FY17
SUMMARY
OF AUDIT FINDING BY SCHOOL

	ACE FY16	ACE FY17	AES FY16	AES FY17	BLC FY16	BLC FY17	CEB FY16	CEB FY17	CHS FY16	CHS FY17	CHE FY16	CHE FY17	CVA FY16	CVA FY17	CGE FY16	CGE FY17	DES FY16	DES FY17	FIE FY16	FIE FY17	FIHS FY16	FIHS FY17
GENERAL																						
PRINCIPAL'S MONTHLY REPORT PACKETS NOT PREPARED ON OR BEFORE 15TH				1			6	4	1	2		4		1		1						1
DATA ENTRY ERRORS				1			1	1														
CHANGE FUND PROCEDURES NOT FOLLOWED										1					1							
SBA INTEREST NOT ENTERED CORRECTLY																						
ACTIVITY ACCOUNT TRANSFERS NOT DISTRIBUTED AFTER EXECUTION		1																				
ACTIVITY ACCOUNT TRANSFERS INCOMPLETE OR INCORRECT																						
MONTHLY RECONCILIATION REPORTS NOT DISTRIBUTED				1																		
FUNDS HELD BY ADMINISTRATOR OVER WEEKEND						1																
BANK STATEMENTS NOT INITIALED BY PRINCIPAL										3												
CONTRACT SIGNED BY TEACHER/BOOKKEEPER NOT PRINCIPAL												1										
DISBURSEMENTS																						
LACK OF PRIOR WRITTEN APPROVAL	1			1			1	1	1	1					1		1	1	1		1	1
SALES TAX EXEMPTION CLAIM INCORRECTLY	1		1						1				1		1							1
SALES TAX NOT PAID TO VENDOR WHEN REQUIRED																						
IA EXTRACURRICULAR BONUSES ABOVE POLICY AMT																						
IDENTIFIED INCORRECTLY 1099 PURPOSES			1				1		1	1					1				1		1	
CK REQUISITIONS SIGNED BY SOMEONE OTHER THAN RESPONSIBLE PARTY							1	1											1	1		
CK REQ/IAPO INCOMPLETE (SIGNATURES, DATES, ACCT NUMBERS MISSING)/ OR MISSING				1					1	1		1	1	1		1						
COPY OF CK REQ NOT RETURNED TO T/C/S		1																				
RESTRICTED EXPENDITURES MADE FROM NONTRUST ACCT			1					1		1	1					1		1			1	1
INCOMPLETE OR NO BACKUP			1	1			1	1	1	1	1	1					1		1	1	1	1
SALES TAX REIMBURSED WHEN IT SHOULDN'T HAVE BEEN										1												
REIM ISSUED WITHOUT COMPLETE/CORRECT BACKUP			1				1	1	1			1	1	1	1					1	1	
CHECKS WITH ONLY 1 SIGNATURE					1			1	1	1		1			1	1	1	1	1		1	1
RECEIPT OF GIFT CARD NOT ACKNOWLEDGED			1	1			1	1	1													1
CCSD EMPLOYEE OR RELATIVE POLICY VIOLATED									2					1								
COPIES OF CK REQ/IAPO NOT GIVEN TO TEACHER/COACH/SPONSOR AFTER CHECK ISSUED												1			1							
CK REQUISITION EDITED & NOT INITIALED								1						1		1			1	1	1	
CKS ISSUED FOR MORE THAN APPROVED																					1	
CK REQ COMPLETED INCORRECTLY																						
CHECK VOIDED INCORRECTLY																						
HANDWRITTEN CHECKS INCOMPLETE (DATE, PAYEE, AMT)/ OR INCORRECT												1								1		
SAM'S & BJ'S CREDIT CARDS USED OTHER THAN STORE CHARGES																						
CHECKS NOT AVAILABLE FOR REVIEW																						
CHECK NOT SHOWN IN EPES																				1		
CHECK REQ/IAPO APPROVED FOR ONE THING USED FOR ANOTHER																						
FUNDRAISERS (FR)																						
GAME OF CHANCE FR APPROVED																						
FUNDRAISER COPIES NOT SENT TO DISTRICT	1		1	1			1	1	1	1		1			1			1	1	1	1	1
INVENTORY INCOMPLETE OR MISSING			1				1	1	1	1	1				1	1	1	1			1	1
RECAP NOT SUPPORTED BY ACCTING SYSTEM		1	1				1	1	1	1	1	1		1	1	1	1	1	1	1	1	1
INVENTORY GIVEN AWAY OR DONATED AND NOT ACKNOWLEDGED																1						
FUNDRAISER - EXPECTED EXPENSES HOWEVER NONE SHOWN																					1	
FUNDRAISER DIDN'T APPEAR ON LOG																						
FUNDRAISER RECAPS SIGNED BY SOMEONE OTHER THAN RESPONSIBLE PARTY							1															
FR APPLICATION NOT COMPLETED FOR FUNDRAISER													1						1			1
FR IN VIOLATION OF CCSB COMPETITIVE FOODS POLICY																						
SAME FR# ASSIGNED TO 2 DIFFERENT FR																						
FR NUMBER INDICATED INCORRECT ACCOUNT																						
FUNDRAISER CALLED DONATION WHEN ITEMS WERE BEING SOLD																						
FR LOG INCOMPLETE/INCORRECT				1						1		1						1				
FR PROFIT USED FOR SOMETHING OTHER THAN PURPOSE																		1				
FUNDRAISER APPROVED FOR ONE THING AND OTHER ITEMS SOLD/COLLECTED																						
REVENUE																						
TEACHER RECEIPT (TR) NOT WRITTEN WHEN REQUIRED	1	1	1	1			1	1		1		1	1	1			1		1	1	1	1
TR ISSUED AND NOT SHOWN ON ANY MCF																						
TR EDITED S/H/B VOIDED & ANOTHER ISSUED				1	1		1	1						1		1			1	1	1	1
TR COMPLETED INCORRECTLY/ORIGINAL LEFT IN BOOK														1								1
TR VOIDED INCORECTLY								1												1		
FR# NOT SHOWN ON OR	1		1					1	1	1		1				1	1		1	1		
MONIES COLLECTED FORM (MCF) INCOMPLETE OR EDITED AND NOT INITIALED	1			1			1	1	1	1		1		1		1	1		1		1	1
TEACHER/COACH/SPONSOR HELD FUNDS		1	1	1			1	1	1	1		1				1		1	1		1	1
REPORT OF TICKETS SOLD FORM NOT COMPLETED OR COMPLETED INCORRECTLY WHEN REQUIRED										1												
CASH COLLECTED AND PAID DIRECTLY TO VENDOR												1				1						
SEQ LIST OF OFFICIAL RECEIPTS (OR) MISSING IN DEPOSIT PACKET		1	1	1										1	1						1	
DEPOSIT SLIP FROM DEPOSIT PACKET		1						1														
DEPOSIT SLIP MISSING LIST OF CHECKS			1												1			1	1	1		
BANK VALIDATION MISSING FROM DEPOSIT PKT								1														
DEPOSIT SLIPS NOT DATED																						
OFFICAL RECEIPTS DATED INCORRECTLY OR ENTERED OUT OF ORDER							1	1	1	1		1			1				1	1		
OR NUMBER NOT SHOWN ON MCF																						
OR NOT SHOWN IN EPES								1												1		
ORIGINAL OR NOT GIVEN TO TEACHER/COACH/SPONSOR							1															
OR ISSUED TO SOMEONE OTHER THAN WHO SIGNED MCF		1																	1			
OR INCOMPLETE OR COMPLETED INCORRECTLY				1								1					1			1		
MCF COPY NOT GIVEN TO T/C/S																						
TEACHER RECEIPT BOOK (TRB) MISSING								1		1					1			1				
TEACHER RECEIPT BOOK (TRB) NOT RETURNED TO BKPR										1												1
NOT ALL TRB ISSUED TO SCHOOL SHOWN ON TRB LOG					1										1							
TRB LOG- NOT SIGNED IN/OUT CORRECTLY				1																		1
BKPR HELD FUNDS OVER WEEKEND OR HOLIDAY				1																		
BKPR INITIAL RECEIVER OF FUNDS																						
OR RANGE NOT SHOWN ON DEPOSIT TRANSFERS		1										1		1								
FUNDS COLLECTED THROUGH PAYPAL AGAINST POLICY																						
TRB NOT NUMBERED																						
TRB LOG INCORRECT																						
TR ISSUED FOR ONE AMT SHOWN ON MCF AS DIFFERENT AMOUNT																						
TICKET DISBURSEMENT SHEET (TDS) NOT SIGNED BY PERSON RESPONSIBLE FOR TICKETS			1						1													1
MTI/TDS NOT AVAILABLE FOR REVIEW				1								1										
TICKETS/ARMBANDS UNACCOUNTED FOR			1						1													
TDS INCOMPLETE OR COMPLETED INCORRECTLY										1							1			1		
WRISTBAND/TICKETS/ARMBANDS/DECALS NOT SHOWN ON MASTER TICKET INVENTORY										1												
MTI - COMPLETED INCORRECTLY																						
ENDING TICKET NUMBERS COULD NOT BE CONFIRMED																						
TICKETS NOT USED WHEN REQUIRED																						
TICKETS USED BUT NOT SHOWN ON TDS																						1
CUSTOM TICKETS CREATED										1												
TOTAL FINDINGS	6	9	16	18	3	1	23	27	20	28	4	23	5	12	15	13	10	11	17	17	17	20
REPEAT FINDINGS		1		6		0		15		13		2		3		3		4		10		11

FY17
SUMMARY
OF AUDIT FINDING BY SCHOOL

	GCSJH FY16	GCSJH FY17	GPE FY16	GPE FY17	KHE FY16	KHE FY17	KHHS FY16	KHHS FY17	LAE FY16	LAE FY17	LAJH FY16	LAJH FY17	LES FY16	LES FY17	LSJH FY16	LSJH FY17	MRE FY16	MRE FY17	MBE FY16	MBE FY17	MHS FY16	MHS FY17
GENERAL																						
PRINCIPAL'S MONTHLY REPORT PACKETS NOT PREPARED ON OR BEFORE 15TH			3	2					1	4							1		1	1		1
DATA ENTRY ERRORS																						
CHANGE FUND PROCEDURES NOT FOLLOWED																						1
SBA INTEREST NOT ENTERED CORRECTLY								1														
ACTIVITY ACCOUNT TRANSFERS NOT DISTRIBUTED AFTER EXECUTION																						
ACTIVITY ACCOUNT TRANSFERS INCOMPLETE OR INCORRECT																1						
MONTHLY RECONCILIATION REPORTS NOT DISTRIBUTED																						
FUNDS HELD BY ADMINISTRATOR OVER WEEKEND																						
BANK STATEMENTS NOT INITIALED BY PRINCIPAL								1		1												1
CONTRACT SIGNED BY TEACHER/BOOKKEEPER NOT PRINCIPAL										1												
DISBURSEMENTS																						
LACK OF PRIOR WRITTEN APPROVAL	1	1	1	1		1	1	1	1	1	1	1			1	1				1	1	1
SALES TAX EXEMPTION CLAIM INCORRECTLY													1		1	1						
SALES TAX NOT PAID TO VENDOR WHEN REQUIRED																						
IA EXTRACURRICULAR BONUSES ABOVE POLICY AMT																						1
IDENTIFIED INCORRECTLY 1099 PURPOSES					1			1			1										1	
CK REQUISITIONS SIGNED BY SOMEONE OTHER THAN RESPONSIBLE PARTY			1											1						1		
CK REQ/IAPO INCOMPLETE (SIGNATURES, DATES, ACCT NUMBERS MISSING)/ OR MISSING								1			1				1							1
COPY OF CK REQ NOT RETURNED TO T/C/S																						
RESTRICTED EXPENDITURES MADE FROM NONTRUST ACCT		1			1	1	1	1		1	1				1	1	1	1				1
INCOMPLETE OR NO BACKUP			1			1	1	1		1		1			1	1						1
SALES TAX REIMBURSED WHEN IT SHOULDN'T HAVE BEEN																						
REIM ISSUED WITHOUT COMPLETE/CORRECT BACKUP						1	1	1		1	1										1	1
CHECKS WITH ONLY 1 SIGNATURE	1	1	1	1	1	1	1	1		1		1			1	1	1		1		1	
RECEIPT OF GIFT CARD NOT ACKNOWLEDGED						1					1			1				1				1
CCSD EMPLOYEE OR RELATIVE POLICY VIOLATED			1				2		1													
COPIES OF CK REQ/IAPO NOT GIVEN TO TEACHER/COACH/SPONSOR AFTER CHECK ISSUED																						
CK REQUISITION EDITED & NOT INITIALED								1									1					
CKS ISSUED FOR MORE THAN APPROVED																						
CK REQ COMPLETED INCORRECTLY			1																			
CHECK VOIDED INCORRECTLY																	1					
HANDWRITTEN CHECKS INCOMPLETE (DATE, PAYEE, AMT)/ OR INCORRECT																						
SAM'S & BJ'S CREDIT CARDS USED OTHER THAN STORE CHARGES																						
CHECKS NOT AVAILABLE FOR REVIEW																						1
CHECK NOT SHOWN IN EPES																				1		1
CHECK REQ/IAPO APPROVED FOR ONE THING USED FOR ANOTHER								1														1
FUNDRAISERS (FR)																						
GAME OF CHANCE FR APPROVED																						
FUNDRAISER COPIES NOT SENT TO DISTRICT	1			1	1	1	1	1		1	1			1	1		1		1		1	1
INVENTORY INCOMPLETE OR MISSING				1	1		1	1	1	1	1	1	1		1	1			1	1	1	1
RECAP NOT SUPPORTED BY ACCTING SYSTEM	1	1		1	1	1	1	1			1	1	1		1	1	1	1	1	1	1	1
INVENTORY GIVEN AWAY OR DONATED AND NOT ACKNOWLEDGED	1	1					1				1		1								1	
FUNDRAISER - EXPECTED EXPENSES HOWEVER NONE SHOWN																						
FUNDRAISER DIDN'T APPEAR ON LOG																					1	1
FUNDRAISER RECAPS SIGNED BY SOMEONE OTHER THAN RESPONSIBLE PARTY																					1	1
FR APPLICATION NOT COMPLETED FOR FUNDRAISER								1				1	1	1							1	1
FR IN VIOLATION OF CCSB COMPETITIVE FOODS POLICY					1																	
SAME FR# ASSIGNED TO 2 DIFFERENT FR																					1	1
FR NUMBER INDICATED INCORRECT ACCOUNT																					1	
FUNDRAISER CALLED DONATION WHEN ITEMS WERE BEING SOLD																					1	
FR LOG INCOMPLETE/INCORRECT										1												1
FR PROFIT USED FOR SOMETHING OTHER THAN PURPOSE																						
FUNDRAISER APPROVED FOR ONE THING AND OTHER ITEMS SOLD/COLLECTED																						
REVENUE																						
TEACHER RECEIPT (TR) NOT WRITTEN WHEN REQUIRED			1		1	1	1	1		1		1			1	1	1	1	1			1
TR ISSUED AND NOT SHOWN ON ANY MCF																				1		
TR EDITED S/H/B VOIDED & ANOTHER ISSUED			1		1		1	1							1		1		1			1
TR COMPLETED INCORRECTLY/ORIGINAL LEFT IN BOOK						1		1														1
TR VOIDED INCORECTLY																						1
FR# NOT SHOWN ON OR			1		1	1	1		1		1	1									1	1
MONIES COLLECTED FORM (MCF) INCOMPLETE OR EDITED AND NOT INITIALED							1	1	1	1	1	1			1				1			1
TEACHER/COACH/SPONSOR HELD FUNDS		1	1	1	1		1	1	1		1				1	1	1					1
REPORT OF TICKETS SOLD FORM NOT COMPLETED OR COMPLETED INCORRECTLY WHEN REQUIRED									1													
CASH COLLECTED AND PAID DIRECTLY TO VENDOR																						
SEQ LIST OF OFFICIAL RECEIPTS (OR) MISSING IN DEPOSIT PACKET																						1
DEPOSIT SLIP FROM DEPOSIT PACKET																						
DEPOSIT SLIP MISSING LIST OF CHECKS													1									1
BANK VALIDATION MISSING FROM DEPOSIT PKT																						
DEPOSIT SLIPS NOT DATED																						
OFFICAL RECEIPTS DATED INCORRECTLY OR ENTERED OUT OF ORDER				1		1															1	
OR NUMBER NOT SHOWN ON MCF		1																1				
OR NOT SHOWN IN EPES																						
ORIGINAL OR NOT GIVEN TO TEACHER/COACH/SPONSOR										1									1		1	
OR ISSUED TO SOMEONE OTHER THAN WHO SIGNED MCF														1								
OR INCOMPLETE OR COMPLETED INCORRECTLY						1						1										
MCF COPY NOT GIVEN TO T/C/S																						
TEACHER RECEIPT BOOK (TRB) MISSING			1					1							1			1			1	
TEACHER RECEIPT BOOK (TRB) NOT RETURNED TO BKPR		1						1								1						
NOT ALL TRB ISSUED TO SCHOOL SHOWN ON TRB LOG													1									
TRB LOG- NOT SIGNED IN/OUT CORRECTLY																						
BKPR HELD FUNDS OVER WEEKEND OR HOLIDAY				1	1																	
BKPR INITIAL RECEIVER OF FUNDS																						
OR RANGE NOT SHOWN ON DEPOSIT TRANSFERS																						
FUNDS COLLECTED THROUGH PAYPAL AGAINST POLICY																						
TRB NOT NUMBERED						1																
TRB LOG INCORRECT						1														1		
TR ISSUED FOR ONE AMT SHOWN ON MCF AS DIFFERENT AMOUNT																		1				
TICKET DISBURSEMENT SHEET (TDS) NOT SIGNED BY PERSON RESPONSIBLE FOR TICKETS							1	1								1						1
MTI/TDS NOT AVAILABLE FOR REVIEW																						
TICKETS/ARMBANDS UNACCOUNTED FOR																			1			
TDS INCOMPLETE OR COMPLETED INCORRECTLY		1					1		1					1		1		1	1	1	1	1
WRISTBAND/TICKETS/ARMBANDS/DECALS NOT SHOWN ON MASTER TICKET INVENTORY					1	1	1														1	
MTI - COMPLETED INCORRECTLY																						1
ENDING TICKET NUMBERS COULD NOT BE CONFIRMED							1	1														
TICKETS NOT USED WHEN REQUIRED											1	1										
TICKETS USED BUT NOT SHOWN ON TDS															1							
CUSTOM TICKETS CREATED																						
TOTAL FINDINGS	5	9	14	10	13	16	20	24	9	17	14	11	7	6	15	13	10	8	11	9	20	33
REPEAT FINDINGS		4		4		7		14		4		6		1		9		1		4		11

FY17
SUMMARY
OF AUDIT FINDING BY SCHOOL

	MCE FY16	MCE FY17	OHS FY16	OHS FY17	OLJH FY16	OLJH FY17	OVE FY16	OVE FY17	OPE FY16	OPE FY17	OPHS FY16	OPHS FY17	OPJH FY16	OPJH FY17	PES FY16	PES FY17	POE FY16	POE FY17	ROE FY16	ROE FY17	RVE FY16	RVE FY17
GENERAL																						
PRINCIPAL'S MONTHLY REPORT PACKETS NOT PREPARED ON OR BEFORE 15TH	1	1					6										2			1		
DATA ENTRY ERRORS							1										1		1	1		
CHANGE FUND PROCEDURES NOT FOLLOWED		1																				
SBA INTEREST NOT ENTERED CORRECTLY						1					1											
ACTIVITY ACCOUNT TRANSFERS NOT DISTRIBUTED AFTER EXECUTION																						
ACTIVITY ACCOUNT TRANSFERS INCOMPLETE OR INCORRECT																						
MONTHLY RECONCILIATION REPORTS NOT DISTRIBUTED																						
FUNDS HELD BY ADMINISTRATOR OVER WEEKEND																						
BANK STATEMENTS NOT INITIALED BY PRINCIPAL		1						1														
CONTRACT SIGNED BY TEACHER/BOOKKEEPER NOT PRINCIPAL																		1				
DISBURSEMENTS																						
LACK OF PRIOR WRITTEN APPROVAL	1			1	1	1		1		1		1		1		1	1	1	1	1	1	
SALES TAX EXEMPTION CLAIM INCORRECTLY	1	1					1					1					1	1				
SALES TAX NOT PAID TO VENDOR WHEN REQUIRED																						
IA EXTRACURRICULAR BONUSES ABOVE POLICY AMT																						
IDENTIFIED INCORRECTLY 1099 PURPOSES	1	1									1											
CK REQUISITIONS SIGNED BY SOMEONE OTHER THAN RESPONSIBLE PARTY															1							
CK REQ/IAPO INCOMPLETE (SIGNATURES, DATES, ACCT NUMBERS MISSING)/ OR MISSING							1					1								1		
COPY OF CK REQ NOT RETURNED TO T/C/S																						
RESTRICTED EXPENDITURES MADE FROM NONTRUST ACCT				1		1												1	1			1
INCOMPLETE OR NO BACKUP		1		1		1	1			1		1					1					
SALES TAX REIMBURSED WHEN IT SHOULDN'T HAVE BEEN																						
REIM ISSUED WITHOUT COMPLETE/CORRECT BACKUP	1	1				1	1										1					
CHECKS WITH ONLY 1 SIGNATURE	1	1	1	1			1	1	1			1		1	1				1			
RECEIPT OF GIFT CARD NOT ACKNOWLEDGED	1						1															
CCSD EMPLOYEE OR RELATIVE POLICY VIOLATED																						
COPIES OF CK REQ/IAPO NOT GIVEN TO TEACHER/COACH/SPONSOR AFTER CHECK ISSUED																						
CK REQUISITION EDITED & NOT INITIALED					1																	
CKS ISSUED FOR MORE THAN APPROVED																						
CK REQ COMPLETED INCORRECTLY																						
CHECK VOIDED INCORRECTLY													1				1					
HANDWRITTEN CHECKS INCOMPLETE (DATE, PAYEE, AMT)/ OR INCORRECT																				1		1
SAM'S & BJ'S CREDIT CARDS USED OTHER THAN STORE CHARGES																						
CHECKS NOT AVAILABLE FOR REVIEW										1												
CHECK NOT SHOWN IN EPES										1												
CHECK REQ/IAPO APPROVED FOR ONE THING USED FOR ANOTHER																						
FUNDRAISERS (FR)																						
GAME OF CHANCE FR APPROVED																						1
FUNDRAISER COPIES NOT SENT TO DISTRICT	1	1	1	1	1	1	1	1	1	1							1		1	1		
INVENTORY INCOMPLETE OR MISSING			1	1	1			1		1	1	1	1		1					1		
RECAP NOT SUPPORTED BY ACCTING SYSTEM			1	1	1	1	1	1	1	1	1	1	1		1	1	1	1		1	1	
INVENTORY GIVEN AWAY OR DONATED AND NOT ACKNOWLEDGED			1								1							1				
FUNDRAISER - EXPECTED EXPENSES HOWEVER NONE SHOWN							1				1											
FUNDRAISER DIDN'T APPEAR ON LOG																			1			
FUNDRAISER RECAPS SIGNED BY SOMEONE OTHER THAN RESPONSIBLE PARTY																						
FR APPLICATION NOT COMPLETED FOR FUNDRAISER				1					2			1				1						
FR IN VIOLATION OF CCSB COMPETITIVE FOODS POLICY																						
SAME FR# ASSIGNED TO 2 DIFFERENT FR																						
FR NUMBER INDICATED INCORRECT ACCOUNT																						
FUNDRAISER CALLED DONATION WHEN ITEMS WERE BEING SOLD																						1
FR LOG INCOMPLETE/INCORRECT				1		1																
FR PROFIT USED FOR SOMETHING OTHER THAN PURPOSE																						
FUNDRAISER APPROVED FOR ONE THING AND OTHER ITEMS SOLD/COLLECTED																						
REVENUE																						
TEACHER RECEIPT (TR) NOT WRITTEN WHEN REQUIRED	1	1	1		1	1			1		1	1	1				1	1		1		1
TR ISSUED AND NOT SHOWN ON ANY MCF		1																				
TR EDITED S/H/B VOIDED & ANOTHER ISSUED		1					1					1	1	1						1		1
TR COMPLETED INCORRECTLY/ORIGINAL LEFT IN BOOK											1											
TR VOIDED INCORECTLY												1								1		
FR# NOT SHOWN ON OR	1	1	1	1			1				1						1					
MONIES COLLECTED FORM (MCF) INCOMPLETE OR EDITED AND NOT INITIALED	1	1	1				1	1		1	1				1		1	1		1		1
TEACHER/COACH/SPONSOR HELD FUNDS		1	1	1	1	1	1					1	1				1	1	1	1		
REPORT OF TICKETS SOLD FORM NOT COMPLETED OR COMPLETED INCORRECTLY WHEN REQUIRED	1	1		1	1				1			1										
CASH COLLECTED AND PAID DIRECTLY TO VENDOR																						
SEQ LIST OF OFFICIAL RECEIPTS (OR) MISSING IN DEPOSIT PACKET							1										1					
DEPOSIT SLIP FROM DEPOSIT PACKET																						
DEPOSIT SLIP MISSING LIST OF CHECKS							1												1			
BANK VALIDATION MISSING FROM DEPOSIT PKT										1												
DEPOSIT SLIPS NOT DATED																						
OFFICAL RECEIPTS DATED INCORRECTLY OR ENTERED OUT OF ORDER		1		1					1	1									1			
OR NUMBER NOT SHOWN ON MCF																						
OR NOT SHOWN IN EPES																						
ORIGINAL OR NOT GIVEN TO TEACHER/COACH/SPONSOR	1	1										1										
OR ISSUED TO SOMEONE OTHER THAN WHO SIGNED MCF									1						1					1		
OR INCOMPLETE OR COMPLETED INCORRECTLY		1		1												1						
MCF COPY NOT GIVEN TO T/C/S																						
TEACHER RECEIPT BOOK (TRB) MISSING	1																					
TEACHER RECEIPT BOOK (TRB) NOT RETURNED TO BKPR				1		1												1				
NOT ALL TRB ISSUED TO SCHOOL SHOWN ON TRB LOG			1																			
TRB LOG- NOT SIGNED IN/OUT CORRECTLY						1					1									1		
BKPR HELD FUNDS OVER WEEKEND OR HOLIDAY																1			1			
BKPR INITIAL RECEIVER OF FUNDS																						
OR RANGE NOT SHOWN ON DEPOSIT TRANSFERS																						
FUNDS COLLECTED THROUGH PAYPAL AGAINST POLICY				1																		
TRB NOT NUMBERED																						
TRB LOG INCORRECT																						
TR ISSUED FOR ONE AMT SHOWN ON MCF AS DIFFERENT AMOUNT																						
TICKET DISBURSEMENT SHEET (TDS) NOT SIGNED BY PERSON RESPONSIBLE FOR TICKETS			1								1	1										
MTI/TDS NOT AVAILABLE FOR REVIEW																						
TICKETS/ARMBANDS UNACCOUNTED FOR																						
TDS INCOMPLETE OR COMPLETED INCORRECTLY	1	1		1	1						1	1										
WRISTBAND/TICKETS/ARMBANDS/DECALS NOT SHOWN ON MASTER TICKET INVENTORY				1		1												1				
MTI - COMPLETED INCORRECTLY	1																					
ENDING TICKET NUMBERS COULD NOT BE CONFIRMED																						
TICKETS NOT USED WHEN REQUIRED	1						1										1		1			
TICKETS USED BUT NOT SHOWN ON TDS																						
CUSTOM TICKETS CREATED																						
TOTAL FINDINGS	17	20	11	18	9	13	23	7	9	10	13	16	6	3	6	5	16	11	11	15	2	7
REPEAT FINDINGS		11		6		5		4		3		5		1		1		6		4		0

FY17
SUMMARY
OF AUDIT FINDING BY SCHOOL

	RHS FY16	RHS FY17	SBJ FY16	SBJ FY17	SLE FY16	SLE FY17	SPC FY16	SPC FY17	TBE FY16	TBE FY17	TES FY16	TES FY17	WEC FY16	WEC FY17	WES FY16	WES FY17	WJHS FY16	WJHS FY17
GENERAL																		
PRINCIPAL'S MONTHLY REPORT PACKETS NOT PREPARED ON OR BEFORE 15TH	1		1						2		2	2	2	6	1	1		2
DATA ENTRY ERRORS																		
CHANGE FUND PROCEDURES NOT FOLLOWED		1																
SBA INTEREST NOT ENTERED CORRECTLY																		
ACTIVITY ACCOUNT TRANSFERS NOT DISTRIBUTED AFTER EXECUTION																		
ACTIVITY ACCOUNT TRANSFERS INCOMPLETE OR INCORRECT								1										
MONTHLY RECONCILIATION REPORTS NOT DISTRIBUTED																		
FUNDS HELD BY ADMINISTRATOR OVER WEEKEND																		
BANK STATEMENTS NOT INITIALED BY PRINCIPAL		1		2												1		
CONTRACT SIGNED BY TEACHER/BOOKKEEPER NOT PRINCIPAL																		
DISBURSEMENTS																		
LACK OF PRIOR WRITTEN APPROVAL	1	1		1	1					1	1	1	1	1	1	1	1	1
SALES TAX EXEMPTION CLAIM INCORRECTLY	1						1		1				1				1	
SALES TAX NOT PAID TO VENDOR WHEN REQUIRED								1										
IA EXTRACURRICULAR BONUSES ABOVE POLICY AMT																		
IDENTIFIED INCORRECTLY 1099 PURPOSES	1	1	1										1				1	
CK REQUISITIONS SIGNED BY SOMEONE OTHER THAN RESPONSIBLE PARTY										1			1		1	1		
CK REQ/IAPO INCOMPLETE (SIGNATURES, DATES, ACCT NUMBERS MISSING)/ OR MISSING	1		1														1	
COPY OF CK REQ NOT RETURNED TO T/C/S																		
RESTRICTED EXPENDITURES MADE FROM NONTRUST ACCT	1	1		1	1	1				1		1	1	1				1
INCOMPLETE OR NO BACKUP	1	1		1	1			1		1	1	1	1	1		1		1
SALES TAX REIMBURSED WHEN IT SHOULDN'T HAVE BEEN														1				
REIM ISSUED WITHOUT COMPLETE/CORRECT BACKUP	1		1	1							1			1		1	1	
CHECKS WITH ONLY 1 SIGNATURE	1		1	1			1	1	1	1	1	1		1	1	1	1	1
RECEIPT OF GIFT CARD NOT ACKNOWLEDGED		1												1				
CCSD EMPLOYEE OR RELATIVE POLICY VIOLATED																		
COPIES OF CK REQ/IAPO NOT GIVEN TO TEACHER/COACH/SPONSOR AFTER CHECK ISSUED																		
CK REQUISITION EDITED & NOT INITIALED																		
CKS ISSUED FOR MORE THAN APPROVED																		
CK REQ COMPLETED INCORRECTLY																		
CHECK VOIDED INCORRECTLY	1														1			
HANDWRITTEN CHECKS INCOMPLETE (DATE, PAYEE, AMT)/ OR INCORRECT								1			1	1				1		
SAM'S & BJ'S CREDIT CARDS USED OTHER THAN STORE CHARGES	1	1																
CHECKS NOT AVAILABLE FOR REVIEW														1				
CHECK NOT SHOWN IN EPES								1						1				
CHECK REQ/IAPO APPROVED FOR ONE THING USED FOR ANOTHER								1										1
FUNDRAISERS (FR)																		
GAME OF CHANCE FR APPROVED																		
FUNDRAISER COPIES NOT SENT TO DISTRICT	1	1	1	1	1						1		1	1	1	1		1
INVENTORY INCOMPLETE OR MISSING	1	1	1	1	1		1	1	1	1	1				1	1	1	1
RECAP NOT SUPPORTED BY ACCTING SYSTEM	1	1	1	1	1	1	1		1	1	1		1	1	1		1	1
INVENTORY GIVEN AWAY OR DONATED AND NOT ACKNOWLEDGED		1			1													
FUNDRAISER - EXPECTED EXPENSES HOWEVER NONE SHOWN	1										1				1			
FUNDRAISER DIDN'T APPEAR ON LOG	1																	
FUNDRAISER RECAPS SIGNED BY SOMEONE OTHER THAN RESPONSIBLE PARTY																		
FR APPLICATION NOT COMPLETED FOR FUNDRAISER								1		1				1				1
FR IN VIOLATION OF CCSB COMPETITIVE FOODS POLICY		1																
SAME FR# ASSIGNED TO 2 DIFFERENT FR	1																	
FR NUMBER INDICATED INCORRECT ACCOUNT																		
FUNDRAISER CALLED DONATION WHEN ITEMS WERE BEING SOLD																		
FR LOG INCOMPLETE/INCORRECT														1		1		
FR PROFIT USED FOR SOMETHING OTHER THAN PURPOSE																		
FUNDRAISER APPROVED FOR ONE THING AND OTHER ITEMS SOLD/COLLECTED																		1
REVENUE																		
TEACHER RECEIPT (TR) NOT WRITTEN WHEN REQUIRED	1	1	1	1	1			1	1	1	1	1	1	1	1	1	1	1
TR ISSUED AND NOT SHOWN ON ANY MCF																		
TR EDITED S/H/B VOIDED & ANOTHER ISSUED	1	1			1		1	1	1	1	1			1	1	1		1
TR COMPLETED INCORRECTLY/ORIGINAL LEFT IN BOOK		1	1									1		1				1
TR VOIDED INCORECTLY	1							1								1		
FR# NOT SHOWN ON OR	1		1	1							1		1	1	1	1	1	
MONIES COLLECTED FORM (MCF) INCOMPLETE OR EDITED AND NOT INITIALED	1	1	1	1					1		1	1	1	1	1	1	1	1
TEACHER/COACH/SPONSOR HELD FUNDS	1	1	1						1	1		1	1	1			1	
REPORT OF TICKETS SOLD FORM NOT COMPLETED OR COMPLETED INCORRECTLY WHEN REQUIRED	1	1											1	1				
CASH COLLECTED AND PAID DIRECTLY TO VENDOR																		
SEQ LIST OF OFFICIAL RECEIPTS (OR) MISSING IN DEPOSIT PACKET					1		1									1		
DEPOSIT SLIP FROM DEPOSIT PACKET																		
DEPOSIT SLIP MISSING LIST OF CHECKS			1															
BANK VALIDATION MISSING FROM DEPOSIT PKT																		
DEPOSIT SLIPS NOT DATED				1														
OFFICAL RECEIPTS DATED INCORRECTLY OR ENTERED OUT OF ORDER		1												1				
OR NUMBER NOT SHOWN ON MCF												1						
OR NOT SHOWN IN EPES								1						1				
ORIGINAL OR NOT GIVEN TO TEACHER/COACH/SPONSOR					1									1				1
OR ISSUED TO SOMEONE OTHER THAN WHO SIGNED MCF																		
OR INCOMPLETE OR COMPLETED INCORRECTLY	1	1												1				
MCF COPY NOT GIVEN TO T/C/S																1		
TEACHER RECEIPT BOOK (TRB) MISSING					1							1	1			1		
TEACHER RECEIPT BOOK (TRB) NOT RETURNED TO BKPR																		
NOT ALL TRB ISSUED TO SCHOOL SHOWN ON TRB LOG													1	1				
TRB LOG- NOT SIGNED IN/OUT CORRECTLY														1	1			
BKPR HELD FUNDS OVER WEEKEND OR HOLIDAY													1		1	1		
BKPR INITIAL RECEIVER OF FUNDS	5																	
OR RANGE NOT SHOWN ON DEPOSIT TRANSFERS																		
FUNDS COLLECTED THROUGH PAYPAL AGAINST POLICY																		
TRB NOT NUMBERED																		
TRB LOG INCORRECT																		
TR ISSUED FOR ONE AMT SHOWN ON MCF AS DIFFERENT AMOUNT		1		1								1						
TICKET DISBURSEMENT SHEET (TDS) NOT SIGNED BY PERSON RESPONSIBLE FOR TICKETS		1																
MTI/TDS NOT AVAILABLE FOR REVIEW																		
TICKETS/ARMBANDS UNACCOUNTED FOR																		
TDS INCOMPLETE OR COMPLETED INCORRECTLY	1	1						1								1		
WRISTBAND/TICKETS/ARMBANDS/DECALS NOT SHOWN ON MASTER TICKET INVENTORY																		
MTI - COMPLETED INCORRECTLY		1																
ENDING TICKET NUMBERS COULD NOT BE CONFIRMED																		
TICKETS NOT USED WHEN REQUIRED														1				
TICKETS USED BUT NOT SHOWN ON TDS																		
CUSTOM TICKETS CREATED		1																
TOTAL FINDINGS	31	26	14	15	12	2	6	14	10	11	15	14	18	33	15	21	12	17
REPEAT FINDINGS		**15**		**8**		**2**		**3**		**6**		**7**		**11**		**11**		**6**