

SCHOOL BOARD OF CLAY COUNTY
POLICY CHANGES
2007-2009

Policy

Nbr. Policy Title

2.15 Domestic Violence Leave (09/17/07)

Any employee who has been employed with the School District of Clay County for at least three (3) months, and has exhausted their regular leave (zero balance), shall be granted up to three (3) days of unpaid leave due to domestic violence, including seeking an injunction, obtaining medical care or mental health counseling for themselves or a family member. Creation of this policy was mandated by H.B. 55, which became law on June 12, 2007.

2.02 Application/Recruitment (11/20/07)

Language added to clarify fingerprinting and background checks for non-instructional contractual personnel and the procedures to be used for screening.

4.01 Attendance/Truancy (11/20/07)

A statement was included stating that “Absences approved for religious reasons do not affect perfect attendance.”

6.84 Planning, Scheduling and Operating Bus Routes (11/20/07)

This amendment enhances clarity of language pertaining to measurements in establishing or altering school bus routes for the county.

6.01 Educational and Ancillary Facilities (12/20/07)

Amendment to this policy pertains to the limit on the annual contract amount for individual projects.

5.02 General Policies - Travel (12/20/07)

This policy allows payment of unavoidable late fees, through no fault of the participant, for professional conference. These fees would be reviewed and specially approved by the Superintendent or Deputy Superintendent.

2.18 Retirement and Resignations (02/21/08)

This policy change is for clarification of insurance coverage for a retired employee and their spouse and dependents as per Florida Statute.

6.01 Educational and Ancillary Facilities (03/20/08)

The current policy was in conflict with the Board approved definition of school capacity. This modification to the policy eliminates the conflict.

- 7.04** *Records and E-Mail Retention and Disposal* (05/15/08)
This policy establishes a system of guidelines for the retention and destruction of district school records in order to reduce the space required for record storage.
- 4.62** *Selection of Names for Career Academies, Apprentice Programs and Career Education* (05/15/08)
This policy is in response to the School Board's request for a procedure to utilize for naming Career Academy programs.
- 1.02** *The District School Board* (05/15/08)
This policy pertains to the recording of the official Board meeting minutes.
- 2.18** *Retirement and Resignations, K. DROP* (06/19/08)
Establishes the School Board's policy regarding re-employment of retirees and participants in DROP subsequent to termination of employment in the Florida Retirement System.
- 2.24** *Personnel File & Release of Information* (06/19/08)
This revision is per Public Records Consultant's recommendation pertaining to access of personnel files and information.
- 5.08** *Food and Nutrition Services* (06/19/08)
Cafeteria manager interns are based out of the district office's cost center, but travel to different schools daily. This amendment will allow non-school based Food and Nutrition Services personnel to receive meals in the cafeteria during a work day.
- 6.01** *Educational and Ancillary Facilities* (07/17/08)
This amendment fulfills the need to require design professionals to carry liability insurance coverage as highlighted by auditors. This policy revision addresses and cures that deficiency.
- 2.26** *Evaluations* (07/17/08)
This amendment will align language with the new teacher appraisal system.
- 4.63** *Lightning Safety & Protection* (07/17/08)
Current technology advances in lightning detection and the need to find more sophisticated means by which to protect students from injury necessitates the modification of policy to remain current with safety procedures.
- 4.05** *Drug Abuse, Weapons and Firearms* (07/17/08)
Board disciplinary policies were unclear and were in conflict with Florida Statutes. This policy revision eliminates the conflict and clarifies student disciplinary issues.
- 6.85** *Hazardous Walking Conditions* (08/21/08)
This policy needed revision to provide a document that is easier to interpret and aligns itself with Florida Statutes. Our current policy is, and this revision continues to be, more conservative toward safety than Florida Statutes.

- 4.50 *Animals in the School Environment* (09/18/08)**
The proliferation of animals in the classroom, allergies in students and the need for better control of this issue calls for a uniform policy. This policy more clearly defines the limits on animals in the classroom.
- 1.11 *Social Security Numbers* (09/18/08)**
Florida Statutes 119.071(5)(a)(2) requires any agency which collects individuals social security numbers to have a written statement setting forth the purpose for its collection. This policy meets that requirement.
- 1.12 *Anti-Bullying and Harassment* (11/18/08)**
Florida Statute 1006.147 was created by the Legislature in the 2008 legislative session. The statute requires the School Board create and implement a policy against bullying and harassment no later than December 1, 2008. This policy must contain the elements and be in a format created by the Department of Education.
- 1.08 *School Advisory Councils* (12/18/08)**
Amending this policy more clearly defines the majority membership of each school advisory council.
- 4.04 *Discipline* (05/21/09)**
The changes in this policy are necessary for clarity and to bring School Board policy in line with Student Code of Conduct.
- 5.02 *General Policies* (05/21/09)**
These amendments will bring this School Board policy in line with, and will reflect changes in the Florida Administrative Code.
- 2.15 *Leave* (07/16/09)**
This change in policy will allow the School District of Clay County to participate in the Teacher Foreign Exchange Program.
- 4.58 *Use of Telecommunication & Networks: Terms and Conditions and 4.59 Technology Services* (08/20/09)**
This update will rename the Procedures Manual for Instructional Technology Services cited in these two policies to Manual for Instructional Technology Use to better identify the contents as requested by the District Technology Committee.
- 6.81 *Responsibilities for Student Transportation Services* (09/17/09)**
To fulfill the statutory requirements passed by the Legislature.
- 2.35 *Anti-Fraud* (09/17/09)**
Implementation of this policy will fulfill the requirements of the legislation which requires the School District of Clay County to create a policy on employee fraud.