

**DIVISION OF HUMAN RESOURCES  
PERSONNEL CONSENT AGENDA  
December 20, 2007**

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**I. ADMINISTRATIVE ACTIONS 2007-2008**

**A. Appointments**

<b>Name</b>	<b>Sch</b>	<b>Eff Date</b>	<b>Position</b>	<b>Mths</b>	<b>Contract</b>
Geyer, Kathleen B	Trans	11/16/07	Trans Serv Superv	12	Annual
Starzinski, Michael A	Trans	12/03/07	Fleet Maint Superv	12	Annual

**I. ADMINISTRATIVE ACTIONS SUPPORT 2007-2008**

**B. TRANSFERS**

Barnes, Rebecca

Transfer to SFS  
SFS Manager Intern

Effective 9/19/07

From ROE  
Cafe' Asst. - 6.75 hrs.

**I. ADMINISTRATIVE ACTIONS 2007-2008**

**C. Resignations/Retirements**

<b>Name</b>	<b>Sch</b>	<b>Eff Date</b>	<b>Position</b>	<b>Type</b>
Resnick-Ward, Lesley	Facil Plan & Const.	11/15/07	Coord of Plan & Inter Relations	Resignation

## **II. Job Description Actions**

3.2.05 Press Operator, Sr.

Revised Required Qualifications to replace the secretarial skills test with certification as production machine/copier operator.

**Job Locator: C-3.2.05**  
Press Operator, Sr.  
Position Grade: Support Salary Schedule  
Evaluated By: Supervisor of Instructional Support Services

Job Description:

This employee is directly responsible to the Supervisor of Instructional Support Services.

Responsibilities and duties of this position include:

1. Monitors and participates in the production and delivery of district print requests under the direction of the Supervisor.
2. Support Services or his/her designee. Monitors and participates in the production and delivery of district print requests under the direction of the Supervisor.
3. Receives and verifies print requests and maintains records; posts receipts by entering into print center database, and monitors inventory levels.
4. Assists Supervisor in comprehensive planning and budgeting; monitors status of equipment and supplies; searches State contracts and district bids for current equipment prices to select vendors and submits purchase order needs to Supervisor; loads, unloads, and stocks supplies; contacts vendor or supervisor in the event of discrepancies.
5. Arranges for the delivery of completed work to all schools; responds to special requests or problems.
6. Maintains and types correspondence, reports and manuals including the District's Right to Know, Print Center Cost Guide and bi-annual inventory reports.
7. Responds to calls regarding print center requests, delivery errors and receipt of incorrect or damaged goods; receives returns and damaged goods, and communicates identified problems to Supervisor of Instructional Support Services.
8. Performs other duties of a similar nature or level or nature that may be assigned by the Supervisor of Instructional

Required Qualifications:

1. Requires previous print shop experience or specialized training in graphic arts and/or production.
2. Must be a high school graduate or have passed the GED equivalency examination.
3. Must demonstrate skills in keyboarding and knowledge of Windows based computer applications as documented by a passing score on the test administered by Human Resources.
4. Must ~~pass secretarial skills test.~~ **be certified as production machine/copier operator.**

Desired Qualifications:

1. Graduate from an accredited college or university with an Associate or Bachelor's Degree.
2. Previous experience or training in management procedures.
3. Layout and Design experience.
4. Must have the ability to work in harmony with other School Board employees and the general public.

Board Approved: 05/20/93  
Revised: 9/3/04, 8/17/06, **12/20/07**

### III. INSTRUCTIONAL ACTIONS 2007-2008

#### A. Appointments

Name	Sch	Eff Date	Position	Mths	Contract
Benson, Jayne M	LAE	08/13/07	Art	10	Annual
Bowman, Michael D	OPH	10/10/07	Inclusion	10	Annual
Brooks, Elizabeth M	RVH	11/05/07	.6 French	10	Annual
Bryant, Stephanie M	GPE	11/13/07	Gr 6	10	Annual
Catalonotto, Lauren	MRE	08/13/07	Gr 4	10	Annual
Contreras, Toni M	GPE	10/15/07	ESOL	10	Annual
Cordo, Melissa A	AES	09/17/07	EHSC	10	Annual
Francis-Forrest, Ashley N	GPE	11/01/07	Kindergarten	10	Annual
Goodrich, Rachel M	OLS	11/13/07	Guidance OF	10	Annual
Goodson, Dara C	MBH	08/13/07	Math	10	Annual
Johnson, Michele A	LAJ	10/01/07	Math	10	Annual
Kusiak, Holley B	GPE	11/19/07	ESOL	10	Annual
Matricardi, Fredric J	OPH	11/06/07	Inclusion	10	Annual
McKissick, Mary J	RVH	08/15/07	Inclusion OF	10	Annual
Milliken, Dina M	OLS	08/13/07	Gr 6	10	Annual
Odom, Leigh A	LSE	08/13/07	VE	10	Annual
Over, Elizabeth J	LSE	11/26/07	Music	10	Annual
Parman, Jessica S	OLS	11/26/07	Gr 2	10	Annual
Rupp, Erika N	OLS	08/13/07	Gr 3	10	Annual
Stewart, Linda H	CGE	09/17/07	Inclusion	10	Annual
Strong, Michelle C	AES	11/13/07	Gr 2	10	Annual
Thompson, Amie M	OLS	08/13/07	Gr 4	10	Annual
Walker, Kimberly S	LAE	11/26/07	Gr 6	10	Annual
Wells, Deeanne J	WEC	08/13/07	Gr 3/ESOL OF	10	Annual
Woods, Gina M	RVE	08/13/07	.6 VI	10	Annual

**III. INSTRUCTIONAL ACTIONS 2007-2008**

**B. Re-appointments**

<b>Name</b>	<b>Sch</b>	<b>Eff Date</b>	<b>Position</b>	<b>Mths</b>	<b>Contract</b>
Barling, Carole A	RVH	08/13/07	LA/ESOL OF	10	PSC



### III. INSTRUCTIONAL ACTIONS 2007-2008

#### C. Redesignations

Name	Sch	Eff Date	From	To
Brown, Cheryl	RVE	11/27/07	Kindergarten/ESOL OF	Kindergarten
Butts, Cheryl	MCE	08/13/07	Gr 2/ESOL OF	Gr 2
Cochuyt, Carol J	FIE	11/15/07	Gr 2/ESOL OF	Gr 2
Conroy, Traci	CGE	10/31/07	PE OF	PE
Crews, Tyree D	LSE	11/14/07	Gr 3/ESOL OF	Gr 3
Day-Cordes, Jayne E	WJH	11/14/07	Lang Arts/ESOL OF	Lang Arts
Elmore, Heather	TBE	11/27/07	Kindergarten/ESOL OF	Kindergarten
Girardeau, Patricia	TBE	12/14/07	Gr 3/ESOL OF	Gr 3
Hardman, Heather T	MCE	11/15/07	Gr 6/ESOL OF	Gr 6
Jones, Leisa	GCSJ	08/13/07	Rdg/ESOL OF	Rdg
King, Amber	MBH	12/14/07	Lang Arts/ESOL OF	Lang Arts
Knaak, Renata	OPH	12/14/07	EHSC/ESOL OF	EHSC
Krohn, Christy A	TBE	11/14/07	EMH/ESOL OF	EMH
Lesser, Jennifer L	OPJ	11/15/07	Inclusion/ESOL OF	Inclusion
Metcalfe, Stacy R	CEB	11/15/07	Gr 1/ESOL OF	Gr 1
Nelms, Deborah	LSE	08/13/07	Gr 5/ESOL OF	Gr 5
Newberg, Dusty D	KHH	11/14/07	Lang Arts/ESOL OF	Lang Arts
Rhoden, Autumn K	DIS	11/15/07	Kindergarten/ESOL OF	Kindergarten
Riley, Patricia	OLS	10/17/07	Counselor OF	Counselor
Rupp, Erika	OLS	11/07/07	Gr 3/ESOL OF	Gr 3
Scarborough, Marilyn P	CEB	11/15/07	Gr 1/ESOL OF	Gr 1
Schnitzius, Alice M	LSE	11/15/07	Gr 6/ESOL OF	Gr 6
Sheridan, Sandra A	OLS	11/15/07	Gr 2/ESOL OF	Gr 2
Smith, Morgan	CGE	11/01/07	Counselor OF	Counselor
Smith, Christina A	TBE	11/09/07	Gr 2	Gr 2/ESOL OF
Spinello, Kristi E	TBE	11/15/07	Gr 1/ESOL OF	Gr 1

### III. INSTRUCTIONAL ACTIONS 2007-2008

#### C. Redesignations

Name	Sch	Eff Date	From	To
Stubbs, Sundae	OLS	12/14/07	Lang Arts/ESOL OF	Lang Arts
Subirats, Paigé M	DIS	11/15/07	Kindergarten/ESOL OF	Kindergarten
Watson, Cynthia	OLS	12/14/07	Kindergarten/ESOL OF	Kindergarten
Williams, Patricia L	KHH	11/15/07	Lang Arts/ESOL OF	Lang Arts
Worsdell, Lacey D	WEC	11/15/07	Gr 4/ESOL OF	Gr 4

**III. INSTRUCTIONAL ACTIONS 2007-2008**

**D. Transfers**

<b>Name</b>	<b>Eff Date</b>	<b>Sch</b>	<b>Position</b>	<b>Sch</b>	<b>From</b>
Hawkins, Chantel	01/07/08	RVE	Gr 1	OLS	Gr 1
Iacob, Paige	11/13/07	RVH	Spanish	GPE	ESOL

### III. INSTRUCTIONAL ACTIONS 2007-2008

#### E. Resignations/Retirements/Conclude Employment

Name	Sch	Eff Date	Position	Type
Beane, Melinda	CEB	01/11/08	Kindergarten OF	Resignation
Estoy, Eleanore S	OPH	12/07/07	Lang Arts	Resignation
Grant, Cassie	ESE	01/07/08	Occupational Thera (.4 only)	Resignation
Havey, Frances	OPH	11/08/07	Reading Coach	Resignation
Holbrook, Leann	RVH	11/15/07	English	Resignation
Hube, Shannon	RVH	11/30/07	Net Tech Spec	Resignation
Keller, Dawn	FIH	11/09/07	Inclusion	Resignation
Miller, Sherry B	CGE	12/21/07	Gr 1	Retirement
Osilka, Heather	MBH	01/07/08	Science	Resignation
Sierra, Meyleen	MBH	12/21/07	Spanish	Resignation
Townsend, Angela	OPJ	11/26/07	Lang. Arts (.4 only)	Resignation
Volz, Eileen	CEB	01/11/08	Gr 6	Resignation
Wellhausen, Stephanie	CHE	11/22/07	Gr 4	Deceased

### III. INSTRUCTIONAL ACTIONS 2007-2008

#### F. NBPTS Excellent Teacher Program Mentors

Name	School
Bowlin, Yvonne	ROE
Cate, Shirley	OLS
Greenawalt, Jane	FIH
Hagen, Ilona M	SBJ
Helmey-Hartman	KHH
Schaefer, Angela D	CGE
Thompson, Frances	ROE
Watkins, Julie	ROE

### III. INSTRUCTIONAL ACTIONS 2007-2008

#### G. SUPPLEMENTS

##### Appointments

Name	Sch	Eff Date	Supplement
Bolla, Mary	AES	08/13/07	Peer Teacher for Lisa Green
Brightman, Destiny L	OPH	11/13/07	Head Tennis
Brighton, Joel M	FIH	10/25/07	Head Weightlifting
Collins, Jean M	RVH	08/13/07	Peer Teacher for Hannah Gruber
Daniels, Susan	AES	08/13/07-02/29/08	Peer Teacher for Jodi Briscoe
DiFranco, Deborah	OPH	11/20/07	Co-Curr Club: Anchor
Fasnacht, Kenneth M	OPH	11/15/07	Asst Football
Fletcher, William D	OPH	08/13/07	Head Tennis
Halter, Dawn F	GPE	11/13/07	Peer Teacher for Stephanie Bryant
Harvey, Bradley S	KHH	08/13/07	Asst Football JH
Henry, Malachi J	OLS	08/13/07	Head Football
Katz, Howard S	GCSJ	11/01/07	Peer Teacher for Christopher Carella
Lucas, Shirley S	OPH	10/01/07	Dept Head Reading
Matricardi, Fredric J	OPH	11/06/07	Asst Baseball Head Softball SP
Mullen, Susan	RVH	08/13/07	Debate Sponsor
Musser, Kurt	FIH	08/13/07	Head JV Baseball
Pacetti, Jessie M	CHS	11/02/07	Head Volleyball
Parrett, Jennifer K	LSJ	08/13/07	Head Volleyball
Prendergast, Catherine T	GPE	11/10/07	Dept Head Gr 6
Ray, Kathleen	AES	09/17/07	Peer Teacher for Deborah Brown
Reed, Bryan D	OLS	08/13/07	Asst Football
Reed, Bryan	OLS	11/15/07	Asst Football
Reynolds, Debra	AES	09/03/07	Peer Teacher for Kristin Holm
Shier, Scott A	LSJ	10/19/07	Co-Curr Club: FBLA

### III. INSTRUCTIONAL ACTIONS 2007-2008

#### G. SUPPLEMENTS

##### Appointments

Name	Sch	Eff Date	Supplement
Sirmans, Alicia	CHS	11/08/07	.5 Varsity Cheerleading Sponsor
Smeltzer, Lauren A	CHS	11/14/07	Head JV Volleyball
Spangler, Kristy L	CHS	08/13/07	.5 Drama
Strohschein, Erin	CHS	11/05/07	.5 Varsity Cheerleading Sponsor
Williams, Joey L	LSJ	08/17/07	Head Softball SP
Wiltzie, William G	OPH	10/29/07	Asst Wrestling

##### Resignations

Name	Sch	Eff Date	Supplement
Becton, Patricia	FIH	11/09/07	Peer Teacher
Chipoletti, Derek	FIH	10/25/07	Head Weightlifting
Davis, Lori	CHS	11/02/07	Varsity Cheerleading Sponsor
Econom, Sharon	GPE	11/13/07	Dept Head Gr 4 Science Fair Coord
Miller, Marilyn	OPH	11/13/07	Peer Teacher
Miller, Marilyn	OPH	11/13/07	Peer Teacher
Prouty, Brooke	OPH	11/19/07	Co-Curr Club: Anchor
Wenthe, Patricia	CHS	08/13/07	.5 Drama

**IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2007-2008**

**A. ADULT EDUCATION**

**Appointments**

None



**IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2007-2008**

**B. MISCELLANEOUS AFTER HOURS**

**Appointments**

Allen, Linda	MRE	Effective 11/06/07 Academic Tutoring Hourly as needed
Allen, Susan	MCE	Effective 10/29/07 Academic Tutoring Hourly as needed
Anloague, Arnold	RVE	Effective 01/08/07 Academic Tutoring Hourly as needed
Armstrong, Carla	FIE	Effective 11/26/07 Academic Tutoring Hourly as needed
Arp, Doris	GPE	Effective 11/17/07 Saturday School Hourly as needed
Avery, Sherry	LES	Effective 11/27/07 Academic Tutoring Hourly as needed
Beason, Linda	MBE	Effective 11/13/07 Academic Tutoring Hourly as needed
Boer, Shana	TES	Effective 11/19/07 Academic Tutoring Hourly as needed
Boley, Deborah	SBJ	Effective 11/26/07 Academic Tutoring Hourly as needed
Boley, Deborah	ESE	Effective 11/13/07 Hospital/Homebound Hourly as needed
Bolla, Mary	SS	Effective 10/29/07 Academic Tutoring Hourly as needed
Bolla, Mary	AES	Effective 11/01/07 Academic Tutoring Hourly as needed
Boyle, Ann	SS	Effective 10/29/07 Academic Tutoring Hourly as needed

**IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2007-2008**

**B. MISCELLANEOUS AFTER HOURS**

**Appointments**

Britt, Yalonda	G CJ	Effective 12/05/07 Academic Tutoring Hourly as needed
Brusca, Cassandra	AES	Effective 11/01/07 Academic Tutoring Hourly as needed
Bunn, Tara	MCE	Effective 11/19/07 Academic Tutoring Hourly as needed
Burns, Diana	DIS	Effective 11/01/07 Academic Tutoring Hourly as needed
Burris, Nancy	SBJ	Effective 11/26/07 Academic Tutoring Hourly as needed
Calloway, Deidre	AES	Effective 11/01/07 Academic Tutoring Hourly as needed
Campbell, Dorothy	SBJ	Effective 11/26/07 Academic Tutoring Hourly as needed
Carlton, Sharon	FIE	Effective 11/19/07 Academic Tutoring Hourly as needed
Cassidy, Myra	ESE	Effective 11/26/07 Hospital/Homebound Hourly as needed
Cochuyt, Carol	FIE	Effective 11/19/07 Academic Tutoring Hourly as needed
Cox, Tamara	ESE	Effective 10/31/07 Hospital/Homebound Hourly as needed
Davis, Carol	ESE	Effective 11/06/07 Hospital/Homebound Hourly as needed
DeNapoli, Chantel	MBE	Effective 11/13/07 Academic Tutoring Hourly as needed

#### IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2007-2008

##### B. MISCELLANEOUS AFTER HOURS

###### Appointments

Dixon, Wilnitra	G CJ	Effective 12/05/07 Academic Tutoring Hourly as needed
Dobelstein, Sue	MCE	Effective 11/19/07 Academic Tutoring Hourly as needed
Downie, Amanda	AES	Effective 11/01/07 Academic Tutoring Hourly as needed
Eggers, Anne	SS	Effective 11/08/07 Academic Tutoring Hourly as needed
Ferrer, Jennifer	DIS	Effective 11/01/07 Academic Tutoring Hourly as needed
Fidler, Sandra	MBE	Effective 11/13/07 Academic Tutoring Hourly as needed
Filz, Michael	G CJ	Effective 12/05/07 Academic Tutoring Hourly as needed
Fontana, Karen	ESE	Effective 11/13/07 Hospital/Homebound Hourly as needed
Frakes, Christa	MRE	Effective 11/06/07 Academic Tutoring Hourly as needed
Franklin, Sharon	FIE	Effective 11/19/07 Academic Tutoring Hourly as needed
Gibson, Susan	MBE	Effective 11/13/07 Academic Tutoring Hourly as needed
Glassick, Tiffany	SBJ	Effective 11/26/07 Academic Tutoring Hourly as needed
Goodwin, Adam	ESE	Effective 11/28/07 Hospital/Homebound Hourly as needed

**IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2007-2008**

**B. MISCELLANEOUS AFTER HOURS**

**Appointments**

Gorham, Susan	MRE	Effective 11/06/07 Academic Tutoring Hourly as needed
Grunzke, Andrew	ESE	Effective 10/31/07 Hospital/Homebound Hourly as needed
Hagen, Ilona	SBJ	Effective 11/26/07 Academic Tutoring Hourly as needed
Hall, Susanne	SS	Effective 10/29/07 Academic Tutoring Hourly as needed
Halter, Jonathan	SBJ	Effective 11/26/07 Academic Tutoring Hourly as needed
Harbison, Rosanne	FIE	Effective 11/19/07 Academic Tutoring Hourly as needed
Hawthorn, Geneva	SBJ	Effective 11/26/07 Academic Tutoring Hourly as needed
Hayward, Carolyn	CTE	Effective 11/13/07 Alternative School Hourly as needed
Hermes, Stephen	TES	Effective 11/19/07 Academic Tutoring Hourly as needed
Hollis, Pamela	G CJ	Effective 12/05/07 Academic Tutoring Hourly as needed
Hoyt, Sue	CGE	Effective 11/05/07 Academic Tutoring Hourly as needed
Keener, Joyce	G CJ	Effective 12/05/07 Academic Tutoring Hourly as needed
Kretchmer, Melissa	MBE	Effective 11/13/07 Academic Tutoring Hourly as needed

#### IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2007-2008

##### B. MISCELLANEOUS AFTER HOURS

###### Appointments

King, Donna	HR	Effective 11/16/07 PSSI Scoring Hourly as needed
LaPointe, Lynn	AES	Effective 11/01/07 Academic Tutoring Hourly as needed
Larrabee, Ronald	HR	Effective 11/16/07 PSSI Scoring Hourly as needed
Lawson, Jacquelyn	MBE	Effective 11/13/07 Academic Tutoring Hourly as needed
Lowery, Lisa	SS	Effective 10/29/07 Academic Tutoring Hourly as needed
McHugh-Clark, Judith	SS	Effective 11/19/07 Academic Tutoring Hourly as needed
Matz, Melissa	AES	Effective 11/01/07 Academic Tutoring Hourly as needed
McInarnay, Susan	ESE	Effective 11/26/07 Hospital/Homebound Hourly as needed
Medina-Diaz, Albertina	TES	Effective 11/19/07 Academic Tutoring Hourly as needed
Miller, Lisa	FIE	Effective 11/19/07 Academic Tutoring Hourly as needed
Miller, Michael	AES	Effective 11/01/07 Academic Tutoring Hourly as needed
Moore, Haley	GCJ	Effective 12/05/07 Academic Tutoring Hourly as needed
Mounts, Kristen	SBJ	Effective 11/26/07 Academic Tutoring Hourly as needed

**IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2007-2008**

**B. MISCELLANEOUS AFTER HOURS**

**Appointments**

Nash, Barbara	TES	Effective 11/19/07 Academic Tutoring Hourly as needed
Nixon, Lisa	OPH	Effective 11/05/07 Academic Tutoring Hourly as needed
Oborne, Cassandra	OPH	Effective 11/05/07 Academic Tutoring Hourly as needed
Padgett, Toni	FHI	Effective 10/30/07 Teacher on Special Assignment Hourly as needed
Payne, Jennifer	SS	Effective 10/29/07 Academic Tutoring Hourly as needed
Pellechio, Barbara	SS	Effective 11/28/07 Academic Tutoring Hourly as needed
Pennilla-Williams, Shawna	AES	Effective 11/01/07 Academic Tutoring Hourly as needed
Phillips, Amanda	AES	Effective 11/01/07 Academic Tutoring Hourly as needed
Plazio, Nicole	MBE	Effective 11/13/07 Academic Tutoring Hourly as needed
Ray, Kathleen	AES	Effective 11/01/07 Academic Tutoring Hourly as needed
Roberts, Cynthia	MRE	Effective 11/06/07 Academic Tutoring Hourly as needed
Roberts, Paige	MBE	Effective 11/13/07 Academic Tutoring Hourly as needed
Scruby, Margaret	OPH	Effective 11/05/07 Academic Tutoring Hourly as needed

**IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2007-2008**

**B. MISCELLANEOUS AFTER HOURS**

**Appointments**

Shepard, Shellie	ESE	Effective 10/31/07 Hospital/Homebound Hourly as needed
Shepard, Stacie	ESE	Effective 10/31/07 Hospital/Homebound Hourly as needed
Smith, Erica	SS	Effective 11/28/07 Academic Tutoring Hourly as needed
Sohl, Page	AES	Effective 11/01/07 Academic Tutoring Hourly as needed
Stewart, Elizabeth	SBJ	Effective 11/26/07 Academic Tutoring Hourly as needed
Storey, Joan	FIE	Effective 11/19/07 Academic Tutoring Hourly as needed
Stover, Christol	MRE	Effective 11/06/07 Academic Tutoring Hourly as needed
Suhr, Casey	AES	Effective 11/01/07 Academic Tutoring Hourly as needed
Taylor, Sharon	ESE	Effective 10/31/07 Hospital/Homebound Hourly as needed
Tennant, Traci	TES	Effective 11/19/07 Academic Tutoring Hourly as needed
Thompson, Frances	SS	Effective 10/29/07 Academic Tutoring Hourly as needed
Tiling, Rachel	TES	Effective 11/19/07 Academic Tutoring Hourly as needed
Traphagen, Andrea	MRE	Effective 11/08/07 Academic Tutoring Hourly as needed

**IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2007-2008**

**B. MISCELLANEOUS AFTER HOURS**

**Appointments**

Turner, Linda	CTE	Effective 11/13/07 Alternative School Hourly as needed
Ulrich, Jessica	TES	Effective 11/19/07 Academic Tutoring Hourly as needed
Veczko, William	OPH	Effective 11/05/07 Academic Tutoring Hourly as needed
Verrilli, Kimberly	OPH	Effective 11/05/07 Academic Tutoring Hourly as needed
Vigue, Jessica	TES	Effective 11/19/07 Academic Tutoring Hourly as needed
Vincent, Carrie	G CJ	Effective 12/05/07 Academic Tutoring Hourly as needed
Waters, Ann	MCE	Effective 10/29/07 Academic Tutoring Hourly as needed
Weeks, Michelle	FIE	Effective 11/19/07 Academic Tutoring Hourly as needed
Whidden, Vicki	SS	Effective 11/28/07 Academic Tutoring Hourly as needed
Whitehead, Joan	FYC	Effective 12/10/07 Teacher on Special Assignment Hourly as needed
Willis, Megan	TES	Effective 11/19/07 Academic Tutoring Hourly as needed
Wolter, Thomas	SPC	Effective 10/17/07 Academic Tutoring Hourly as needed
Wood, Jennifer	SS	Effective 10/29/07 Academic Tutoring Hourly as needed



**IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2007-2008**

**B. MISCELLANEOUS AFTER HOURS**

**Appointments**

Wooten, Betty	SBJ	Effective 11/13/07 Academic Tutoring Hourly as needed
Zimmerman, Jennifer	ESE	Effective 10/31/07 Hospital/Homebound Hourly as needed

**V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2007-2008**

**A. SUBSTITUTE TEACHER APPROVAL**

**Appointments**

Barker, Kimberly	11/07/07	Regular
Bonner, Catherine	10/31/07	Regular
Cheeks, Stephanie	11/14/07	Emergency
Cohn, Jesse	10/31/07	Regular
Conn, Janelle	11/14/07	Emergency
Crews, Patricia	10/31/07	Regular
Dalton, Jacqueline	11/07/07	Emergency
Evatt, Lorraine	11/07/07	Regular
Fehrs, Amy	11/07/07	Emergency
Foster, Shanci	10/31/07	Emergency
Fowler, Frances	11/07/07	Emergency
Fowler, Chester	10/31/07	Regular
Goldsmith, Tammy	11/14/07	Regular
Grimes, Nancy	11/07/07	Emergency
Harding, Deana	11/14/07	Regular
Hinton, Patricia	10/31/07	Regular
Hirshauer, Shirley	11/14/07	Regular
Hong, Xuan My	11/14/07	Regular
Hutto, Kip	10/03/07	Regular
Jeralds, Bruce	10/31/07	Regular
Johnson, Robert	11/14/07	Regular
Jones, Kwane	09/26/07	Regular
Kielbasa, Joseph	10/31/07	Regular

**V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2007-2008**

**A. SUBSTITUTE TEACHER APPROVAL**

**Appointments**

Kirker, Barbara	11/14/07	Regular
Kuhn, Joan	11/07/07	Emergency
Lewis, Cheryl	10/31/07	Emergency
Lively, Pamela	11/14/07	Regular
Marks, Lisa	11/14/07	Regular
McNair, Stacey	10/31/07	Regular
Moody, Janice	11/07/07	Regular
Morrow, Martha	10/31/07	Regular
Mullen, Jennifer	10/31/07	Regular
Myers, Edward	11/07/07	Emergency
Myers, Sara	11/07/07	Regular
Norris, Reheemah	10/31/07	Regular
Novvey, Charles	11/14/07	Regular
Para, Teresa	11/07/07	Regular
Reaves, William	11/07/07	Regular
Rippey, Josephine	10/24/07	Regular
Robbins, Jennifer	11/14/07	Regular
Rodgers, Sandra	10/24/07	Emergency
Roper Jr., John	11/27/07	Regular
Secrest, Trudy	11/14/07	Regular
Smart, Blanca	10/31/07	Regular
Smith, Cindy	10/24/07	Regular
Smith, Shelli	10/31/07	Regular

**V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2007-2008**

**A. SUBSTITUTE TEACHER APPROVAL**

**Appointments**

Smith, Stacey	10/24/07	Regular
Strombeck, Laura	10/24/07	Regular
Tallon, Charity	10/31/07	Regular
Tomas, Debra	11/07/07	Regular
Villaronga, Jacqueline	11/07/07	Regular
Walker, Joann	10/31/07	Regular
Walton, Mary	10/31/07	Regular
Whitaker, Ashley	11/14/2007	Regular
Wilson, Roy	11/07/07	Regular
Wood, Megan	11/07/07	Regular
Wood, Tyler	10/10/07	Regular
Zeolla, Sandra	11/07/07	Regular

**V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2007-2008**

**B. SUBSTITUTE LONG TERM TEACHER APPROVAL**

**Appointments**

Adams, Dorothy	Effective 11/26/07
Connell, Vicky	Effective 11/09/07
Crum, Elsie	Effective 12/17/07
Fagan, Darlene	Effective 11/08/07
Hutto, Kip	Effective 12/03/07
Lanier, Patrick	Effective 11/19/07
Midgett, Dana	Effective 11/14/07
Mills, Laurie	Effective 10/16/07
Mitchell, Elizabeth	Effective 11/13/07
Plyler, Tina	Effective 10/24/07
Utech, Barbara	Effective 09/28/07

## VI. SUPPORT 2007-2008

### A. APPOINTMENTS

Andres, Donna Bus Driver	TRANS	Effective 8/20/07 Annual Contract
Anglin, Donald Bus Driver	TRANS	Effective 8/20/07 Annual Contract
Austin, Hope Bus Driver	TRANS	Effective 8/20/07 Annual Contract
Bland, Robert Bus Driver	TRANS	Effective 8/20/07 Annual Contract
Coleman, Kathleen DOP Assistant	KHHS	Effective 10/29/07 Annual Contract
Cortes, Yahaira Bus Driver	TRANS	Effective 8/20/07 Annual Contract
Downs, Dianne Cafe' Asst. - 3.25 hrs.	OPHS	Effective 10/29/07 Annual Contract
Falconer-Robinson, Kimberly .8 ESE Asst. - Autistic	WEC	Effective 10/23/07 Annual Contract
Fleming, Cynthia R.N. - 10 mo.	FIH	Effective 10/29/07 Annual Contract
Garner, Harriet Cafe' Asst. - 3.75 hrs.	MHS	Effective 11/15/07 - 1/25/08 Limited Contract
Gray, Kathy Instructional Assistant	LAJH	Effective 11/26/07 Annual Contract
Harlow, Stephanie Cafe' Asst. - 4.0 hrs.	LAJH	Effective 12/3/07 Annual Contract
Jackson, Emily Bus Driver	TRANS	Effective 8/20/07 Annual Contract
Jundt, Michael General Maintenance Worker	MAINT	Effective 11/1/07 Annual Contract
Kimsey, Patricia Bus Driver	TRANS	Effective 9/10/07 Annual Contract

## VI. SUPPORT 2007-2008

### A. APPOINTMENTS

Lackey, Derrick General Maintenance Worker	MAINT	Effective 11/1/07 Annual Contract
Lapton, Stephen Custodian	LJH	Effective 12/3/07 Annual Contract
Malone, Shawwna Bus Driver	TRANS	Effective 8/20/07 Annual Contract
Margolis, Petra Bus Driver	TRANS	Effective 8/20/07 Annual Contract
Marx, Annette LPN - 10 mo.	OPJH	Effective 11/26/07 Annual Contract
McKee, Homer Bus Driver	TRANS	Effective 8/20/07 Annual Contract
McLaughlin, Jimmy General Maintenance Worker	MAINT	Effective 11/26/07 Annual Contract
Minton, Tania ESE Asst. - SED	BLC	Effective 11/1/07 Annual Contract
Nguyen, Lam HVAC Tech.	MAINT	Effective 12/3/07 Annual Contract
Portch, Shirley Bus Driver	TRANS	Effective 8/20/07 Annual Contract
Ring, Nancy RN - 12 mo.	ESE	Effective 11/19/07 Annual Contract
Rivera-Arias, Zoraida Cafe' Asst. - 3.25 hrs.	OPJH	Effective 10/29/07 Annual Contract
Rivera-Garcia, Freddy .5 Tech. Suppt. Asst.	OPHS	Effective 11/27/07 Annual Contract
Roberts, Christina Cafe' Asst. - 4.0 hrs.	LAJH	Effective 11/6/07 Annual Contract
Romulus, Jean Bus Driver	TRANS	Effective 8/20/07 Annual Contract

**VI. SUPPORT 2007-2008**

**A. APPOINTMENTS**

Rumpff, Lawrence Custodian	WJH	Effective 11/8/07 Annual Contract
Scoble-Molendyk, Jessica Bus Driver	TRANS	Effective 8/20/07 Annual Contract
Smith, Michelle ESE Asst. - Autisitc	TES	Effective 10/15/07 Annual Contract
Torres, Radames Bus Driver	TRANS	Effective 8/20/07 Annual Contract
Tyler, Keesha Custodian	TBE	Effective 12/3/07 Annual Contract
Wright, Brice Warehouser	BAD	Effective 11/1/07 - 4/4/08 Limited Contract



**VI. SUPPORT 2007-2008**

**B. REDESIGNATIONS**

Bartlett, Michelle ESE Asst. - Autistic	TES	Effective 10/25/07 redesignate from .8 ESE Asst. - Autistic (TES) due to .2 allocation increase approved on 11/20/07 Board.
Davis, Catherine ESE Asst. - Autistic	WEC	Effective 8/16/07 redesignate from ESE Asst. - PK/VE (WEC) due to title correction.
Queen, Sandra ESE Asst. - Ind.	WEC	Effective 8/16/07 redesignate from ESE Asst. - Autistic (WEC) due to title correction.
Simmons, Melissa ESE Asst. - PK/VE	WEC	Effective 8/16/07 redesignate from ESE Asst. - Ind. (WEC) due to title correction.
Wilson, Dolores ESE Asst. - Ind.	OPJH	Effective 10/23/07 redesignate from ESE Asst. - EHSC (OPJH). Position deleted on 10/18/07 Board.

**VI. SUPPORT 2007-2008**

**C. RESIGNATIONS/RETIREMENTS/TERMINATIONS**

Ambrose, Bonnie ESE Asst./ Bus Monitor	TRANS	Effective 12/21/07 Retirement
Beaver, Alexis ESE Asst. - VE	TBE	Effective 12/7/07 Resignation (from limited contract)
Crosby, Jessica ESE Asst. - Ind.	RHS	Effective 11/2/07 Resignation
Depiero, Michael Custodian	TBE	Effective 10/22/07 Conclude Employment
Hampshire, Kelly Instructional Asst. - 9 mos.	LAJH	Effective 10/26/07 Resignation
Maier, Joseph Plumber	CW	Effective 10/31/07 Retirement (from leave)
Murphy, Louann Cafe' Asst. - 3.25 hrs.	OPHS	Effective 10/12/07 Resignation
Solomon, Malana ESE Asst. - EHSC/SED	CW	Effective 11/20/07 Retirement (from leave)
Wallis, Cassie Child Care Asst. - 10 mo.	FIHS	Effective 10/30/07 Conclude Employment

**VI. SUPPORT 2007-2008**

**D. TRANSFERS**

Adams, Charles-Alex Gen. Maint. Worker	MAINT	Effective 11/16/07 transfer from Custodian (LJH)
Blandin, Piedad Cafe' Asst. - 4.5 hrs.	OPJH	Effective 10/29/07 transfer from Cafe' Asst. - 3.5 hrs. (OPJH)
Dotson, Angela Child Care Asst. - 10 mo.	FIH	Effective 11/27/07 transfer from School Secretary - 10 mo. (FIH)
Dupree, Terri Cafe' Asst. - 5.0 hrs.	LAJH	Effective 10/25/07 transfer from Cafe' Asst. - 4.0 hrs. (LAJH)
McKenzie, Neil Electronics Tech.	MAINT	Effective 11/15/07 transfer from Electronics Tech. Asst. (MAINT)
Shelton, Randall HVAC Tech. Asst.	MAINT	Effective 11/14/07 transfer from Gen. Maint. Worker (MAINT)

**VI. SUPPORT 2006-2007**

**E. RESIGNATIONS/RETIREMENTS/TERMINATIONS**

Dobbs, Dena Cafe' Asst. - 3.5 hrs.	OPHS	Effective 5/24/07 Resignation
Odom, Jean ESE Asst./Bus Monitor	TRANS	Effective 2/15/07 Conclude Employment (from leave)

## VII. SHORT TERM LEAVE 2007-2008

### A. ILOD, Military, and Association Leaves

Battle, Tony Teacher	MHS	10/3/07 - 11/6/07 64.14 hrs. ILOD 10/1/07 Injured knee while training girl's basketball team
Bliven, Robin Teacher	RVE	10/23/07 - 11/6/07 1.25 hrs. ILOD 10/9/07 Slipped on wet hallway floor and injured ankle
Carter, Kenneth Lead Electrical Tech.	MAINT	11/1/07 - 11/8/07 11.5 hrs. Association Leave CESPA Delagate
Castillo, Emperatriz Bus Monitor	TRANS	4/24/07 - 5/8/07 70.0 hrs. ILOD 4/18/07 Sprained right arm attempting an agility test
Day, Ligaya Cafe' Asst.	SBJ	10/30/07 - 11/5/07 27.5 hrs. ILOD 10/17/07 Pain in left shoulder, unknown injury
Depa, Celesteileen Records Secretary	SPC	10/19/07 - 11/16/07 2.25 hrs. ILOD 9/14/07 Strain of lower back, stepped on uneven pavement
Dobson, Janet Teacher	OPJH	10/29/07 .5 hrs. ILOD 10/24/07 Left shoulder injury attempting to remove student from classroom
Gilmore, Linda Teacher	RVE	10/11/07 - 10/23/07 65.67 hrs. ILOD 9/14/07 Left knee pain, while rising from teacher's chair
Goldsbury, Dianne Classroom Asst.	SBJ	10/25/07 - 10/26/07 12.0 hrs. ILOD 10/24/07 Slipped on cafeteria floor, injured lower extremities
Gray, Cynthia School Psychologist	Student Services	10/31/07 - 11/21/07 8.08 hrs. ILOD 8/27/07 Tripped on uneven pavement
Helmey-Hartman, Wendy Teacher	KHHS	12/3/07 - 12/14/07 78.3 hrs. Military Leave Annual Training
Johnson-Richardson, Kisha Bus Driver	TRANS	10/29/07 - 11/5/07 45.33 hrs. ILOD 10/26/07 Slipped on wet bus step, injured lower back

## VII. SHORT TERM LEAVE 2007-2008

### A. ILOD, Military, and Association Leaves

McClain, Adam Teacher	LAE	11/14/07 - 11/16/07 23.49 hrs. Military Leave Annual Training
Palmer, Patricia ESE Asst. - LI	PES	11/1/07 - 11/2/07 15 hrs. ILOD 10/31/07 Caught foot on sidewalk and fell, multiple injuries
Pharis, Randall Heavy Equip. Operator	MAINT	11/7/07 - 11/9/07 16.0 hrs. ILOD 11/6/07 Stepped on rusty nail, right foot puncture wound
Renken, Beverly ESE Secretary	GCSJH	10/2/07 3.0 hrs ILOD 5/23/07 Tripped on rubber mat, injured left ankle
Rodatz, Sharon Teacher	MHS	10/24/07 7.83 hrs. Association Leave CCEA Delegate
Shodd, Cheryl Teacher	AES	10/29/07 - 11/5/07 39.15 hrs. Military Leave Annual Leave
Snyder, Wilmont Small Engine Mechanic	MAINT	10/29/07 .50 hrs. ILOD 5/29/07 Left knee injury sustained while getting out of back of truck
Springs, Damenyum Teacher	FIH	10/15/07 - 11/9/07 40.47 hrs. ILOD 10/12/07 Coaching volleyball, injured ankle
Spurrier, Melissa ESE Asst.	CGE	10/25/07 - 10/29/07 22.50 hrs. ILOD 10/24/07 Student kicked employee in the back.
Stotler, Diane Teacher	CHS	10/1/07 3.0 hrs. ILOD 10/7/07 Tripped on computer wires, multiple injuries
Szczechowicz, Judy Bus Driver	TRANS	10/16/07 2.42 hrs. ILOD 10/15/07 Fell from bus steps, right lower extremity injuries
Whitacre, Beverly Teacher	PES	10/15/07 3.83 hrs. ILOD 1/22/01 Multiple injuries while restraining a student

## VIII. DEFERRED RETIREMENT OPTION PROGRAM (DROP)

### A. ENROLLEES

Acknowledge receipt of DROP enrollment applications and future resignation dates of the following employees:

Miller, Sherry Teacher	CGE	DROP enrollment effective 10/1/03 Future Resignation 12/31/07 redesignate DROP end date from 9/31/08 to 12/31/07
Morrow, Sharon Principal's Secretary	SBJ	DROP enrollment effective 11/1/07 Future Resignation 10/31/12
Terry, Donald Mechanic	TRANS	DROP enrollment effective 8/1/06 Future Resignation 12/28/07 redesignate DROP end date from 7/31/11 to 12/28/07
Yelverton, Maureen Assistant Principal	DIS	DROP enrollment effective 1/1/08 Future Resignation 12/31/12