

**DIVISION OF HUMAN RESOURCES
PERSONNEL CONSENT AGENDA**

March 2, 2017

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I. ADMINISTRATIVE ACTIONS 2016-2017

A. Appointments

<u>Name / Assignment</u>	<u>Site</u>	<u>Contract</u>
STEPHENS, MEGGAN SFS MGR INTERN	FNS	Effective 02/13/2017 10 months/Annual

I. ADMINISTRATIVE ACTIONS 2016-2017

B. RE-APPOINTMENTS

Name/Assignment

Site

Contract

NONE

I. ADMINISTRATIVE ACTIONS 2016-2017

C. REDESIGNATIONS

<u>Name / Assignment</u>	<u>Site</u>	<u>Previous Assignment</u>
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NONE

I. ADMINISTRATIVE ACTIONS 2016-2017

D. TRANSFERS

<u>Name/Assignment</u>	<u>Site</u>	<u>Previous Assignment</u>
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NONE		
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I. ADMINISTRATIVE ACTIONS

2016-2017

**E. RESIGNATIONS/RETIREMENTS/
CONCLUDE EMPLOYMENT**

Name / Assignment

Site

Effective / Action

NONE

II. JOB DESCRIPTION ACTIONS

A. Approve the following Supplement Job Description:

REVISED:

Supplement #107

**Title I Lead Teacher / Department Head
Supplement**

The function of the job has changed due to changes in supplemental services requirements and other Title I, Part A federal program needs.

SUPPLEMENT POSITION: #107
Title I Intervention Services (TIS)
On-Site Facilitator
Title I Lead Teacher/Department Head
Supplement

Responsibilities and duties include:

- ~~1. — Serve as on-site administrator for before and/or after school tutorial services on the school site~~
1. Directly responsible to school administrator working in collaboration with District Title I Office.
- ~~2. — Effectively communicate with parents and teachers~~
2. Compliance and Parent Involvement responsibilities:
 - Assume major responsibility for preparation of school Title I, Part A compliance monitoring items
 - Meet deadlines in accordance to Title I compliance and district requirements
 - Coordinate and integrate site based parent involvement events.
 - Develop Parent Involvement Plan (PIP), a required component of Title I, Part A Plan
 - Serve as contributing member of School Advisory Council. The School Improvement Plan becomes the school's Title I, Part A Plan
- ~~3. — Meet with parents assist with the development of the Student Learning Plan (SLP)~~
3. Extended Day Coordinator responsibilities:
 - Create, Monitor and adjust the Title I Extended Day Plan developed in conjunction with school administration
 - Facilitate Title I Extended Day Attendance and snack auditing procedures
 - Responsible for collection of Student Learning Plans developed by tutors
 - Prepare final report of Title I Extended Day outcomes for the Title I District Office
- ~~4. — Distribute copies of the SLP:-
Original to the Director of Instructional Projects
One copy to the Student's file~~
4. Department Head responsibilities:
 - Lead Title I School-Based Team as a positive, professional liaison between school administrators and the Title I District Office
 - Attend and relay information from school-based curriculum council and/or administrative meetings
 - Secure pre-approval for Title I purchases according to the Title I, Part A Plan
 - Maintain inventory of Title I purchased items
- ~~5. — Maintain a file for each student that includes:-
Copy of the Student Learning Plan,
student attendance records~~
5. Supplemental Curriculum responsibilities:
 - Provide communication in a timely manner to school leaders/teachers regarding usage/proficiency of supplemental computer assisted programs
 - Monitor implementation of supplemental materials

~~6. Create and maintain a master schedule for all participating students and arrange facilities for tutoring groups~~

~~6. Required Qualifications:~~

- ~~• Currently possess, or eligible to receive a valid Florida Educator's Certification in Elementary Education and/or Administration~~
- ~~• Funded by Title I, Part A Project Funds~~

~~7. Forward a copy of the master schedule to the Director of Instructional Projects~~

~~7. Desired Qualifications:~~

- ~~• Training in leadership roles~~
- ~~• Data collection and data analysis background~~
- ~~• Clay Google Certification~~

~~8. Monitor students until they are picked up after each tutoring session if tutoring occurs after school~~

~~9. Collect copies of the student sign-in sheets and keep in a file on the school site~~

~~10. Monitor enrollment cap to ensure compliance with tutoring goals and objectives~~

~~11. Collect student data (attendance, withdrawals, etc.) and notify the School Principal of withdrawals and/or irregular attendance~~

~~12. Monitor student progress and Student Learning Plans~~

~~13. Ensure that parents complete the Tutoring Evaluation form at the end of the school year or prior to withdrawing his/her child and forward it to the Director of Instructional Projects~~

~~Revised — Pending Board Approval 08/15/2013~~

Revision Pending Board Approval: 3/2/2017

JOB DESCRIPTION ACTIONS

B. Approve the following Instructional Job Description:

REVISED:

P-2.2.42

SPRINT SPECIALIST

This position has been revised to reflect changes to update job for current Clay County and University of North Florida requirements, needs, and expectations.

G-2.1.09

ACADEMY COACH

There is a need to revise this job description in order to meet the needs of all students, enabling them to become college and career ready. This position will support administration in tracking students, specifically seniors who are in jeopardy of not meeting graduation requirements as well as support Academies of Clay and other Career and Technical Education initiatives.

Job Locator: P-2.2.42

SPRINT Specialist

Position Grade: Teacher's Salary Schedule

Evaluated by: Director of ~~Instructional Personnel Services~~

Professional Development

Job Description:

The SPRINT Specialist is responsible to the Director of ~~Instructional Personnel Services~~. Professional Development.

Responsibilities and duties of this position include:

1. Recommend and facilitate appropriate placements for pre-interns/interns.
2. Observe and consult with UNF pre-interns and/or interns.
3. Teach seminars/courses for pre-interns for the University of North Florida three days a week and participate in curriculum development.
4. Act as liaison between university supervisory personnel and the directing teachers and school personnel where pre-interns and interns have been placed.
5. Serve as a consultant for pre-interns/interns, beginning teachers, and probationary teachers and other teachers requesting peer consultation.
6. Research, create, and facilitate staff development/in-service workshops that deal with effective teaching practices and the State of Florida mandated teacher competencies.
7. Research, acquire and maintain a library of effective teaching resources.
8. Assist the Director of ~~Instructional Personnel Services~~ Professional Development in the implementation of the Teacher Induction Program (T.I.P.) for Clay County / Professional Preparation and Education Competency Program (PEC). Conduct orientations to the program requirements, maintain required databases, conduct training workshops, monitor and evaluate program completion for T.I.P. / P.P.E.C. participants.
9. Upon request, observe teachers requiring support/resources. Provide consultation and recommendations for the teacher and school administrator.

Required Qualifications:

1. Currently employed Clay County teacher with five years of successful teaching, three of which must be in Clay County.
2. Skills in supervision through coursework or through practice as a directing teacher, department head or peer teacher.
3. Training as an FPMS-certified Summative or Formative Instrument Observer a Clay Assessment System Observer/Evaluator (or must be completed within 3 months).
4. Clinical Educator Training (or must be completed within 3 months) and willingness to gain state trainer status in C.E.T.
5. Master's or higher degree in Education with a minimum of 18 graduate semester hours in Curriculum and/or Instruction coursework.
6. Currently possess, or be eligible to receive, a valid Florida Educator's Certificate.

Desirable Qualifications:

1. Training in educational research.
2. Recent experience as a facilitator/presenter for inservice training.

Effective: 4/20/89

Revised: 9/20/90, 3/16/95, 12/18/97, 3/16/00,
9/19/02, 8/17/06, 2/17/11 (effective 3/01/11)

Revision Pending School Board Approval: 3/2/17

Job Locator: G-2.1.09

Academy Coach College and Career Coach

Position Grade: Teacher Salary Schedule

**Evaluated By: Director of Career and
Technical Education**

Job Description:

The academy coach College and Career Coach is directly responsible to the Director of Career and Technical Education. The academy coach College and Career Coach will coordinate all small learning communities (SLC)/academy initiatives. The academy coach Responsibilities will include, working with the district office and administration, faculty, and stakeholders to plan, implement, and sustain activities and initiatives with in the SLC/academies. This position will collaborate with parents, business and industry, post-secondary institutions, and community organizations to support students' transition to post-secondary education. In addition, the College and Career Coach will advocate for all students to meet graduation requirements. Coordinates and problem solves with stakeholders to increase graduation rates, college readiness rates, and acceleration participation and performance.

Responsibilities and duties of this position include:

1. Help in developing and sustaining small learning communities and academies.
2. ~~Facilitate the master academy plan in his/her high school.~~
3. Facilitate completion of action plan, calendar of events, and Program of Studies for academies.
4. Work directly with outside agencies to create, promote, and maintain partnerships for academies.
5. ~~Help maintain value-added information for business and community involvement.~~
6. Monitor and Update scheduling of students for proper placement and purity in academies.
7. Facilitate job shadowing, student internships, teacher externships, guest speakers, field trips, other engagements with learning outside of the classroom.
8. ~~Analyze and communicate school and student data for use in planning and school improvement.~~
9. Analyze student data and serve on school leadership team to align district initiatives with the School Improvement Plan.
10. Create, Promote Foster and sustain business and community relationships (attend partnership council meetings and other meetings for networking and bringing in postsecondary, business, and community support). ~~Including relationships concerning: public relations, media, assemblies and meetings.~~
11. Coordinate the collection of proper documentation within each academy in preparation for the accreditation process.
12. Coordinate and support project-based and integrated curricula with academy teams to impact student achievement.
13. Works with the administrator overseeing the graduation and acceleration rates. Tracks and predicts the graduation rate, and all modules to the High School Grading Component throughout the school year.
14. Work with teachers and students to increase attendance, reduce discipline problems, improve student achievement, and increase graduation rates.
15. Creates a database of all students in the current year's graduation cohort and tracks all graduation components.
16. Identifies potential for and tracks completion of accelerated coursework for all high school students.
17. Tracks overall ACT/SAT registration and fee waiver distribution and usage.
18. ~~Establish, with other staff, the correct and suitable industry certifications for each Academy based on theme and career pathways, and provide any further assistance necessary in relation to student industry certifications.~~ Assist in proctoring, reporting and tracking of industry certifications.
19. Coordinates with applicable stakeholders to improve graduation rates for all populations.
20. Conducts an analysis focused on data for individual students and subgroups.
21. Create, promote, and participate in professional development opportunities within the school and district.
22. Establish and maintain advisory boards for each academy.
23. ~~Any other related duties within the position of Academy coach.~~ Performs other duties as assigned.

Required Qualifications:

1. Currently possess or eligibility to receive a valid Florida Educator's Certificate
2. Strong interpersonal and organizational skills, and the ability to communicate and work well with others
3. Bachelor's Degree

Desired Qualifications:

1. Master's Degree
2. Three (3) years successful experience in CTE classroom teaching

Board Approved 2/2/2014

Revision Pending School Board Approval: 3/2/2017

JOB DESCRIPTION ACTIONS

C. Approve the following Confidential Job Description:

NEW:

C-3.1.15

ALLOCATION AND ACCOUNTING ASSISTANT

This position, among other responsibilities, coordinates district staff allocation documents and assists with the allocation process. With the deletion of the Deputy Superintendent position, the support of the many job functions are assigned to this position now located within Business Affairs.

Job Locator: C-3.1.15

Allocation and Accounting Assistant

(Confidential)

Position Grade: Support Salary Schedule

Evaluated By: Assistant Superintendent of

Business Affairs

Job Description:

Performs varied and complex administrative and secretarial activities to relieve supervisor of administrative detail, in support of the Assistant Superintendent of Business Affairs and the Board of Education.

Responsibilities and duties of this position include:

1. Coordinates and maintains District staff allocation documents and assists with process. Prepares documents for Board approval, amends documents and distributes to appropriate personnel.
2. Coordinates, prepares and maintains advertising of School Board Policies in compliance with Administrative Procedures Act.
3. Develops and maintains master calendar of events for District. Prepares student calendar options to present to calendar committee for study. Distributes as required.
4. Compiles and maintains District Office budgets, including completing staffing ratios, computing FTE weight factors and logging FTE and enrollment projections.
5. Provides coverage at district staff meetings, principals' meetings, and School Board meetings in the absence of the Superintendent's secretary. Includes development and posting of electronic agenda and advertising meetings as required.
6. Prepares, assembles, and distributes packets of information, agenda items, manuals/documents/reports for the School Board, other District Administrators, and District Committees as needed.
7. Coordinates travel and/or arrangements for locations of workshops/seminars.
8. May serve on District committees as assigned.
9. Provides secretarial/clerical support to Assistant Superintendent of Business Affairs and/or School Board Members, District Committees and School Board Attorney as required/assigned.
10. Performs other duties of a similar nature or level.
11. Assist the Assistant Superintendent of Business Affairs with the preparation of the annual District Budget.

Required Qualifications:

1. Must be high school graduate or have passed the G.E.D. equivalency examination.
2. Requires a minimum of seven (7) years of administrative secretarial experience, preferably within a school district setting.
3. Pass the secretarial/clerical skills test.
4. Possess a combination of previous education/training and/or experience which provides for an equivalent background necessary to perform the work.

Pending School Board Approval: 3/2/2017

III. INSTRUCTIONAL ACTIONS**2016-2017****A. APPOINTMENTS**

<u>Name / Assignment</u>	<u>Site</u>	<u>Contract</u>
WEBBER , DESIREE 1.0 TEACHER, SCIENCE-M/J	GCJH	Effective 02/06/2017 10 months / Instructional Probationary
GILLIS , DEVAN 1.0 TEACHER, THIRD GRADE	GPE	Effective 01/18/2017 10 months / Instructional Probationary
MARROLETTI , CIERRA 1.0 TEACHER, KINDERGARTEN	GPE	Effective 01/18/2017 10 months / Instructional Probationary
URENO , ELVIRA 1.0 K-6 / ESE (OF)	GPE	Effective 02/02/2017 10 months / Instructional Probationary
RITZ , NORMAN 1.0 TEACHER, LANG AR-SH	KHH	Effective 01/13/2017 10 months / Instructional Probationary
ALFANO , MEGAN 1.0 TEACHER, MATH-M/J	LAJH	Effective 01/18/2017 10 months / Instructional Probationary
RYNNE , MADYSON 1.0 TEACHER, THIRD GRADE	LES	Effective 01/27/2017 10 months / Instructional Probationary
VILLANUEVA KING , CARMEN 1.0 INCLUSION	MBE	Effective 02/14/2017 10 months / Instructional Probationary
REDDEN , COREY 1.0 MATH-ESE (OF)	OPH	Effective 02/06/2017 10 months / Instructional Probationary
KEYS-RUSSELL , JENNIFER 1.0 TEACHER, GIFTED	OVE	Effective 01/26/2017 10 months / Instructional Probationary

III. INSTRUCTIONAL ACTIONS 2016-2017

B. RE-APPOINTMENTS

Name / Assignment

Site

Contract

NONE

III. INSTRUCTIONAL ACTIONS 2016-2017

C. REDESIGNATIONS

<u>Name / Assignment</u>	<u>Site</u>	<u>Previous Assignment</u>
HARRIS , MARYANNE 1.0 TEACHER, SECOND GRADE - 10 months	FIE	Effective 02/06/2017 redesignate from 1.0 TEACHER, GRD 2/ESOL (OF) - 10 months (FIE)
FITZGERALD , MARIE 1.0 ESE SUPP FACIL - 10 months	FIH	Effective 08/09/2016 redesignate from 1.0 ESE SUPP FACIL/ESOL (OF) - 10 months (FIH)
STOCKTON , ASHLEY 1.0 LA / ESE(OF) ESOL(OF) - 10 months	GCJH	Effective 01/20/2017 redesignate from 1.0 ESE(OF)/LA(OF)/ESOL(OF) - 10 months (GCJH)
WEAVER , HEATHER 1.0 TEACHER, FOURTH GRADE - 10 months	MCE	Effective 02/02/2017 redesignate from 1.0 TEACHER, GRD 4/ESOL (OF) - 10 months (MCE)
TOOLEY , JENNIFER 1.0 TEACHER, READING SH - 10 months	MHS	Effective 02/06/2017 redesignate from 1.0 READING SH/ESOL (OF) - 10 months (MHS)
WEIDINGER , GAIL 1.0 SIGN LANG - 10 months	MHS	Effective 02/02/2017 redesignate from 1.0 SIGN LANG (OF) - 10 months (MHS)
WATERS , LINDA 1.0 TEACHER, AUTISM SPE DIS - 10 months	MRE	Effective 08/09/2016 redesignate from 1.0 AUTISM SPE DIS (OF) - 10 months (MRE)
BARTEL , JODI 1.0 TEACHER, KINDERGARTEN - 10 months	PES	Effective 01/26/2017 redesignate from 1.0 TEACHER, KG/ESOL (OF) - 10 months (PES)
DAVIS , EMILY 1.0 INCLUSION - 10 months	POE	Effective 01/11/2017 redesignate from 1.0 AUTISM SPE DIS (OF) - 10 months (POE)
RYDEL , KIMBERLY 1.0 INCLUSION - 10 months	SBJ	Effective 01/24/2017 redesignate from 1.0 INCLUSION (OF) - 10 months (SBJ)
BYERS , JENNIFER 1.0 INCLUSION - 10 months	WJH	Effective 01/20/2017 redesignate from 1.0 INCLUSION-MATH (OF) - 10 months (WJH)
MARTIN , HEATHER 1.0 ESE/LA (OF) - 10 months	WJH	Effective 01/25/2017 redesignate from 1.0 ESE(OF)/LANG ARTS (OF) - 10 months (WJH)

III. INSTRUCTIONAL ACTIONS

2016-2017

D. TRANSFERS

<u>Name/Assignment</u>	<u>Site</u>	<u>Previous Assignment</u>
MITCHELL , J 1.0 TEACHER, GIFTED - 10 months	ESE	Effective 01/19/2017 transfer from 1.0 TEACHER, GIFTED - 10 months (OVE)
JORDAN , PAMELA 1.0 LANG ARTS JH (OF) - 10 months	LJH	Effective 01/17/2017 transfer from 1.0 TEACHER, THIRD GRADE - 10 months (GPE)

III. INSTRUCTIONAL ACTIONS**2016-2017****E. RESIGNATIONS/RETIREMENTS/
CONCLUDE EMPLOYMENT**

<u>Name / Assignment</u>	<u>Site</u>	<u>Effective / Action</u>
SHROUT , DIANE 1.0 TEACHER, LANG AR-SH	CHS	01/23/2017 Conclude Employment
TORLONE , VIRGINIA 1.0 TEACHER, LANG AR-SH	CHS	02/03/2017 Resignation
WILLIAMS , JOHN .5 INCLUSION	CVA	02/13/2017 Resignation
WILLIAMS , JOHN .5 TEACHER, SOC ST-SH	CVA	02/13/2017 Resignation
SOSZYNSKI , SARAH 1.0 TEACHER, FIFTH GRADE	FIE	01/20/2017 Conclude Employment
BOWEN , KAREN 1.0 TEACHER, MATH-M/J	GCJH	02/10/2017 Resignation
MCKERNAN , DONALD 1.0 TEACHER, DR PREV-M/J	LJH	06/08/2017 Retirement
HARGREAVES , LYNN 1.0 TEACHER, FIRST GRADE	MCE	01/12/2017 Resignation
JOHNSTON , ALI 1.0 FAMILY/CONS ED	MHS	02/10/2017 Resignation
CALCOTE , GLENN 1.0 TEACHER, MUSIC-ELEM	MRE	03/31/2017 Retirement
KOHN , LAKESHA 1.0 TEACHER, LANG AR-SH	OHS	02/13/2017 Resignation
EASON , RICHARD 1.0 TEACHER, MATH-SH	OPH	06/08/2017 Retirement

III. INSTRUCTIONAL ACTIONS**2016-2017****E. RESIGNATIONS/RETIREMENTS/
CONCLUDE EMPLOYMENT**

<u>Name / Assignment</u>	<u>Site</u>	<u>Effective / Action</u>
SMITH , LEIA 1.0 TEACHER, MATH-SH	OPH	01/20/2017 Resignation
HERRING , RODNEY 1.0 TEACHER, SOC ST-SH	RHS	01/17/2017 Resignation
KRUGER , CARRYN 1.0 TEACHER, THIRD GRADE	RVE	01/19/2017 Resignation
MAUNZ , JILL 1.0 TEACHER, PRE K HDCP	SLE	06/08/2017 Retirement
EASON , BILLIE 1.0 TEACHER, GIFTED	TES	06/08/2017 Retirement

III. INSTRUCTIONAL ACTIONS 2016-2017

F. SUPPLEMENTS

<u>Name / Supplement</u>	<u>Site</u>	<u>Supplement Action</u>
KUMM , TRACEY SCI FAIR COORD LOCAL	CHS	Appointment
LAWRENCE , MATTHEW TRACK AST.HS SH SUPP	CHS	Appointment
ZANONE , JAMES TRACK HEAD HS SUP	CHS	Appointment
DEBARTOLOMEIS , CHARLES (.128) SIXTH PERIOD	CVA	Appointment
MORITZ , KAREN TRACK HEAD HS SUP	FIH	Appointment
SPRINGS , DAMENYUM WEIGHTLING HD HS SUP	FIH	Appointment
TODD , TROY WRESTLING AST HS SUP	FIH	Appointment
LAURENT , ROGER SOCCER HEAD HS SUP	KHH	Appointment
SILVERMAN , DAVID (.128) SIXTH PERIOD	LJH	Appointment
PLUMMER , BRADLEY SOCCER HD SHARED	MHS	Appointment
TOLLISON , TRISTON WRESTLING AST HS SUP	MHS	Appointment
BUTLER , JENNIFER (.128) SIXTH PERIOD	OHS	Appointment
JENKINS , FRANK TRACK AST HS SUP	OHS	Appointment

III. INSTRUCTIONAL ACTIONS 2016-2017

F. SUPPLEMENTS

<u>Name / Supplement</u>	<u>Site</u>	<u>Supplement Action</u>
KATZ , HOWARD (.128) SIXTH PERIOD	OHS	Appointment
WALTERS , BROCK BASKETBAL AST HS SUP	OHS	Appointment
WATKINS , CHELSEA CO-CURR CLUB SUP	OHS	Appointment
YOUNG , BERNICE (.128) SIXTH PERIOD	OHS	Appointment
CUMMINGS , TRACY (.128) SIXTH PERIOD	OLJH	Appointment
MCMURRAY , RICKY (.128) SIXTH PERIOD	OLJH	Appointment
OSTEEN , HUBERT BASEBALL AST HS SUP	OPH	Appointment
BURKE , ERIC (.128) SIXTH PERIOD	OPJH	Appointment
LEPORATI , CYNTHIA (.128) SIXTH PERIOD	OPJH	Appointment
DAVIS , TRENTIN FOOTBAL AST HS 25%	RHS	Appointment
HENDERSON , JAMES DOD ACADEMIC CO STEM	STEM	Appointment
DOUGHTY , STEVEN TRACK AST JH SUP	WJH	Appointment
BERGMAN , STEFANIE SCI FAIR COORD SHARE	CHS	Resignation

III. INSTRUCTIONAL ACTIONS 2016-2017

F. SUPPLEMENTS

<u>Name / Supplement</u>	<u>Site</u>	<u>Supplement Action</u>
HALL , FRANKIE TRACK AST HS SUP	FIH	Resignation
DUNLAP , DENISE DEPT HEAD (3-5) SUP	GPE	Resignation
COX , BRIAN BASEBALL AST HS SUP	KHH	Resignation
DICKINSON , LYNN CHEERLEADING V HD	KHH	Resignation
MORFORD , ISAAC BASEBAL HD JH	KHH	Resignation
ROACH , CHRISTOPHER BASEBAL JV HD HS	KHH	Resignation
GOODWIN , ADAM SOCCER HEAD HS SUP	MHS	Resignation
PLUMMER , BRADLEY SOCCER HEAD JV SUP	MHS	Resignation
CONSIDINE , FRANCIS TRACK AST HS SUP	OHS	Resignation
RAVENELL , SHALONDA CO-CURRICULAR CLUB	OHS	Resignation
KNOX , MIRANDA SOFBAL FP HD JH SUP	WJH	Resignation
ROCKWELL , JESSICA SOFBAL FP AST JH SUP	WJH	Resignation

III. INSTRUCTIONAL ACTIONS

2016-2017

G. PENDING APPOINTMENTS

Name / Assignment

Site

Contract

NONE

IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2016-2017

A. SUMMER SCHOOL

<u>Name/Assignment</u>	<u>Site</u>	<u>Effective Dates</u>
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NONE		
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IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2016-2017

B. COMMUNITY EDUCATION

Appointments

Hopkins, Teresa Effective 01/12/2017 – 03/30/2017 / Technology / Hourly as needed

V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2016-2017

A. SUBSTITUTE TEACHER APPROVAL

Appointments

NONE

VI. SUPPORT ACTIONS 2016-2017

A. APPOINTMENTS

<u>Name / Assignment</u>	<u>Site</u>	<u>Action/Effective</u>
CHAPMAN , CLAUDINE .8 CLASSROOM ASST	AES	Effective 01/23/2017 Annual / 9 months
NOLASCO , MILAGROS CAFE ASST 3.75 HRS	AES	Effective 01/10/2017 Annual / 9 months
SOUTH , AMY .9 ESE ASST BEHAVIORAL HEALTH	AES	Effective 01/10/2017 Annual / 9 months
INSALACO , LAWRENCE .9 ESE ASST BEHAVIORAL HEALTH	BLC	Effective 01/30/2017 Annual / 9 months
SMALL , MACKENZIE .9 ESE ASST BEHAVIORAL HEALTH	CGE	Effective 01/23/2017 Annual / 9 months
JAMES , SONYA .9 ESE ASST BEHAVIORAL HEALTH	LJH	Effective 01/09/2017 Annual / 9 months
GADDIS , DONNA .1 TITLE I ASST	MBE	Effective 01/13/2017 Annual / 9 months
GADDIS , DONNA .8 CLASSROOM ASST	MBE	Effective 01/13/2017 Annual / 9 months
HAMILTON , KAREN .9 ESE ASST BEHAVIORAL HEALTH	MCE	Effective 01/17/2017 Annual / 9 months
HERNANDEZ , MARISOL .8 CLASSROOM ASST - ESOL	OLJH	Effective 01/11/2017 - 06/07/2017 Limited Contract / 9 months
PALACIO , ANGIE .8 CLASSROOM ASST - ESOL	PES	Effective 01/10/2017 - 06/05/2017 Limited Contract / 9 months
MACEDONIO , ANNESTEJA .8 CLASSROOM ASST - ESOL	POE	Effective 01/13/2017 - 06/05/2017 Limited Contract / 9 months

VI. SUPPORT ACTIONS 2016-2017

A. APPOINTMENTS

<u>Name / Assignment</u>	<u>Site</u>	<u>Action/Effective</u>
COULTER , TIFFANY .9 ESE ASST BEHAVIORAL HEALTH	RHS	Effective 01/26/2017 Annual / 9 months
GOMEZ , LOUIS .9 ESE ASST BEHAVIORAL HEALTH	RHS	Effective 01/20/2017 Annual / 9 months
WHITNEY , LUCINA .8 CLASSROOM ASST - ESOL	RHS	Effective 01/17/2017 - 06/07/2017 Limited Contract / 9 months
WHITLOCK , KORTNEE .9 ESE ASST BEHAVIORAL HEALTH	RVE	Effective 01/23/2017 Annual / 9 months
LOUPE , ASHLEY CAFE ASST 3.5 HRS	SPC	Effective 01/10/2017 Annual / 9 months
GEORGES , MARIELYS CAFE ASST 4.25 HRS	WJH	Effective 01/17/2017 Annual / 9 months

VI. SUPPORT ACTIONS 2016 - 2017

B. REAPPOINTMENTS

<u>Name / Assignment</u>	<u>Site</u>	<u>Contract</u>
NONE		

VI. SUPPORT ACTIONS 2016-2017

C. REDESIGNATIONS

<u>Name / Assignment</u>	<u>Site</u>	<u>Previous</u>
NONE		

VI. SUPPORT ACTIONS 2016 - 2017

D. TRANSFERS

<u>Name / Assignment</u>	<u>Site</u>	<u>Previous</u>
REESE , MONTARRO CUSTODIAN - 12 months	CEB	Effective 01/30/2017 transfer from CUSTODIAN - 12 months (CHS)
KONIOS , CHRISTINE CAFE ASST 6.25 HRS - 9 months	DIS	Effective 01/18/2017 transfer from CAFE ASST 3.5 HRS - 9 months (DIS)
FLATLEY , KELLY ESE SECRETARY - 10 months	KHH	Effective 01/12/2017 transfer from .8 CLASSROOM ASST - 9 months (LAE)
GONZALEZ , PATRICIA MEDIA TECH ASST - 10 months	TES	Effective 01/23/2017 transfer from .9 ESE ASST GENERAL - 9 months (TBE)
ALSTATT, HANNAH .9 ESE ASST GENERAL	WEC	Effective 01/19/2017 transfer from .9 ESE ASST GENERAL HEALTH 9 months (WEC)
MARTINEZ , MELISSA SCHL SECTY/ADMIN - 10 months	WJH	Effective 02/01/2017 transfer from .8 ISS ASST - 9 months (WJH)
MOODY , SHARLENE STU REC SECTY 12M - 12 months	WJH	Effective 02/01/2017 transfer from SCHL SECTY/ADMIN - 10 months (WJH)

VI. SUPPORT ACTIONS 2016-2017

E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

<u>Name / Assignment</u>	<u>Site</u>	<u>Action/Effective</u>
YOUNG , JOANETTE .9 ESE ASST BEHAVIORAL HEALTH 9 months	BLC	Resignation 01/27/2017
SNYDER , LISA .9 ESE ASST GENERAL 9 months	FIE	Resignation 01/20/2017
NOLAN , JORDAN INSTRUCL APPLIC SPECIALIST 12 months	ITS	Resignation 01/27/2017
BEDARD , CHRISTINE REGISTERED NURSE 10 months	KHE	Resignation 01/09/2017
MARTIN , NORMA .6 CLASSROOM ASST 9 months	KHE	Resignation 01/31/2017
SRADER , NICHOLAS CUSTODIAN 12 months	KHH	Resignation 12/16/2016
MUTHYALA , SWAROOPA CAFE ASST 4.50 HRS 9 months	OLJH	Resignation 01/06/2017
SAWYER , REBECCA CAFE ASST 7 HRS 9 months	OPH	Resignation 01/20/2017
WINTERS , ANN CAFE ASST 3 HRS 9 months	OPJH	Retirement 06/06/2017
DILEY , CHRISTOPHER CUSTODIAN 12 months	POE	Resignation 01/19/2017
STAIR , ELIZABETH BOOKKEEPER 12 months	RHS	Resignation 03/03/2017
JARMAN , CHRISTINE .9 ESE ASST BEHAVIORAL HEALTH 9 months	SPC	Resignation 01/24/2017

VI. SUPPORT ACTIONS 2016-2017

E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

<u>Name / Assignment</u>	<u>Site</u>	<u>Action/Effective</u>
ALICEA , VERONICA .8 ISS ASST - ELEM 9 months	TBE	Resignation 02/08/2017
HAWKINS JR , WILLIAM BUS DRIVER 9 months	TRANS	Resignation 12/16/2016
GEIGER , RYAN .9 ESE ASST BEHAVIORAL HEALTH 9 months	WES	Resignation 01/05/2017
PIERCE , MARLA CUSTODIAN 12 months	WES	Resignation 01/26/2017

VI. SUPPORT ACTIONS 2016 - 2017

F. SUPPLEMENTS

<u>Name / Assignment</u>	<u>Site</u>	<u>Previous</u>
NONE		