



**School District of Clay County  
Green Cove Springs, Florida**

**District Office - Superintendent's Conference Room  
900 Walnut Street  
Green Cove Springs  
Time: 3:00 p.m.**

**October 12, 2010 Special Meeting**

**Call to Order (3:15 p.m.)**

1. Attendance

**Minutes:**

Present: Carol Studdard, District 2; Frank Farrell, District 4; and Lisa Graham, District 5. Superintendent Ben Wortham was also present for the meeting.

Carol Vallencourt, District 1 was not present due to illness. Newly appointed Board Member, Stephanie Van Zant, District 3, was not present as she has not yet been sworn in.

**Agenda Items**

2. Appointment, Resignation and Approval of Out-of-Field Teachers

Attachment: [Out of Field List 10-12-10.pdf](#)

Attachment: [Addendum.pdf](#)

**Minutes:** Mr. Neil Sanders, Director of Instructional Personnel, explained that in order to collect FTE these Out-of-Field teachers must be properly appointed by the School Board prior to FTE week. If an auditor should pull a teacher who is Out-of-Field our funding would be affected. Mr. Sanders report that of the 166 Out-of-Field Teachers, 148 were ESOL, 11 were Reading and 7 were in assorted categories. This total of Out-of-Field teachers is less than a year ago.

**Motions:**

Approve the out-of-field appointments - PASS  
and redesignations as presented in the  
attachments.

**Vote Results**

Motion: Carol Studdard

Second: Frank Farrell	
Carol Vallencourt	- Not Present
Frank Farrell	- Aye
Lisa Graham	- Aye
Carol Studdard	- Aye

**Superintendent's Requests**

3. Comments

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**Minutes:** The Superintendent commended Mr. Sanders on a job well done with Out-of-Field Certificated Personnel.

**School Board's Requests** (None)

**Adjournment** (3:20 p.m.)

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**Superintendent**

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**Chairman**