

DIVISION OF HUMAN RESOURCES
PERSONNEL CONSENT AGENDA
November 6, 2025
TABLE OF CONTENTS

I.	<u>Administrative Actions</u>	
	A. 2025-2026 Appointments	I-A, p. 1
	B. 2025-2026 Re-Appointments	I-B, p. 1
	C. 2025-2026 Redesignations	I-C, p. 1
	D. 2025-2026 Transfers	I-D, p. 1
	E. 2025-2026 Resignations, Retirements, Conclude Employment	I-E, p. 1
	F. 2025-2026 Supplements	I-F, p. 1
II.	<u>Job Descriptions and Supporting Documents</u>	
	A. Support	II-A, p. 1-5
III.	<u>Instructional Actions</u>	
	A. 2025-2026 Appointments	III-A, p. 1
	B. 2025-2026 Reappointments	III-B, p. 1
	C. 2025-2026 Redesignations	III-C, p. 1
	D. 2025-2026 Transfers	III-D, p. 1
	E. 2025-2026 Resignations/Retirements/Conclude Employment	III-E, p. 1-2
	F. 2025-2026 Supplements	III-F, p. 1-3
	G. 2025-2026 Pending Appointments	III-G, p. 1
	H. 2025-2026 Out of Field	III-H, p. 1
IV.	<u>Instructional Miscellaneous Actions</u>	
	A. 2025-2026 Summer School	IV-A. p. 1
	B. 2025-2026 Community Education	IV-B. p. 1
	C. 2025-2026 Adult Education	IV-C. p. 1
V.	<u>Instructional Substitute Teacher Actions</u>	
	A. 2025-2026 Substitute Teacher Approval (None)	V-A. p. 1
VI.	<u>Support Actions</u>	
	A. 2025-2026 Appointments	VI-A, p. 1-5
	B. 2025-2026 Reappointments	VI-B, p. 1
	C. 2025-2026 Redesignations	VI-C, p. 1
	D. 2025-2026 Transfers	VI-D, p. 1-2
	E. 2025-2026 Resignations/Retirements/Conclude Employment	VI-E, p. 1-4
	F. 2025-2026 Supplements	VI-F, p. 1

I. Administrative Actions

A. APPOINTMENT

<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
WRIGHT, JAMIE ANTONETTE FNS MANAGER FOOD SERVICES INTE CAFETERI	Food & Nutrition Srvc	Effective 2025-10-20 CAFETERI / Annual

I. Administrative Actions**B. RE-APPOINTMENT**

<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
------------------------	-------------	-----------------

I. Administrative Actions

C. RE-DESIGNATION

<u>Name/Assignment</u>	<u>Site</u>	<u>Previous Assignments</u>
------------------------	-------------	-----------------------------

I. Administrative Actions

D. TRANSFER

<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
THOMAS, SABRINA JEANETTE CHIEF COMM & COMM ENG OFF SUP1 12 MONTH	SUPERINTENDENT	Effective 2025-10-03 /transfer from / ITS SUPERVISOR 2

I. Administrative Actions

E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

<u>Name/Assignment</u>	<u>Site</u>	<u>Effective/Action</u>
CRAWFORD, RANDALL J HMR ADMIN ON ASSIGNMENT 12 MONTH	Human Resources	Effective 2025-10-16 RESIGNATION
FOSTER, JANICE ALISON OPH MGR SATELLITE BASE I LNG TRM	Orange Park High	Effective 2025-10-24 CONCLUDE EMPLOYMENT
LOWRY, JESSICA LANE TBE MGR SELF CONTAINED I CAFETERI	Thunderbolt Elementary	Effective 2025-10-21 RESIGNATION
SMITH, HAROLD M ITS COOR, IT 12 MONTH	INFORMATION AND TECH SERVICES	Effective 2025-10-24 RESIGNATION

I. Administrative Actions

F. SUPPLEMENT

	<u>Name/Assignment</u>	<u>Site</u>	
2.0	GRANESE, ROBERT MICHAEL LAJ SOCCER HEAD JH SUPPLEME	Lake Asbury Junior High School	Appointment
	JOHNSON, AVIUS EYVETTE DOE DISCRETIONARY SUPPLEME	Discovery Oaks Elementary	Resignation

II. JOB DESCRIPTION ACTIONS

A. Support - Approve the following job description:

REVISED:

EXECUTIVE SECRETARY TO SUPERINTENDENT/SCHOOL BOARD

The job description has been updated to reflect the evolution of the role, the job description is being updated to clearly delineate the full spectrum of responsibilities and account for the significant increase in operational processes.

Job Locator: C-3.1.05 (C)

Title: Executive Secretary to Superintendent/School Board

Position Grade: Confidential Salary Schedule (C41)

Evaluated By: Superintendent

Job Description:

~~Performs varied and complex administrative and secretarial activities in support of the Superintendent of Schools and the School Board.~~ highly confidential, complex and specialized administrative duties in support of the Superintendent of Schools and School Board, including special projects as directed. This role is responsible for ensuring smooth operations of the Superintendent's office and requires extensive knowledge of the district organization and programs, advanced research and critical thinking skills, and the use of independent judgment and application through knowledge of activities, agendas, and events. This position requires highly advanced communication skills and the ability to investigate, provide, and articulate accurate information to the Superintendent, School Board, Senior Staff, and stakeholders.

Responsibilities and duties of this position include:

- ~~1. Organizes, schedules and updates the Superintendent's calendar and appointments.~~ Performs routine to complex administrative and secretarial work for the Superintendent, including but not limited to scheduling appointments and maintaining calendars, making travel arrangements, establishing and maintaining confidential and miscellaneous files, researching, and compiling data for reports, composing routine correspondence and/or preparing correspondence for Superintendent's and School Board's calendars and appointments.
- ~~2. Answers and screens telephone calls from the public and district personnel, and Board Members including determining the nature of the call, resolving and providing information as appropriate and referring calls to the Superintendent or others, as required for resolution.~~ Serves as a liaison for the Superintendent to internal and external constituencies while ensuring that strict confidentiality is maintained in the interpretation and dissemination of information.
- ~~3. Coordinates~~ Manages the development of the school board agenda and support information for school board meetings and monitors entry into the electronic agenda. Prepares legal advertisements for public notice of all school board meetings.
- ~~4. Attends all school board meetings, public hearings, and student disciplinary hearings and serves as the recording secretary.~~ at all meetings and prepares, distributes, and maintains the official board minutes as required by Florida Statutes and for audit purposes. Maintains a topical index of the school board minutes and actions.
- ~~5. Prepares the official school board minutes as required by law and for audit purposes, and conducts research of the minutes and related agenda items. Maintains a topical index of the school board minutes and actions.~~

6. Provides miscellaneous clerical and secretarial duties to the Superintendent of Schools, including typing, filing, opening and distributing mail, distributing meeting notices, etc. Purchases office supplies and prepares purchase orders, maintains department budget, makes travel arrangements and arranges locations for workshops/seminars. Initiates calls and work order submissions for service of department facilities and equipment. ~~Organizes luncheons and dinner meetings for the Superintendent as requested.~~
7. Leads and coordinates budget development for the Superintendent, School Board, and Communications/Media departmental budgets and monitors budget expenditures and balances to ensure fiscal responsibility.
8. Manages and submits contracts generated by the Superintendent and School Board cost centers for legal, agenda, lobbying, auditing, and other retained services as required.
9. Manages and ensures that all elected officers and employees subject to the financial disclosure filing requirement (Florida Statute 112.3144 and 112.3145) submit forms within time requirements.
10. Provides secretarial services to School Board members, District committees, and may also provide secretarial services to the school district's Attorney when needed.
11. Provides secretarial services to the Chief of Staff.
12. ~~Performs~~ Manages miscellaneous accounting and recordkeeping duties, such as preparing the payroll report, maintaining electronic timecards and leave records for the Superintendent's office, School Board, Communications/Media, and Clay Educational Foundation, and processing and logging leave forms.
13. Executes and oversees the annual property inventory for Superintendent, School Board, and Communications/Media departments and maintains department inventory records and equipment check-out agreements.
14. Maintains and updates Superintendent and School Board information on the CCDS website.
15. Drafts routine correspondence for the Superintendent for review and approval.
16. ~~Prepares the agenda for the Superintendent's agenda review, attends the meetings and serves as the recording secretary, and prepares and distributes the minutes of the meetings.~~
17. Coordinates, prepares, and maintains advertising of School Board Policies in compliance with Administrative Procedures Act.
18. Coordinates and schedules appointments for the Superintendent of Schools to conduct pre-evaluations and post-evaluations of all principals and district senior staff.
19. May serve on district committees as assigned.
20. Performs other duties of a similar nature or level and as assigned by the Superintendent.

Required Qualifications:

1. Must be high school graduate or have passed the G.E.D. equivalency examination.

2. Requires a minimum of seven (7) years of administrative secretarial experience, preferably within a school district setting.
3. Possess a combination of previous education/ training and/or experience which provides for an equivalent background necessary to perform the work.
4. Florida Notary or ability to become one.
5. Must be self-directed and posses the ability to multi-task in a high-paced, deadline-driven environment.
6. Possess effective interpersonal skills with demonstrated ability to coordinate and collaborate with as well as provide direct support to Senior Staff.

Desired Qualifications:

1. Certified Support Professional (CSP) Program certification offered through Florida School Boards Association.

PHYSICAL EFFORT	REGULARLY	FREQUENTLY	OCCASIONALLY	NEVER
Lifting/carrying objects under 20 pounds	X			
Lifting/carrying object between 21-50 pounds			X	
Standing for sustained period of time			X	
Stooping/bending		X		
Walking for sustained periods of time			X	
Climb steps, stools or ladders			X	
Kneeling/crouching			X	
Twisting			X	
Pushing/pulling carts or other such objects		X		
Reach above shoulders			X	
Repetitive motions of the wrists, hands and fingers	X			
Operation of power tools, mechanical equipment			X	

WORKING CONDITIONS	REGULARLY	FREQUENTLY	OCCASIONALLY	NEVER
Working in normal office environment with few physical discomforts.	X			
Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variations and other conditions.			X	
Working with equipment or performing procedures where carelessness could result in injury			X	
Work Conditions that may have a variety of physical conditions, such as proximity to moving mechanical parts, electrical current, working on scaffolding and high places, and exposure to heat or chemicals.				X

Board Approved: 05/20/1993

Revised: 03/21/1996, 06/19/1997, 01/19/2006, 04/17/2008, 03/04/2021, 06/01/2023, 11/06/2025

~~Revised: 06/19/1997~~

~~Revised: 01/19/2006~~

~~Revised: 04/17/2008~~

~~Revised: 03/04/2021~~

~~Revised: 06/01/2023~~

III. Instructional Actions

A. APPOINTMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
	ANDERSON, VICTOR DEVON MENTAL HEALTH CLINICIAN 10 MO 10 MONTH	CLIMATE AND CULTURE	Effective 2025-10-17 10 MONTH / Annual
	BICKNELL, MARY ANN MBE TEACHER, SC, THIRD GR 10 MONTH	Middleburg Elementary	Effective 2025-09-30 10 MONTH / Instructional Probationary Annual
	BURNETT, NKENG KISHNA ESE TEACHER, VE/INCLUSION 10 MONTH	Lakeside Elementary	Effective 2025-10-17 10 MONTH / Instructional Probationary Annual
0.4	CLARK, BOBBIE JEAN DIS TEACHER, VE/INCLUSION SPECIAL	Doctors Inlet Elementary	Effective 2025-10-13 SPECIAL / Instructional Probationary Annual
	CORDEL, STACY LEIGH WEC TEACHER, VE/INCLUSION 10 MONTH	W.E. Cherry Elementary	Effective 2025-10-17 10 MONTH / Instructional Probationary Annual
	FLORES, MELANIE POE TEACHER, SC, FOURTH GR 10 MONTH	Plantation Oaks Elementary	Effective 2025-10-20 10 MONTH / Instructional Probationary Annual
	GANN, THOMAS RAY MHS TEACHER, INDUSTRIAL ED 10 MONTH	Middleburg High	Effective 2025-10-20 10 MONTH / Instructional Probationary Annual
	GRANT, JOANNA VICTORIA POE TEACHER, SC, FIFTH GR 10 MONTH	Plantation Oaks Elementary	Effective 2025-10-02 10 MONTH / Instructional Probationary Annual
	KICSAK, DANIELLE NICOLE ESE SCHOOL SITE SPECIALIST 10M 10 MONTH	Exceptional Student Education	Effective 2025-09-29 10 MONTH / Instructional Probationary Annual
	LEE-DELACRUZ, WILLIAM J OHS TEACHER, LANGUAGE ARTS, SH 10 MONTH	Oakleaf High School	Effective 2025-10-15 10 MONTH / Instructional Probationary Annual
	LYNCH, TIFFANY LISA STS SCHOOL SOCIAL WORKER 10 MONTH	CLIMATE AND CULTURE	Effective 2025-10-20 10 MONTH / Instructional Probationary Annual
	POLUSANI, LAKSHMI CHS TEACHER, MATHEMATICS, SR 10 MONTH	Clay High	Effective 2025-10-06 10 MONTH / Instructional Probationary Annual
	PRESLEY, ERIC JORDAN LJH TEACHER, SCIENCE, JH 10 MONTH	Lakeside Junior High	Effective 2025-10-06 10 MONTH / Instructional Probationary Annual
	SARVIS, DEBORAH KAY MBE TEACHER, SC, KINDERGARTEN 10 MONTH	Middleburg Elementary	Effective 2025-10-09 10 MONTH / Instructional Probationary Annual
	TROCHE, ANGELICA SARY POE TEACHER, SC, SECOND GR 10 MONTH	Plantation Oaks Elementary	Effective 2025-09-29 10 MONTH / Instructional Probationary Annual

III. Instructional Actions

B. RE-APPOINTMENT

<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
------------------------	-------------	-----------------

III. Instructional Actions

C. RE-DESIGNATION

	<u>Name/Assignment</u>	<u>Site</u>	<u>Previous Assignment</u>
	ARMELE, LISA MARIE STS STUD SERV PSYCH 12 MO 12 MONTH	CLIMATE AND CULTURE	Effective 2025-10-09 / redesignated from / STS STUD SERV PSYCH 11 MO / 11 MONTH
	BROCK, DANA LYNN CHS COUNSELOR, SH 12 MO 12 MONTH	Clay High	Effective 2025-10-06 / redesignated from / CHS COUNSELOR, SH 11 MO / 11 MONTH
	BROWN, HAILEIGH HOLLIFIELD RVE TEACHER, TITLE I, ELEM 10 MONTH	Ridgeview Elementary	Effective 2025-09-11 / redesignated from / RVE TEACHER, TITLE I, ELEM / 10 MONTH
0.4	BROWN, HAILEIGH HOLLIFIELD RVE TEACHER, TITLE I, ELEM SPECIAL	Ridgeview Elementary	Effective 2025-09-12 / redesignated from / RVE TEACHER, TITLE I, ELEM / 10 MONTH
	FUTCH, KAREN ANN ESE OCCUPATIONAL THERAPIST 10 MONTH	Fleming Island Elementary	Effective 2025-10-20 / redesignated from / ESE OCCUPATIONAL THERAPIST / SPECIAL
	MCQUAIG, JULIANE ELIZABETH STS STUD SERV PSYCH 12 MO 12 MONTH	CLIMATE AND CULTURE	Effective 2025-10-03 / redesignated from / STS STUD SERV PSYCH 11 MO / 11 MONTH
	ROSE, ELIZABETH JORDAN ESE OCCUPATIONAL THERAPIST 10 MONTH	Argyle Elementary	Effective 2025-10-20 / redesignated from / ESE OCCUPATIONAL THERAPIST / SPECIAL
	TRIPLETT, REBECCA JOANN MHS COUNSELOR, SH 12 MO 12 MONTH	Middleburg High	Effective 2025-10-02 / redesignated from / MHS COUNSELOR, SH 11 MO / 11 MONTH
	VALERO, BRENNIA DAWN ESE OCCUPATIONAL THERAPIST 10 MONTH	Oakleaf Village Elementary	Effective 2025-10-20 / redesignated from / ESE OCCUPATIONAL THERAPIST / SPECIAL

III. Instructional Actions

D. TRANSFER

<u>Name/Assignment</u>	<u>Site</u>	<u>Previous Assignment</u>
BLACKWELL, ASHLEY LAUREN RESIDENT CLINICAL FACULTY 11MO 11 MONTH	SPRING PARK ELEMENTARY SCHOOL	Effective 2025-10-20 /transfer from / SPS TEACHER SC SIXTH GR
BURLEY, JEANETTE MARIE RHS TEACHER, SOC STUD, SH 10 MONTH	Ridgeview High School	Effective 2025-10-13 /transfer from / TES TEACHER, SC, FIFTH GR
CARTER, ASHTYN VICTORIA MENTAL HEALTH CLINICIAN 10 MO 10 MONTH	W.E. Cherry Elementary	Effective 2025-10-15 /transfer from / WEC TEACHER, VE/INCLUSION
CARTER, CATHERINE E MENTAL HEALTH CLINICIAN 10 MO 10 MONTH	Lake Asbury Junior High School	Effective 2025-10-21 /transfer from / LAJ COUNSELOR, JH 10 MONTH
INGRAM, JENNIFER NICOLE ELL SUPPORT FACILITATOR 10 MONTH	Middleburg Elementary	Effective 2025-10-06 /transfer from / MBE TEACHER, SC, THIRD GR
MOBLEY, GENELL HOPE KHH TEACHER, SUPP FACIL 10 MONTH	Clay High	Effective 2025-10-20 /transfer from / CHS TEACHER, MATHEMATICS, SR
POLLARD, CARRIE JO CHS COUNSELOR, SH 11 MO 11 MONTH	Lake Asbury Junior High School	Effective 2025-10-27 /transfer from / LAJ TEACHER, SCIENCE, JH
USON, JEWEL SHAY RESIDENT CLINICAL FACULTY 11MO 11 MONTH	Grove Park Elementary	Effective 2025-12-08 /transfer from / GPE TEACHER, TITLE I, ELEM

III. Instructional Actions

E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Effective/Action</u>
	ADMIRE, CHRISTY LEIGH RVE MEDIA TECHNICAL ASST 10 MONTH	Ridgeview Elementary	Effective 2025-09-17 RESIGNATION
	ALFONSO, KENTON DARRYL BLC VE SELF-CONTAINED-ASD 10 MONTH	Bannerman Learning Center	Effective 2025-10-14 RESIGNATION
	ALT-REVELS, JOETTE ANN INSTRUCTIONAL - CWL 10 MO LNG TRM	COUNTY-WIDE LEAVE	Effective 2025-10-01 RETIREMENT
	BERRY, MAKAYLA LYNN LAJ TEACHER, LANGUAGE ARTS, JH 10 MONTH	Lake Asbury Junior High School	Effective 2025-10-17 RESIGNATION
	BERRY, MANDY MARIE LAE TEACHER, PRE-KDG ESE 10 MONTH	Lake Asbury Elementary	Effective 2025-10-31 RESIGNATION
	BROCK SANCHEZ, KELLY MICHELLE RVE TEACHER, VE/INCLUSION 10 MONTH	Ridgeview Elementary	Effective 2025-10-02 CONCLUDE EMPLOYMENT
	CRAWFORD, PATRICK MICKEY INSTRUCTIONAL - CWL 10 MO LNG TRM	COUNTY-WIDE LEAVE	Effective 2025-12-19 RETIREMENT
	CRONANDER, REBECCA ANN MHS COUNSELOR, SH 12 MO 12 MONTH	Middleburg High	Effective 2025-10-01 RESIGNATION
	DAVIS, STACY FLICK OPH TEACHER, LANGUAGE ARTS, SH LNG TRM	Orange Park High	Effective 2025-10-10 RESIGNATION
	DOWDELL, TERRA YVONNE CGE VE SELF-CONTAINED-EBD 10 MONTH	Coppergate Elementary	Effective 2025-10-17 CONCLUDE EMPLOYMENT
	EDDEN, KATHLEEN RUTH CEB TEACHER, VE/INCLUSION 10 MONTH	Charles E. Bennett Elementary	Effective 2025-12-19 RETIREMENT
	FALCONER, JENNIFER ANN LAJ TEACHER, MATHEMATICS, JH 10 MONTH	Lake Asbury Junior High School	Effective 2025-11-05 RESIGNATION
	FENNER, SARA PATRICIA SPS TEACHER SC SECOND GR 10 MONTH	SPRING PARK ELEMENTARY SCHOOL	Effective 2025-10-17 RESIGNATION
	GAMSBY, ELIZABETH NACOLE KHE TEACHER, SC, FIRST GR 10 MONTH	Keystone Heights Elementary	Effective 2025-10-29 RESIGNATION
	GOFF, RACHEL SHAY CEB TEACHER, SC, THIRD GR 10 MONTH	Charles E. Bennett Elementary	Effective 2025-10-24 RESIGNATION
0.9	GRANT, JOANNA VICTORIA POE GENERAL ASSISTANT 9 MON SU	Plantation Oaks Elementary	Effective 2025-10-01 RESIGNATION
	JENKINS, FARIAN CHANEL MRE TEACHER, SC, FIRST GR 10 MONTH	Mcrae Elementary	Effective 2025-10-20 RESIGNATION
	LOWE, TIANNA OLIVIA	Discovery Oaks Elementary	Effective 2025-10-09

III. Instructional Actions

E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

<u>Name/Assignment</u>	<u>Site</u>	<u>Effective/Action</u>
DOE TEACHER, SC, FIFTH GR 10 MONTH		RESIGNATION
MEDLOCK, SHAUNDRICKA LA SHAWN RESIDENT CLINICAL FACULTY 11MO 11 MONTH	PROFESSIONAL DEVELOPMENT	Effective 2025-10-17 RESIGNATION
POLUSANI, LAKSHMI CHS TEACHER, MATHEMATICS, SR 10 MONTH	Clay High	Effective 2025-10-10 RESIGNATION
RAINEY, SOPHONIA WHITE OLJ TEACHER, SOC STUD, JH LNG TRM	Oakleaf Junior High School	Effective 2025-10-22 RESIGNATION
REGAS, CHARLOTTE NANCY SLE TEACHER, SC, FOURTH GR 10 MONTH	Shadowlawn Elementary	Effective 2025-10-17 RETIREMENT
SELBY, LYNDA MARIE ROE TEACHER, SC, FOURTH GR 10 MONTH	Rideout Elementary	Effective 2025-10-17 RESIGNATION
SOWDER, JAMES R MCE TEACHER, SC, FIFTH GR 10 MONTH	Montclair Elementary	Effective 2025-10-17 RESIGNATION
THIGPEN, RUTH ANN POE VE SELF-CONTAINED-ASD 10 MONTH	Plantation Oaks Elementary	Effective 2025-10-09 RESIGNATION
TRASK, LAURA MARIE GPE TEACHER, SC, SECOND GR 10 MONTH	Grove Park Elementary	Effective 2025-11-17 RESIGNATION

III. Instructional Actions

F. SUPPLEMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Supplement Action</u>
	BAKER-ALLEN, ALICIA MONIQUE MBE DEPT HD (3-5) SUPPLEME	Middleburg Elementary	Appointment
	BELANGER, AJAY EDWIN LUCIEN OPH FOOTBALL ASST HS 25% SUPPLEME	Clay High	Appointment
	BELANGER, AJAY EDWIN LUCIEN OPH FOOTBALL ASST SH 75% SUPPLEME	Clay High	Appointment
	BILLIOT, REBECCA ROY SPELLING BEE COOR SUPPLEME	READING AND EARLY LITERACY	Appointment
	BROCK, DANA LYNN CHS NATIONA HONOR SOCIETY SUPPLEME	Clay High	Appointment
	BROWN, RACHEL ELIZABETH OLJ NATION JUNIOR HONOR SOC SUPPLEME	Oakleaf Junior High School	Appointment
	CHARLES JR, DEWAYNE LEE CHS BASKETBALL ASST SH SUPPLEME	Clay High	Appointment
	DAVIS, DENZELL LAANTHONY CHS BASKETBALL ASST SH SUPPLEME	Clay High	Resignation
	ETCHER, KATELYN MICHELE INST APPLICATION FACILITATOR SUPPLEME	Middleburg Elementary	Resignation
0.2	FALCONER, JENNIFER ANN LAJ DEPT HEAD (6-10) SUPPLEME	Lake Asbury Junior High School	Resignation
	FALCONER, JENNIFER ANN LAJ SOFTBALL FP ASST JH SUPPLEME	Lake Asbury Junior High School	Resignation
	GOFF, RACHEL SHAY CEB DEPT HD (3-5) SUPPLEME	Charles E. Bennett Elementary	Resignation
	HAMEL, TIMOTHY A LAJ SOCCER HEAD JH SUPPLEME	Lake Asbury Junior High School	Resignation
0.5	HORN, SUSAN W CHS NATIONA HONOR SOCIETY SUPPLEME	Clay High	Resignation
	JONES, ASHLEY NICOLE INST APPLICATION FACILITATOR SUPPLEME	Middleburg Elementary	Appointment
	KING, DAWN MARIE CEB TITLE 1 SUP ED SUPPLEME	Charles E. Bennett Elementary	Resignation
0.5	LENDVAY, JEFFREY D	Rideout Elementary	Appointment

III. Instructional Actions

F. SUPPLEMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Supplement Action</u>
	ROE ELEM PERF/PROD SUPPLEME		
	LILLARD, LEIGH A CEB DEPT HD (3-5) SUPPLEME	Charles E. Bennett Elementary	Appointment
0.5	LYBARGER, TARA JUSTINE MRE ESE INTERVENTION FAC. SUPPLEME	Mcrae Elementary	Resignation
	MARTIN, ELIAS WILLIAM MHS SOCCER HEAD JV SUPPLEME	Middleburg High	Appointment
	MAULDIN, ADDYSON VICTORIA RHS WEIGHTLIFTING HD SH SUPPLEME	Ridgeview High School	Appointment
	MCKELVAIN, DENNIS JOHN OPJ WRESTLING HD JH SUPPLEME	Orange Park Jr High	Appointment
	MCWILLIAMS, KEYANNA CHARISE DOE DISCRETIONARY SUPPLEME	Discovery Oaks Elementary	Appointment
0.3	MOBLEY, GENELL HOPE CHS JUNIOR CLASS SPONSOR SUPPLEME	Keystone Heights High School	Resignation
	O SHIELDS, CHRISTOPHER DENNIS OLJ CROSS COUNTRY HD SH SUPPLEME	Oakleaf Junior High School	Appointment
	PELECH, ASHLEY LOUISE MOORE DEMONSTRATION CLASSRM TCH 10MO SUPPLEME	Orange Park Jr High	Resignation
	PINER, EDMOND RHS WRESTLING ASST SH SUPPLEME	Ridgeview High School	Appointment
	SAUNDERS, KRISTEN ANNE CEB TITLE 1 SUP ED SUPPLEME	Charles E. Bennett Elementary	Appointment
0.5	SCAMAHORN, ALEXANDRA VIRGINIA MRE ESE INTERVENTION FAC. SUPPLEME	Mcrae Elementary	Appointment
0.5	STUTZMAN, KAYLA ELAINE ROE ELEM PERF/PROD SUPPLEME	Rideout Elementary	Appointment
	SWANN, BENJAMIN W LJH SOCCER HEAD JH SUPPLEME	Lakeside Junior High	Appointment
	SWEETING, WINSTON ALEXANDER OPH FOOTBALL ASST HS 25% SUPPLEME	Orange Park High	Appointment
	SWEETING, WINSTON ALEXANDER OPH FOOTBALL ASST SH 75% SUPPLEME	Orange Park High	Appointment

III. Instructional Actions

F. SUPPLEMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Supplement Action</u>
0.1	TAKACS, ZSOLT C MHS (.128) SIXTH PERIOD SUPPLEME	Middleburg High	Appointment
	THOMPSON, DERRICK LADALE MBE DEPT HD (3-5) SUPPLEME	Middleburg Elementary	Resignation
0.5	WALLACE, ANTHONY VENTO OLJ BASKETBALL HD JH SUPPLEME	Oakleaf Junior High School	Appointment
	WILSON, JEANIE S LAJ CROSS COUNTRY HD SH SUPPLEME	Lake Asbury Junior High School	Appointment
	WOLFE, LAUREN MICHELE OPH DEPT HEAD (11-16) SUPPLEME	Orange Park High	Appointment
	WROUBEL, KARIE R CHS SOCCER HEAD JV SUPPLEME	Clay High	Appointment

III. INSTRUCTIONAL ACTIONS 2025-2026

G. PENDING APPOINTMENTS

<u>Last Name</u>	<u>First Name</u>	<u>Site</u>	<u>Subject</u>	<u>OOF Subject</u>
------------------	-------------------	-------------	----------------	--------------------

NONE

III. INSTRUCTIONAL ACTIONS 2025-2026

H. OUT OF FIELD

<u>Last Name</u>	<u>First Name</u>	<u>Site</u>	<u>Subject</u>	<u>OOF Subject</u>
------------------	-------------------	-------------	----------------	--------------------

A. SUMMER SCHOOL

<u>Name/Assignment</u>	<u>Site</u>	<u>Effective Dates</u>
NONE		

IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2025-2026

B. COMMUNITY EDUCATION

Appointments

NONE

IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2025-2026

C. ADULT EDUCATION

Appointments

NONE

V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2025-2026

A. SUBSTITUTE TEACHER APPROVAL

Appointments

NONE

VI. Support Actions

A. APPOINTMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Action/Effective</u>
0.9	AASEN, MEGHAN ANNE TES BEHAVIORAL HEALTH ASST 9 MON SU	Tynes Elementary	Effective 2025-10-14 9 MON SU / Annual
0.9	ACRA, SUSAN A WEC BEHAVIORAL HEALTH ASST 9 MON SU	W.E. Cherry Elementary	Effective 2025-10-14 9 MON SU / Annual
	ADAMS III, WILLIAM D MNT GENERAL MAINT WORKER 12 MO SU	Division of Support Svcs	Effective 2025-10-13 12 MO SU / Annual
	ALERS-ALERS, GABRIEL LUIS OLJ CUSTODIAN 12 MO SU	Oakleaf Junior High School	Effective 2025-10-15 12 MO SU / Annual
0.9	ALLEN, TODD LARREN KHH TITLE 1 ASSISTANT 9 MON SU	Keystone Heights High School	Effective 2025-09-18 9 MON SU / Annual
	AVRIL, ATIYA DYNESE TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	Effective 2025-09-15 TRANSPOR / Annual
0.9	BENNETT, EVELYN CHANELL OHS GENERAL HEALTH ASSISTA 9 MON SU	Oakleaf High School	Effective 2025-10-07 9 MON SU / Annual
	BLUE, BETTY JEAN TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	Effective 2025-09-15 TRANSPOR / Annual
	BRATOS, SADIE ELIZABETH RHS CAFE ASSISTANT 3.5 HOURS 9 MON SU	Ridgeview High School	Effective 2025-09-26 9 MON SU / Annual
	BREVILE, MARIE GINA LAE CUSTODIAN 12 MO SU	Lake Asbury Elementary	Effective 2025-09-23 12 MO SU / Annual
	BROWER, DESTINY LYNN TRN BUS DRIVER TRANSPOR	Transportation	Effective 2025-09-29 TRANSPOR / Annual
0.9	BROWN CLIFFORD, CHRISTENA DAWN SPS BEHAVIORAL HEALTH ASST 9 MON SU	SPRING PARK ELEMENTARY SCHOOL	Effective 2025-10-01 9 MON SU / Annual
0.9	BUSSEY, BREIAL PHENIQUE RVE GENERAL HEALTH ASSISTA 9 MON SU	Ridgeview Elementary	Effective 2025-10-15 9 MON SU / Annual
	CARTER, MICHELE ENTER TES PRINCIPAL SECRETARY 12 MO SU	Tynes Elementary	Effective 2025-09-29 12 MO SU / Annual
	CHANDLER, KATHY WILLIAMSON RHS CAFE ASSISTANT 6 HOURS 9 MON SU	Ridgeview High School	Effective 2025-09-30 9 MON SU / Annual
	CISNEROS QUINTERO, ADRIAN ALBERTO WEC CAFE ASSISTANT 6.5 HOURS	W.E. Cherry Elementary	Effective 2025-10-01 9 MON SU / Annual

VI. Support Actions

A. APPOINTMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Action/Effective</u>
	9 MON SU COBBERT, RICKY S TRN BUS DRIVER TRANSPOR	Transportation	Effective 2025-09-29 TRANSPOR / Annual
0.9	COCHRAN, CHANEL L ROE BEHAVIORAL HEALTH ASST 9 MON SU	Rideout Elementary	Effective 2025-09-29 9 MON SU / Annual
0.9	CORLEW, KELLEY M MCE BEHAVIORAL HEALTH ASST 9 MON SU	Montclair Elementary	Effective 2025-10-01 9 MON SU / Annual
0.9	DANIELS, BRENDA F WEC GENERAL HEALTH ASSISTA 9 MON SU	W.E. Cherry Elementary	Effective 2025-10-15 9 MON SU / Annual
	DERBY, ALANA MARIE CHE CAFE ASSISTANT 4 HOURS 9 MON SU	Clay Hill Elementary	Effective 2025-09-10 9 MON SU / Annual
0.9	ELLIOTT, JOY K RVE GENERAL HEALTH ASSISTA 9 MON SU	Ridgeview Elementary	Effective 2025-10-16 9 MON SU / Annual
	EMME, RHONDA SHROWDER TRN BUS DRIVER TRANSPOR	Transportation	Effective 2025-09-15 TRANSPOR / Annual
	ESCOBAR GRIMALD, GISELA OHS CAFE ASSISTANT 6.5 HOURS 9 MON SU	Oakleaf High School	Effective 2025-09-11 9 MON SU / Annual
0.8	FARINA, CARRIE BEHANNON POE HEALTH ASSISTANT 9 MON SU	Plantation Oaks Elementary	Effective 2025-09-30 9 MON SU / Annual
	FIGUEROA, EVELYN E TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	Effective 2025-09-29 TRANSPOR / Annual
0.9	FRAZIER, NADINE GORDON CGE BEHAVIORAL HEALTH ASST 9 MON SU	Coppergate Elementary	Effective 2025-09-30 9 MON SU / Annual
	GEORGE, BRITTANY MICHELLE TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	Effective 2025-10-20 TRANSPOR / Annual
	GEORGE, CYNTHIA DIANE TRN BUS DRIVER TRANSPOR	Transportation	Effective 2025-09-29 TRANSPOR / Annual
	GILL, CLAYTON JAMES MNT PLUMBER 12 MO SU	Division of Support Svcs	Effective 2025-10-28 12 MO SU / Annual
0.9	GONZALEZ, CRYSTAL LYNN DOE BEHAVIORAL HEALTH ASST 9 MON SU	Discovery Oaks Elementary	Effective 2025-10-10 9 MON SU / Annual
	HARRIS, CINDY LEIGH ROE CAFE ASSISTANT 6.25 HOURS	Rideout Elementary	Effective 2025-09-11 9 MON SU / Annual

VI. Support Actions

A. APPOINTMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Action/Effective</u>
	9 MON SU HARTLE, DANA LYNN TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	Effective 2025-09-15 TRANSPOR / Annual
	HAUGLAND, AMY MARIE LAJ CAFE ASSISTANT 3.75 HOURS 9 MON SU	Lake Asbury Junior High School	Effective 2025-10-20 9 MON SU / Annual
	HERNANDEZ DURAN, ANTONIO RANCES TBE CUSTODIAN 12 MO SU	Thunderbolt Elementary	Effective 2025-10-24 12 MO SU / Annual
0.9	HERNANDEZ, GABRIEL ISIAH RHS BEHAVIORAL HEALTH ASST 9 MON SU	Ridgeview High School	Effective 2025-10-08 9 MON SU / Annual
	HOLTHAUS, DONNA LYNN TRN BUS DRIVER TRANSPOR	Transportation	Effective 2025-09-29 TRANSPOR / Annual
	HUDSON, DARIELL TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	Effective 2025-09-15 TRANSPOR / Annual
0.9	HUSKEY, JOSHUA DANIEL LJH BEHAVIORAL HEALTH ASST 9 MON SU	Lakeside Junior High	Effective 2025-09-25 9 MON SU / Annual
	JOHNSON, ERIK C TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	Effective 2025-09-15 TRANSPOR / Annual
0.9	KUSIAK, CHRISTYANN MARIE OHS GENERAL HEALTH ASSISTA 9 MON SU	Oakleaf High School	Effective 2025-09-29 9 MON SU / Annual
0.9	LOUDER, JORDAN OU MORA RHS BEHAVIORAL HEALTH ASST 9 MON SU	Ridgeview High School	Effective 2025-10-17 9 MON SU / Annual
	MARTINEZ, EDWIN JEREMY OLJ CAFE ASSISTANT 6.5 HOURS 9 MON SU	Oakleaf Junior High School	Effective 2025-09-26 9 MON SU / Annual
	MICHAUD, MATTHEW JAMES KHH CUSTODIAN 12 MO SU	Keystone Heights High School	Effective 2025-10-23 12 MO SU / Annual
0.9	MINSCH, TERA RENE E LAJ GENERAL HEALTH ASSISTA 9 MON SU	Lake Asbury Junior High School	Effective 2025-10-20 9 MON SU / Annual
	MOORE, DEBORAH LEE TRN BUS DRIVER TRANSPOR	Transportation	Effective 2025-09-15 TRANSPOR / Annual
	NEWMAN, AARON BLAKE TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	Effective 2025-09-29 TRANSPOR / Annual
	NEWTON, ANGELA FAYE TRN BUS DRIVER TRANSPOR	Transportation	Effective 2025-09-29 TRANSPOR / Annual

VI. Support Actions

A. APPOINTMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Action/Effective</u>
	OLIVER, MISTY LEE FIH CAFE ASSISTANT 3.5 HOURS 9 MON SU	Fleming Island High School	Effective 2025-09-24 9 MON SU / Annual
	OWEN, ALYSSA EVELYN CGE CAFE ASSISTANT 6 HOURS 9 MON SU	Coppergate Elementary	Effective 2025-09-19 9 MON SU / Annual
	PADGETT, RAE KATHLEEN TRN BUS DRIVER TRANSPOR	Transportation	Effective 2025-09-29 TRANSPOR / Annual
	PARKER, JOSLYN JOY RHS SCHOOL SECRETARY 10 MONTH 10 MONTH	Ridgeview High School	Effective 2025-09-15 10 MONTH / Annual
	PARKS, CALEB LEWIS MNT ELECTRONICS TECH 12 MO SU	Division of Support Svcs	Effective 2025-09-08 12 MO SU / Annual
0.9	PARRISH, KOURTNEY VICTORIA OPJ TITLE 1 ASSISTANT 9 MON SU	Orange Park Jr High	Effective 2025-10-06 9 MON SU / Annual
0.9	PIERCE, JENA MICHELE LAJ GENERAL HEALTH ASSISTA 9 MON SU	Lake Asbury Junior High School	Effective 2025-10-09 9 MON SU / Annual
0.8	PONCE, CELESTE CITLALI GCJ ESOL CLASSROOM ASSISTANT 9 MON SU	Green Cove Springs Junior High	Effective 2025-10-20 9 MON SU / Annual
	REYNOLDS, LACY CHRISTINE SPC CAFE ASSISTANT 7 HOURS 9 MON SU	Swimming Pen Creek Elem	Effective 2025-09-08 9 MON SU / Annual
	RIVERA JR, REINALDO MNT CUSTODIAN 12 MO SU	Division of Support Svcs	Effective 2025-09-29 12 MO SU / Annual
	RIVERA, NICOLE NATALIE WEC CAFE ASSISTANT 6 HOURS 9 MON SU	W.E. Cherry Elementary	Effective 2025-10-20 9 MON SU / Annual
	ROBINSON, BREANN NICOLE TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	Effective 2025-09-15 TRANSPOR / Annual
0.9	SAMUELS, KENDALL MICHAEL OPJ GENERAL HEALTH ASSISTA 9 MON SU	Orange Park Jr High	Effective 2025-09-30 9 MON SU / Annual
	SANTILLAN, MARCO A MNT ELECTRICAL TECH ASST 12 MO SU	Division of Support Svcs	Effective 2025-10-01 12 MO SU / Annual
0.9	SAUCIER, EMILY LAURA LAJ GENERAL HEALTH ASSISTA 9 MON SU	Lake Asbury Junior High School	Effective 2025-10-20 9 MON SU / Annual
0.8	SPRATLEY, LAURA MICHELLE PES IN SCHOOL SUSPENSION 9 MON SU	Robert M. Paterson Elementary	Effective 2025-10-27 9 MON SU / Annual

VI. Support Actions

A. APPOINTMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Action/Effective</u>
0.9	TASHJIAN KRUSHINSKI, ALEXANDRA LJH BEHAVIORAL HEALTH ASST 9 MON SU	Lakeside Junior High	Effective 2025-09-10 9 MON SU / Annual
0.9	THOMAS, NICOLE ELIZABETH SPS BEHAVIORAL HEALTH ASST 9 MON SU	SPRING PARK ELEMENTARY SCHOOL	Effective 2025-10-06 9 MON SU / Annual
	TOMSIC, JACOB STEPHEN MNT GENERAL MAINT WORKER 12 MO SU	Division of Support Svcs	Effective 2025-10-13 12 MO SU / Annual
0.9	VALENTIN, LINDITA IDRIZI TES BEHAVIORAL HEALTH ASST 9 MON SU	Tynes Elementary	Effective 2025-09-18 9 MON SU / Annual
	VEAL JR, CHRISTOPHER ROBERT LAMAR MNT CUSTODIAN 12 MO SU	Division of Support Svcs	Effective 2025-09-22 12 MO SU / Annual
	VEGA, ALEC THOMAS WJH CUSTODIAN 12 MO SU	Wilkinson Jr High	Effective 2025-10-20 12 MO SU / Annual
	VIDELA, MARISA ALEJANDRA RVE CAFE ASSISTANT 3 HOURS 9 MON SU	Ridgeview Elementary	Effective 2025-09-29 9 MON SU / Annual
0.9	VINER, LISA LOGAN CHS BEHAVIORAL HEALTH ASST 9 MON SU	Clay High	Effective 2025-09-17 9 MON SU / Annual
0.9	WILLEMSSEN, KARLEY JAMES SPS BEHAVIORAL HEALTH ASST 9 MON SU	SPRING PARK ELEMENTARY SCHOOL	Effective 2025-10-17 9 MON SU / Annual
0.9	YORDI, RACHEL MARIE ROE BEHAVIORAL HEALTH ASST 9 MON SU	Rideout Elementary	Effective 2025-09-15 9 MON SU / Annual

VI. Support Actions

B. RE-APPOINTMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
0.9	CANNON, AVERY MARIE LJH BEHAVIORAL HEALTH ASST 9 MON SU	Lakeside Junior High	9 MON SU / 3rd year annual, support
	HAVENS, RICHARD MARTIN TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR /
0.9	HORNE, WILLIAM EDWARD OHS BEHAVIORAL HEALTH ASST 9 MON SU	Oakleaf High School	9 MON SU / 3rd year annual, support
0.9	KENT, KAYLEE ANN OPH BEHAVIORAL HEALTH ASST 9 MON SU	Orange Park High	9 MON SU / 3rd year annual, support
0.8	MANN, CHAROLETTE REBECCA KHH TITLE 1 ASSISTANT 9 MON SU	Keystone Heights High School	9 MON SU / 3rd year annual, support
	SINGLETON-BOWERS, SONDRAR CEB ST RECORD SEC 12 MO 12 MO SU	Charles E. Bennett Elementary	12 MO SU / Multi-Year Conditional
0.9	SISCO, SARAH MACKENZIE LAE BEHAVIORAL HEALTH ASST 9 MON SU	Lake Asbury Elementary	9 MON SU / 3rd year annual, support
	SMITH, AMY MARIE TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
	THOMAS, JAMIE LYNN GPE LICENSED PRAC NURSE 10 MONTH	Grove Park Elementary	10 MONTH / Multi-Year Conditional

VI. Support Actions

C. RE-DESIGNATION

	<u>Name/Assignment</u>	<u>Site</u>	<u>Previous</u>
0.8	MAGNUSON, SABRA J WES IN SCHOOL SUSPENSION 9 MON SU	Wilkinson Elementary	Effective 2025-10-03 / redesignated from / WES IN SCHOOL SUSPENSION / 9 MON SU
0.9	ROBLES RODRIGUEZ, DESIREE SUPPORT - CWL 9 M0 188 LNG TRM	COUNTY-WIDE LEAVE	Effective 2025-10-20 / redesignated from / RHS BEHAVIORAL HEALTH ASST / LNG TRM
0.9	THORNTON, AMBER NICOLE KHE TITLE I ASSISTANT 9 MON SU	Keystone Heights Elementary	Effective 2025-09-15 / redesignated from / KHE TITLE I ASSISTANT / 9 MON SU

VI. Support Actions

D. TRANSFER

	<u>Name/Assignment</u>	<u>Site</u>	
	BARNETTE, MARIAH LYNN RISK MANAGEMENT SPECIALIST CONFIDEN	BAF BENEFITS/INSURANCE	Effective 2025-10-20 /transfer from / TRN PAYROLLSEC
0.9	CHAPMAN, EMBER LEE MRE BEHAVIORAL HEALTH ASST 9 MON SU	Mcrae Elementary	Effective 2025-09-29 /transfer from / TES BEHAVIORAL HEALTH ASST
0.9	DIAZ, RAMONA M AES BEHAVIORAL HEALTH ASST 9 MON SU	Argyle Elementary	Effective 2025-10-20 /transfer from / DOE BEHAVIORAL HEALTH ASST
	GARCIA CONEJERO, MARIA C LAJ CAFE ASSISTANT 5.25 HOURS 9 MON SU	Lake Asbury Junior High School	Effective 2025-09-29 /transfer from / LAJ CAFE ASSISTANT 3.75 HOURS
0.9	HARTLEY, KRISTEN LEE PES GENERAL ASSISTANT 9 MON SU	Robert M. Paterson Elementary	Effective 2025-10-20 /transfer from / PES IN SCHOOL SUSPENSION
0.9	HILL, CRYSTEL ANN WEC TITLE I ASSISTANT 9 MON SU	W.E. Cherry Elementary	Effective 2025-09-29 /transfer from / WEC GENERAL HEALTH ASSISTA
	HILL, TYLER CHRISTOPHER GPE CUSTODIAN 12 MO SU	Grove Park Elementary	Effective 2025-10-20 /transfer from / WJH CUSTODIAN
	KOENIG, ELIZABETH TEMPEST CEB ST RECORD SEC 12 MO 12 MO SU	Charles E. Bennett Elementary	Effective 2025-11-03 /transfer from / CEB SECRETARY 11 MO
	MALONEY, DANIEL JAMES TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	Effective 2025-10-20 /transfer from / TRN BUS DRIVER
	MORAN, KELLY L FPC ACCOUNTING ASSISTANT 12 MO SU	Division Of Support Services	Effective 2025-11-03 /transfer from / FPC ADMINISTRATIVE SECRETARY
0.9	NEAL, NANCY J RVE MEDIA TECHNICAL ASST 10 MONTH	Ridgeview Elementary	Effective 2025-10-20 /transfer from / RVE GENERAL HEALTH ASSISTA
0.8	PAUL, JEAN MICHAEL CHS ESOL CLASSROOM ASSISTANT 9 MON SU	Clay High	Effective 2025-09-18 /transfer from / CHS GENERAL HEALTH ASSISTA
0.9	PHIPPS, CYANA ROSE DOE BEHAVIORAL HEALTH ASST 9 MON SU	Discovery Oaks Elementary	Effective 2025-09-15 /transfer from / LJH BEHAVIORAL HEALTH ASST
	RIVERS, KIERSTIN EMMA GCJ SCHOOL SECRETARY 10 MONTH 10 MONTH	Green Cove Springs Junior High	Effective 2025-09-29 /transfer from / GCJ ESOL CLASSROOM ASSISTANT
	RUFO, BRIAN P WEC CAFE ASSISTANT 4.5 HOURS 9 MON SU	W.E. Cherry Elementary	Effective 2025-10-20 /transfer from / WEC CAFE ASSISTANT 6 HOURS
	SINGLETON-BOWERS, SONDRAR CEB SECRETARY 11 MO 11 MONTH	Charles E. Bennett Elementary	Effective 2025-11-03 /transfer from / CEB ST RECORD SEC 12 MO

VI. Support Actions**D. TRANSFER**

	<u>Name/Assignment</u>	<u>Site</u>	
	TOUCHTON, VICTORIA J ESE POSITION CONTROL/ALLOC SP 12 MO SU	Exceptional Student Education	Effective 2025-09-22 /transfer from / HMR PERSONNEL SPEC

VI. Support Actions

E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

	Name/Assignment	Site	Action/Effective
0.9	AGIC, SABRINA SPS BEHAVIORAL HEALTH ASST 9 MON SU	SPRING PARK ELEMENTARY SCHOOL	Effective 2025-09-26 RESIGNATION
	ASFAW, KATHERINE ROSE GCJ SCHOOL SECRETARY 10 MONTH 10 MONTH	Green Cove Springs Junior High	Effective 2025-09-12 RESIGNATION
	BARFIELD, TERESA ANN MRE HEAD CUSTODIAN 12 MO SU	Mcrae Elementary	Effective 2026-01-02 RETIREMENT
0.9	BRIGANCE, BRITTANY NICOLE RVE GENERAL HEALTH ASSISTA 9 MON SU	Ridgeview Elementary	Effective 2025-10-07 RESIGNATION
	BRIMO, SEAN ANTHONY TBE CUSTODIAN 12 MO SU	Thunderbolt Elementary	Effective 2025-09-26 RESIGNATION
	BRISTER, ANTHONY K OPH CUSTODIAN 12 MO SU	Orange Park High	Effective 2026-01-30 RETIREMENT
	BRUTON, GEORGENA M TRN BUS DRIVER TRANSPOR	Transportation	Effective 2025-10-10 RESIGNATION
	CLANCE, ALICE A MBE PRINCIPAL SECRETARY 12 MO SU	Middleburg Elementary	Effective 2025-10-31 RESIGNATION
	COX, JENNIFER LEA TES PRINCIPAL SECRETARY 12 MO SU	Tynes Elementary	Effective 2025-09-26 RESIGNATION
	CRUZ, TONY WEC CAFE ASSISTANT 4.5 HOURS 9 MON SU	W.E. Cherry Elementary	Effective 2025-09-17 RESIGNATION
	DENIEGA, CELESTE VILLAMOR FIH CAFE ASSISTANT 7 HOURS 9 MON SU	Fleming Island High School	Effective 2025-10-31 RESIGNATION
	DEVIO, CHERYL R RVE REGISTERED NURSE 10 MONTH	Ridgeview Elementary	Effective 2025-11-21 RESIGNATION
	EVANS, APRIL MARIE TRN BUS DRIVER TRANSPOR	Transportation	Effective 2025-09-10 RESIGNATION
0.9	FRANDSEN, KRISTI NICOLE RHS BEHAVIORAL HEALTH ASST LNG TRM	Ridgeview High School	Effective 2025-09-29 RESIGNATION
	GANN, ASHLEE M FPC ACCOUNTING ASSISTANT 12 MO SU	Division Of Support Services	Effective 2025-10-24 RESIGNATION
	GILBERT, MICHELLE LYN TRN BUS DRIVER TRANSPOR	Transportation	Effective 2025-10-10 RESIGNATION
	GOMEZ GONZALEZ, YUSMEY RHS CUSTODIAN LNG TRM	Ridgeview High School	Effective 2025-10-01 RESIGNATION

VI. Support Actions

E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

	Name/Assignment	Site	Action/Effective
	GONZALEZ RIVERA, CARMEN MICHELLE TRN BUS DRIVER TRANSPOR	Transportation	Effective 2025-10-08 RESIGNATION
0.9	HARRINGTON, CHELSIE RUTH GPE BEHAVIORAL HEALTH ASST 9 MON SU	Grove Park Elementary	Effective 2025-10-10 CONCLUDE EMPLOYMENT
0.9	HARRIS, PALOMA PES GENERAL ASSISTANT 9 MON SU	Robert M. Paterson Elementary	Effective 2025-10-10 RESIGNATION
	JACKSON JR, CHARLES MARCEL TRN BUS DRIVER TRANSPOR	Transportation	Effective 2025-09-05 RESIGNATION
0.9	JIMENEZ, NORMA MALOTT LAE BEHAVIORAL HEALTH ASST 9 MON SU	Lake Asbury Elementary	Effective 2025-10-24 RESIGNATION
0.9	KLIMASHEVSKA, NINA RVE BEHAVIORAL HEALTH ASST 9 MON SU	Ridgeview Elementary	Effective 2025-09-19 CONCLUDE EMPLOYMENT
0.8	LAUREANO, SIMONA BRAVI RVE ESOL CLASSROOM ASSISTANT 9 MON SU	Ridgeview Elementary	Effective 2025-10-14 RESIGNATION
0.1	LAUREANO, SIMONA BRAVI RVE TITLE I ASSISTANT 9 MON SU	Ridgeview Elementary	Effective 2025-10-14 RESIGNATION
	LEE, JAMES EARL TRN BUS DRIVER TRANSPOR	Transportation	Effective 2025-10-03 CONCLUDE EMPLOYMENT
0.9	LICKI, DEBORAH MARY CHE GENERAL HEALTH ASSISTA 9 MON SU	Clay Hill Elementary	Effective 2025-09-26 RESIGNATION
0.9	MACFARLAND, MELISSA SUE MHS BEHAVIORAL HEALTH ASST 9 MON SU	Middleburg High	Effective 2025-11-06 RESIGNATION
0.9	MAXI, MELISSA NAISHA AES BEHAVIORAL HEALTH ASST 9 MON SU	Argyle Elementary	Effective 2025-09-26 RESIGNATION
	MEE, MARY LEE TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	Effective 2025-09-19 RESIGNATION
0.9	MICKENS, CHARLES HERBERT GPE BEHAVIORAL HEALTH ASST 9 MON SU	Grove Park Elementary	Effective 2025-10-17 RESIGNATION
	NIEVES, JASMINE MICHELLE LJH CAFE ASSISTANT 3 HOURS 9 MON SU	Lakeside Junior High	Effective 2025-09-04 RESIGNATION
	OBOSLA, HOLLY K TRN BUS DRIVER TRANSPOR	Transportation	Effective 2025-10-17 RESIGNATION

VI. Support Actions**E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT**

	<u>Name/Assignment</u>	<u>Site</u>	<u>Action/Effective</u>
0.9	PAYEN, BRIANA MAY LES GENERAL ASSISTANT 9 MON SU	Lakeside Elementary	Effective 2025-12-19 RESIGNATION
0.9	PEACE, EURECKA DENISE SPC BEHAVIORAL HEALTH ASST 9 MON SU	Swimming Pen Creek Elem	Effective 2025-10-24 RESIGNATION
	PETERSON, JENNIFER D BAF INSURANCE ASSISTANT CONFIDEN	BAF BENEFITS/INSURANCE	Effective 2025-09-26 RESIGNATION
	PRICE, DAVIDE STANLEY TRN BUS DRIVER TRANSPOR	Transportation	Effective 2025-11-04 RESIGNATION
	ROBERTS, RACHEL M LAJ CAFE ASSISTANT 5.5 HOURS 9 MON SU	Lake Asbury Junior High School	Effective 2026-01-16 RESIGNATION
	SANCHEZ, CESAR AUGUSTO WES CAFE ASSISTANT 3 HOURS 9 MON SU	Wilkinson Elementary	Effective 2025-09-19 CONCLUDE EMPLOYMENT
	SANE, VISHNUPRIYA ITS PROGRAMMER/ANALYST 12 MO SU	INFORMATION AND TECH SERVICES	Effective 2025-12-31 RESIGNATION
0.9	SHARP, JESSICA LAYNE KHH BEHAVIORAL HEALTH ASST 9 MON SU	Keystone Heights High School	Effective 2025-10-14 RESIGNATION
	SHORT, LINDA G SUPPORT - CWL 9 MO 188 LNG TRM	COUNTY-WIDE LEAVE	Effective 2025-09-23 RESIGNATION
0.9	SNEED, RYLEE ANNE MARIE OLJ BEHAVIORAL HEALTH ASST 9 MON SU	Oakleaf Junior High School	Effective 2025-10-03 CONCLUDE EMPLOYMENT
	STAMPER, DARRYL JAMES OPJ CUSTODIAN 12 MO SU	Orange Park Jr High	Effective 2025-09-02 CONCLUDE EMPLOYMENT
	STEWART, RENITA GRANT PES SECRETARY 11 MO 11 MONTH	Robert M. Paterson Elementary	Effective 2025-10-29 RESIGNATION
	STREIB, SAMANTHA RENEE TRN BUS DRIVER TRANSPOR	Transportation	Effective 2025-10-15 RESIGNATION
0.9	STRONG, REAGAN ANASTASIA OHS GENERAL HEALTH ASSISTA 9 MON SU	Oakleaf High School	Effective 2025-10-09 RESIGNATION
	VELAZQUEZ, AIDELIZ TRN BUS DRIVER TRANSPOR	Transportation	Effective 2025-08-22 RESIGNATION
	VICK, TERENCE J OHS CAFE ASSISTANT 7.5 HOURS 9 MON SU	Oakleaf High School	Effective 2025-10-20 CONCLUDE EMPLOYMENT
	WARFORD, LORI ANN RVE CAFE ASSISTANT 6.5	Ridgeview Elementary	Effective 2025-10-22 CONCLUDE EMPLOYMENT

VI. Support Actions

E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Action/Effective</u>
	HOURS 9 MON SU		

VI. Support Actions

F. SUPPLEMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Previous</u>
	CERVANTES, SONYA M OHS NATIONAL BETA CLUB SP SUPPLEME	Oakleaf High School	Appointment
	HAYSLETT, COBY JEVON OPH FOOTBALL ASST HS 25% SUPPLEME	Orange Park High	Resignation
	HAYSLETT, COBY JEVON OPH FOOTBALL ASST SH 75% SUPPLEME	Orange Park High	Resignation
	HAYSLETT, COBY JEVON OPH FOOTBALL HD JV 25% SUPPLEME	Orange Park High	Appointment
	HAYSLETT, COBY JEVON OPH FOOTBALL HD JV 75% SUPPLEME	Orange Park High	Appointment
	HOUSTON JR, RUSSELL EDWARD MHS SOFTBALL FP ASST SH SUPPLEME	Middleburg High	Resignation
0.5	KEITT, SAMUEL BERNARD OLJ BASKETBALL HD JH SUPPLEME	Oakleaf Junior High School	Appointment