

DIVISION OF HUMAN RESOURCES
PERSONNEL CONSENT AGENDA
March 3, 2022
TABLE OF CONTENTS

I.	<u>Administrative Actions</u>	
	A. 2021-2022 Appointments	I-A, p. 1
	B. 2021-2022 Re-Appointments	I-B, p. 1
	C. 2021-2022 Redesignations	I-C, p. 1
	D. 2021-2022 Transfers	I-D, p. 1
	E. 2021-2022 Resignations, Retirements, Conclude Employment	I-E, p. 1
	F. 2021-2022 Supplements	I-F, p. 1
II.	<u>Job Descriptions and Supporting Documents</u>	
	A. Administrative	II-A, p. 1-9
	B. Certificated	II-B, p. 1-3
	C. Support	II-C, p. 1-4
III.	<u>Instructional Actions</u>	
	A. 2021-2022 Appointments	III-A, p. 1-2
	B. 2021-2022 Reappointments	III-B, p. 1
	C. 2021-2022 Redesignations	III-C, p. 1
	D. 2021-2022 Transfers	III-D, p. 1
	E. 2021-2022 Resignations/Retirements/Conclude Employment	III-E, p. 1-2
	F. 2021-2022 Supplements	III-F, p. 1-3
	G. 2021-2022 Pending Appointments	III-G, p. 1
	H. 2021-2022 Out of Field	III-H, p. 1
IV.	<u>Instructional Miscellaneous Actions</u>	
	A. 2021-2022 Summer School	IV-A. p. 1
	B. 2021-2022 Community Education	IV-B. p. 1
	C. 2021-2022 Adult Education	IV-C. p. 1
V.	<u>Instructional Substitute Teacher Actions</u>	
	A. 2021-2022 Substitute Teacher Approval (None)	V-A. p. 1
VI.	<u>Support Actions</u>	
	A. 2021-2022 Appointments	VI-A, p. 1-3
	B. 2021-2022 Reappointments	VI-B, p. 1
	C. 2021-2022 Redesignations	VI-C, p. 1
	D. 2021-2022 Transfers	VI-D, p. 1-2
	E. 2021-2022 Resignations/Retirements/Conclude Employment	VI-E, p. 1-3
	F. 2021-2022 Supplements	VI-F, p. 1

I. Administrative Actions**A. APPOINTMENT**

<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
BIGELOW, GINGER L FNS MANAGER FOOD SERVICES INTE CAFETERI	Food & Nutrition Srvc	Effective 2022-02-07 CAFETERI / Annual
SMITH, BRITTANY DIANE FNS MANAGER FOOD SERVICES INTE CAFETERI	Food & Nutrition Srvc	Effective 2022-01-24 CAFETERI / Annual

I. Administrative Actions

B. RE-APPOINTMENT

Name/Assignment	Site	Contract
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I. Administrative Actions

C. RE-DESIGNATION

Name/Assignment	Site	Previous Assignments
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I. Administrative Actions

D. TRANSFER

<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
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I. Administrative Actions

E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

<u>Name/Assignment</u>	<u>Site</u>	<u>Effective/Action</u>
BIGELOW, GINGER L MHS CAFE ASSISTANT 5 HOURS 9 MON CA	Food & Nutrition Srvc	Effective 2022-02-04 RESIGNATION
SMITH, BRITTANY DIANE LAJ CAFE ASSISTANT 6.5 HOURS 9 MON CA	Food & Nutrition Srvc	Effective 2022-01-21 RESIGNATION

I. Administrative Actions

F. SUPPLEMENT

<u>Name/Assignment</u>	<u>Site</u>	
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II. JOB DESCRIPTION ACTIONS

A. Administrative - Approve the following job descriptions:

NEW:

I-1.4.32 Coordinator of Multi-Tiered Systems of Support (MTSS)

The creation of a Coordinator of Multi-Tiered System of Supports (MTSS) is necessary to define, implement, and monitor the MTSS system in Clay County District Schools to ensure that students are receiving the support necessary to close achievement gaps. This position will support leaders, teachers, and staff in creating and monitoring MTSS plans to put students on a path to academic success.

I-1.4.33 Coordinator of Teacher Support

The Teacher Support Coordinator would be responsible for implementing a redesigned teacher support program in Clay. The redesigned program would provide additional support to all teachers, focusing on beginning teachers, in an effort to reduce turnover and allow the teacher support coaches to focus specifically on beginning teachers and other teachers in need of support, providing them with multiple coaching cycles and orient them to the roles and responsibilities of teaching in Clay.

L-1.2.53 Food and Nutrition Services-Manager Intern, High School Based

The Food and Nutrition Services Manager Interns prepare to become Cafeteria Managers by traveling throughout Clay County. As they learn all aspects of our food service operations they also assist our Cafeteria Managers in their daily duties. Due to continual shortages of Cafeteria Assistants, our Manager Interns are often pulled to work on the front lines. While this is beneficial to the overall program operation, it leaves a gap in the support that is needed at a management level at our larger high schools. For this reason, I am requesting approval of a new *Manager Intern, High School Based* job description. These school based positions would not move throughout the county but be placed at any high school that prepares over 1,000 lunches a day. Currently, we have 4 high schools who would qualify to have a *Manager Intern, High School Based* employee.

O-1.1.72 Lead Building Automation System (BAS) Coordinator

The addition of Lead Building Automation System (BAS) Coordinator I will facilitate the efficient management, maintenance and monitoring of all complex HVAC control systems countywide, including all HVAC automation systems, digital light automation systems, walk-in freezer controls and remote thermostat controls for portable building HVAC systems, as well as act as the liaison with Cenergistic. The Lead Building Automation System (BAS) Coordinator I will work in close collaboration with the Building Automation System (BAS) Coordinator II to ensure reliable and efficient services for our students, staff and stakeholders.

Job Locator: I-1.4.32

Title: Coordinator of Multi-Tiered System of Supports (MTSS)

Position Grade: Coordinator I

Evaluated By: Chief of Elementary Education

Job Description:

The Coordinator of Multi-Tiered System of Supports (MTSS) will define, implement, and monitor the MTSS system in Clay County District Schools to ensure that students are receiving the support necessary to close achievement gaps exacerbated by the pandemic. This position will support leaders, teachers, and staff in creating and monitoring MTSS plans to put students on a path to academic success. The Coordinator of Multi-Tiered System of Supports (MTSS) is responsible to the Chief of Elementary Education for the coordination of the development and implementation of the District's MTSS, sometimes referred to as Response to Intervention (RTI).

Responsibilities and duties of this position include:

1. Leads the coordination of the development and implementation of the District's MTSS, sometimes referred to as RTI.
2. Provides training, consultation, and support to administrators, teachers, and school-based leadership teams to facilitate implementation of a MTSS at the district and school levels. Coordinates and assists activities including observation and feedback, modeling, interpreting data and other supportive assistance necessary to implement a MTSS.
3. Monitors the fidelity of implementation of MTSS at the school level including both academic and behavior support systems.
4. Monitors processes to ensure compliance and adherence to district procedures, state guidelines, and federal regulations. Responsible for corrective measures if needed.
5. Coordinates MTSS staff development activities for school-based and district personnel.
6. Collaborates with state and district personnel regarding required progress monitoring.
7. Encourages and models skillful use of data to inform decision making.
8. Facilitates and coordinates communication between federal, state, and community agencies and the District.
9. Collaborates with parents, community agencies, school personnel, and others in the coordination of programs and services for students.
10. Maintains cooperative working relationships with parents, staff, and other district personnel.
11. Monitors the compliance/quality of MTSS plans for all identified students.

12. Performs other duties as assigned.

Required Qualifications:

1. Currently possess, or eligible to receive, a valid Florida Educator's Certificate.
2. Currently possess, or eligible to receive, a valid Florida Reading Endorsement.
3. Five (5) years of successful classroom experience.
4. Extensive knowledge of the current research and requirements for a multi-tiered system of supports.
5. Ability to lead problem solving teams from analysis to plan implementation.
6. Strong verbal and written communication skills.
7. Effective interpersonal and decision making skills.

Desired Qualifications:

1. Master's Degree in Educational Leadership, Curriculum and Instruction, Exceptional Student Education or any other educational related field.
2. Three years experience as an educational coach, specialist, or administrator.
3. Certification in Exceptional Student Education

Pending Board Approval: 03/03/2022

Job Locator: I-1.4.33

Title: Coordinator of Teacher Support

Position Grade: Coordinator I

Evaluated By: Supervisor of Professional Learning

Job Description:

The Teacher Support Coordinator would be responsible for the implementation, coordination and evaluation of the Teacher Support program in Clay County District Schools. The program would provide additional support to all teachers, focusing on beginning teachers, by providing them with multiple coaching cycles and orient them to the roles and responsibilities of teaching in Clay. The Coordinator of Teacher Support is responsible to the Supervisor of Professional Learning for the coordination of the development and implementation of the District's Teacher Support system.

Responsibilities and duties of the position include:

1. Leads the coordination of the development and implementation of the District's Teacher Support system.
2. Provides training, consultation, and support to administrators, school-based leadership teams, and District Teacher Support Coaches to facilitate implementation of support for beginning teachers at the district and school levels.
3. Coordinates classroom visits to provide support and coaching, identify materials, and analyze data to ensure necessary support is provided to beginning teachers.
4. Monitors the fidelity of implementation of the teacher support program at the school level including both academic and behavior support systems.
5. Monitors process to ensure compliance and adherence to district procedures, state guidelines, and federal regulations.
6. Coordinates beginning teacher staff development activities for school-based and district personnel.
7. Collaborates with state and district personnel regarding beginning teacher requirements, etc.
8. Encourages and models skillful use of data to inform decision making.
9. Facilitates and coordinates communication and maintains cooperative working relationships with internal and external stakeholders.
10. Performs other duties as assigned.

Required Qualifications:

1. Currently possess, or eligible to receive, a valid Florida Educator's Certificate.

2. Currently possess, or eligible to receive, a valid Florida Reading Endorsement.
3. Five (5) years of successful classroom experience.
4. Extensive knowledge of the current research and requirements for supporting beginning teachers.
5. Ability to lead professional learning teams from analysis to implementation.
6. Strong verbal and written communication skills.
7. Effective interpersonal and decision making skills.
8. Minimum 2-3 years of leadership experience.

Desired Qualifications:

1. Master's Degree in Educational Leadership, Curriculum and Instruction, Exceptional Student Education or any other educational related field.
2. Three years experience as an educational coach, specialist, or administrator.

Pending Board Approval: 03/03/2022

Job Locator: L-1.2.53

Food and Nutrition Services Manager Intern, High School Based

Position Grade: Administrative Salary Schedule

Evaluated by: Food and Nutrition Services Director

Job Description:

This employee is directly responsible to the Director of Food & Nutrition Services. This school based position will be based at a high school that prepares over 1,000 lunches a day. Personnel in this position will participate in on-the-job training activities in the Food & Nutrition Services operational procedures to be provided through the Managers Intern Program.

Responsibilities and duties of this position include:

1. Prepares for the position of Food & Nutrition Services Manager by learning all aspects of a school food service operation to ensure that a high quality, cost effective nutrition program is provided.
2. Gains management skills and experience as directed by the Director of Food & Nutrition Services and assumes a manager's responsibilities in the event the manager is not present.
3. Assists the Food & Nutrition Services Manager, in the daily operation of the program. Activities shall include record keeping; preparation of work schedules; supervision and training of employees; food preparation; serving and sanitation; preparation of reports; ordering and receiving of food and supplies; inventory rotation, management and control.
4. Performs other duties as assigned by the Food & Nutrition Services Manager and/or the Director of
5. Food & Nutrition Services or as dictated by the situation.
6. Attend manager's meetings as requested and participate in management training sessions.
7. Attend the Clay County Food & Nutrition Services Management Training Course during the initial year of employment and successfully completes the course.
8. Perform related duties as assigned.

Required Qualifications:

1. High school graduate or have passed the G.E.D. equivalency examination.
2. One year successful full-time experience in School Food & Nutrition Services or verified and accepted experience in quantity food production in an institution or commercial food service business.
3. Pass physical examination upon initial employment.

4. Must have successfully completed, with minimum of 80% accuracy, the Food Service Management Training Course as administered by the Clay County School Food & Nutrition Services Department or be able to complete a post-test with 80% accuracy, within one (1) year of hire.
5. Possess State of Florida Department of Health and Rehabilitative Services, Certified Professional Food
6. Manager Certification within 6 months of hire.

Desirable Qualifications:

1. Successful completion of the Clay County Food & Nutrition Services Management Training Course and/or post-test with a minimum of 80% accuracy.
2. Advanced training and/or coursework in food service technology or management.

Pending Board Approval: 03/03/2022

Job Locator: O-1.1.72

Title: Lead Building Automation System (BAS) Coordinator

Pay Grade: Coordinator I

Evaluated By: Director of Maintenance or Assigned Administrator

Job Description:

Coordinates the workload of the Building Automation Department personnel and assigned contractors in performing scheduled and unscheduled maintenance on complex building automation systems. Coordinate personnel to perform scheduled audits of building automation systems and work in coordination with campus administrators concerning comfort complaints. Coordinates with local utility authority on energy management and resource usage to include identifying excessive power and water usage, and developing real time analytics for each school campus. Performs and directs installation, tests, programs, troubleshoots, and diagnoses all types of integrated control systems and associated software with building automation systems. Operates and maintains within the District network the Niagara Pelican and KE2 dashboards for BAS integrated controls for all District facilities. Supervises, manages and directs assigned personnel, providing verbal and written instructions. Organizes and assigns daily work priorities. Demonstrates proficiency with computer skills; Complies with and supports all safety standards. Has working knowledge of frequency jobs. Ensures quality control, code compliance and follows set building standards. Maintains familiarity with all facets of building automation systems (BAS). Coordinates with other District trades-people, senior staff, vendors and outside contractors when required.

Responsibilities and Duties:

1. Supervises BAS Shop functions, personnel and related activities including scheduled and unscheduled maintenance and repair of building automation systems.
2. Manages BAS projects and warranties, including coordinating with engineers and contractors and performing job inspections.
3. Responds to reports from principals and coordinates corrective action with appropriate parties.
4. Provides technical guidance, assistance, and training to District staff regarding installation, maintenance and operation of BAS.
5. Conducts periodic inspections of existing building systems, including HVAC and BAS in order to determine priority for repair and/or upgrade of various system components.
6. Troubleshoots and maintains large multi-tiered HVAC systems controls, associated controllers and their Direct Digital Controls (DDC) and other applications as warranted.
7. Maintains automated logic controls such as BacNet, Niagara, Tridium and TraneTracer protocols.
8. Programs digital access control locking systems.
9. Reviews drawings and specifications from design professionals relating to new construction, remodeling and renovation of existing buildings and BAS systems.

10. Develops and maintains a filing system for the latest programming revisions at each school, including plans, contractor's name, system modifications, warranty duration and follow-up inspections.
11. Performs other duties of a similar nature or level as assigned.

Required Qualifications:

1. Seven (7) years of experience focused in BAS in the design, construction, renovations and/or operation and maintenance of institutional facilities.
2. NIAGARA-AX certification or equivalent management software certification.
3. Must have working knowledge of basic data networks and computer operation.
4. Must have working knowledge of BACnet protocols for building management systems and controls.
5. Must be able to interpret drawings and sequence of operation into DDC programming.
6. Must be able to communicate with various contractors with similar skill sets in order to identify and diagnose complex issues in proprietary automation control systems.
7. Must have good communications skills both verbal and written.
8. Read, understand and interpret architectural blueprints and integrated system sequence of operations.
9. Requires a minimum of a vocational or technical training in computer science, programming or experience in related fields.
10. Requires understanding of HVAC operations.
11. Must be a high school graduate or have passed the G.E.D. equivalency exam.
12. Must have an appropriate valid Florida Driver's License and must maintain the same during employment.
13. Must have a safe driving history prior to employment. Safe driving history shall be interpreted as follows: On a license record search, no accumulation of points totaling 8 or more in any 12-month prior within the 3 (3) years immediately preceding the record search; and no conviction of DUI within the seven (7) years immediately preceding the record. A no-contest plea shall be considered the same as a conviction.
14. Must maintain a safe driving record while employed.

Pending Board Approval: 03/03/2022

II. JOB DESCRIPTION ACTIONS

B. Certificated - Approve the following job descriptions:

NEW:

I-2.3.08 Teacher Support Coach

The Teacher Support Coach will provide targeted side-by-side job-embedded support to all teachers, focusing on beginning teachers, in an effort to reduce turnover by providing them with multiple coaching cycles and orienting them to the roles and responsibilities of teaching in Clay.

Job Locator: I-2.3.08

Title: Teacher Support Coach

Position Grade: Teacher Salary Schedule

Evaluated By: Assigned Academic Services Administrator

Job Description:

The Teacher Support Coach will provide targeted side-by-side job-embedded support to all teachers, focusing on beginning teachers, by providing them coaching support as well as orient them to the roles and responsibilities of teaching in Clay County District Schools. The Teacher Support Coach is directly responsible to the assigned Academic Services Administrator.

Responsibilities and duties of the position include:

1. Provide in-service, timely communication, feedback, and support to assigned beginning teachers.
2. Engage in classroom visits and observations of beginning teachers and other teachers as needed.
3. Facilitate instructional coaching cycles with beginning teachers and other teachers as needed.
4. Model effective instruction and classroom management.
5. Collaborate with school leaders to support beginning teachers and other teachers as needed.
6. Support the classroom teacher in establishing a classroom environment conducive to learning.
7. Assist the classroom teacher in creating classroom systems and routines conducive to learning.
8. Aid the classroom teacher in utilizing District curriculum and resources.
9. Support the classroom teacher in implementing the instructional framework for elementary and/or secondary instruction.
10. Assist the classroom teacher in assessing, analyzing data, grouping, and making informed instructional decisions about teaching strategies.
11. Facilitate collaboration between the classroom teacher, families and all school stakeholders.
12. Assist the classroom teacher in identifying professional development needs.
13. Attend coaching institutes and other training opportunities.
14. Performs other duties as assigned.

Required Qualifications:

1. Currently possess, or eligible to receive a valid Florida Educator's Certificate.
2. Certification: Elementary - Certified in Elementary Education; Secondary - Certified in Secondary Education or Middle School Education.

3. Endorsed or K-12 certified in the area of reading, or working toward that status by completing a minimum of two (2) reading endorsement competencies of sixty (60) inservice hours each, or six (6) semester hours of college coursework in reading per year. [FS 6A 6053(6) Comprehensive Reading-Based Plan].
4. Five years of highly effective teaching experience.
5. Experience in Differentiated Instruction.
6. Experience in cross-curricular integration.
7. Experience in data analysis.

Desired Qualifications:

1. Clinical Educator Trained
2. At least 1 year of instructional experience in Clay County District Schools.

Pending Board Approval: 03/03/2022

II. JOB DESCRIPTION ACTIONS

C. Support - Approve the following job descriptions:

NEW:

C-3.7.22 ESE Program Accountant

The Exceptional Student Education department is responsible for several budgets including federal (IDEA) grants and the Medicaid reimbursement program that require frequent monitoring to ensure compliance . The department coordinates ordering for the ESE departments at each school in addition to fiscal management for supplies and activities of the district ESE staff. This position is responsible for all fiscal activities for the ESE Department which houses over 160 staff members as well as all of the ESE programs and classes that serve thousands of students.

Job Locator: C-3.7.22

Title: ESE Program Accountant

Position Grade: Support Salary Schedule

Evaluated By: Director of ESE

Job Description:

Maintains accounts and assets within the Exceptional Student Education department in accordance with Federal guidelines, Florida Statutes and District Operating procedures. Ensures records are accurate and functions are performed according to procedures. Prepares and compiles financial information for financial reports or state reports pertaining to tangible personal property. Audits and verifies invoices and/or entries to ensure proper amounts, codes and balances are reported. Provides support to property managers at all schools/departments as needed for ESE program needs. Interacts with state representatives and the district's Business Affairs department.

Responsibilities and Duties of this Position Include:

1. Works directly with the Director of ESE to manage all operations related to local, state, and federal ESE funding sources including establishing project fund lines for each fiscal year based on federal guidelines; compiles and maintains ESE District Office budgets and grants.
2. Reviews and approves purchase requisitions in the workflow in the District's ERP system for all ESE District Office purchases including capitalized tangible personal property ensuring correct object coding is used.
3. Enters, tracks and processes all purchase orders and invoices for direct purchasing of materials using both General and Federal funds. Works closely with suppliers to verify materials are received.
4. Tracks all federal funding. Ensures funds are spent correctly according to Florida Statutes, Administrative Rules, Florida Department of Education Guidelines, and Uniform Grant Guidance.
5. Tracks credit card expenditures and provides documentation to Business Affairs for payment as appropriate.
6. Works directly with the Director of ESE to allocate and distribute District ESE funds to schools; initiates Purchase Orders for school cost centers; monitors expenditures for appropriate use based on program and/or funding requirements; functions as a liaison between school cost center purchasing contacts and District ESE Department.
7. Serves as the liaison for ESE funding reimbursements for private schools and public charter schools; reviews and approves reimbursement requests to ensure all applicable requirements are met; submits all valid and approved reimbursement requests to Accounts Payable in a timely manner for processing.
8. Reconciles, balances and makes adjustments to District ESE budgets as necessary to ensure all funds are balanced; reviews payroll reports for all District ESE funded personnel to ensure employee payroll distribution lines are correct.
9. Creates and coordinates the distribution of property tags for new capital assets for ESE property, as needed. Assures all property is tagged. Maintains a log of issued property numbers.
10. Creates and maintains spreadsheet reports from the District's ERP system.
11. Works closely with the Business Affairs team: Director of Finance, Coordinator of Budgeting, Supervisor of Purchasing, and Coordinator of Accounts Payable.

12. Audits and reviews invoices and purchase orders to ensure proper bid pricing; ensures items and/or services are received as ordered; reviews and verifies all other information as needed.
13. Types and/or prepares letters, memos, budget amendments or other correspondence in the conduct of duties.
14. Performs other duties as assigned by the Administrator.

Required Qualifications:

1. High School Diploma or equivalent
2. Minimum of five (5) years of experience in accounting and managing multiple budgets at the school, district level or similar organization
3. Pass the secretarial/clerical skills test.
4. Possess basic computer skills.
5. Pass the 10-key calculator test.

<u>PHYSICAL EFFORT</u>	<u>REGULARLY</u>	<u>FREQUENTLY</u>	<u>OCCASIONALLY</u>	<u>NEVER</u>
<u>Lifting/carrying objects under 20 pounds</u>		<u>x</u>		
<u>Lifting/carrying object between 21-50 pounds</u>			<u>x</u>	
<u>Standing for sustained period of time</u>			<u>x</u>	
<u>Stooping/bending</u>			<u>x</u>	
<u>Walking for sustained periods of time</u>			<u>x</u>	
<u>Climb steps, stools or ladders</u>			<u>x</u>	
<u>Kneeling/crouching</u>			<u>x</u>	
<u>Twisting</u>			<u>x</u>	
<u>Pushing/pulling carts or other such objects</u>		<u>x</u>		
<u>Reach above shoulders</u>			<u>x</u>	
<u>Repetitive motions of the wrists, hands and fingers</u>	<u>x</u>			
<u>Operation of power tools, mechanical equipment</u>			<u>x</u>	

<u>WORKING CONDITIONS</u>	<u>REGULARLY</u>	<u>FREQUENTLY</u>	<u>OCCASIONALLY</u>	<u>NEVER</u>
<u>Working in a normal office environment with few physical discomforts.</u>	<u>x</u>			
<u>Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variations and other conditions.</u>			<u>x</u>	
<u>Working with equipment or performing procedures where carelessness could result in injury</u>			<u>x</u>	
<u>Work Conditions that may have a variety of physical conditions, such as proximity</u>				<u>x</u>

<u>to moving mechanical parts, electrical current, working on scaffolding and high places, and exposure to heat or chemicals.</u>				
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Pending School Board Approval: 03/03/2022

III. Instructional Actions

A. APPOINTMENT

<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
ABATE, ANTHONY T OPH TEACHER, SCIENCE, SH 10 MONTH	Orange Park High	Effective 2022-01-25 10 MONTH / interim
BOVIN, GERALD A WJH TEACHER, SOC STUD, JH 10 MONTH	Wilkinson Jr High	Effective 2022-01-24 10 MONTH / interim
BOLEY, DENA RAE WES TEACHER, VE/INCLUSION 10 MONTH	Wilkinson Elementary	Effective 2022-01-25 10 MONTH / interim
BROWER, TASHA NICHOLE OPH TEACHER, SCIENCE, SH 10 MONTH	Orange Park High	Effective 2022-02-07 10 MONTH / interim
BROWN, RACHEL ELIZABETH MHS TEACHER, AGRICULTURE 11 MONTH	Middleburg High	Effective 2022-01-31 11 MONTH / interim
CANNARELLA, CINNAMON LEIGH RHS TEACHER, VE SELF- CONTAINED 10 MONTH	Ridgeview High School	Effective 2022-02-01 10 MONTH / interim
COMO, AVA ELIZABETH ROE TEACHER, PRE-K 10 MONTH	Rideout Elementary	Effective 2022-02-03 10 MONTH / interim
COPE, CYNTHIA LYNN WEC TEACHER, VE SELF- CONTAINED 10 MONTH	W.E. Cherry Elementary	Effective 2022-01-26 10 MONTH / interim
DOYLE, NATALIE ANN DIS TEACHER, SC, SECOND GR 10 MONTH	Doctors Inlet Elementary	Effective 2022-01-12 10 MONTH / interim
ELWOOD, KIMBERLY M POE TEACHER, SC, SIXTH GR 10 MONTH	Plantation Oaks Elementary	Effective 2022-01-21 10 MONTH / interim
FISHER, TARYN LENA FIE TEACHER, PRE-KDG ESE 10 MONTH	Fleming Island Elementary	Effective 2022-01-26 10 MONTH / interim
GAINES, SPENCER LORING RHS TEACHER, INDUSTRIAL ED 10 MONTH	Ridgeview High School	Effective 2022-02-07 10 MONTH / interim
HORNE, NATASHA G OLJ COUNSELOR, JH 10 MONTHS 10 MONTH	Oakleaf Junior High School	Effective 2022-01-18 10 MONTH / interim
LERCHE, AMY G PES TEACHER, SC, FIFTH GR 10 MONTH	Robert M. Paterson Elementary	Effective 2022-01-19 10 MONTH / interim
LUDER, ELIZABETH GRACE ESE BEHAVIOR SITE COACH 10 MONTH	Exceptional Student Education	Effective 2022-02-02 10 MONTH / interim
MACK, TONYOTA TOMEKA SPC TEACHER, SC, SIXTH GR 10 MONTH	Swimming Pen Creek Elem	Effective 2022-01-25 10 MONTH / interim
MOORE, ALANNA FOREVER MHS TEACHER, LANGUAGE ARTS, SH 10 MONTH	Middleburg High	Effective 2022-01-18 10 MONTH / interim

III. Instructional Actions

A. APPOINTMENT

Name/Assignment	Site	Contract
POWELL, ARINTON D LES TEACHER, PHYSICAL ED EL 10 MONTH	Lakeside Elementary	Effective 2022-01-04 10 MONTH / interim
ROSSI, MICHAEL JULIUS SLE TEACHER, SC, FIFTH GR 10 MONTH	Shadowlawn Elementary	Effective 2022-02-09 10 MONTH / interim
SATAYAVINIT, MELISSA M OPJ TEACHER, LANGUAGE ARTS, JH 10 MONTH	Orange Park Jr High	Effective 2022-01-12 10 MONTH / interim
STELMASZCZYK, LAUREN A POE TEACHER, MUSIC, ELEM 10 MONTH	Plantation Oaks Elementary	Effective 2022-01-24 10 MONTH / interim
TROLDORG, NIELS KRISTIAN CEB TEACHER, MUSIC, ELEM 10 MONTH	Charles E. Bennett Elementary	Effective 2022-02-01 10 MONTH / interim
WIMBERLY, MARCUS JUANALD OPH TEACHER, PHYS ED SH 11MO 11 MONTH	Orange Park High	Effective 2022-01-31 11 MONTH / interim

III. Instructional Actions

B. RE-APPOINTMENT

<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
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III. Instructional Actions

C. RE-DESIGNATION

<u>Name/Assignment</u>	<u>Site</u>	<u>Previous Assignment</u>
EVATT, LORRAINE PHILLIPS RLA CURRICULUM SPEC. 12 MO 12 MONTH	READING AND EARLY LITERACY	EFFECTIVE 08/02/2021 / TRANSFER FROM WES TEACHER, TITLE I, ELEM / 10 MONTH
RANDALL, JAMIE LEE K12 CURR SPEC 12 MO 12 MONTH	K-12 Academic Services	Effective 2022-02-14 / redesignated from / K12 TEACHER, CURRICULUM COACH / 10 MONTH
RUELAS, KATHRYN EMILY K12 CURR SPEC 12 MO 12 MONTH	K-12 Academic Services	Effective 2021-12-06 / redesignated from / K12 CURR SPEC 11 MO / LNG TRM

III. Instructional Actions

D. TRANSFER

<u>Name/Assignment</u>	<u>Site</u>	<u>Previous Assignment</u>
CULLIVER, TARYN VOGEL ROE TEACHER, VE SELF- CONTAINED 10 MONTH	Rideout Elementary	Effective 2022-02-07 /transfer from / MHS TEACHER, IND
HARRINGTON, ASHLEI ELISIA MAE K12 TEACHER, CURRICULUM COACH 10 MONTH	Clay Virtual Academy	Effective 2022-05-31 /transfer from / CVA TEACHER, MATHEMATICS, SR
KASTELZ, HEATHER MICHELE MHS TEACHER, IND 10 MONTH	Middleburg High	Effective 2022-02-07 /transfer from / OVE TEACHER, IND
MOLONEY, THOMAS RICHARD FYA TEACHER, BUSINESS ED 10 MONTH	FL Youth Challenge Academy	Effective 2022-02-07 /transfer from / MRE TEACHER, INSTRUCT TECH EL
WALSH, KERRI LYNN CHS TEACHER, MATHEMATICS, SR 10 MONTH	Clay High	Effective 2022-01-18 /transfer from / K12 CURR SPEC 12 MO

III. Instructional Actions

E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

	Name/Assignment	Site	Effective/Action
	ANGERS, JANICE CLAIRE TES TEACHER, SC, FOURTH GR 10 MONTH	Tynes Elementary	Effective 2022-05-31 RETIREMENT
	BRADY, CHRISTINA MICHELE WEC TEACHER, SC, FOURTH GR 10 MONTH	W.E. Cherry Elementary	Effective 2022-02-25 RESIGNATION
	DUNBAR, LAURIE B WES TEACHER,PRE-K/ BEHAVIOR ESE 10 MONTH	Wilkinson Elementary	Effective 2022-05-31 RETIREMENT
	FRYER III, ROBERT WALTER GCJ TEACHER, VE/INCLUSION 10 MONTH	Green Cove Springs Junior High	Effective 2022-01-27 RESIGNATION
	GILBERT, CLARA WJH TEACHER, BUSINESS ED 10 MONTH	Wilkinson Jr High	Effective 2022-01-14 RETIREMENT
	GNANN, TIFFANY H MRE TEACHER, SC, FOURTH GR 10 MONTH	Mcrae Elementary	Effective 2022-02-04 RESIGNATION
	GOODMAN, KAITLYN DENNETTE OPJ COUNSELOR, JH 11 MONTH 11 MONTH	Orange Park Jr High	Effective 2022-02-18 RESIGNATION
	JOHNSON, CAITLIN ADELE MHS TEACHER, VE SELF- CONTAINED 10 MONTH	Middleburg High	Effective 2022-02-04 RESIGNATION
0.8	LERCHE, AMY G OPJ IN SCHOOL SUSPENSION 9 MON SU	Robert M. Paterson Elementary	Effective 2022-01-18 RESIGNATION
	LURIE, VICKIE N POE COUNSELOR, ELEM 10 MONTH	Plantation Oaks Elementary	Effective 2022-02-01 RETIREMENT
	MAYNARD, PAUL RAYMOND GPE TEACHER, ART, ELEM 10 MONTH	Grove Park Elementary	Effective 2022-02-04 RESIGNATION
0.9	MOORE, ALANNA FOREVER RHS GENERAL HEALTH ASSISTA 9 MON SU	Middleburg High	Effective 2022-01-17 RESIGNATION
	PELLETIER, DEBORAH DOERING AES TEACHER, ART, ELEM 10 MONTH	Argyle Elementary	Effective 2022-01-28 RESIGNATION
	RACE, PAMELA LEENELL TES TEACHER, VE/INCLUSION 10 MONTH	Tynes Elementary	Effective 2022-05-31 RETIREMENT
	RILEY, HAROLD DALTON OPH TEACHER, VE SELF- CONTAINED 10 MONTH	Orange Park High	Effective 2022-04-01 RESIGNATION
	RODABAUGH, LON B CHS TEACHER, ROTC/MILITARY SH 11 MONTH	Clay High	Effective 2022-06-14 RESIGNATION

III. Instructional Actions**E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT**

Name/Assignment	Site	Effective/Action
TICHINEL, BRANDY RENE CHE TEACHER, SC, SIXTH GR 10 MONTH	Clay Hill Elementary	Effective 2022-01-28 RESIGNATION

III. Instructional Actions

F. SUPPLEMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Supplement Action</u>
0.5	ADKISON, KAREY ELIZABETH DIS DEPT HD (3-5) SUPPLEME	Doctors Inlet Elementary	Appointment
	ALLISON, ARTHUR GRAHAM OPJ DISCRETIONARY SUPPLEME	Orange Park Jr High	Appointment
	ANDERSON, LAURA JEAN FIH TENNIS HD SH SUPPLEME	Fleming Island High School	Resignation
	BRADY, CHRISTINA MICHELE WEC DEPT HD (3-5) SUPPLEME	W.E. Cherry Elementary	Resignation
	BURKE II, MARVIN AUSTIN CHS TRACK HD SH SUPPLEME	Clay High	Appointment
	BYRD III, JAMES A OLJ BASEBALL ASST JH SUPPLEME	Oakleaf Junior High School	Appointment
0.5	CARVER, LAURIE ANN DIS DEPT HD (3-5) SUPPLEME	Doctors Inlet Elementary	Appointment
	DEVOE, COREY KENTAE OPJ FOOTBALL HD JH 25% SUPPLEME	Orange Park Jr High	Appointment
0.5	FOGLE, LEAH MICHELLE GCJ TRACK HD JH SUPPLEME	Green Cove Springs Junior High	Appointment
	FORD-HUDSON, SUSAN DIANE SBJ DOD ACADEMIC CH, STEM SUPPLEME	S. Bryan Jennings Elementary	Appointment
	FRY, PAUL G KHH TRACK ASST SH SUPPLEME	Keystone Heights High School	Resignation
0.5	GNANN, TIFFANY H MRE SAFETY PATROL SUPPLEME	Mcrae Elementary	Resignation
	HAMPTON, KRISTEN SHEREE MRE ELEM PERF/PROD SUPPLEME	Mcrae Elementary	Appointment
0.5	HANLIN, ANITA LYNN DIS DOD ACADEMIC CH, STEM SUPPLEME	Doctors Inlet Elementary	Appointment
	HUBER, TAMARA LYNN CHS CO-CURR CLUB SUPPLEME	Clay High	Appointment
	ISOM, SHANNON DIONNE INST APPLICATION FACILITATOR SUPPLEME	Orange Park Jr High	Appointment
	ISOM, SHANNON DIONNE OPJ DISCRETIONARY SUPPLEME	Orange Park Jr High	Resignation
	KUSIAK, HOLLEY BAEZ DIS DEPT HD (3-5) SUPPLEME	Thunderbolt Elementary	Resignation
	LINDSEY, ANGIE DAWN	Charles E. Bennett Elementary	Resignation

III. Instructional Actions

F. SUPPLEMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Supplement Action</u>
	CEB ELEM PERF/PROD SUPPLEME		
	LONG, DAVID ANDREW KHH BASEBALL ASST JH SUPPLEME	Keystone Heights High School	Resignation
	LONG, DAVID ANDREW KHH BASEBALL HEAD JH SUPPLEME	Keystone Heights High School	Appointment
	LURIE, VICKIE N POE ESE INTERVENTION FAC. SUPPLEME	Plantation Oaks Elementary	Resignation
0.1	MACKENZIE, BARBARA LYNN WJH (.128) SIXTH PERIOD SUPPLEME	Wilkinson Jr High	Appointment
	MACPHERSON, MAUREEN OLJ SCI FAIR COOR LOCAL SUPPLEME	Oakleaf Junior High School	Appointment
	MARTIN, GREGORY WILLIAM OHS SOCCER HEAD JV SUPPLEME	Oakleaf High School	Appointment
	MAYNARD, PAUL RAYMOND GPE DISCRETIONARY SUPPLEME	Grove Park Elementary	Resignation
	O TOOLE, LINDSEY N DOE DISCRETIONARY SUPPLEME	Discovery Oaks Elementary	Resignation
	PARKS, BYRON A CHS TRACK HD SH SUPPLEME	Clay High	Appointment
0.5	PELLETIER, DEBORAH DOERING AES ELEM PERF/PROD SUPPLEME	Argyle Elementary	Resignation
	PRATHER, REGINA G OHS SOFTBALL FP ASST SH SUPPLEME	Oakleaf High School	Resignation
	PRATHER, REGINA G OHS SOFTBALL FP HD JV SUPPLEME	Oakleaf High School	Appointment
	REED, JAMIE FIH VOLLEYBALL HD SH SUPPLEME	Fleming Island High School	Appointment
	REPPER, KIMBERLI DAWN FIH TENNIS HD SH SUPPLEME	Fleming Island High School	Appointment
	ROSETTE, JOHN C LAJ BASEBALL ASST JH SUPPLEME	Lake Asbury Junior High School	Appointment
	RUELAS, KATHRYN EMILY K12 SCI FAIR COOR, DISTRICT SUPPLEME	K-12 Academic Services	Appointment
	SIMONEAUX, BART A OPJ DEPT HEAD (6-10) SUPPLEME	Orange Park Jr High	Appointment
	SINES, KEVIN M WJH SOFTBALL FP HD JH	Wilkinson Jr High	Appointment

III. Instructional Actions

F. SUPPLEMENT

	Name/Assignment	Site	Supplement Action
	SUPPLEME		
0.5	TICHINEL, BRANDY RENE CHE DEPT HD (3-5) SUPPLEME	Clay Hill Elementary	Resignation
	TOBLER, ULYSSES MHS TRACK HD SH SUPPLEME	Middleburg High	Appointment
	WADLEY, WILLIAM C GCJ SOFTBALL FP ASST JH SUPPLEME	Green Cove Springs Junior High	Resignation
	WADLEY, WILLIAM C GCJ SOFTBALL FP HD JH SUPPLEME	Green Cove Springs Junior High	Appointment
	WALSH, KERRI LYNN CHS DEPT HEAD (11-16) SUPPLEME	Clay High	Appointment
	WHETSTONE, DAVID A FIH BASEBALL ASST SH SUPPLEME	Fleming Island High School	Appointment
	WILSON, STEPHANY ROBIN OLJ SCI FAIR COOR LOCAL SUPPLEME	Oakleaf Junior High School	Resignation
	WIMBERLY, MARCUS JUANALD OPH FOOTBALL HD HS 25% SUPPLEME	Orange Park High	Appointment

III. INSTRUCTIONAL ACTIONS 2021-2022

G. PENDING APPOINTMENTS

<u>Last Name</u>	<u>First Name</u>	<u>Site</u>	<u>Subject</u>	<u>OOF Subject</u>
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NONE

III. INSTRUCTIONAL ACTIONS 2021-2022

H. OUT OF FIELD

<u>Last Name</u>	<u>First Name</u>	<u>Site</u>	<u>Subject</u>	<u>OOF Subject</u>
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NONE

IV. INSTRUCTIONAL 2021-2022

MISCELLANEOUS ACTIONS

A. SUMMER SCHOOL

Name/Assignment

Site

Effective Dates

NONE

IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2021-2022

B. COMMUNITY EDUCATION

Appointments

NONE

IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2021-2022

C. ADULT EDUCATION

Appointments

NONE

V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2021-2022

A. SUBSTITUTE TEACHER APPROVAL

Appointments

NONE

VI. Support Actions

A. APPOINTMENT

	Name/Assignment	Site	Action/Effective
	BEBER DINKLA, LAURA CHRISTINE GCJ CAFE ASSISTANT 4 HOURS 9 MON CA	Green Cove Springs Junior High	Effective 2022-02-08 9 MON CA / Annual
	BELL, KHADIR NATHANIEL GPE CUSTODIAN 12 MO SU	Grove Park Elementary	Effective 2022-02-08 12 MO SU / Annual
	BRADLEY, LORI BETH TRN BUS DRIVER TRANSPOR	Transportation	Effective 2022-01-18 TRANSPOR / Annual
	CAMPBELL, HEATHER MARIE OPH CHILD CARE ASSISTANT 10 MONTH	Orange Park High	Effective 2022-01-20 10 MONTH / Annual
	CONTRERAS, OLIVIA ARIANNA OHS CUSTODIAN 12 MO SU	Oakleaf High School	Effective 2022-02-03 12 MO SU / Annual
0.9	COOK, AIMEE MARIE OVE BEHAVIORAL HEALTH ASST 9 MON SU	Oakleaf Village Elementary	Effective 2022-02-07 9 MON SU / Annual
	DAVIS, SHYKELA MARIE MNT CUSTODIAN 12 MO SU	Division of Support Svcs	Effective 2022-01-25 12 MO SU / Annual
	FRANCOIS SR. JEAN P TRN BUS DRIVER TRANSPOR	Transportation	Effective 2022-01-25 TRANSPOR / Annual
	GASID, RYAN TORIO TRN BUS DRIVER TRANSPOR	Transportation	Effective 2022-01-25 TRANSPOR / Annual
	HARVEY, LINDA J OVE CAFE ASSISTANT 5.75 HOURS 9 MON CA	Oakleaf Village Elementary	Effective 2022-01-24 9 MON CA / Annual
0.9	HAYSLETT, COBY JEVON OPH BEHAVIORAL HEALTH ASST 9 MON SU	Orange Park High	Effective 2022-02-02 9 MON SU / Annual
	LEW, SARAH MIRANDA ROE CAFE ASSISTANT 6 HOURS 9 MON CA	Rideout Elementary	Effective 2022-01-31 9 MON CA / Annual
	LOPERENA ROMAN, NATHANAEL PES CUSTODIAN 12 MO SU	Robert M. Paterson Elementary	Effective 2022-01-18 12 MO SU / Annual
	LYMAN, ARIEL NICOLE CHE CUSTODIAN 12 MO SU	Clay Hill Elementary	Effective 2022-01-13 12 MO SU / Annual
	MALLEY II, ROBERT WILSON SCHOOL RESOURCE OFFICER 12 MO SU	School Police Department	Effective 2022-02-02 12 MO SU / AC Safety and Security
	MARQUEZ, MARIA JESUS TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	Effective 2022-01-24 TRANSPOR / Annual
	MILLER, MELISSA DANIELLE OLJ CAFE ASSISTANT 4.25	Oakleaf Junior High School	Effective 2022-01-31 9 MON CA / Annual

VI. Support Actions

A. APPOINTMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Action/Effective</u>
	HOURS 9 MON CA		
	MITCHELL, JESSICA LYNN TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	Effective 2022-01-20 TRANSPOR
	MOTE, MITCHELL WADE TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	Effective 2022-01-20 TRANSPOR / Annual
	NOTO, MELISSA ANN TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	Effective 2022-01-27 TRANSPOR / Annual
0.9	OBASUYI, MARIE HUBERTA RHS BEHAVIORAL HEALTH ASST 9 MON SU	Ridgeview High School	Effective 2022-01-31 9 MON SU / Annual
	RAYMOND BASTIEN, CLAUDETTE CHS CUSTODIAN 12 MO SU	Clay High	Effective 2022-02-07 12 MO SU / Annual
	ROBINSON, KENNETH D TES CUSTODIAN 12 MO SU	Tynes Elementary	Effective 2022-02-11 12 MO SU / Annual
	SCHAUMAN III, WILLIAM HENRY SCHOOL RESOURCE OFFICER 12 MO SU	School Police Department	Effective 2022-01-26 12 MO SU / AC Safety and Security
0.9	SCHOENBECK, HEAVEN ABIGAIL WEC GENERAL HEALTH ASSISTA 9 MON SU	W.E. Cherry Elementary	Effective 2022-01-24 9 MON SU / Annual
0.8	SOLOMON, ROXANNE FAYE DOE IN SCHOOL SUSPENSION 9 MON SU	Discovery Oaks Elementary	Effective 2022-02-02 9 MON SU / Annual
	SPENCER, TAMMY L TRN BUS DRIVER TRANSPOR	Transportation	Effective 2022-01-10 TRANSPOR / Annual
0.8	STEVENS, KATHERINE K MBE GENERIC CLASSROOM ASSISTAN 9 MON SU	Middleburg Elementary	Effective 2022-01-21 9 MON SU / Annual
0.1	STEVENS, KATHERINE K MBE TITLE I ASSISTANT 9 MON SU	Middleburg Elementary	Effective 2022-01-21 9 MON SU / Annual
0.8	SWIDERSKI JR, WILLIAM C BLC COMPUTER LAB ASSISTANT 9 MON SU	Bannerman Learning Center	Effective 2022-02-08 9 MON SU / Annual
	VINSON, LAUREN M OPJ SCHOOL SECRETARY/ST SER 10 MONTH	Orange Park Jr High	Effective 2022-01-25 10 MONTH / Annual
	WEBSTER, JUNE M LAJ CAFE ASSISTANT 3.75 HOURS 9 MON CA	Lake Asbury Junior High School	Effective 2022-02-08 9 MON CA / Annual
	WETRICH, JULIA SUSANNE KHH CAFE ASSISTANT 3.75	Keystone Heights High School	Effective 2022-02-03 9 MON CA / Annual

VI. Support Actions

A. APPOINTMENT

	Name/Assignment	Site	Action/Effective
	HOURS 9 MON CA		
	WHITE, CAITLYN MARIE MHS SECRETARY 11 MO 11 MONTH	Middleburg High	Effective 2022-02-07 11 MONTH / Annual
0.8	WIGGINS, TASHEANA A TES GENERIC CLASSROOM ASSISTAN 9 MON SU	Tynes Elementary	Effective 2022-01-24 9 MON SU / Annual
	WILLETTE, ANTHONY CASAS TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	Effective 2022-01-20 TRANSPOR / Annual
0.9	WILLIAMS, NICOLE ANN WEC BEHAVIORAL HEALTH ASST 9 MON SU	W.E. Cherry Elementary	Effective 2022-01-13 9 MON SU / Annual
	WILLINGHAM, JESSICA PEARL RVE CAFE ASSISTANT 5.5 HOURS 9 MON CA	Ridgeview Elementary	Effective 2022-01-31 9 MON CA / Annual

VI. Support Actions

B. RE-APPOINTMENT

	Name/Assignment	Site	Contract
0.9	BROUGHTON, CASSANDRA L WEC BEHAVIORAL HEALTH ASST 9 MON SU	W.E. Cherry Elementary	9 MON SU / Multi-Year Conditional
	MANIRE, SHARON LEE TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
	NEIFORD, DAVID EDWARD TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Annual
	POWERS, KARLA ANN TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	TRANSPOR / 3rd year annual, support
	RISCHAR, JULIE LEANNE KHH REGISTERED NURSE 10 MONTH	Keystone Heights High School	10 MONTH / Annual
	THOMAS, JAMIE LYNN GPE LICENSED PRAC NURSE 10 MONTH	Grove Park Elementary	10 MONTH / Annual

VI. Support Actions

C. RE-DESIGNATION

Name/Assignment	Site	Previous
BANGI, ROBERT BALADAD KHH CAFE ASSISTANT 5.5 HOURS 9 MON CA	Keystone Heights High School	Effective 2022-02-07 / redesignated from / KHH CAFE ASSISTANT 3.5 HOURS / 9 MON CA

VI. Support Actions

D. TRANSFER

	<u>Name/Assignment</u>	<u>Site</u>	<u>Previous</u>
	ARD, STEVEN W MNT ROOFER 12 MO SU	Division of Support Srvc	Effective 2022-01-24 /transfer from / MNT CARPENTER
0.9	BATES, EVELYN MCE BEHAVIORAL HEALTH ASST 9 MON SU	S. Bryan Jennings Elementary	Effective 2022-02-14 /transfer from / SBJ IN SCHOOL SUSPENSION
	BECKHAM, JEAN MARIE FIH CAFE ASSISTANT 3.5 HOURS 9 MON CA	Fleming Island High School	Effective 2022-01-17 /transfer from / FIH CAFE ASSISTANT 5.5 HOURS
	BRADSHAW, JENNIFER J WJH SECRETARY 11 MO 11 MONTH	Wilkinson Jr High	Effective 2022-01-24 /transfer from / WJH SCHOOL SECRETARY 10 MONTH
	CARMAN, KATHLEEN A OPJ CAFE ASSISTANT 3.5 HOURS 9 MON CA	Orange Park Jr High	Effective 2022-01-24 /transfer from / AES CAFE ASSISTANT 4.5 HOURS
0.9	CISCO, LISA N KHH GENERAL HEALTH ASSISTA 9 MON SU	Keystone Heights High School	Effective 2022-02-14 /transfer from / KHH BEHAVIORAL HEALTH ASST
0.9	COMPTON, TIFFANY M MCE BEHAVIORAL HEALTH ASST 9 MON SU	Montclair Elementary	Effective 2022-01-31 /transfer from / FIE BEHAVIORAL HEALTH ASST
	COOPER, KAMESHA ANN GCJ CUSTODIAN 12 MO SU	Green Cove Springs Junior High	Effective 2022-01-28 /transfer from / TRN ESE ASST/BUS MONITOR
	DOWELL, SARAH DANIELLE KHH CUSTODIAN 12 MO SU	Keystone Heights High School	Effective 2022-02-10 /transfer from / KHH GENERAL HEALTH ASSISTA
	HARTIN, KEVIN MICHAEL MNT ELECTRICAL TECH 12 MO SU	Division of Support Srvc	Effective 2022-02-07 /transfer from / MNT ELECTRICAL TECH ASST
	HUGHES, ERICA M MHS MEDIA TECHNICAL ASST 10 MONTH	Coppergate Elementary	Effective 2022-03-08 /transfer from / CGE MEDIA TECHNICAL ASST
	HUGHES, NICOLE MICHELLE CHS CAFE VAN DRIVER 7.5 HOURS 9 MON SU	Clay High	Effective 2022-01-27 /transfer from / CHS CAFE ASSISTANT 4.5 HOURS
	HUPP, LINDSAY MARIE CVA DATA SERVICES ASSISTANT 12 MO SU	Middleburg High	Effective 2022-03-08 /transfer from / MHS ST RECORD SEC 12 MO
	LOCKETTE, DEBORAH LENICE RVE CUSTODIAN 12 MO SU	Division of Support Srvc	Effective 2022-02-16 /transfer from / MNT CUSTODIAN
	MARLES, MEGAN LAJ CAFE ASSISTANT 6.5 HOURS 9 MON CA	Lake Asbury Junior High School	Effective 2022-01-31 /transfer from / FNS CAFE VAN DRIVER 6.5 HOURS
	MARNEY, IAN P KHE HEAD CUSTODIAN 12 MO SU	Keystone Heights High School	Effective 2022-02-10 /transfer from / KHH CUSTODIAN
	MCNEAL, PAMELA SUE	Ridgeview High School	Effective 2022-02-07

VI. Support Actions

D. TRANSFER

	<u>Name/Assignment</u>	<u>Site</u>	<u>Previous</u>
	RHS CAFE ASSISTANT 3.25 HOURS 9 MON CA		/transfer from / LAJ CAFE ASSISTANT 5.25 HOURS
	MIDDLETON, CHRISTIAN MCKADE MNT CARPENTER 12 MO SU	Division of Support Srvc	Effective 2022-02-09 /transfer from / MNT CARPENTER ASSISTANT
0.9	NIBERT, HANNAH SALOME OVE GENERAL HEALTH ASSISTA 9 MON SU	Oakleaf Village Elementary	Effective 2022-02-07 /transfer from / TES BEHAVIORAL HEALTH ASST
0.9	NOLAN, CIARA MAE LENA MHS BEHAVIORAL HEALTH ASST 9 MON SU	Middleburg High	Effective 2022-02-07 /transfer from / LJH BEHAVIORAL HEALTH ASST
	PEREZ, DONNA F FIH CAFE ASSISTANT 5.5 HOURS 9 MON CA	Fleming Island High School	Effective 2022-01-17 /transfer from / FIH CAFE ASSISTANT 7 HOURS
	PETRE, RASHELLE C RVE PRINCIPAL SECRETARY CONFIDEN	Ridgeview Elementary	Effective 2022-01-24 /transfer from / RVE SECRETARY 11 MO
	RAWSON, NICOLLE MILLER FNS CAFE VAN DRIVER 7.5 HOURS 9 MON SU	Food & Nutrition Srvc	Effective 2022-01-27 /transfer from / FNS CAFE VAN DRIVER 5.5 HOURS
	RODRIGUEZ, STACEY L DOE SECRETARY 11 MO 11 MONTH	Discovery Oaks Elementary	Effective 2022-01-18 /transfer from / DOE BEHAVIORAL HEALTH ASST
	SHEEHAN, JANET M FIH CAFE ASSISTANT 7 HOURS 9 MON CA	Fleming Island High School	Effective 2022-01-17 /transfer from / FIH CAFE ASSISTANT 3.5 HOURS
	SPROUSE, WILLIAM S MNT LOCKSMITH 12 MO SU	Division of Support Srvc	Effective 2022-02-01 /transfer from / KHE HEAD CUSTODIAN
	WATERS, MICHAELA G RVE SECRETARY 11 MO 11 MONTH	Ridgeview Elementary	Effective 2022-01-31 /transfer from / CGE BEHAVIORAL HEALTH ASST
	WEISKOPF, RHIANNON M MHS ST RECORD SEC 12 MO 12 MO SU	Middleburg High	Effective 2022-03-08 /transfer from / MHS MEDIA TECHNICAL ASST
0.8	WILCOX, KARIN C ROE SCHOOL SEC ADMINISTRATION 10 MONTH	Rideout Elementary	Effective 2022-01-21 /transfer from / ROE IN SCHOOL SUSPENSION
	WILHITE, JAMI R MHS CAFE ASSISTANT 5 HOURS 9 MON CA	Middleburg High	Effective 2022-01-25 /transfer from / MHS CAFE ASSISTANT 4.5 HOURS

VI. Support Actions

E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

	Name/Assignment	Site	Action/Effective
0.9	BARNER, MARTHA J WES GENERAL ASSISTANT 9 MON SU	Wilkinson Elementary	Effective 2022-02-22 RETIREMENT
0.9	BRADY, BRITTANY MARIE OVE GENERAL ASSISTANT 9 MON SU	Oakleaf Village Elementary	Effective 2022-02-04 RESIGNATION
	CORNETT, FRANCES PETERSON TRN BUS DRIVER TRANSPOR	Transportation	Effective 2022-01-13 RESIGNATION
	CRAWFORD, TERRI SUMMERS CVA DATA SERVICES ASSISTANT 12 MO SU	Clay Virtual Academy	Effective 2022-03-07 RETIREMENT
	CRIST, DEBORAH JEAN TRN BUS DRIVER TRANSPOR	Transportation	Effective 2022-02-10 RESIGNATION
0.8	FORD, SHERLYN ELAINE OLJ IN SCHOOL SUSPENSION LNG TRM	Oakleaf Junior High School	Effective 2022-02-04 RESIGNATION
	FRANK, WALTER RAYMOND TRN MECHANIC 12 MO SU	Transportation	Effective 2022-02-28 RESIGNATION
	GATES, WANSLEY P GCJ CUSTODIAN 12 MO SU	Green Cove Springs Junior High	Effective 2021-12-17 RESIGNATION
	GILES, KEVIN OHS CUSTODIAN 12 MO SU	Oakleaf High School	Effective 2021-12-17 RESIGNATION
0.8	GONZALEZ, CLAUDIA IDELSA PES ESOL CLASSROOM ASSISTANT 9 MON SU	Robert M. Paterson Elementary	Effective 2022-02-11 RESIGNATION
	HARRISON, IAN CHRISTOPHE RVE CUSTODIAN 12 MO SU	Ridgeview Elementary	Effective 2022-02-15 RESIGNATION
	HERNANDEZ, KAILA MICHELLE TES CUSTODIAN 12 MO SU	Tynes Elementary	Effective 2022-02-01 CONCLUDE EMPLOYMENT
	JONES, WANDA LYNN CHS CUSTODIAN 12 MO SU	Clay High	Effective 2022-02-28 RETIREMENT
	LARSEN, SHIRLEY J KHH CAFE ASSISTANT 3.75 HOURS 9 MON CA	Keystone Heights High School	Effective 2021-12-17 RESIGNATION
	LECLAIR, BRENDA LEE TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	Effective 2022-02-08 RESIGNATION
	MESSER, LILLIAN LORRAINE LJH CUSTODIAN 12 MO SU	Lakeside Junior High	Effective 2022-01-21 RESIGNATION
	MILLER, ASHLEY ANN TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	Effective 2022-01-14 RESIGNATION
	MITCHELL, JESSICA LYNN	Transportation	Effective 2022-01-21

VI. Support Actions

E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

	Name/Assignment	Site	Action/Effective
	TRN ESE ASST/BUS MONITOR TRANSPOR		Conclude Employment
	NEWPORT, WESTON R OLJ CUSTODIAN 12 MO SU	Oakleaf Junior High School	Effective 2022-02-18 RESIGNATION
	PARRISH, CHERYL JEANINE MRE CAFE ASSISTANT 4.5 HOURS 9 MON CA	Mcrae Elementary	Effective 2022-01-27 RESIGNATION
	PEPE, GAIL ANNE ESE ADMINISTRATIVE SUP ASST 12 MO SU	Exceptional Student Education	Effective 2022-02-25 RETIREMENT
	POWELL, SHAWN ANITA GPE SECRETARY 11 MO 11 MONTH	Grove Park Elementary	Effective 2022-01-28 RESIGNATION
0.9	RAHN III, ROBERT D MHS BEHAVIORAL HEALTH ASST 9 MON SU	Middleburg High	Effective 2022-02-09 RESIGNATION
	SEXTON, PAMELA G TBE REGISTERED NURSE 10 MONTH	Thunderbolt Elementary	Effective 2022-02-11 RESIGNATION
	SHUMAN-WYLIE, VALERIE D TRN ADMIN SUPPORT ASSISTANT 12 MO SU	Transportation	Effective 2022-02-18 RESIGNATION
	TROTIER, JENNIFER LYNNE DOE CAFE ASSISTANT 6.25 HOURS 9 MON CA	Discovery Oaks Elementary	Effective 2022-01-14 RESIGNATION
0.8	VALVERDE, CLAUDIA PRISCILLA OLJ ESOL CLASSROOM ASSISTANT 9 MON SU	Oakleaf Junior High School	Effective 2022-02-24 RESIGNATION
	WADDLE, ANN G TRN BUS DRIVER TRANSPOR	Transportation	Effective 2022-01-04 RETIREMENT
	WARNER, SHELLIE BAUCOM TRN BUS DRIVER TRANSPOR	Transportation	Effective 2022-01-18 RESIGNATION
	WEAVER, BELINDA KAY TRN BUS DRIVER TRANSPOR	Transportation	Effective 2022-01-24 CONCLUDE EMPLOYMENT
	WHITE, MARY AUGUSTA ELE ADMINISTRATIVE SECRETARY 12 MO SU	Dept Of Elementary Education	Effective 2022-02-15 RESIGNATION
	WILLETTE, DAVID A TRN BUS DRIVER TRANSPOR	Transportation	Effective 2022-02-10 RESIGNATION
	WILLIAMSON, DEBORAH S TRN BUS DRIVER LNG TRM	Transportation	Effective 2022-01-25 CONCLUDE EMPLOYMENT
	WILSON, COREY STEPHEN SCHOOL RESOURCE OFFICER	School Police Department	Effective 2022-01-27 RESIGNATION

VI. Support Actions

E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

	Name/Assignment	Site	Action/Effective
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12 MO SU

VI. Support Actions

F. SUPPLEMENT

	Name/Assignment	Site	
	CAYANAN, JOSEPHINE GPE SAFETY PATROL SUPPLEME	Grove Park Elementary	
	CHARLES, CATHY DENISE OPJ TRACK ASST JH SUPPLEME	Orange Park High	Appointment
0.5	POWELL, SHAWN ANITA GPE SAFETY PATROL SUPPLEME	Grove Park Elementary	Resignation
	RICHARD, DANIEL PAUL OHS BASEBALL JV HD SH SUPPLEME	Oakleaf High School	Appointment