



**School District of Clay County
Green Cove Springs, Florida**

**Teacher Inservice Center - Fleming Island High
2233 Village Square Parkway**

**Hearings for Special Actions regarding Students - NONE
REGULAR MEETING - 7:00 p.m.**

July 19, 2012 Regular Meeting

Invocation

Pledge of Allegiance

Call to Order (7:00 p.m.)

1. Attendance

Minutes: Present: Janice Kerekes, District 1; Carol Studdard, District 2; Charles Van Zant, Jr., District 3; Frank Farrell, District 4 and Lisa Graham, District 5. Superintendent Ben Wortham was also present.

Consent Agenda

Superintendent

2. C-1 Minutes of Special Meeting-06/09/12, Workshop-Special Meeting-06/19/12 and Disciplinary Hearings and Regular Meeting-06/21/12

Attachment: MinsSpecMtg-06-09-12.pdf

Attachment: MinsWorkshopSpecMtg-06-19-12.pdf

Attachment: MinsStuDispHrgs-06-21-12.pdf (Confidential Item)

Attachment: MinsRegMtg-06-21-12.pdf

School Board Attorney

3. C-2 Settlement of Personal Injury Claim of Derek Buben

Deputy Superintendent

4. C-3 Proposed Allocation Changes for 2011-2012 and 2012-2013

Attachment: Allocation Summary - Backup July 19, 2012.pdf

Human Resources

5. C-4 Personnel Consent Agenda

Attachment: Personnel Consent Agenda 07-19-12.pdf

6. C-5 Resolution for District Participation in Crown Consortium for 2012-2013

Attachment: Crown Consortium Resolution 2012-2013.pdf

7. C-6 Affiliation Agreement between the School District of Clay County and University of Southern California for placement of college students

Attachment: Southern California Agreement 07-19-12.pdf

8. C-7 Revised School-Based Administrator Appraisal Instrument

Attachment: Sch-Based Admin Eval 07-19-12.pdf

Instruction

9. ~~C-9 Art Enrichment Contract~~

Attachment: ~~Art Enrichment Contract 2012 2013.pdf~~

10. C-10 Young Rembrandts Contract

Attachment: Young Rembrants Contract 2012 2013.pdf

11. C-11 Title I SES Contract - 2012-2013

Attachment: 2012-2013 SES Revised Contract Final.pdf

12. C-12 Student Travel

Attachment: July 2012 - Student Travel.pdf

13. C-13 Agreement between SBCC & Department of Military Affairs, FL

Attachment: AgreementDeptMilAff,FL.pdf

14. C-14 Consultant fee for Donna Whyte and Julie Teague

Attachment: 2012-13 MRE

DonnaWhyteConsultantAgreement.pdf
Attachment: VitaDonnaWhyte.pdf
Attachment: VitaJulieTeague.pdf

15. C-15 Advertise Student Progression Plan 2012-13

Attachment: StuProgressionPlan 2012-13.pdf

16. C-16 Advertise 2012-2013 Admissions and Placement Manual

Attachment: A and P Cover and Table of Contents.pdf

17. C-17 IDEA Grant Part B and Part B Preschool

Attachment: IDEA Grant Executive Summaries 2012-2013.pdf
Attachment: IDEA Grant Budget Summaries 2012-2013.pdf

18. C-18 National Deaf Academy Agreement

Attachment: National Deaf Academy Agreement 12 13.pdf

19. C-19 R.I.S.E. Contract

Attachment: Resolutions in Special Education (RISE)12 13.pdf

20. C-20 Continue Contract with Lutheran Services Florida for 2012-2013

Attachment: LutheranSvcsofFLContract.pdf

21. C-21 Memorandum of Agreement between the School Board of Clay County and the Clay County Health Department

Attachment: CCHD MOA 12-13.pdf

22. C-22 Contracts between the School Board of Clay County and School Psychologist Interns

Attachment: Psychologist Intern Cepeda.pdf
Attachment: Psychologist Intern Mosier.pdf

23. C-23 Clay County School Health Services Manual

Attachment: Additions-Deletions to School Health Manual-07 07 2012.pdf
Attachment: Chapter 1 INTRO - 06 2012.pdf
Attachment: Chapter 2 OVERVIEW - 06.pdf
Attachment: Chapter 3 RECORD KEEPING - 06.pdf

Attachment: [Chapter 4 SCREENING - 06.pdf](#)
Attachment: [Chapter 5 MEDICATIONS - 06.pdf](#)
Attachment: [Chapter 6 COMM DISEASE - 06.pdf](#)
Attachment: [Chapter 7 Part 1 MED
CONDITIONS - 06.pdf](#)
Attachment: [Chapter 7 Part 2 MED
CONDITIONS - 06.pdf](#)
Attachment: [Chapter 7 Part 3 MED
CONDITIONS - 06.pdf](#)
Attachment: [Chapter 8 MED COMPLEX - 06.pdf](#)

24. [C-24 Consultant Fee for Angela Schroden and
Stephanie Harvey, Stephanie Harvey Consulting](#)

Attachment: [VitaAngelaShroden.pdf](#)
Attachment: [VitaStephanieHarvey.pdf](#)
Attachment: [2012-13 WES
StephanieHarveyAgreement.pdf](#)

Business Affairs

25. [C-25 Monthly Property Report - June, 2012 -
Furniture/Equipment](#)

Attachment: [Furniture-Equipment Report-June,
12.pdf](#)

26. [C-26 Monthly Property Report - June, 2012 - AV
Materials](#)

Attachment: [Audiovisual Report-June, 12.pdf](#)

27. [C-27 Monthly Property Report - June, 2012 - Software](#)

Attachment: [Software Report-June, 12.pdf](#)

28. [C-28 Monthly Property Report - June, 2012 - Vehicles](#)

Attachment: [Vehicles Report-June, 12.pdf](#)

29. [C-29 Deletion of Certain Items Report - July, 2012](#)

Attachment: [Deletion Report-July, 12.pdf](#)

30. [C-30 Warrants and Vouchers for June, 2012](#)

Attachment: [Warrants & Vouchers, June,
2012.pdf](#)

Support Services

31. [C-31 Pre-Qualification of Contractors](#)

Attachment: [Contractor List 7,19,12.pdf](#)

32. [C-32 Substantial Completion of Orange Park High](#)

School Renovation/Remodel West Campus – Phase I

Attachment: OPHS West Campus Ph I
Substantial Completion.pdf

33. C-33 Additive Change Order #2 for Middleburg High
School Re-Pipe Kitchen Water and Sewer

Attachment: CO 2 MBHS Re-Pipe Kitchen Water
& Sewer.pdf

34. C-34 Additive Change Order #7 for Orange Park High
School Renovate/Remodel West Campus

Attachment: CO 7 OPHS Renovate.Remodel
West Campus.pdf

Adoption of Consent Agenda

35. Adoption of all remaining Consent Items

Minutes:

Motions:

Approve Consent Items as presented, - PASS
with the exception of those moved to
Discussion.

Vote Results

Motion: Lisa Graham

Second: Janice Kerekes

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Charles Van Zant, Jr. - Aye

Motion Minutes: Item C-8 Clay County School District
Reading Plan was pulled to Discussion by Mr. Frank
Farrell.

Recognitions and Awards

36. Perfect Attendance - 1 Student

Minutes: Colton Reese Hawkinson, Fleming Island
Elementary, was recognized for Perfect Attendance grades

K-6.

37. Recognize 2011-2012 Retirees

Attachment: RetireeRecognition2011-2012.pdf

Minutes: 2011-2012 Retirees were recognized for their service to the School District of Clay County by Linda Lancaster, Director of Support Personnel. See attached list.

Scheduled Citizen Requests (None)

Presenters (None)

Discussion Agenda

Human Resources

38. Human Resources - Special Actions

Minutes: There were none.

Instruction

39. C-8 (Farrell) Clay County School District Reading Plan 2012-2013

Attachment: JRF Intensive Reading Placement Chart.pdf

Attachment: Chart D2 - Assessment-Curriculum Decision Tree (3rd-6th grades).pdf

Attachment: Chart G - Middle School Assessment-Curriculum Decision Tree updated 5-13-11.pdf

Attachment: Clay County K-2 Decision Tree (kindergarten-2nd grades) Revised 4 2012.pdf

Attachment: Data Driven Coaching Flow Chart.pdf

Attachment: High School Assessment-Curriculum Decision Tree updated 6-1-12 (2).pdf

Attachment: Reading Plan 2012-2013.pdf

Minutes: At Mr. Farrell's request, Dr. Suzanne Herndon, Supervisor of Reading, Language Arts, Response to Intervention and VPK, provided a powerpoint presentation on the Reading Plan.

Motions:

Approve the reading plan as submitted. - PASS

Vote Results

Motion: Lisa Graham
Second: Janice Kerekes
Frank Farrell - Aye
Lisa Graham - Aye
Janice Kerekes - Aye
Carol Studdard - Aye
Charles Van Zant, Jr. - Aye

Business Affairs

40. Review 2011-2012 Final Estimated Budget

Minutes:

With this being Dr. Copeland's last budget meeting, due to retirement, Superintendent Wortham recognized his contribution to the School District of Clay County and the Business Affairs Division.

Dr. Copeland reviewed the final estimated budget revenue and expenditures. The ending fund balance was \$13,920,318 or 5.51%.

41. Review 2012-2013 Tentative Budget for all Funds

Minutes:

Dr. Copeland provided a review of the tentative budget for 2012-2013 for all funds, covered the TRIM guidelines and reminded the Board that the quarter mill levy will expire during the 2012-2013 school year.

Mrs. Glover, Director of FNS, advised that due to federal legislation school lunch prices will be increased this year: Breakfast - \$1.25, Elementary - \$1.75 and Secondary to \$2.10.

42. Review Tentative 2012/13-2016/17 Educational Facilities Plan

Attachment: Tentative Educational Facilities Plan.pdf

Minutes:

Jim Connell, Assistant Superintendent for Support Services, provided an overview of the Educational Facilities Plan. There have been no significant changes in the plan. Once again, there will be no PECO funding

for construction or maintenance.

43. Advertisement for the 2012-2013 Tentative Budget and Millages

Minutes: Dr. Copeland requested the Board approve the quarter mill levy for 2012-2013. The Board agreed with a 5-0 vote.

Motions:

Approve advertisement for the 2012-2013 Tentative Budget and Millages as presented. - PASS

Vote Results

Motion: Frank Farrell

Second: Charles Van Zant, Jr.

Frank Farrell	- Aye
Lisa Graham	- Aye
Janice Kerekes	- Aye
Carol Studdard	- Aye
Charles Van Zant, Jr.	- Aye

Motions:

Approve the quarter mill levy for 2012-2013 school year requiring a Super Majority vote of the School Board. - PASS

Vote Results

Motion: Lisa Graham

Second: Janice Kerekes

Frank Farrell	- Aye
Lisa Graham	- Aye
Janice Kerekes	- Aye
Carol Studdard	- Aye
Charles Van Zant, Jr.	- Aye

Scheduled Citizen Item

44. In God We Trust added to the Clay County District Seal

Minutes:

Sylvia Croft commented on this item.

Mr. Farrell provided a sample format for inclusion of *In God We Trust* in the District Seal, and for possible display in schools. A brief discussion followed. Superintendent Wortham reminded the Board that a plaque with *In God We Trust* is currently in every school in the district. These plaques were provided by a private citizen several years ago.

Motions:

Approve the addition of In God We Trust to the Clay County School District seal. - PASS

Vote Results

Motion: Frank Farrell

Second: Janice Kerekes

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Charles Van Zant, Jr. - Aye

Presentations from the Audience (None)

Superintendent's Requests

45. Comments

Minutes:

Superintendent Wortham complimented the Adult Education Graduation that was held July 18th. The Superintendent also commented that school grades continue to be excellent.

School Board's Requests

46. Comments

Minutes: Board members congratulated the schools on their FCAT scores. Mrs. Kerekes requested the August Board meeting be changed to Tuesday, August 21st. Dr. Copeland reminded the Board of the budget review and public hearing on Monday, July 30th at 5:15 p.m. at the Teacher Training Center.

Motions:

Change the August Board meeting to Tuesday, August 21, 2012 at 7:00 p.m. at the Teacher Training Center at Fleming Island High School. - PASS

Vote Results

Motion: Charles Van Zant, Jr.

Second: Lisa Graham

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Charles Van Zant, Jr. - Aye

Attorney's Requests (None)

Adjournment (9:55 p.m.)

Superintendent

Chairman