



School Board of Clay County

Teacher Inservice Center - Fleming Island High School, 2233 Village Square Parkway

September 5, 2019 - Regular Meeting and Public Hearing on the 2019-2020 Budget

Date: Sep 05 2019 (6:00 p.m.)

Invocation (Dr. Iana Harris - Administrative Pastor, Freedom Destiny Church)

Pledge of Allegiance

Call to Order (Present: Janice Kerekes, District 1; Carol Studdard, District 2; Tina Bullock, District 3; Mary Bolla, District 4; Ashley Gilhousen, District 5; and Superintendent Addison Davis.)

Public Hearing on the Budget

[1. Review the 2019-2020 Final Millage, Rolled-Back Rate Calculation, and the 2019-2020 Budget \(All Funds\)](#)

📎 [Total Budget All Funds.pdf](#)

📎 [2019-2020 DOE ESE 139.pdf](#)

📎 [Final Budget Presentation 9-5-19.pdf](#)

Minutes:

Dr. Susan Legutko, Assistant Superintendent for Business Affairs, used the attached PowerPoint to review the rolled-back calculation, final proposed millages, and the 2019-2020 Budget for all funds. The total millage levy is 7.047 and the total budget for all funds is \$448,800,119. A tax increase was advertised because the millage rate to be levied is more than the roll-back rate by 19.44 percent.

[2. Public Hearing for Comments on the 2019-2020 Budget and Millages](#)

Minutes:

The public hearing was opened by the Chair for comments on the 2019-2020 proposed budget and millages.

1. Delores Lansford
2. Patricia Shaffer
3. Sandy Russell
4. Phillip Jones
5. Teresa Dixon
6. Gerald Schaeffer
7. Jessica Willis
8. Richard Overman
9. Sarah Davis (Comments were delayed because they pertain to Discussion Item D3)
10. Josh Allen
11. Susie Ludwig
12. Tina Tillman
13. Paul Holman
14. Grayson Jones (Comments were delayed because they pertained to Use of Facilities)

15. Victoria Kidwell

16. Amy Fehrs

The public hearing was closed and Board discussion followed in which many of the questions raised by the public were answered and/or clarified.

3. Adopt the 2019-2020 Required Local Effort Mill Levy

Motion

Motion to adopt the 2019-2020 final proposed required local effort mill levy of 3.799 with a proposed amount to be raised of \$48,280,899. The RLE millage includes basic RLE of 3.791 and a prior period adjustment millage of .008.

Vote Results (Approved)

Motion: Janice Kerekes

Second: Tina Bullock

Janice Kerekes	- Aye
Carol Studdard	- Aye
Ashley Gilhousen	- Aye
Mary Bolla	- Aye
Tina Bullock	- Aye

4. Adopt the 2019-2020 Basic Discretionary Operating Mill Levy

Motion

Motion to adopt the 2019-2020 final proposed base discretionary millage of .748 with a proposed amount to be raised of \$9,506,215.

Vote Results (Approved)

Motion: Tina Bullock

Second: Mary Bolla

Janice Kerekes	- Aye
Carol Studdard	- Aye
Ashley Gilhousen	- Aye
Mary Bolla	- Aye
Tina Bullock	- Aye

5. Adopt the 2019-2020 Local Capital Improvement Fund Mill Levy

Motion

Motion to adopt the 2019-2020 final proposed capital outlay millage of 1.500 with a proposed amount to be raised of \$19,063,266.

Vote Results (Approved)

Motion: Mary Bolla

Second: Ashley Gilhousen

Janice Kerekes	- Aye
Carol Studdard	- Aye
Ashley Gilhousen	- Aye
Mary Bolla	- Aye
Tina Bullock	- Aye

6. Adopt the 2019-2020 Additional Voted One Mill Levy

Motion

Motion to adopt the 2019-2020 final proposed voted millage of 1.00 with a proposed amount to be raised of \$12,708,844

Vote Results (Approved)

Motion: Ashley Gilhousen

Second: Janice Kerekes

Janice Kerekes - Aye

Carol Studdard - Aye

Ashley Gilhousen - Aye

Mary Bolla - Aye

Tina Bullock - Aye

7. Adopt the 2019-2020 Total Mill Levy.

 [2019-20 Total Millage.pdf](#)

Motion

Motion to adopt the 2019-2020 final proposed total millage will equal 7.047 with a total amount to be raised of \$89,559,224. The total millage rate to be levied is more than the roll-back rate by 19.44 percent.

Vote Results (Approved)

Motion: Janice Kerekes

Second: Tina Bullock

Janice Kerekes - Aye

Carol Studdard - Aye

Ashley Gilhousen - Aye

Mary Bolla - Aye

Tina Bullock - Aye

8. Adopt the Final 2019/20 – 2023/24 Educational Facilities Plan

 [Educational Facilities Plan 2019-2020 FINAL.pdf](#)

Motion

Motion to approve the Final 2019-2020 to 2023-2024 Educational Facilities Plan.

Vote Results (Approved)

Motion: Tina Bullock

Second: Mary Bolla

Janice Kerekes - Aye

Carol Studdard - Aye

Ashley Gilhousen - Aye

Mary Bolla - Aye

Tina Bullock - Aye

9. Adopt the Budget (All Funds) for 2019-2020

 [Total Budget All Funds.pdf](#)

Motion

Motion to adopt the tentative budget for the 2019-2020 school year as follows: General Operating in the amount of \$350,463,947; Special Revenue Budget in the amount of \$40,835,576; Debt Service Budget in the amount of \$5,852,725;

Capital Outlay Budget in the amount of \$51,647,871, for a total Final Budget of \$448,800,119.

Vote Results (Approved)

Motion: Mary Bolla

Second: Ashley Gilhousen

Janice Kerekes - Aye

Carol Studdard - Aye

Ashley Gilhousen - Aye

Mary Bolla - Aye

Tina Bullock - Aye

10. Resolution #20-03 Florida Department of Education Resolution Determining Revenues and Millages Levied

 [Resolution #20-03 .pdf](#)

Motion

Motion to approve Resolution #20-03 determining the 2019-2020 Final Revenues and Millages levied for fiscal year 2019-2020.

Vote Results (Approved)

Motion: Ashley Gilhousen

Second: Janice Kerekes

Janice Kerekes - Aye

Carol Studdard - Aye

Ashley Gilhousen - Aye

Mary Bolla - Aye

Tina Bullock - Aye

11. Resolution #20-04 Adopting the 2019-2020 Final Budget

 [Resolution #20-04 Adopting Final Budget.pdf](#)

Motion

Motion to approve Resolution #20-04 adopting the Final 2019-2020 Budget.

Vote Results (Approved)

Motion: Janice Kerekes

Second: Tina Bullock

Janice Kerekes - Aye

Carol Studdard - Aye

Ashley Gilhousen - Aye

Mary Bolla - Aye

Tina Bullock - Aye

Student Showcase (None)

Recognitions and Awards (None)

Presenters

~~12. Pragmatic Works check presentation to Clay Education Foundation~~

13. The Chemours Company check presentation to Keystone Heights Elementary School

Minutes:

Mrs. Melanie Sanders, Principal of the school, introduced Jodi Briscoe, the Gifted teacher at Keystone Heights Elementary School who wrote a grant proposal for STEM materials for the KHE Science Lab. The Chemours company gave the school a check for \$10,000 with a guarantee of an additional \$5,000 a year for the next four years. Chemours staff present at the meeting were Philip Pombier (Regional Unit Manager), Jessica Stacy (Technical Account Manager), and Nicole Newell (Starke, Florida Plant Manager).

School Showcase (Paterson Elementary School - John O'Brian, Principal)

Presentations from the Audience (Public Comment)

14. Public Comments

Minutes:

- Grayson Jones - use of facilities; policy pertaining to rentals;
- Shannon Hube - class size for ASD classes;
- Amy Green - ASD class sizes at POE;
- Katherine Morrison - class size;
- Victoria Kidwell - contract approval; class size;

Consent Agenda

Superintendent

15. C1 - Minutes of Workshop on July 23, 2019; Special Meeting (Budget) on July 23, 2019; Special Meeting (Exceptions Hearing) on July 23, 2019; Special Meeting on July 30, 2019; and Regular Meeting on August 1, 2019.

🔗 [July 23rd Workshop Meeting Minutes.pdf](#)

🔗 [July 23rd Special Budget Meeting Minutes.pdf](#)

🔗 [July 23rd Special Meeting Minutes.pdf](#)

🔗 [July 30th Special Meeting Minutes.pdf](#)

🔗 [August 1st Regular Meeting Minutes.pdf](#)

School Board Member

16. C2 - School Board Member Out-of-County/Out-of-State Travel Expenses Estimated for FY 2019-2020

School Board Attorney

~~17. C3 - Approve Final Order in Case No. 18-2333, styled Abbie Andrews, Easter Brown, Cherry Deaton, Donna Foster and Danielle Perricelli, Petitioners vs Clay County School Board.~~

Human Resources

18. C4 - Personnel Consent Agenda

🔗 [Personnel Consent Agenda 9 5 2019.pdf](#)

19. C5 - Ratify the 2019-2020 Amendment to the 2018-2020 Master Contract between the Clay County Education Association and the Clay County School Board

🔗 [2019-2020 RAT PACK SUMMARY CCEA.pdf](#)

20. C6 - Ratification of the 2020-2022 Master Contract between the Clay Educational Staff Professional Association and the Clay County School Board

🔗 [2019-2020 RAT PACK SUMMARY CESPA.pdf](#)

21. C7 - Kelly Services Custodial and Cafeteria Substitute Amendment

🔗 [Kelly Services Contract Amendment.pdf](#)

[🔗 Kelly Services Executed.pdf](#)

Instruction-Career and Technical Education

[22. C8 - CTE Out of State and Overnight Field Trips](#)

[🔗 CTSO's Event Calendars.pdf](#)

Instruction-K-12 Academic

[23. C9 - Approval of Out of County Student Travel - K-12 Academic](#)

[🔗 Sept 2019- Student Travel.pdf](#)

[24. C10 - 2019-2020 Dual Enrollment Articulation Agreement Between SBCC and FSCJ](#)

[🔗 Sept 2019- FSCJ - SBCC DEAA 2019-20.pdf](#)

[25. C11 - CCSB and OPMC Partnership 2019-2020 Memorandum of Understanding](#)

[🔗 Sept 2019 - 2019-20 OPMC Agreement.pdf](#)

[26. C12 - COLLEGE/UNIVERSITY AGREEMENTS FOR STUDENT PLACEMENT](#)

[🔗 200040 Grand Canyon Univ.pdf](#)

[🔗 Clay County District Schools Clean with Addendum and COI 082119 Partially-Executed.pdf](#)

[🔗 2019 Sept 5 - Executed C12 Walden Univ.pdf](#)

Instruction-Climate and Culture

[27. C13 - 2018-29 Mental Health Allocation Assistance Plan Outcome and Expenditures Report](#)

[🔗 2018-2019 MHAAP Report Final.pdf](#)

[🔗 MHAA-ReportChecklist.pdf](#)

Business Affairs

[28. C14 - Proposed Allocation Changes for 2019-2020](#)

[🔗 Allocation Summary - September 5, 2019.pdf](#)

[29. C15 - NSF Write Off Permission](#)

[🔗 NSF Write off Board meeting Sept 5 2019.pdf](#)

Business Affairs-Accounting

[30. C16 - Budget Amendment Report for June 2019](#)

[🔗 June 2019 Budget Amendment Report.pdf](#)

[31. C17 - Superintendent's Annual Financial Report for the FYE 6-30-2019](#)

[🔗 Annual Financial Report.pdf](#)

[🔗 2019 Sep 5 - PC34 edit 8.29.19.pdf](#)

[🔗 Revised PC34 edit 9.5.19.pdf](#)

Business Affairs-Property

[32. C18 - Deletion of Certain Items Report - August, 2019](#)

[🔗 Deletion Report-August, 2019.pdf](#)

Business Affairs-Purchasing

[33. C19 - BID to be Awarded](#)

34. C20 - RFP to be Awarded

[!\[\]\(99f58673407353e96a019fbca558fd72_img.jpg\) C20 DRAFT Lease Purchase Agreement TDEFClay County.pdf](#)

Operations35. C21 - Florida Safe Schools Assessments Acceptance Letter

[!\[\]\(a870788d6ed9b8fd294b7654a8c8526b_img.jpg\) 2019. 20 FSSAT MEMORANDUM FOR SCHOOL BOARD.pdf](#)

[!\[\]\(de95854c7ee024cfadc48187bbb781b2_img.jpg\) 2019 Sep 5 - Executed C21 Acceptance Letter.pdf](#)

36. C22 - Sheriff's Office Guardian Certification MOU

[!\[\]\(6059a5aa8b4ca7bb793408023d6c6e42_img.jpg\) 19.20 CCSO CCDS Guardian MOU.pdf](#)

[!\[\]\(c50c8b7b2cc2cf9ff925edec0ee94c0d_img.jpg\) 2019 Sep 5 - Executed C22 Guardian Certification MOU.pdf](#)

Operations-Facilities37. C23 - Pre-qualification of Contractors

[!\[\]\(e3275251d0893157c3584e20c81dc3ba_img.jpg\) Table for Board Backup Contractor Prequal, 9.5.19.pdf](#)

38. C24 - Change Order #1 for Ridgeview High School Re-Roof Buildings 7 and 10

[!\[\]\(f1c5da15572e3e09d343161be98f508d_img.jpg\) ChgOrder1, RHS ReRoof Buildings 7 and 10.pdf](#)

39. C25 - Schematic/Preliminary/Final (Phase I, II, and III) Plans and Specifications for Doctors Inlet Elementary School Cafeteria Expansion.**Adoption of Consent Agenda**40. Adoption of Consent Agenda**Minutes:**

Prior to adoption, the following public comments were heard in support of the contract ratifications and new insurance rates (Item C6):

- Rhonda Bowers
- Lonnie Roberts
- Lynn Sparks

Chair Studdard noted, regarding C17 Superintendent's Annual Financial Report, that Clay Charter School's report was not received in time to be included as part of the Cost Report. The report has now been received and was distributed to the Board at the meeting to be included as part of the item. The Annual Financial Report will be updated in the minutes to reflect the inclusion of Clay Charter.

Following the approval of the Consent Agenda, both union presidents came forward and the CCEA and CESPA Collective Bargaining Agreements (C5 and C6) were officially signed.

Motion

Motion to approve the Consent agenda with the exception of C3 which was withdrawn and the noted change to C17

Vote Results (Approved)

Motion: Mary Bolla

Second: Tina Bullock

Janice Kerekes	- Aye
Carol Studdard	- Aye
Ashley Gilhousen	- Aye
Mary Bolla	- Aye

Tina Bullock

- Aye

CCEA Update (Renna Lee Paiva)

CESPA Update (Teresa Dixon)

Superintendent's Update and Presentations

41. OPPAGA Performance Report

 [Supt's Update - OPPAGA.pdf](#)

 [Years of Service.pdf](#)

Minutes:

Superintendent Davis began with the Champions of Change, recognizing employees who have been with the school district for 30 and 40 years. See attached list with employee names and their years of service.

Mr. Davis' update included a visual presentation on the performance audit conducted by the Office of Program Policy Analysis and Government Accountability (OPPAGA). His review included the purpose of the audit, the Executive Summary from OPPAGA, the district's Management Letter response, and next steps.

Discussion Agenda

School Board Member

~~42. D1 - Approve Resolution to place the question of appointment versus election of Superintendent of Schools on a December 10, 2019 special election ballot. (Kerekes)~~

43. D2 - Approve Resolution for Half-Cent Sales Tax to appear on November 2020 General Election Ballot (Studdard)

 [Resolution.pdf](#)

 [Exhibit A.pdf](#)

 [Exhibit B.pdf](#)

Minutes:

Public Comments:

- Delores Lansford
- Dr. Richard Overman

Mrs. Studdard explained her desire to move ahead by taking this surtax to the voters in the November 2020 General Election. Discussion ensued in which Board members offered their support.

Motion

Motion to approve

Vote Results (*Approved*)

Motion: Mary Bolla

Second: Ashley Gilhousen

Janice Kerekes - Aye

Carol Studdard - Aye

Ashley Gilhousen - Aye

Mary Bolla - Aye

Tina Bullock - Aye

44. D3 - School Resource Officer Coverage for District Charter Schools (Gilhousen)

Minutes:

Public Comments: Sarah Davis

Mrs. Gilhousen referred to a memorandum provided to Board Members by Board Attorney Bruce Bickner on this topic. She recommended that the item be delayed until the October meeting to allow for further review of the issues that were raised. Mrs. Gilhousen noted that the charter schools currently have plans in place for school security.

Motion

Motion to postpone the item to the October 3, 2019, school board meeting

Vote Results (Approved)

Motion: Ashley Gilhousen

Second: Janice Kerekes

Janice Kerekes - Aye

Carol Studdard - Aye

Ashley Gilhousen - Aye

Mary Bolla - Aye

Tina Bullock - Aye

Human Resources[45. D4 - Human Resources Special Action A](#)**Minutes:**

There were no special actions.

Instruction-Instructional Resources[46. D5 - Public Hearing to approve as advertised the adoption of the 2019-2020 Procedures Manual for Instructional Resources](#)

 [Redlined Copy Proposed 2019-2020 CCDS Instructional Resources Department Procedures Manual \(3\).pdf](#)

 [Updates to 2019-20 IR Procedures Manual \(2\).pdf](#)

Minutes:

Chair Studdard opened the public hearing. With no one present to speak to the item, the public hearing was closed.

Motion

Motion to approve

Vote Results (Approved)

Motion: Janice Kerekes

Second: Tina Bullock

Janice Kerekes - Aye

Carol Studdard - Aye

Ashley Gilhousen - Aye

Mary Bolla - Aye

Tina Bullock - Aye

Instruction-Climate and Culture[47. D6 - Public Hearing to approve as advertised the revisions to School Board Policy 4.06.H., Homeless Students](#)

[📎 checklist with notes.pdf](#)

[📎 Revisions to Homeless Policy 4.06.pdf](#)

[📎 Notice of Intent to Advertise Public Hearing on 4.06 Homeless StudentsRTISE SB Policy.docx - Google Docs.pdf](#)

Minutes:

Chair Studdard opened the public hearing. With no one present to speak to the item, the public hearing was closed.

Motion

Motion to approve

Vote Results (*Approved*)

Motion: Mary Bolla

Second: Ashley Gilhousen

Janice Kerekes

- Aye

Carol Studdard

- Aye

Ashley Gilhousen

- Aye

Mary Bolla

- Aye

Tina Bullock

- Aye

Operations-Facilities

[48. D7 - Public hearing to approve, as advertised, the Boundary Realignment at Discovery Oaks Elementary, Tynes Elementary, Oakleaf Junior High and Wilkinson Junior High Schools.](#)

[📎 Oakland Hill attend zone.pdf](#)

Minutes:

Chair Studdard opened the public hearing. With no one present to speak to the item, the public hearing was closed.

Motion

Motion to approve

Vote Results (*Approved*)

Motion: Janice Kerekes

Second: Mary Bolla

Janice Kerekes

- Aye

Carol Studdard

- Aye

Ashley Gilhousen

- Aye

Mary Bolla

- Aye

Tina Bullock

- Aye

School Board Attorney Remarks (None)**School Board Member Remarks**[49. Comments](#)**Minutes:**

Board member comments were heard.

Adjournment (10:16 p.m.)

Superintendent of Schools

School Board Chairman