Proportionate Share Mitigation toward a school capacity improvement listed in a financially feasible 5-year district Educational Facilities Plan (EFP) that satisfies the demands created by the

Development Proposal for which such Proportionate Share Mitigation was paid.

6. **PAYMENT OF SCHOOL IMPACT FEES.** BC Holdings, or its assignees pursuant to Section 20 below, shall pay school impact fees pursuant to the then-applicable School Impact Fee Ordinance as and when the fees become due under such ordinance and in the amounts as are established from time to time for new residential development in Clay County.

7. **SCHOOL IMPACT FEE CREDIT.** In accordance with Section 163.3180(6)(h)2.b, Florida Statutes, Section 20.11-9(e), Public School Concurrency Management Ordinance, the Parties agree that the County and the School Board shall provide school impact fee credit equal to the dollar value of the Proportionate Share Mitigation payment ("School Impact Fee Credit" or "Credit"). The Credit must be applied against the total school impact fee assessed and not on the impact fee for any particular type of school. BC Holdings may assign School Impact Fee Credit (or entitlement to School Impact Fee Credit) to assignee(s) pursuant to Section 20 below.

The Proportionate Share Mitigation shall be paid prior to recording of the final plat for single family dwelling units in the Development Proposal and prior to the initiation of vertical construction for multi-family dwelling units in the Development Proposal. Upon payment of all or a portion of the Proportionate Share Mitigation due to the School Board as provided in Section 4 above, the School Board shall issue to BC Holdings, or its assignees pursuant to Section 20 below, a written School Impact Credit Ledger confirming: payment of and the dollar amount of the Proportionate Share Mitigation paid; the date of payment; the identity of the paying party; and the name/description of the subdivision final plat or multi-family development (phase) and the number of dwelling units therein for which the Proportionate Share Mitigation is being paid (collectively the "School Impact Fee Credit Ledger"). The School Board shall maintain in its records a copy of

each School Impact Fee Credit Ledger issued. BC Holdings or its assignee shall also submit such a copy of the School Impact Fee Credit Ledger to the County's Impact Fee Coordinator.

At the time of a payment of school impact fees due for a single family or multi-family dwelling unit (or payment of school impact fees for multiple single family or multi-family dwelling units) within a final plat of the subdivision or phase of a multi-family development for which there is a School Impact Fee Credit Ledger, BC Holdings or its assignee shall present a School Impact Fee Credit Voucher to the County's Impact Fee Coordinator, which will reduce the then-applicable school impact fee due for each single family dwelling unit by \$4,169.78, and for each multi-family dwelling unit by \$617.02. Both the School Board and County Impact Coordinator shall deduct the amount of the School Impact Fee Credit Voucher presented from the Impact Fee Credit Ledger for the subdivision or multi-family development and maintain ongoing records of the remaining balance available on the Impact Fee Credit Ledger for the subdivision or multi-family development. By way of example, if an assignee pays \$416,978.00 in Proportionate Share Mitigation for a final plat of 100 dwelling units then thereafter when the payment of a school impact fee is due for each dwelling unit within the final plat, the Impact Fee Coordinator shall deduct \$4,169.78 from the total school impact fee due for that dwelling unit with respect to that plat.

8. **COUNTY'S OBLIGATIONS MINISTERIAL.** The County, through its Impact Fee Coordinator, shall:

a. Accept any Credit Voucher presented from BC Holdings, or an assignee through section 20 below that is signed by the School Board for any particular development within any portion of the Property at the time any school impact fee is otherwise due, which may include acceptance of multiple fees under a single application. The Credit Voucher shall state with

particularity how the Credit shall be applied to the school impact fee obligations, which are due for the proposed new development.

b. Not be responsible for determining whether any particular Credit Voucher is valid as between BC Holdings or any assignee through section 20 below, as applicable, for any development within any portion of the Property.

c. Accept a monetary payment by an applicant of school impact fees due for a development within the Property where no Credit Voucher is presented from BC Holdings, or an assignee through section 20 below. Any such payment is non-refundable by the County.

d. Not be responsible for tracking the balance of the Credit available to BC Holdings, or an assignee through section 20 below, as applicable, nor be responsible for maintaining any documentation to reflect the amount credited against school impact fees due.

9. **EFFECTIVE DATE.** This Agreement shall become effective on the date it is recorded in the Public Records of Clay County, Florida (the "Effective Date").

10. **TERM.** This Agreement shall have an initial term of twenty (20) years from the date of its full execution. However, pursuant to Section 163.3180(13)(e)1, Florida Statutes, and in consideration of the Proportionate Share Mitigation, the Parties agree to a continuing renewal of this Agreement following completion of the initial term until the Parties have completed performance of all obligations herein.

11. **LOCAL AND STATUTORY REQUIREMENTS.** It is the intent of the Parties that this Agreement be recognized as an action of the School Board and the County under Section 163.3180(6)(h)2, Florida Statutes, Article XI, Section 20.11-9, Clay County Land Development Regulations, Clay County's home rule powers, and any other authority held by the School Board and the County to enter into such agreement. The proposed development contemplated by this Agreement is consistent with the Clay County Comprehensive Plan. This Agreement is also consistent with the applicable County Land Development Regulations.

12. **NOTICES.** Whenever any of the Parties desire to give notice to the other such

notice must be in writing, sent by U.S. Mail, postage prepaid, addressed to the party for whom it is intended at the place last specified. The place for giving of notice shall remain such until it is changed by written notice in compliance with the provisions of this paragraph. Until otherwise designated by amendment to this Agreement, the Parties designate the following as the respective places for giving notice:

FOR COUNTY:

Clay County Board of County Commissioners
477 Houston Street
Green Cove Springs, Florida 32043

FOR BRADLEY CREED HOLDINGS LLC

Bradley Creek Holdings LLC
2245 St. Johns Avenue
Jacksonville, Florida 32204

FOR SCHOOL DISTRICT:

The School Board of Clay County, Florida
Attention: Superintendent of Schools
900 Walnut Street
Green Cove Springs, Florida 32043

With copy to:

Attorney for the School Board
School Board of Clay County Florida
900 Walnut Street
Green Cove Springs, Florida 32043

13. **RELEASE.** When all of BC Holdings' obligations set forth herein are fully paid and performed, the School Board shall release BC Holdings from this Agreement, and when all the County's and School Board's obligations as set forth herein are fully performed, BC Holdings shall release the School Board and the County from any and all future claims, costs or liabilities arising out of the provision of Proportionate Share Mitigation in accordance with this Agreement. These releases shall be recorded in the Official Records of Clay County, Florida, evidencing such performance.

14. **VENUE; CHOICE OF LAW.** Any controversies or legal issues arising out of this Agreement, and any action involving the enforcement or interpretation of any rights hereinunder shall be submitted to the jurisdiction of the State Court of the Fourth Judicial Circuit, in and for Clay County, Florida, the venue situs, and shall be governed by the laws of the State of Florida.

15. **CAPTIONS AND PARAGRAPH HEADINGS.** Captions and paragraph headings contained in this Agreement are for convenience and reference only. They in no way define, describe, extend, or limit the scope of intent of this Agreement.

16. **NO WAIVER.** No waiver of any provision of this Agreement shall be effective unless it is in writing and signed by the party against whom it is asserted. Any such written waiver shall only be applicable to the specific instance to which it relates and shall not be deemed to be a continuing or future waiver.

17. **EXHIBITS.** All exhibits attached hereto contain additional terms of this Agreement and are incorporated herein by reference.

18. **FURTHER ASSURANCES.** The Parties hereby agree to execute, acknowledge, and deliver and cause to be done, executed, acknowledged, and delivered all further assurances and to perform such acts as shall reasonably be requested of them in order to carry out this Agreement.

19. **AMENDMENTS.** No modification, amendment, or alteration in the terms of conditions contained herein shall be effective unless contained in a written document prepared with the same or similar formality as this Agreement and executed by all the Parties to this Agreement.

20. **ASSIGNMENT.** BC Holdings may assign any or all of its obligations and rights under this Agreement, including the obligation to pay Proportionate Share Mitigation or entitlement to school impact fee credits provided in Section 7 above, to one or more third party purchasers of fee simple title to all or any part of the Property. In the event of such assignment, the term "BC Holdings" in this Agreement shall refer to such assignees(s). A notice of such assignment, identifying the assignee(s) and containing an acknowledgement by the assignee(s) of its assumption of any obligations and rights assigned to it by BC Holdings under this Agreement,

shall be provided to the School Board and the County and may be recorded in the public records of the County. Any assignment of the obligation to pay Proportionate Share Mitigation shall automatically constitute a release of BC Holdings as to the amount of the Proportionate Share Mitigation specified in the assignment. By such assignment, the assignee shall be bound to pay the Proportionate Share Mitigation specified in the assignment and due under this Agreement and, upon payment by the assignee, shall be entitled to the school impact fee credit provided in Section 7 above. Any assignment of entitlement to school impact fee credits may be used by the assignee as provided in Section 7 above. The Parties hereto agree to furnish each other any additional documentation upon reasonable request providing the development status of dwelling units approved under this Agreement and the status of mitigation that has been provided, including the number of dwelling units which have been mitigated for through payments. Upon the date of any assignment of all obligations and rights under this Agreement and providing notice of such assignment to the County, the original contracting party to this Agreement, BC Holdings, shall have no further obligations or rights under this Agreement.

21. **COUNTERPARTS.** This Agreement may be executed in three (3) counterparts, each of which may be deemed to be an original.

22. **RECORDING OF THIS AGREEMENT.** The School Board agrees to record this Agreement in the Clay County Public Records within fourteen (14) days after execution.

23. **MERGER CLAUSE.** This Agreement sets forth the entire agreement among the Parties, and it supersedes all prior and contemporaneous negotiations, understandings, and agreements, written or oral, among the Parties.

24. **SEVERABILITY.** If any provision of this Agreement is declared invalid or unenforceable by a court of competent jurisdiction, the invalid or unenforceable provision will be

stricken from the Agreement, and the balance of the Agreement will remain in full force and effect as long as doing so would not affect the overall purpose or intent of the Agreement.

IN WITNESS WHEREOF, the Parties have made and executed this Agreement on the respective dates under each signature:

Clay County, Florida, through its Clay County Board of County Commissioners, signing by and through its Chair, authorized to execute same by the Board of County Commissioners' action on this ____ day of _____, 2021.

The School Board of Clay County, Florida, signing by and through its Chair, authorized to execute same by Board action on this ____ day of _____, 2021.

Bradley Creek Holdings LLC, signing by and through its Manager, duly authorized to execute same, on this ____ day of _____, 2021.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

CLAY COUNTY, FLORIDA

**CLAY COUNTY BOARD OF COUNTY
COMMISSIONERS**

By _____
MIKE CELLA, Chairman

Witness
Printed Name: _____

Witness
Printed Name: _____

ATTEST:

By _____
HOWARD WANAMAKER
County Manager and Clerk to the Board

THE SCHOOL BOARD OF CLAY COUNTY, FLORIDA

THE SCHOOL BOARD OF CLAY COUNTY,
FLORIDA

By _____
MARY BOLLA, Chairman

Witness
Printed Name: _____

Witness
Printed Name: _____

ATTEST:

By _____
DAVID BROSKIE
Superintendent of Schools

APPROVED AS TO FORM:

By _____
J. BRUCE BICKNER
Attorney for School Board

BRADLEY CREEK HOLDINGS LLC

**BRADLEY CREEK HOLDINGS LLC,
a Florida limited liability corporation**

By _____
ALLEN SKINNER, Manager

Witness
Printed Name: _____

Witness
Printed Name: _____

STATE OF FLORIDA
COUNTY OF _____

Before me, the undersigned authority, personally appeared **ALLEN SKINNER**, in his capacity as Manager of Bradley Creek Holdings LLC, a Florida limited liability corporation, who acknowledged that he signed the foregoing Clay County Public School Concurrency Proportionate Share Mitigation Development Agreement on behalf of said corporation as his free and voluntary act.

WITNESS my hand and official seal this _____ day of _____, 2021, at _____, _____ County, Florida.

NOTARY PUBLIC, STATE OF FLORIDA
Printed Name: _____
Commission No.: _____
Commission expires: _____

____ personally known by me
____ produced identification
type: _____

Exhibit "A"
Legal Description

DRAFT

EXHIBIT "A"

PARCEL 1:

A PORTION OF SECTION 22, TOWNSHIP 5 SOUTH, RANGE 25 EAST, CLAY COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCE AT THE SOUTHEAST CORNER OF SECTION 15, TOWNSHIP 5 SOUTH, RANGE 25 EAST, SAID COUNTY; THENCE NORTH 01°16'21" EAST, ALONG THE EASTERLY LINE OF SAID SECTION 15, A DISTANCE OF 1620.49 FEET; THENCE SOUTH 75°30'11" WEST, 1637.95 FEET; THENCE SOUTH 13°45'58" EAST, 1273.56 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE SOUTH 13°45'58" EAST, 661.63 FEET; THENCE SOUTH 29°10'17" WEST, 1030.00 FEET; THENCE SOUTH 01°42'52" WEST, 1499.88 FEET; THENCE SOUTH 05°40'00" EAST, 479.00 FEET TO THE NORTHERLY RIGHT OF WAY LINE OF COUNTY ROAD NO. C-739-B (SANDRIDGE ROAD, AN 80 FOOT RIGHT OF WAY, AS NOW ESTABLISHED); THENCE NORTH 89°40'51" WEST, ALONG LAST SAID LINE, 2397.44 FEET TO THE EASTERLY LINE OF THOSE LANDS DESCRIBED AND RECORDED IN OFFICIAL RECORDS BOOK 1421, PAGE 1951 OF THE PUBLIC RECORDS OF SAID COUNTY; THENCE NORTH 00°57'35" EAST, ALONG LAST SAID LINE, 3054.11 FEET; THENCE NORTH 00°35'28" WEST, 162.42 FEET; THENCE SOUTH 89°07'29" EAST, 1558.06 FEET; THENCE NORTH 00°19'09" EAST, 316.06 FEET; THENCE SOUTH 89°48'18" EAST, 1130.48 FEET TO THE POINT OF BEGINNING.

CONTAINING 190.47 ACRES, MORE OR LESS.

PARCEL 1 BEING ALSO DESCRIBED AS:

A parcel of land situated in Section 22, Township 5 South, Range 25 East, Clay County, Florida, said parcel being more particularly described as follows: Commence at the northwest corner of said Section 22; thence on the north line thereof run South 89 degrees 48 minutes 18 seconds East, 1270.46 feet to the Point of Beginning; thence continue on said north line South 89 degrees 48 minutes 18 seconds East, 2684.23 feet; thence South 13 degrees 45 minutes 43 seconds East, 691.71 feet; thence South 29 degrees 10 minutes 53 seconds West, 1030.00 feet thence South 01 degree 43 minutes 09 seconds West, 1500.00 feet; thence South 05 degrees 40 minutes 51 seconds East, 479.78 feet to the north line of County Road No. C-739-B; thence on said north line North 89 degrees 40 minutes 51 seconds West, 2395.20 feet to the east line of those lands described in Official Records Book 1421, page 1951 of the public records of said county; thence on said east line North 00 degrees 57 minutes 35 seconds East, 3054.41 feet; thence North 00 degrees 35 minutes 28 seconds West, 489.70 feet to the Point of Beginning.

Parcel ID: 15-05-25-009338-002-00

PARCEL 2:

A PORTION OF SECTIONS 14, 15, 16 AND 22, TOWNSHIP 5 SOUTH, RANGE 25 EAST, CLAY COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGIN AT THE SOUTHWEST CORNER OF SAID SECTION 14; THENCE SOUTH 89°50'19" EAST, ALONG THE SOUTHERLY LINE OF SAID SECTION 14, A DISTANCE OF 106.42 FEET TO THE WESTERLY RIGHT OF WAY LINE OF STATE ROAD NO. 23 (A VARIABLE WIDTH RIGHT OF WAY, AS NOW ESTABLISHED); THENCE NORTHERLY, NORTHWESTERLY AND WESTERLY, ALONG THE WESTERLY AND SOUTHERLY RIGHT OF WAY LINE OF SAID STATE ROAD NO. 23, RUN THE FOLLOWING THREE (3) COURSES AND DISTANCES: COURSE NO. 1: NORTH 03°15'40" EAST, 2354.52 FEET TO THE POINT OF CURVATURE OF A CURVE LEADING NORTHWESTERLY; COURSE NO. 2: NORTHWESTERLY, ALONG AND AROUND THE ARC OF SAID CURVE, CONCAVE

SOUTHWESTERLY, HAVING A RADIUS OF 2512.00 FEET, AN ARC DISTANCE OF 4055.73 FEET, SAID ARC BEING SUBTENDED BY A CHORD BEARING AND DISTANCE OF NORTH 42°59'31" WEST, 3629.35 FEET TO THE POINT OF TANGENCY OF SAID CURVE; COURSE NO. 3: NORTH 89°14'43" WEST, 1657.65 FEET; THENCE SOUTH 00°33'04" WEST, 2748.18 FEET; THENCE SOUTH 89°41'41" WEST, 5175.78 FEET TO THE EASTERLY RIGHT OF WAY LINE OF COUNTY ROAD NO. C-739 (HENLEY ROAD, A VARIABLE WIDTH RIGHT OF WAY, AS NOW ESTABLISHED); THENCE SOUTHERLY, ALONG LAST SAID LINE, RUN THE FOLLOWING THREE (3) COURSES AND DISTANCES: COURSE NO. 1: SOUTH 00°22'11" WEST, 776.13 FEET; COURSE NO. 2: SOUTH 00°23'31" WEST, 266.40 FEET; COURSE NO. 3: SOUTH 00°04'56" WEST, 70.44 FEET; THENCE NORTH 89°41'41" EAST, 3901.80 FEET TO THE WESTERLY LINE OF SAID SECTION 15; THENCE SOUTH 00°32'55" WEST, ALONG LAST SAID LINE, 448.16 FEET; THENCE SOUTH 89°48'18" EAST, 1270.05 FEET; THENCE SOUTH 00°33'04" WEST, 694.77 FEET; THENCE SOUTH 00°35'28" EAST, 327.28 FEET; THENCE SOUTH 89°07'29" EAST, 1558.06 FEET; THENCE NORTH 00°19'09" EAST, 316.06 FEET; THENCE SOUTH 89°48'18" EAST, 1130.48 FEET; THENCE NORTH 13°45'58" WEST, 1273.56 FEET; THENCE NORTH 75°30'11" EAST, 1637.95 FEET TO THE EASTERLY LINE OF SAID SECTION 15; THENCE SOUTH 01°16'21" WEST, ALONG LAST SAID LINE, 1620.49 FEET TO THE POINT OF BEGINNING.

CONTAINING 554.63 ACRES, MORE OR LESS.

**Exhibit “B”
Location Map**

DRAFT

Master Plan

Land Uses and Density

ES? Estimated Wetlands

Detached Single Family:

Village Center

739/HENLEY RD

FUTURE FIRST COAST EXPRESSWAY

Detached Single Family Pkgs
550 Upland Acres

SANDRIDGE RD

CR 739B/SANDRIDGE RD

0 0.25 0.5 1 Miles

ETM
Engineering & Technical Management, Inc.
DESIGN • CONSTRUCTION • RESULTS

NORTH

Note: This land plan is conceptual and is subject to environmental and engineering review. It is not intended to be used for any purpose other than informational. It is not intended to be used for any purpose other than informational. It is not intended to be used for any purpose other than informational.

CR 739A/RUSSELL RD

School Board of Clay County

March 4, 2021 - Regular School Board Meeting

Title

D1 - Human Resources Special Action A

Description

Florida Statutes (F.S. 1012.22(1)(9f), State Board Rules and Clay County School Board Policies require Board notification and/or action regarding decisions and recommendations of the Superintendent related to Personnel matters.

Gap Analysis

N/A

Previous Outcomes

N/A

Expected Outcomes

N/A

Strategic Plan Goal

Goal 5: Develop and support great educators, support personnel, and leaders.

Recommendation

Approve the action as presented.

Contact

Brenda G. Troutman, Assistant Superintendent for Human Resources (904) 336 6701 Brenda.Troutman@myoneclay.net

Financial Impact

None

Review Comments**Attachments**

🔗 [Special Action A.pdf \(Confidential\)](#)

School Board of Clay County

March 4, 2021 - Regular School Board Meeting

Title

D2 - Human Resources Special Action B

Description

Florida Statutes (F.S. 1012.22(1)(9f), State Board Rules and Clay County School Board Policies require Board notification and/or action regarding decisions and recommendations of the Superintendent related to Personnel matters.

Gap Analysis

N/A

Previous Outcomes

N/A

Expected Outcomes

N/A

Strategic Plan Goal

Goal 5: Develop and support great educators, support personnel, and leaders.

Recommendation

Approve the action as presented.

Contact

Brenda G. Troutman, Assistant Superintendent for Human Resources (904) 336 6701 Brenda.Troutman@myoneclay.net

Financial Impact

None

Review Comments**Attachments**

🔗 [Special Action B.pdf \(Confidential\)](#)

School Board of Clay County

March 4, 2021 - Regular School Board Meeting

Title

D3 - Human Resources Special Action C

Description

Florida Statutes (F.S. 1012.22(1)(9f), State Board Rules and Clay County School Board Policies require Board notification and/or action regarding decisions and recommendations of the Superintendent related to Personnel matters.

Gap Analysis

N/A

Previous Outcomes

N/A

Expected Outcomes

N/A

Strategic Plan Goal

Goal 5: Develop and support great educators, support personnel, and leaders.

Recommendation

Approve the action as presented.

Contact

Brenda G. Troutman, Assistant Superintendent for Human Resources (904) 336 6701 Brenda.Troutman@myoneclay.net

Financial Impact

None

Review Comments**Attachments**

School Board of Clay County

March 4, 2021 - Regular School Board Meeting

Title

D4 - Renewal of Employee Benefits for 2021-2022

Description

The Clay County School Board offers insurance benefits to all eligible employees and retirees annually as required by State and Federal Law. The Insurance Benefit Renewal document outlines the renewal process for all employee benefits for the 2021-2022 plan year (October 1 -September 30).

Gap Analysis

In conjunction with the Third-party administrator, the District and Insurance Coordinator met with all relevant vendors to negotiate 2021-2022 employee benefit renewals. UnitedHealthcare presented a flat renewal and no plan design changes. DeltaCare delivered an increase of 6.89%, and Delta Dental PPO gave an increase of 12.62% for a total increase of \$235,862.76. Kemper, our medical gap carrier, renewed with no increase in premiums and no plan design changes. AFLAC, our voluntary workplace vendor, renewed with no increase in premiums and no plan design changes.

Previous Outcomes

Employee Benefits are part of the collective bargaining process, which is negotiated through the District Insurance Committee. The Board has maintained an Employee Benefits package that has complied with Florida Statutes and the Affordable Care Act, based on the Insurance Committee's recommendations.

Insurance Plan	2020-2021*	2021-2022	Estimated Cost Difference
AFLAC (A&I, Critical Illness and Whole Life)	\$1,140,633.50	\$1,140,633.50	\$0.00
Delta Dental	\$2,239,524.04	\$2,475,386.80	\$235,862.76
Kemper Gap	\$252,730.50	\$252,730.50	\$0.00
United Healthcare	\$32,251,494.00	\$32,251,494.00	\$0.00

*Premiums shown are an estimate since the plan year premium payment is not complete

Expected Outcomes

The Board to approve the Employee Benefits Package per the Insurance Committees recommendation. The district will continue to maintain a fully insured Employee Benefits Package as required by Florida Statutes and The Affordable Care Act.

Strategic Plan Goal

The district ensures fiscal responsibility & equitable distribution of resources.

Recommendation

That the Clay County School Board approve the renewal of Plan A Medical, Medical Gap, Group Term Life & AD&D, Supplemental Life & AD&D, Short, and Long Term Disability, Dental, Vision, Accident and Injury Policy, Critical Illness, Whole Life, Flexible Spending Account, Health Savings Account, and Plan B Coverages (Employees with no Medical Insurance), for the plan year October 1, 2021, through September 30, 2022.

Contact

Dr. Susan Legutko
Assistant Superintendent of Business Affairs
(904)336-6721
Susan.Legutko@myoneclay.net

Financial Impact

An overall dental increase from Delta Dental of \$235,862.76 over the current rates, with AFLAC, Kemper, and UnitedHealthcare renewing at no increase over the current cost and no plan design changes.

Review Comments**Attachments**

🔗 [CCSD Board Presentation 03042020 \(3\).pdf](#)



School Board of Clay County

2021 – 2022 BENEFIT RENEWAL RECOMMENDATIONS

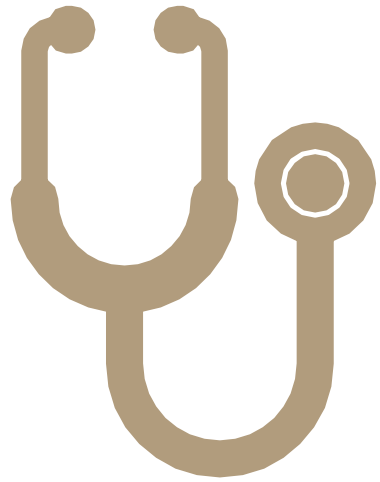
MARCH 4, 2021



Agenda

- Medical Claims Experience
- Medical Renewal
- Dental Renewal
- 2021 Renewal Summary

DRAFT

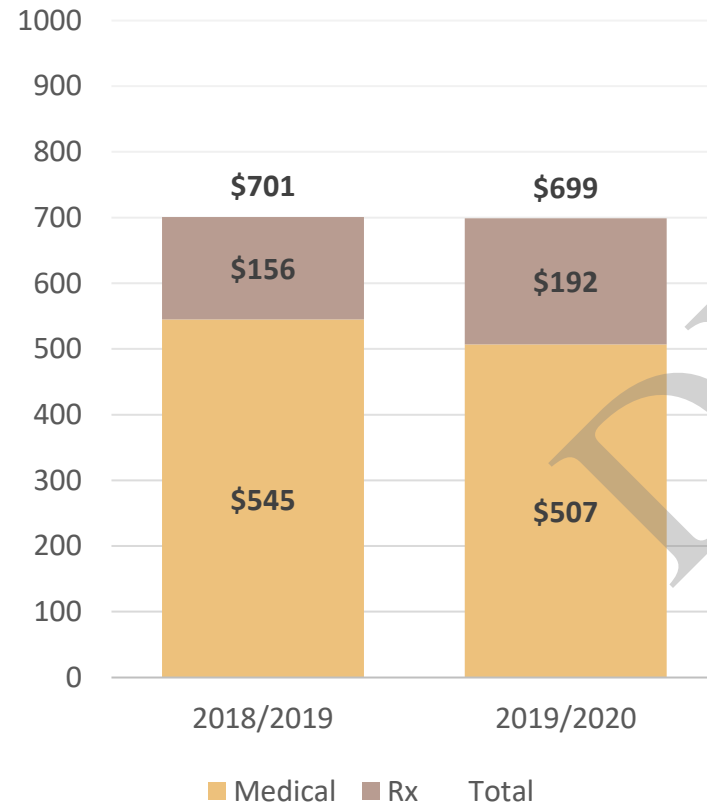


Health Claims Experience

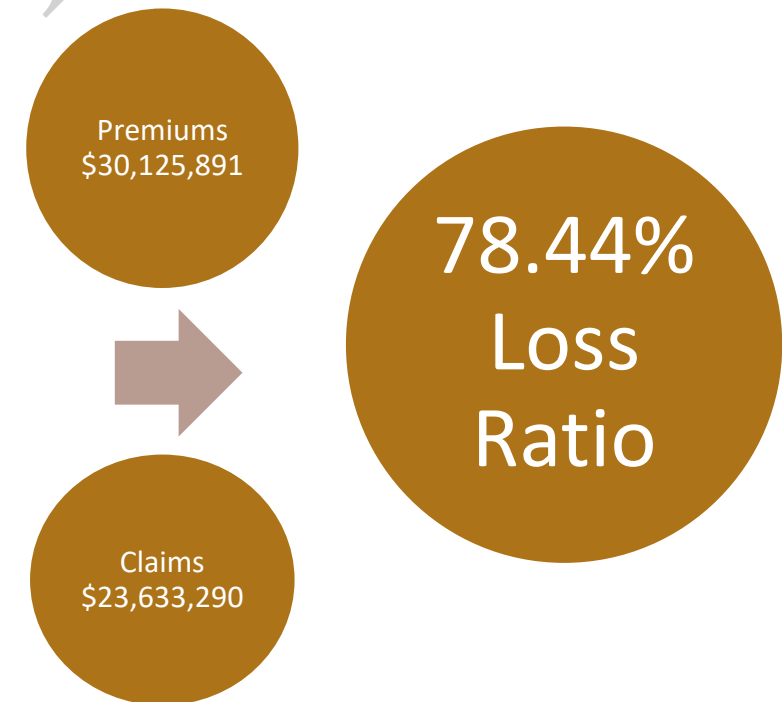
Health Claims Experience

October 2019 – September 2020

Cumulative monthly claims experience per employee per month (PEPM) for medical and prescription as compared to the prior plan year



Premiums paid between October 2019 and September 2020 compared to the claims paid by the plan.



Premium vs Claims Incurred with premium over 12 months

Year/Month	Members	Subscribers	Premium	Premium PMPM	Medical Payments	Capitation Payments	Managed Pharmacy Payments	Total Payments	Claims to Premium Ratio
2018-10	3,812	2,805	\$2,064,360	\$541.54	\$1,312,214	\$103,148	\$438,134	\$1,853,496	89.8%
2018-11	3,812	2,812	\$2,104,902	\$552.18	\$1,327,498	\$103,556	\$386,603	\$1,817,656	86.4%
2018-12	3,799	2,804	\$2,095,494	\$551.59	\$1,388,195	\$103,120	\$410,653	\$1,901,968	90.8%
2019-01	3,781	2,794	\$2,034,787	\$538.16	\$1,521,288	\$102,549	\$521,455	\$2,145,292	105.4%
2019-02	3,776	2,789	\$2,047,271	\$542.18	\$1,141,582	\$102,440	\$386,359	\$1,630,382	79.6%
2019-03	3,771	2,789	\$2,078,400	\$551.15	\$1,172,791	\$109,297	\$431,704	\$1,713,792	82.5%
2019-04	3,774	2,792	\$2,078,956	\$550.86	\$1,233,800	\$109,297	\$408,530	\$1,751,627	84.2%
2019-05	3,769	2,789	\$2,077,596	\$551.23	\$1,469,223	\$109,326	\$418,317	\$1,996,867	96.1%
2019-06	3,784	2,794	\$2,080,825	\$549.90	\$2,173,579	\$109,646	\$430,290	\$2,713,515	130.4%
2019-07	3,795	2,797	\$2,082,764	\$548.82	\$1,461,696	\$109,907	\$515,908	\$2,087,512	100.2%
2019-08	3,797	2,784	\$2,070,604	\$545	\$1,243,037	\$110,459	\$424,856	\$1,778,352	85.9%
2019-09	3,814	2,793	\$2,070,178	\$543	\$1,536,982	\$110,924	\$455,674	\$2,103,580	101.6%
2019-10	3,980	2,828	\$2,521,413	\$633.52	\$1,636,007	\$59,150	\$445,979	\$2,141,136	84.9%
2019-11	3,979	2,823	\$2,516,955	\$632.56	\$1,261,778	\$59,418	\$489,829	\$1,811,026	72.0%
2019-12	3,990	2,825	\$2,518,738	\$631.26	\$1,609,877	\$59,418	\$545,185	\$2,214,481	87.9%
2020-01	3,977	2,821	\$2,515,172	\$632.43	\$1,571,946	\$59,269	\$522,932	\$2,154,147	85.6%
2020-02	3,959	2,805	\$2,500,906	\$631.70	\$1,491,356	\$59,072	\$462,662	\$2,013,089	80.5%
2020-03	3,962	2,811	\$2,506,256	\$632.57	\$988,091	\$59,101	\$607,823	\$1,655,015	66.0%
2020-04	3,951	2,813	\$2,508,039	\$634.79	\$738,996	\$58,982	\$524,767	\$1,322,745	52.7%
2020-05	3,955	2,813	\$2,508,039	\$634.14	\$1,347,124	\$59,027	\$581,613	\$1,987,764	79.3%
2020-06	3,951	2,812	\$2,507,147	\$634.56	\$1,538,708	\$58,997	\$543,177	\$2,140,882	85.4%
2020-07	3,945	2,809	\$2,504,473	\$634.85	\$1,672,308	\$59,229	\$584,127	\$2,315,664	92.5%
2020-08	3,953	2,813	\$2,508,039	\$634.46	\$1,275,164	\$59,364	\$586,906	\$1,921,435	76.6%
2020-09	3,960	2,816	\$2,510,714	\$634.02	\$1,315,310	\$59,499	\$581,097	\$1,955,906	77.9%
Prior			\$24,886,137					\$23,494,039	94.41%
Current			\$30,125,891					\$23,633,290	78.44%

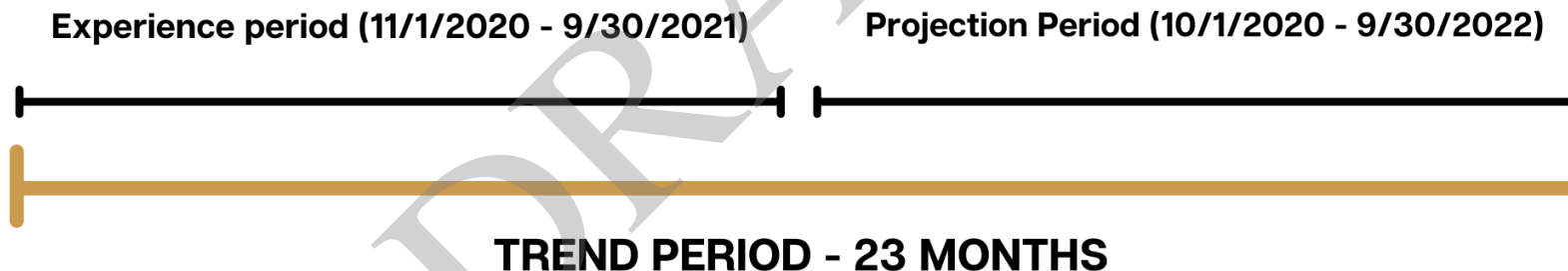
Trend in a Medical Renewal

What is Trend?

Medical trend is the forecast in change in health plans' per capita claims cost.

Factors that influence medical trend include: price inflation, increased utilization, use of more expensive drugs and treatments, technological advancements, and more. Annual medical/rx trend is 9.6%.

Trend must be calculated by how many months between the experience we have and the end of the plan year the renewal is being calculated for (End of CCDS renewal plan would be 9/30/2022)



To stretch this trend out to the end of our renewal plan year, we must calculate the compound trend in the renewal calculation **in order to try and predict what the claims will look like through that period:**

$$\text{Annual Trend (9.6\%)} \times \frac{\text{Months of Trend (23)}}{12} = \mathbf{19.2\%}$$

High Cost Claimants

There were 34 claimants with over \$50,000 in claims for the period August 1, 2019 and July 31, 2020. In consideration of privacy, details have been omitted.

Claimant	Medical Paid	Rx Paid	Total Paid	Diagnosis	Open/Closed
1	\$638,986	\$318	\$639,304	COMPLICATION OF DEVICE; IMPLAN	OPEN
2	\$386,632	\$537	\$387,169	DEFICIENCY AND OTHER ANEMIA	OPEN
3	\$267,476	\$15,840	\$283,316	MAINTENANCE CHEMOTHERAPY; RADI	OPEN
4	\$255,530	\$189	\$255,719	COMPLICATION OF DEVICE; IMPLAN	OPEN
5	\$78,088	\$116,373	\$194,461	OTHER BONE DISEASE AND MUSCULO	OPEN
6	\$19,588	\$154,578	\$174,166	MULTIPLE MYELOMA	OPEN
7	\$165,666	\$1,433	\$167,100	CANCER OF OVARY	OPEN
8	\$165,094	\$741	\$165,836	HEART VALVE DISORDERS	OPEN
9	\$162,420	\$598	\$163,018	ACUTE AND UNSPECIFIED RENAL FA	OPEN
10	\$39,479	\$114,496	\$153,975	PNEUMONIA (EXCEPT THAT CAUSED	OPEN
11	\$149,918	\$481	\$150,399	SEPTICEMIA (EXCEPT IN LABOR)	OPEN
12	\$139,791	\$776	\$140,566	MAINTENANCE CHEMOTHERAPY; RADI	OPEN
13	\$122,371	\$4,357	\$126,728	ACUTE MYOCARDIAL INFARCTION	OPEN
14	\$45,843	\$74,044	\$119,886	SECONDARY MALIGNANCIES	OPEN
15	\$115,047	\$1,919	\$116,967	PULMONARY HEART DISEASE	OPEN
16	\$98,569	\$988	\$99,557	CRUSHING INJURY OR INTERNAL IN	OPEN
17	\$11,213	\$67,569	\$78,782	REGIONAL ENTERITIS AND ULCERAT	OPEN
18	\$77,604	\$92	\$77,695	INFECTIVE ARTHRITIS AND OSTEOM	OPEN
19	\$74,821	\$446	\$75,266	ACUTE MYOCARDIAL INFARCTION	OPEN
20	\$72,273	\$26	\$72,299	ACUTE CEREBROVASCULAR DISEASE	OPEN
21	\$68,701	\$2,703	\$71,404	OTHER CNS INFECTION AND POLIOM	OPEN
22	\$69,068	\$115	\$69,183	MAINTENANCE CHEMOTHERAPY; RADI	OPEN
23	\$305	\$68,410	\$68,715	DIABETES MELLITUS WITHOUT COMP	OPEN
24	\$63,632	\$2,682	\$66,314	CONDUCTION DISORDERS	OPEN
25	\$66,017	\$ -	\$66,017	HYPERTENSION COMPLICATING PREG	CLOSED
26	\$62,506	\$93	\$62,598	IMMUNITY DISORDERS	OPEN
27	\$58,796	\$703	\$59,499	CANCER OF LIVER AND INTRAHEPAT	OPEN
28	\$57,803	\$1,555	\$59,358	MAINTENANCE CHEMOTHERAPY; RADI	OPEN
29	\$55,851	\$632	\$56,483	CANCER OF BREAST	OPEN
30	\$988	\$53,672	\$54,660	OTHER ENDOCRINE DISORDERS	OPEN
31	\$52,410	\$1,645	\$54,055	PHLEBITIS; THROMBOPHLEBITIS AN	OPEN
32	\$42,516	\$9,451	\$51,967	OTHER AFTERCARE	OPEN
33	\$46,394	\$5,032	\$51,427	PERIPHERAL AND VISCERAL ATHERO	OPEN
34	\$11,653	\$38,487	\$50,140	OSTEOARTHRITIS	OPEN
	\$3,743,049.50	\$740,980.23	\$4,484,029.73		
Claims Above Pooling Point (\$300,000):			\$426,473.10		
Net HCC Paid:			\$4,057,556.63		

Top Prescription by Paid Amount

12 Months Incurred through October 2020, paid through December 2020

**The following are the top ten prescriptions in order of highest cost.
The portion paid by the member is also included.**

Rank	Drug Name	Therapeutic Class	Total Paid	Number of Claimants
1	IBRANCE	ANTINEOPLASTICS	\$335,976	3
2	HUMIRA(CF) PEN	ANTIARTHRITICS	\$290,345	11
3	TRULICITY	DIABETIC THERAPY	\$268,164	41
4	STELARA	MISCELLANEOUS	\$251,645	3
5	JARDIANCE	DIABETIC THERAPY	\$226,774	59
6	REVLIMID	ANTINEOPLASTICS	\$219,920	1
7	TRIKAFTA	MISCELLANEOUS	\$183,688	1
8	NINLARO	ANTINEOPLASTICS	\$144,985	1
9	OZEMPIC	DIABETIC THERAPY	\$143,669	28
10	HUMALOG KWIKPEN U-100	DIABETIC THERAPY	\$109,856	29
			\$2,175,022	177

Top Therapeutic Class by Paid Amount

12 Months Incurred through October 2020, paid through December 2020

The following are the top ten therapeutic classes of prescriptions in order of the highest cost.

Rank	Therapeutic Class	Total Paid	Total Net Paid Per Rx	Number of Claimants
1	DIABETIC THERAPY	\$1,677,099	\$349	378
2	ANTIARTHRITICS	\$710,556	\$333	775
3	BRONCHIAL DILATORS	\$355,408	\$118	577
4	LIPOTROPICS	\$114,565	\$23	665
5	OTHER CARDIOVASCULAR PREPS	\$99,398	\$22	551
6	OTHER ANTIHYPERTENSIVES	\$95,360	\$16	745
7	PSYCHOSTIMULANTS-ANTIDEPRESSANTS	\$94,704	\$14	874
8	SYSTEMIC CONTRACEPTIVES	\$92,607	\$48	417
9	ANTICONVULSANTS	\$70,948	\$35	360
10	THYROID PREPS	\$8,065	\$3	360
		\$3,318,710	\$958	5,702

Top Diagnosis by Paid Amount

12 Months Incurred through October 2020, paid through December 2020

The following are the top ten diagnosis in order of highest cost.

Rank	Diagnosis Category	Total Paid	Number of Claimants
1	CIRCULATORY SYSTEM	\$1,936,015	893
2	NEOPLASMS	\$1,806,075	579
3	MUSCULO CNCTV TISSUE	\$1,754,930	1032
4	OTHER CONDITIONS	\$1,662,361	2573
5	INFECTIOUS & PARASITIC DIS	\$1,144,761	1674
6	INJURY AND POISONING	\$1,037,720	432
7	DIGESTIVE SYSTEM	\$1,002,076	472
8	GENITOURINARY SYSTEM	\$981,919	869
9	NERVOUS SYS SENSE ORGANS	\$896,050	834
10	PREGNANCY CHILDBIRTH PUERP	\$704,225	198
		\$12,926,132	9556



Medical Renewal

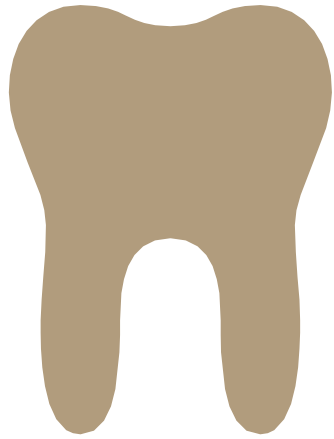
Renewing Current Plans

Clay County District Schools
10/1/2021

Clay County District Schools 10/1/2021	United Healthcare			United Healthcare		
	Choice HSP HDHP AHJT rx 570 HAS-11	Choice HMO AQQ1 Rx 570	Choice Plus PPO AHRI Rx 573	Choice HSP HDHP AHJT rx 570 HAS-11	Choice HMO AQQ1 Rx 570	Choice Plus PPO AHRI Rx 573
	Current			Renewal = 0% down from Formula Renewal: 16.4%		
IN NETWORK						
Deductible (CYD): (Ind / Fam)	\$4,000 / \$8,000 (emb)	\$5,000 / \$10,000	\$3,000 / \$6,000	\$4,000 / \$8,000 (emb)	\$5,000 / \$10,000	\$3,000 / \$6,000
Deductible Applies to OOP Max?	Yes	Yes	Yes	Yes	Yes	Yes
Coinsurance: Carrier / Member	80% / 20%	70% / 30%	80% / 20%	80% / 20%	70% / 30%	80% / 20%
Physician Services: PCP / Specialist	CYD + 20%	\$45 / \$75	\$40 / \$60	CYD + 20%	\$45 / \$75	\$40 / \$60
Inpatient Hospital Services	CYD + 20%	\$100 Copay + 30%	CYD + 20%	CYD + 20%	\$100 Copay + 30%	CYD + 20%
Provider Services in Hospital and ER	CYD + 20%	CYD + 30%	CYD + 20%	CYD + 20%	CYD + 30%	CYD + 20%
Independent Diagnostic Lab/X-Ray/AIS	CYD + 20%	\$0 / \$0 / \$300	\$0 / \$0 / \$300	CYD + 20%	\$0 / \$0 / \$300	\$0 / \$0 / \$300
Outpatient Surgery - Freestanding Facility	CYD + 20%	\$250	\$0 / \$0 / \$300	CYD + 20%	\$250	\$0 / \$0 / \$300
Outpatient Surgery - Hospital	CYD + 20%	CYD + 30%	CYD + 20%	CYD + 20%	CYD + 30%	CYD + 20%
Emergency Room Services	CYD + 20%	\$500	\$500	CYD + 20%	\$500	\$500
Urgent Care Services	CYD + 20%	\$70	\$50	CYD + 20%	\$70	\$50
Prescription Drugs - Generic	CYD + \$10	\$10	\$10	CYD + \$10	\$10	\$10
Prescription Drugs - Brand	CYD + \$50	\$35	\$45	CYD + \$50	\$35	\$45
Prescription Drugs - Specialty	CYD + \$80	\$70	\$85	CYD + \$80	\$70	\$85
Prescription Drugs - 90 day Mail Order	2.5x copay	2.5x copay	2.5x copay	2.5x copay	2.5x copay	2.5x copay
Mental Health (Inpatient / Outpatient)	CYD + 20%	\$0	CYD + 20% / \$60	CYD + 20%	\$0	CYD + 20% / \$60
Out of Pocket Maximum (Ind / Fam)	\$6,650 / \$13,300	\$10,000 / \$20,000	\$6,000 / \$12,000	\$6,650 / \$13,300	\$10,000 / \$20,000	\$6,000 / \$12,000
OUT OF NETWORK						
Deductible (Individual / Family)			\$6,000 / \$12,000			\$6,000 / \$12,000
Coinsurance: Carrier / Member			50% / 50%			50% / 50%
Inpatient Hospital Services	No Coverage	No Coverage	CYD + 50%	No Coverage	No Coverage	CYD + 50%
Outpatient Surgery			CYD + 50%			CYD + 50%
Out of Pocket Maximum (Ind / Fam)			\$12,000 / \$24,000			\$12,000 / \$24,000
RATING ANALYSIS						
	EEs	Monthly Rates	EEs	Monthly Rates	EEs	Monthly Rates
Employee Only	579	\$669.97	1430	\$813.45	212	\$939.22
Employee + Spouse	51	\$1,217.08	206	\$1,571.77	24	\$1,814.75
Employee + Child(ren)	46	\$1,161.25	78	\$1,499.43	5	\$1,731.18
Full Family	100	\$1,595.24	224	\$2,059.77	15	\$2,378.08
Total Monthly Premium	776	\$3,015,283.09	1938		776	\$3,015,283.09
Total Annual Premium		\$36,183,397.08				\$36,183,397.08
Gross Increase/Decrease from Current						0%

Historical Medical Renewals and Plan Design Changes

Plan Year	Initial Renewal	Negotiated (no changes)	Final Blended	Renewal Actions Taken
2021 - 2022	16.4%	0%	0%	<ul style="list-style-type: none"> Renewal is presented with zero changes to cost and plans.
2020 - 2021	23.56%	5.9%	5.9%	<ul style="list-style-type: none"> Renewal was accepted at 5.9% increase due to CCDS' partnership and commitment based on previous years' plan design changes and wellness initiatives, improved claims and gradually lower loss ratio, UHC's strong book of business.
2019 – 2020	19.5%	19.5%	19.5%	<ul style="list-style-type: none"> Renewal was accepted at 19.5% with the additional funding secured to move to a tier-based contribution strategy and to make the Choice HSP Employee Only Plan no cost.
2018 – 2019	29.32%	28.00%	11.08%	<ul style="list-style-type: none"> Initial renewal was presented at 29.32% and was negotiated down to 28% due to our high loss ratio Changes to the HMO and Choice HSP plans were made to minimize the premium increase <ul style="list-style-type: none"> HMO – Increased Deductible from \$3k/\$6k to \$5k/\$10k & copays from \$35/\$65 to \$45/\$75 Choice HSP – Increased Deductible from \$1.5k/\$3k to \$4k/\$8k.
2017 – 2018	10.0%	10.0%	10.0%	<ul style="list-style-type: none"> Year 1 renewal cap at 10% from UHC.
2016 – 2017	Marketed plan design prior to receiving initial renewal		-10.9%	<ul style="list-style-type: none"> Conducted medical RFP and moved to UHC based on results and quoted plans/premiums.
2015 – 2016	13.8%	10.25%	9%	<ul style="list-style-type: none"> Initial renewal in February at 13.8% with final negotiated renewal in May
2014 – 2015	15.7%	12.5%	7.7%	<ul style="list-style-type: none"> Medical renewal without rate guarantee specified in 2013 RFP was 19.4% Initially delivered at 15.7% increase (Rate cap 12% + 3.7% ACA fees) Aon negotiated to 12.5% with ACA fees; second look in May Final renewal with claims through April resulted in 9% increase with no changes to plan design Defined Board subsidy continued in 2014/15 plan year
2013 – 2014	Marketed plan design prior to receiving initial renewal	9%	6%	<ul style="list-style-type: none"> Medical Marketing for carrier change – Florida Blue awarded HMO (3% increase) and PPO (14% increase) replaced Aetna POS No change to District subsidy Began cost share for Employee Only coverage
2012 – 2013	13-15%	2.5%	2.5%	<ul style="list-style-type: none"> Projected increase of 13-15%. Aetna made a business decision - Rate pass for POS + HCR impact <ul style="list-style-type: none"> Adding gatekeeper referral requirement Charged 2.5% for PPACA compliance impact No change to employee contributions
2011 – 2012	13.1%	8.5%	0.3%	<ul style="list-style-type: none"> Review of over 15 Plan Alternatives & 7 contribution models Moved from three (3) medical options to one Choice POS Reduced cost for Employee Only coverage to \$0



Dental Renewal

Delta Dental Renewal + Recommendation – DeltaCare Plan

- **Renew** current DeltCare HMO plan at a 5% increase for 2 years
- **Add Implants** to the current HMO plan from A15 to 16i at a 6.89% rate increase for 2 years.

	Delta Dental DeltaCare Prepaid Plan Low		Delta Dental DeltaCare Prepaid Plan + Implants Low
BENEFITS SUMMARY	CURRENT	RENEWAL	OPTION 2: ADD IMPLANTS
Deductible	N/A	N/A	N/A
Annual Maximum	N/A	N/A	N/A
In-Network			
Preventive Services	100%	100%	100%
Basic Services Major Services	Price dependent on service	Price dependent on service	Price dependent on service (Implants now an option under Major Services)
Out-of-Network			
Preventive Services			
Basic Services	No Coverage	No Coverage	No Coverage
Major Services			
Endo/Perio Benefit Level	Basic	Basic	Basic
Orthodontia	Start up Fee \$200 Lab Fees \$250 Under age 19: \$1,800 Over age 19: \$2,000	Start up Fee \$200 Lab Fees \$250 Under age 19: \$1,800 Over age 19: \$2,000	Start up Fee \$200 Lab Fees \$250 Under age 19: \$1,800 Over age 19: \$2,000
Contract Language			
Waiting Periods	None	None	None
Rate Guarantee		2 Years	2 Years
RATING ANALYSIS	<i>Monthly Rates</i>	<i>Monthly Rates</i>	<i>Monthly Rates</i>
Employee Only	\$12.77	\$13.41	\$13.65
Employee + One Dependent	\$22.69	\$23.82	\$24.25
Employee + Two or More Dependents	\$33.72	\$35.41	\$36.04

Delta Dental Renewal + Options – PPO Plan

- **Renew** current PPO plan at a rate pass for 2 years
- **Add implants** to the PPO plan for 2 years at a 12.62% increase with increasing the CYM to \$2,000

	Delta Dental Delta Dental PPO Plan High		Delta Dental Delta Dental PPO Plan + Implants High
BENEFITS SUMMARY	CURRENT	RENEWAL	OPTION 2: ADD IMPLANTS
Deductible	\$50 / \$150	\$50 / \$150	\$50 / \$150
Annual Maximum	\$1,000	\$1,000	\$2,000
In-Network			
Preventive Services	100%	100%	100%
Basic Services	80%	80%	80%
Major Services	50%	50%	50% (Implants Included)
Out-of-Network			
Preventive Services	100%	100%	100%
Basic Services	60%	60%	60%
Major Services	40%	40%	40%
Endo/Perio Benefit Level	Basic	Basic	Basic
Orthodontia	50% to \$1,000	50% to \$1,000	50% to \$1,000
Contract Language			
Waiting Periods	None	None	None
Rate Guarantee	2 Years	2 Years	2 Years
RATING ANALYSIS	<i>Monthly Rates</i>	<i>Monthly Rates</i>	<i>Monthly Rates</i>
Employee Only	\$35.47	\$35.47	\$39.95
Employee + One Dependent	\$68.63	\$68.63	\$77.28
Employee + Two or More Dependents	\$110.24	\$110.24	\$124.13



2021 Renewal Summary

Overview of Insurance Renewals

Benefit Plan	Carrier	2021 Renewal Expectation	Status
Medical Plans	UnitedHealthcare	<ul style="list-style-type: none">UHC showed an initial 16.4% increase from renewal formulaFinal: 0% Renewal Increase	Up for Renewal
Dental	Delta Dental	Delta Dental offered: <ul style="list-style-type: none">PPO:<ul style="list-style-type: none">Renew current plan at a rate pass for 2 yearsOption to add implants with increasing CYM to \$2,000 at a 12.62% increase for 2 yearsHMO:<ul style="list-style-type: none">Renew current plan at a 5% increase for 2 yearsOption to change current HMO plan to DeltaCare 16i HMO plan which includes implants at a 6.89% increase for 2 years	Up for Renewal
Medical Gap Plan	Kemper	Kemper offered to renew current plan with no premium increase through 9/30/22	Up for Renewal
Accident and Injury Plan	Aflac	Aflac offered to renew current plans with no premium increase through 9/30/22	Up for Renewal
Critical Illness			
Whole Life			
Lines in Rate Hold			
Vision	Humana	Humana Vision rates are in a rate hold through 9/30/2023	No Action
Life	Lincoln Financial Group	Lincoln Financial Group rates are in a rate hold through 9/30/2022	No Action
Long Term Disability			
Short Term Disability			



Thank you!



School Board of Clay County

March 4, 2021 - Regular School Board Meeting

Title

D5 - Public Hearing to Approve as Advertised Attendance Boundary Realignment for Oakleaf and Ridgeview High Schools

Description

Currently, Oakleaf High School is over its attendance capacity. Neighborhoods planned and under construction will continue to add students. Ridgeview High School is underutilized and has few or no new neighborhoods planned in its attendance area boundary.

This action would reduce the attendance area boundary for Oakleaf High School and shift those students to Ridgeview High School.

Boundary Description:

- North of Old Jennings Rd and west from Challenger Dr to Jennings State Forest.
- South of the power line easement along Tynes Blvd and west from Trail Ridge Rd to Jennings State Forest.
- South and east along Trail Ridge Rd to its intersection of Ridgeview High's current attendance boundary.

This would impact approximately 300 students beginning the 2021-2022 school year.. Transportation already provided to Oakleaf High School would also be provided to Ridgeview High School.

Gap Analysis

No action would result in the continued overcrowding at Oakleaf High School.

Previous Outcomes

The School Board approved the boundary change for Discovery Oaks Elementary School in 2019.

Expected Outcomes

It is expected the School Board will approve the advertisement for public hearing of both boundary changes.

Strategic Plan Goal

Ensure effective management of the organization, operations, and facilities to maximize the use of resources and promote a safe, efficient and effective learning environment for Clay County students.

Recommendation

Approve the advertisement for public hearing of attendance boundary changes for both Oakleaf High School and Ridgeview High School.

Contact

Bryce Ellis, Interim Asst. Superintendent for Operations, (904) 336-6853, bryce.ellis@myoneclay.net

Jim Fossa, Planning and Government Relations, (904) 738-3442, james.fossa@myoneclay.net

Financial Impact

None

Review Comments

Attachments

🔗 [Attendance Boundary Adv._OHS, RHS, TES, CGE, LAJ, LJH.pdf](#)

🔗 [Back up OHS to RHS.pdf](#)

ATTENDANCE BOUNDARY REVISIONS FOR:

OAKLEAF AND RIDGEVIEW HIGH SCHOOLS, LAKE ASBURY AND LAKESIDE JUNIOR HIGH SCHOOLS,
COPPERGATE AND TYNES ELEMENTARY SCHOOLS

The School Board of Clay County is considering revisions to the attendance boundaries of the above listed schools to be effective at the start of the school years as listed below:

-2021/2022 for the High Schools

-2022/2023 for the Junior High Schools and Elementary Schools

The proposed attendance boundary realignment for the above listed schools is necessary to more effectively utilize existing facilities, services, and neighborhood design in anticipation of residential development planned and now under construction under the Lake Asbury Future Land Use Plan and the Branan Field Future Land Use plan.

The recommended realignment does not impact current students' attendance boundaries or school assignments. A public hearing will be scheduled on this topic on Thursday March 4, 2021, at 6:00 p.m. in the Teacher Training Center at Fleming Island High School, 2233 Village Square Parkway, Fleming Island Florida.

Maps may be viewed on the Clay County District Schools' website, www.oneclay.net under the School Board Meeting Links, School Board Agendas – January 26, 2021 Special Meeting. For additional information, please contact Bryce Ellis, Assistant Superintendent of Operations, 904-336-6853 or [email Bryce.ellis@myoneclay.net](mailto:Bryce.ellis@myoneclay.net)

Attendance Boundary Change for OakLeaf and Ridgeview High Schools (proposed)

Neighborhoods to RHS

- Pine Ridge
- Two Creeks (South of Tynes Blvd)
- Fox Meadow
- Whisper Creek

Current: OHS 106 % (Projected growth \approx 230)
RHS 67% (730 \approx available capacity)

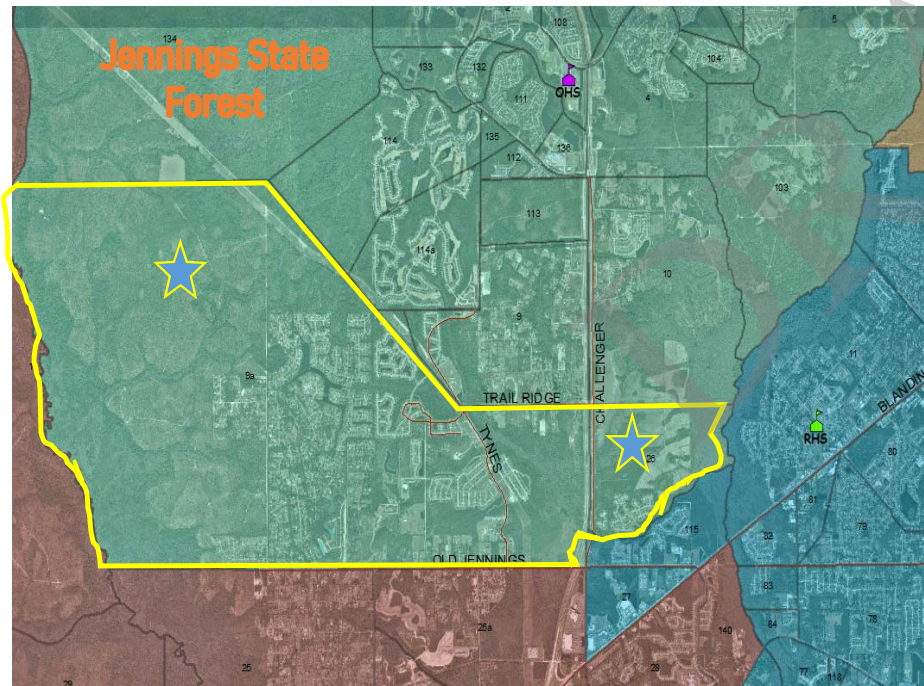
Status Quo: OHS 115 % (growing)
RHS 67%

Remedy: OHS southern neighborhoods
to RHS \approx 360 students

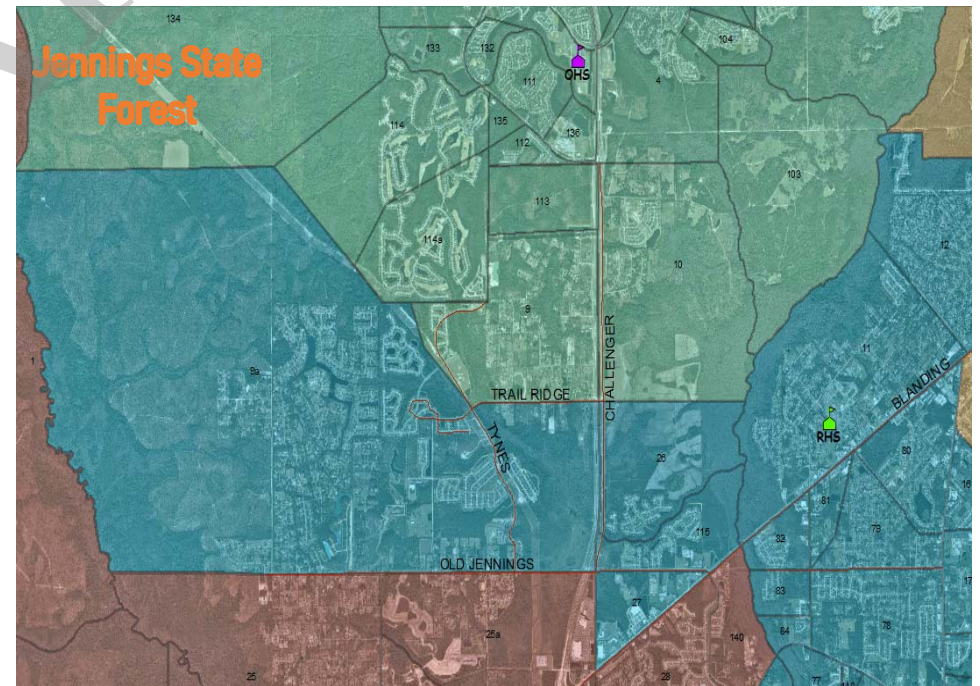
Result: OHS 92% (allows for growth)
RHS 84%

**note: Students currently transported to OHS (6.2 miles)
will also be transported to RHS (5.4 miles)*

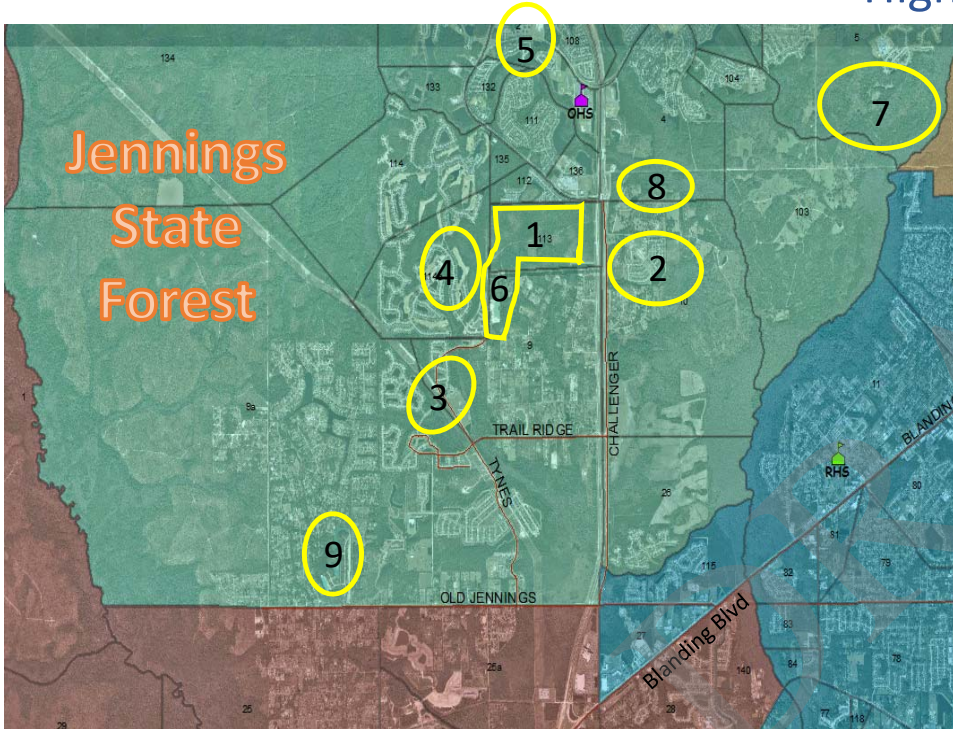
Current Attendance Boundary



Proposed Attendance Boundary



Attendance Boundary change for Oakleaf and Ridgeview High Schools (proposed)



Current:

OHS 106 % (Projected growth \approx 230)
RHS 67% (730 \approx available capacity)

Status Quo:

OHS 115 % (growing)
RHS 67%

Remedy:

Areas to RHS \approx 360 students

Result:

OHS 92%
RHS 84%

Development (OHS)

- 1) Grey Hawk
- 2) Kindewood
- 3) Pine Ridge
- 4) Eagle Landing
- 5) Arbor Mill
- 6) Oakland Hills
- 7) Wilford Preserve
- 8) Cameron Oaks
- 9) Fox Meadow unit 8A

Neighborhoods to RHS

- Pine Ridge
- Two Creeks
- Fox Meadow
- Whisper Creek

School Board of Clay County

March 4, 2021 - Regular School Board Meeting

Title

D6 - Public Hearing to Approve as Advertised Attendance Boundary Realignment for Tynes Elementary School and Coppergate Elementary School

Description

Currently Tynes Elementary School is exceeding its attendance capacity with no room for new neighborhoods planned and/or under construction. Coppergate Elementary School is underutilized and has no new neighborhoods planned in its attendance area boundary.

This action would change boundary areas to align more closely to each school and provide seats for the planned development in close proximity to Tynes Elementary School.

Boundary description: From Tynes Elementary School to Coppergate Elementary School

-North of SR 21 to Trail Ridge Rd. (extended) and west from Ridgeview High School's attendance boundary to Challenger Drive (Branan Field Rd).

This would impact approximately 150 students beginning the 2022-2023 school year. Transportation already provided to Tynes Elementary School would also be provided to Coppergate Elementary School.

Gap Analysis

No action would result in future overcrowding at Tynes Elementary School.

Previous Outcomes

The School Board approved the boundary change for Discovery Oaks Elementary School in 2019.

Expected Outcomes

It is expected that the School Board will approve the advertisement for public hearing of both boundary changes.

Strategic Plan Goal

Ensure effective management of the organization, operations, and facilities to maximize the use of resources and promote a safe, efficient, and effective learning environment for clay County students.

Recommendation

Approve the advertisement for public hearing to realign school attendance boundaries for Tynes Elementary and Coppergate Elementary Schools.

Contact

Bryce Ellis, Interim Assistant Superintendent for Operations, (904) 336-6843, bryce.ellis@myoneclay.net

Jim Fossa, Planning and Government Relations, (904) 738-3442, james.fossa@myoneclay.net

Financial Impact

None

Review Comments

Attachments

☞ [Attendance Boundary Adv._OHS, RHS, TES, CGE, LAJ, LJH.pdf](#)

☞ [Back up TES to CGE.pdf](#)

ATTENDANCE BOUNDARY REVISIONS FOR:

OAKLEAF AND RIDGEVIEW HIGH SCHOOLS, LAKE ASBURY AND LAKESIDE JUNIOR HIGH SCHOOLS,
COPPERGATE AND TYNES ELEMENTARY SCHOOLS

The School Board of Clay County is considering revisions to the attendance boundaries of the above listed schools to be effective at the start of the school years as listed below:

-2021/2022 for the High Schools

-2022/2023 for the Junior High Schools and Elementary Schools

The proposed attendance boundary realignment for the above listed schools is necessary to more effectively utilize existing facilities, services, and neighborhood design in anticipation of residential development planned and now under construction under the Lake Asbury Future Land Use Plan and the Branan Field Future Land Use plan.

The recommended realignment does not impact current students' attendance boundaries or school assignments. A public hearing will be scheduled on this topic on Thursday March 4, 2021, at 6:00 p.m. in the Teacher Training Center at Fleming Island High School, 2233 Village Square Parkway, Fleming Island Florida.

Maps may be viewed on the Clay County District Schools' website, www.oneclay.net under the School Board Meeting Links, School Board Agendas – January 26, 2021 Special Meeting. For additional information, please contact Bryce Ellis, Assistant Superintendent of Operations, 904-336-6853 or [email Bryce.ellis@myoneclay.net](mailto:Bryce.ellis@myoneclay.net)

Boundary Change for Tynes and Coppergate Elementary Schools (proposed)

Current: TES 93% (Projected growth)
CGE 74% (180 ≈ available capacity)

Status Quo: TES 120%
CGE 74%

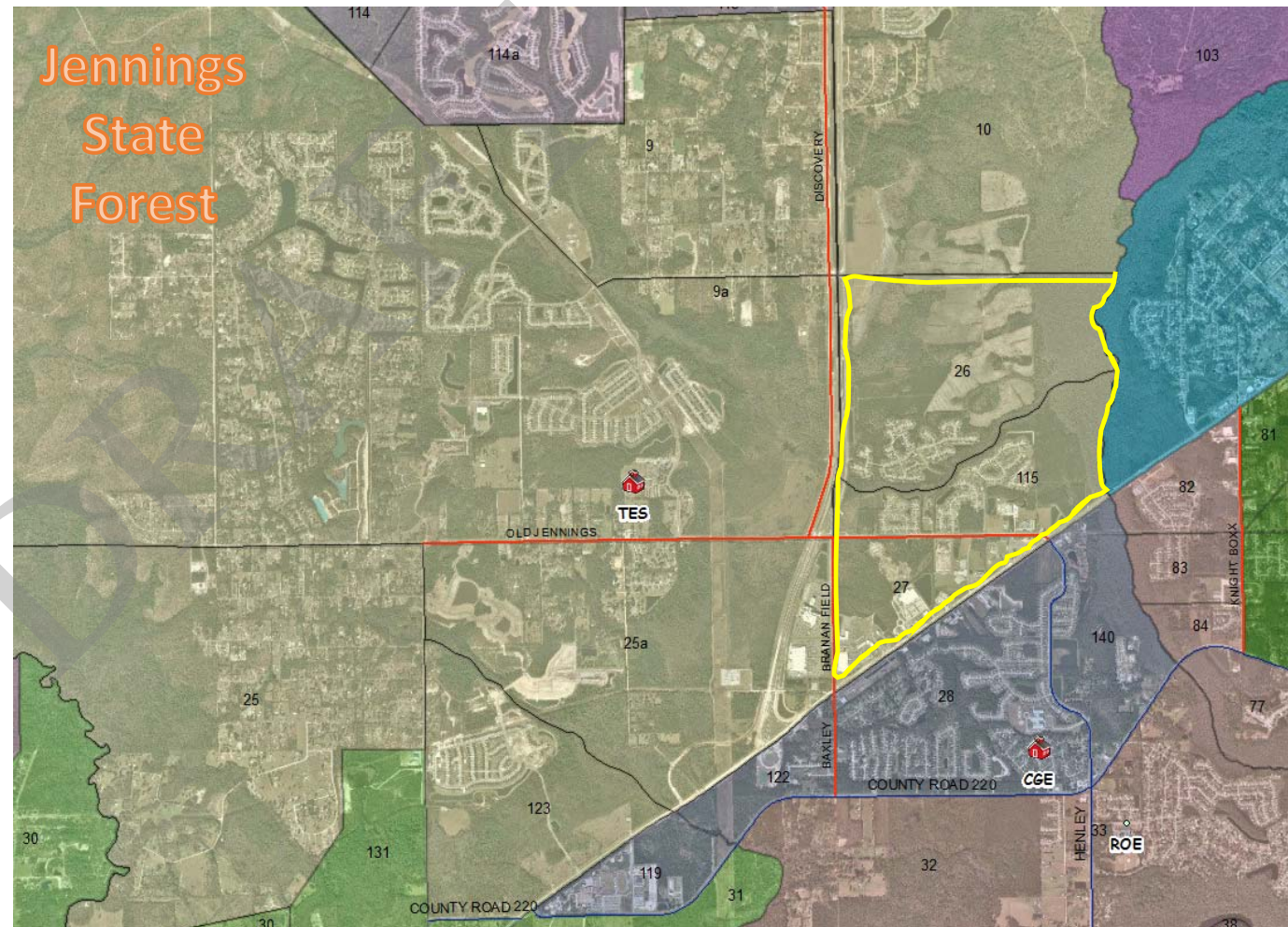
Remedy: Areas to CGE ≈ 150 students

Result: TES 82% (*allows for growth*)
CGE 92%

Neighborhoods to GCE

- Summer Brook
- Branan Mill Plantation
- Whisper Creek

**note: Students currently transported to TES (2.5 miles)
will also be transported to CGE (3.1 miles)*



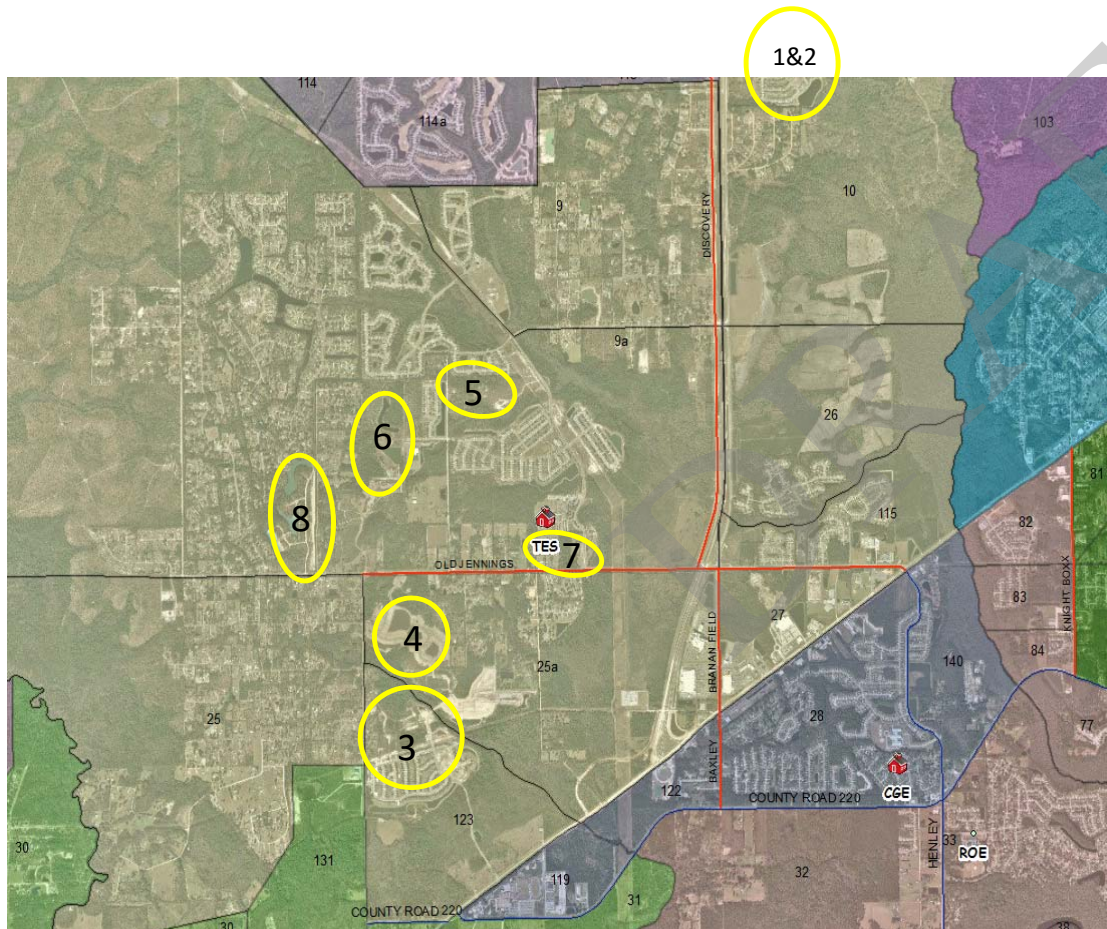
Boundary Change for Tynes and Coppergate Elementary Schools (proposed)

Current: TES 104% (Projected growth ≈ 158)
CGE 74% (180 ≈ available capacity)

Status Quo: TES 120%
CGE 74%

Remedy: Areas to CGE ≈ 150 students

Result: TES 85% (*allows for growth*)
CGE 92%



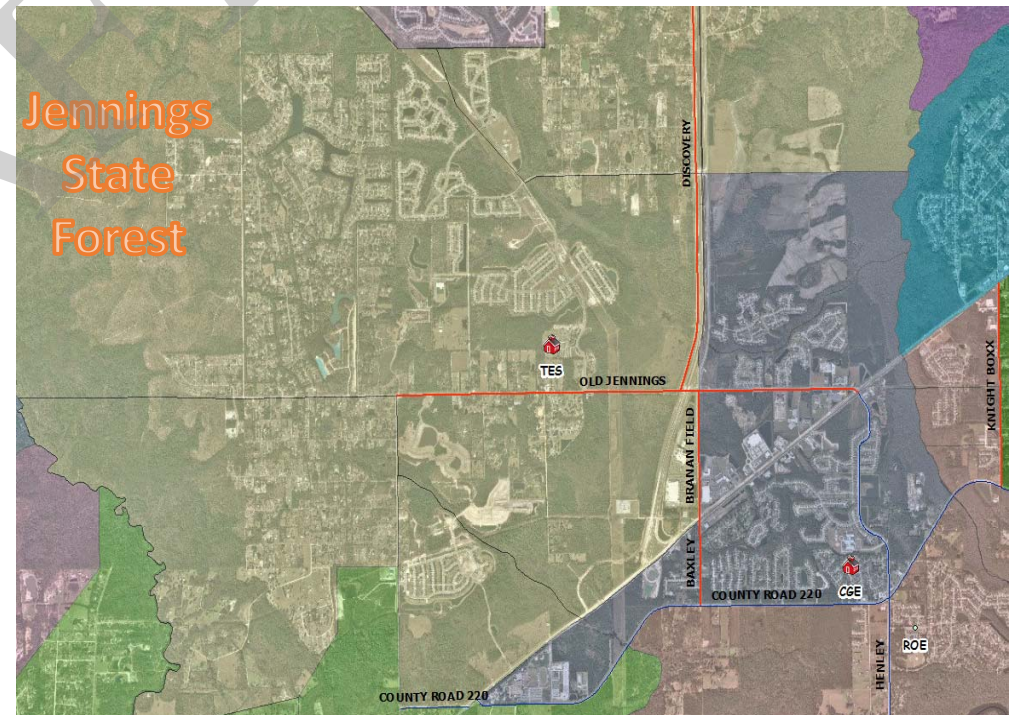
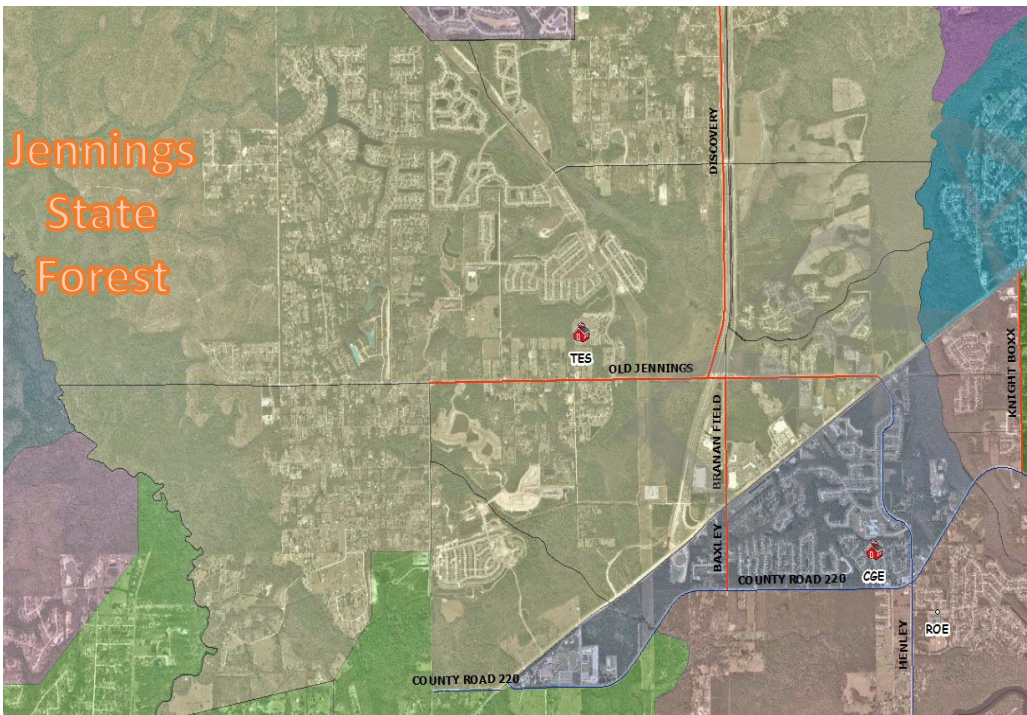
Development in the area

- 1) Cameron Oaks
- 2) Kindlewood
- 3) Azalea Ridge
- 4) Linda Lakes
- 5) Pine Ridge
- 6) Pine Ridge West
- 7) Apartments (unnamed)
- 8) Fox meadow unit 8A

Boundary Change for Tynes and Coppergate Elementary Schools (proposed)

Current boundary:

Proposed boundary:



School Board of Clay County

March 4, 2021 - Regular School Board Meeting

Title

D7 - Public Hearing to Approve as Advertised Attendance Boundary Realignment for Lake Asbury Junior High School and Lakeside Junior High School

Description

Currently Lake Asbury Junior High School is approaching its attendance capacity with no room for new neighborhoods planned and/or under construction. Lakeside Junior High School is underutilized and has no new neighborhoods planned in its attendance area boundary.

This action would change boundary areas to align more closely to each school and provide seats for the planned development in close proximity to Lake Asbury Junior High School.

Boundary Description: From Lake Asbury Junior High School to Lakeside Junior High School

- South of CR 220 and west from Swimming Pen Creek to the CSX railroad.
- North of CR 220 intersecting current Lakeside Junior High School attendance area and west from College Dr. to Knight Boxx Rd.
- North of CR 220 intersecting current Lakeside Junior High School attendance area and west to Middleburg High School attendance boundary.

This would impact 200 students beginning the 2022-2023 school year. Transportation already provided to Lake Asbury Junior High School would also be provided to Lakeside Junior High School.

Gap Analysis

No action would result in future overcrowding at Lake Asbury Junior High School.

Previous Outcomes

The school board approved the boundary change for Discovery Oaks Elementary School in 2019.

Expected Outcomes

It is expected the school board will approve the advertisement for public hearing of both boundary changes.

Strategic Plan Goal

Ensure effective management of the organization, operations, and facilities to maximize the use of resources and promote a safe, efficient, and effective learning environment for Clay County students.

Recommendation

Approve the advertisement for public hearing of boundary changes for both Lake Asbury Junior High School and Lakeside Junior High School.

Contact

Bryce Ellis, Interim Assistant Superintendent for Operations, (904) 336-6853, bryce.ellis@myoneclay.net

Jim Fossa, Planning and Government Relations, (904)738-3442, james.fossa@myoneclay.net

Financial Impact

None

Review Comments

Attachments

☞ [Attendance Boundary Adv._OHS, RHS, TES, CGE, LAJ, LJH.pdf](#)

☞ [Back up LAJ to LJH.pdf](#)

ATTENDANCE BOUNDARY REVISIONS FOR:

OAKLEAF AND RIDGEVIEW HIGH SCHOOLS, LAKE ASBURY AND LAKESIDE JUNIOR HIGH SCHOOLS,
COPPERGATE AND TYNES ELEMENTARY SCHOOLS

The School Board of Clay County is considering revisions to the attendance boundaries of the above listed schools to be effective at the start of the school years as listed below:

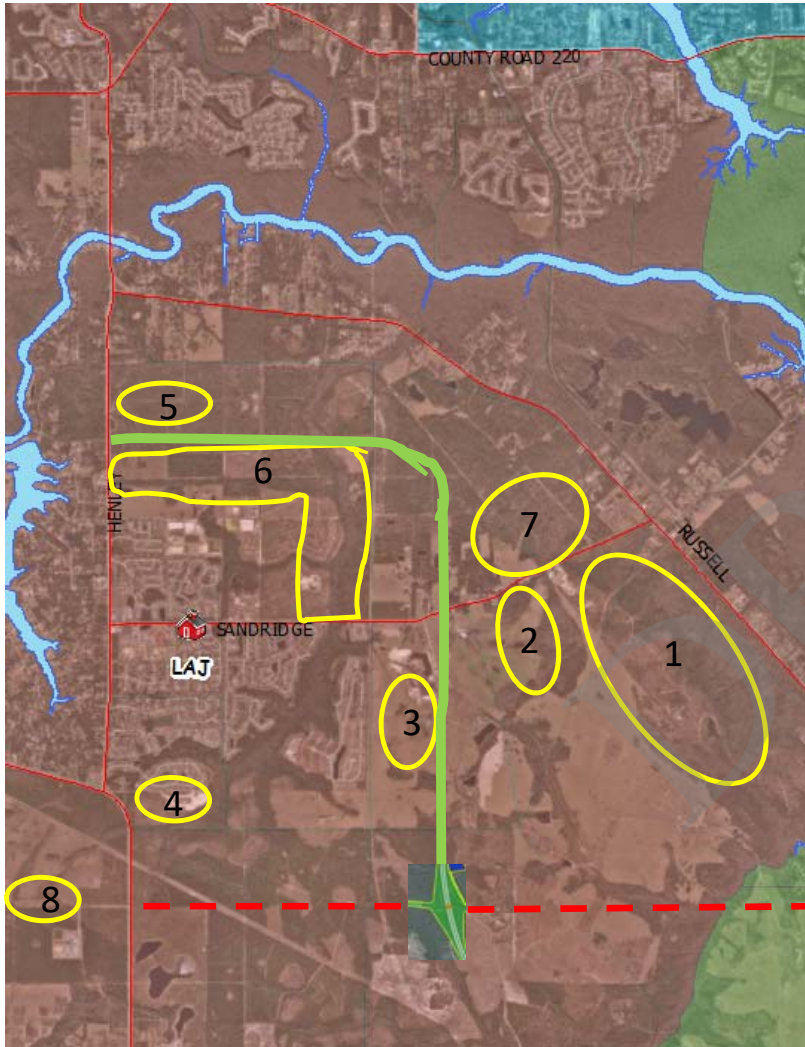
-2021/2022 for the High Schools

-2022/2023 for the Junior High Schools and Elementary Schools

The proposed attendance boundary realignment for the above listed schools is necessary to more effectively utilize existing facilities, services, and neighborhood design in anticipation of residential development planned and now under construction under the Lake Asbury Future Land Use Plan and the Branan Field Future Land Use plan.

The recommended realignment does not impact current students' attendance boundaries or school assignments. A public hearing will be scheduled on this topic on Thursday March 4, 2021, at 6:00 p.m. in the Teacher Training Center at Fleming Island High School, 2233 Village Square Parkway, Fleming Island Florida.

Maps may be viewed on the Clay County District Schools' website, www.oneclay.net under the School Board Meeting Links, School Board Agendas – January 26, 2021 Special Meeting. For additional information, please contact Bryce Ellis, Assistant Superintendent of Operations, 904-336-6853 or [email Bryce.ellis@myoneclay.net](mailto:Bryce.ellis@myoneclay.net)



Development in the LAJ attendance boundary

Attendance Boundary Change for Lake Asbury and Lakeside Junior High Schools (proposed)

Current: LAJ 73% (Projected growth \approx 360)
LJH 64% (400 \approx available capacity)

ESE factor: LAJ 88%

Status Quo: LAJ 113% (Growing)

ESE factor: LAJ 117%

Remedy: Areas to LJH \approx 190 students

Result: LAJ 64%
LJH 80%

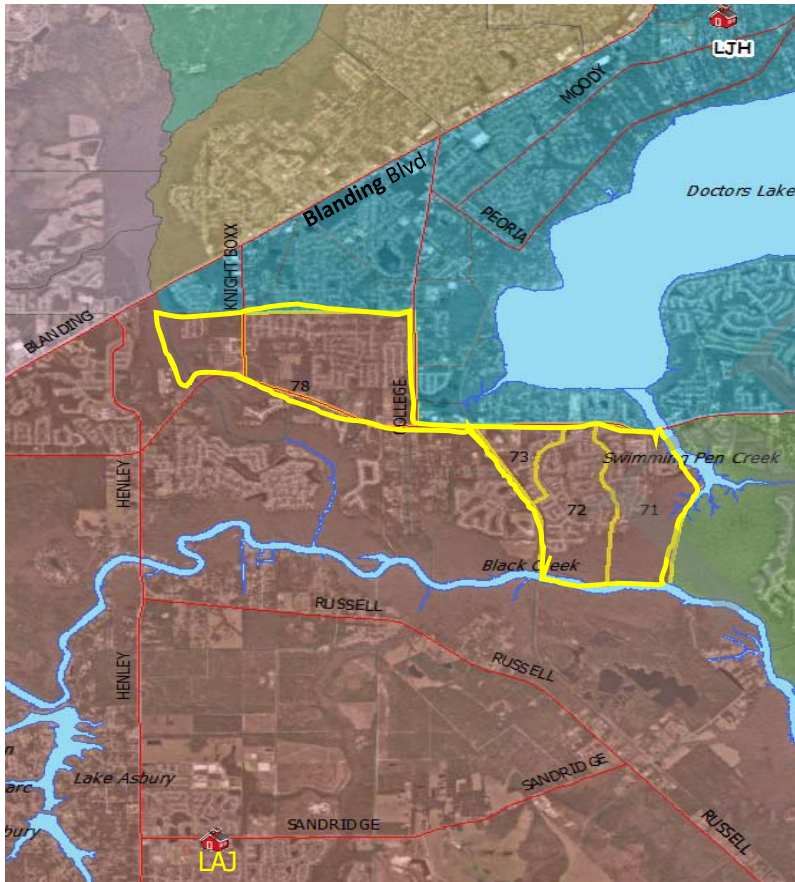
ESE factor: LAJ 77%

Development in Lake Asbury

- 1) Cross Creek
- 2) Avonlea Hills
- 3) Rolling Hills
- 4) Royal Pointe
- 5) Village Park
- 6) Creek View Trail
- 7) Annabel Island Phase 1
- 8) Reinhold North

Attendance Boundary Change LAJ and LJH

Current Area:
LAJ Maroon, LJH Blue

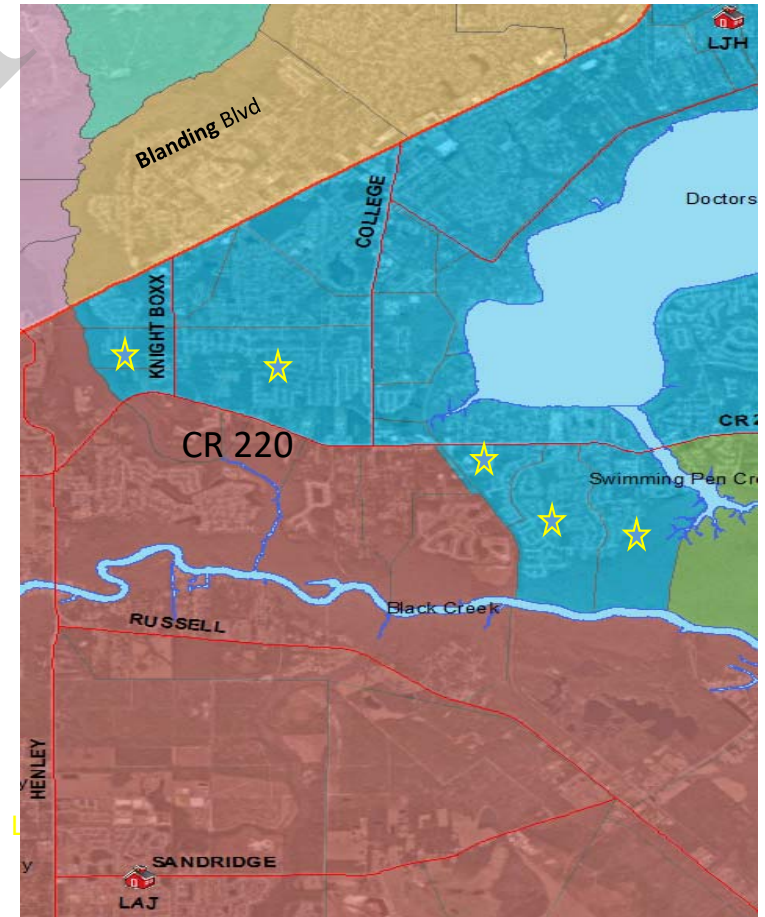


Neighborhoods to LJH

- Wedgefield
- Orange Park South
- Breckenridge
- Madison Commons
- Greenwood Estates

Proposed Area

South of CR 220, CSX east to Swimming Pen Creek
North of CR 220, West of College Dr. past Knight Boxx



Attendance Boundary Change LAJ and LJH (proposed)

