



School Board of Clay County

District Multi-Purpose Center, Corner of Walnut Street and Gratio Place, Green Cove Springs, FL

April 23, 2024 - School Board Workshop

Date: Apr 23 2024 (9:00 a.m.)

Invocation (Ashley Gilhousen)

Call to Order (Present: Erin Skipper, District 1; Mary Bolla, District 2; Beth Clark, District 3, Michele Hanson, District 4; Ashley Gilhousen, District 5; and Superintendent David S. Broskie)

Workshop Items

[1. Review Draft Agenda for Regular School Board Meeting on May 2, 2024](#)

[May-2-2024-regular-school-board-meeting_agenda_packet.pdf](#)

Minutes:

Recognitions:

- Recognition of Cognia Accreditation Renewal - no discussion;
- Recognize Winners of the 2024 Math Field Day - no discussion;
- Recognition of Winterguard and Indoor Percussion Championships - no discussion;
- Recognition of Visual Arts Students - no discussion;
- Recognition of 2023-2024 Superintendent's Student Advisory Council Members - no discussion;
- 2024-2025 Drug Free Schools Calendar Winners - no discussion;
- Recognition of State & International Science Fair Winners - no discussion;
- Recognition of 2024 Wes Whiddon Scholarship Recipients - no discussion;
- Recognize Recipients of Superintendent's Florida Pre-Paid Scholarships - no discussion;
- Recognition of Student Finalist for the Youth Volunteer of the Yer Award - no discussion;

Discussion Agenda:

- D1 Human Resources Special Action A - no discussion;
- D2 Human Resources Special Action B - no discussion;
- D3 Human Resources Special Action C - no discussion;
- D4 Public Hearing to Approve as Advertised Revisions to the Challenged Materials Policy - Reconsideration or Review of Library Materials - no discussion;

Consent Agenda:

- C1 Minutes of School Board Workshop on March 26, 2024; Student Discipline Hearings and Regular Meeting on April 4, 2024 - no discussion
- C2 Controlled Open Enrollment (COE) Plan for the 2024-2025 School Year - no discussion;
- C3 School Board Member Out-of-County Travel Expenses Estimated to Attend FSBA/FADSS Annual Summer Conference - no discussion;
- C4 Personnel Consent Agenda - no discussion;
- C5 Renewal of List of Physicians and Medical Facilities authorized to conduct physical examinations required for certain groups of employees - no discussion;
- C6 K-12 Academic Services Out of State and Overnight Student Travel - no discussion;
- C7 Sharing Security and Privacy Agreement between the School Board of Clay County and the Boys and Girls Club of Northeast Florida (BGCNF) - no discussion;
- C8 Approval for new 3-yr Florida Virtual School Curriculum Contract for K-12 - Mrs. Hanson shared that she recently attended the FSBA Advanced Finance Forum and has requested Dr. Legutko to provide documents for next month's budget workshop because there is no virtual school program requirement in Florida statutes and she would like the board to evaluate the cost of Florida Virtual School vs. Clay Virtual Academy, considering overall structural and program costs;
- C9 Approval for the Purchase of i-Ready Mathematics K-5 for the 2024-2025 School Year - no discussion;

- C10 Affiliation Agreement between Clay County District Schools and University of Central Florida (UCF) - Superintendent Broskie noted some of the recruitment strategies being employed and noted the district recruitment plan on CCDS website;
- C11 Library Media Services Manual - Superintendent Broskie stated that, in addition to the proposed policy, this manual contains other requirements of law and that library access will occur electronically via ParentVue, with parental choice being embedded within the document; Mrs. Hanson believes that the procedures manual is the teeth for the policy and that the manual is lacking some safeguards for students, has areas not aligned with the new policy, does not address procedures for "mature" content books, does not acknowledge how to manage re-assignments in Destiny, does not contain information on the email content that will be sent to parents re what their student is checking out, does not address changed descriptions in Destiny, does not indicate how parents are being notified, lacks procedures and details on how individuals will be trained on community standards, and lacks a community standards rubric; she believes the board needs time for input and to review the additional materials and review all procedures to ensure they are aligned with policy; Mr. Broskie advised that the responsibility for the procedures is assigned to the superintendent and staff and that there exists a level of detail within a policy vs a procedure; Mr. Broskie advised the procedures manual meets the statutory requirements and aligns with the policy and is willing to share additional documents with the board as they are developed; Mrs. Skipper stated the need to see all forms that go with the policy to ensure the verbiage is correct and aligns with the desired direction of the board; Mrs. Hanson noted that a lot of districts have board members serve on police committees, thus ensuring the direction of the board is being followed; Jeremiah Blocker, School Board Attorney, stated that Florida statute defines roles and responsibilities, indicating that the board oversees policy and the district will write compliant procedures that are in concert with the board's policies; Mr. Blocker will review the policy and procedures manual, stating that the workshop is the board's opportunity to conduct business in the sunshine and work collectively with staff;
- C12 Proclamation of Mental Health Month May 2024 - Mr. Broskie noted the work of social workers and mental health workers and commented on the success of linking providers to those needing assistance through the services of Project Brave;
- C13 Approval to Advertise and Notice of Public Hearing 2024-2025 Student & Family Handbook and Code of Student Conduct - Mrs. Hanson expressed concerns in three (3) areas of the proposed handbook: 1. **Bullying** - she believes forming a task force would be beneficial to better address the bullying problem; Mr. Broskie noted that more education on bullying for students and procedures for this will be brought out; Mrs. Hanson and Mrs. Skipper want to hold a bullying forum to hear parent input; Kevin Staefe, Coordinator of Student Engagement, advised there is a hotline where bullying can be reported to be investigated and there is also a form that may be completed with a link that goes to his cell phone for issues to be addressed; methods for students to report bullying safely were discussed; 2. **Truancy** - Mrs. Hanson believes the current policies do not have sufficient weight and is concerned with the numbers who are chronically truant each year but progress from grade to grade despite attendance issues; Laura Fogarty, Director of Climate and Culture, shared the truancy processes and that she and School Board Attorneys, Mr. Blocker and Mr. Steinmetz, have met on several occasions and are working on removing barriers, becoming more proactive in addressing truancy and providing access to parents for counseling and/or parenting classes; Mr. Blocker indicated he will be meeting with the chief judge to establish a court system with assigned punishment or corrective action/rehabilitation and will work with other entities such as CCSO to provide life skills classes to assist students with attendance; Mr. Blocker is relying on external agencies to work in collaboration at the request of Mr. Broskie, who wants the system to be up and running by the fall; 3. **Cell Phones** - Mrs. Hanson believes that restricting cell phone use could eliminate cyber-bullying and mental health issues associated with cell phones; Mrs. Gilhousen reminded the board of last year's decision to peel back the cell phone policy in layers, transitioning to greater restrictions; the current and proposed policy were discussed; Mrs. Skipper provided copies of Orange County's cell phone policy; Mrs. Bolla encouraged communication with secondary schools to obtain their input re how the policy has gone this past year and re further restrictions; Treasure Pickett, Chief of Secondary Education, stated that restricting cell phone use during transition times might reduce tardies, that cell phone use during lunch assists with the noise level and provides students the opportunity to communicate with parents; Roger Dailey, Chief Academic Officer, advised that parents will have strong feelings and suggested high school principals survey parents to allow them input into this decision; board consensus was reached and the policy will be revised to restrict cell phones bell-to-bell, including transition periods. High school students only will be permitted to use their device at lunch. Mrs. Bolla confirmed that teachers may still choose to have students use phones for educational purposes during classtime.
- C14 Proposed Allocation Changes for 2023-2024 - no discussion;
- C15 Proposed Allocation Changes for 2024-2025 - no discussion;
- C16 Monthly Financial Reports for March, 2024 - no discussion;
- C17 Budget Amendment Report for March 31, 2024 - no discussion;
- C18 Deletion of Certain Items Report April, 2024 - no discussion;
- C19 BID Renewal - no discussion;
- C20 Contract - Third-Party Administrator (TPA) Benefit Consultant - no discussion;
- C21 BID Award - PLACEHOLDER - no discussion;
- C22 RFP to be Awarded - PLACEHOLDER - no discussion;
- C22 Schematic/Preliminary/Final (Phase I, II, and III) Plans and Specifications for Keystone Heights High School Visitor Concession Stand - no discussion; football of 2025
- C23 Change Order #2 for Green Cove Springs Junior High School Window/HVAC Replacement (Buildings 1, 2, &3) - no discussion;
- C24 Change Order #1 for Orange Park Junior High School Roof Repair/Replacement Buildings 1, 2, 3, & 4 - no discussion;
- C25 Prequalification of Contractors - no discussion;
- C26 Wilkinson Junior High School Fire Alarm Replacement Contract Award - no discussion;
- C27 Interlocal Agreement with the Clay County Sheriff's Office for Low-Priced Gasoline in the Middleburg Area - no discussion;
- C28 Oakleaf Junior High School Classroom Addition Guaranteed Maximum Price (GMP) Bid Package 1 (Site Work) - no discussion;
- C29 Lake Asbury Junior High School Classroom Addition Guaranteed Maximum Price (GMP) Bid Package 1 (Site Work) - no discussion;
- C30 Schematic/Preliminary/Final (Phase I, II, and III) Plans and Specifications for Lake Asbury Junior High Classroom Addition Guaranteed Maximum Price (GMP) Bid Package 1 (Site Work) - no discussion;
- C31 Schematic/Preliminary/Final (Phase I, II, and III) Plans and Specifications for Oakleaf Junior High School Classroom Addition Guaranteed Maximum Price (GMP) Bid Package 1 (Site Work) - no discussion.

2. Resiliency Programs Presentation

[Clay County 2024-25SY_Resiliency Curriculum.pdf](#)

Minutes:

Laura Fogarty, Director of Climate and Culture, provided a visual presentation (attached) of resiliency curriculum offered through 7 Mindsets highlighting the following:

- Building a common language in Clay since 2019
- Support for retention of 7 Mindsets curriculum that links resiliency, character, civics, and health standards to improve student achievement
- Importance of implementation of the curriculum with fidelity for success
- Additional supports to the existing Resiliency Toolkit provided by the Department of Education
- Replacing Suite 360 with 7 Mindsets/BASE
- Tiers 2 & 3 provided through BASE Education of 7 Mindsets
- School data supports the success of 7 Mindsets (reduction in discipline referrals)

Mrs. Clark asked if the same pattern was exhibited at all schools and Mrs. Fogarty responded that she chose schools that utilize the curriculum with fidelity. Schools have requested training so the current bid incorporates an inclusive training package. Mrs. Bolla asked if there is a requirement to pay for schools that choose not to use the program, and Mrs. Fogarty stated that has been the case historically but that this year we do have to pay and schools will be required to teach some components. 7 Mindsets purchased BASE Education and the programs have merged. Mrs. Hanson noted that Suite 360 had legislatively required topics and asked who is implementing these courses, and Mrs. Fogarty stated that the schools choose who implements, typically the school counselor or classroom teachers. Mrs. Hanson does not want anyone forced to use this in their classroom and stated that only core curriculum, plus suicide prevention, can be required to be taught.

Questions from the Audience (None)

Superintendent Comments (None)

School Board Attorney Comments (None)

School Board Comments

3. School Board Member Comments

Minutes:

Mrs. Hanson shared that she learned a lot about transparency at the Finance Forum, stating that some counties have at least one board member on various district committees and advertise that two or more board members may be in attendance for all committees. She stated she learned that boards should be provided reports on all of the audits - financial, operational, internal accounts, federal operating, etc. If auditors are not reporting to the board, they are not impartial and their scope should not be restricted. An auditor must operate independently and she wants the board to move the internal auditor away from the designee and have that auditor report to the school board attorney and board chair, who will distribute findings to the board so there is transparency and safeguarding of taxpayer dollars. She requested the board follow the advice of others and wants consensus on this issue. Mrs. Skipper supported this request. Dr. Susan Legutko, Assistant Superintendent of Business Affairs, advised that the district does not have an internal auditor but has an internal accounts person and that the budget did not rise to the level required for an independent auditor (\$500,000,000.) but that the auditor general reviews the budget every three years and is obtained through the RFP process. Mrs. Hanson stated that many districts do this process annually and change auditors. Dr. Legutko noted the other audits being done - the federal audit, on-site and desktop audits, Information Technology audit, etc. Mrs. Gilhousen requested Mr. Blocker provide a legal opinion and Dr. Legutko provide all audits at the next workshop,

Mrs. Clark agrees that an outside CPA firm should be changed regularly and that only certain CPA firms are familiar with district schools. She is concerned that students are not reading the Code of Student Conduct and wants to explore ways to better make sure the students and parents are familiar with this manual.

Mrs. Skipper recently attended a leadership conference and will be bringing a few things forward to the board in future in the hope of educating students about history, patriotism, and loving their country, seeking for more ways to bring patriotism back into schools and bringing families back to have more involvement with consistent character education. She will also discuss vaping and meet with district personnel for input.

Adjournment (12:59 p.m.)

Superintendent of Schools

Board Chair