



School Board of Clay County

Teacher Inservice Center, 2233 Village Square Parkway, Fleming Island, FL

April 4, 2024 - Regular School Board Meeting

Date: Apr 04 2024 (6:00 p.m.)

Student Showcase (Tynes Elementary Chorus, Megan Hines, Music Teacher)

Invocation (Pastor Jason Brown, Black Pond Baptist Church, Middleburg)

Pledge of Allegiance

Call to Order (Present: Erin Skipper, District 1; Mary Bolla, District 2, Beth Clark, District 3; Ashley Gilhousen, District 5; Roger Dailey, Chief Academic Officer (substituting for Superintendent David Broskie). Not Present: Superintendent David Broskie, Michele Hanson, District 4.)

Recognitions and Awards

1. Recognition of State Thespians

Minutes:

Chris Gugel, Fine Arts Specialist, recognized the following State Thespians:

- Rylee Love, MHS, Solo Musical
- Lismary Corporan, MHS, Solo Musical
- Aiden Schaeffer & Chloe Netherland, LAJ, Duet Acting
- Ella Alcott, LAJ, Monologue
- Lara Peyton, LAJ, Solo Musical
- Mackenna Mack, LAJ, Monologue
- Jade Bevis, Adrian Pietras, Abigail Cosby, OHS, Small Group Musical
- Aaliah Salazar, Adrian Pietras, Carlee Varnado, Gale Crosby, Haley Dixon, Jade Bevis, Kaelyn Newman, Layla Sharqawi, Malcolm Shipman, Miracle Haile, Nolan Archer, Nya Russell, Shelby Lovett, Val Caamano, Zee Arthur, Bella Jackson, OHS, Large Group Musical
- Layla Sharqawi & Zee Arthur, OHS, Duet Acting
- Jordyne Barnes & Jai Burgos, OHS, Duet Acting
- Isabella Feliciano, RHS, Solo Musical
- Jamie-Lynn Hartley, RHS, Solo Musical
- Nicholas Williams, FIH, Solo Musical
- Cash Belcher, FIH, Solo Musical
- Cash Belcher, Sydney Fontenot, Lucy Schragg, FIH, Small Group Musical
- Eden Rodriguez & Alina Goudie, FIH, Duet Musical Theatre
- Ashlynn Amburgey & Payten Tison, FIH, Duet Musical Theatre
- Nicholas Williams, Alina Goudie, Lucy Schraff, Eden Rodriguez, Sydney Fontenot, Ashlynn Amburgey, Maria Routel Ferguson, Nate Netherland, Payten Tison, Riley Rendelman, Braden Pollock, Jane Weigand, Ellison Shipe, Cash Belcher, Jacey Shrader, Adalicia Thennes, Alex Williams, Kira Jackson, Skylar Bailey, Caris Broadhurst, Jordan Taylor, FIH, Mainstage Production

2. Recognize President's Volunteer Service Award Recipients

Minutes:

Christine Howell, Orange Park High School, recognized student recipients of The President's Volunteer Service Award, a prestigious national honor that highlights students' commitment to serving the community and the nation:

- Isabelle Carter - Orange Park High
- Kaley Zepeda - Clay High
- Kiya Domingo - Oakleaf High
- Tyler Howell - Fleming Island High
- Stella Carter - Orange Park Elementary

3. Recognition of State Champions**Minutes:**

Jay Stilianou, Coordinator of District Athletics, recognized the following Winter Sports State Champions:

Clay High Cheer Team:

- Baileigh Barbree
- Mackenzi Batton
- Abigail Blalock
- Michael Goldstein
- Kyle Horne
- Noah Johnson
- Lili Jordan
- Carleigh Kierbow
- Madison Kilgore
- Saige Knapp
- Tuler LaBelle
- Morgan McMinn
- Zayden Merry
- Kalyn Mitchell
- Cody Mobley
- Jason Pope
- Brayden Ringer
- Kyla Sawdo
- Jordan Stacy
- Emily Winkler
- Peyton Wyatt
- Kaley Zepeda

Girls Weightlifting

- Emma Heck - Clay High

Girls Wrestling

- Cheyenne Cruce - Middleburg High

Presenters

School Showcase (Tynes Elementary School, Sarah Brennan, Principal)

Presentations from the Audience (Public Comment)**4. Public Comment****Minutes:**

Public speakers:

- Jessica Willson
- Bruce Friedman
- Holly Bishop
- Shannon Hube
- Patricia Shaffer
- Echo Nova

Discussion Agenda**Human Resources**

[5. D1 - Human Resources Special Action A](#)

Special Action A - 04042024.pdf (Confidential)

Motion

Motion to Approve Human Resources Special Action A

Vote Results (Approved)

Motion: Mary Bolla

Second: Beth Clark

Ashley Gilhausen	- Aye
Mary Bolla	- Aye
Beth Clark	- Aye
Michele Hanson	- Not Present
Erin Skipper	- Aye

[6. D2 - Human Resources Special Action B](#)

Minutes:

There was no Human Resources Special Action B.

[7. D3 - Human Resources Special Action C](#)

Minutes:

There was no Human Resources Special Action C.

Instruction-Instructional Resources

[8. D4 - Public Hearing to Approve as Advertised the Adoption of K-12 Social Studies and K-12 Science Materials](#)

[2023-2024 K-12 Social Studies Teacher Ranking Results.pdf](#)

[2023-2024 K-12 Science Preselection Committee Results.pdf](#)

[2023-2024 K-12 Social Studies and K-12 Science Adoption NOTICE OF APPROVAL TO ADVERTISE SB Policy.pdf](#)

[2023-2024 K12 Social Studies Adoption Packet.pdf](#)

[2023-2024 K12 Science Adoption Packet.pdf](#)

Minutes:

Chair Gilhausen opened the public hearing. With no one coming forward to speak to the item, the public hearing was closed.

Motion

Motion to Approve as Advertised the Adoption of K-12 Social Studies and K-12 Science Materials

Minutes

Following the voting on this item, Chair Gilhausen called a recess of the regular school board meeting at 7:04 p.m.

Vote Results (Approved)

Motion: Beth Clark

Second: Mary Bolla

Ashley Gilhausen	- Aye
Mary Bolla	- Aye
Beth Clark	- Aye
Michele Hanson	- Not Present
Erin Skipper	- Aye

Business Affairs

[9. C20 - Request for the Adoption of Resolution #2024-19, Authorizing the Issuance of the Certificates of Participation, Series 2024A and Request for the Adoption of Resolution #2024-20, Authorizing the Issuance of the Refunding Certificates of Participation, Series](#)

[2024B \(moved to Discussion by Staff\)](#)

[696477731 v 1 Board Resolution No. 2024-19 for 2024A Cops Clay Schools.PDF](#)

[696479114 v 2 Board Resolution No. 2024-20 for 2024B Cops Clay Schools.PDF](#)

Motion

Motion to Approve Request for Adoption of Resolution #2024-19, Authorizing the Issuance of the Certificates of Participation, Series 2024A, and Request for the Adoption of Resolution #2024-20, Authorizing the Issuance of the Refunding Certificates of Participation, Series 2024B

Vote Results (Approved)

Motion: Mary Bolla

Second: Erin Skipper

Ashley Gilhousen	- Aye
Mary Bolla	- Aye
Beth Clark	- Aye
Michele Hanson	- Not Present
Erin Skipper	- Aye

[10. C20A - Request Clay County School Board Leasing Corporation Adopt Resolution #2024-19A, Authorizing the Issuance of the Certificates of Participation, Series 2024A and Adopt Resolution #2024-20A, Authorizing the Issuance of the Refunding Certificates of Participation, Series 2024B \(moved to Discussion by Staff\)](#)

[696478339 v 1 Leasing Corp. Resolution No. 2024-19A for 2024A Cops Clay Schools.PDF](#)

[696479776 v 2 Leasing Corp. Resolution No. 2024-20A for 2024B Cops Clay Schools.PDF](#)

Minutes:

Chair Gilhousen called to order the Board of Directors of the Clay County School Board Leasing Corporation meeting at 7:05 p.m. to approve the nomination of officers, the election of officers, and the approval of Item C20A.

Following the nominations and election of officers to the Board of Directors of Clay School Board Leasing Corporation, President Gilhousen stated the purpose of the meeting as follows:

1. The adoption of Resolution #2024-19A which authorizes the issuance of Certificates of Participation, Series 2024A (COPS), in an aggregate principal amount not to exceed \$36 million, in order to finance through a lease-purchase arrangement the construction of two (2) new classroom wings at Lake Asbury Junior High and Oakleaf Junior High. The new wings are estimated to cost approximately \$36 million and any remaining cost will be funded from a combination of other capital outlay revenue sources including, but not limited to: impact fees and local capital improvement (LCIF) revenues. The Resolution also approves the negotiated private sale of the COPS to Raymond James & Associates, Inc., authorizes the execution of Lease Schedule #2024A, a Series 2024A Supplemental Trust Agreement, a Series 2024A Ground Lease Agreement and a Certificate Purchase Contract, and approves certain amendments to the Master Lease-Purchase Agreement and Master Trust Agreement.
2. The adoption of Resolution 2024-20A which authorizes (i) the refunding of outstanding Certificates of Participation (COPs), series 2012, Series 2014, and Series 2017 through the issuance of refunding Certificates of Participation, Series 2024B in an aggregate principal amount not to exceed \$17,000,000; (ii) approves the negotiated private sale of the COPS to Raymond James and Associates, Inc.; (iii) authorizes the execution of a Second Amended and Restated Lease Schedule No. 2008, a Second Amendment to the Series 2008 Ground Lease Agreement, a Series 2024B Supplemental Trust Agreement and a Certificate Purchase Contract.

Roger Dailey, Alternate Secretary, read the following recommendations into the record:

A. Consideration of Resolution No. 2024-19A authorizing issuance of Certificates of Participation, Series 2024A, and the execution of the following:

- Lease Schedule 2024A
- Series 2024A Supplemental Trust Agreement
- Series 2024A Ground Lease Agreement
- Certificate Purchase Contract
- Certain amendments to the Master Lease-Purchase Agreement and Master Trust Agreement

B. Consideration of Resolution No. 2024-20A authorizing issuance of Certificates of Participation, Series 2024B, and the execution of the following:

- Second Amended and Restated Lease Schedule 2008
- Series 2024B Supplemental Trust Agreement
- Second Amendment to Series 2008 Ground Lease Agreement
- Certificate Purchase Contract

Motion

Motion to Approve Proposed Nominations of Officers as Follows: Ashley Gilhousen, President; Mary Bolla, Vice President, David Broskie, Secretary, Dr. Susan Legutko, Treasurer

Minutes

Ashley Gilhousen, Board Chair, proposed the following officers be nominated: Ashley Gilhousen, President; Mary Bolla, Vice President, David Broskie, Secretary, Dr. Susan Legutko, Treasurer. Following voting on this motion, Jeremiah Blocker, School Board Attorney, proposed that a motion be made to designate Roger Dailey as an alternate secretary, due to Superintendent Broskie not being present at this meeting. Mrs. Gilhousen called for a motion on this item as described. Mrs. Bolla motioned, seconded by Mrs. Skipper. A vote was taken and the motion passed 4 - 0.

Vote Results (Approved)

Motion: Beth Clark

Second: Erin Skipper

- Ashley Gilhousen - Aye
- Mary Bolla - Aye
- Beth Clark - Aye
- Michele Hanson - Not Present
- Erin Skipper - Aye

Motion

Motion to Elect Officers as Follows: Ashley Gilhousen, President; Mary Bolla, Vice President; David Broskie, Secretary; Roger Dailey, Alternate Secretary; Dr. Susan Legutko, Treasurer

Vote Results (Approved)

Motion: Erin Skipper

Second: Beth Clark

- Ashley Gilhousen - Aye
- Mary Bolla - Aye
- Beth Clark - Aye
- Michele Hanson - Not Present
- Erin Skipper - Aye

Motion

Motion to Approve Adoption of Resolution #2024-19A, Authorizing the Issuance of the Certificates of Participation, Series 2024A and Adopt Resolution #2024-20A, Authorizing the Issuance of the Refunding Certificates of Participation, Series 2024B

Vote Results (Approved)

Motion: Mary Bolla

Second: Beth Clark

- Ashley Gilhousen - Aye
- Mary Bolla - Aye
- Beth Clark - Aye
- Michele Hanson - Not Present
- Erin Skipper - Aye

Motion

Motion to Adjourn the Meeting of the Clay County School Board Leasing Corporation

Minutes

Following the adjournment of the meeting of the Clay County School Board Leasing Corporation, at 7:11 p.m., Chair Gilhousen reconvened the regular meeting

Vote Results (Approved)

Motion: Mary Bolla

Second: Erin Skipper

- Ashley Gilhousen - Aye
- Mary Bolla - Aye
- Beth Clark - Aye

Michele Hanson
Erin Skipper

- Not Present
- Aye

Consent Agenda

Superintendent

[11. C1 - Minutes of School Board Special Meeting and School Board Workshop on February 27, 2024; Student Discipline Hearings and Regular Meeting on March 7, 2024](#)

[2024 Feb 27 Special Mtg.pdf](#)

[2024 Feb 27 Workshop.pdf](#)

[2024 Mar 7 Student Hearings.pdf \(Confidential\)](#)

[2024 Mar 7 Regular Mtg.pdf](#)

Human Resources

[12. C2 - Personnel Consent Agenda](#)

[Personnel Consent Agenda - April 4 2024.pdf](#)

[13. C3 - Proposed Supplement Allocations for 2024-25](#)

[2024-2025 Supplements.pdf](#)

[14. C4 - Reappointments of Instructional and Support Personnel 2024-2025 School Year](#)

[2024-2025 Reappointment Agenda.pdf](#)

[15. C5 - Proclamation #24-14 to Establish May 6 - 10, 2024, as Teacher Appreciation Week in Clay County, and Tuesday, May 7, 2024, as Teacher Appreciation Day](#)

[Teacher Appreciation Proclamation 2023-2024.pdf](#)

[16. C6 - Proclamation #24-15 to Establish April 22 - 26, 2024, as Administrative Professionals' Week and Wednesday, April 24, 2024, as Administrative Professionals' Day in Clay County](#)

[Administrative Professionals Proclamation 2023-2024.pdf](#)

Instruction-Academic Services

[17. C7 - K-12 Academic Services Out of State and Overnight Student Travel](#)

[April 2024 Student Travel.pdf](#)

[18. C8 - Proposed Florida Youth Challenge Academy Student/Employee Calendar for 2024-2025 School Year](#)

[FLYCA Student-Employee 2024-2025 Calendar.pdf](#)

[19. C9 - 2024 Secondary Summer Programs Calendars Revised](#)

[Secondary Summer Programs Calendar 2024 Revised.pdf](#)

[20. C10 - 2024 VPK, 3rd Grade Summer Camp Calendar revised](#)

[2024 VPK, 3rd Grade Summer Camp Calendar Revised.pdf](#)

[21. C11 - Imagine Learning Courseware Agreement](#)

[Imagine Learning Quote Q 13382.pdf](#)

[240154 Imagine Learning.pdf](#)

Instruction-Adult Education

[22. C12 - CCDS-Adult & Community Education \(ClayACE\) and Electrical Training Alliance of Jacksonville \(ETAJ\) MOU for Post-Secondary Adult Pre-Apprenticeship Program](#)

[240120 Elec Training Alliance MOU with ACE.pdf](#)

[Contract 240120 Executed.pdf](#)

Instruction-Professional Development

[23. C13 - Affiliation Agreement between Clay County District Schools and Jacksonville University \(JU\)](#)

[240118 Jacksonville University.pdf](#)

[24. C14 - Affiliation Agreement between Clay County District Schools and Arizona State University \(ASU\)](#)

[240130 Arizona State Univ.pdf](#)

Instruction-Reading/Library Media

[25. C15 - Proclamation #24-16 to Establish April, 2024 as School Library Month in Clay County](#)

[Proclamation-April-2024-School-Library-Media-Month.pdf](#)

Instruction-Climate and Culture

[26. C16 - Proclamation #24-17, National School Nurse Week](#)

[Nurses Week Proclamation24 \(1\).pdf](#)

[27. C17 - Proclamation # 24-18: Month of the Military Child, Purple Up Day April 17, 2024](#)

[Month of Military Child Proclamation 2024.docx.pdf](#)

Business Affairs

[28. C18 - Proposed Allocation Changes for 2023-2024](#)

[04.04.24 23-24 Allocation Summary.pdf](#)

[29. C19 - Proposed Allocation Changes for 2024-2025](#)

Business Affairs-Accounting

[30. C21 - Monthly Financial Reports for February, 2024](#)

[February 2024 Monthly Board Property Reports.pdf](#)

[February 2024 Monthly Board Financial Report.pdf](#)

[Contracts Signed by Superintendent \\$50,000 to \\$100,000.pdf](#)

[31. C22 - Budget Amendment Report for February 29, 2024](#)

[Budget Report February 29 2024.pdf](#)

Business Affairs-Internal Accounts

[32. C23 - NSF Checks](#)

[chs-nsf-check-write-off-agenda..pdf](#)

Business Affairs-Payroll

[33. C24 - Approval of the 2024-2025 Payroll Calendars](#)

[2024-2025 Master Payroll Calendar.pdf](#)

[2024-2025 Pay Period Work Dates_Calendars - 10 Mo 196 & 197.pdf](#)

[2024-2025 Pay Period Work Dates_Calendars - 11 Month 216.pdf](#)

[2024-2025 Pay Period Work Dates_Calendars - 12 month 260 .pdf](#)

[2024-2025 Pay Period Work Dates_Calendars - 24_25 Payroll Employee Work Days.pdf](#)

[2024-2025 Pay Period Work Dates_Calendars - 24_25 Payroll Processing Dates.pdf](#)

[2024-2025 Pay Period Work Dates_Calendars - 9 Month ALL.pdf](#)

[2024-2025 Pay Period Work Dates_Calendars - SUMMER 2024.pdf](#)

[2024-2025 Pay Period Work Dates_Calendars - FYCA .pdf](#)

Business Affairs-Property

[34. C25 - DELETION OF CERTAIN ITEMS REPORT MARCH, 2024](#)

[DELETION OF CERTAIN ITEMS REPORT MARCH, 2024.pdf](#)

Business Affairs-Purchasing

[35. C26 - BID Renewal](#)

Operations-Facilities

[36. C27 - Substantial and Final Completion of Keystone Heights Elementary School New Cafeteria/Classrooms](#)

[Certificate of Substantial Completion - KHE New Cafeteria Classrooms](#)

[Certificate of Final Completion - KHE New Cafeteria Classrooms](#)

[37. C28 - Substantial and Final Completion of Bannerman Learning Center Parking Lot Renovations/Security Lighting Replacement](#)

[Certificate of Substantial Completion - BLC Parking Lot Renovations](#)

[Certificate of Final Completion - BLC Parking Lot Renovations](#)

[38. C29 - Appointments for the Citizens Oversight Committee](#)

[Citizen Oversight Committee Members.pdf](#)

[39. C30 - School Concurrency Proportionate Share Mitigation \(PSM\) Agreement between the Clay County School Board, Clay County, and Forestar \(USA\) Real Estate Group, Inc., a Delaware Corporation \(Baxley Villas\)](#)

[PSM Agreement - Forestar Real Estate Group.pdf](#)

[40. C31 - Lakeside Elementary School Restroom Renovation Contract Award](#)

[Lakeside Elementary Restroom Renovations Contract 4.4.24.pdf](#)

[41. C32 - Orange Park Elementary School Restroom Renovation Contract Award](#)

[Orange Park Elementary Restroom Contract 4.4.24.pdf](#)

[42. C33 - Prequalification of Contractors](#)

[Table for Board Backup Contractor Prequal, 4.4.24](#)

[43. C34 - Orange Park High School Media Center Renovation Contract Award](#)

[Orange Park High School Media Center Renovation Contract 4.4.24.pdf](#)

[44. C35 - S. Bryan Jennings Fire Alarm Repair/Replacement Contract Award](#)

[S. Bryan Jennings Fire Alarm Repair.Replacement 4.4.24.pdf](#)

[45. C36 - Substantial and Final Completion of Fleming Island High School Replace Batting Practice Building and Erosion Control](#)

[FIH Batting Practice Building Substantial and Final Completion.pdf](#)

[46. C37 - Substantial and Final Completion of Middleburg High School Cafeteria Expansion](#)

[MHS Cafeteria Expansion Substantial and Final Completion.pdf](#)

Adoption of Consent Agenda

[47. Adoption of Consent Agenda](#)

Motion

Motion to Adopt Consent Agenda

Vote Results (Approved)

Motion: Mary Bolla

Second: Erin Skipper

Ashley Gilhousen

- Aye

Mary Bolla

- Aye

Beth Clark

- Aye

Michele Hanson

- Not Present

Erin Skipper

- Aye

CCEA Update (Victoria Kidwell)

CESPA Update (Lonnie Roberts)

Superintendent's Update and Presentations (None)

School Board Attorney Remarks

[48. School Board Attorney Comments](#)

Minutes:

Jeremiah Blocker, School Board Attorney, noted a shade meeting with the district's labor attorney to be held on April 10, 2024.

He also provided a status of ongoing agreements in process with Clay County Sheriff's Office.

School Board Member Remarks

[49. School Board Member Comments](#)

Minutes:

Mrs. Skipper is attending a leadership conference in April and looks forward to sharing information with the board.

Mrs. Bolla noted upcoming graduations, Tools4Schools and the incredible volunteer support that event enjoys, appreciation for the companies and businesses who support Clay Education Foundation, the Dolly Parton Imagination Library, a ribbon-cutting at KHH, the incredible Career and Technical Education Program offerings, a PACE for Girls luncheon, and an OASIS (Oakleaf Area Schools in Song) concert that incorporated over 250 students from the Oakleaf area schools.

Adjournment (7:25 a.m.)

Superintendent of Schools

School Board Chair