

**DIVISION OF HUMAN RESOURCES  
PERSONNEL CONSENT AGENDA**

April 2, 2020

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**I. Administrative Actions**

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**A. APPOINTMENT**

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<b>Name/Assignment</b>	<b>Site</b>	<b>Contract</b>
GRIFFIN, ALLISON CLAIRE FNS MANAGER FOOD SERVICES INTE CAFETERI	Food & Nutrition Srvc	Effective 2020-02-24 CAFETERI / Annual

**I. Administrative Actions**

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**B. RE-APPOINTMENT**

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<b>Name/Assignment</b>	<b>Site</b>	<b>Contract</b>
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**I. Administrative Actions**

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**C. RE-DESIGNATION**

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<b>Name/Assignment</b>	<b>Site</b>	<b>Previous Assignments</b>
TROUTMAN, BRENDA GUY HMR ASST SUPT, HUM RES INTERIM ASSISTAN	HR-Assistant Supt	Effective 2020-03-02 / redesignated from / DIRECTOR, HUMAN RESOURCE / 12 MONTH

**I. Administrative Actions**

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**D. TRANSFER**

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<b>Name/Assignment</b>	<b>Site</b>	<b>Contract</b>
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**I. Administrative Actions**

**E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT**

<b>Name/Assignment</b>	<b>Site</b>	<b>Effective/Action</b>
BAYS, JUDITH KIM CHIEF OF ELEM ASSISTAN	Dept Of Elementary Education	Effective 2020-04-09 RESIGNATION
CONNOR, TERRENCE LEE CHIEF ACADEMIC OFFICER ASSISTAN	Instruction-Assistant Supt	Effective 2020-04-03 RESIGNATION
GRIFFIN, ALLISON CLAIRE MHS CAFE ASSISTANT 5 HOURS 9 MON CA	Food & Nutrition Srvc	Effective 2020-02-21 RESIGNATION

**I. Administrative Actions**

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**F. SUPPLEMENT**

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<b>Name/Assignment</b>	<b>Site</b>	
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**II. Job Description Actions**

NONE

### III. Instructional Actions

#### A. APPOINTMENT

<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
ALEXANDER, JACKLYN LISA LAE TEACHER, SC, FIRST GR 10 MONTH	Lake Asbury Elementary	Effective 2020-02-20 10 MONTH / interim
BERARDI, TERESA LYNN WJH TEACHER, LANGUAGE ARTS, JH 10 MONTH	Wilkinson Jr High	Effective 2020-02-20 10 MONTH / interim
GARTNER, REBECCA SUSAN ESE TEACHER OCCUPATION THERAPI 10 MONTH	Exceptional Student Education	Effective 2020-02-26 10 MONTH / interim
LEAVITT, CALEB JAMES SPC TEACHER, VE/INCLUSION 10 MONTH	Swimming Pen Creek Elem	Effective 2020-02-27 10 MONTH / interim
MEDLOCK, KAYLA VICTORIA STS SCHOOL SOCIAL WORKER 10 MONTH	Student Services	Effective 2020-02-21 10 MONTH / interim
ROBINSON, TODD D LAJ MENTAL HEALTH COUNS 10 MO 10 MONTH	Lake Asbury Junior High School	Effective 2020-02-24 10 MONTH / interim

**III. Instructional Actions**

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**B. RE-APPOINTMENT**

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<b>Name/Assignment</b>	<b>Site</b>	<b>Contract</b>
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### III. Instructional Actions

#### C. RE-DESIGNATION

Name/Assignment	Site	Previous Assignment
ACKERMAN, CASSIDY IRENE LES TEACHER, PRE-KDG ESE 10 MONTH	Lakeside Elementary	Effective 2020-02-27 / redesignated from / LES TEACHER, PRE-KDG ESE Out of field / 10 MONTH
DALY, CHRISTOPHER EDWARD RHS TEACHER, IND 10 MONTH	Ridgeview High School	Effective 2019-11-18 / redesignated from / RHS TEACHER, IND Out of field / 10 MONTH
ILAGAN, AILEEN ALVARAN DIS TEACHER, SC, SECOND GR 10 MONTH	Doctors Inlet Elementary	Effective 2020-02-19 / redesignated from / DIS TEACHER, SC, SECOND GR Out of field / 10 MONTH
LEE, JENNY ELISABETH FIE TEACHER, PRE-KDG/ASD ESE 10 MONTH	Fleming Island Elementary	Effective 2020-02-19 / redesignated from / FIE TEACHER, PRE-KDG/ASD ESE Out of field / 10 MONTH
OHLENDORF, FAITH CHRISTINA SPC TEACHER, SC, THIRD GR 10 MONTH	Swimming Pen Creek Elem	Effective 2020-02-26 / redesignated from / SPC TEACHER, SC, THIRD GR Out of field / 10 MONTH
WINKLER, TESS MARIE LAE TEACHER, AUTISM SPECTR DIS 10 MONTH	Lake Asbury Elementary	Effective 2020-02-17 / redesignated from / LAE TEACHER, AUTISM SPECTR DIS Out of field / 10 MONTH

### III. Instructional Actions

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#### D. TRANSFER

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<u>Name/Assignment</u>	<u>Site</u>	<u>Previous Assignment</u>
COMPTON, DAWN M SLE TEACHER, VE/INCLUSION 10 MONTH	Shadowlawn Elementary	Effective 2020-02-18 /transfer from / OVE TEACHER, SC, FIRST GR
SPEARS, KARLYE NICOLE LAJ TEACHER, EBD 10 MONTH	Lake Asbury Junior High School	Effective 2020-02-18 /transfer from / SPC TEACHER, VE/INCLUSION

### III. Instructional Actions

#### E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Effective/Action</u>
	ARVIN, ROSANNE M ESE CURR SPEC 10 MO 10 MONTH	Exceptional Student Education	Effective 2020-06-05 RETIREMENT
	BUCHANAN, DOUGLAS J CHS TEACHER, ART, SH 10 MONTH	Clay High	Effective 2020-06-05 RETIREMENT
	DOWLING, MARGARET D ESE CURR SPEC 11 MO 11 MONTH	Exceptional Student Education	Effective 2020-06-05 RETIREMENT
	HAYNES, KAITLYN NICOLE CEB TEACHER, VE/INCLUSION LNG TRM	Charles E. Bennett Elementary	Effective 2020-06-05 RESIGNATION
0.9	LEAVITT, CALEB JAMES WEC BEHAVIORAL HEALTH ASST 9 MON SU	Swimming Pen Creek Elem	Effective 2020-02-26 RESIGNATION
0.8	MAZZELLA, DEBORAH S LES COUNSELOR, ELEM SPECIAL	Lakeside Elementary	Effective 2020-06-05 RETIREMENT
	PIERCE, BARBARA LOU TBE TEACHER, SC, SECOND GR 10 MONTH	Thunderbolt Elementary	Effective 2020-06-05 RESIGNATION
	POIDEVANT, DIANE O K12 CURR SPEC 10 MO 10 MONTH	K-12 Academic Services	Effective 2020-06-05 RETIREMENT
	RIVERA, REMI TOMAS FYA TEACHER, DROPOUT PREV SH 10 MONTH	FL Youth Challenge Academy	Effective 2020-02-12 RESIGNATION
	ZEDLER, CAITLYN FRANCES AES TEACHER, SC, FOURTH GR 10 MONTH	Argyle Elementary	Effective 2020-03-06 RESIGNATION

**III. Instructional Actions**

**F. SUPPLEMENT**

	<u>Name/Assignment</u>	<u>Site</u>	<u>Supplement Action</u>
0.5	DECKER-RICHARD, SHERRI LYNN FIH SCI FAIR COOR LOCAL SUPPLEME	Fleming Island High School	Appointment
0.5	MORRIS, BRENDA WILMOTT FIH SCI FAIR COOR LOCAL SUPPLEME	Fleming Island High School	Appointment
	RODRIGUEZ, ERIC IVAN CHS SOCCER HEAD JV SUPPLEME	Clay High	Appointment
	SOLOMON, KELSEY ANN RHS SOFTBALL FP HD JV SUPPLEME	Ridgeview High School	Appointment
0.5	WADLEY, WILLIAM C GCJ SOFTBALL FP HD JH SUPPLEME	Green Cove Springs Junior High	Appointment
	WILSON, SCOTT A RHS FOOTBALL ASST HS 25% SUPPLEME	Ridgeview High School	Resignation

**III. INSTRUCTIONAL ACTIONS 2019-2020**

**G. PENDING APPOINTMENTS**

<u>Name/Assignment</u>	<u>Location</u>	<u>Effective</u>
NONE		

**III. INSTRUCTIONAL ACTIONS 2019-2020**

**H. OUT OF FIELD**

<u>Name</u>	<u>Subject</u>	<u>OOF Subject</u>	<u>Site</u>	<u>Effective</u>
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NONE

**IV. INSTRUCTIONAL 2019-2020**

**MISCELLANEOUS ACTIONS**

**A. SUMMER SCHOOL**

**Name/Assignment**

**Site**

**Effective Dates**

NONE

**IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2019-2020**

**B. COMMUNITY EDUCATION**

**Appointments**

NONE

**IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2019-2020**

**C. ADULT EDUCATION**

**Appointments**

NONE

**V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2019-2020**

**A. SUBSTITUTE TEACHER APPROVAL**

**Appointments**

NONE

## VI. Support Actions

### A. APPOINTMENT

	<b>Name/Assignment</b>	<b>Site</b>	<b>Action/Effective</b>
	BIGELOW, GINGER L MHS CAFE ASSISTANT 4.25 HOURS 9 MON CA	Middleburg High	Effective 2020-03-02 9 MON CA / Annual
0.9	CASON, CARMELITA C POE BEHAVIORAL HEALTH ASST 9 MON SU	Plantation Oaks Elementary	Effective 2020-02-18 9 MON SU / Annual
0.9	CASON, TASHA N RHS BEHAVIORAL HEALTH ASST 9 MON SU	Ridgeview High School	Effective 2020-02-24 9 MON SU / Annual
	CHANTRELL, TWYLA MARIE TES CUSTODIAN 12 MO SU	Tynes Elementary	Effective 2020-02-11 12 MO SU / Annual
0.4	DELOSSANTOS, JULIEANN OLJ COMPUTER LAB ASSISTANT 9 MON SU	Oakleaf Junior High School	Effective 2020-02-04 9 MON SU / Annual
0.9	FULLER, COURTNEY J RHS BEHAVIORAL HEALTH ASST 9 MON SU	Ridgeview High School	Effective 2020-02-18 9 MON SU / Annual
	GILES, KEVIN OHS CUSTODIAN 12 MO SU	Oakleaf High School	Effective 2020-02-05 12 MO SU / Annual
	HAYMON COLSON, JOSHUA C MNT WAREHOUSER 12 MO SU	Division of Support Srvc	Effective 2020-02-17 12 MO SU / Annual
	HEATH, BARBARA M OPE CUSTODIAN 12 MO SU	Orange Park Elementary	Effective 2020-01-28 12 MO SU / Annual
0.9	MATHEWS, CALLIE E FIE BEHAVIORAL HEALTH ASST 9 MON SU	Fleming Island Elementary	Effective 2020-02-06 9 MON SU / Annual
0.9	MCNEELY, GRACE LAW DOE GENERAL HEALTH ASSISTA 9 MON SU	Discovery Oaks Elementary	Effective 2020-02-03 9 MON SU / Annual
0.9	MIRO, BIANCA FIE BEHAVIORAL HEALTH ASST 9 MON SU	Fleming Island Elementary	Effective 2020-02-10 9 MON SU / Annual
	NEWPORT, WESTON R AES CUSTODIAN 12 MO SU	Argyle Elementary	Effective 2020-02-12 12 MO SU / Annual
	QUINTANA, CARLOS OPH CUSTODIAN 12 MO SU	Orange Park High	Effective 2020-02-26 12 MO SU / Annual
	RIEGEL, SLATER JAMES MNT PAINTER 12 MO SU	Division of Support Srvc	Effective 2020-02-07 12 MO SU / Annual
0.9	ROBERTS, REBECCA LEIGH LJH BEHAVIORAL HEALTH ASST 9 MON SU	Lakeside Junior High	Effective 2020-02-04 9 MON SU / Annual
0.9	ROBERTS, TABITHA L ROE BEHAVIORAL HEALTH	Rideout Elementary	Effective 2020-02-12 9 MON SU / Annual

## VI. Support Actions

### A. APPOINTMENT

	<b>Name/Assignment</b>	<b>Site</b>	<b>Action/Effective</b>
	ASST 9 MON SU		
	RUSSELL, LAURA IRENE CHS CAFE ASSISTANT 4.25 HOURS 9 MON CA	Clay High	Effective 2020-02-10 9 MON CA / Annual
0.9	SIVALSKI, ROBIN M RHS BEHAVIORAL HEALTH ASST 9 MON SU	Ridgeview High School	Effective 2020-02-07 9 MON SU / Annual
	SMELTZER, WILLIAM R CAFE/KITCHEN EQUIP TECH 12 MO SU	Division of Support Srvc	Effective 2020-02-19 12 MO SU / Annual
0.9	UPCHURCH, JESSICA B WEC GENERAL HEALTH ASSISTA 9 MON SU	W.E. Cherry Elementary	Effective 2020-02-03 9 MON SU / Annual
	WARD, COURTNEY LYNN SBJ CUSTODIAN 12 MONTH	S. Bryan Jennings Elementary	Effective 2020-02-03 12 MONTH / limited
	WILLIAMS, WILBERT DWAYNE OPJ CUSTODIAN 12 MO SU	Orange Park Jr High	Effective 2020-02-25 12 MO SU / Annual
0.9	WILSON, RODERICK DOMINIC LAJ BEHAVIORAL HEALTH ASST 9 MON SU	Lake Asbury Junior High School	Effective 2020-02-21 9 MON SU / Annual

## VI. Support Actions

### B. RE-APPOINTMENT

	<b>Name/Assignment</b>	<b>Site</b>	<b>Contract</b>
0.9	DIAZ, RAMONA M CGE BEHAVIORAL HEALTH ASST 9 MON SU	Coppergate Elementary	9 MON SU / Multi-Year Conditional
0.9	JOLLY, AMBER CHYRECE RHS BEHAVIORAL HEALTH ASST 9 MON SU	Ridgeview High School	9 MON SU / Annual
0.9	LEVERETTE, JESSICA LYNN KHH BEHAVIORAL HEALTH ASST 9 MON SU	Keystone Heights High School	9 MON SU / Annual

**VI. Support Actions**

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**C. RE-DESIGNATION**

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<b>Name/Assignment</b>	<b>Site</b>	
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## VI. Support Actions

### D. TRANSFER

	<b>Name/Assignment</b>	<b>Site</b>	<b>Previous</b>
	BEDRAN, ALLISON D PES CAFE ASSISTANT 5 HOURS 9 MON CA	Robert M. Paterson Elementary	Effective 2020-02-05 /transfer from / PES CAFE ASSISTANT 3.75 HOURS
0.9	BRADSHAW, JENNIFER J WJH BEHAVIORAL HEALTH ASST 9 MON SU	Wilkinson Jr High	Effective 2020-02-03 /transfer from / SLE GENERAL ASSISTANT
	CATER, ALESHIA ANNE SLE CAFE ASSISTANT 5.75 HOURS 9 MON CA	Shadowlawn Elementary	Effective 2020-02-18 /transfer from / SLE CAFE ASSISTANT 4.25 HOURS
	INMAN, CHRISTA BURNETTE MCE CAFE ASSISTANT 5.25 HOURS 9 MON CA	Montclair Elementary	Effective 2020-01-28 /transfer from / MCE CAFE ASSISTANT 4.5 HOURS
	JENKINS, SHARON A POE CUSTODIAN 12 MO SU	Plantation Oaks Elementary	Effective 2020-02-19 /transfer from / OLJ CAFE ASSISTANT 4.5 HOURS
	MORAN, KELLY L FPC ADMINISTRATIVE SECRETARY 12 MO SU	Division Of Support Services	Effective 2020-02-12 /transfer from / OPR CLERICAL SUPPORT ASSISTANT
	REYES DE ARAUJO, OSMARY A MCE CAFE ASSISTANT 4.5 HOURS 9 MON CA	Montclair Elementary	Effective 2020-02-03 /transfer from / MCE CAFE ASSISTANT 3.25 HOURS
	ROBERTS, SHIRLEY C LAE SCHOOL SECRETARY 10 MONTH 10 MONTH	Lake Asbury Elementary	Effective 2020-02-13 /transfer from / LAE SECRETARY 11 MO
0.9	WILLIAMS, MELISSA B SLE GENERAL ASSISTANT 9 MON SU	Shadowlawn Elementary	Effective 2020-02-12 /transfer from / SLE CAFE ASSISTANT 5.75 HOURS
0.9	ZEIGLER JR, RICHARD E BLC BEHAVIORAL HEALTH ASST 9 MON SU	Bannerman Learning Center	Effective 2020-03-02 /transfer from / CHE CUSTODIAN

## VI. Support Actions

### E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

	<b>Name/Assignment</b>	<b>Site</b>	<b>Effective/Action</b>
	ACREE, CECIL CRAIG OPE CUSTODIAN LNG TRM	Orange Park Elementary	Effective 2020-01-27 CONCLUDE EMPLOYMENT
	BELLAMY, MOSES CHARLES SCHOOL RESOURCE OFFICER 12 MO SU	School Police Department	Effective 2020-02-19 RESIGNATION
0.9	BROWN, LAUREL-ANNE LJH BEHAVIORAL HEALTH ASST 9 MON SU	Lakeside Junior High	Effective 2020-02-14 RESIGNATION
0.9	BURCH, CASSANDRA TINA LAJ BEHAVIORAL HEALTH ASST 9 MON SU	Lake Asbury Junior High School	Effective 2020-02-14 RESIGNATION
	CALLAHAN, MICHELLE ANN CGE CAFE ASSISTANT 5.75 HOURS 9 MON CA	Coppergate Elementary	Effective 2020-01-31 RESIGNATION
0.9	GARCIA, CHRISTINA E CGE BEHAVIORAL HEALTH ASST 9 MON SU	Lake Asbury Junior High School	Effective 2020-02-07 RESIGNATION
	GILL, AMANDA LYNN MHS CAFE ASSISTANT 3.75 HOURS 9 MON CA	Middleburg High	Effective 2020-01-17 CONCLUDE EMPLOYMENT
	JONES, SYLVIA O MBE CUSTODIAN 12 MO SU	Middleburg Elementary	Effective 2020-03-13 RETIREMENT
0.9	KEMP, SHENISE E BLC BEHAVIORAL HEALTH ASST 9 MON SU	Bannerman Learning Center	Effective 2020-01-13 RESIGNATION
	LAFFREY, CATHERINE IRENE ESE PROFESSIONAL DEV ASST 12 MO SU	Exceptional Student Education	Effective 2020-03-30 RETIREMENT
	LEDESMA, ANTHONY BAF WAREHOUSER 12 MO SU	Business Affairs	Effective 2020-01-28 RESIGNATION
	MONTALVO, RICARDO J TRN BUS DRIVER TRANSPOR	Transportation	Effective 2019-12-18 RESIGNATION
	POSEY, CORTNEY BAF INSURANCE ASSISTANT CONFIDEN	Business Affairs	Effective 2020-02-12 RESIGNATION
0.9	PRICE, AMBER N WEC BEHAVIORAL HEALTH ASST 9 MON SU	W.E. Cherry Elementary	Effective 2020-02-13 RESIGNATION
0.9	RILEY, LATISA E SBJ GENERAL ASSISTANT 9 MON SU	S. Bryan Jennings Elementary	Effective 2020-02-07 RESIGNATION
	SAUNDERS, TERRY LEE TRN BUS DRIVER TRANSPOR	Transportation	Effective 2020-03-31 RETIREMENT
	SWEARINGEN, DAVID L MNT LOCKSMITH	Division of Support Svcs	Effective 2020-02-12 CONCLUDE EMPLOYMENT

## VI. Support Actions

### E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

	<b>Name/Assignment</b>	<b>Site</b>	<b>Effective/Action</b>
	12 MO SU		
0.9	TONEY, APRIL LYNN LAJ BEHAVIORAL HEALTH ASST 9 MON SU	Lake Asbury Junior High School	Effective 2020-02-25 RESIGNATION
	TWEDT, HEATHER M OHS CAFE ASSISTANT 5 HOURS 9 MON CA	Oakleaf High School	Effective 2020-02-13 RESIGNATION
	WASHINGTON, SHELLEY Y POE CAFE ASSISTANT 3 HOURS 9 MON CA	Transportation	Effective 2020-01-23 RESIGNATION
	WOODWARD, SALLIE L PES CAFE ASSISTANT 5 HOURS 9 MON CA	Robert M. Paterson Elementary	Effective 2020-01-31 RESIGNATION

**VI. Support Actions**

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**F. SUPPLEMENT**

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<b>Name/Assignment</b>	<b>Site</b>	<b>Previous</b>
CLYBURN, JEROME ANTONIO RHS BASKETBALL HD SH SUPPLEME	Ridgeview High School	Appointment