



## School Board of Clay County

District Multi-Purpose Center, Corner of Walnut Street & Gratio Place, Green Cove Springs, FL

### June 20, 2023 School Board Special Meeting

**Date:** Jun 20 2023 (1:00 p.m.)

**Invocation** (Given at prior meeting)

**Call to Order** (Present: Erin Skipper, District 1; Mary Bolla (participating via teleconferencing), District 2; Beth Clark, District 3, Michele Hanson, District 4; Ashley Gilhousen, District 5; and Superintendent David S. Broskie)

#### Agenda Items

##### [1. Conduct Interviews with Attorney Candidates for Clay County School Board Attorney position](#)

###### Minutes:

Interview packets with questions and a suggested rubric were distributed (packet emailed to Mrs. Bolla who is participating virtually). Chair Gilhousen opened the meeting and explained the process to each candidate. The order of proceedings was as follows:

- Board members will introduce themselves to the candidate
- Board members will alternately ask the candidates questions and questions may be repeated to the candidates
- Answers to questions should be approximately three (3) minutes
- Board members may ask additional or clarifying questions
- Board members will score candidates and Ms. Troutman will keep a tally of scores to provide information on total scores to board members
- Conversations between board members during any potential break periods will not involve any component or discussion of the process
- The board may, at this meeting, make a motion to direct the superintendent and board chair to enter into employment contract negotiations with the candidate of choice
- Employment contract negotiations do not subscribe to an established timeline
- A mutually agreed upon/finalized contract will be submitted on an agenda of a regular school board meeting to be voted on/approved by the board

First Candidate: The Douglas Law Firm (Jeremiah Blocker, J.P. Steinmetz, and Carol Simpson)

Second Candidate: The Davie Law Firm (William H. Davie II, Jessica Skapetis)

Third Candidate: Steven E. Lake, Esq.

##### [2. Select Candidate for School Board Attorney Position and Direct Superintendent, in Collaboration with Board Chair, to Enter into Employment Contract Negotiations](#)

###### Minutes:

Following the conclusion of the interviews, board members tallied their scores of each candidate using the rubric supplied and submitted those scores to Mrs. Troutman for an overall tabulation based on scoring. Board members discussed the candidates' attributes and proceeded to motion and vote.

**Motion**

Motion to Direct Superintendent, in Collaboration with Board Chair, to Enter into Contract Negotiations for Employment with The Douglas Firm

**Vote Results** ( *Approved* )

Motion: Mary Bolla

Second: Beth Clark

Ashley Gilhousen - Aye

Mary Bolla - Aye

Beth Clark - Aye

Michele Hanson - Aye

Erin Skipper - Aye

**Presentations from the Audience** (None)

**Superintendent Comments** (None)

**School Board Attorney Comments** (None)

**School Board Comments** (None)

**Adjournment** (5:27 p.m.)

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**Superintendent of Schools**

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**School Board Chair**