



## School Board of Clay County

District Multi-Purpose Center, Corner of Walnut Street and Gratio Place, Green Cove Springs, FL

### August 29, 2023 - School Board Workshop

**Date:** Aug 29 2023 (9:00 a.m.)

**Invocation** (Ashley Gilhousen)

**Call to Order** (Present: Erin Skipper, District 1; Mary Bolla, District 2; Beth Clark, District 3, Michele Hanson, District 4; Ashley Gilhousen, District 5; and Superintendent David S. Broskie)

#### Workshop Items

##### [1. Review Draft Agenda for Regular School Board Meeting on September 7, 2023](#)

[September-7-2023-regular-board-meeting\\_agenda\\_packet.pdf](#)

#### **Minutes:**

#### **Recognitions and Presentations:**

- School Celebrations for 2023 Assessments - no discussion;
- Florida Safe School Assessment Findings - no discussion;

#### **Consent Agenda:**

- C1 Minutes of School Board Workshop and Special Meeting on July 25, 2023; Special Meeting on August 1, 2023; Student Discipline Hearings and Regular Meeting on August 3, 2023 - no discussion;
- C2 Approval to Advertise and Set the Public Hearing to Approve Revisions to School Board Policy 1.15 (Parental Rights, Notification and Student Welfare) - John Steinmetz, School Board Attorney, advised that the policy revisions bring the district in line with legislative Florida statutes and updates; Mrs. Hanson indicated she believed that language re mandatory reporting should also be incorporated in policy in accordance with Chapter 39 of FL statutes, and she also questions whether Suite 360 curriculum for mental health care would constitute healthcare and require parents to be notified of the topics to be shared throughout the year, possibly via a calendar or schedule so parents are aware when various topics will be discussed; concerns also stated re means and effectiveness of parental notification; John Steinmetz, School Board Attorney, advised that the proposed policy revisions referencing FS 39.01 (6) are intended to adopt the terms of that statute, with the revisions drafted in this manner to allow for changes in statute without the need to revise the policy each year as changes are made; current proposed language would serve to adopt any changes if and when they are made to the statute; Mrs. Hanson is concerned that this may not be clear to teachers, particularly teachers with little experience; Mr. Steinmetz indicated he would review this further;
- C3 Personnel Consent Agenda - no discussion;
- C4 Kelly Services Staffing Contract Amendment #3 for Contract Extension - no discussion;
- C5 Amendment One to Dual Enrollment Agreement between Gaetz Aerospace Inst, Embry-Riddle Aeronautical Univ. (ERAU) and School Board of Clay County (SBCC) 2022-2025 - no discussion;
- C6 Amendment to Santa Fe Dual Enrollment Articulation Agreement - no discussion;
- C7 K-12 Academic Services Out of State and Overnight Student Travel - no discussion;
- C8 2023-2024 Dual Enrollment Articulation Agreement between CCSD and St. Johns County School Board on behalf of First Coast Technical College - no discussion;
- C9 Approve School Affiliation Agreement between HCA South Atlantic Division (parent corporation of Orange Park Medical Center) and The School Board of Clay County, Florida, Department of Career and Technical Education - no discussion;
- C10 Affiliation Agreement between Clay County District Schools and Liberty University (LU) - no discussion;
- C11 7 Mindsets Life Skills and Character Education - Laura Fogarty, Director of Climate and Culture, distributed written material re how this supplemental curriculum is aligned to the Florida resiliency Education Standards and focused on positive character traits and life skills, gratitude, and accountability; schools implementing curriculum with fidelity have seen a decrease in discipline occurrences; Mrs. Hanson requested and received confirmation that the curriculum is within state guidelines, and asked about other components to address resiliency standards; Mrs. Fogarty shared that the program, though a national one, has worked to meet FL requirements and indicated CCDS would also be utilizing available components provided by the state;

Mrs. Hanson advised the state emphasizes patriotism, focus on building citizenship, understanding democracy, and critical thinking and questioned whether this program supports those categories; Mrs. Fogarty shared additional provisions of the program; Mrs. Gilhousen advised that an entire K-12 week is devoted to Founders Week, and that week can be tied to those items to ensure students are correctly engaged, and that it would also be a worthwhile endeavor to integrate character education within all content;

- C12 2023-2024 School Health Services Agreement with Department of Health Clay - no discussion;
- C13 Ratify 240032 Lutheran Services Florida (LSF Health Systems) - Amendment 112 - no discussion;
- C14 Proposed Allocation Changes for 2023-2024 - brief discussion as to the allocation movement necessitated by the 10-day count of student enrollment;
- C15 Superintendent's Annual Financial Report and Annual Cost Report for the FYE 6-30-2023 - Mr. Broskie noted that Dr. Legutko would provide this information as soon as possible;
- C16 Budget Amendment Report for June 2023 - no discussion;
- C17 Deletion of Certain Items Report August, 2023 - no discussion;
- C18 BID to be Awarded - no discussion;
- C19 Florida Safe Schools Assessment Acceptance Letter - no discussion;
- C20 Purchase Agreement for Two (2) Sets of Ramps and Stairs at Keystone Heights Elementary School - no discussion;
- C21 Change Order #7 for Orange Park High School Stadium Repair/Replacement - Mr. Broskie noted the ribbon cutting ceremony for the Orange Park High Stadium will be held on 9/8/23;
- C22 Substantial Completion of Orange Park Junior High School Restroom Renovations - no discussion;
- C23 Change Order #3 for Middleburg High School Cafeteria Expansion - no discussion;
- C24 Substantial and Final Completion of Clay High School Restroom Renovations - no discussion;
- C25 Lake Asbury Junior High School HVAC Repair/Replacement Contract Award - brief discussion on current air conditioning issues being addressed;
- C26 Change Order #1 for Plantation Oaks Elementary School Roof Repair/Replacement - no discussion;
- C27 Orange Park Junior High School Roof Repair/Replacement Contract Award - no discussion;
- C28 Substantial Completion of Wilkinson Elementary School Kitchen/Cafeteria Renovations - no discussion;
- C29 Substantial Completion of Ridgeview Elementary School Roof Repair/Replacement Buildings 1, 2, &3 - Shingles and Kitchen/Cafeteria Renovations - no discussion;
- C30 Final Completion of Plantation Oaks Elementary School Reroof - no discussion;
- C31 Change Order #1 for Green Cove Junior High School Window/HVAC Replacement Buildings 1, 2, 3, &4 - no discussion;
- C32 Change Order #1 for Bannerman Learning Center Parking Lot Renovations/Security Lighting Replacement - no discussion;
- C33 Change Order #3 for Keystone Heights Elementary School New Cafeteria/Classrooms - no discussion;
- C34 Change Order #4 (Direct Purchasing) for Spring Park Elementary School - no discussion;
- C35 Prequalification of Contractors - no discussion;
- C36 Safety & Security; Emergency Communications - Contract Award for Orange Park High School - Spencer Anderson (vendor) provided an overview of the alert system, including its development and use; Mrs. Hanson questioned the cost and Bryce Ellis, Asst. Superintendent of Operations, indicated that this system offers a microphone and bell system, replaces the intercom system, and will digitally map out precisely where the alerts are, initiate lockdown, and notify law enforcement; a phased-in rollout is being utilized due to infrastructure issues, addressing secondary schools and schools with the least amount of infrastructure needs; there are no recurring subscription or licensing fees; staff will be trained re use and maintenance and there is a customer service line for additional support;
- C37 Safety & Security; Emergency Communications - Contract Award for Oakleaf High School - see comments for item C36
- C38 Change Order #3 (Direct Purchasing) for Ridgeview Elementary School Roof Repair/Replacement Buildings 1, 2, & 3 - Shingles & Kitchen Cafeteria Renovations - no discussion;
- C39 Amendment to the Interlocal Agreement between the Clay County School Board and Clay County, FL related to the County Road 315 Right of Way Improvements and Signalization - brief discussion to clarify the county maintains jurisdiction over directional signals on roads;
- C40 County-Wide Architect Contract Award - Acquisition Notice/Re-Assignment - no discussion;

### **Discussion Agenda:**

- D1 Human Resources Special Action A - no discussion;
- D2 Human Resources Special Action B - no discussion;
- D3 Human Resources Special Action C - no discussion;
- D4 Human Resources Special Action D - no discussion;

## **2. Student Data Reporting**

[SESIR Data Analysis 2021-2022 \(1\).pdf](#)

### **Minutes:**

Kevin Staefe, Coordinator of Student Engagement, shared the attached visual presentation re School Environmental Safety Incident Reporting (SESIR), highlighting the following:

- Reporting rules from the Office of Safe Schools
- SESIR defined events
- State reported data
- Synergy and SESIR

- Comparison of 2021-2022 vs 2020-2021 data by county
- Improvement by analysis, collaboration, communication, and education

Mrs. Bolla requested and received clarification of data reflected for incidents involving multiple students and reporting for ESE student reporting. Mrs. Gilhousen confirmed that charter schools' data is included in the SESIR reporting. Mrs. Clark questioned the format for incident reporting and Mr. Staefe advised that the Office of Safe Schools mandates that all administrators are trained in SESIR reporting. The 2022-2023 year will be at 90%, well over the state average. Mrs. Hanson appreciates the aggressive plan that holds the county to the expectations it should always have. If an administrator has a question re reporting, Mr. Staefe and Terri Jones (Office of Student Engagement) are available to provide direction.

### [3. Clay County Schools District Police Department Presentation \(Information Only\)](#)

[PD 2023.pdf](#)

#### **Minutes:**

Dr. Michael Kemp, Director of Facilities Planning and Construction, shared the attached comprehensive visual presentation, providing the historical context and information re the Clay County District Schools Police Department, noting the following:

- Marjory Stoneman Douglas Act requirements and impact
- School Resource Officer history in schools
- Ultimate Accountability for School Safety
- Requirements for Senate Bill 7026
- Safety & Security projects 2019-2023
- Referendum renewal and proposed projects
- Financial breakdown of costs per officer
- Clay County District Schools Police Department cost summary
- Benefits vs. contracted services
- CCDSPD credentials and collaboration with law enforcement agencies
- Training requirements
- Legal considerations
- Common misconceptions

Dr. Kemp recommends considering quotes for services to partner with all law enforcement agencies.

### [4. Florida Safe School Assessment Findings\\*](#)

#### **Minutes:**

This item was addressed following the conclusion of all other items and comments, after a brief recess, from 11:59 a.m. - 12:13 p.m. **This portion of the meeting was closed to the public (12:13 p.m. - 12:54 p.m.)** for Stephen Mills, Supervisor of Safety & Security, to present the safe school assessment findings and to discuss specific strategies to be implemented to improve the safety and security of the school district.

**Questions from the Audience** (None)

#### **Superintendent Comments**

### [5. Superintendent Comments](#)

#### **Minutes:**

At the beginning of the meeting, Superintendent Broskie introduced John Steinmetz and Jeremiah Blocker (attending via teleconferencing), new School Board Attorneys. Mr. Broskie also commented on the Hurricane Idalia preparations, the district's partnership with Clay County Emergency Management, and the shelters opening this afternoon based on an agreement with the Board of County Commissioners.

**School Board Attorney Comments** (None)

#### **School Board Comments**

### [6. School Board Member Comments](#)

#### **Minutes:**

Mrs. Bolla indicated she has received many phone calls and emails re Achieve 3000 and made the request, moving forward, for the board to pause and give consideration to decisions of significant magnitude so that respect and value are given to teachers' thoughts and experience on matters.

Mrs. Hanson advised teachers can determine lexile levels without paying so much money and faults the district for not sending out surveys to ask teachers what they want. She believes taking the money saved by not purchasing Achieve 3000 and spending a portion on a program that would address reading deficits would be more beneficial.

**Adjournment** (12:54 p.m.)

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**Superintendent of Schools**

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**School Board Chair**