

AFFILIATION AGREEMENT BETWEEN FLORIDA STATE UNIVERSITY
School of Communication Science and Disorders
acting for and on behalf of the Florida State University Board of Trustees
and
School District of Clay County
for field experience
in
Speech-Language Pathology or Audiology

THIS AGREEMENT is made between the School of Communication Science and Disorders, Florida State University, acting for and on behalf of the Florida State University Board of Trustees, whose address is 127 Honors Way, 107 Regional Rehabilitation Center, Florida State University, Tallahassee, Florida 32306-1200 (hereinafter the “School”) and School Board of Clay County, Florida whose address is 900 Walnut Street, Green Cove Springs, FL 32043 (hereinafter the “Facility”).

WHEREAS, the School has a curriculum leading to a Master’s degree in speech-language pathology; and WHEREAS, clinical education and experience is a required and integral component of the School’s curriculum; and

WHEREAS, the School desires the assistance of the Facility in developing and implementing the clinical education phase of its speech-language pathology curriculum known as clinical education; and

WHEREAS, the Facility wishes to assist the School in developing and implementing the clinical education experience for the School’s speech-language pathology students (hereinafter referred to as “Externs”).

NOW, THEREFORE, in consideration of the mutual agreements set forth herein, the School and the Facility agree as follows:

I. Mutual Responsibilities of the School and the Facility

- A. The School and the Facility will cooperate to establish objectives for clinical education and devise methods for implementing these objectives and evaluating their effectiveness.
- B. The School and the Facility will determine the number of externs to be assigned to the Facility and the length of the clinical education experiences required to achieve the established educational objective.
- C. In accordance with applicable law, the School and the Facility will not discriminate against any extern because of age, race, color, religion, sex, disability status or national origin.

II. Responsibilities of the School

- A. The School will assume overall responsibility for developing and implementing the education program in speech-language pathology curriculum.
- B. The School will refer to the Facility only those externs who are enrolled in the School's curriculum and who have satisfactorily completed the academic prerequisites for clinical education experience.
- C. The School will designate a person or persons to direct the clinical education programs at the School and to act as liaison for the School, the Facility and the extern(s).
- D. The School will be responsible for the determination of an extern's final grade for clinical education experience(s).
- E. The School will notify the Facility of its planned schedule of extern assignment(s), including the dates of clinical experience(s), the name(s) of the extern(s) and the level of academic and preclinical preparation of each extern.
- F. The School will provide the Facility with educational objectives and evaluation forms for each clinical education assignment.

- G. The School will maintain communication with the Facility on matters pertinent to clinical education. Such communication may include, but not be not be limited to, on-site visits to the Facility, workshops, meetings and the provision of educational materials relevant to the clinical education program.
- H. The School will advise externs assigned to the Facility of their responsibility for complying with this Agreement and the existing rules and regulations of the Facility, including the responsibility for complying with any physical examination requirements for the Facility.
- I. At all times during the required term of this Agreement, the School will have externs in training to purchase and maintain professional liability insurance. A certificate evidencing this commercial insurance policy with the limits in the amount of \$1,000,000 per person and \$3,000,000 per occurrence, and naming the Facility as an additional insured, will be provided upon request by the extern.
- J. The School reserves the right to terminate a clinical education assignment if the School determines that condition at the Facility are detrimental to extern learning.

III. Responsibilities of the Facility

- A. The Facility will have ultimate responsibility for extern care at the Facility
- B. The Facility will provide qualified staff, externs, physical facilities, clinical equipment and materials in accordance with clinical education objective as agreed upon by the Facility and the School.
- C. The Facility will provide each assigned extern with a planned, supervised program of clinical experience.
- D. The Facility will provide each assigned extern with an orientation to the Facility, including a copy of pertinent rules and regulations of the Facility.
- E. The Facility will designate one person to serve as coordinator of clinical education for the Facility and to act as liaison with the School.
- F. The Facility will evaluate the performance of the assigned extern(s) in writing, using forms provided or approved by the School. Evaluation materials will be forwarded or delivered to the School within one week of the conclusion of the clinical education assignment at the Facility.
- G. The Facility will advise the School at the earliest possible time of any changes in its operation, policies or personnel which may affect clinical education.

- H. The Facility will advise the School of the earliest possible time of any serious deficiency noted in an assigned extern's performance. It will then be the mutual responsibilities of the externs, the Facility and the School to advise a plan by which the extern may be assisted toward achieving the stated objectives of the clinical education assignment.
 - I. The Facility reserves the right to require that the School withdraw from a clinical education assignment any extern whose health or performance is detrimental or potentially detrimental to externs well-being or to the achievement of the stated objectives of the clinical education assignment.
 - J. Upon request, the Facility will provide the School with information regarding the availability of first aid and emergency care for the extern while on clinical education assignment on the property of the Facility. If the Facility provides first aid and/or emergency care to an assigned extern, the Facility may charge the extern reasonable fees for such services.
- IV. Responsibilities of the Student
- A. The extern is required to comply with this agreement, all applicable policies, procedures and rules of the Facility, the School and the Code of Ethics of the American Speech-Language-Hearing Association.
 - B. The extern is required to maintain health insurance or be responsible for medical expenses incurred during a clinical education assignment.
 - C. The extern is responsible for demonstrating professional behavior appropriate to the environment of the Facility, including protecting the confidentiality of the patient information and maintaining high standards of patient care.
 - D. The extern is responsible for making appropriate arrangements for transportation to and from the Facility housing, if necessary, and assuming any travel or living expenses incurred in relation to clinical education.
 - E. The extern is responsible for evaluating his or her clinical education experience using forms provided by the School and/or the Facility.
 - F. The extern has the right to request withdrawal from a clinical assignment, giving notice and cause in writing to both the Facility and the School prior to leaving the assignment.

G. The extern shall, at his or her own expense, submit to fingerprinting and shall pass a Level II background screening as required by Florida Statutes prior to entering upon any school grounds owned by facility while students are present.

V. Term.

This Agreement shall become effective immediately upon signing of all parties to the agreement, and shall remain in effect for three years unless otherwise sooner terminated as hereinafter provided. At the end of said initial term, this Agreement shall be automatically renewed for one-year successive terms. Either party may terminate this Agreement, upon sixty (60) days prior written notice, and any extern(s) currently assigned to the Facility at the time of notice of termination shall be given the opportunity to complete his, her or their clinical education assignments at the Facility, such completion not to exceed three months.

VI. Notice.

Any written communication or notice pursuant to this Agreement shall be made to the following representatives of the respective parties at the following addresses:

FOR THE SCHOOL:

Juliann J. Woods
Professor and Director
School of Communication Science and Disorders
127 Honors Way
Florida State University
Tallahassee, FL 32306-1200

FOR THE FACILITY:

Susan Heaps
School District of Clay County
900 Walnut Street
Green Cove Springs, FL 32043

With a copy to:

VII. Entire Understanding.

This Agreement contains the entire understanding of the parties as to the matters contained herein, and it shall not be altered, amended or modified except by a writing executed by the duty authorized officials of both the School and the Facility.

VIII. Severability.

If any provision of the Agreement is held to be invalid or unenforceable for any reason, this Agreement shall remain in full force and effect in accordance with its terms, disregarding such enforceable or invalid provision.

IX. Captions.

The caption headings contained herein are used solely for convenience and shall not be deemed to limit or define the provisions of this Agreement.

X. No Waiver.

Any failure of a party to enforce that party's right under any provision of this Agreement shall not be construed or act as a waiver of said party's subsequent right to enforce any of the provisions contained herein.

XI. Governing Law.

This Agreement shall be governed and construed in accordance with the laws of Florida, with venue for any dispute lying in the State Courts of Clay County, Florida.

XII. Binding Effect.

This Agreement shall insure to the benefit of and be binding upon the parties hereto and their respective successors and permitted assigns.

Signatures:

Date executed:

By: _____

Lisa Graham
Chairman, School Board of Clay County
900 Walnut Street
Green Cove Springs, Florida 32043

School of Communication Science and Disorders Florida
State University, acting for and on behalf of the Florida
State University Board of Trustees Tallahassee, Florida
32306-1200

Date executed:

By: _____

Name: Lawrence C. Dennis, Ph.D.
Title: Dean, College of Communication and Information

Date executed:

By: _____

Name: Juliann J. Woods, Ph.D.
Title: Director, School of Communication Science and
Disorders