

ONE

2019/2020

NSF WRITEOFF PERMISSION

CHECK #	DATE OF CHECK	MAKER OF CHECK	AMOUNT OF CHECK	PAYMENT FOR	ACTIVITY ACCOUNT #	DATE OF RETURN	ITEM OR SERVICE RECEIVED?	STUDENT STILL ENROLLED?	COLLECTION ATTEMPTS (MUST INCLUDE CONTACT BY PRINCIPAL)
1	10/31	KASHAENA SANDERS	100.00	CHOCOLATE FUNDRAISER	2001	11/13	CHOCOLATE BARS	Yes	
2									
3									
4									
5									
6									
7									
8									
9									
10									

I CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT.

Attached all documentation on attempts made to collect a payment, must include letters that were sent by principal via email, US Mail or hand-delivered. Log of phone calls and meetings of attempts by the bookkeeper and principal.

*Lisa She*  
BOOKKEEPER

*Tracey K. ...*  
PRINCIPAL

5/11/20  
DATE

5-11-20  
DATE





Shairrick, Tina <tina.shairrick@myoneclay.net>

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## World Finest chocolates

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Paula Summers <paula.summers@myoneclay.net>

To: "Shairrick, Tina" <tina.shairrick@myoneclay.net>

Mon, Apr 20, 2020 at 9:41 AM

I've reached out several times and got no response. The parents elected to pull the kids out of chorus rather than address the nsf. I was told that it would be escalated to admin and district if necessary to handle since I've tried several times. Also I told the previous bookkeeper but I am fine with that \$60 coming out of the general music account.

Sent from my iPhone

On Apr 20, 2020, at 8:26 AM, Shairrick, Tina <tina.shairrick@myoneclay.net> wrote:

[Quoted text hidden]



Shairrick, Tina <tina.shairrick@myoneclay.net>

**Fwd: check**

Paula Summers <paula.summers@myoneclay.net>  
To: Tina Shairrick <tina.shairrick@myoneclay.net>

Tue, Apr 21, 2020 at 8:48 AM

PAULA

Begin forwarded message:

**From:** "Summers, Paula" <paula.summers@myoneclay.net>  
**Date:** November 18, 2019 at 11:09:43 AM EST  
**To:** Jazlyn/Antoine Sanders <rasheena123@yahoo.com>  
**Subject:** check

Good morning,

Our bookkeeper just let me know that the check that was written for chocolate money was returned for insufficient funds. Please send in this money in cash ASAP. In addition, please remember that Jazlyn and Antoine each have a chorus fee due of \$50 which will need to be paid in order for them to attend the December field trip. Please let me know if you have any questions.

Paula Summers  
OVE TEACHER, MUSIC, ELEM



Image may contain: text

OVE  
Clay County District Schools  
extension 6 2452 | dept number 904-336-2425 | email paula.summers@myoneclay.net



Get the OneClay App

This Email Is Not An Acceptable Offer And Doesn't Evidence Any Intention By The Sender To Enter Into A Contract.



Shairrick, Tina <tina.shairrick@myoneclay.net>

Fwd: chorus

Paula Summers <paula.summers@myoneclay.net>  
To: Tina Shairrick <tina.shairrick@myoneclay.net>

Tue, Apr 21, 2020 at 8:49 AM


PAULA

Begin forwarded message:

From: "Summers, Paula" <paula.summers@myoneclay.net>  
Date: November 19, 2019 at 8:38:34 AM EST  
To: Jazlyn/Antoine Sanders <rasheena123@yahoo.com>  
Subject: chorus

Good morning,  
I know that Jazlyn is sick, however Antoine was quite late for practice this morning. I also haven't heard back from you about the returned check or the music fee. I need to know ASAP if they will be continuing with chorus, and if so I need the \$100 in chorus fees paid and the \$60 chocolate by the end of this week. Also they need to come to all practices on time or they will not be prepared for the next performance. Both are still scheduled to come to Wicked with us on Thursday, but beyond that, they will only be able to stay in chorus if these things can be cleared up. They have already received a shirt and one field trip even though no money has been received. Please let me know if I can help in any way; I really enjoy having both in chorus but need these issues settled.

Thank you,

Paula Summers  
OVE TEACHER, MUSIC, ELEM  
 Image may contain: text



OVE  
Clay County District Schools  
extension 6 2452 | dept number 904-336-2425 | email paula.summers@myoneclay.net



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Shairrick, Tina <tina.shairrick@myoneclay.net>

**Fwd: payment**

Paula Summers <paula.summers@myoneclay.net>  
To: Tina Shairrick <tina.shairrick@myoneclay.net>

Tue, Apr 21, 2020 at 8:49 AM


PAULA

Begin forwarded message:

**From:** "Summers, Paula" <paula.summers@myoneclay.net>  
**Date:** December 3, 2019 at 3:07:06 PM EST  
**To:** Jazlyn/Antoine Sanders <rasheena123@yahoo.com>  
**Subject:** payment

Jazlyn told me that you would be coming today to pay in the office, but I don't believe that happened. I had left permission slips in the office for you for this Friday if you did pay. Please be aware that in order for them to attend this Friday's field trip, you must come to the office tomorrow morning and pay the fee plus returned check (\$160 total) and sign the permission slips.

Thank you,

**Paula Summers**  
OVE TEACHER, MUSIC, ELEM  
 Image may contain: text



OVE  
Clay County District Schools  
extension 6 2452 | dept number 904-336-2425 | email paula.summers@myoneclay.net



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Shairrick, Tina <tina.shairrick@myoneclay.net>

**Fwd: check follow up**

**Paula Summers** <paula.summers@myoneclay.net>  
To: Tina Shairrick <tina.shairrick@myoneclay.net>

Tue, Apr 21, 2020 at 8:49 AM

PAULA

Begin forwarded message:

**From:** "Summers, Paula" <paula.summers@myoneclay.net>  
**Date:** December 16, 2019 at 8:37:34 AM EST  
**To:** Jazlyn/Antoine Sanders <rasheena123@yahoo.com>  
**Subject:** check follow up

Good morning,

I've been asked by my administration to follow up on the bounced check situation. As a reminder, I need to collect the \$60 from that check. In addition, Jazlyn and Antoine owe \$50 each for their music fee. They will not be able to continue in chorus in the spring without paying this total of \$160. If I do not hear from you and receive the \$60 by Wednesday, I will need to pass this on to the next step of the process with Mrs. Kendrick.

Thank you,

**Paula Summers**  
OVE TEACHER, MUSIC, ELEM



Image may contain: text

OVE  
Clay County District Schools  
extension 6 2452 | dept number 904-336-2425 | email paula.summers@myoneclay.net



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This Email Is Not An Acceptable Offer And Doesn't Evidence Any Intention By The Sender To Enter Into A Contract.

\*122105278\*  
11/13/2019  
3332011549

This is a LEGAL COPY  
of your check. You can  
use it the same way  
you would use the  
original check.

RETURN REASON - A  
NOT SUFFICIENT  
FUNDS

00000338171432  
6702/80/TT 1610000160  
2E4TE1T9EE000000

NSF

51-2458/1130 116

RASHEENA M. SANDERS  
3910 PEBBLE BROOKE CIR.  
ORANGE PARK, FL 32065-4282

10/31/2019

Pay to the order of: Oak leaf village Elementary \$ 60.00  
Sixty dollars 00/100

**BankMobile**  
BankMobile a Division of Customers Bank.

MUSIC / field trip

*Rasheena Sanders*

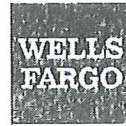
⑆113024588⑆ 032604411210116⑆

⑆113024588⑆ 032604411210116⑆ ⑆0000006000



WELLS FARGO BANK N.A.  
P.O. BOX 63020  
SAN FRANCISCO, CA 94163

182



005126 W9TR1217



SCHOOL BOARD OF CLAY COUNTY  
OAKLEAF VILLAGE ELEMENTARY SCHOOL  
410 OAKLEAF VILLAGE PKWY  
ORANGE PARK FL 32065-8208

ITEMS ENCLOSED: 1

PAGE 1 OF 1 ACCOUNT CHARGED XXXXXX2376

DATE: 11-13-2019

	REASON FOR NON-PAYMENT	SEQUENCE #	AMOUNT
DEPOSITORY ACCOUNT NUMBER:	XXXXXX2376		
YOUR ACCOUNT HAS BEEN CHARGED FOR THE FOLLOWING PAPER ITEM(S) RETURNED UNPAID.			
	NSF-Insuf Funds	3332011549	60.00
TOTAL CHARGES FOR PAPER RETURNS			60.00

TOTAL CHARGES FOR PAPER RETURNS

60.00

SHOULD YOU HAVE ANY QUESTIONS OR REQUIRE ADDITIONAL INFORMATION, PLEASE CALL THE

W9TR1217 005126 317224636323 000001 0199R21A 020945