

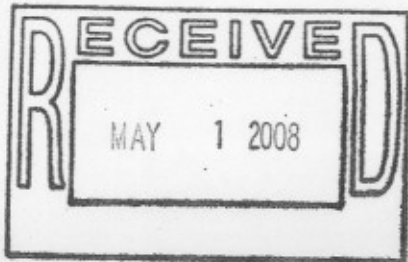
SCHOOL DISTRICT OF CLAY COUNTY  
FIELD TRIP REQUEST

APPROVED: *[Signature]*  
ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
MAY 15, 2008

1. School Requesting: Keystone Heights Elementary
2. Transportation (Check one):  
School Bus/s  Automobile/s \_\_\_\_\_ Commercial Carrier \_\_\_\_\_ Other \_\_\_\_\_  
If commercial or other, state type: \_\_\_\_\_
3. Trip(s) overnight: yes  no \_\_\_\_\_ Trip(s) out-of-state: yes \_\_\_\_\_ no
4. Dates of Field Trip\*: June 9 & 10, 2008 Destination\*: Orlando  
\*For school buses . . . if more than one bus is requested, reference bus request form.
5. Group Taking Trip: Safety Patrol
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board Form. \_\_\_\_\_
7. Educational Value of Field Trip: To inspire students to actively participate in the protection and preservation of wildlife by increasing their understanding and appreciation of animal behavior, social structure and their survival
8. Supporting SSS Benchmark(s): See attached letter
9. Number of Students\*: 32 Number of Chaperones\*: 20
10. Cost Per Student: \* \_\_\_\_\_ Budget Code or Source to be charged: internal accts. #3406  
(Examples: Internal Accounts, 5100-331, Athletic Departments)
11. Departure Time\*: 1:00 pm June 9 Returning Time\*: 8:00 pm June 10

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number/s: 23960



Sandra Clance  
Teacher, Team Leader, Department Head, Etc.  
Principal [Signature]  
District Office Approval

**KEYSTONE HEIGHTS ELEMENTARY SCHOOL**  
**"Where Every Kid Is A Winner"**

**MARY S. MIMBS**  
Principal

**ANGELA M. GENTRY**  
Assistant Principal



**MELBA JOHNSON**  
Guidance Counselor

**JACQUELYN WELCH**  
Guidance Counselor

April 30, 2008

To Whom It May Concern:

Keystone Heights Elementary School's Safety Patrol is planning to travel to Orlando on June 9<sup>th</sup> and 10<sup>th</sup> in honor of their hard work and dedication. The students will visit Sea World Aquatica and attend the Pirates Dinner Adventure.. By selecting sights to visit that are fun and educational, we hope we can reward the students and at the same time educate through exciting hands-on activities.

We are traveling by school bus and will be leaving from KHES on June 9<sup>th</sup> at 1:00 pm. We will be returning to KHES on June 10<sup>th</sup> at 8:00 pm. We have three staff members, two administrator and several parents as chaperones. In addition, several more parents will follow the school bus in their private vehicles. We will visit Pirates Adventure on June 9<sup>th</sup> and Sea World's Aquatica on June 10<sup>th</sup>, both in Orlando, Florida. We will stay overnight on June 9<sup>th</sup> at the Sleep Inn Convention Center Hotel, which is located close to both attractions. We will use a school bus to travel to and from each destination. Our funding source is from Internal Accounts, Safety Patrol.

The following benchmarks will be addressed on our visit to Orlando:

**SC.B.1.2.1**

Student knows how to trace the flow of energy in a system (e.g., as in an eco system).

**SC.C.2.2.3**

Student knows that the more massive an object is, the less effect a given force has.

**SC.F.1.2.3**

Student knows that living things are different but share similar structures.

**SC.F.2.2.1**

Student knows that many characteristics of an organism are inherited from the parents of the organism but that other characteristics are learned from an individual's interactions with the environment.

335 South Pecan Street • Keystone Heights, Florida 32656  
Phone (352) 473-4844 • Fax (352) 473-4110 • (SUNCOM) 835-1526  
*"An Equal Opportunity Employer"*

**SC.G.1.2.2**

Student knows that living things compete in a climatic region with other living things and that structured adaptations make them fit for an environment.

**SC.G.1.2.5**

Student knows that animals eat plants or other animals to acquire the energy they need for survival.

**SC.G.2.2.1**

Student knows that all living things must compete for Earth's limited resources, organisms, best adapted to compete for the available resources will be successful and pass their adaptations (traits) to their offspring.

Please approve this request for our Safety Patrol to travel over-night to Orlando, Florida.

Sincerely,

A handwritten signature in black ink, appearing to be 'Mary S. Mimbs', written in a cursive style.

Mary S. Mimbs  
Principal

MSM/jlg