

APPROVED

180221

AGREEMENT / CONTRACT REVIEW FORM

BOARD MEETING DATE:

Board
WHEN BOARD APPROVAL IS REQUIRED DO NOT PLACE ITEM ON AGENDA UNTIL REVIEW IS COMPLETED

Date Submitted: 9/28/17

Contact Name (Person Overseeing the Contract): Michael Wingate Telephone Number: 904-529-2613

School/Department Submitting Contract: C+I

Vendor Name: Orange Park Town Council

Contract Title: Safety and Education Articulation Agreement Between SBCC, Orange Park, and OPPD

Contract Type: New Renewal Amendment Extension

Date Original Contract Approved: Prior Year's Pricing: \$9000

Contract Term: 1-year Renewal Option(s):

Contract Cost: \$9000 Payment Schedule (Are the payments made monthly, when task is finished, etc):

Funding Source: LAST YEAR - 2016-17 - Funding was provided from: 0100-6100-0310-9000-1108

Strategic Plan Tie-in Explanation: Provides services to Grove Park, Orange Park Elementary, and Orange Park Junior High. These services provide assistance to these schools in terms of maintaining safe schools and offering educational opportunities.

Background/Discussion/Research/Alternatives:

100-4900-310-0361-3000	Orange PK Jr HS
100-4900-310-0232-3000	GP Elem.
100-4900-310-0201-3,000	Orange PK Elem

CONTRACT REVIEW REQUIRED DOCUMENTS ATTACHED If more space is needed, please attach Word document.

Completed Contract Review Form

Original Contract and all Terms & Conditions that apply with the Contract

SIGNED SBCC Addendum A *

*This Statement MUST BE written on Original Contract: The terms and conditions included in Addendum A shall be incorporate into this agreement. If there are any conflicts in the language provided in the agreement and that of Addendum A, then the language provided in Addendum A shall prevail.)

Certificate of Insurance (COI) for General Liability & Workers' Compensation that meet these requirements:

COI must list the School Board of Clay County as Additional Insured and as Certificate Holder. Insurer must be rated as A- or better.
General Liability = \$1,000,000 Each Occurrence & \$2,000,000 General Aggregate.
Auto Liability = \$1,000,000 Combined Single Limit (\$5,000,000 for Charter Buses).
Workers' Compensation = \$100,000 Minimum [If exempt from Workers' Compensation Insurance they must sign a SBCC Release and Hold Harmless Form. If they are not exempt; they must provide Workers' Compensation COI.]

RECEIVED
 SEP 22 2017
 PURCHASING

Approvals	Comments	
Superintendent:	Approved	Denied
Review Date:		
District Attorney:	Approved	Denied
Review Date:		
Information & Technology:	Approved	Denied
Review Date:		
Finance:	Approved	Denied
Review Date:		
Insurance Certificate:	Approved	Denied
Review Date:		
Purchasing:	Approved	Denied
Review Date:		Same as prior years

SAFETY AND EDUCATION ARTICULATION AGREEMENT

BETWEEN

THE SCHOOL BOARD OF CLAY COUNTY, FLORIDA,

THE ORANGE PARK TOWN COUNCIL, FLORIDA,

THE TOWN OF ORANGE PARK, FLORIDA

AND

THE ORANGE PARK POLICE DEPARTMENT, FLORIDA

2017-18

THIS Agreement is made and executed among the School Board of Clay County, Florida (hereinafter the "SBCC"), the Orange Park Town Council, Town of Orange Park, Florida (hereinafter the "Town"), and the Orange Park Police Department (hereinafter the "OPPD").

RECITALS

WHEREAS, the OPPD has provided and can continue to provide to the SBCC assistance in maintaining a safe school and certain educational resource services; and

WHEREAS, the SBCC desires to provide funding through the Town to the OPPD in exchange for such services.

WITNESSETH

IN CONSIDERATION of the foregoing RECITALS, the mutual promises hereinafter set forth, and other good and valuable consideration, the receipt, adequacy and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

1. The SBCC, from Safe Schools Act funds, will pay to the Town, for the benefit and use of the OPPD, the sum of \$9,000.00 upon approval of this Agreement by all parties in exchange for certain services as specified in Section 2 to be provided to the SBCC by the OPPD during the period of October 1, 2017 through September 30, 2018. The payment will be made on or before June 30, 2018, after execution of this document and upon receipt of an invoice submitted by the Town to the SBCC for the agreed upon amount.
2. The services referenced in Section 1 to be provided to the SBCC by the OPPD are as follows:
 - a. The OPPD will provide direct and indirect assistance and support to school personnel in the planning and implementation of grade level programs including but not limited to DARE, other substance abuse education, health education, and traffic and pedestrian safety programs for schools within the Town, to wit: Grove Park Elementary, Orange Park Elementary and Orange Park Junior High.

- b. The SBCC and OPPD, will work together and with other local law enforcement agencies to ensure that appropriate and effective services are provided to the School Board. General orders and directives will be reviewed and updated to address the role and responsibilities of the assigned OPPD officer. Administrative guidelines will be developed to address the working relationship between the School Board staff and the OPPD, including encouraging early intervention activities.
 - c. Certain state and federal statutes prohibit discrimination on the basis of race, age, sex, national origin, religion, or handicaps and both parties to this Agreement agree to fully comply with the terms of these acts.
3. The Town agrees to accept receipt of the sums referenced in Paragraph 1 for the benefit and use of the OPPD.
 4. OPPD agrees to comply with the requirements of the Jessica Lunsford Act by requiring that all OPPD personnel who come in contact with students, or who enter upon any SBCC school campus where students are present, are fingerprinted and have passed a Level II background check at no cost to the SBCC.
 5. This Agreement shall not take effect until the date upon which it shall have been fully executed by the parties hereto.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the dates hereinafter indicated.

Date JANICE KEREKES, CHAIR
SCHOOL BOARD OF CLAY COUNTY, FLORIDA

Date ADDISON GRAY DAVIS, SUPERINTENDENT
SCHOOL BOARD OF CLAY COUNTY, FLORIDA

8/24/17
Date TOWN MANAGER
TOWN OF ORANGE PARK, FLORIDA

9/5/2017
Date MAYOR
TOWN OF ORANGE PARK, FLORIDA

8/23/17
Date CHIEF OF POLICE
TOWN OF ORANGE PARK, FLORIDA