



School Board of Clay County

District Office Accounts Payable Conference Room, 814 Walnut Street, Green Cove Springs

May 29, 2018 - School Board Workshop

Date: May 29 2018 (9:00 a.m.)

Invocation

Call to Order (Present: Janice Kerekes, District 1; Carol Studdard, District 2; Betsy Condon, District 3; Mary Bolla, District 4; and Superintendent Addison Davis. Ashley Gilhousen, District 5, was absent.)

Workshop Items

[1. Review Draft Agenda for Regular School Board Meeting on June 7, 2018](#)

[📎 Draft Agenda - June 7, 2018.pdf](#)

Minutes:

Recognitions and Awards:

- Add recognition of Stephanie Melton as Florida's 2018 School-Related Employee of the Year.
- Add recognition of Kelly Watt and Kristi Gomez for their work on the Clay History curriculum.

Consent:

- C1 Minutes of previous meetings - routine
- C2 2018-2019 Bradford County Agreement - for students around Kingsley Lake area
- C3 Personnel Consent Agenda - includes administrative reappointments; job description additions/revisions for Internal Accounts Auditor, Dean of School Culture, Resident Clinical Faculty (old Sprint); Lead School Safety Officer and School Safety Officer;
- C4 Renewal of Physicians to conduct physicals - sent out to 20 facilities;
- C5 Salary Schedule Admin Section - reflects title changes (position level) for Business Affairs; changes to Cafeteria Management;
- C6 Student Travel - Superintendent pointed out that OPH Band will be performing at the Sugar Bowl;
- C7 Advertise 2018-2019 Student Progression Plan - Mr. Connor distributed and reviewed a chart with rationale for the major revisions;
- C8 YMCA Agreement - after-school program in all elementary schools; Discovery Oaks included; deliverables added; incentive to be removed for individual membership for principals/assistant principals;
- C9 2018-2019 Interagency with Department of Military Affairs - for Florida Youth Challenge Academy;
- C10 Professional Development School Partnership with UNF - GPE, OPJ, OPH for job-embedded learning; support facilitators for interns;
- C11 Summer Principal Leadership - TNTP; math focus;
- C12 UNF Instructional Leadership & Coaching for AP's - partnership to provide instructional coaching techniques to assistant principals;
- C13 Daily Hours for 2018-2019 - no major changes; brief discussion about an earlier start date in order to provide extra days prior to assessments;
- C14 St Johns Country Day/Rubicon Consultant Group - professional development for the private school using their Title II funds that we manage;
- C15 Advertise 2018-2019 Code of Student Conduct - meeting with CCEA today and then will summarize the changes;
- C16 Intel Math PD - Paid from DoDEA funds; 10th and last Cohort through the grant; trained 243 teachers in Intel Math;
- C17 NSF Write-Off Permission - checks/monies not collected for Internal Accounts;

- C18 Proposed Allocation Changes for 2018-2019 - Business Affairs changes; job descriptions approved last month; HR administrator so no break in service;
- C19 2018-2019 Property/Casualty/Active Assailant Insurance renewal - Jori Van der Voort from Arthur Gallagher Risk Management Services was present to review the renewal information; recommending Option I; approximate increase of \$50,000 over last year's premium;
- C20 Financial Report for Feb 2018 - no discussion;
- C21 Deletion of Certain Items - most are laptops and buses going to surplus sale;
- C22 Agreement Renewals - Bids for CW Civil Engineering awarded to CHW, Inc; and CW Architect awarded to Bhide & Hall;
- C23 Bid to be Awarded - annual maintenance for chiller services; four groups A-D awarded; top award to Trane;
- C24 Interlocal to Sell Fuel to BCC for Fire & Rescue - price per gallon plus 3.54% administrative fee;
- C25 Interlocal to Sell Fuel to CCSO for CCSO vehicles - price per gallon plus \$3.54% administrative fee;
- C26 Utility Authority Grant of Easement at Mdbg Trans Facility - prep for First Coast beltway; easement access; relocate water main;
- C27 Pre-qualification of Contractors - routine
- C28 Change Order #4 for DOE - to adjust the contract amount to accurately reflect the amount of tax savings generated and used to date; \$122,000; beltway will significantly impact our county; it was recommended the Board consider at some point a workshop for staff to review how the school district will be impacted;

Discussion:

- D1 Safety & Education Articulation Agreement with CCSO Jun-Sep 2018 - summer agreement for SRO's;
- D2 Safety & Education Articulation Agreement with CCSO Oct 2018-Sep 2019 - for 2018-2019 school year for SRO's;
- D3 Safety & Education Articulation Agreement with GCSPD - to cover SRO's at two schools in town boundaries CEB and GCJ
- D4 Safety & Education Articulation Agreement with OPPD - to cover SRO's at three schools in town boundaries GPE, OPE, OPJ
- D5 Resolution for one mill ad valorem tax - bringing back for further discussion;
- D6 PH on Policies 1.01-1.04 - the remainder of Section 1.00 should be simple; next section Policy 2.00 Human Resources; will schedule a workshop at a later date to review multiple policy sections together;
- D7 HR Special Actions - still investigating two potential cases;
- D8 PH 2017-2018 and 2019-2020 ESE Policies and Procedures - public hearing advertised last month;
- D9 Renewal of Empl Benefits - Sheila Gann reviewed the annual renewal with increases; Choice \$337 --> #385; Choice + \$376 --> \$445; HSP \$308 --> \$317; a chart showing cost comparisons was distributed; Option 6 proposed by the Insurance Committee; questions raised about some of the slides in the presentation that are subject to collective bargaining;

Closing Comments:

- Executive Session was moved to Monday, June 18th following the 9:00 a.m. agenda review workshop;
- Student Hearings for June 7th moved from 3:30 p.m. to begin at 3:00 p.m.
- Review of upcoming dates and events;

Questions from the Audience

Superintendent Comments

School Board Comments

Adjournment (11:07 a.m.)

Superintendent of Schools

School Board Chair