

SCHOOL DISTRICT OF CLAY  
FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL

September 7, 2017

1. School Requesting: CLAY HIGH SCHOOL

2. Transportation (Check One):

School Bus(s) \_\_\_\_\_ Private Vehicle(s) \_\_\_\_\_ Commercial Carrier \_\_\_\_\_ Other  SCHOOL VANS  
If Commercial Carrier or Other, please state type: \_\_\_\_\_

3. Trip(s) overnight: Yes  No \_\_\_\_\_ Trip(s) out-of-state: Yes \_\_\_\_\_ No

4. Dates of Field Trip\*: 8/9-10/17 Destination\*: Camp Blanding

\* For School Buses...if more than one bus is requested, reference bus request form.

5. Group Taking Trip: NEW FRESHMAN COHORT TO NITROTIC

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. \_\_\_\_\_

7. Educational Value of Field Trip: TO INTRODUCE NEW FRESHMAN IN THE NITROTIC PROGRAM TO ALL FACETS OF THE PROGRAM. FIELD TRIP TO CAMP BLANDING AND EVENTS AT CAMP BLANDING ARE AN EXCITING FIRST STEP ON GETTING COHORTS FACILITATED ABOUT THE PROGRAM. SEE NOTE BELOW

8. Supporting SSS Benchmark(s) with Narrative(s): SUPPORTS ALL BENCHMARKS FOR NITROTIC PROGRAM CURRICULUM

9. Number of Students\*: 17

Number of Chaperones\*: 3

10. Cost Per Student: 0

Budget Code or Source to be charged: \_\_\_\_\_  
(example: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time\*: 8am 8/8/17

Returning Time\*: 3pm 8/9/17

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s): \_\_\_\_\_

- NOTE: EVENTS
- x VIRTUAL SIMULATOR
  - x LEADERSHIP REACTION COURSE
  - x MESSIAH
  - x LIGHT PTO DRILL

[Signature]  
Teacher, Team Leader, Department Head, Etc.

[Signature]  
Principal

[Signature]  
District Office Approval

SCHOOL DISTRICT OF CL  
**FIELD TRIP REQ**

ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL

September 7, 2017

1. School Requesting: MHS NJROTC
2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s) \_\_\_\_\_ Commercial Carrier  Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: CHARTER BUS
3. Trip(s) Overnight: Yes \_\_\_\_\_ No  Trip(s) Out-of-State: Yes  No \_\_\_\_\_
4. Dates of Field Trip\*: 03 MARCH 2018 Destination\*: COFFEE HS, DOUGLAS, GA  
(School)
5. Group Taking Trip: NJROTC DRILL TEAM
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. \_\_\_\_\_
7. Educational Value of Field Trip: AREA 12 DRILL CHAMPIONSHIP
8. Supporting Florida Standards Benchmark(s) with Narrative(s): \_\_\_\_\_
9. Number of Students\*: 45 Number of Chaperones\*: 2
10. Cost Per Student: \_\_\_\_\_ Budget Code or Source to be charged: \_\_\_\_\_  
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time\*: 0400 AM Returning Time\*: 10 PM

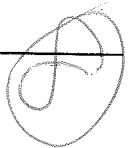
\*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): \_\_\_\_\_

CDR PAT THURMAN  
Teacher, Team Leader, Department Head, Etc.  
[Signature]  
Principal  
[Signature]  
Assistant Superintendent  
[Signature]  
Superintendent  
SEC-1-2725; E. 2/13/2019

11 AUG 2017  
Date  
8-15-17  
Date  
8-18-17  
Date  
8/17/17  
Date



September 7, 2017

SCHOOL DISTRICT OF CLAY C

FIELD TRIP REQUEST

1. School Requesting: Oakleaf High School

2. Transportation (Check One):  
School Bus(s)  Private Vehicle(s)  Commercial Carrier  Other   
If Commercial Carrier or Other, please state type: Charter / School bus

3. Trip(s) Overnight: Yes  No  Trip(s) Out-of-State: Yes  No

4. Dates of Field Trip\*: March 15-17 Destination\*: Orlando ~~Orlando~~ Wyndham

5. Group Taking Trip: Spanish Classes / Students

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form.

7. Educational Value of Field Trip: Please see attached: State Spanish Competition

8. Supporting Florida Standards Benchmark(s) with Narrative(s): Std 1: Interpretive Listening  
Std 3: Interpersonal Communication Std: presentation  
Speaking Std 6 Culture Std: 7 Connections. Std 8  
Communities

9. Number of Students\*: 16 Number of Chaperones\*: 1

10. Cost Per Student: \$300.00 Budget Code or Source to be charged: 3166  
(Example: Internal Accounts, 5100.0331, Athletic Departments)

11. Departure Time\*: 8:00 AM Returning Time\*: 3:00 pm

\*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

[Signature]  
Teacher, Team Leader, Department Head, Etc.

[Signature]  
Principal

[Signature]  
Assistant Superintendent

[Signature]  
Superintendent

8/16/2017  
Date

8/16/17  
Date

8/16/17  
Date

8/17/17  
Date





# FSSC 2018

## *Primera circular*

August 2017

Timber Creek High School (Orange County), the host for the **2018** Florida State Spanish Conference (#FSSC2018), invites your school to participate in this year's conference. The purpose of this conference is to bring together those students who have demonstrated their knowledge of the Spanish language and who have expressed an interest in competing in the following areas: impromptu speeches, declamation, and dramatic presentation. The theme for 2018 is "*Nuestra Identidad Reflejada en las Artes*".

**Dates:**

March 15-17 2018

**Location:**

Orlando Wyndham Resorts International Drive (*and Sand Lake Rd*)

**Eligibility:**

*Set by Florida Statutes for Interscholastic Competition:*

Students must maintain a 2.0 GPA or better for the grading period immediately preceding the competition, and they must have passed five of seven or five of six classes.

### Competitions:

There are three types of academic competitions:

#### Impromptu Speeches:

**Every** student will give a two-minute discourse on a given topic. A list of sample **topics is available on the web site: [www.thefssc.org](http://www.thefssc.org)** under the "HOW IT WORKS" tab, find TEMAS page, click on even years button. **Please note that the topics HAVE CHANGED.** Each school may have up to sixteen delegates on the team, however all delegates must participate in Impromptu Speech.

#### Declamation:

A **maximum of six** delegates may compete in an oral presentation of a poem (1 min minimum for all students in level 1A, 1B and level 2A; 2 min minimum for levels 1C, 1D and 2B through level 6. Declamations are not to exceed 3 minutes.) *Costume and movements of interpretation permitted and encouraged.*

#### Dramatic presentation:

Each school may enter one skit or short play, through which triple point value will be obtained.

### Level of Spanish Proficiency:

Students will compete according to the level of the class in which they are enrolled (Spanish I-VI). Students enrolled in an AP Spanish class should be listed according to the numerical level corresponding to their years of study of Spanish. There is no AP category, therefore **AP Language** is considered **five years** and **AP Literature** is considered **six years**. Also, students will be classified according to their level of proficiency:

- A. Students have ONLY learned Spanish in the classroom.
- B. Students with limited outside experience at home or in a Spanish-speaking environment.
- C. Students with extensive outside experience.
- D. Students reared and educated in a Spanish-speaking environment.

### Judging:

Two judges will rate each delegate on the basis of diction, interpretation, and over-all performance.

### Awards:

Each entrant will receive one of four assessments: "Bueno", "Excelente", "Superior", and "Sobresaliente".

In each of the school-size groupings defined by the Florida High School Activities Association (**8A, 7A, 6A, 5A, 4A, 3A, 2A, and 1A**) an outstanding school will be named in each division based on total points accrued by its delegates.

In order to have a chance at a trophy; a school must enter **ALL** three areas of competition with the maximum number of competitors allowed in each category.

Individual students may choose to participate in the non-academic regional dress and/or entertainment (singing, dancing, musical instrument) competitions at the banquet for personal awards, but these scores will have no bearing on the outstanding school award. Each school may also enter one scrapbook and a poster depicting the conference theme.

For complete schedule, rules and regulations for all events, visit NEW & IMPROVED [www.thefssc.org](http://www.thefssc.org)

## **REMEMBER FOR 2018**

### **Registration Fees:**

- 1- Each student and teacher chaperone/sponsor attending, pays a **\$60.00** registration fee.
- 2- If the chaperone is a **NON FACULTY MEMBER** the fee is **\$70.00**. All registration fees include the use of the conference facilities, banquet, the dance Friday evening, and all trophies, ribbons, certificates, and judge's expenses.
- 3- For each school participating, there will be a **\$100.00** registration fee that helps defray the cost of the workers brought to run the conference. **THIS NON-REFUNDABLE FEE MUST ACCOMPANY THE SCHOOLS' PRE-REGISTRATION FORM OF INTENT TO ATTEND THE CONFERENCE.**

### **Hotel:**

- 1- Every school in attendance **MUST STAY** at the Orlando Wyndham Resorts where the competition takes place.
- 2- Resort Fee Benefit Waived: The Resort Fee Charge of \$15.95 is waived for the group.
- 3- The cost per room (up to 4 persons of the same sex) per night, will be **\$145.00** plus tax (Bring copy of your Federal Tax Exempt number). The cost includes:

### **Group benefits at no additional charge: (Daily Benefits and value)**

- >Wireless in room high speed internet (\$9.95)
- >Daily Fitness Center and Spa Access including unlimited use of equipment, sauna, steam room, lockers and shower facilities (\$10.00)
- >Usage of the 24 hour technology lounge computers with internet (\$10.00)
- >Live network airline kiosk with board pass printer (\$2.00)
- >Up to first 30 minutes of long distance telephone calls (within continental US) (\$3.00)
- >Unlimited local and toll free telephone calls (\$2.00)
- >Weekday newspaper in hotel lobby and fitness center (\$2.00)
- >Scheduled daily bus transfers to and from Universal Studios, SeaWorld and Universal's City Walk (\$10.00)

## Sponsors:

There must be one school sponsor for the first ten students and one co-sponsor for the other six students. The conference is promoted by the Florida Chapter of AATSP, therefore each teacher sending his/her students to participate must pay a Point Room FEE. This fee helps defray the cost of the Points Room supplies and contributes to the number of Senior Essay Cash Awards available. The Florida Chapter of AATSP and FFLA ARE NOT the same organizations!

## **Have you paid your fees???** **This year all teachers sending students will pay \$15 each**

### **FEES by February 1, 2018 to:**

Alejandro Avendaño, Florida Chapter of AATSP Treasurer  
10043 NW 13th Ave  
Gainesville, FL 32606

For the form, Go to: [www.thefssc.org](http://www.thefssc.org) under "HOW IT WORKS" tab click SPONSORS/CHAPERONES link. You will find a button for the form on the right.

## Pre-registration:

If you plan to attend the 2018 Florida State Spanish Conference, please fill out the attached form and email to [fsscsecretary@gmail.com](mailto:fsscsecretary@gmail.com) by October 15, 2017. Payment of \$100.00 non-refundable school registration fee, must be made through PayPal® or school check mailed to Linda Villadóniga, FSSC Secretary, 135 Jenkins St., Suite 105B #206, St. Augustine, FL 32086

If you have unanswered questions, please contact Linda Villadóniga at [fsscsecretary@gmail.com](mailto:fsscsecretary@gmail.com) or call / text 904-377-2252

**PLEASE REMEMBER THAT THE SECOND MAILING CONTAINING ADDITIONAL INFORMATION WILL BE SENT IN DECEMBER ONLY TO THOSE SCHOOLS RETURNING THE PRE-REGISTRATION FORM!**

We look forward to your participation at #FSSC2018:

Sincerely,

Linda Villadóniga

**NEW MAILING ADDRESS**  
**Linda Villadóniga/FSSC 2016**  
**FSSC Secretary**  
**135 Jenkins St., Suite 105B, #206**  
**St. Augustine, FL 32086**  
**Phone: (904) 377-2252**  
**[fsscsecretary@gmail.com](mailto:fsscsecretary@gmail.com)**

Primera circular FSSC 2018  
Visit our Web Site at [www.thefssc.org](http://www.thefssc.org)

If you plan to attend the 2018 Florida State Spanish Conference, please fill out the School Registration Form (next page) and return by October 15, 2017 together with a school check for the \$100.00 non-refundable school registration fee.

PLEASE REMEMBER THAT FURTHER INFORMATION WILL BE SENT ONLY TO THOSE SCHOOLS THAT HAVE RETURNED THE SCHOOL REGISTRATION FORM BY THE DEADLINE.

## **Servicio de ayuda para el FSSC:**

Si viene por primera vez o necesita ayuda con la matriculación,  
Llame a Linda Villadóniga  
(904-377-2252 o  
fsscsecretary@gmail.com)  
Nuestra dirección en internet es:  
[www.thefssc.org](http://www.thefssc.org)

THE SECOND MAILING WILL BE in November 2017.

**SEND ALL CORRESPONDENCE AND MONIES TO OUR  
NEW ADDRESS**

Linda Villadóniga/FSSC 2018  
FSSC Secretary  
135 Jenkins St., Suite 105B, #206  
St. Augustine, FL 32086

Primera circular FSSC 2018  
Visit our Web Site at [www.thefssc.org](http://www.thefssc.org)



SCHOOL DISTRICT OF CLAY COUNTY  
**FIELD TRIP REQUEST**

1. School Requesting: Oakleaf High School
2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s) \_\_\_\_\_ Commercial Carrier  Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: Transatlantic flight
3. Trip(s) Overnight: Yes  No \_\_\_\_\_ Trip(s) Out-of-State: Yes  No \_\_\_\_\_
4. Dates of Field Trip\*: June 4<sup>th</sup> - June 17<sup>th</sup> 2018 Destination\*: Netherlands, Belgium, Germany
5. Group Taking Trip: OLHS BAND
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. \_\_\_\_\_
7. Educational Value of Field Trip: \* See Attached \*
8. Supporting Florida Standards Benchmark(s) with Narrative(s): MU.912.H.1; MU.912.H.2; MU.912.H.3  
MU.912.C.1; MU.912.C.2; MU.912.C.3
9. Number of Students\*: 100 Number of Chaperones\*: 14
10. Cost Per Student: \$2885 Budget Code or Source to be charged: N/A  
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time\*: TBA Returning Time\*: TDA

\*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): \_\_\_\_\_

Teacher, Team Leader, Department Head, Etc. \_\_\_\_\_

Date \_\_\_\_\_

Principal \_\_\_\_\_

Date \_\_\_\_\_

Assistant Superintendent \_\_\_\_\_

Date 7/20/17

Superintendent \_\_\_\_\_

Date \_\_\_\_\_



On June 11th the Oakleaf Band will travel to Northern Europe for a tour across the Netherlands, Germany and Belgium. There will be several performance opportunities for the band including a full band performance at the Netherlands-American Cemetery in commemoration of the 75th anniversary of the USA's invasion of Europe. Our Jazz Band will perform in the market square of Haarlem. Our Wind Symphony will close out the tour with a performance in the world-renowned Grote Kerk Monnickendam located in North Holland. We are excited to teamup with David McGuffin of Exploring Europe Tours.

**Information released to our Band Parents:**

***How much is the trip per person?***

\$2685 - \$2885. Once the airfare is settled in July, we will have the exact price.

***Where do I make payments:***

All payments are made directly to David McGuffin Tour's. Payments can be in the form of credit card, cash, money orders or bank checks.

***What if I miss a payment?***

We would like for all participants to stay on track with their monthly payments. David McGuffin has a simple way of achieving this through the auto payment option. However, we understand certain occasions may arise, where a payment may be missed. It will best to make the missed payment in addition to the following month's payment in order to stay on track. The only month where a payment is not necessary is July, when all band fees must be paid. There will not be an option for band fee payments moving forward into 2017 and beyond. All band fees are paid to Oakleaf High School Band and are independent of the tour cost.

***Where can I obtain a passport?***

Passports can be purchased at the Clay County Clerk of the Circuit Court.

***What is the chaperone protocol for the trip? How can I be considered to be a chaperone?***

All Clay County School Board policies will be in effect during the duration of the trip. We will observe a 10:1 ratio of students per chaperone. Students will be under adult supervision during the trip. In the housing quarters, chaperones will be in their own room adjacent to the student rooms (same building) at the Heino Summer Camp. Chaperone applications will be made available in April. In addition to completing the application, you must complete a volunteer form which permits the CCSB to conduct a federal background check. Once all applications and volunteer forms are submitted, chaperones will be selected in a joint effort with the OHS Administration. Chaperone trip cost is the same as the student rate.



**What kind of insurance is included?**

Tour interruption, medical and baggage coverage is provided by Seven Corners Traveler's Insurance Company. You can review the terms on Dave McGuffin's website. Additional comprehensive travel and health insurance can be purchased as well. Additional information regarding insurance and trip cancellation policies can be found on the official application and tour agreement.

**What is the procedure to officially declare my participation for this trip?**

- \$250 deposit (made directly to Dave McGuffin)
- Submit application and tour agreement.

**Is the trip mandatory for my child to be in the band program?**

In short, NO. While we hope that all of our students will be able to attend, we know that some will not be able to. There are still some wonderful opportunities for our students next year independent of the trip.

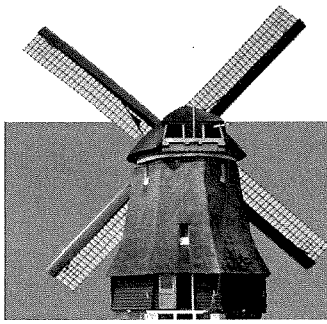
**Will there be any additional meetings regarding the trip?**

Yes. As we get closer to our departure, we will have parent meetings to go over the finer details. Any important information will be put on the band website and emailed to our parents.

**Will there be fundraising available?**

Yes. Our fundraising coordinator, Kim Duncan will be reaching out to everyone very soon.

If you have any questions, please email Mr. Hall or David McGuffin  
([david@davidmcguffin.com](mailto:david@davidmcguffin.com))



*The Oakleaf High School Band*  
**EUROPE TOUR 2018**

**Monday, June 11, 2018: Overnight Flight to Amsterdam** – Your adventure begins with an overnight flight to Amsterdam. Enjoy a comfortable flight, dinner and in-seat video entertainment.

**Tuesday, June 12: Amsterdam** – After airport formalities, join your Exploring Europe guide and driver for a sightseeing excursion in Amsterdam. Today, you will cruise Amsterdam's famous canals aboard a glass-topped sightseeing boat followed by a little free time for shopping and lunch. Later, experience Ann Frank's house and museum to learn about the atrocities of Hitler's invasion of The Netherlands. Finally, we will travel to the little village of Heino, your home for the next few days. *Dinner.*

**Wednesday, June 13: SummerCamp Heino** – You will have some time to enjoy the village of Heino and the SummerCamp. There are many engaging activities such as team sports, biking, swimming, movies, nature trails and challenge courses. We will also venture out into the flatlands and polders, climb an authentic windmill and visit a charming canal-side village. *Breakfast, lunch and dinner served today.*

**Thursday, June 14: Germany and Belgium** – Today, it's all aboard our comfy motorcoach for a visit to neighboring Germany. Enjoy a stop for lunch along the Rhine River and an opportunity experience the cultural diversity between the Dutch and Germans. Then, crossing into Belgium, you'll visit your third country today. Enjoy a typical dinner in Belgium before returning to Heino for the evening. *Breakfast and dinner included today.*

**Friday, June 15: Coastal Netherlands and Concert** – After breakfast, we will travel to the coastal regions west of Amsterdam. After some time for sightseeing, the Oakleaf bands will present an outdoor concert in one of the characteristic Dutch town squares or open-air markets. *Breakfast and dinner included today.*

**Saturday, June 16: Premier Concert by The Oakleaf Wind Symphony** – Today, enjoy a visit to Amsterdam and a folk village to see how the Dutch lived a century ago. Later, the Oakleaf Wind Symphony will present a concert at an old-world church or concert hall. We will return on Heino one final time to close out your tour experience. *Breakfast and dinner served today.*

**Sunday, June 17: Heading Home** – After experiencing three diverse counties and cultures, it's time to say farewell to our friends in Heino. Transfer to the airport for your flight back to the USA.

Itinerary and tour dates subject to change.

## Application and Tour Agreement

### OAKLEAF HIGH SCHOOL BAND: June 11-17, 2018

Our Tour Conditions and Agreement defines what David McGuffin's Exploring Europe, Inc. will provide when you sign up for a tour. Additionally, it addresses your responsibilities. Please read this entire document carefully; it is very important.

#### Approximately \$2685 - \$2885 per person.

This final price will fall within the above mentioned range and will be based on the number of travelers and the cost of airfare. The final cost will be confirmed by mid-July 2017. Participants may receive a full refund from Exploring Europe until September 1, 2017.

#### \$100 Discount if making all payments by check or bank draft.

#### INCLUDED IN THE PRICE OF THIS TOUR:

Round-trip airfare; sightseeing tours led by an Exploring Europe guide and local guides when appropriate; admissions to sights seen as a group; all breakfasts and many dinners and/or lunches as noted in the specific tour itinerary; accommodations each night as noted in the tour itinerary; all ground transportation in Europe (this does not include optional activities or independent travel); all tips to guides and drivers; David McGuffin's tour handouts and daily travel information (distributed daily on tour); a reasonable all-inclusive price and payment plan; an insurance plan which covers tour interruptions, emergency medical, and baggage loss/delay expenses occurring while on tour. Anything not listed above is NOT included in the cost of your tour.

#### PAYMENT SCHEDULE AND PROCESS

To reserve a seat on this tour you must agree to these Tour Conditions and provide us with a deposit of **\$250 per person**. We accept MasterCard, Visa, American Express, Discover, and PayPal for all tour deposits and payments. Additionally, we accept personal checks (US banks only), bank drafts, and money orders made payable to **David McGuffin's Exploring Europe** (in US dollars). If you sign up for a tour less than 90 days before its departure, the entire tour price must be paid and will be non-refundable.

We offer a \$100 discount if all payments (beyond the initial \$250 deposit which may be paid with a credit card) are made by check, cash, bank draft, or money order.

Monthly payments will be submitted directly to David McGuffin's Exploring Europe via USPS mail, online at our secure website or by pre-arranging credit card withdrawals on a scheduled basis.

Important dates for payments and cancellations

05/04/2017	Application & Deposit Due	\$250
09/01/2017	Last day to cancel for a full refund	
01/05/2018	Last day to cancel for refund minus your \$250 deposit	
05/04/2018	Last day for final payment	
monthly payment	06/04/17 and 08/04/18 - 5/4/18 * final payment will be adjusted to reflect the actual tour costs	\$240*

Your tour price includes **TOUR INTERRUPTION, MEDICAL, and BAGGAGE** coverage provided by Seven Corners Traveler's Insurance Company. You will receive a detailed explanation of this coverage about 60 days before your tour commences, or you can review the terms on our website. This policy provides comprehensive medical, tour interruption, and baggage insurance, while on tour (not before the tour begins). All claims, if necessary, must be filed directly with Seven Corners Traveler's Insurance. Exploring Europe accepts no liability for such claims and insists the policy agreements are between you (the traveler) and Seven Corners.

We strongly encourage everyone to purchase comprehensive travel and health insurance to cover possible additional costs, such as, tour cancellation before the tour commences. Travel insurance companies often require insurance be purchased within two weeks of your initial tour confirmation date to include coverage for pre-existing conditions.

#### TOUR OBLIGATIONS, REQUIRED FORMS, AND RISKS

All tour members are required to sign and return a Release Waiver Agreement and a Tour Member Agreement before the tour commences. Any pre-existing physical, mental, or emotional disability that may require attention or treatment must be reported prior to the beginning of a tour. Omitting important information, or altering the Release Waiver Agreement, will render it and your Tour Cancellation/Interruption Coverage invalid, and could result in expulsion from a tour at your own expense.

David McGuffin's Exploring Europe, Inc. has no protection coverage beyond the basic package included in the tour price to protect itself, the actions of its employees, or tour participants themselves and tour members intentionally assume the many risks inherent in European travel.

Although unlikely, your tour may be cancelled due to unforeseen circumstances. If a tour, for which you have paid, is cancelled by Exploring Europe, the entire amount you have paid will be refunded within fourteen days after the tour's announced cancellation. Or, you may choose to transfer to another tour with seats available. Once this occurs, Exploring Europe, and its representatives, have no other obligations to tour members on cancelled trips including any additional costs or fees related to the issuance and/or cancellation of airline tickets or other travel reservations not made by Exploring Europe.

#### MAKE YOUR PAYMENTS ONLINE.

<http://davidmcguffin.com/package/oakleafband/>

#### PARTICIPANT RELEASE and AGREEMENT

I, THE UNDERSIGNED (OR MY PARENT OR GUARDIAN IF I AM A MINOR), AN APPLICANT FOR A EUROPEAN TOUR PROVIDED BY **DAVID MCGUFFIN'S EXPLORING EUROPE, INC.** (HEREINAFTER REFERRED TO AS **EXPLORING EUROPE**) AGREE TO THE FOLLOWING:

1. My Exploring Europe tour begins as mentioned in the tour itinerary and documentation: June 11-17 2018.

2. I agree to release Exploring Europe (which term shall include agents, officers, directors, staff members, Tour Directors, and employees of Exploring Europe, as well as Exploring Europe itself) and (if applicable) my school, teacher, and Group Leader from, and agree not to sue such persons for, any claims that I may have arising from, or in connection with, any physical or property damage or other loss that I may suffer from any cause whatsoever other than the gross negligence of such persons. Without limiting the generality of the foregoing, I release such persons from, and agree not to sue such persons for, any damages that I may suffer from any injury, loss, damage, accident, delay, or expense resulting from events beyond their control, including, without limitation, acts of God, weather, war, strikes, incidents of politically motivated violence, terrorist attacks, sickness or quarantine, government restrictions or regulations, and, in the absence of gross negligence, arising from any vehicle, or from any act or omission by bus or car rental agency, steamship, airline, railroad, taxi or tour service, hotel, restaurant, school, university, or any other firm, agency, company, or individual.

3. I understand that the air carriers' liability for loss or damage to property, or for death or injury to person, is limited by their tariffs and/or the Warsaw Convention and related agreements. Further, I understand that the air carriers assume no responsibility to any traveler aside from their liability as common carriers.

4. Exploring Europe, its employees, officers, directors, agents, and assigns (collectively known as Exploring Europe) does not own or operate any entity which is to or does provide goods or services for your tour. It purchases transportation (by aircraft, coach, ferry, train, vessel or otherwise), hotel or other lodging accommodations, restaurants, ground handling, and other services from various independent contractors. As a result, Exploring Europe is not liable for any negligent or willful act of any such person or entity or of any third party. In addition and without limitation, Exploring Europe is not responsible for any injury, financial or physical loss, death, inconvenience, delay or damage to personal property, in connection with the provision of any goods or services whether resulting from but not limited to acts of God or force majeure, illness, disease, acts of war, civil unrest, insurrection or revolt, animals, strikes, or other labor activities, criminal or terrorist activities of any kind, overbooking or downgrading of services, food poisoning, mechanical or other failure of aircraft or other means of transportation or for failure of any transportation mechanism to arrive or depart on time.

5. I will assume full responsibility for my safety and actions while away from the group, such as visits to friends or relatives, or during stay-ahead/stay-behind optional periods if the optional period does not include the services of an Exploring Europe Tour Director.

6. If I become ill or incapacitated, Exploring Europe and its employees, or my Group Leader, may take any action they deem necessary for my safety and well-being, including securing medical treatment (at my own expense) and transporting me home.

7. I agree to abide by Exploring Europe's regulations and the directions of my Group Leader or Exploring Europe's personnel during my tour. Failure to do so may result in Exploring Europe terminating me from the tour immediately. I understand that to disobey such rules or directions is to waive the right to a refund of any part of my Tour Fee and that Exploring Europe may then send me home at my own expense.

8. I agree to abide by all local laws when abroad, including those concerning drugs and alcohol (and if I am a minor, when such laws are not in conflict with parental/guardian permissions). I understand that to abuse or disobey such laws is to waive the right to a refund of any part of my Tour Fee and that Exploring Europe may then send me home at my own expense. I also understand that should local authorities be involved, I will be subject to the laws of the country I am visiting.

**OAKLEAF HIGH SCHOOL BAND  
CREDIT CARD AUTHORIZATION & AUTO PAYMENT**

Complete and return this form by fax or US Post if you'd like to make auto payments or charge a portion of your tour on a credit cards.

I am making a one-time payment of \$ \_\_\_\_\_.

OR

I would like to set up a monthly payment schedule. Please charge my credit card on the 4th of each month beginning with the month of \_\_\_\_\_ and continue until my tour is paid in full or I notify Exploring Europe to stop automatic payments.

Credit Card # \_\_\_\_\_

Expiration Date \_\_\_\_\_

Security code \_\_\_\_\_

The last 3 digits on the rear signature panel of your Visa or MC or the 4 digits above the card number on AMEX.

Your Name \_\_\_\_\_

Billing address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone number \_\_\_\_\_

Email Address \_\_\_\_\_

Signature \_\_\_\_\_

Which Exploring Europe tour are you signed up for?

Oakleaf High School Band: June 11-17, 2017

Please write the full name of the person(s) traveling

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SCHOOL DISTRICT OF CLAY C  
**FIELD TRIP REQUEST**

**ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
September 7, 2017**

1. School Requesting: Ridgeview High School
2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s) I will drive my van Commercial Carrier \_\_\_\_\_  
If Commercial Carrier or Other, please state type: \_\_\_\_\_
3. Trip(s) Overnight: Yes \_\_\_\_\_ No X Trip(s) Out-of-State: Yes X No \_\_\_\_\_
4. Dates of Field Trip\*: Saturday, September 9, 2017 Destination\*: Cairo H.S. 455 5th Street, Cairo, GA.
5. Group Taking Trip: Navy Junior ROTC Cadets
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. N/A
7. Educational Value of Field Trip:  
Compete in Triathlon See attached Letter of instruction

8. Supporting Florida Standards Benchmark(s) with Narrative(s):

<u>AT.2.1.4.2</u>	<u>AT.6.1.4.2</u>	<u>PE.B.2.4.4</u>	<u>AT.2.1.4.2</u>
<u>PE.A.3.4.1</u>	<u>PE.A.3.4.2</u>	<u>PE.A.3.4.4</u>	<u>PE.A.3.4.6</u>
<u>HE.B.1.4.2</u>	<u>HE.1.4.3</u>	<u>HE.B.3.4.5</u>	<u>HE.C.2.4.4</u>
<u>HE.B.3.4.7</u>	<u>AT6.1.4.2</u>	<u>LA.B.2.4.2</u>	<u>AT.9.1.4.2</u>

9. Number of Students\*: 6 Number of Chaperones\*: 0 (just me)  
Cost Per Student: Free Budget Code or Source to be Charges: 3167

(Example: Internal Accounts, 5100.0331, Athletic Departments)

11. Departure Time\*: 5:30 am Returning Time\*: 8:30 pm \*For School Buses, if more than one bus is requested, reference bus request form.

**All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.**

Bus Requisition Number(s): \_\_\_\_\_

Teacher, Team Leader, Department Head, Etc. \_\_\_\_\_ Date 8/15/17

Principal \_\_\_\_\_ Date 8/15/17

Assistant Superintendent \_\_\_\_\_ Date 8/16/17

Superintendent \_\_\_\_\_ Date 8/17/17





NAVY JUNIOR RESERVE OFFICER TRAINING CORPS  
CHARLIE COMPANY  
CAIRO HIGH SCHOOL  
CAIRO, GA 39828



17 May 2017

From: Senior Naval Science Instructor, NJROTC Cairo High School  
To: NJROTC Units

**Subj: Fourth Annual Cairo Triathlon Challenge**

Ref: (a) National Standard Three-Position Air Rifle Rules (2014-2016)  
(b) Navy Nationals SOP ([www.thenationals.net](http://www.thenationals.net))

Encl: (1) Agreement of Indemnity  
(2) Pre-mishap plan  
(3) ORM Risk Management Plan  
(4) Entry Form  
(5) Directions to Cairo High School  
(6) Matrix / Schedule of Events

1. **What:** Triathlon Challenge
2. **Where:** Cairo High School, 455 5<sup>th</sup> Street, Cairo, GA. 39828
3. **When:** Saturday, September 9, 2017
4. **Who:** 12 Six Cadet Teams may enter (Team of 3 Males & 3 Females)
5. **Cost:** \$200 per team includes trophies, medals, and lunch for six cadets and two adults
6. **How:** Forwarding the attached entry form and check for each team (Maximum of two teams per school) to Cairo High School NJROTC.

7. The Cairo High School NJROTC has put together a competition format that combines air rifle, brain brawl and athletics into a challenging test of physical fitness, academics and sporter rifle skill into one competitive meet. The meet will follow the guidelines and/or rules of each of the disciplines, giving the cadets not only a measure of how they will compete at field meets, STS meets and brain brawls later in the year, but also test the cadets overall skills in a one day competition. All six team members will compete in all three athletic events and at least one of the other two events (i.e. if they don't compete in the brain brawl, they must compete in the STS or vice versa).

8. **Brain Brawl Portion**

**A. Team Numbers:** An NJROTC Instructor must accompany each unit's team. Each unit's team will consist of a maximum of six cadets, with four cadets being primary, and two cadet designated an alternate. The alternate cadets will be allowed, but not required, to substitute between the normal round and the lightning round, or in the finals. (For the purpose of determining which event counts toward that cadet's participation in either the brain brawl or



ETS, the cadet who participates in the 15 minute toss-up/bonus question portion will count as participation in the brain brawl.)

**B. Team Experience:** Of the four primary cadets, their combined experience level may not exceed 10 points. Their experience level is designated by the class they are enrolled in currently, i.e., a cadet enrolled in NS3 counts for 3 points. It is allowed and encouraged to have an NS1 on a team. The least experienced (lowest total number) team is still the first tiebreaker in the event of a tie.

**C. Competition Matrix:** The first half of the meet will consist of three rounds, with each round consisting of a four team competition. Each unit's four-cadet team will compete against three other four-cadet teams in each round. Each round will be made up of a 15 minute period comprised of toss-up and bonus questions and a 2.5 minute lightning round of toss-up questions only. At the end of the 15 minute period, all teams will be given a 30 second time out period to strategize prior to the lightning round. At that time, a single player substitution will be allowed that complies with the 10 point experience rule. If one of the two experience levels is higher, it will be the one counted in case of a tie breaker. Teams will be randomly assigned to slots prior to the meet. If a unit enters two teams, be advised that they may end up facing each other in the Championship round, but will not face in other in the first round. Game times/scores will be projected visually, and kept updated manually on paper. Each round's results should be posted immediately after the round.

**D. Toss-up Questions:** All toss-up questions will be Naval Science questions from the current NS textbooks and materials to include current events. Each toss-up question will be read aloud to all four teams until an individual cadet buzzes in. At that time the reader will stop and give five seconds for the individual to answer. A correct answer to a toss-up question earns ten points for that team and a bonus question will then be read for the team that answered the toss-up question correctly. An incorrect toss-up answer will deduct five points from that individual's team score and preclude that cadet from answering again, although other team members may buzz in. The reader will continue to read the question in its entirety only after all of the priority incorrect answers are given. As the reader continues to finish the question, all remaining cadets may attempt to answer. If no correct answer is given by any team five seconds after the reader has finished the question, with up to six incorrect answers allowed, the reader will then state the correct answer and proceed to the next toss-up question. Conferring between team members is NOT allowed during Toss-ups, and a 5 point penalty will be awarded to any team doing so. Consequently, no members of that team will be allowed to answer that question. If a player shouts out an answer before the scorer calls his/her name out loud verbally, a 5 point penalty will be awarded and no other members of that team may answer that question. Any question may be thrown out by the moderator if they are duplicates, deemed incorrect, or for any other logical reason. No round can end on a thrown out question.

**E. Bonus questions:** A bonus question will be awarded to the team that correctly answers a toss-up question. Bonus questions consist of a variety of subjects including such topics as geography, sports, history, entertainment, current events, and general trivia. Bonus sources may include but are not limited to World Almanacs, Books of Lists, and various Internet factual knowledge sites. Each bonus question will be a four-part answer worth a total of 20 points with each answer being worth five points. Bonus question topics will typically be written with an approximate 2 to 1 ratio between general knowledge and entertaining trivia. The writer will strive toward a consistent difficulty level that would, depending on each team's intelligence and experience, allow some to most of them to correctly answer 1 or 2 parts, with increasing difficulty toward the 3<sup>rd</sup> and 4<sup>th</sup> correct answer. Each team will have 15 seconds to verbally confer with one another after the question has been read. Each team must designate a team

commander who must give their entire answer at the end of the time limit, unless the bonus question calls upon every team player to answer each of the four parts. A new toss-up question for all four teams will then follow the bonus answers.

**F. Championship Round:** The final round will consist of the four teams with the highest scores from the first round, to include negative scores. Those four teams will then start at zero in the championship round. Substitutions may again be made prior to the start of the championship round. The final round will be twenty minutes of toss-up and bonus questions followed by a 3.5 minute lightning round of toss-up questions only. In the event of any tie, there will be a one minute lighting round conducted between the teams that are tied to determine the final placement in the top four teams. A final toss-up question will decide a second tiebreaker; a correct answer will win, an incorrect answer will lose. The highest scores in points will determine the place of finish and trophies awarded.

**G. Challenges:** Any questions concerning scoring, validity of answers, etc, should be challenged immediately. Any cadet or instructor can “stop the clock” and then address the issue. It is almost impossible to address a question issue at the end of a round, especially if a bonus question is involved. Note: Cadets are allowed one answer validity challenge per team per round, instructors unlimited, however, repeated challenges or unfounded protests risks disqualification by the host SNSI/moderator.

## 9. Shoulder – To – Shoulder Sporter Rifle Portion

**A. Teams:** Four (4) of the (6) cadets from the team will compete. Make-up of the team will be at the SNSI/NSI discretion but must include the two cadets who did/will not compete in the 15 minute toss-up/bonus question portion of the brain brawl.

**B. Match:** Ten (10) record shots in each of 3 positions (prone, standing, and kneeling). One target per position will be used. Total score for the three positions will count as the cadet’s individual match score. The combined score of a team’s four shooters will determine the overall score of each team. The match will be shot IAW the *National Standard Three-Position Air Rifle Rules* for Sporter (reference a).

**C. Distance:** 10 meters from the firing line to the target face when the target is in its normal position.

**D. Rifles:** Pellet Rifle – Sporter Air Rifles only as defined in Rule 4.2 *National Standard Three-Position Air Rifle Rules*. Teams provide their own rifles.

**E. Equipment:** Must conform to Rules 4.3 & 4.7 of *National Standard Three-Position Air Rifle Rules*. We will NOT do a formal equipment check, however we will do a cursory rules/equipment check while shooters are on the firing line. Teams provide all their own equipment, including pellets.

**F. Targets:** Targets are provided by Cairo High School. The targets for the match will be Orion Scoring System (similar to AR 5/10) scannable targets.

**G. Scoring:** The **Orion** scoring system will be used. Ties in order of finish will be broken first by number of inner bulls, and if still tied, by highest team standing position scoring. Please note the protest procedures contained in the *National Standard Three-Position Air Rifle Rules* rule 8.5.

## 10. Athletic Portion

A. **Push-Ups:** Push-up competition will be conducted per reference (b). All 6 cadets will execute push-ups at the same time. Cairo HS will provide judges who will count all correct repetitions. Remember, your cadet will be given one warning for correctness. The next infraction will result in the cadet being stopped.

B. **Curl-Ups:** Curl-up competition will be conducted per reference (b). All 6 cadets will execute curl-ups at the same time. Cairo HS will provide judges who will count all correct repetitions. Cairo HS will provide holders for cadets' feet. Remember, your cadet will be given one warning for correctness. The next infraction will result in the cadet being stopped.

C. **Run:** 6 X 220 Yard Relay: All 6 cadets will participate in the 6 x220 run. The run will follow the guidelines set forth in reference (b) with the only deviation will be the use of a "staggered" start. The entire 1<sup>st</sup> lap must be run in your assigned lane. After the first lap, all runners may break to the inside lane.

11. **Uniforms/Cost:** Uniform for the meet will be NJROTC athletic drill meet attire, unit warm-ups, navy sweats. All cadets from each school should be dressed the same. Standard NJROTC dress codes and grooming standards will be enforced.

12. **Meals:** Lunch tickets will be provided as part of the entry fee for six (6) and two (2) adults. Extra meal tickets can be purchased for \$5.00 per lunch and can be requested at the coaches meeting at 0730. There will be a hospitality room for instructors, chaperones and bus drivers. The Cairo NJROTC Boosters Club will cook the entire day and will have snacks and drinks available for purchase as well. Lunches tickets will include: Chicken strips meal with fixings, a desert and a drink.

13. **Inclement Weather:** In the event of inclement weather, the 6 x 220 run will be cancelled and will be replaced by the Basketball throw per reference (b). The other events can/will be held indoors.

14. **Overall Triathlon Scoring:** Overall scoring for the event will be similar to the method used in Orienteering events.

- (1) The team with the top score in each area (STS, Brain Brawl, Athletic) will receive 10 points, 2<sup>nd</sup> place 9 points, 3<sup>rd</sup> place 8 points, etc. The team with the highest cumulative total will be the champion, with the next three highest totals receiving 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> place.
- (2) The athletic portion of the event will be scored the same way, with the top team in each event (Push-ups, Curl-ups, 6x220 run) will receive 10 points, 2<sup>nd</sup> place 9 points, 3<sup>rd</sup> place 8 points, etc. These scores will be added together to determine the overall athletic champion of the event and the points toward the overall champion. If there is a ties in the final ranking of the teams in the overall athletic champion, the team with the fastest run time in the 6x220 run will be used to determine the ranking. If the run is cancelled due to weather, the basketball throw will determine final order of finish.

FIELD TRIP REQUEST

September 7, 2017

1. School Requesting: Ridgerview High S

2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s) \_\_\_\_\_ Commercial Carrier X Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: \_\_\_\_\_

3. Trip(s) Overnight: Yes X No \_\_\_\_\_ Trip(s) Out-of-State: Yes X No \_\_\_\_\_

4. Dates of Field Trip\*: Nov. 11-13, 2017 Destination\*: Biltmore House - Asheville, NC

5. Group Taking Trip: Ridgerview Chorus

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. \_\_\_\_\_

7. Educational Value of Field Trip:  
To perform prepared music at the Biltmore House, the largest home in America, as part of their Christmas celebration.

8. Supporting Florida Standards Benchmark(s) with Narrative(s):  
MU.912.A.1.4.1, MU.912.A.1.4.2, MU.912.A.1.4.3, MU.912.D.1.4.1, MU.912.D.1.4.3, MU.912.E.2.4.1

9. Number of Students\*: 25 Max Number of Chaperones\*: 4-6

10. Cost Per Student: \$2.50 Budget Code or Source to be charged: 0431.2200, chorus  
(Example: Internal Accounts, 5100.0331, Athletic Departments)  
Cost provided by: Parents  
(Example: Parents, Extracurricular, School, and/or District)

11. Departure Time\*: 6am (Nov. 11) Returning Time\*: 6pm (Nov. 13)  
*\*For School Buses, if more than one bus is requested, reference bus request form.*

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): \_\_\_\_\_

<u>Heather Bice, teacher</u>	<u>7/5/17</u>
Teacher, Team Leader, Department Head, Etc.	Date
<u>[Signature]</u>	<u>7/5/17</u>
Principal	Date
<u>[Signature]</u>	<u>7/12/17</u>
Assistant Superintendent	Date
<u>[Signature]</u>	<u>7/24/17</u>
Superintendent	Date

