

Clay County Schools Handbook of Transportation Operations

Summary of recommended changes

Florida Statutes (F.S.) and Florida Administrative Code (F.A.C.) references have been updated to reflect current law or rule numbers. Cosmetic changes such as pagination, page breaks, references to out of date forms, and minor changes for clarity have been updated throughout the document. Explanations for the most substantive changes are summarized below.

Part 1, Directive #2

The required inspection cycle for school buses has been changed from every 20 school days to every 30 school days to reflect the required inspection schedule specified by the DOE Department of Transportation specifications for school bus maintenance.

Part 1, Directive #4

Items carried on buses, exceptions for baseball bats, softball bats, and tennis rackets have been included as long as the items are stored in an appropriate case.

Part 1, Directive #13

Locking procedures have been changed since all buses are now centrally parked for midday and evening storage.

Part 1, Directive #17

Tips for using the radios have been added. Some radio functions have been modified due to enhancements in radio communications equipment since last draft was approved.

Part 1, Directive #18

Added: No Smoking or use of cell phones within 50 feet of fuel pumps has been added.

Part 1, Directive #22

Language about modifications to buses for installing Strobe Lights has been removed since Strobe Lights are now part of the standard specifications for School Buses.

Part 1, Directive #23

Propay Incentive section has been revised to match the CESPAs Master Agreement language.

Part 1, Directive #24

Phone numbers have been updated.

Part II, Section 1

Hiring/Training of Transportation Personnel, application process has been revised to reflect current online application procedures

The information maintained on the bus has been amended to include the seating chart and vehicle registration.

Part II, Section 2

Driver responsibility section has been amended to include a section for Video Cameras on Buses

Section 4

Private Property, the term “front door” service has been changed to “curb side” to reflect actual practice. An exemption for license agreement for legal guardians who own the property has been deleted. We will require the Hold Harmless from any private property owner requesting we provide a bus to travel on their private property.

Section 7

Assignment of Field Trips section has been updated to reflect current procedures as part of the CESPAs Master Agreement.

Use of vans section has been modified to reflect current Federal Motor Vehicle Safety Standard as a multipurpose passenger vehicle rating of MPV where the previous handbook listed specific models.

Section 8

The name of this section was changed to Clay County School Board Safe Driver Plan from Accident Review Board. The language was changed to align with the current safe driver plan adopted by the School Board in the Employee Handbook.

Section 13

School Bus Emergencies, Hostage Situations has been added.

Section 14

Parking instructions have been added.