



**School District of Clay County
Green Cove Springs, Florida**

**Teacher Inservice Center - Fleming Island High School
2233 Village Square Parkway
Hearings for Special Actions regarding Students - 3:00 p.m.
REGULAR MEETING - 7:00 p.m.**

May 17, 2012 Regular Meeting

Invocation

Pledge of Allegiance

Call to Order (7:00 p.m.)

1. Attendance

Minutes: Present: Janice Kerekes, District 1; Carol Studdard, District 2; Charles Van Zant, Jr., District 3; Frank Farrell, District 4 and Lisa Graham, District 5. Superintendent Ben Wortham was also present.

Consent Agenda

Superintendent

2. C-1 Minutes of Student Disciplinary Hearings and Regular Meeting on April 19, 2012

Attachment: MinsDispHearings 04-19-12.pdf (Confidential Item)

Attachment: MinsRegMtg 04-19-12.pdf

Deputy Superintendent

3. C-2 Proposed Allocation Changes for 2011-2012 and 2012-2013

Attachment: Allocation Summary - Backup May 17, 2012.pdf

4. C-3 Amend Calendars for 2012-2013

Attachment: Calendar - Employee Work 2012-2013 Final.pdf

Attachment: Calendar - Student 2012-2013.pdf

Attachment: Calendar-Summer School-2012.pdf

Attachment: Calendar - Summer Hours 2012.pdf

5. C-4 School District of Clay County Strategic Plan 2012-2017

Attachment: [Strategically Speaking Final Document.pdf](#)

Human Resources

6. C-5 Personnel Consent Agenda

Attachment: [Personnel Consent Agenda 05-17-12.pdf](#)

7. C-6 Revision of the Clay Assessment System including the revised Instructional Performance Appraisal Form

Attachment: [CAS MANUAL Revisions \(Pages 1-14\) - 05-17-12.pdf](#)

Attachment: [CAS MANUAL Revisions \(FORMS Pages 15-27\) - 05-17-12.pdf](#)

Instruction

8. C-7 1st Amendment to Interlocal Agreement for Reimbursement of Expenses for Traffic Education Program

Attachment: [1st amdmt-traffic-ed5b-1b3.pdf](#)

9. C-8 Out of State Travel-National Conference on Innovation in Education-Chicago, Illinois, June 27-29, 2012

10. C-9 Overnight/Out of State Travel

Attachment: [ProStarttravel.pdf](#)

Attachment: [PLTWtravel.pdf](#)

11. C-10 Out-of-State Travel-For Information Only

Attachment: [LosAngelestravel.pdf](#)

12. C-11 Clarke School Amendment for Summer 2012

Attachment: [CLARKE SCHOOL amendment for inclusion SUMMER 2012.pdf](#)

13. C-12 Student Travel

Attachment: [May, 2012.pdf](#)

14. C-13 2012-13 Special Pupil Requests; 2012-13 Non-Resident Admissions Guidelines

Attachment: [2012-2013 SPR Memorandum.pdf](#)

15. C-14 Bannerman Learning Center Placements in Lieu of Expulsion and ESE Alternative School Update

Attachment: [BLC placements.pdf](#)

16. [C-15 Multi-District FDLRS grant.](#)

Attachment: [FDLRS ExecSummary12-13 Clay-Nassau.pdf](#)

17. [C-16 Out-of-State Travel-AP Chemistry Workshop in Atlanta, GA, July 16-18, 2012-Donna Deis](#)

18. [C-17 Episcopal Children's Services Head Start/Early Head Start Memorandum of Understanding](#)

Attachment: [Episcopal Children's Head Start Early Head Start Clay 12 13.pdf](#)

19. [C-18 Virtual Instruction Providers](#)

20. [C-19 Continue Training in Safe Crisis Management Program for ESE Employees](#)

21. [C-20 Pay Mileage at County Approved Rate for Parents or Group Homes Transporting Certain ESE Students](#)

22. [C-21 SEDNET DCF amendment #7 to contract #DH676.](#)

Attachment: [SEDNET DCF Amendment 7 DH676.pdf](#)

Business Affairs

23. [C-22 Warrants and Vouchers for April, 2012](#)

Attachment: [Warrants and Vouchers, April, 2012.pdf](#)

24. [C-23 Internal Fund Auditors for the 2011-2012 Fiscal Year](#)

Attachment: [Internal Accounts Auditors for FY12.pdf](#)

25. [C-24 Write off Non-Sufficient Funds Checks at Schools](#)

26. [C-25 Payroll Calendar \(Summer School\) for School Year 2011-2012 and 2012-2013](#)

Attachment: [CalendarSummerSchool 2011-2012 and 2012-2013.pdf](#)

27. [C-26 Certificate of Insurance for Inaugural Graduation Ceremony-June 1, 2012-OakLeaf High](#)

Attachment: [Oakleaf High 20120508080128808.pdf](#)

28. [C-27 Monthly Property Report - April, 2012 -](#)

Furniture/Equipment

Attachment: [Furniture-Equipment Report-April, 12.pdf](#)

29. C-28 Monthly Property Report - April, 2012 - AV Materials

Attachment: [Audiovisual Report-April, 12.pdf](#)

30. C-29 Monthly Property Report - April, 2012 - Software

Attachment: [Software Report-April, 12.pdf](#)

31. C-30 Monthly Property Report - April, 2012 - Vehicles as submitted

Attachment: [Vehicles Report-April, 12.pdf](#)

32. C-31 Deletion of Certain Items Report - May, 2012

Attachment: [Deletion Report-May, 12.pdf](#)

33. C-32 Budget Amendments for the Month of April, 2012

Attachment: [April Budget Amendments.pdf](#)

Attachment: [budget impact stmt .pdf](#)

Support Services

34. C-33 2011-2012 Casualty Safety, Sanitation and Relocatable Inspection Reports for the School District's Educational Facilities

Attachment: [SREF REPORT COVER PAGE.pdf](#)

Attachment: [2011-2012 SREF Inspection Reports for Elementary Schools A-K.pdf](#)

Attachment: [2011-2012 SREF Inspection Reports for Elementary Schools L-R.pdf](#)

Attachment: [2011-2012 SREF Inspection Reports for Elementary Schools S-W.pdf](#)

Attachment: [2011-2012 SREF Inspection Reports for Junior High Schools.pdf](#)

Attachment: [2011-2012 SREF Inspection Reports for High Schools.pdf](#)

Attachment: [2011-2012 SREF Inspection Reports for Ancillary Facilities.pdf](#)

35. C-34 Additive Change Order #6 for Orange Park High School Renovate/Remodel West Campus

Attachment: [CO6 OPHS Renovate.Remodel West Campus.pdf](#)

36. C-35 Additive Change Order #3 (Direct Purchasing) for Ridgeview High School Cafeteria Expansion Phase I

Attachment: CO 3 RVHS Cafeteria Expansion Phase I.pdf

37. C-36 Additive Change Order #1 for Middleburg High School Re-Pipe Kitchen Water and Sewer

Attachment: CO1 MBHS Re Pipe Kitchen Water & Sewer.pdf

38. C-37 2011-2012 Fire Safety Inspection Report for the School District's Educational Facilities.

Attachment: FIRE REPORT COVER PAGE.pdf

Attachment: 2011-2012 Elementary School Fire Reports.pdf

Attachment: 2011-2012 Jr. High Fire Reports.pdf

Attachment: 2011-2012 High School Fire Reports.pdf

Attachment: 2011-2012 Ancillary Fire Reports.pdf

39. C-38 Deductive Change Order #1 (Direct Purchasing) for Orange Park High School Install VAV's/Duct Heaters for New Roof Top Units in Building 1

Attachment: OPH Vavs CO 1DP.pdf

40. C-39 Deductive Change Order #1 (Direct Purchasing) for Orange Park High School Panelboard/Switchgear Replacement

Attachment: OPH Panelboard CO 1DP.pdf

41. C-40 Deductive Change Order #1 (Direct Purchasing) for Keystone Heights High School Fire Alarm Replacement

Attachment: KHH Fire Alarm CO 1DP.pdf

42. C-41 Pre-Qualification of Contractors

Attachment: Contractor List 5,17,12.pdf

Adoption of Consent Agenda

43. Adoption of all remaining Consent Items

Minutes:

Motions:

Approve the Consent Items as presented, with the exception of those moved to Discussion. - PASS

Vote Results

Motion: Lisa Graham

Second: Janice Kerekes

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Charles Van Zant, Jr. - Aye

Recognitions and Awards

44. Clay County Winners in the "Fun in the Sun" Art Contest sponsored by First Lady Ann Scott

Minutes: Winners: Avery Dobberfuhl, 1st Grade at Keystone Heights Elementary and Tiffany Bunn, 5th Grade at Coppergate Elementary.

45. Recognition of Sunshine State Scholar District Nominee Bailey Rose Anderson - RHS

Minutes: Winner: Bailey Rose Anderson, 11th Grade at Ridgeview High School

46. 2012 Clay County Art Show Recognition

Minutes: Angie Randall, Ridgeview High and Denise Medonia, Paterson Elementary, recognized the teachers and students participating in the Annual Art Show Event April 27-29, 2012 at the Orange Park Mall.

Scheduled Citizen Requests

47. Safety Issues and Policy Changes - Sylvia Croft

Minutes: Mrs. Croft spoke on prayer at the flagpole and current policy changes. Additional speakers were Micah Dexter and Ben Ruffner.

Presenters (None)

Discussion Agenda

School Board Members

48. Tobacco Free School Campus Policy

Attachment: TobaccoFreeSchoolCampusModel.pdf

Minutes: Mr. Van Zant presented this policy for review and implementation. Mr. Bickner will review the current school board policy and bring in back to the Board in June.

School Board Attorney

49. Public Hearing-Amendments to School Board Policy 6GX-10-5.02 C. 5.-General Policies-Use of School Buildings, Grounds and Equipment

Attachment: AmendmentPolicy5.02.pdf

Minutes: Speakers to this item were Fred Gottshalk, Lyndel Hale, Marjorie Caouette, Kent Williams, Ron Baker and Michael Cannady.

Motions:

Approve the policy as submitted. - PASS

Vote Results

Motion: Janice Kerekes

Second: Frank Farrell

Frank Farrell - Aye

Lisa Graham - Nay

Janice Kerekes - Aye

Carol Studdard - Aye

Charles Van Zant, Jr. - Nay

50. Public Hearing-Amended Agreement for Use of Facilities

Attachment: AgreementUse of Facilities (2).pdf

Minutes: Speakers to this item were Lyndel Hale, Ben Ruffner, Sylvia Croft, Michael Cannady, Mindy Manquello, Lucinda Baker, Jeffrey Michael, Faith Wolfe, Marjorie Caouette and Kent Williams.

Motions:

Approve amended agreement as submitted. - PASS

Vote Results

Motion: Janice Kerekes

Second: Frank Farrell

Frank Farrell - Aye
Lisa Graham - Nay
Janice Kerekes - Aye
Carol Studdard - Aye
Charles Van Zant, Jr. - Nay

51. Public Hearing-Amended Agreement for Use of Grounds

Attachment: AgreementUse of Grounds.pdf

Minutes: Speakers to this item were Sylvia Croft, Susan Mayti, Fred Gottshalk, Kent Williams, Michael Cannady, Marjorie Caouette, Lyndel Hale, Buddy Parrish, Susan Mayti and Faith Wolfe.

Motions:

Approve amended agreement as submitted. - PASS

Vote Results

Motion: Janice Kerekes

Second: Frank Farrell

Frank Farrell - Aye
Lisa Graham - Nay
Janice Kerekes - Aye
Carol Studdard - Aye
Charles Van Zant, Jr. - Nay

Human Resources

52. Human Resources - Special Action A

Attachment: HR Special Action A 05-17-12.pdf (Confidential Item)

Motions:

Approve the action as presented. - PASS

Vote Results

Motion: Charles Van Zant, Jr.

Second: Frank Farrell

Frank Farrell - Aye
Lisa Graham - Aye

Janice Kerekes - Aye
Carol Studdard - Aye
Charles Van Zant, Jr. - Aye

53. Human Resources - Special Action B

Attachment: HR Special Action B 05-17-12.pdf (Confidential Item)

Motions:

Approve the action as presented. - PASS

Vote Results

Motion: Janice Kerekes

Second: Frank Farrell

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Charles Van Zant, Jr. - Aye

Business Affairs

54. Consider adopting a resolution authorizing the sale of Certificates of Participation (COP), Series 2012, in a principal amount of not exceeding \$16.0M for the purpose of refunding of all or a portion of the COP, Series 2003 to achieve debt service savings

Attachment: Clay School Board Resolution(1).pdf

Minutes: Jerry Ford, District Financial Advisor, reviewed with the School Board the resolution adopting the sale of Certificates of Participation (COP) Series 2012. The principal amount not to exceed \$16.9M was changed to "not to exceed \$16.5M" which the board approved.

Motions:

Approve the resolution authorizing the sale of Certificates of Participation, Series 2012 as presented. - PASS

Vote Results

Motion: Frank Farrell

Second: Lisa Graham

Frank Farrell - Aye

Lisa Graham - Aye
Janice Kerekes - Aye
Carol Studdard - Aye
Charles Van Zant, Jr. - Aye

55. Recess the Regular Meeting and convene a meeting of the Board of Directors of the Clay School Board Leasing Corporation

Minutes: Board Chairman, Carol Studdard, then recessed the regular meeting to convene a meeting of the Board of Directors of the Clay County School Board Leasing Corporation.

56. Consider adopting a resolution authorizing the sale of Certificates of Participation (COP), Series 2012, in a principal amount of not exceeding \$16.0M for the purpose of refunding of all or a portion of the COP, Series 2003 to achieve debt service savings

Attachment: Corp. Auth. Res(1).pdf

Minutes: Jerry Ford reviewed the resolution with the leasing Corporation and they also approved the sale of Certificates of Participation and the principal amount "not to exceed \$16.5M".

57. Adjourn the special meeting of the Board of Directors of the Clay School Board Leasing Corporation and reconvene the Regular Meeting

Minutes: The special meeting of the Board of Directors of the Clay County School Board Leasing Corporation was adjourned and the regular meeting was reconvened.

58. Monthly Financial Report for April, 2012

Attachment: PAGE 1 MONTHLY FIN-Sum Cash-April, 2012.pdf

Attachment: PAGE 2 MONTHLY FIN April, 2012-GREV.pdf

Attachment: PAGE 3 MONTHLY FIN April,2012-GREXP.pdf

Attachment: PAGE 4 MONTHLY FIN April, 2012-DSREVEXP.pdf

Attachment: PAGE 5 Capital Projects April, 2012.pdf

Attachment: PAGE 6 Capital Projects By Project April 2012 .pdf

Attachment: PAGE 7 MONTHLY FIN April, 2012-FOOD SERVICE.pdf

Attachment: PAGE 8 MONTHLY FIN April, 2012-

SPREV42X.pdf

Attachment: PAGE 9 MONTHLY FIN April, 2012-ARRA-SPREV43X.pdf

Attachment: PAGE 10 MONTHLY FIN April, 2012-INSURANCE.pdf

Minutes: Dr. Copeland reviewed the current financial status. No significant changes were reported.

Motions:

Approve monthly financial report for April 2012, as presented. - PASS

Vote Results

Motion: Frank Farrell

Second: Janice Kerekes

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Charles Van Zant, Jr. - Aye

Presentations from the Audience

59. Comments

Minutes:

Steve Richards, CCEA, addressed the issue regarding Teacher Compensation and Liz Crane spoke on Teacher Appreciation.

Superintendent Requests

60. Comments

Minutes:

Superintendent Wortham reminded the Board graduation is 2 weeks away on June 1st. He also congratulated the Clay High Baseball team for having made it to the State Semi-Finals. Unfortunately, they were defeated late in the game with Ponte Vedra with a final score 1-0.

The Superintendent pointed out to the Board that, as of July 1, 2012, 15 principals (40%) have been replaced, mostly due to retirement.

School Board's Requests

61. Comments

Minutes: Mrs. Kerekes commented on the talent in our county, such as the Art Show at Orange Park Mall, the Elementary Chorus Festival, Elementary and Secondary Media Festival Awards, FFA Banquets, Very Special Artist - Cummer Museum, Math Field Day, Agricultural Literacy Month and ACE Mentoring Awards at UNF. Also congratulations go to Linda Turner, School Nurse, at Montclair Elementary.

Attorney's Requests (None)

Adjournment (10:30 p.m.)

Superintendent

Chairman