

FOLLOW ALL PROCEDURES ON BACK OF THIS FORM

Contract #

220007

Number Assigned by Purchasing Dept.



CONTRACT REVIEW

BOARD MEETING DATE:

9-2-21

WHEN BOARD APPROVAL IS REQUIRED DO
NOT PLACE ITEM ON AGENDA UNTIL
REVIEW IS COMPLETED

☐ Must Have Board Approval over \$100,000.00

Date Submitted:

7/19/21

Name of Contract Initiator:

Treasure Pickett

Telephone #:

904336-6918

School/Dept Submitting Contract:

K-12 Academic

Cost Center #

9007

Vendor Name:

Embry - Riddle Aeronautical University

Contract Title:

Amendment Four between Gatz Aerospace Institute

Contract Type:

☒ New ☐ Renewal ☐ Amendment ☐ Extension

Previous Year Contract #

210017

Contract Term:

1 year

Renewal Option(s):

Call K1 by Board

Contract Cost:

\$27,717.00

☒ BUDGETED FUNDS - SEND CONTRACT PACKAGE DIRECTLY TO PURCHASING DEPT

Funding Source: Budget Line #

100.5106730.9007.0000

Funding Source: Budget Line #

☐ NO COST MASTER (COUNTY WIDE) CONTRACT - SEND CONTRACT PACKAGE DIRECTLY TO PURCHASING DEPT

☐ INTERNAL ACCOUNT - IF FUNDED FROM SCHOOL IA FUNDS - SEND CONTRACT PACKAGE DIRECTLY TO SBAO

REQUIRED DOCUMENTS FOR CONTRACT REVIEW PACKAGE (when applicable):

____ Completed Contract Review Form

____ SBAO Template Contract or other Contract (NOT SIGNED by District / School)

____ SIGNED Addendum A (if not an SBAO Template Contract)*

*This Statement MUST BE included in the body of the Contract:

"The terms and conditions of Addendum A are hereby incorporated into this Agreement and the same shall govern and prevail over any conflicting terms and/or conditions herein stated."

____ Certificate of Insurance (COI) for General Liability & Workers' Compensation that meet these requirements:

COI must list the School Board of Clay County, Florida as an Additional Insured and Certificate Holder. Insurer must be rated as A- or better.

General Liability = \$1,000,000 Each Occurrence & \$2,000,000 General Aggregate.

Auto Liability = \$1,000,000 Combined Single Limit (\$5,000,000 for Charter Buses).

Workers' Compensation = \$100,000 Minimum

[If exempt from Workers' Compensation Insurance, vendor/contractor must sign a Release and Hold Harmless Form. If not exempt, vendor/contractor must provide Workers' Compensation coverage].

____ State of Florida Workers Comp Exemption (<https://apps.fldfs.com/bocexempt/>) (If Applicable)

____ COVID-19 Waiver (If Applicable)

____ Release and Hold Harmless (If Applicable)

EMAILED
RECEIVED
JUN 20 2021
BY: PURCHASING

RECEIVED
7/28/2021
SBAO

AREA BELOW FOR DISTRICT PERSONNEL ONLY

CONTRACT REVIEWED BY:

COMMENTS BELOW BY REVIEWING DEPARTMENT

Purchasing Department

BTS

Review Date

7/27/2021

School Board Attorney

7/29/21

Review Date

Other Dept. as Necessary

Review Date

PENDING STATUS: ☐ YES ☐ NO

IF YES, HIGHLIGHTED COMMENTS ABOVE MUST BE CORRECTED BY INITIATOR

FINAL STATUS

☒ APPROVED

DATE: 8.5.21

**Amendment Four between Gaetz Aerospace Institute,
Embry-Riddle Aeronautical University, Inc. and
The School Board of Clay County, Florida
Academic Years 2021-2022**

This Amendment Four (the "Amendment") is entered into effective as of date of the last signature below (the "Effective Date") and is by and between the School Board of Clay County, Florida (hereinafter referred to as the **DISTRICT**), and Embry-Riddle Aeronautical University, Inc. a not-for-profit corporation organized and existing under the laws of the State of Florida (hereinafter referred to as **ERAU**)

1. Background. This Amendment pertains to the Agreement between the parties dated effective on January 23, 2018 in the amount of \$24,530.00 relating dual enrollment/CTE courses for the 2017-2020 academic years (the "Agreement"). Included in this Agreement are the following Amendments:

- Amendment 001 sets forth the budget for Academic Year (AY) 18-19 in the amount of \$24,530.00.
- Amendment Two sets forth the budget for Academic Year (AY) 19-20 in the amount of \$25,316.00.
- Amendment Three sets forth the budget for Academic Year (AY) 20-21 in the amount of \$26,529.00.

This amendment extends the Agreement for the 2021-2022 academic year and adds \$27,717.00 to the contract. The number of sections for AY 21-22 are set forth in Attachment A AY 21-22 and the schedule of courses requested are attached in Appendix A AY 21-22.

2. Effective Date. The effective date of this Amendment is August 1, 2021 or upon the date of the last signature, whichever is later.
3. Definitions. The capitalized terms used herein shall have the same definitions set forth in the Agreement, unless specifically otherwise indicated in this Forth Amendment.
4. Amendment. The Parties hereby agree to the following amendments to the Agreement including the term of this Amendment:
5. Article 4.0 of the Agreement is voided and replaced with the following:

ARTICLE 4.0 PAYMENT

4.1 DISTRICT will make payment for the academic year in accordance with Attachment A AY 21-22 and any addenda to this Agreement entered into by both Parties.

4.2 Payments for verified invoices for the academic school year (ASY) will be due as follows:

Date of Final Execution

Payment of - \$13,858.50 for ASY

April 1, 2022

Payment of - \$13,858.50 for ASY

Upon Receipt of Certification
Dollars in AY 22-23 if Applicable

Payment of - 5% CAPE Certification due
for ASY

6. Article 6.0, Term and Termination, section 6.1, is hereby amended as follows:

This Agreement shall commence on the date of final execution and shall remain in effect until June 30, 2022 unless terminated earlier as provided in this Agreement or extended by the Parties in writing.

7. Article 18.0, 3rd paragraph is voided and replaced with the following:

For the purposes of this Agreement, if dual enrollment certification is earned on ERAU courses with CAPE certifications, the equitable distribution of funds is set at 5% to ERAU in year 1; 5% for year 2; 5 % for year 3; and 5% for year 4; and 5% for year 5. Each year's percentage will be dictated based on the availability of state grant dollars. Districts are encouraged to utilize Industry Certifications as a means for future sustainability.

8. Attachment B, Statement of Work and Budget from Amendment Three, is hereby voided and replaced with Attachment A AY 21-22, Statement of Work and Budget, of which is attached hereto.

9. Attachment B, Terms and Conditions, page 21, paragraph M., Accountability, is hereby amended as follows:

This Agreement and the policies and allocation of responsibility shall be effective upon being signed by the representative authorized to commit the school districts and Gaetz Aerospace Institute of Embry-Riddle Aeronautical University but shall be executed before registration for the fall term of the following school year. Courses of study and programs are to be incorporated into the Agreement before instruction begins. This Agreement shall be valid for the 2021-2022 academic school year.

Except as specifically modified and amended herein, all remaining terms, provisions, requirements, and specifications contained and effect.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be signed by their duly

authorized officers or representatives.

For Embry-Riddle Aeronautical University, Inc.

Nanette Guzman, DBA, CRA, PHR
Director, Office of Sponsored Research Administration

Date

For the School Board of Clay County, Florida

Mary Bolla, School Board Chair

Date

David Broskie, Superintendent

Date

Statement of Work and Budget

AY 2021-2022 Course Sections

2021 Fall Semester/Spring Semester 2022

- | | |
|------------------------------------|----|
| 1. High School Course Sections | 1 |
| 2. Dual Enrollment Course Sections | 18 |

Total Sections	19
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Course Monitor Fees	\$ 1,800
Faculty Costs	\$ 10,500
Fringe Benefits	\$ 984
Dual Enrollment Section Cost	\$ 9,000
High School Section Cost	\$ 250

Subtotal	\$ 22,534
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Indirect Costs	\$ 5,183
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Total Price	\$ 27,717
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Grant funds will cover the cost of all technical training, travel for professional development, textbooks, UAVs, teacher stipends, program management, student industry certification exams and programs in UAS and Private Pilot Ground school, teacher industry certification exams and training programs in UAS and Private Pilot Ground School, professional industry conferences when possible and other aviation opportunities as they may arise.

Payment

The DISTRICT will make payment for each academic school year in accordance with this schedule and any addenda to this contract entered into by both Parties. Payments will be due as follows:

Date of Final Execution	<u>\$13,858.50</u>	(50% of total due)
April 01, 2022	<u>\$13,858.50</u>	(50% of total + Amended amount)
Sub-total Due	\$27,717.00	
Total Due	\$27,717.00	+ 5% of Cape Certification Dollars upon receipt of funds in AY22

Appendix A AY 21-22

List of courses being taught in the School Board of Clay County, Florida:

Fall 2021

Clay - Fleming Island HS	AS	120	Principles of Aeronautical Science	Keller, David
Clay - Keystone Heights HS	AS	120	Principles of Aeronautical Science	Adjunct - George, Raymond
Clay - Keystone Heights HS	AS	120	Principles of Aeronautical Science	Adjunct - George, Raymond
Clay - Keystone Heights HS	AS	121 a	Private Pilot Operations	Adjunct - George, Raymond
Clay - Keystone Heights HS	AS	235	UAS Ops & XCountry Data Entry	Adjunct - George, Raymond
Clay - Keystone Heights HS	HS	110	Intro to Homeland Security	Hall, Richard
Clay - Middleburg HS	AS	120	Principles of Aeronautical Science	Lee, Michael
Clay - Oakleaf HS	USI		sUAS Safety Certification	Bowler, Ellis
Clay - Oakleaf HS	SS	130	History of Aviation in America	Hendrix, Shawna
Clay - Orange Park HS	EG R	101	Intro to Engineering	DeMarco, Mary

Spring 2022

Clay - Fleming Island HS	AS	220	Unmanned Aircraft Systems	Keller, David
Clay - Keystone Heights HS	AS	220	Unmanned Aircraft Systems	Adjunct - George, Raymond
Clay - Keystone Heights HS	AS	220	Unmanned Aircraft Systems	Adjunct - George, Raymond
Clay - Keystone Heights HS	AS	121 b	Private Pilot Operations	Adjunct - George, Raymond
Clay - Keystone Heights HS	AS	222	UAS Security	Adjunct - George, Raymond
Clay - Keystone Heights HS	HS	220	National Security Enterprise	Hall, Richard
Clay - Middleburg HS	AS	220	Unmanned Aircraft Systems	Lee, Michael
Clay - Oakleaf HS	USI		sUAS Safety Certification	Bowler, Ellis
Clay - Oakleaf HS	AS	120	Principles of Aeronautical Science	Hendrix, Shawna
Clay - Orange Park HS	CS	223	Scientific Programming in C	DeMarco, Mary