

DIVISION OF HUMAN RESOURCES
PERSONNEL CONSENT AGENDA
February 2, 2023
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I. Administrative Actions

A. APPOINTMENT

<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
BYRNE, DEBRA DENISE COOR, MARKET & FARM TO SCHOOL 12 MONTH	Food & Nutrition Srvc	Effective 2023-01-04 12 MONTH / Annual
HUMPHREY, CLARA MARIE AREA MANAGER, TRANSPORTATION 12 MONTH	Transportation	Effective 2022-12-14 12 MONTH / Annual

I. Administrative Actions

B. RE-APPOINTMENT

<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
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I. Administrative Actions

C. RE-DESIGNATION

Name/Assignment	Site	Previous Assignments
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I. Administrative Actions

D. TRANSFER

<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
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I. Administrative Actions

E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

<u>Name/Assignment</u>	<u>Site</u>	<u>Effective/Action</u>
BROWN, EASTER MARTIN AES ASST PRINCIPAL EL 12 MO 12 MONTH	Argyle Elementary	Effective 2023-01-27 RESIGNATION
HUMPHREY, CLARA MARIE TRN BUS DRIVER TRANSPOR	Transportation	Effective 2022-12-13 RESIGNATION

I. Administrative Actions

F. SUPPLEMENT

<u>Name/Assignment</u>	<u>Site</u>	
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II. JOB DESCRIPTION ACTIONS

A. Administrative - Approve the following job descriptions:

REVISED:

Teachers have the greatest impact on student learning and leaders have the second highest impact. When these are combined, students' learning is improved exponentially. Strong leadership is essential for recruiting and retaining strong teachers (people don't leave jobs, they leave leaders). An increasing number of school leaders are new and job-embedded support must be tailored to specific needs to maximize learning. Developing career pathways for teachers into leadership is necessary to grow the bench. Student learning initiatives from all departments can be monitored and supported with a position that is focused on school-based support. We have structures and systems in place to support leaders and teachers from the district which requires us to pull them out of their buildings. This position would be a school-based position to support leaders and teachers in their daily work, enabling them to remain on their campuses.

I-1.1.73 Supervisor of School Improvement and Leadership Development

Job Locator: I-1.1.73

Title: Supervisor of School Improvement & Leadership Development

Position Grade: Supervisor I

Evaluated By: Chief Academic Officer or the Director of Professional Development, School Improvement and Assessment

Job Description:

The Supervisor of School Improvement & Leadership Development is directly responsible to the Chief Academic Officer or the Director of Professional Development, School Improvement and Assessment and serves in partnership with district and school-based staff to provide professional learning, and job-embedded coaching support within schools to facilitate leadership development and drive instruction to translate the organizational vision into measurable goals and observable behaviors that promote student achievement through the development of leadership at all levels throughout the organization.

Responsibilities and duties of the position include:

1. Collaborate with district leaders to support the implementation of core support for all schools (principal & assistant principal meetings, Quarterly Focus Learning Walks, Differentiated Topic specific sessions).
2. Collaborate with district leaders to coordinate and facilitate leadership development programs, such as the Aspiring Assistant Principal Program, Principal Leadership Academy for Level 2 School Principal Certification, and advanced leadership development programs, such as the National Institute of School Leaders (NISL) Program.
3. Collaborate with district leaders to support the OneClay Leadership Academy.
4. Provide a system of targeted and intensive school-based coaching and support for schools and leaders with the greatest student need.
5. Engage in classroom walkthroughs with school leaders to facilitate calibration of observation and feedback throughout the district in alignment with the instructional vision.
6. Facilitate coaching and inquiry cycles with school leaders to identify school-specific practices for improvement.
7. Facilitate quarterly collaboratives with novice principals and assistant principals
8. Provide intensive job-embedded support for Reading Achievement Initiative for Scholastic Excellence (RAISE) Schools in the implementation of evidence-based reading strategies.
9. Serve as a liaison between district departments and school leaders to facilitate effective implementation of district initiatives in schools based on each unique context (OneClay Vision, Multi-Tiered Systems of Support (MTSS), Evidence-based Literacy Instruction, School Improvement Goals, School-Based Leadership Teams, Professional Learning Communities, Inclusion models for Students with Disabilities, etc.).

10. Collaborate with the Data Scientist to support school leaders in a process of intentional analysis and support planning based on individual school needs.
11. Serve as a non-evaluative thought partner with school leadership for the purpose of school improvement.
12. Coordinate with specialists and coaches to focus and align school-wide support plans for leaders and teachers.
13. Collaborate with the Director of Professional Development, School Improvement and Assessment to develop and facilitate differentiated professional learning for teachers and leaders based on data and needs.
14. Collaborate with district leadership to support leadership initiatives aligned to the Florida Educational Leadership Standards.
15. Collaborate with local universities, such as UNF, to foster coherent programs for leadership development.
16. Perform other duties as assigned.

Required Qualifications:

1. Florida Department of Education certification in Educational Leadership.
2. Minimum of three (3) years of PreK-12 administrative school/district leadership experience.
3. Reading endorsement or reading certification (or working towards it to have it within 90 days of employment) and knowledge of evidence-based reading research.
4. Excellent knowledge of the Florida Educational Leadership Standards.
5. Ability to work well with and plan instruction for adult learners.
6. Excellent organizational skills, oral and written communications skills, and the ability to articulate the needs, interests and accomplishments of the district to a wide range of audiences.
7. Ability to work independently, take initiative, manage multiple projects simultaneously, meet deadlines, and adapt to ever-changing priorities.
8. Ability to provide guidance for implementation of required changes, initiated by either the state or district, affecting student achievement.

Desired Qualifications:

1. Special expertise in quality reading instruction and infusing reading strategies into instruction.
2. Advanced knowledge in using data to inform and evaluate professional learning.

Pending School Board Approval: 02/02/2023

II. JOB DESCRIPTION ACTIONS

B. Certificated - Approve the following job descriptions:

NEW:

New legislative changes, House Bill (HB) 419 and HB 7011, imposed increased changes in training, curriculum, instruction, interventions and assessment. The Literacy Intervention Specialist will oversee, coordinate and manage these requirements and determine support as well as professional development provided to teachers and administrators. The purpose of the Literacy Intervention Coach is to provide specialized training and coaching support to teachers and administrators in the area of literacy. These new legislative changes will also impose increased changes in training, curriculum, instruction and assessment to prekindergarten classrooms and prekindergarten instructors teaching Voluntary Prekindergarten (VPK) in the public school setting. The Early Literacy Specialist will provide specialized training and management of these priorities to VPK teachers and administrators.

G-2.2.100	Literacy Intervention Specialist
G-2.2.101	Literacy Intervention Coach
G-2.2.102	Early Literacy Specialist

REVISED:

Instructional Division - Certificated Job Descriptions

As a response to the OPPAGA Audit and in an effort to ensure that all job descriptions are current, Human Resources is leading the revision of all job descriptions throughout the District. This month, the following Certificated job descriptions within the Instructional Division have been carefully reviewed and revised:

G-2.1.05	Certified Behavior Analyst
G-2.1.13	Registered Behavior Technician, Master's Level
G-2.2.04	Speech Clinician
I-2.2.46	Exceptional Student Education (ESE) Staffing Specialist
I-2.2.98	ESE Program Support Facilitator
L-2.1.03	Media Specialist

Job Locator: G-2.2.100

Title: Literacy Intervention Specialist

Position Grade: Teacher Salary Schedule

Evaluated By: Supervisor of Reading and Early Literacy

Job Description:

The Literacy Intervention Specialist is directly responsible to the Supervisor of Reading for researching, implementing, and monitoring the District's Literacy Interventions in alignment with the District's Comprehensive Evidence-Based Reading Plan and Florida's Formula for Success. The Literacy Intervention Specialist is an instructional leader with specialized knowledge in the science of reading, evidence-based interventions, evidence-based instructional practices, and the English Language Arts state standards. The Literacy Intervention Specialist is highly skilled in working with adult learners providing collegial, job-embedded support to ensure literacy intervention instruction is data-informed and student-centered. The Literacy Intervention Specialist collaborates with district leaders, school leaders, teachers, families, and community partners by providing professional development, resources and support that build teacher and school capacity to improve student achievement for all.

Responsibilities and duties of this position include:

1. Assist classroom teachers with the research and selection of appropriate academic curriculum for early literacy students.
2. Model evidence-based teaching practices for early and adolescent literacy leaders and teachers.
3. Provide instructional support to early and adolescent literacy classroom assistants.
4. Plan and conduct professional development for early literacy leaders, teachers, and assistants aimed at building their capacity to deliver evidence-based instruction and intervention aligned with Florida's Formula for Success to teach students to read and ameliorate reading deficiencies.
5. Use data management skills to provide evidence-based reading instruction that meets the needs of students.
6. Plan and conduct parental involvement activities/trainings for early literacy parents.
7. Assist in planning early literacy Parent Nights.
8. Design and distribute quarterly newsletter.
9. Assist in creating the early and adolescent literacy climate survey and review survey data to make sound instructional decisions regarding early and adolescent literacy students.
10. Assist other specialists in tasks that impact early and adolescent literacy students.
11. Attend appropriate professional development activities and conferences to remain informed and knowledgeable of best practices in literacy.

12. Monitor compliance of schools in relation to state and federal early and adolescent literacy regulations.
13. Provide support and services aligned with the district's Multi-Tiered System of Supports.
14. Assist with the annual review of the District's Pre K-12 Comprehensive Evidence-Based Reading Plan and make required revisions.
15. Perform other duties as assigned.

Required Qualifications:

1. Currently possess or eligible to receive a valid Florida Educator's Certificate.
2. Reading Endorsed.
3. Must obtain Literacy Coach Endorsement within one (1) year of job placement.
4. Three (3) years of successful teaching experience in the area of literacy.
5. Is highly effective in the use of District approved ELA/Reading curriculum, supplemental materials, platforms, tools, applications, evidence-based instruction and daily teacher tasks.
6. Experience in developing/leading professional development opportunities for colleagues.
7. Ability to communicate effectively in both spoken and written form.
8. Ability to work well with others.

Desired Qualifications:

1. Master's degree in related curriculum areas.
2. Five (5) years of successful teaching experience.
3. Certificate of Completion for Language Essentials for Teachers of Reading and Spelling (LETRS).

Pending School Board Approval: 02/02/2023

Job Locator: G-2.2.101

Title: Literacy Intervention Coach

Position Grade: Teacher Salary Schedule

Evaluated By: Supervisor of Reading and Early Literacy

Job Description:

The Literacy Intervention Coach is directly responsible to the Supervisor of Reading and Early Literacy for the creation, implementation, and monitoring of the District's Comprehensive Intervention System in alignment with the District's Comprehensive Evidence-Based Reading Plan and Florida's Formula for Success. The Literacy Intervention Coach is an instructional leader with specialized knowledge of the science of reading, evidence-based instruction and intervention, the English Language Arts Standards and Foundational Benchmarks, and a Multi-Tiered Systems of Supports. The Literacy Intervention Coach is highly skilled in working with adult learners to provide collegial, job-embedded support through collaborative efforts aimed at improving literacy outcomes for all students. The Literacy Intervention Coach collaborates with all stakeholders and community partners to align literacy efforts around the central theme of improving literacy development with evidence-based language and literacy instruction and intervention to ensure all students are prepared to meet their future as skilled readers, writers, and thinkers.

Responsibilities and duties of this position include:

1. Plan and conduct professional development for school-based leaders, teachers, and assistants aimed at building their capacity to deliver evidence-based literacy instruction and intervention aligned with Florida's Formula for Success to teach students to read and ameliorate reading deficiencies.
2. Support teachers in a variety of settings (elementary self-contained and departmentalized classrooms, secondary classrooms, and content area classrooms, etc.) in selecting evidence-based instructional strategies that lead to increased student achievement through the development of engaging, effective, standards-aligned lessons (e.g., stacking benchmarks, curriculum mapping, vertical progression of the standards).
3. Provide ongoing and consistent support to school-based leaders and teachers to assist with the implementation of appropriate assessments for progress monitoring and identification of reading deficiencies for alignment of evidence-based instruction and intervention.
4. Provide ongoing and consistent support to school-based leaders and teachers to ensure implementation fidelity of district adopted curriculum, instruction, and interventions aligned with the District's Pre K-12 Comprehensive Evidence-Based Reading Plan and Florida's Formula for Success.
5. Model evidence-based instructional strategies to include implementation of small group differentiated instruction.
6. Assist in the evaluation of district adopted interventions and make recommendations for change using progress monitoring and district-wide student data.

7. Assist school-based leaders and teachers with formulating data aligned goals (e.g. school goals, coaching goals, learning goals, teacher goals) using student achievement data aimed at improving student literacy and learning outcomes.
8. Participate in early literacy professional learning and state conferences to increase the ability to apply effective pedagogy and andragogy.
9. Assist the District Literacy Leadership Team in creating opportunities to involve and partner with families and the community to bring awareness to the impact language and literacy development has on kindergarten readiness, reading proficiently by the end of third grade, high school graduation, and other literacy outcomes.
10. Perform other duties as assigned.

Required Qualifications:

1. Currently possess or eligible to receive a valid Florida Educator's Certificate.
2. Reading Endorsed.
3. Must obtain Literacy Coach Endorsement within one (1) year of job placement.
4. Three (3) years of successful teaching experience in the area of literacy.
5. Experience in developing/leading professional development opportunities for colleagues.
6. Is highly effective in the use of District approved ELA/Reading curriculum, supplemental materials, platforms, tools, applications, evidence-based instruction and daily teacher tasks.
7. Ability to communicate effectively in both spoken and written form.
8. Ability to work well with others.

Desired Qualifications:

1. Master's degree in related curriculum areas.
2. Five (5) years of successful teaching experience.
3. Certificate of Completion for Language Essentials for Teachers of Reading and Spelling (LETRS).

Pending School Board Approval: 02/02/2023

Job Locator: G-2.2.102

Title: Early Literacy Specialist

Position Grade: Teacher Salary Schedule

Evaluated By: Supervisor of Reading and Early Literacy

Job Description:

The Early Literacy Specialist is directly responsible to the Supervisor of Reading and Early Literacy for the creation, implementation, and monitoring of the District's Early Literacy Program in alignment with the District's Comprehensive Evidence-Based Reading Plan and Florida's Formula for Success. The Early Literacy specialist is an instructional leader with specialized knowledge of the science of reading, evidence-based instructional practices, and the English Language Arts Standards and Foundational Benchmarks. The Early Literacy specialist is highly skilled in working with adult learners to provide collegial, job-embedded support through collaborative efforts aimed at improving literacy outcomes for all students. The Early Literacy Specialist collaborates with all stakeholders and community partners to align literacy efforts around the central theme of improving literacy development with evidence-based language and literacy instruction and intervention to ensure all students are prepared to meet their future as skilled readers, writers, and thinkers.

Responsibilities and duties of this position include:

1. Work with early literacy leaders to plan and implement a consistent program for improving reading achievement using evidence-based strategies that demonstrate a statistically significant effect on improving student outcomes.
2. Participate and assist with the implementation of the district and school-based literacy leadership teams.
3. Assist in monitoring the effective implementation of the District's Pre K-12 Comprehensive Evidence-Based Reading Plan at the district, school, and classroom levels to ensure compliance with state and federal early literacy statutes.
4. Assist with the annual review of the District's Pre K-12 Comprehensive Evidence-Based Reading Plan and make required revisions.
5. Assist with the research and selection of evidence-based academic Prekindergarten to grade 3 curriculum for the District.
6. Collect and use data on instructional practices to inform and implement professional learning activities.
7. Plan and conduct professional development for early literacy leaders, teachers, and assistants aimed at building their capacity to deliver evidence-based instruction and intervention aligned with Florida's Formula for Success to teach students to read and ameliorate reading deficiencies.
8. Model evidence-based instructional strategies, using district adopted curriculum and programs, to include implementation of small group differentiated instruction.

9. Work with literacy leaders and teachers to ensure evidence-based curriculum, instruction, and interventions are being implemented with fidelity.
10. Assist other specialists with infusing evidence-based reading strategies into content area instruction.
11. Assist the District Literacy Leadership Team with increasing opportunities to involve and partner with families and the community to bring awareness to the impact language and literacy development has on kindergarten readiness and literacy outcomes.
12. Assist in creating the early literacy climate survey and reviewing survey data to make sound instructional decisions regarding early literacy student outcomes.
13. Plan and conduct parental engagement activities for early literacy parents such as the Early Literacy Night, Early Literacy Newsletters, and Language and Literacy Learning Sessions.
14. Participate in early literacy professional learning and state conferences to increase the ability to apply effective pedagogy and andragogy.
15. Represent the district with the FLDOE's Division of Early Learning and Just Read, Florida!
16. Perform other duties as assigned.

Required Qualifications:

1. Currently possess or eligible to receive a valid Florida Educator's Certificate in PreK/Primary Education (ages 3 to grade 3) or Elementary Education (kindergarten to grade 6).
2. Reading Endorsed.
3. Must obtain Literacy Coach Endorsement within one (1) year of job placement.
4. Three (3) years of successful teaching experience in the area of literacy.
5. Experience in developing/leading professional development opportunities for colleagues.
6. Is highly effective in the use of District approved ELA/Reading curriculum, supplemental materials, platforms, tools, applications, evidence-based instruction and daily teacher tasks.
7. Ability to communicate effectively in both spoken and written form.
8. Ability to work well with others.

Desired Qualifications:

1. Master's degree in related curriculum areas.
2. Five (5) years of successful teaching experience.
3. Certificate of Completion for Language Essentials for Teachers of Reading and Spelling (LETRS)

Pending School Board Approval: 02/02/2023

Job Locator: G-2.1.05

Title: Board Certified Behavior Analyst

Position Grade: Teacher Salary Schedule

Evaluated By: Director of Exceptional Student Education (ESE) & ~~Student Services~~

Job Description:

The Board Certified Behavior Analyst (BCBA) is directly responsible to the Director of Exceptional Student Education & ~~Student Services~~. He/she serves in a staff relationship with other ESE Specialists, teachers, and staff.

Responsibilities and duties of this position include:

1. Conducts observations and functional behavioral assessments and to design, implement and monitor behavior intervention plans.
2. Develops crisis intervention plans when needed.
3. Coordinates regularly scheduled sessions for staff involved in behavioral support to provide assistance with behavioral/social problems of students served by these support personnel.
4. Provides training and coaching on Applied Behavior Analysis techniques.
5. Ensures psychosocial and behavioral data has been gathered and maintained on targeted students by coordinating with parents, District staff, and community mental health professionals.
6. Supports implementation of effective behavioral interventions by developing and conducting training for teachers, District staff and parents and attends Individual Education Plan (IEP) meetings as necessary.
7. Collaborates with parents, behavior specialists site coaches, mental health professionals, agency personnel, school and district administration, and as well as educators in case management and problem-solving.
8. ~~Familiarizes self with~~ Is knowledgeable of the most recent applied behavior analysis research and practices as well as behavioral ethical guidelines. ~~research/practice in applied behavior analysis.~~
9. Follows Federal and State laws, as well as School Board policies.
10. Organizes and facilitates the monthly behavior site coach meetings as well as monthly meetings with contracted companies related to behavior management and district restraint reviews.
11. Serves as the initial point of contact for behavioral support staff, Behavior Site Coaches, contracted behavioral services, and the Registered Behavior Technician.
12. Coordinates meetings and serves as the contact for contracted behavioral support.
13. Performs other duties as assigned by the Director of Exceptional Student Education & ~~Student Services~~.

Required Qualifications:

1. Master's degree from an accredited institution.
2. Master's level certification as a behavior analyst.

Desired Qualifications:

1. Currently possess or eligibility to receive a valid Florida Educator's Certificate in at least one Exceptional Student Education exceptionality, Guidance and Counseling, or school psychology and ~~must~~ have the Autism Spectrum Disorder Endorsement.
2. Three years of successful teaching experience with students on the autism spectrum and/or working with students with behaviorally complex needs.
3. Skills in planning and delivering professional development.
4. Experience in monitoring the Exceptional Student Education referral, eligibility, and ~~Individual Education plan~~ (IEP) process.

Approved: 06/20/2013

Revised: 06/01/2017

Revised: 02/02/2023

Job Locator: G-2.1.13

Title: Registered Behavior Technician, Masters' Level

Position Grade: Teacher Salary Schedule

Evaluated By: Director of Exceptional Student Education (ESE) and ~~Student Services~~ or Assigned ESE Administrator

Job Description:

The Registered Behavior Technician, Masters' Level is directly responsible to the Director of Exceptional Student Education and ~~Student Services~~: or Assigned ESE Administrator. He/she serves in a staff relationship with other ESE Specialists, teachers, and staff. The Registered Behavior Technician is supported by and behavioral data is verified by the Board Certified Behavior Analyst (BCBA).

Responsibilities and duties of this position include:

1. Conducts observations and functional behavioral assessments and to design, implement and monitor behavior intervention plans with verification of accuracy from the BCBA.
2. Develops crisis intervention plans when needed.
3. Coordinates regularly scheduled sessions for staff involved in behavioral support to provide assistance with behavioral/social problems of students receiving these services served by these support personnel.
4. Provides training and coaching on Applied Behavior Analysis techniques.
5. Ensures psychosocial and behavioral data has been gathered, with verification of accuracy from the BCBA, and maintained on targeted students by coordinating with parents, District staff, and community mental health professionals.
6. Supports implementation of effective behavioral interventions by developing and conducting training for teachers, District staff and parents, with verification of accuracy from the BCBA, and attends Individual Education Plan (IEP) meetings as necessary.
7. Collaborates with parents, behavior specialists site coaches, mental health professionals, agency personnel, school and district administration, and as well as educators in case management and problem-solving.
8. Familiarizes self with most recent research/practice in applied behavior analysis.
9. Attends and participates in the planning and facilitation of monthly Behavior Site Coach meetings as well as monthly meetings with contracted companies related to behavior management and district restraint reviews.
10. Follows Federal and State laws, as well as School Board policies.
11. Performs other duties as assigned by the Director of Exceptional Student Education or Assigned ESE Administrator and ~~Student Services~~.

Required Qualifications:

1. Master's degree from an accredited institution in special education with a concentration in Applied Behavior Analysis.
2. Certification as a registered behavior technician.

Desired Qualifications:

1. Currently possess or eligibility to receive a valid Florida Educator's Certificate in at least one Exceptional Student Education exceptionality, Guidance and Counseling, or school psychology and must have **as well as** the Autism Spectrum Disorder Endorsement.
2. Three years of successful teaching experience with students on the autism spectrum and/or working with students with behaviorally complex needs.
3. Skills in planning and delivering professional development.
4. Experience in monitoring the Exceptional Student Education referral, eligibility, and ~~Individual Education plan~~ (IEP) process.

Approved: 06/06/2019

Revised: 02/02/2023

Job Locator: G-2.2.04

Title: Speech Clinician Language Therapist

Position Grade: Teacher Salary Schedule

Evaluated By: Principal or Director of Exceptional Student Education (ESE)

Job Description:

The Speech Clinician Language Therapist serves in a staff relationship with other instructional personnel and is directly responsible to the principal or to the Director of Exceptional Student Education (ESE).

Responsibilities and duties of this position include:

1. Conduct speech screenings of children referred because of speech and language difficulties, as outlined in ESE district procedures. for students as part of the referral process for initial speech evaluation in a timely manner.
2. Complete appropriate evaluations and participation in official ESE staffings of speech and language students in keeping with Exceptional Student Education district procedures. Participate in multi-disciplinary evaluation of speech and language students as a member of the ESE eligibility team and/or Individual Education Plan (IEP) team, following Exceptional Student Education district procedures. Participation includes:
 - a. working with designated team members to collaboratively
 - i. choose appropriate screening and/or assessment tools.
 - ii. conduct screening and/or evaluation in the areas of speech (articulation, voice, fluency) and language (including pragmatics when needed).
 - iii. consult on special cases (e.g feeding, augmentative communication).
 - iv. assimilate progress monitoring data from Multi-Tiered Systems of Support (MTSS) process for new referrals for language assessment.
 - v. provide progress monitoring data for established ESE students to demonstrate a student's current level of performance in the academic setting.
 - vi. document results and clinical interpretation in written report, following district procedures.
 - b. interpreting results of screening and/or assessment results with a focus on academic impact.
 - c. sharing evaluation results at staffing and/or IEP meetings with teachers, parents, administrators, resource agencies, and individuals.
 - d. decision-making regarding eligibility, continuation, or dismissal/removal from therapy services that is consistent with district, state, and federal regulations.
3. ~~Display an awareness of the individual needs of each student and an understanding of the characteristics exhibited by each student which have led to his Exceptional Student Education placement. Evidence of this awareness and understanding includes the administration of and reference to appropriate tests and ability measures and the acquisition of reports and relevant information from other agencies which have worked with the child.~~
4. Display knowledge of ~~the disorders or disabilities exhibited by the students and of the appropriate techniques to be used in the remediation process~~. a variety of techniques and reinforcements for

remediation in the areas of speech and language specific to the disorders or disabilities exhibited by the students to support student academic success.

5. Plan and implement a prescriptive remediation program (through the IEP) which ~~reflects~~ integrates an understanding and accurate interpretation of the ~~testing and other diagnostic information available.~~ assessment and progress monitoring data to target the student's individualized needs in speech and language skills and the presenting educational impact. Implement an evidenced based therapeutic program that is aligned with educational standards, supports the changing needs of the student, and is consistent with the clinical objectives indicated in their current IEP. Consult with IEP team members to refer students to other disciplines (Occupational Therapy (OT), Physical Therapy (PT), Vision, Deaf/Hard of Hearing (D/HH), School Psychology, Assistive Technology (AT)) as needed.
6. Maintain accurate and current student records including:
 - a. Therapy attendance records.
 - b. Data collection for therapy sessions
 - c. Complete Medicaid billing for services in an efficient, comprehensive, and timely manner.
 - d. Documentation of all therapy sessions in the approved electronic records system according to district timeline policies for documentation.
 - e. Progress monitoring reports provided to parent/caregiver based on district reporting calendar.
 - f. IEP for all students on caseload.
7. ~~Be flexible in responding to evidence that there is a need for change in a planned activity in order to better meet students' needs.~~
8. ~~Make use of a variety of reinforcements in helping students learn and grow.~~
9. ~~Keep written records of each student's progress including results of regular reevaluations.~~
10. ~~Clearly and accurately communicate needs, progress, status and recommendations regarding students in written reports and in conferences with teachers, parents, administrators, and resource agencies and individuals.~~ student status including strengths, needs, progress, and recommendations in written documents, meetings, and conferences with teachers, parents, administrators, resource agencies and individuals.
11. ~~Display an openness to learning and a willingness to change, be receptive to new ideas and suggestions and take advantage of opportunities to learn and grow professionally.~~ Model professional courtesy by demonstrating a collaborative team approach to student services, a willingness to change, flexibility with new ideas and suggestions, and a desire to take advantage of opportunities to learn and grow professionally.
12. Provide ongoing professional development in assigned school(s) to assist school personnel with identifying and understanding the educational impact of speech and language impairments.
13. Maintain certification and/or licensure requirements as appropriate.
14. Attend school-based and departmental meetings as required.
15. Maintain confidentiality of student information at all times.

16. Use the district approved technology and programs to effectively meet the requirements of this position.

17. Perform other duties as assigned by the Director of Exceptional Student Education and/or designee.

Required Qualifications:

1. Currently possess or eligibility to receive a valid Temporary or Professional Florida Educator's Certificate in Speech-Language Impaired, K-12, (Bachelor's Degree): and ability and commitment to obtain Master's Degree in Speech Pathology OR
2. Hold ASHA Certificate of Clinical Competence and have a valid Florida license in Speech-Language Pathology.

Desired Qualifications:

- ~~1. Currently possess, or eligibility to receive a valid Florida Professional Renewable Educator's Certificate in Speech-Language Impaired, K-12 (Master's Degree) or~~
2. Current member of the American Speech-Language/Hearing Association (ASHA)
3. Experience in curriculum development, IEP development, diagnostic and prescriptive training.
- ~~4. Valid Florida licensure in Speech Pathology.~~
5. Certificate of Clinical Competence in Speech Pathology

Effective: 06/13/1985

Revised: 01/18/1990

Revised: 08/17/2006

Revised: 02/02/2023

Job Locator: I-2.2.46

Title: Exceptional Student Education (ESE) Staffing Specialist

Position Grade: Teacher Salary Schedule

Evaluated By: Director of Exceptional Student Education (ESE) or Assigned ESE Administrator

Job Description:

The Exceptional Student Education Staffing Specialist is directly responsible to the Director of Exceptional Student Education ESE or Assigned ESE Administrator. He/she serves in a staff relationship with other ESE Specialists and teachers and supports and promotes inclusion activities.

Responsibilities and duties of this position include:

1. Reviews ESE Referrals and placement papers and works with principal or designee to ensure accuracy and completeness.
2. Serves as the ESE Director's designee in conducting Eligibility and Placement staffings and serves as the Local eEducation agency representative (LEA) for development, and-revision and annual reviews of ~~the~~ Individual Educational Plans (IEP), Gifted Educational Plans, and Service Plans.
3. Assists ~~principals-~~ school and district leaders in the monitoring of ESE documentation relevant to audit requirements.
4. Assists ~~principals-~~ school and district leaders in training school personnel in ESE procedures and documentation requirements.
5. Assists ~~Director and Principal~~ school and district leaders, as assigned, with other ESE-related responsibilities.
6. When assigned by the ~~ESE Director~~ Director of ESE or Assigned ESE Administrator, provides consultative services to ~~regular basic and vocational~~ teachers and assists in promoting inclusion activities.
7. When assigned by the ~~ESE Director~~ Director of ESE or Assigned ESE Administrator, functions as a Compliance Specialist for preparing manuals, forms, and procedures, as well as parent materials, newsletters, and notices for ESE compliance with state and federal laws.
8. Assists in the review of records for transfer students in the ESE program as well as the collection of requested records as part of dispute resolution activities.
9. Engages in Child Find activities and routine monthly monitoring of private schools that are engaged in a consultative relationship with the school district.
10. Attends regularly scheduled ESE district training sessions in order to remain current regarding ESE best practices and federal/state guidelines, as well as FLDOE rules and regulations.
11. Models professional and ethical standards and establishes and maintains positive, cooperative relationships with school-based personnel, district personnel, parents, and students.

12. All other ESE-related duties as assigned by the Director of Exceptional Student Education or Assigned ESE Administrator.

Required Qualifications:

1. Currently possess or eligibility to receive a valid Florida Educator's Certificate in at least one exceptionality, Guidance and Counseling, or School Psychology.
- ~~2. Two years of successful experience in working with Federal and State procedures for Exceptional Students~~
3. Five (5) years of successful direct experience in implementing and/or supervising the ESE referral, staffing, and IEP process including experience as an LEA.

Desired Qualifications:

1. Master's degree in the area of Exceptional Student Education, Guidance and Counseling, or School Psychology.
- ~~2. Direct experience in monitoring or supervising the ESE referral, staffing, and IEP process.~~
3. Skills in monitoring documentation, ESE procedures and processes, planning and delivering inservice education, working with parents, IEP development.

Effective: 07/24/1989

Revised: 03/19/1998

Revised: 08/17/2006

Revised: 02/02/2023

Job Locator: I-2.2.98

Title: Exceptional Student Education (ESE) Program Support Facilitator

Position Grade: Teacher Salary Schedule

Evaluated By: School Principal

Job Description:

The teacher is responsible directly to the Principal. He/she provides for the instruction, supervision, and evaluation of assigned students ~~on an as-needed basis~~ as noted in their Individual Education Plans (IEP). He/she supports both general education and ESE teachers who instruct ESE students. He/she serves in a staff relationship with other teachers and supports and promotes ESE inclusion activities.

Responsibilities and duties of this position include:

1. Provides ~~support~~ support for ESE students' achievement in the general education class through ~~cooperative~~ collaborative consultation and ~~co-teaching~~ collaboration. This person ~~may~~ should not teach ~~3-4~~ more than two periods of ~~co-teaching~~ and as a collaborative partner (with a general education teacher) or as an individual stand-alone teacher of a specific course for which they are certified (ie. learning strategies or social person skills). He/she ~~should not~~ be a contact person case manager for ~~no~~ no more than 25 45 students ~~nor have a case load greater than 90 students~~. Consults and assists general education teachers and ESE students ~~as needed~~ daily. Uses specially designed instructional Strategic Instruction Model and other strategies including, but not limited to, strategic instruction model.
2. Provides the level and frequency of support based upon ~~general educators' and~~ students' need for ~~assistance~~ specially designed instruction, as detailed in the IEP.
3. Arranges for classroom and testing accommodations for students with disabilities, working with the school counselor. Can serve as ESE Local Education Agency (LEA) Designee and as a member of ~~individual educational plan (IEP) meetings~~.
4. Develops and adapts curriculum and testing materials utilizing specially designed instruction to meet needs of both teachers and students and their collaborative teaching partners.
5. ~~May provide~~ Provides some small group instruction to ESE students in general classes based upon student need, ~~not on a regular basis~~.
6. Arranges for a ~~full array~~ continuum of services to students with disabilities, including, but not limited to, coordination with the district specialists ~~with regard to behavior needs~~ of specific programs (i. e. reading, math, Autism Spectrum Disorder (ASD), Emotional/Behavioral Disorder (E/BD) etc).
7. Assists in establishing work placements and Community Based Instruction activities.
8. Provides support and/or access point standard modifications for ~~special diploma~~ students attending ~~basic classes~~ the general education classroom.
9. Participates in required local, state, and federal training regarding policies, procedures, and best practices according to applicable state and federal special education law.

10. Collects data based upon the goals of students' IEP in order to meet the requirements for federal, state and local laws and policies.
11. Ensures that documentation of all services and accommodations included in the students' IEP are completed in order to meet the requirements for federal, state and local laws and policies.

Required Qualifications:

1. Currently possess, or eligibility to receive a valid Florida Educator's Certificate in Exceptional Student Education.
2. Masters or bachelors from an accredited educational institution.
3. Minimum of three (3) years of successful teaching in ESE or in an inclusion setting.

Desired Qualifications:

1. Currently possess or eligibility to receive a valid Florida Educator's Certificate in basic education and experience with interventions and accommodations.
2. Additional professional preparation beyond undergraduate degree.
3. Five (5) or more years of teaching experience as part of a collaborative teaching partnership.

Approved: 03/17/2005

Revised: 08/17/2006

Revised: 02/02/2023

Job Locator: L-2.1.03

Title: Media Specialist

Position Grade: Teacher Salary Schedule

Evaluated By: School Principal

Job Description:

The Media Specialist is directly responsible to the School Principal for coordinating, organizing, and facilitating the selection, purchasing, integration, organization, and sharing of resources and tools (digital, print, and equipment) in the Media Center to support transformational teaching and learning.

Responsibilities and duties of this position include

- ~~1. Coordinates, organizes, and facilitates the selection, purchasing, integration, organization, and sharing of resources and tools (digital, print, and equipment) in the Media Center to support transformational teaching and learning.~~
- ~~2. Provides flexible spaces that promote inquiry, creativity, collaboration, and community. Works collaboratively with the Media Technical Assistant to build a safe, friendly and engaging environment.~~
- ~~3. Partners with educators and district staff to design and deliver evidence-based curricula and assessments that integrate elements of deeper learning, critical thinking, information literacy, digital citizenship, creativity, innovation, and the active use of media and technology. Design and implement a yearly Collection Development Plan to evaluate the collection for needed purchases and inventory completion.~~
- ~~4. Encourages and facilitates students to become increasingly self-directed as they create digital products of their learning that engage them in critical thinking, collaboration and authentic, real world problem solving. Evaluates, selects, and acquires materials and equipment to support the curriculum and varied interests and abilities of the community served with input from all stakeholders.~~
- ~~5. Leads in the integration, organization, and sharing of district digital resources and tools to support transformational teaching and learning and develop the digital curation skills of others at their school site. Promotes literacy and the enjoyment of reading, viewing, and listening.~~
- ~~6. Leads professional learning to cultivate broader understanding of the skills that comprise success in a digital age (e.g., critical thinking, information literacy, digital citizenship, copyright, fair use, technology competencies, etc.). Provides flexible spaces that promote inquiry, creativity, collaboration, and community.~~
- ~~7. Provides and advocates for equitable access to connectivity, digital devices, information, resources, programming, and services in the Media Center in support of the district's strategic vision. Partners with educators and district staff to design and deliver evidence-based curricula and assessments that integrate elements of deeper learning, critical thinking, information literacy, digital citizenship, creativity, innovation, and the active use of media and technology.~~
- ~~8. Leverages an understanding of school and community needs to identify and invest in digital resources to support student learning based on district objectives. Encourages and facilitates students to become~~

increasingly self-directed as they create digital products of their learning that engage them in critical thinking, collaboration, and authentic, real-world problem-solving.

9. ~~Cultivates partnerships within the school and local community (families and caregivers, non-profit organizations, government agencies, public and high education libraries, businesses, etc.) to promote engagement and a lifelong learning process.~~ Leads professional learning to cultivate a broader understanding of the skills that comprise success in a digital age (e.g., critical thinking, information literacy, digital citizenship, copyright, fair use, technology competencies, etc.).
10. Cultivates partnerships within the school and local community (families and caregivers, non-profit organizations, government agencies, public and higher education libraries, businesses, etc.) to promote engagement and a lifelong learning process.
11. ~~Participates in setting the school's vision and strategic plan for digital learning and fosters a culture of collaboration and innovation to empower teachers and learners.~~ Teaches, encourages and promotes staff and student reading, data privacy, critical thinking, information literacy, digital citizenship, copyright, fair use, and technology competencies through their instruction and role as educational leaders.
12. ~~Maintains such records and reports as are necessary to the successful execution of the job.~~ Participates in setting the school's vision and strategic plan for digital learning and fosters a culture of collaboration and innovation to empower teachers and learners.
13. ~~Performs other duties as assigned by the Principal or his/her Designee.~~ Maintains such records and reports as are necessary for the successful execution of the job.
14. Consult with administrator or appropriate legal personnel to endeavor to ensure that Media Center materials adhere to state statutory requirements.
15. Performs other duties as assigned by the Principal or his/her Designee.

Required Qualifications:

1. Currently possess or eligibility to receive a valid Educational Media Specialist (grades PK-12) Florida Educator's Certificate.
2. Ability to collaborate and maintain effective working relationships with co-workers and students.
3. Leadership and organizational qualities.

Desired Qualifications:

1. Master's Degree (or higher) in instructional media, library and information science, instructional technology, or related education field.
2. Three (3) years of successful teaching experience in literacy instruction and the utilization of instructional technology in the classroom.

3. Evidence of recommended District/Industry certifications and professional growth by ~~participation~~ participating in activities such as ~~in-service~~ in-service training, workshops, meetings, college coursework, and professional organizations.

Revised: 11/16/1999

Revised: 02/20/2003

Revised: 04/05/2018

Revised: 01/05/2023

II. JOB DESCRIPTION ACTIONS

C. Support - Approve the following job descriptions:

NEW:

The Exceptional Student Education department houses over 170 staff members as well as oversees the ESE programs and classes that serve almost 11,000 students across the district. These positions are funded from several sources including Federal (IDEA) grants and the Medicaid program that require frequent monitoring to ensure compliance. Additionally, it is vital to have a single point of responsibility for monitoring movement of allocations and personnel in order to ensure appropriate certifications and training (examples - Safe Crisis Management, CPR, First Aide, Medication administration). The ESE Allocation and Position Assistant (B31) is responsible for all allocation and personnel changes for the ESE Department ensuring the positions are funded correctly through the appropriate source and to allow for Medicaid billing according to Federal guidelines.

C-3.7.23 ESE Allocation and Position Assistant

Job Locator: C-3.7.23

Title: Exceptional Student Education (ESE) Allocation and Position Assistant

Position Grade: Support Salary Schedule

Evaluated By: Director of Exceptional Student Education

Job Description:

Performs complex administrative, secretarial, financial, and confidential activities in support of the Director of Exceptional Student Education in all areas of allocations and positions needed to support the Exceptional Student Education program. Performs varied secretarial and clerical duties such as typing/word processing, answering phones, data entry, compiling information and preparing routine reports and maintaining related records and files both physically and electronically.

Responsibilities and Duties of this Position Include:

1. Prepares, organizes, schedules, and updates ESE staff allocation documents. Prepares and submits documents for Board approval, amends and distributes documents to appropriate personnel.
2. Analyzes, inputs, and manages data in the system to ensure staff, both district and school-based ESE allocations, are properly reflected in number, cost center, and aligned correctly to funding source.
3. Coordinates with Medicaid Data Assistant to ensure correct funding for school-based ESE allocations and personnel to allow for Medicaid billing according to Federal guidelines.
4. Coordinates with the ESE Program Accountant monitoring budget coding of salaries and expenditures within ESE budgets to ensure fidelity with all project and grant funding sources and fund utilization is in compliance with Federal guidelines.
5. Coordinates with schools and departments to determine district needs for new term contracts and implements the same to satisfy those needs.
6. Prepares contract negotiation materials, including typing and revisions of proposals and contracts in order to support the need for non-direct hires through various contracts with numerous agencies.
7. Processes Purchase Requisitions and Purchase Orders to include communication between schools, departments, and vendors as needed.
8. Tracks all employment status changes/additions for all ESE personnel, including district and school-based, ensuring accurate budget distribution and required training.
9. Maintains department records and logs; compiles and verifies information, and computes related reports in assigned areas.
10. Prepares payroll reports for the department, enters short term disability, FMLA and sick/personal leave information into the computer; develops and maintains employee leave form files, sign-in/out attendance, and payroll correction and certification forms.
11. Input and maintain purchase orders, warehouse and other budgetary items into the computer and distribute orders as needed.

12. Organizes, schedules, and updates the Director of ESE's calendar, appointments, and meetings.
13. Performs miscellaneous clerical duties such as preparing vacancy posting for positions, scheduling meetings/appointments/interviews.
14. Monitors and screens telephone calls; provides general information and assistance as required, and routes calls to appropriate people or departments. Establishes filing procedures and files information, opens and distributes mail, answers phones, greets the public, etc
15. Performs other duties as assigned by the Administrator.

Required Qualifications:

1. High School Diploma or equivalent
2. Minimum of five (5) years of secretarial experience, preferably within the school district setting or a combination of education/training/experience which provides for an equivalent background necessary to perform the work.
3. Minimum of two (2) years of experience in preparing and maintaining allocations.
4. Must be self-directed and possess the ability to multi-task in a high-paced, deadline-driven environment.
5. Pass the secretarial/clerical skills test.
6. Possess advanced computer skills.
7. Possess effective interpersonal skills with demonstrated ability to coordinate and collaborate with as well as provide direct support to Senior Staff.

<u>PHYSICAL EFFORT</u>	<u>REGULARLY</u>	<u>FREQUENTLY</u>	<u>OCCASIONALLY</u>	<u>NEVER</u>
<u>Lifting/carrying objects under 20 pounds</u>		<u>X</u>		
<u>Lifting/carrying object between 21-50 pounds</u>			<u>X</u>	
<u>Standing for sustained period of time</u>			<u>X</u>	
<u>Stooping/bending</u>			<u>X</u>	
<u>Walking for sustained periods of time</u>			<u>X</u>	
<u>Climb steps, stools or ladders</u>			<u>X</u>	
<u>Kneeling/crouching</u>			<u>X</u>	
<u>Twisting</u>			<u>X</u>	
<u>Pushing/pulling carts or other such objects</u>		<u>X</u>		
<u>Reach above shoulders</u>			<u>X</u>	
<u>Repetitive motions of the wrists, hands and fingers</u>	<u>X</u>			
<u>Operation of power tools, mechanical equipment</u>			<u>X</u>	

<u>WORKING CONDITIONS</u>	<u>REGULARLY</u>	<u>FREQUENTLY</u>	<u>OCCASIONALLY</u>	<u>NEVER</u>
<u>Working in a normal office environment with few physical discomforts.</u>	<u>X</u>			
<u>Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variations and other conditions.</u>			<u>X</u>	
<u>Working with equipment or performing procedures where carelessness could result in injury</u>			<u>X</u>	
<u>Work Conditions that may have a variety of physical conditions, such as proximity to moving mechanical parts, electrical current, working on scaffolding and high places, and exposure to heat or chemicals.</u>				<u>X</u>

Pending School Board Approval: 02/02/2023

III. Instructional Actions

A. APPOINTMENT

<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
ATTEBERRY, BRITTNEY MICHELE CHE TEACHER, SC, FIFTH GR 10 MONTH	Clay Hill Elementary	Effective 2023-01-05 10 MONTH / interim
AXTELL, GRACE LADEAN FIE COUNSELOR, ELEM 10 MONTH	Fleming Island Elementary	Effective 2023-01-04 10 MONTH / interim
BURR, JESSI MARLENE ROE TEACHER, SC, KINDERGARTEN 10 MONTH	Rideout Elementary	Effective 2023-01-10 10 MONTH / interim
CHADWELL JR, RICHARD THOMAS CHS TEACHER, FOREIGN LANG, SH 10 MONTH	Clay High	Effective 2023-01-12 10 MONTH / interim
COLEMAN, APRYL JOY OHS TEACHER, SCIENCE, SH 10 MONTH	Oakleaf High School	Effective 2022-12-09 10 MONTH / Instructional Probationary Annual
DANKMEYER, RYAN LEE OPJ TEACHER, LANGUAGE ARTS, JH 10 MONTH	Orange Park Jr High	Effective 2023-01-04 10 MONTH / interim
DAVIS, DENZELL LAANTHONY CHS TEACHER, PUBLIC SERVICE ED 10 MONTH	Clay High	Effective 2023-01-10 10 MONTH / interim
DEHART, TYLER SCOTT OPH TEACHER, VE/INCLUSION 10 MONTH	Orange Park High	Effective 2023-01-10 10 MONTH / interim
EASTMAN, DIANE ALINE CEB TEACHER, SC, THIRD GR 10 MONTH	Charles E. Bennett Elementary	Effective 2023-01-05 10 MONTH / interim
FITTEN, CHARITY MONIQUE RHS TEACHER, FAMILY/CONSUMER 10 MONTH	Ridgeview High School	Effective 2022-12-09 10 MONTH / Instructional Probationary Annual
FORD, ALICIA MICHELE OPH TEACHER, HEALTH SCIENCE ED 10 MONTH	Orange Park High	Effective 2023-01-04 10 MONTH / interim
FOY, CHRISTOPHER LAUREN OHS TEACHER, PHYSICAL ED SH 10 MONTH	Oakleaf High School	Effective 2023-01-04 10 MONTH / interim
GARDNER, VICTORIA FALLON WES TEACHER, VE/INCLUSION 10 MONTH	Wilkinson Elementary	Effective 2023-01-04 10 MONTH / interim
GOFF, RACHEL SHAY CEB TEACHER, SC, FOURTH GR 10 MONTH	Charles E. Bennett Elementary	Effective 2022-12-16 10 MONTH / Instructional Probationary Annual
GOMEZ, BETHANY ANNE WES TEACHER, SC, FOURTH GR 10 MONTH	Wilkinson Elementary	Effective 2022-12-14 10 MONTH / Instructional Probationary Annual
HAYS JR, WILLIAM BARRY CEB TEACHER, SC, FIFTH GR	Charles E. Bennett Elementary	Effective 2022-12-15 10 MONTH / Instructional

III. Instructional Actions

A. APPOINTMENT

<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
10 MONTH		Probationary Annual
KALMUS, KRISTIN FARINA GPE TEACHER, INSTRUCT TECH EL 10 MONTH	Grove Park Elementary	Effective 2023-01-04 10 MONTH / interim
LEE, CAROLINE MELANIE OPH TEACHER, LANGUAGE ARTS, SH 10 MONTH	Orange Park High	Effective 2023-01-10 10 MONTH / interim
LEON, CHRISTOPHER TROY OPH TEACHER, MATHEMATICS, SR 10 MONTH	Orange Park High	Effective 2023-01-04 10 MONTH / interim
LEWIS, LEIGH ANN CEB TEACHER, SC, FIFTH GR 10 MONTH	Charles E. Bennett Elementary	Effective 2023-01-05 10 MONTH / interim
LINTON, MEGAN CHRISTINA OPJ TEACHER, LANGUAGE ARTS, JH 10 MONTH	Orange Park Jr High	Effective 2023-01-05 10 MONTH / interim
MAHONEY, REBEKAH ELIZABETH DIS TEACHER, SC, SIXTH GR 10 MONTH	Doctors Inlet Elementary	Effective 2022-12-12 10 MONTH / Instructional Probationary Annual
MIFSUD, MADISON GABRIELLA WJH TEACHER, VE/INCLUSION 10 MONTH	Wilkinson Jr High	Effective 2023-01-04 10 MONTH / interim
MINEHART, ANTHONY CHARLES OPJ TEACHER, LANGUAGE ARTS, JH 10 MONTH	Orange Park Jr High	Effective 2023-01-04 10 MONTH / interim
MOSLEY, JESSICA DANIELLE WJH TEACHER, LANGUAGE ARTS, JH 10 MONTH	Wilkinson Jr High	Effective 2023-01-04 10 MONTH / interim
PARKER, CHAD JOSEPH FIH TEACHER, PHYSICAL ED SH 10 MONTH	Fleming Island High School	Effective 2023-01-10 10 MONTH / interim
PHILLIPS, JEFFREY MICHAEL WJH TEACHER, LANGUAGE ARTS, JH 10 MONTH	Wilkinson Jr High	Effective 2023-01-05 10 MONTH / interim
TAYLOR, SARAH JANE ROE TEACHER, SC, SIXTH GR 10 MONTH	Rideout Elementary	Effective 2023-01-10 10 MONTH / interim
TIPTON, LINDA HARRIS CGE TEACHER, SC, FIRST GR 10 MONTH	Coppergate Elementary	Effective 2023-01-04 10 MONTH / interim
TRASK, LAURA MARIE GPE TEACHER, TITLE I, ELEM 10 MONTH	Grove Park Elementary	Effective 2023-01-04 10 MONTH / interim
TURNER, DANIELLE EVANS ROE TEACHER, SC, SIXTH GR 10 MONTH	Rideout Elementary	Effective 2023-01-04 10 MONTH / interim

III. Instructional Actions

B. RE-APPOINTMENT

<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
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III. Instructional Actions

C. RE-DESIGNATION

<u>Name/Assignment</u>	<u>Site</u>	<u>Previous Assignment</u>
SPRINGS, DAMENYUM FIH TEACHER, PHYSICAL ED SH 10 MONTH	Fleming Island High School	Effective 2023-01-01 / redesignated from / FIH TEACHER, PHYS ED SH 11MO / 11 MONTH
STUTZ, AIMEE LYNNE RHS ATHLETIC DIRECTOR 11 MONTH	Ridgeview High School	Effective 2023-01-07 / redesignated from / RHS TEACHER, FAMILY/CONSUMER / 10 MONTH

III. Instructional Actions

D. TRANSFER

<u>Name/Assignment</u>	<u>Site</u>	<u>Previous Assignment</u>
BELL, KERRI A CHS TEACHER, DROPOUT PREV SH 10 MONTH	Lake Asbury Junior High School	Effective 2023-02-01 /transfer from / LAJ TEACHER, MATHEMATICS, JH
CLARK-ALEXANDER, VERNESTER WJH TEACHER, READING, JH 10 MONTH	Wilkinson Jr High	Effective 2023-01-04 /transfer from / SBJ COUNSELOR, ELEM
HURST, TROY MASTERS BLC TEACHER, DROPOUT PREV SH 10 MONTH	Middleburg High	Effective 2023-01-31 /transfer from / MHS TEACHER, VE/INCLUSION

III. Instructional Actions

E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Effective/Action</u>
	ALEXANDER, JACKLYN LISA ROE TEACHER, SC, FIFTH GR 10 MONTH	Rideout Elementary	Effective 2023-01-04 RESIGNATION
	BAGLEY, CYNTHIA KHH TEACHER, VE//INCLUSION 10 MONTH	Keystone Heights High School	Effective 2023-01-04 RESIGNATION
	BRYANT, TAYLOR LANAE GCJ TEACHER, SCIENCE, JH 10 MONTH	Green Cove Springs Junior High	Effective 2022-12-21 RESIGNATION
	CHAPARRO AMAYA, CRISTIAN DAVID CHS TEACHER, FOREIGN LANG, SH 10 MONTH	Clay High	Effective 2023-01-04 RESIGNATION
	CLEARY, NORA ROSA LAJ TEACHER, FOREIGN LANG, JH 10 MONTH	Lake Asbury Junior High School	Effective 2022-12-21 RESIGNATION
	COLE, ALLEN WARD CHS TEACHER, PUBLIC SERVICE ED 10 MONTH	Clay High	Effective 2023-01-06 RESIGNATION
0.9	DAVIS, DENZELL LAANTHONY CHS GENERAL HEALTH ASSISTA 9 MON SU	Clay High	Effective 2023-01-09 RESIGNATION
0.9	DEHART, TYLER SCOTT OPH BEHAVIORAL HEALTH ASST 9 MON SU	Orange Park High	Effective 2023-01-09 RESIGNATION
	DUGE, DANIEL OLJ TEACHER, MATHEMATICS, JH 10 MONTH	Oakleaf Junior High School	Effective 2022-12-21 RESIGNATION
0.9	FORD, ALICIA MICHELE TES BEHAVIORAL HEALTH ASST 9 MON SU	Orange Park High	Effective 2023-01-03 RESIGNATION
	FORMAN, LINDSEY JOANNE FIE TEACHER, VE//INCLUSION LNG TRM	Fleming Island Elementary	Effective 2023-01-10 RESIGNATION
	GALLAGHER, CHRIS N RHS ATHLETIC DIRECTOR 11 MONTH	Ridgeview High School	Effective 2023-01-06 RESIGNATION
	GENTON, NATALIE KAY ROE TEACHER, SC, FIRST GR 10 MONTH	Rideout Elementary	Effective 2023-01-20 RESIGNATION
0.9	GOMEZ, BETHANY ANNE WES GENERAL ASSISTANT LNG TRM	Wilkinson Elementary	Effective 2022-12-13 RESIGNATION
	GRIMSLEY, CONCETTA ANN AES TEACHER, SC, FIFTH GR 10 MONTH	Argyle Elementary	Effective 2023-01-04 RESIGNATION
	GRYBB, PAUL A RHS TEACHER, SOC STUD, SH 10 MONTH	Ridgeview High School	Effective 2023-01-19 RESIGNATION
	KIRAMARIOS, ZOE A	Wilkinson Jr High	Effective 2023-01-10

III. Instructional Actions

E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Effective/Action</u>
	WJH TEACHER, LANGUAGE ARTS, JH 10 MONTH		RESIGNATION
	LAWRENCE, PAMELA LEE ESE TEACHER, SPEECH CLINICIAN 10 MONTH	Doctors Inlet Elementary	Effective 2023-01-06 RESIGNATION
	LUBERICE, LOIS RHS TEACHER, VE//INCLUSION 10 MONTH	Ridgeview High School	Effective 2023-02-01 RESIGNATION
	MARTORANO, BROOKE NICOLE SPC TEACHER, SC, THIRD GR 10 MONTH	Swimming Pen Creek Elem	Effective 2023-01-20 RESIGNATION
	MCLANE, KATHLEEN L WES TEACHER, VE//INCLUSION 10 MONTH	Wilkinson Elementary	Effective 2023-02-03 RETIREMENT
	PERKINS, MICHAEL CHRISTOPHER OPH VE SELF-CONTAINED-EBD 10 MONTH	Orange Park High	Effective 2022-12-15 RESIGNATION
	PITCHFORD, CRISTA D CHE MEDIA SPECIALIST, ELEM 10 MONTH	Clay Hill Elementary	Effective 2023-02-03 RESIGNATION
	POLEN, ANGELA KAY AES TEACHER, SC, SECOND GR 10 MONTH	Argyle Elementary	Effective 2023-02-01 RETIREMENT
	RANSOM, JOSHUWA R FYA TEACHER, DROPOUT PREV SH 10 MONTH	FL Youth Challenge Academy	Effective 2023-01-20 RESIGNATION
	REDLITZ, AARON JAMES OPH TEACHER, VE//INCLUSION 10 MONTH	Orange Park High	Effective 2023-01-04 RESIGNATION
	REEVES, MELISSA A BLC TEACHER, DROPOUT PREV SH 10 MONTH	Bannerman Learning Center	Effective 2023-01-04 RESIGNATION
	ROBINSON, SHANTAL MARION WJH TEACHER, SCIENCE, JH 10 MONTH	Wilkinson Jr High	Effective 2022-12-21 RESIGNATION
0.9	SANDERS, ALLISON JAMES KHE BEHAVIORAL HEALTH ASST 9 MON SU	Keystone Heights Elementary	Effective 2022-12-07 RESIGNATION
	SIMMONS, THERESA M LAJ TEACHER, LANGUAGE ARTS, JH 10 MONTH	Lake Asbury Junior High School	Effective 2023-02-01 RETIREMENT
	SKILES, MARSHA YOSHIKO ESE CURR SPEC 12 MO 12 MONTH	Exceptional Student Education	Effective 2023-02-01 RESIGNATION
	SWAIN, REBECCA REAMS CHS TEACHER, SCIENCE, SH 10 MONTH	Clay High	Effective 2023-01-26 RESIGNATION
	WEEKS, MYRNA SANTOS LAJ VE SELF-CONTAINED-ASD	Lake Asbury Junior High School	Effective 2023-01-27 RETIREMENT

III. Instructional Actions

E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Effective/Action</u>
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10 MONTH

III. Instructional Actions

F. SUPPLEMENT

	Name/Assignment	Site	Supplement Action
	ADAMS, LAURA ASHLEY CHS DISCRETIONARY SUPPLEME	Clay High	Appointment
	AMODEO, CHARLES MATTHEW OPJ BASEBALL ASST JH SUPPLEME	Orange Park Jr High	Appointment
0.5	ARNETTE, ROBERT BRYAN RHS WEIGHTLIFTING HD SH SUPPLEME	Ridgeview High School	Appointment
0.5	DALTON, JOHN EDWARD CHS DRILL SPONSOR SH SUPPLEME	Clay High	Appointment
	DANIELS, JUSTIN LEE OPJ WRESTLING HD JH SUPPLEME	Orange Park High	Appointment
0.5	FORD-HUDSON, SUSAN DIANE SBJ DOD ACADEMIC CH, STEM SUPPLEME	S. Bryan Jennings Elementary	Appointment
	GIRGIS, RILEY SCOTT LAJ WRESTLING HD JH SUPPLEME	Lake Asbury Junior High School	Appointment
	GODWIN, JENNIFER JOYCE GPE ESE INTERVENTION FAC. SUPPLEME	Grove Park Elementary	Resignation
	GRANESE, ROBERT MICHAEL GCJ TRACK HD JH SUPPLEME	Green Cove Springs Junior High	Resignation
0.5	GRANT, COLBY ALEXANDER OHS FOOTBALL ASST HS 25% SUPPLEME	Oakleaf High School	Appointment
0.5	GRANT, COLBY ALEXANDER OHS FOOTBALL ASST SH 75% SUPPLEME	Oakleaf High School	Appointment
0.5	GREEN, DONALD CHRISTON CHS DRILL SPONSOR SH SUPPLEME	Clay High	Appointment
	HAGGARD, BRIAN NEIL FIH TENNIS HD SH SUPPLEME	Fleming Island High School	Appointment
	HAYES, AUBREY ELYSE CGE ELEM PERF/PROD SUPPLEME	Coppergate Elementary	Appointment
	HAYNES, TENISE CAPRI CHS BASEBALL ASST SH SUPPLEME	Clay High	Appointment
	HESTER, NEVAEH L CHS SOCCER HEAD JV SUPPLEME	Clay High	Appointment
	HILL, WILLIAM HUNTER CHS WRESTLING SUPPLEME	Clay High	Appointment
	JONES, MARY L WES PEER TEACHER SUPPLEME	Wilkinson Elementary	Appointment
	KALMUS, KRISTIN FARINA GPE ESE INTERVENTION FAC.	Grove Park Elementary	Appointment

III. Instructional Actions

F. SUPPLEMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Supplement Action</u>
	SUPPLEME		
0.5	KEITT, SAMUEL BERNARD OHS FOOTBALL ASST HS 25% SUPPLEME	Oakleaf High School	Appointment
0.5	KEITT, SAMUEL BERNARD OHS FOOTBALL ASST SH 75% SUPPLEME	Oakleaf High School	Appointment
0.1	LEPORATI, CYNTHIA G CHS (.128) SIXTH PERIOD SUPPLEME	Clay High	Appointment
0.1	MARTIN, CRAIG EDWARD OPH (.128) SIXTH PERIOD SUPPLEME	Orange Park High	Appointment
	MCKENZIE, NEIL WILLIAM ELE DOD ACADEMIC CH, STEM SUPPLEME	Lakeside Junior High	Resignation
	PARKER, CHAD JOSEPH FIH FOOTBALL HD HS 25% SUPPLEME	Fleming Island High School	Appointment
0.5	SHANNON-COVEY, KATHLEEN NORA SBJ DOD ACADEMIC CH, STEM SUPPLEME	S. Bryan Jennings Elementary	Appointment
	SHAVER, EMILIE ROSE GCJ TRACK ASST JH SUPPLEME	Green Cove Springs Junior High	Appointment
	TAFT, WILLIAM MICHAEL GCJ TRACK ASST JH SUPPLEME	Green Cove Springs Junior High	Resignation
0.5	THOMAS, ANTONIO NAJEE RHS WEIGHTLIFTING HD SH SUPPLEME	Ridgeview High School	Appointment
	UPTON, SEAN CHRISTOPHER GCJ BASEBALL ASST JH SUPPLEME	Green Cove Springs Junior High	Appointment
	ZIMMERMAN, JENNIFER A BLC PEER TEACHER SUPPLEME	Bannerman Learning Center	Appointment

III. INSTRUCTIONAL ACTIONS 2022-2023

G. PENDING APPOINTMENTS

<u>Last Name</u>	<u>First Name</u>	<u>Site</u>	<u>Subject</u>	<u>OOF Subject</u>
Caudill	MaKayla	LAJ	VEsc/ASD	ASD OOF

III. INSTRUCTIONAL ACTIONS 2022-2023

H. OUT OF FIELD

<u>Last Name</u>	<u>First Name</u>	<u>Site</u>	<u>Subject</u>	<u>OOF Subject</u>
Abrahamsen	Brittni	OVE	Kindergarten	Elem K-6 OOF
Abrahamsen	Brittni	OVE	Kindergarten	ESOL OOF
Adams	Melannie	SBJ	Grade 2	ESOL OOF
Adams	Melannie	SBJ	Grade 2	PreK/Primary OOF
Aldridge	Nicole	AES	School Counseling	School Counseling OOF
Allard-Souter	Cassandra	SBJ	Grade 6 Social Studies/English	Social Science 5-9 or Elementary Ed OOF
Amodeo	Charles	OPJ	Science	Science 5-9 OOF
Andrade	Michelle	MHS	Reading	ESOL OOF
Arana-Elwood	Eileen	FIE	English Language Arts	ESOL OOF
Austin	Ryan	OLJ	Math	Math 5-9 OOF
Babcock	Kelsey	WES	Pre-K/Behavior	PreK/Primary OOF
Baez	Joselyn	MRE	Kindergarten	PreK/Primary OOF
Bankhead	JonChristy	AES	Grade 5	ESOL OOF
Banks	Linzy	OPH	Liberal Arts/Financial Lit	Math 6-12 OOF
Barjon	Lunae	BLC	ESE VESC/ASD	ASD OOF
Barjon	Lunae	BLC	ESE VESC/ASD	Elem K-6 OOF
Bassler	Laramie	BLC	Inclusion English Language Arts	English 6-12 OOF
Bassler	Laramie	BLC	Inclusion English Language Arts	ESE OOF
Bassler	Laramie	BLC	Inclusion English Language Arts	ESOL OOF
Beck	Jennifer	LAE	English Language Arts	ESOL OOF
Beck	Leslie	KHE	ESE Inclusion	Elem K-6 OOF
Bell	Drew	KHE	ESE VESC/EBD	ESE OOF
Bell	Shana	CEB	English Language Arts	ESOL OOF
Bicknell	Mary	MBE	English Language Arts	ESOL OOF
Bilello	Robyn	WJH	ESE Inclusion Math	ESE OOF
Bilello	Robyn	WJH	ESE Inclusion Math	Math 5-9 OOF
Bland	Debora	KHE	English Language Arts	ESOL OOF
Blank	Julie	KHH	Inclusion English	English 6-12 OOF
Blockinger	Megan	ROE	Grade 1	ESOL OOF

III. INSTRUCTIONAL ACTIONS 2022-2023

H. OUT OF FIELD

<u>Last Name</u>	<u>First Name</u>	<u>Site</u>	<u>Subject</u>	<u>OOF Subject</u>
Bobias	Maricris	LES	English Language Arts	ESOL OOF
Bogden	Kara	TBE	Elem Ed K-6	Elem K-6 OOF
Bowen	Mikayla	OHS	English Language Arts	ESOL OOF
Brashear	Arlie	LAJ	VESC/EBD	ESE OOF
Breast	Patricia	FIE	English Language Arts	ESOL OOF
Britt	Samantha	RHS	English Language Arts	ESOL OOF
Broskie	Hope	OPH	ESE Inclusion Science	ESE OOF
Brown	Chassity	AES	Grade 3	ESOL OOF
Brown	Chassity	AES	Grade 3	PreK/Primary OOF
Brownstein	Jennifer	OHS	English Language Arts	ESOL OOF
Bucci	Amy	MHS	School Counseling	School Counseling OOF
Bunker	Sabrina	POE	VESC(EBD/ASD) English Language Arts	ESOL OOF
Burns	Ashley	POE	ESE VESC/ASD	ASD OOF
Burns	Ashley	POE	ESE VESC/ASD	Elem K-6 OOF
Burns	Ashley	POE	ESE VESC/ASD	ESOL OOF
Burrell	Laney	MHS	English Language Arts	ESOL OOF
Burrell	Tara	POE	English Language Arts	ESOL OOF
Cain	Homer	OPJ	English Language Arts	ESOL OOF
Carver	Bobby	OHS	English Language Arts	ESOL OOF
Champagne	Timothy	CEB	Elem Ed K-6	Elem Ed K-6 OOF
Chapman	Claudine	AES	English Language Arts	ESOL OOF
Charles	Cathy	OPH	VESC/EBD Science	Biology
Charles	Cathy	OPH	VESC/EBD Science	ESE OOF
Chartier	Austin	LJH	VESC/ASD	ASD OOF
Chartier	Austin	LJH	VESC/ASD	Elem K-6 OOF
Chartier	Austin	LJH	VESC/ASD	ESE OOF
Clark Alexander	Vernester	WJH	Reading	ESOL OOF
Clinton	Jessica	AES	ESE PreK Behaviors	PreK/Primary OOF
Cloud	Rebecka	FIH	English Language Arts	ESOL OOF

III. INSTRUCTIONAL ACTIONS 2022-2023

H. OUT OF FIELD

<u>Last Name</u>	<u>First Name</u>	<u>Site</u>	<u>Subject</u>	<u>OOF Subject</u>
Cody	Susan	OLJ	English Language Arts	ESOL OOF
Coe	Kayla	KHE	Grade 2	Elem K-6 OOF
Coffee	Tiara	LJH	N/A	ESOL OOF
Combass	Donna	LAE	English Language Arts	ESOL OOF
Concepcion	Latisha	OLJ	English Language Arts	ESOL OOF
Considine	Francis	POE	Social Studies	ESOL OOF
Cooper	John	BLC	VESC/ASD	ASD OOF
Cope	Cynthia	WEC	VESC (IND/ASD)	ASD OOF
Corbett	Jessica	MBE	English Language Arts	ESOL OOF
Cronbaugh	Aimee	WES	Elem Ed K-6	Elem K-6 OOF
Crooms	Christina	WES	English Language Arts	ESOL OOF
Dankmeyer	Ryan	OPJ	ELA	ELA OOF
Davis	Jennifer	CEB	ESE Inclusion K-6	Elem K-6 OOF
Dawson	Summer	WEC	ESE Prek ASD	PreK/Primary OOF
Dehart	Tyler	OPH	Math Inclusion	ESE OOF
Dehart	Tyler	OPH	Math Inclusion	Math 6-12 OOF
Detwyler	Kenneth	TBE	English Language Arts	ESOL OOF
Dillaberry	Allison	WJH	Gifted English	Gifted OOF
Dodson	Kristen	SBJ	English Language Arts	ESOL OOF
Dodson	Whitney	SBJ	Art	Art OOF
Dolney	Carri	BLC	VESC/EBD English & SS	Social Science 6-12 OOF
Dowd	Ashley	LAJ	English Language Arts	ESOL OOF
Durban	Jody	LAJ	English Language Arts	ESOL OOF
Durig	Carrie	OPH	School Counseling	School Counseling OOF
Ealey	Beth	TES	English Language Arts	ESOL OOF
Elliott Wallace	Erin	KHH	VESC - ASD	ASD OOF
Etcher	Katelyn	KHE	ESE Inclusion	Elem K-6 OOF
Ferguson	Nicholas	OPH	Environmental Science	Biology OOF
Fields	Cierra	LAE	ESE PreK Behaviors	PreK/Primary OOF
Fisher Jr	Gregory	AES	ESE VESC/EBD	Elem K-6 OOF

III. INSTRUCTIONAL ACTIONS 2022-2023

H. OUT OF FIELD

<u>Last Name</u>	<u>First Name</u>	<u>Site</u>	<u>Subject</u>	<u>OOF Subject</u>
Fisher Jr	Gregory	AES	ESE VESC/EBD	ESE OOF
FitzGerald	Mary	WEC	VESC/ASD	ASD OOF
FitzGerald	Mary	WEC	VESC/ASD	Elem K-6 OOF
Fitzsimons	Kristina	RVE	English Language Arts	ESOL OOF
Foran	Hayley	OPH	Chemistry	Chemistry OOF
Fox	Cathy	LAJ	English Language Arts	ESOL OOF
Gardner	Victoria	WES	ESE Inclusion	ESE OOF
Gaskins	Elise	PES	English Language Arts	ESOL OOF
Gill	Betty	ROE	ESE VESC/ASD	ASD OOF
Gill	Betty	ROE	ESE VESC/ASD	Elem K-6 OOF
Gomes	Victor	OPJ	Social Science 5-9	Social Science 5-9 OOF
Gomez	Bethany	WES	Grade 4	Elem K-6 OOF
Gonzalez	Hannah	LAE	English Language Arts	ESOL OOF
Goodwin	Kassandra	TES	VESC/ASD	ASD OOF
Goodwin	Kassandra	TES	VESC/ASD	ESE OOF
Goodyear	Rebekah	WEC	Elem Ed K-6	ESOL OOF
Goulet	Brianna	GPE	English Language Arts	ESOL OOF
Grant	Colby	OHS	TV Production	Business Ed OOF
Gregoire	Stannie	SBJ	English Language Arts	ESOL OOF
Grice	Michelle	LES	English Language Arts	ESOL OOF
Hall	Rachael	OVE	English Language Arts	ESOL OOF
Hammond	Kristin	ROE	Grade 2	ESOL OOF
Harris	Jaclyn	LAE	Grade 1	Elem K-6 or PreK/Prim
Harrison	Crystal	DIS	English Language Arts	ESOL OOF
Harvey	Brooke	KHH	School Counseling	School Counseling OOF
Hawkins	Karen	ROE	Gifted	Gifted OOF
Hayden	Kathleen	LJH	English Language Arts	ESOL OOF
Hayden	Nicole	CGE	English Language Arts	ESOL OOF
Hayes	Ann	GCJ	English Language Arts	ESOL OOF
Hays	William	CEB	Grade 5	Elem K-6 OOF

III. INSTRUCTIONAL ACTIONS 2022-2023

H. OUT OF FIELD

<u>Last Name</u>	<u>First Name</u>	<u>Site</u>	<u>Subject</u>	<u>OOF Subject</u>
Hebb	Lacey	DOE	English Language Arts	ESOL OOF
Hemphill-Davis	Mary	AES	ESE Inclusion	ESOL OOF
Hickson	Mallory	PES	English Language Arts	ESOL OOF
Hoffman	Kathleen	POE	English Language Arts	ESOL OOF
Holdren	Branden	RHS	VESC/ASD	ASD OOF
Holdren	Branden	RHS	VESC/ASD	Elem K-6 OOF
Hopson	Bobby	OHS	Reading	ESOL OOF
Hornback	Jessica	WES	English Language Arts	ESOL OOF
Housh	Kaela	LAJ	Science	Science 5-9 OOF
Howe	Andrea	CGE	Grade 4	Elem K-6 OOF
Howe	Andrea	CGE	Grade 4	ESOL OOF
Jackson	Jessica	LES	English Language Arts	ESOL OOF
Jackson	Tammy	OVE	English Language Arts	ESOL OOF
Jakob	Aminda	PES	English Language Arts	ESOL OOF
Jammes	Linsay	RHS	English Language Arts	ESOL OOF
Johns	Max	WES	English Language Arts	ESOL OOF
Johnson	Caitlin	LAJ	VESC/EBD Social Science 5-9	Social Science 5-9
Johnson	Carol	GPE	English Language Arts	ESOL OOF
Jones	Amy	GPE	English Language Arts	ESOL OOF
Jones	Daejah	AES	Grade 5	Elem K-6 OOF
Keeton	Eric Michael	WJH	English Language Arts	ESOL OOF
Kinsey	Brittany	WES	English Language Arts	ESOL OOF
Kiss	Kayla	FIH	ASL	ASL OOF
Lackey	Mollie	LAE	English Language Arts	ESOL OOF
Lake	Christel	RHS	VESC/ASD	ASD OOF
Lancaster	Megan	DIS	English Language Arts	ESOL OOF
Layton	Bailey	TES	Grade 6	Elem Ed K-6 OOF
Leavitt	Caleb	SBJ	English Language Arts	ESOL OOF
Lehayan	Rhea	KHE	Grade 4	Elem K-6 OOF
Leon	Christopher	OPH	Math	Math 5-9 or Math 6-12 OOF

III. INSTRUCTIONAL ACTIONS 2022-2023

H. OUT OF FIELD

<u>Last Name</u>	<u>First Name</u>	<u>Site</u>	<u>Subject</u>	<u>OOF Subject</u>
Lesage	Jessica	OPH	English Language Arts	ESOL OOF
Levine	Hillary	LAJ	English Language Arts	ESOL OOF
Lightsey	Christopher	RHS	Math 6-12	Math 6-12 OOF
Logsdon	Chelsea	OLJ	Inclusion English	ESE OOF
Logsdon	Chelsea	OLJ	English Language Arts	ESOL OOF
Lokeinsky	Kara	CGE	English Language Arts	ESOL OOF
Long	Hannah	DIS	6th Grade Math	Math 5-9 OOF
Lucas	Aimee	POE	School Counseling	School Counseling OOF
Lucas	Lindsey	OVE	English Language Arts	ESOL OOF
Mandell	Kevin	OPJ	ESE Inclusion Math	ESE OOF
McCall	Allen	RHS	VESC	Elem K-6 OOF
McDonald	Stacy-Ann	POE	English Language Arts	ESOL OOF
McDuffie	Hansrani	POE	VESC-ASD	ASD OOF
McDuffie	Hansrani	POE	VESC-ASD	Elem K-6 OOF
McDuffie	Hansrani	POE	VESC-ASD	ESE OOF
McDuffie	Hansrani	POE	VESC-ASD	ESOL OOF
McEachin	Sean	OVE	Grade 6 Social Studies/Science	Science 5-9 OOF
McIntosh	Leticia	MRE	VESC - ASD	ASD OOF
McKelvain	Dennis	OPJ	Social Studies Inclusion	ESE OOF
McWilliams	Keyanna	AES	Grade 1	Elem K-6 OOF
McWilliams	Keyanna	AES	Grade 1	ESOL OOF
Meadors	Jennifer	PES	English Language Arts	ESOL OOF
Melton	Sandra	CGE	English Language Arts	ESOL OOF
Mifsud	Madison	WJH	ESE Inclusion Math	Math 5-9 OOF
Miller	Courteney	BLC	VESC/IND	Elem K-6 OOF
Miller	Courteney	BLC	VESC/IND	ESE OOF
Miller	Hailie	AES	English Language Arts	ESOL OOF
Miller	Jeff	OPJ	ESE Inclusion Social Studies	ESE OOF
Minehart	Anthony	OPJ	ELA	ELA OOF
Mitchell-Adams	Lisa	KHH	English	English 6-12 OOF

III. INSTRUCTIONAL ACTIONS 2022-2023

H. OUT OF FIELD

<u>Last Name</u>	<u>First Name</u>	<u>Site</u>	<u>Subject</u>	<u>OOF Subject</u>
Mitera	Payton	POE	English Language Arts	ESOL OOF
Moore	Alanna	MHS	English Language Arts	ESOL OOF
Moore	Martina	OHS	Inclusion English	English 6-12 OOF
Moore	Martina	OHS	Inclusion English	ESOL OOF
Moore	Regan	OLJ	ESE English Language Arts Inclusion	ESOL OOF
Morgan	Rebecca	PES	English Language Arts	ESOL OOF
Myers	Angela	TBE	English Language Arts	ESOL OOF
Neely	Melissa	TES	English Language Arts	ESOL OOF
Nelson	Victoria	LES	English Language Arts	ESOL OOF
Norman	Alexandra	LAJ	VESC/IND	Elem K-6 OOF
Oddy	Colleen	GPE	Kindergarten	ESOL OOF
Oldfield	Kyle	GCJ	English Language Arts	ESOL OOF
Osteen	Boy	OHS	English Language Arts	ESOL OOF
Paige	Brenda	OHS	School Counseling	School Counseling OOF
Pandich	Thomas	FIH	English Language Arts Inclusion	ESOL OOF
Pasternak	Anna	ROE	Grade 5	Elem K-6 OOF
Perkins	Michael	OPH	ESE VESC/EBD Math	ESE OOF
Phelps	Holly	CHS	English 6-12	ESOL OOF
Phillips	Adarshauna	OPJ	Science 5-9	Science 5-9 OOF
Phillips	Jeffrey	WJH	English Language Arts	ESOL OOF
Ramirez	Ilene	DOE	English Language Arts	ESOL OOF
Ramos	Emily	CEB	English Language Arts	ESOL OOF
Roberts	Christopher	OLJ	Science 7th Grade	Science 5-9 OOF
Rossi	Michael	POE	English Language Arts	ESOL OOF
Rossi	Michael	SLE	English Language Arts	ESOL OOF
Rountree	Bobbie	DIS	English Language Arts	ESOL OOF
Samuels	Jeff	OHS	Aerospace Technology	Engineering & Tech OOF
Sanders	Allison	KHE	VESC/EBD	ESE OOF
Sarra	Michelle	FIE	English Language Arts	ESOL OOF

III. INSTRUCTIONAL ACTIONS 2022-2023

H. OUT OF FIELD

<u>Last Name</u>	<u>First Name</u>	<u>Site</u>	<u>Subject</u>	<u>OOF Subject</u>
Schliff	Meghan	LAE	ESE VESC/ASD	ASD OOF
Schliff	Meghan	LAE	ESE VESC/ASD	Elem K-6 OOF
Schliff	Meghan	LAE	ESE VESC/ASD	ESE OOF
Schoenthaler	Brittany	FIE	ESE Inclusion	Elem Ed K-6 OOF
Schoenthaler	Brittany	FIE	ESE Inclusion	ESE OOF
Schultz Grant	Lydia	OLJ	English Language Arts	ESOL OOF
Sein	Naomi	OHS	VESC/IND	Elem K-6 OOF
Senters	Tyler	CHS	English Language Arts	ESOL OOF
Sexton	Amelia	FIH	ASL	ASL OOF
Shannon Covey	Kathleen	SBJ	English Language Arts	ESOL OOF
Shaver	Emilie	GCJ	ESE Math 5-9	ESE OOF
Simmons	Tanisha	DOE	English Language Arts	ESOL OOF
Sites	Victoria	CEB	English Language Arts	ESOL OOF
Slater	Robyn	POE	English Language Arts	ESOL OOF
Smedley	Meagan	WES	English Language Arts	ESOL OOF
Smiley	Kelley	CEB	English Language Arts	ESOL OOF
Smith	Makayla	KHH	English	English 6-12 OOF
Smith	Ronna	TBE	English Language Arts	ESOL OOF
Solomon	Roxanne	AES	Grade 6	Elem K-6 OOF
Stevens	Edward	RVE	English Language Arts	ESOL OOF
Stone	Kristie	WEC	VESC/ASD	ASD OOF
Stone	Kristie	WEC	VESC/ASD	Elem K-6 OOF
Stoudnour	Kelly	TBE	Grade 1	ESOL OOF
Swafford	Maureen	LJH	English Language Arts	ESOL OOF
Taylor	Sarah	ROE	Elem Ed K-6	Elem K-6 OOF
Taylor	Tykeria	WJH	School Counseling	School Counseling OOF
Thomas	Antonio	RHS	VESC/ASD	ASD OOF
Thomas	Antonio	RHS	VESC/ASD	Elem K-6 OOF
Thompson	Sarah	RVE	English Language Arts	ESOL OOF
Turner	Madison	MHS	ASL	ASL OOF

III. INSTRUCTIONAL ACTIONS 2022-2023

H. OUT OF FIELD

<u>Last Name</u>	<u>First Name</u>	<u>Site</u>	<u>Subject</u>	<u>OOF Subject</u>
Urbano	Sara	RVE	Art	Art OOF
Vanden Heuvel	Gail	LES	English Language Arts	ESOL OOF
Vasileiadis	Apostolos	FIE	VESC/ASD	ESOL OOF
Voiro	Kayla	MHS	English Language Arts	ESOL OOF
Weaver	Kristen	PES	English Language Arts	ESOL OOF
Weiss	Aubrey	RVE	English Language Arts	ESOL OOF
Welch	Johnaisha	OPH	ESE English Inclusion	English 6-12 OOF
Welch	Johnaisha	OPH	ESE English Inclusion	ESE OOF
Welch	Johnaisha	OPH	ESE English Inclusion	ESOL OOF
Westberry	David	WJH	English Language Arts	ESOL OOF
Westhoff	Ashley	TES	English Language Arts	ESOL OOF
Williams	Kaylee	MRE	ESE Inclusion	ESE OOF
Williams	Tarico	OLJ	Science	Science 5-9 OOF
Williams	Vanessa	AES	ESE VESC/EBD	Elem K-6 OOF
Williams	Vanessa	AES	ESE VESC/EBD	ESE OOF
Wilson	Aaron	LES	English Language Arts	ESOL OOF
Wilson	David	OLJ	English Language Arts	English 5-9 OOF
Wilson	David	OLJ	English Language Arts	ESOL OOF
Wolverton	Alexandra	MBE	English Language Arts	ESOL OOF
Youhas	Olivia	OPH	English	ESOL OOF

IV. INSTRUCTIONAL 2022-2023

MISCELLANEOUS ACTIONS

A. SUMMER SCHOOL

Name/Assignment

Site

Effective Dates

NONE

IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2022-2023

B. COMMUNITY EDUCATION

Appointments

NONE

IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2022-2023

C. ADULT EDUCATION

Appointments

NONE

V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2022-2023

A. SUBSTITUTE TEACHER APPROVAL

Appointments

NONE

VI. Support Actions

A. APPOINTMENT

	Name/Assignment	Site	Action/Effective
	BARNETT, NATHAN BOW CHS CUSTODIAN 12 MO SU	Clay High	Effective 2023-01-06 12 MO SU / Annual
	BEASLEY, RITA DENISE TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	Effective 2023-01-05 TRANSPOR / Annual
	BLACKBURN, CHRISTOPHER ALAN MHS CUSTODIAN 12 MO SU	Middleburg High	Effective 2023-01-04 12 MO SU / Annual
	BRADSHAW COX, LAURA RENEE TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	Effective 2022-12-19 TRANSPOR / Annual
	BROWN, BENJAMMIN LAZACCHAEUS MNT CUSTODIAN 12 MO SU	Division of Support Srvc	Effective 2022-12-16 12 MO SU / Annual
	BRUTON, GEORGENA M TRN BUS DRIVER TRANSPOR	Transportation	Effective 2023-01-05 TRANSPOR / Annual
0.9	BURKETT, LINDA ANN LAE BEHAVIORAL HEALTH ASST 9 MON SU	Lake Asbury Elementary	Effective 2023-01-05 9 MON SU / Annual
	CAMPBELL, MISTY DAWN TRN BUS DRIVER TRANSPOR	Transportation	Effective 2022-12-19 TRANSPOR / Annual
0.4	CANEIRO DIEZ, DAYANA WES TITLE I ASSISTANT 9 MON SU	Wilkinson Elementary	Effective 2023-01-05 9 MON SU / Annual
	CASTANO, ANSELMO MNT HVAC TECH 12 MO SU	Division of Support Srvc	Effective 2023-01-05 12 MO SU / Annual
0.9	CHISMAR, EVAN MATTHEW MHS CAFE ASSISTANT 4 HOURS 9 MON CA	Middleburg High	Effective 2023-01-06 9 MON CA / Annual
0.9	COLEMAN, LISA MARIE WEC BEHAVIORAL HEALTH ASST 9 MON SU	W.E. Cherry Elementary	Effective 2023-01-05 9 MON SU / Annual
0.6	CUMMINGS, SUEZEL RAMOS FNS ADMINISTRATIVE SUP ASST 12 MO SU	Food & Nutrition Srvc	Effective 2022-12-12 12 MO SU / Annual
0.9	EDENFIELD, KYLEIGH MICHELLE WEC GENERAL ASSISTANT 9 MON SU	W.E. Cherry Elementary	Effective 2022-12-16 9 MON SU / Annual
0.9	ELLIOTT, KARELIS DANETTE LAE BEHAVIORAL HEALTH ASST 9 MON SU	Lake Asbury Elementary	Effective 2023-01-09 9 MON SU / Annual
0.9	FARRELL, ELLEN LYNN KHE GENERAL HEALTH ASSISTA 9 MON SU	Keystone Heights Elementary	Effective 2023-01-05 9 MON SU / Annual

VI. Support Actions

A. APPOINTMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Action/Effective</u>
	FREEDMAN, CRAIG A WES CAFE ASSISTANT 3 HOURS 9 MON CA	Wilkinson Elementary	Effective 2022-12-19 9 MON CA / Annual
	GOGAN EDWARDS, JEANNE NANETTE FIH CAFE ASSISTANT 3.5 HOURS 9 MON CA	Fleming Island High School	Effective 2023-01-11 9 MON CA / Annual
0.8	GONZALEZ, ALLISON ELIZABETH POE GENERIC CLASSROOM ASSISTAN 9 MON SU	Plantation Oaks Elementary	Effective 2022-12-12 9 MON SU / Annual
0.9	GREENE, ELIZABETH LOUISE WJH BEHAVIORAL HEALTH ASST 9 MON SU	Wilkinson Jr High	Effective 2022-12-19 9 MON SU / Annual
0.9	HAWTHORNE, KA WANNA L POE BEHAVIORAL HEALTH ASST 9 MON SU	Plantation Oaks Elementary	Effective 2023-01-05 9 MON SU / Annual
	HAYS, JOSEPHINE B CHS CAFE ASSISTANT 5 HOURS 9 MON CA	Clay High	Effective 2023-01-05 9 MON CA / Annual
	HILL, KYLIE A OVE SECRETARY 11 MO 11 MONTH	Oakleaf Village Elementary	Effective 2022-12-20 11 MONTH / Annual
0.8	HUPP, LAINE MARIE STS HEALTH ASSISTANT 9 MON SU	CLIMATE AND CULTURE	Effective 2022-12-08 9 MON SU / Annual
	JACKSON, TIFFANY VONTRECIA TRN BUS DRIVER TRANSPOR	Transportation	Effective 2023-01-05 TRANSPOR / Annual
	JAEGER, SHIRLEY M TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	Effective 2023-01-05 TRANSPOR / Annual
0.9	JENNINGS, KATHERINE ANNE MARIE WEC GENERAL HEALTH ASSISTA 9 MON SU	W.E. Cherry Elementary	Effective 2023-01-05 9 MON SU / Annual
0.9	JOHNSON, CORRINE NADINE TES BEHAVIORAL HEALTH ASST 9 MON SU	Tynes Elementary	Effective 2022-12-09 9 MON SU / Annual
	KEHL, NATALIE ELIZABET TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	Effective 2023-01-05 TRANSPOR / Annual
	LAFORGE, KARLA KAY TRN BUS DRIVER TRANSPOR	Transportation	Effective 2023-01-05 TRANSPOR / Annual
0.9	MANN, CHAROLETTE REBECCA KHE BEHAVIORAL HEALTH ASST	Keystone Heights Elementary	Effective 2023-01-10 9 MON SU / Annual

VI. Support Actions

A. APPOINTMENT

	Name/Assignment	Site	Action/Effective
	9 MON SU MASSENAT, MARIE J FIH CUSTODIAN 12 MO SU	Fleming Island High School	Effective 2023-01-04 12 MO SU / Annual
0.9	MOLERIO, MOLLY KATHERINE MHS BEHAVIORAL HEALTH ASST 9 MON SU	Middleburg High	Effective 2023-01-05 9 MON SU / Annual
0.9	MOREL, JASLYNN IYANNA POE GENERAL ASSISTANT 9 MON SU	Plantation Oaks Elementary	Effective 2023-01-05 9 MON SU / Annual
	MURRAY, JILL MUHLBAUER FYA ADMINISTRATIVE SUP ASST 12 MO SU	FL Youth Challenge Academy	Effective 2022-12-22 12 MO SU / Annual
	PANG, SHULIAN RHS CUSTODIAN 12 MO SU	Ridgeview High School	Effective 2022-12-13 12 MO SU / Annual
0.9	REED, KIMBERLY CHLOE MCE BEHAVIORAL HEALTH ASST 9 MON SU	Montclair Elementary	Effective 2022-12-08 9 MON SU / Annual
	SWORDS, ALEXIS VICTORIA TRN BUS DRIVER TRANSPOR	Transportation	Effective 2022-12-19 TRANSPOR / Annual
0.9	THORNTON, AMBER NICOLE MRE BEHAVIORAL HEALTH ASST 9 MON SU	Mcrae Elementary	Effective 2022-12-19 9 MON SU / Annual
0.9	TORRES, MARICELLA ISABEL LAE GENERAL HEALTH ASSISTA 9 MON SU	Lake Asbury Elementary	Effective 2023-01-05 9 MON SU / Annual
0.9	VANG, SAI YANG WES GENERAL ASSISTANT 9 MON SU	Wilkinson Elementary	Effective 2023-01-05 9 MON SU / Annual
0.8	VERDIEU, WITHNEY KERRYNE CHS ESOL CLASSROOM ASSISTANT 9 MON SU	Clay High	Effective 2023-01-05 9 MON SU / Annual
0.9	WHITLOCK, KORTNEE D RVE GENERAL HEALTH ASSISTA 9 MON SU	Ridgeview Elementary	Effective 2023-01-10 9 MON SU / Annual
	WILLEY, HANNAH VIVIAN WEC CAFE ASSISTANT 4.5 HOURS 9 MON CA	W.E. Cherry Elementary	Effective 2023-01-05 9 MON CA / Annual
0.9	WINTERS, RON NIA CHAKINA LES GENERAL HEALTH ASSISTA 9 MON SU	Lakeside Elementary	Effective 2023-01-11 9 MON SU / Annual
0.9	YOUNG, JOANETTE PATRICE BLC BEHAVIORAL HEALTH ASST 9 MON SU	Bannerman Learning Center	Effective 2022-12-21 9 MON SU / Annual

VI. Support Actions

B. RE-APPOINTMENT

	Name/Assignment	Site	Contract
	BLEDSON, DENNIS DEWAYNE TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
0.9	BREASTON, CAMELLA L POE BEHAVIORAL HEALTH ASST 9 MON SU	Plantation Oaks Elementary	9 MON SU / Multi-Year Conditional
	BUSH, TIFFANY RHS VPK CHILD CARE LEAD ASST 10 MONTH	Ridgeview High School	10 MONTH / 3rd year annual, support
0.9	CASON, LIUDMILA PETROVNA BLC BEHAVIORAL HEALTH ASST 9 MON SU	Bannerman Learning Center	9 MON SU / Multi-Year Conditional
0.9	CASON, TASHA N RHS BEHAVIORAL HEALTH ASST 9 MON SU	Ridgeview High School	9 MON SU / 3rd year annual, support
	DELSOIN-MONTROSE, LAKENCIA TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Annual
	DOTRUCHE, MARIE E CHS CUSTODIAN 12 MO SU	Clay High	12 MO SU / Annual
0.9	HETU, LYNDESEY B LAJ BEHAVIORAL HEALTH ASST 9 MON SU	Lake Asbury Junior High School	9 MON SU / Multi-Year Conditional
	LAND, JANICE ROGERS MHS VPK CHILD CARE LEAD ASST 10 MONTH	Middleburg High	10 MONTH / Multi-Year Conditional
0.9	MIRO, BIANCA FIE GENERAL HEALTH ASSISTA 9 MON SU	Fleming Island Elementary	9 MON SU / Multi-Year Conditional
0.9	MOODY, JESSICA L LAJ BEHAVIORAL HEALTH ASST 9 MON SU	Lake Asbury Junior High School	9 MON SU / Annual
0.9	NICHOLSON, CORY JACOB RHS BEHAVIORAL HEALTH ASST 9 MON SU	Ridgeview High School	9 MON SU / 3rd year annual, support
0.9	OBASUYI, MARIE HUBERTA RHS BEHAVIORAL HEALTH ASST 9 MON SU	Ridgeview High School	9 MON SU / Annual
0.9	POWELL, DEANNA SHRI RHS BEHAVIORAL HEALTH ASST 9 MON SU	Ridgeview High School	9 MON SU / Multi-Year Conditional
0.9	RAMOS, AMBER LYN RHS BEHAVIORAL HEALTH ASST 9 MON SU	Ridgeview High School	9 MON SU / Multi-Year Conditional
0.9	REED, ANGELE LYN	Middleburg High	9 MON SU / Multi-Year

VI. Support Actions

B. RE-APPOINTMENT

Name/Assignment	Site	Contract
MHS GENERAL HEALTH ASSISTA 9 MON SU		Conditional
WATERS, SUZANNE TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Annual

VI. Support Actions

C. RE-DESIGNATION

<u>Name/Assignment</u>	<u>Site</u>	
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VI. Support Actions

D. TRANSFER

	<u>Name/Assignment</u>	<u>Site</u>	<u>Previous</u>
	BOLE, CHARLENA MARIE OHS CAFE ASSISTANT 7.5 HOURS 9 MON CA	Oakleaf High School	Effective 2023-01-09 /transfer from / CHS CAFE ASSISTANT 4.25 HOURS
	BROUGHTON, CASSANDRA L WEC TITLE I ASSISTANT 9 MON SU	W.E. Cherry Elementary	Effective 2023-01-05 /transfer from / WEC BEHAVIORAL HEALTH ASST
0.9	DAVIS, LINDSAY RENEE FIE BEHAVIORAL HEALTH ASST 9 MON SU	Robert M. Paterson Elementary	Effective 2023-01-17 /transfer from / PES CAFE ASSISTANT 4.25 HOURS
	EBREO, JACQUELINE M OLJ CAFE ASSISTANT 5 HOURS 9 MON CA	Oakleaf Junior High School	Effective 2022-12-05 /transfer from / OLJ CAFE ASSISTANT 4.25 HOURS
0.9	MARTIN, KALYNDA LEE WEC BEHAVIORAL HEALTH ASST 9 MON SU	W.E. Cherry Elementary	Effective 2022-12-08 /transfer from / WEC CAFE ASSISTANT 4.5 HOURS
0.9	PETERS, HEATHER NICOLE LAE BEHAVIORAL HEALTH ASST 9 MON SU	Lake Asbury Elementary	Effective 2023-01-05 /transfer from / TRN BUS DRIVER
	SUTTON, HILLARY A MHS SCHOOL SECRETARY 12 MONTH 12 MO SU	Middleburg High	Effective 2023-03-01 /transfer from / MHS GENERAL HEALTH ASSISTA
	ZAYAS, DENISE E OPJ BOOKKEEPER 12 MO SU	Orange Park Jr High	Effective 2022-12-15 /transfer from / SED ACCOUNTING SUPPORT ASST
0.9	ZEIGLER JR, RICHARD E ROE BEHAVIORAL HEALTH ASST 9 MON SU	Rideout Elementary	Effective 2023-01-05 /transfer from / MNT ELECTRICAL TECH ASST

VI. Support Actions

E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Action/Effective</u>
	ARDEN, KIRA ANN MNT CUSTODIAN 12 MO SU	Division of Support Srvc	Effective 2023-01-02 RESIGNATION
	BOND, AMY DAWN MBE ST RECORD SEC 12 MO 12 MO SU	Middleburg Elementary	Effective 2023-01-23 RESIGNATION
	FRANKLIN, SHAUNI PILAR TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	Effective 2022-12-09 CONCLUDE EMPLOYMENT
	GREGORY, ADRIANA N OPH CAFE ASSISTANT 5 HOURS 9 MON CA	Orange Park High	Effective 2023-01-13 RESIGNATION
0.9	HARRIS, CASSIDIE L FIE BEHAVIORAL HEALTH ASST 9 MON SU	Fleming Island Elementary	Effective 2022-11-18 RESIGNATION
	HUFFINE, EDNA G SBJ CAFE ASSISTANT 5.5 HOURS 9 MON CA	S. Bryan Jennings Elementary	Effective 2023-01-06 RESIGNATION
	LEMAY, TERESA G MHS CAFE ASSISTANT 4.5 HOURS 9 MON CA	Middleburg High	Effective 2023-01-05 RESIGNATION
	MOORE, LOUISE F WJH REGISTERED NURSE 10 MONTH	Wilkinson Jr High	Effective 2023-01-04 RESIGNATION
	PERKINS, MARTHA JENNIE WJH SCHOOL SEC ADMINISTRATION 10 MONTH	Wilkinson Jr High	Effective 2022-12-21 RESIGNATION
0.8	PIERRE, ELAINE DANIELLE OPH ESOL CLASSROOM ASSISTANT 9 MON SU	Orange Park High	Effective 2022-11-29 RESIGNATION
	PLAIA, VITO SCHOOL RESOURCE OFFICER 12 MO SU	School Police Department	Effective 2023-01-20 RESIGNATION
	SAXON, EMMA LEEANN CEB REGISTERED NURSE 10 MONTH	Charles E. Bennett Elementary	Effective 2023-01-10 RESIGNATION
0.9	SMITH, CASSIDY PAIGE LAJ GENERAL HEALTH ASSISTA 9 MON SU	Lake Asbury Junior High School	Effective 2022-12-06 RESIGNATION
	SMITH, MARLENE CHRISTINA GCJ CAFE ASSISTANT 3.5 HOURS 9 MON CA	Green Cove Springs Junior High	Effective 2022-12-01 RESIGNATION
0.9	WHITLOCK, KORTNEE D RVE GENERAL HEALTH ASSISTA 9 MON SU	Ridgeview Elementary	Effective 2022-11-14 RESIGNATION
0.9	WINTER, FAITH E LAE BEHAVIORAL HEALTH ASST 9 MON SU	Lake Asbury Elementary	Effective 2022-12-21 RESIGNATION

VI. Support Actions

E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Action/Effective</u>
	WITZKE, PAULA MICHELLE PES CAFE ASSISTANT 6 HOURS 9 MON CA	Robert M. Paterson Elementary	Effective 2022-12-16 RESIGNATION
0.9	ZANG, TRACY LYNN POE BEHAVIORAL HEALTH ASST LNG TRM	Plantation Oaks Elementary	Effective 2022-12-20 RESIGNATION

VI. Support Actions**F. SUPPLEMENT**

	Name/Assignment	Site	Previous
0.5	KERN, LISA RYAN PES DOD ACADEMIC CH, STEM SUPPLEME	Robert M. Paterson Elementary	Appointment