

SCHOOL BOARD RULES REVIEW (1.01, 1.02)

Global:

- School Board of Clay County, Florida
- School Board “Rules” or “Policies”? (recommend Rules)
- Align and update TOC, add page numbers
- One Rule per document (I’ll explain)
- Clarification, redundancies, wordsmithing
- Chairman = Chair
- Vice Chairman = Vice Chair
- References to authority
 - Missing or outdated citations
 - statutory and/or constitutional citations
 - SBE Rule/FAC
- Consider, revisit “organic” Rules
 - Not required by law
 - Created to meet some need in the past
 - Still useful?
 - If useful, proposed improvements?
- Home Rule Authority
 - reflected in “General Powers of Board” 1001.41
 - 1001.41(5) –
“... Board, after considering recommendations of superintendent shall: (5) Perform duties and exercise those responsibilities that are assigned to it by law or by rules of the State Board of Education or the Commissioner of Education and, in addition thereto, those that it may find to be necessary for the improvement of the district school system in carrying out the purposes and objectives of the education code.”

1.01 District School System; Recommendations

- Note: this section basically reiterates general law (statutes)
- Strike last “structure” sentence of 1.01(A)
- Update references: §§ 1001.31(1), 1001.32(1)

1.02 District School Board; Recommendations

General:

- Add corporation/contracting agent provision (*new 1.02 (A)(5)?*)
- Add service of process provision (*new 1.02(A)(5)?*)
- Add accessibility/request for accommodations
- Stand alone notice section
- Stand alone public attendance/participation provision

Specific: (see DJD redline)

- 1.02(A) Responsibility and Authority, ¶¶ 1-4
- 1.02(B) Membership (*no changes*)
- 1.02(C) Organization and Officers
 - Consider 1001.371 language –
“In November of each year, the district school board shall organize by electing a chair. In an election year, that date shall coincide with the requirements of s. 100.041(3)(a). It may elect a vice chair, and the district school superintendent shall act ex officio as the secretary. If a vacancy should occur in the position of chair, the district school board shall proceed to elect a chair at the next ensuing regular or special meeting. At the organization meeting, the district school superintendent shall act as chair until the organization is completed.”
- 1.02(D) Legal Counsel
 - Consider specifying School Board Attorney’s role regarding hiring and/or oversight of all attorneys/firms providing legal services to the District. Engagements are typically made through School Board Attorney’s Office.
- 1.02(E) Board Meetings
 - ¶ 1 Time of Meetings (sections a-f)
 - ¶ 2 Place of meetings
 - ¶ 3 Rules of Order
 - ¶ 4 Agenda
 - ¶ 5 Quorum
 - ¶ 6 Voting
 - ¶ 7 Minutes
 - ¶ 8 Conduct at Meetings
 - ¶ 9 Procedures for Citizen Participation (sections a, b1-8)
 - ¶ 10 Member Attendance by Electronic Media
- 1.02(F) School Board Rules (sections 1a-g, 2a-c, 3-6)
- 1.02(G) Directive, Procedures, Admin Manuals
- 1.02(H) Participation in Organizational Activities
- 1.02 (I) Information Distribution to School Board Members