



## School Board of Clay County

Teacher Inservice Center - Fleming Island High School, 2233 Village Square Parkway

Artwork provided by students at Shadowlawn Elementary School

### May 3, 2018 - Regular School Board Meeting

**Date:** May 03 2018 (6:00 p.m.)

**Invocation** (Pastor Steve Conner, Fresh Start Fellowship Keystone Heights)

**Pledge of Allegiance**

**Call to Order** (Present: Janice Kerekes, District 1; Carol Studdard, District 2; Betsy Condon, District 3; Mary Bolla, District 4; Ashley Gilhousen, District 5; and Superintendent Addison Davis. )

**Student Showcase** (Lakeside Elementary School Chorus)

**Recognitions and Awards**

#### [1. Drug Free Calendar Contest Winners](#)

**Minutes:**

The Board recognized elementary students whose artwork will be featured in the 2018-2019 Drug-Free Calendar. The names of the student winners are listed in the agenda item detail.

#### [2. Florida School Boards Association Presentations by Tina Pinkoson](#)

**Minutes:**

Mrs. Pinkoson presented the Board with a plaque for having completed the 2017-2018 Master Board Program which constitutes a 22-hour curriculum. Mary Bolla was also recognized for completion of the 96-hour program to become a Certified Board Member.

**Presenters** (None)

**School Showcase** (Thunderbolt Elementary School - Lacy Healy, Principal)

**Scheduled Citizen Requests** (None)

**Presentations from the Audience (Public Comment)**

#### [3. Public Comments](#)

**Minutes:**

- Donna Mace - Opt-out testing
- Victoria Kidwell - Insurance costs
- Kristi Gomez - Student walkout
- Betsy Reagor - FSA testing - closed campus
- Travis Christensen - Student walkout
- Jenifer Burghart - Insurance costs
- John Schaffer - Elimination of ESE self-contained at FIE
- Leigh Ann Lunsford - Student walkout

- Liz Crane - Insurance costs
- Graham Yirka - Student walkout

## Consent Agenda

### Superintendent

[4. C1 - Minutes of School Board Workshop on March 27, 2018; Student Hearings and Regular Meeting on April 5, 2018; and School Board Workshop on April 11, 2018](#)

- 📎 [Minutes of Workshop Mar 27, 2018.pdf](#)
- 📎 [Student Hearings Apr 5, 2018.pdf \(Confidential\)](#)
- 📎 [Minutes of Workshop April 11, 2018.pdf](#)
- 📎 [Minutes of Regular Mtg. Apr 5, 2018.pdf](#)

[5. C2 - Employee Work Year Calendar for 2019-2020](#)

- 📎 [Employee Work Calendar 2019-2020.pdf](#)

### School Board Member

[6. C3 - Approve Advertisement and Notice of Intent to Adopt proposed amendments to School Board Policies 1.01 The District School System; 1.02 The District School Board; 1.03 The Superintendent of Schools; and 1.04 The District Administrative and Supervisory Staff](#)

- 📎 [1.01Strikethrough.pdf](#)
- 📎 [1.02Strikethrough.pdf](#)
- 📎 [1.03Strikethroough.pdf](#)
- 📎 [1.04Strikethrough.pdf](#)
- 📎 [Adv-Notice \(Policy 1.01-1.04\).pdf](#)

### Human Resources

[7. C4 - Personnel Consent Agenda - May 3, 2018](#)

- 📎 [Personnel Consent Agenda.pdf](#)

[8. C5 - Complete Salary Schedule 2017-2018](#)

- 📎 [COMPLETE SALARY SCHEDULE 2017 2018.pdf](#)

### Instruction-Exceptional Student Education

[9. C7 - Continue training in the Safe Crisis Management Program for ESE employees 2018-19.](#)

- 📎 [SCM 18 19.pdf Previous Outcomes attachment.pdf](#)

[10. C8 - Advertise the 2017 through 2020 Special Policies and Procedures \(SP&P\) Manual.](#)

- 📎 [SP&P 2017 THROUGH 2020.pdf](#)
- 📎 [SPP Adv Public Notice PH on 6.7.18.pdf](#)

[11. C9 - Medicaid Administrative Claiming \(MAC\) Agreement with the School Board of Seminole County 2018-19.](#)

- 📎 [MAC Agreement with School Board of Seminole County 2018 19.pdf](#)

[12. C10 - Mileage Paid to Parents and Group Homes](#)

- 📎 [Mileage Paid to Parents and Group Homes Previous Outcomes attachment.pdf](#)

### Instruction-K-12 Academic

[13. C11 - Approval of Out of County Student Travel - K-12 Academic](#)[📎 May 2018 - Student Travel.pdf](#)[14. C12 - Edgenuity Courseware Agreement](#)[📎 May 2018 - Edgenuity Agreement.pdf](#)**Instruction-Climate and Culture**[15. C13 - Mental Health Proclamation](#)[📎 Mental Health Month.pdf](#)[16. C14 - Performance Matters Evaluation System](#)[📎 Performance Matter Service Change Request 3 2017.pdf](#)[📎 Performance Matter Original Agreement 3 2015.pdf](#)[📎 Performance Matter Amendment 3 2017.pdf](#)[📎 180421 Performance Matters SCR Final.pdf](#)**Business Affairs**[17. C15 - NSF WRITE OFF PERMISSION](#)[18. C16 - Internal Account Audits FY17](#)[📎 SUMMARY OF INTERNAL ACCOUNTS AUDIT SUMMARY.pdf](#)[📎 SUMMARY OF AUDIT FINDINGS TOTALED BY FINDING.pdf](#)[📎 SUMMARY OF AUDIT FINDINGS BY SCHOOL.pdf](#)[📎 FY17 AUDIT AND RESPONSES.pdf](#)[19. C17 - Proposed Allocation Changes for 2018-2019](#)[📎 Allocation Summary - May 3, 2018.pdf](#)[20. C18 - Proposed Allocation Changes for 2017-2018](#)[📎 Allocation Summary - May 3, 2018.pdf](#)**Business Affairs-Accounting**[21. C19 - Monthly Financial Report for January, 2018](#)[📎 January Monthly Financial Report.pdf](#)[📎 Monthly Property Reports - January 2018.pdf](#)**Business Affairs-Property**[22. C20 - Deletion of Certain Items Report - April, 2018](#)[📎 Deletion Report-April, 2018.pdf](#)**Business Affairs-Purchasing**[23. C21 - BID to be Awarded](#)[24. C22 - BID Renewals](#)[25. C23 - RFP to be Awarded](#)**Operations-Facilities**

26. C24 - Pre-qualification of Contractors

[TableBoardBackup\\_Contractor Prequal, 5.3.18.pdf](#)

27. C25 - Schematic/Preliminary/Final (Phase I, II & III) Plans and Specifications for Renovation of Science Labs at Keystone Heights High School28. C26 - Change Order #3 for Discover Oaks Elementary School (Elementary "Y")

[ChgOrder3, DOE Elementary Y.pdf](#)

29. C27 - Resolution and Purchase Agreement for Keystone Heights Elementary School (KHE).

[Resolution 18- Keystone Property Purchase.pdf](#)

[Purchase Agreement for purchase of Keystone property.pdf](#)

**Adoption of Consent Agenda**30. Adoption of Consent Agenda**Minutes:**

Following approval of the Consent Agenda, Chair Studdard read the Proclamation recognizing May as Mental Health Month in Clay County (Item C13).

A short break was taken, and then the meeting resumed at 8:16 p.m.

**Motion**

Motion to approve the Consent agenda with the exception of Item C6 that was moved to Discussion.

**Vote Results** ( *Approved* )

Motion: Mary Bolla

Second: Betsy Condon

Janice Kerekes - Aye

Carol Studdard - Aye

Betsy Condon - Aye

Ashley Gilhousen - Aye

Mary Bolla - Aye

**CCEA Update** (Laura Mayberry)**CESPA Update** (None)**Superintendent's Update and Presentations**31. Superintendent's Presentation

[Superintendent's Update May.pdf](#)

**Minutes:**

The Superintendent's update included Initiatives to improve student experiences:

- Superintendent's Student Advisory Council (deadline for applications is June 1st)
- Listen and Learn Findings
- In-School SAT Initiative
- Clay County History Initiative (launches in late May)

At Mr. Davis' request, Sheila Gann, the district's Coordinator of Health Benefits, gave a brief update of the insurance renewal. The final 2018 United Healthcare renewal reflects a 28% increase due to the claims paid out exceeding premiums received which produces a high loss ratio. The insurance committee has looked into plan design changes in an effort to reduce costs. It

was noted that the committee **only** looks at plan designs and the total premium cost as the employee and Board contributions must be negotiated.

**Discussion Agenda**

**Superintendent**

[32. D3 - Human Resources - Special Action A](#)

🔒 HR Special Action.pdf (Confidential)

**Minutes:**

With the consensus of the Board, D3 was moved ahead on the agenda.

Public Comments:

- Eric Holshouser
- Betsy Reagor

Mr. Holshouser spoke on behalf of the Superintendent/District in favor of the recommendation for termination. Mrs. Kerekes expressed concerns over the confidential nature of the item and procedures. Mr. D'Agata explained that because the employee has requested a due process hearing, it was appropriate to discuss information surrounding the case and still maintain the confidentiality of the employee. Following Mr. Holshouser's comments, Board discussion included whether to refer the request for a hearing to the Division of Administrative Hearings (DOAH) and whether the Board could continue the suspension without pay. Mr. D'Agata explained that the Board's adoption of the recommendation to terminate pending the outcome of an administrative hearing is appropriate and protects the due process rights of the employee.

A motion was made by Mrs. Kerekes to deny the Superintendent's recommendation. The motion was seconded by Mrs. Studdard for discussion purposes. Following discussion, Mrs. Kerekes amended her motion to extend the suspension without pay pending the outcome of the DOAH hearing. This motion was seconded by Mrs. Condon and discussion ensued. In the end, no action was taken on the motion on the floor and a new motion was made.

**Motion**

Motion to adopt the Superintendent's recommendation to terminate employment pending the outcome of an administrative hearing and the employee remains on unpaid suspension.

**Vote Results ( Approved )**

Motion: Ashley Gilhousen

Second: Betsy Condon

Janice Kerekes - Nay

Carol Studdard - Nay

Betsy Condon - Aye

Ashley Gilhousen - Aye

Mary Bolla - Aye

**Motion**

Motion to grant the employee's request for a hearing.

**Vote Results ( Approved )**

Motion: Betsy Condon

Second: Ashley Gilhousen

Janice Kerekes - Aye

Carol Studdard - Aye

Betsy Condon - Aye

Ashley Gilhousen	- Aye
Mary Bolla	- Aye

### 33. D1 - Safety and Security -School Resource Officer Agreement

[Security In Schools \(Revised Options\).pdf](#)

[Job Description - School Safety Officer.pdf](#)

[DRAFT School Safety Interlocal Agreement.pdf](#)

#### Minutes:

Public Comments: Graham Yirka

Superintendent Davis presented revised, more affordable, options for meeting the state mandate for school safety and security. Board discussion included varying views on how best to meet the mandate and which option was the best for Clay County without compromising the safety of students. It was noted that the district cannot afford the previous preferred plan to place law enforcement officers in all schools. The majority of the Board agreed that Option #2 in the revised plan was the best option given the current budget situation. Option #2 maintains School Resource Officers in all high schools and Bannerman Learning Center and places Sheriff Officers in all junior high schools. The district would hire School Safety Officers to be trained by the Clay County Sheriff's Office for placement in all elementary schools. The plan calls for 27 additional employees to serve as School Safety Officers. The Board discussed using city police officers from the Town of Orange Park and City of Green Cove Springs in the schools within their jurisdiction. Superintendent Davis will reach out to the municipalities to have these discussions and possibly negotiate the interlocal agreements.

#### Motion

Motion to approve the job description for School Safety Officer.

#### Vote Results ( Approved )

Motion: Janice Kerekes

Second: Ashley Gilhousen

Janice Kerekes	- Aye
Carol Studdard	- Aye
Betsy Condon	- Nay
Ashley Gilhousen	- Aye
Mary Bolla	- Aye

#### Motion

Motion to approve Option 2 Safety and Security Proposal with the inclusion of Orange Park and Green Cove Springs Police Departments.

#### Minutes

It was noted that approval of Option #2 includes approval of the 27 allocations for School Safety Officers.

#### Vote Results ( Approved )

Motion: Janice Kerekes

Second: Mary Bolla

Janice Kerekes	- Aye
Carol Studdard	- Aye
Betsy Condon	- Nay
Ashley Gilhousen	- Aye
Mary Bolla	- Aye

#### School Board Member

[34. D2 - Consider for approval and adoption a Resolution requesting the Board of County Commissioners of Clay County, Florida to place a referendum on the ballot for the August 28, 2018 primary election regarding an additional one \(1\) mill of ad valorem millage tax](#)

[CCSB DRAFT RESOLUTION RE MILLAGE REFERENDUM.pdf](#)

**Minutes:**

The Board discussed whether the Resolution language should specify the purpose of the tax to be for safety and security purposes as opposed to operating expenses as stated in the proposed Resolution.

Following the two motions that were rejected, Mrs. Condon made an additional motion to request a half-mill ad valorem millage tax. That motion failed for lack of a second.

**Motion**

Motion to adopt a Resolution requesting the BCC to place a referendum on the ballot for the August 2018 election for an additional one (1) mill of ad valorem millage tax pursuant to Section 1011.73(2) F.S., with the language within the proposed Resolution revised so that the ballot question specifies the tax for the purposes of safety and security.

**Vote Results ( Rejected )**

Motion: Betsy Condon

Second: Ashley Gilhousen

Janice Kerekes	- Nay
Carol Studdard	- Nay
Betsy Condon	- Aye
Ashley Gilhousen	- Aye
Mary Bolla	- Nay

**Motion**

Motion to adopt a Resolution requesting the BCC to place a referendum on the ballot for the August 2018 election for an additional one (1) mill of ad valorem millage tax pursuant to Section 1011.73(2) F.S. as noted in the proposed Resolution for operating expenses.

**Vote Results ( Rejected )**

Motion: Mary Bolla

Second: Carol Studdard

Janice Kerekes	- Nay
Carol Studdard	- Aye
Betsy Condon	- Nay
Ashley Gilhousen	- Nay
Mary Bolla	- Aye

**IN-Curriculum and Instruction**

[35. C6 - Curriculum Associates: i-Ready \(Item Pulled by Mrs. Condon\)](#)

[Final Clay County Quote 141831.7 April 20, 2018 Combined.pdf](#)

[i-Ready Amendment No 2 to 2017 Agreement Dagata 4.17.18 Revised 5.2.2018 Signed by Curriculum Associates.pdf](#)

**Minutes:**

Mrs. Condon pulled this item to express concern about the cost in light of the district's current financial situation and asked the Superintendent to explain the budgeting source and curriculum plan. Mr. Davis identified I-Ready as a blended learning model that provides individualized pathways and focuses on remediation. The categorical funding source, SAI, is specifically for Supplemental Academic Instruction.

**Motion**

Motion to approve

**Vote Results ( Approved )**

Motion: Betsy Condon

Second: Mary Bolla

Janice Kerekes	- Aye
Carol Studdard	- Aye
Betsy Condon	- Aye
Ashley Gilhousen	- Aye
Mary Bolla	- Aye

**School Board Attorney Remarks**

36. Comments

**Minutes:**

Mr. D'Agata commended Sheila Gann on her hard work with the district's insurance committee. He also suggested a Board workshop on administrative proceedings and employee discipline might be helpful to the Board.

**School Board Member Remarks**

37. Comments

**Minutes:**

Board member comments included the following:

- An Executive Session scheduled for Wednesday, May 9, 2018, at 9:00 a.m.
- Concern about use of vapor cigarettes; specifically "JUUL"
- Attorney evaluations are due; next step is the composite
- Interest in a workshop regarding revenue sources
- School/student events; Teacher Appreciation Week (May 7-11)

**Adjournment** (10:53 p.m.)

---

**Superintendent of Schools**

---

**School Board Chairman**