



## School Board of Clay County

Teacher Inservice Center, 2233 Village Square Parkway, Fleming Island, FL

### February 1, 2024 - Regular School Board Meeting

**Date:** Feb 01 2024 (6:00 p.m.)

**Student Showcase** (Swimming Pen Creek Elementary Singing Otter Chorus, Courtney Holcombe, Music Teacher)

**Invocation** (Russell Franklin, Regional Director. Foundations Christian Counseling)

#### **Pledge of Allegiance**

**Call to Order** (Present: Erin Skipper, District 1; Mary Bolla, District 2, Beth Clark, District 3; Michele Hanson, District 4; Ashley Gilhousen, District 5; Superintendent David Broskie)

#### **Recognitions and Awards**

##### 1. Recognition of Academic Team Champions

###### **Minutes:**

Treasure Pickett, Chief of Secondary Education and Gregory Martin, Academic Team Coach, recognized the county academic team participants and the junior high, junior high varsity, and varsity academic teams that won the county championship.

###### Junior High School Champion - Lakeside Junior High

- Eli Swann
- Aidan Watt
- Sophia Jia
- Blake Wiggains
- Caleb Conner
- Isabella Costea
- William Summers
- Kylie Manning
- Natalie Stewart
- Franchezscka Payumo
- Brody Toves

###### High School Varsity Champion - Fleming Island High

- Daric Boehmer
- Zeinab Faraj
- Michael Jiang
- Joey Joseph
- victor Aguilar
- Nathan Alcudia
- Kyleigh Bailey
- Margaret Hughes
- Valeryia Ivanova
- Sam Nye
- David Rafalski
- Kevin Taing

###### High School Junior Varsity Champion - Fleming Island High

- Danil Frakt
- Tegan Olschewske
- Kennedy Keuning

- Shayla Abbas
- Lincoln Bailey
- Ethan Gartner
- Evan Hanner
- Sophia Jiang
- Alex Kirk

#### All County Team

- Abigail Downs - Oakleaf High
- Amara Lathan - Oakleaf High
- Victor Aguilar - Fleming Island High
- Pujan Patel - Oakleaf High
- David Rafalski - Fleming Island High
- Daric Boehmer - Fleming Island High
- Claire Sheffler - Oakleaf High

## 2. Recognition of 2023-2024 School Related Employee of the Year and Teacher of the Year Finalists

### **Minutes:**

Carolyn Krall, President of Clay Education Foundation honored the finalists for Teacher of the Year and Support-Related Employee of the Year as follows:

#### Teacher of the Year Finalists:

- Lisa Allen - Coppergate Elementary
- Edwin Ormeo - Oakleaf High
- Regina Bragg - Swimming Pen Creek Elementary
- Allison Altwater - Spring Park Elementary
- Robin Campbell - Wilkinson Junior High

#### Support Related Employee of the Year Finalists:

- Philip Turturro - Doctors Inlet Elementary
- Josephine Roquemore - Grove Park Elementary
- Pamela Saxon - Keystone Heights Elementary
- Shalaunda Delano - McRae Elementary
- Andrea Wilson - Ridgeview High

## 3. Recognition/Ribbon-Cutting of Student Art Gallery Wall

[2024\\_02\\_01 Fine Arts Highlights for SB Meeting.pdf](#)

### **Minutes:**

Karen McMillan, Coordinator of School Choice and Chris Gugel, Fine Arts Curriculum Specialist, lead a ribbon-cutting ceremony for the new Student Art Gallery Wall in the boardroom. The display will highlight student artwork from showcased schools each month.

## 4. Fine Arts Recognition of All-County Events

## Minutes:

Chris Gugel, Fine Arts Curriculum Specialist, recognized the following students for their participation in all-county and all-state events:

- Ethan Donahoo - Middleburg High, All State TTBB Chorus
- Michael Dryna - Middleburg High, All State Concert Choir
- Calise Wheeler - Middleburg High, All State SSAA Choir
- Nathan Reid - Fleming Island High, All State Symphonic Band
- Alex Romer - Ridgeview High, All State High School Honor Band
- Joseph Summers - Oakleaf Junior High, All State Middle School Honor Band
- Samuel Elsberry - Ridgeview High, All State TTBB Chorus
- Emmalee Garganus - Lake Asbury Junior High, All State Middle School Mixed Chorus
- Brett Lewitzke - Lake Asbury Junior High, All State Middle School Mixed Chorus
- Abigail Norrell, Lake Asbury Junior High, All State Middle School Mixed Chorus
- Rebecca Robiou, Lake Asbury Junior High, All State Middle School Mixed Chorus
- Aiden Schaeffer - Lake Asbury Junior High, All State Middle School Mixed Chorus
- Kamryn Powers - Oakleaf High, All State SATB Mixed Ensemble
- William Ross - Keystone Heights Junior/Senior High, All State High School Honor Band
- Haley Bolam - Fleming Island High, All State SSAA Chorus

## Presenters

### [5. Career and Technical Education Presenters](#)

[2024 CTE Month - Board Presentation.pdf](#)

#### Minutes:

Alice Paulk, Supervisor of Career and Technical Education shared the attached visual presentation highlighting the wide variety of Career and Technical Education (CTE) programs offered in Clay County Schools as well as the robust calendar of events featuring CTE events. Grants awarded for the introduction of new programs were discussed. Kelly Mosley, Supervisor of Career and Technical Education, at the invitation of Representative Aaron Bean, testified at a Congressional Subcommittee Hearing. The board received the 2024-2025 CTE's Course Selection Guide.

**School Showcase** (Swimming Pen Creek Elementary, Cheryl Larson, Principal)

### Presentations from the Audience (Public Comment)

### [6. Public Comment](#)

#### Minutes:

Public speakers:

- Justin Coker
- Tina Larsen
- Sandra Wiggains
- Kathryn Wright
- Chad Robbins
- Kristen Richard
- Brett Pikuritz
- Paula Summers
- Lindsay McDade
- Katy Polk
- Alex Buck
- Bruce Friedman
- Tara Richardson
- Adam Warren
- Constance Higginbotham
- Claire Sheffler
- Tanya Kacsan
- Adriana Jarquin

## Discussion Agenda

### Human Resources

### [7. D1 - Human Resources Special Action A](#)

Special Action A (2).pdf (Confidential)

**Motion**

Motion to Approve Human Resources Special Action A

**Vote Results ( Approved )**

Motion: Mary Bolla

Second: Michele Hanson

Ashley Gilhousen

- Aye

Mary Bolla

- Aye

Beth Clark

- Aye

Michele Hanson

- Aye

Erin Skipper

- Aye

8. D2 - Human Resources Special Action B

**Minutes:**

There was no Human Resources Special Action B.

9. D3 - Human Resources Special Action C

**Minutes:**

There was no Human Resources Special Action C.

**Business Affairs-Purchasing**

10. D4 - BID Renewal

**Minutes:**

Ashley Gilhousen, School Board Chair, District 5, provided CE Form 8A Memorandum of Voting Conflict for State Officers and recused herself from voting on this item.

**Motion**

Motion to Approve BID Renewal

**Vote Results ( Approved )**

Motion: Mary Bolla

Second: Beth Clark

Ashley Gilhousen

- Abstain

Mary Bolla

- Aye

Beth Clark

- Aye

Michele Hanson

- Aye

Erin Skipper

- Aye

**Consent Agenda**

**Superintendent**

11. C1 - Minutes of School Board Workshop on December 19, 2023; Student Discipline Hearings and Regular Meeting on January 4, 2024

2023 Dec 19 Workshop.pdf

2024 Jan 4 Student Hearings.pdf (Confidential)

2024 Jan 4 Regular Meeting.pdf

12. C2 - Employee Work Calendar for 2024-2025

Employee Work Calendar - 2024-2025.pdf

13. C3 - Revised Student Calendar for 2024-2025 School Year

[2024-2025 Student Calendar..pdf](#)

### **Information Technology Services**

[14. C4 - Bettercloud](#)

[240117 Bettercloud Contract Review Complete.pdf](#)

### **Human Resources**

[15. C5 - Personnel Consent Agenda](#)

[Personnel Consent Agenda - 1\\_30\\_24.pdf](#)

[16. C6 - Complete Salary Schedule 2023-2024](#)

[2023-2024 Salary Schedule for Board Approval.pdf](#)

### **Instruction-Academic Services**

[17. C7 - K-12 Academic Services Out of State and Overnight Student Travel](#)

[February 2024 Student Travel.pdf](#)

[18. C8 - 2024 Proposed Summer Programs Calendars \(Secondary, VPK and 3rd Grade Reading Camp, ESE Extended School Year\)](#)

[VPK & 3rd Grade Summer Reading Calendar 2024.pdf](#)

[Secondary Summer Programs Calendar 2024.pdf](#)

[2024 Extended School Year Summer Programs Calendar.pdf](#)

[19. C9 - Proclaim February 2024 as Black History Month in Clay County Public Schools](#)

[Black History Month Proclamation 2024 - Draft.pdf](#)

[20. C10 - Charter School Contract Renewal:Florida Cyber Charter Academy \(FLCCA\)](#)

[Florida Cyber Charter Academy Contract Renewal Criteria Evaluation \(3\).pdf](#)

[Florida Cyber Charter Academy 2024 Letter of Intent to Renew.pdf](#)

[21. C10 A - Preferred Physical Therapy Contract](#)

[Preferred Physical Therapy Agreement.pdf](#)

### **Instruction-Career and Technical Education**

[22. C11 - PROCLAMATION #24-10 FOR CAREER AND TECHNICAL EDUCATION MONTH](#)

[CTE Proclamation Feb 2024.pdf](#)

### **Instruction-Instructional Resources**

[23. C12 - APPROVAL TO ADVERTISE THE ADOPTION AND SET THE PUBLIC HEARING FOR APRIL 4, 2024 OF K-12 SOCIAL STUDIES AND K-12 SCIENCE MATERIALS](#)

[2023-2024 K-12 Social Studies Teacher Ranking Results.pdf](#)

[2023-2024 K-12 Science Preselection Committee Results.pdf](#)

[2023-2024 K-12 Social Studies and K-12 Science Adoption NOTICE OF APPROVAL TO ADVERTISE SB Policy.pdf](#)

### **Instruction-Climate and Culture**

[24. C13 - Proclamation #24-11 for National School Counseling Week](#)

[2024 National School Counseling Week Proclamation.docx.pdf](#)

### **Business Affairs**

[25. C14 - Proposed Allocation Changes for 2023-2024](#)

[02.01.24 - 23-24 Allocation Summary.pdf](#)

### **Business Affairs-Accounting**

26. C15 - Monthly Financial Reports for December, 2023

[December 2023 Monthly Board Financial Report.pdf](#)

[December 2023 Monthly Board Property Report.pdf](#)

[Contracts Signed By Superintendent for \\$50,000 to \\$100,000.pdf](#)

27. C16 - Budget Amendment Report for December 31, 2023

[23-24 Budget Amendments December 2023.pdf](#)

**Business Affairs-Property**

28. C17 - DELETION OF CERTAIN ITEMS REPORT JANUARY, 2024

[DELETION OF CERTAIN ITEMS REPORT JANUARY, 2024.pdf](#)

**Operations-Facilities**

29. C18 - Safety & Security: Emergency Communications - Contract Award for Oakleaf Junior High School.

[Backup Information for Safety & Security Emergency Communications Contract Award - OJH.pdf](#)

30. C20 - Pre-Qualification of Contractors

[Table for Board Backup Contractor Prequal, 2.1.24.pdf](#)

31. C19 - Change Order #5 (Direct Purchasing) for Keystone Heights Elementary School New Cafeteria/Classrooms

[Change Order #5 \(Direct Purchasing\) KHE New Cafeteria Classrooms.pdf](#)

32. C21 - Schematic/Preliminary/Final (Phase I, II, and III) Plans and Specifications for Orange Park Elementary School Restroom Renovation

33. C22 - Schematic/Preliminary/Final (Phase I, II, and III) Plans and Specifications for Lakeside Elementary School Restroom Renovations

34. C23 - Resolution for Disposal of Portable Classroom and Its Associated Equipment, Including Ramps and Stairs Located at Charles E. Bennett Elementary School

[Resolution to Dispose of Portable & Ramps & Stairs 2.1.24.pdf](#)

[Portable, Ramp & Stairs Contract Review Approval.pdf](#)

35. C24 - Purchase Agreement for Portable Classroom and its Associated Equipment, Including Ramps and Stairs Located at Charles E. Bennett Elementary School

[Purchase Agreement for Portable & Ramps & Stairs 2.1.24.pdf](#)

[Portable, Ramp & Stairs Contract Review Approval.pdf](#)

36. C25 - Purchase Agreement for .16 Acres at Montclair Elementary School

[Purchase Agreement MCE 2.1.24.pdf](#)

37. C26 - Change Order #2 (Direct Purchasing) for Clay High School Gym Renovations

[CO #2 CHS Gym Renovation.pdf](#)

38. C27 - Change Order #1 for Clay High School Gym Renovations

[CO #1 CHS Gym Renovation.pdf](#)

39. C28 - Schematic/Preliminary/Final (Phase I, II, and III) Plans and Specifications for S. Bryan Jennings Elementary School Fire Alarm Repair/Replacement

40. C29 - Schematic/Preliminary/Final (Phase I, II, and III) Plans and Specifications for Orange Park High School Media Center Renovations

41. C30 - Change Order #5 for Middleburg High School Cafeteria Expansion

[CO #5 MHS Cafeteria Expansion.pdf](#)

42. C31 - Change Order #2 for Fleming Island High School Batting Practice Building and Erosion Control

**Adoption of Consent Agenda**

[43. Adoption of Consent Agenda](#)

**Motion**

Motion to Adopt Consent Agenda

**Vote Results** ( *Approved* )

Motion: Michele Hanson

Second: Mary Bolla

Ashley Gilhousen

- Aye

Mary Bolla

- Aye

Beth Clark

- Aye

Michele Hanson

- Aye

Erin Skipper

- Aye

**CCEA Update** (Heather Kastelz)

**CESPA Update** (None)

**Superintendent's Update and Presentations**

[44. Superintendent's Update](#)

[Superintendent's Update 2-01-2024.pdf](#)

**Minutes:**

Superintendent Broskie shared the attached visual presentation highlighting the following:

- Schools of the Month
- Superintendent's Super Students of the Month
- CTE Month
- Black History Month
- Fine Arts in Clay
- Celebrate Literacy Week
- District Accreditation
- Upcoming Events

**School Board Attorney Remarks**

[45. School Board Attorney Comments](#)

**Minutes:**

Jeremiah Blocker, School Board Attorney, provided an update on negotiations for the transition of safety and security services to the Clay County Sheriff's Office. It is anticipated that a transition funding agreement will be put before the board at a special meeting on 2/27/24 for their approval.

**School Board Member Remarks**

[46. School Board Member Comments](#)

**Minutes:**

Mrs. Bolla reflected on one of her key election promises to work with all Clay County students. She recently attended the W.E. Cherry Elementary spelling bee, All-County music opportunities, Early Literacy Night, reading at Doctors Inlet Elementary, Wilkinson Elementary, and Spring Park Elementary. She participated in judging for FCCLA at Ridgeview High, a Fleming Island High poetry out loud competition, and the interviews for Teacher of the Year Apple Awards. She noted the additional fund-raising to expand the Dolly Parton Imagination Library and requested that Superintendent Broskie explore and address the concerns stated by a public speaker re Argyle Elementary School.

Mrs. Hanson appreciated the great ideas brought by stakeholders during her office hours. She and Mrs. Skipper will co-sponsor part 1 of a disciplinary task force to include dress code and cell phones to ensure students have uninterrupted quality learning. This forum will take place on 2/13/24 at 6:00 p.m. at the Teacher Learning Center. She recommended that, as the new procedures manual will be created to address media books, all librarians should be included because they have shared great ideas to be more efficient in

their work. She expressed the importance of sound policy to drive academics and appreciated the framework provided by NEOLA to allow the proper formatting and guidelines for policy. Mr. Blocker advised that NEOLA is a tool that provides different policy updates and that can incorporate the board's own flavor while staying within FL statute. Mr. Broskie indicated he can provide some additional information re NEOLA at the next board workshop.

Mrs. Clark is happy that the book policy will be discussed at the next workshop and indicated that books are not being banned, statutory guidelines are simply being followed. She is pleased with the transition to be self-insured and is excited to see where the Fine Arts programs will go, stressing the importance of these opportunities. She enjoyed participating in Literacy Week.

Mrs. Skipper expressed an interest in utilizing the vacant properties at Fleming Island High for a performing arts structure. She also extended personal appreciation for the CTE programs that have benefited her family. She included Rep. Aaron Bean in Literacy Week and thanked him for his participation, noting that he is on the Education Committee in Washington. She thanked Mr. Blocker for his work in allowing the district to move forward in the right direction and would like to continue discussion and implementation of a visitor policy.

Mrs. Gilhousen indicated she is looking to Mr. Blocker to steer the ship re bringing up policy, relying on him to prioritize policies and bring them to the board. Mr. Blocker indicated he would prioritize policies and the current work with time sensitivity to the sheriff transition. He suggested considering a workshop to review the media policy. Board consensus was to review the book policy at the workshop on February 27th. Mrs. Gilhousen will speak with board members following the workshop re their committee assignments.

**Adjournment** (9:14 p.m.)

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**Superintendent of Schools**

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**School Board Chair**